



Westland District Council
36 Weld Street
Private Bag 704
HOKITIKA
☎ 03 756 9010
Email: planning@westlanddc.govt.nz

Resource Consent Application Form and Assessment of Environmental Effects (Land Use)

All actual and reasonable costs incurred by the Council will be charged to the applicant at the conclusion of the appeal period of the Council decision. A full record will be kept of all expenses incurred in processing applications.

Please note, further information can be given on additional pages if need be.

Applications for resource consents are public documents and information within this application may be supplied to members of the public.

OFFICE USE ONLY

Date Received: _____
Fees Paid: _____
Receipt No: _____
Valuation No: _____

Resource Consent Application Form (under the Resource Management Act 1991)

Full name/s of applicant/s

.....

[Note: An application can be made in the name of an individual/ couple/partnership/business, etc.]

Applicant's Postal Address: Applicant's ☎:

..... Applicant's Email

Agent's Postal Address: Agent's ☎:

..... Agent's Email:

Please send all correspondence to: Agent Applicant or both

Property owner's name: (if not the applicant) Property owner's ☎:

..... Email:

Location of activity and/or property address: Map Reference (if relevant)

..... NZMS 260:

..... e.g. (1:50.000)

..... CT No.:

Legal description of site:

.....

(From rates notice, valuation notice or Certificate of Title.)

What zone is the site? *(tick one box)*

Rural	<input type="checkbox"/>	Residential	<input type="checkbox"/>	Small Settlement	<input type="checkbox"/>
Tourist	<input type="checkbox"/>	Coastal Settlement	<input type="checkbox"/>	Residential Mixed	<input type="checkbox"/>
Commercial Core	<input type="checkbox"/>	Industrial/Commercial	<input type="checkbox"/>	Coastal Erosion	<input type="checkbox"/>
Waiho River General Flood Hazard Area	<input type="checkbox"/>		<input type="checkbox"/>		

[If unsure of zoning, then check with Council staff or the Westland District Plan]

NATURE OF CONSENT(S) BEING APPLIED FOR (TICK BOX):

Subdivision:

Land Use:

residential in rural zone



- prospecting or mining
- clearance of indigenous vegetation
- commercial or industrial undertaking in residential or rural area
- signage
- reduction of yard setbacks
- height limit/recession plane encroachments
- relocate building/s
- additional dwellings
- parking reduction
- roading formation

Term of consent sought:

- indefinite
- years (please specify)

National Environmental Standard for Assessing Contaminants in Soil to Protect Human Health (NES):

Please complete and sign form RC001 (attached to the back of this form) or provide a statement that no activity associated with MFE's Hazardous Activities and Industries list has been undertaken on site in accordance with the National Environmental Standard for Managing Contaminants in Soil to Protect Human Health.

Do you require additional resource consents from the West Coast Regional Council in relation to this proposal, e.g., for works in a riverbed or discharges (odour, dust)?

Yes No If yes, have these consents been applied for? Yes No

What consent is being sought from the Regional Council.....

CHECKLIST OF DOCUMENTS

Have you remembered to?

✓

- Attach a completed Assessment of Environmental Effects
- Attach a copy of current Certificate of Title for the site (*if relevant*)
- Sketch the locality and access points (*if relevant*)
- Supply an aerial photograph (*if relevant*)
- Attach technical plans (subdivision plan/site plan/building plan)
- Attach affected party approval forms (*if obtained*)
- Attach a cheque for application fee/deposit

I hereby certify that, to the best of my knowledge and belief, the information given in this application and the accompanying Assessment of Environmental Effects is true and correct. I undertake to pay all actual and reasonable application costs incurred by the Westland District Council.

Signature of applicant: *[Signature]*

Date:

(or person authorised to sign on behalf of applicant)

Name:(in BLOCK CAPITALS)

- | | | | |
|----------------------------------|--------------------------|---------------|--------------------------|
| Type of application: Subdivision | <input type="checkbox"/> | Land Use | <input type="checkbox"/> |
| Controlled | <input type="checkbox"/> | Discretionary | <input type="checkbox"/> |
| Non-complying | <input type="checkbox"/> | | |

Land Use Activities Assessment of Environmental Effects

You should use this form for all proposed land use activities that do not have a specific application form.

Please answer all questions fully. You can discuss your application with Council officers before completing this form or seek expert advice.

Please note: Your proposed activity could have a range of effects (both positive and negative) on the environment. Completing this form will help you to identify the effects.

'Effects on the environment' means: any effects on the surrounding area and includes possible effects on people, plants and animals.

What do you want to do?

.....

.....

.....

What are the surrounding land uses (e.g., housing, farmland, etc):

.....

.....

.....

EFFECTS ON THE ENVIRONMENT (POSITIVE OR NEGATIVE)

Will your proposed activity have any social or economic effects on people, including yourself as applicant: (e.g., employment)?

Yes No

Will your proposed activity have any effect on the surrounding landscape or the visual amenity (views)?

Yes No

Will there be any property shading of neighbours or any impact on the privacy of neighbours?

Yes No

Will there be any lighting effects or glare created off site?

Yes No

Will there be any new signage erected either off-site or on-site?

Yes No

Will there be increased traffic movements because of your proposal?

Yes No

Will additional parking off site be required?

Yes No

Will your proposed activity produce any noise that will be heard at the boundary of the site?

Yes No

Will there be any generation of wastes by the proposed activity?

Yes No

Will there be any activity on the surface of water bodies (rivers and lakes)?

Yes No

Will your proposal have any impact on indigenous vegetation or habitat (e.g., forest, wetland)?

Yes No

Will your proposal have any impact on indigenous wildlife (birds, animals, fish, etc)?

Yes No

Will your proposed activity have any impact on any known historic or cultural/spiritual values in the area?

Yes No

Will your proposed activity have any impact on the recreational use of the area?

Yes No

Will your proposed activity include the use of hazardous substances (e.g. fuels, oils, chemicals)?

Yes No

Will your proposed activity result in any discharges of hazardous substances to the

environment? (e.g. fuel, paint)

Yes No

If you have ticked **yes** to any of the above questions then please describe the effects for any of the boxes you have ticked:

.....

.....

.....

.....

.....

.....

.....

Please describe what steps you propose to reduce or avoid the adverse effects on the environment you have identified:

.....

.....

.....

.....

.....

.....

.....

SCALE OF EFFECTS

Looking at all of the effects you have identified as a whole, what scale of effects will occur? (*tick one box*)

- Within the site only
- Restricted to the surrounding neighbours
- Affecting the whole settlement or town

Any comments about the overall nature of the effects?

.....

.....

.....

.....

.....

.....

.....

.....

SERVICING REQUIREMENTS

Will your proposal result in the need for new services (e.g. power, telecommunications, roads, water supply, etc)?

Yes No

If yes, please describe what new services will be required:

.....

.....

.....

.....

NATURAL HAZARDS

Is your site subject to flooding or inundation?

Yes No

Is your site subject to landslides or land instability?

Yes No

Is your site subject to erosion?

Yes No

Is your site subject to contamination from any source?

Yes No

If you answered **yes** to any of the above questions, then what effects could the identified natural hazard/s have on your proposed activity?

.....

.....

.....

.....

.....

How do you propose to address the identified natural hazards?

.....

.....

.....

.....

.....

[Note: If your site is subject to natural hazard/s and you are unsure of how to proceed, then advice can be sought from a Chartered Professional Engineer (CPEng).]

CONSULTATION

You may have consulted other people or agencies about your proposal (eg DOC, Fish and Game NZ, Te Runanga o Makaawhio, Te Runanga o Ngati Waewae, Heritage New Zealand).

Please outline what consultation steps you have taken (if any):

.....
.....
.....

What was the response?

.....
.....

AFFECTED PARTIES

You will need to consider which people or agencies might be affected by your proposal. *(Consider the following as a guide and tick boxes below):*

- Neighbours (list details below)
- Local community
- New Zealand Transport Agency
- Agency or other group (name them):.....

.....

[Also note that the Council rules on who is an affected party. You can seek the written approval of affected parties - please use the Council's Affected Party Approval form.]

For neighbours: Please list the names and addresses:

.....
.....
.....

SUPPORTING INFORMATION – A CHECKLIST

You need to supply the following information to support your application *(tick relevant boxes):*

✓

- Resource consent application form
- Completed Assessment of Effects on the Environment form (this form)
- Copy of the current Certificate of Title for the site (if relevant)
- Sketch of locality and access points and/or aerial photo (if relevant)
- Affected party approval forms (*if obtained*)
- Technical plans relevant such as site plans, building plans

Other information may be relevant, such as:

- Size and design of advertising signs
- Details of proposed landscaping
- Location of features on site (trees, streams, archaeological site)

Westland District Council Hazardous Activities and Industries Checklist (RC001)

Prior to any changes in the use of land including constructing/altering buildings, creating foundations, undertaking earthworks, soil sampling or subdivision, the National Environmental Standard (NES) for Assessing Contaminants in Soil to Protect Human Health requires the land owner to identify whether or not any of the activities listed below have previously, currently or are going to be undertaken on the site.

Further information on the NES and the Ministry for the Environment's Hazardous Activities and Industries List (below) can be found at www.mfe.govt.nz.

Using information from the West Coast Regional Council, Westland District Council's property files, anecdotal evidence and any other reference, **read through the following list and please tick if the activity has previously occurred or will occur on the site.**

Hazardous Activities and Industries List (HAIL)

Chemical manufacture, application and bulk storage	YES
Agrichemicals including commercial premises used by spray contractors for filling, storing or washing out tanks for agrichemical application	
Chemical manufacture, formulation or bulk storage	
Commercial analytical laboratory sites	
Corrosives including formulation or bulk storage	
Dry-cleaning plants including dry-cleaning premises or the bulk storage of dry-cleaning solvents	
Fertiliser manufacture or bulk storage	
Gasworks including the manufacture of gas from coal or oil feedstocks	
Livestock dip or spray race operations	
Paint manufacture or formulation (excluding retail paint stores)	
Persistent pesticide bulk storage or use including sport turfs, market gardens, orchards, glass houses or spray sheds	
Pest control including the premises of commercial pest control operators or any authorities that carry out pest control where bulk storage or preparation of pesticide occurs, including preparation of poisoned baits or filling or washing of tanks for pesticide application	
Pesticide manufacture (including animal poisons, insecticides, fungicides or herbicides) including the commercial manufacturing, blending, mixing or formulating of pesticides	
Petroleum or petrochemical industries including a petroleum depot, terminal, blending plant or refinery, or facilities for recovery, reprocessing or recycling petroleum-based materials, or bulk storage of petroleum or petrochemicals above or below ground	
Pharmaceutical manufacture including the commercial manufacture, blending, mixing or formulation of pharmaceuticals, including animal remedies or the manufacturing of illicit drugs with the potential for environmental discharges	
Printing including commercial printing using metal type, inks, dyes, or solvents (excluding photocopy shops)	
Skin or wool processing including a tannery or fellmongery, or any other commercial facility for hide curing, drying, scouring or finishing or storing wool or leather products	
Storage tanks or drums for fuel, chemicals or liquid waste	
Wood treatment or preservation including the commercial use of anti-sapstain chemicals during milling, or bulk storage of treated timber outside	
Electrical and electronic works, power generation and transmission	Yes
Batteries including the commercial assembling, disassembling, manufacturing or recycling of batteries (but excluding retail battery stores,	
Electrical transformers including the manufacturing, repairing or disposing of electrical transformers or other heavy electrical equipment	
Electronics including the commercial manufacturing, reconditioning or recycling of computers, televisions and other electronic devices	
Power stations, substations or switchyards	
Explosives and ordinances production, storage and use	YES
Explosive or ordinance production, maintenance, dismantling, disposal, bulk storage or re-packaging	
Gun clubs or rifle ranges, including clay targets clubs that use lead munitions outdoors	
Training areas set aside exclusively or primarily for the detonation of explosive ammunition	
Metal extraction, refining and reprocessing, storage and use	Yes
Abrasive blasting including abrasive blast cleaning (excluding cleaning carried out in fully enclosed booths) or the disposal of abrasive blasting material	
Foundry operations including the commercial production of metal products by injecting or pouring molten metal into moulds	
Metal treatment or coating including polishing, anodising, galvanising, pickling, electroplating, or heat treatment or finishing using cyanide compounds	
Metalliferous ore processing including the chemical or physical extraction of metals, including smelting, refining, fusing or refining metals	

Engineering workshops with metal fabrication	
Mineral extraction, refining and reprocessing, storage and use	Yes
Asbestos products manufacture or disposal including sites with buildings containing asbestos products known to be in a deteriorated condition	
Asphalt or bitumen manufacture or bulk storage (excluding single-use sites used by a mobile asphalt plant)	
Cement or lime manufacture using a kiln including the storage of wastes from the manufacturing process	
Commercial concrete manufacture or commercial cement storage	
Coal or coke yards	
Hydrocarbon exploration or production including well sites or flare pits	
Mining industries (excluding gravel extraction) including exposure of faces or release of groundwater containing hazardous contaminants, or the storage of hazardous wastes including waste dumps or dam tailings	
Vehicle refuelling, service and repair	Yes
Airports including fuel storage, workshops, washdown areas, or fire practice areas	
Brake lining manufacturers, repairers or recyclers	
Engine reconditioning workshops	
Motor vehicle workshops	
Port activities including dry docks or marine vessel maintenance facilities	
Railway yards including goods-handling yards, workshops, refuelling facilities or maintenance areas	
Service stations including retail or commercial refuelling facilities	
Transport depots or yards including areas used for refuelling or the bulk storage of hazardous substances	
Cemeteries and waste recycling, treatment and disposal	Yes
Cemeteries	
Drum or tank reconditioning or recycling	
Landfill sites	
Scrap yards including automotive dismantling, wrecking or scrap metal yards	
Waste disposal to land (excluding where biosolids have been used as soil conditioners)	
Waste recycling or waste or wastewater treatment	
Any land that has been subject to the migration of hazardous substances from adjacent land in sufficient quantity that it could be a risk to human health or the environment	
Any other land that has been subject to the intentional or accidental release of a hazardous substance in sufficient quantity that it could be a risk to human health or the environment	

If you have answered yes to any of the above, the NES applies to the land. Please consult the NES and if you have any questions, contact the Planning Department.

Statement:

I hereby certify that to the best of my knowledge the information given is true and correct.

Name:

Signature: 

Date:

APPLICATION FOR RESOURCE CONSENT

Office Use Only



FORM 1: ADMINISTRATION

Notes

- You must **fully** complete both this administration form and all related activity forms. Provide as much detail as you can.
- You must pay the required initial fee (as stated on page 9 of this form) when you submit your consent application forms, or your application will be returned to you.**
- Failure to provide the required information and payment will delay the processing of your application. If you do not provide adequate information then we will not be able to process your application, and will return it to you.
- Remember to sign and date all forms. A signature is not required if you email or submit your application by electronic means.

If you need any further help, please phone a member of the Consents team on **(03) 768 0466 or 0508 800 118.**

Office use only

Application Number:

Initial Fee Paid:

\$

Date Initial Fee Paid:

Contact details

Applicant details

For **individuals**, you must provide the full names of all individuals (such as John Robert Smith and Mary Jane Williams).

For **companies and other incorporated entities** you must provide the company name and you must also provide the name of a person or persons who will represent your company and be responsible for the application.

For **partnerships, groups and unincorporated entities** (such as private or family trusts or unincorporated societies) we must have the details of all authorised partners, trustees, members or officers. We may also request a copy of your society's rules to verify your status as a formal body or society.

Full name/s of applicant/s This is the name/s that the consent will be issued to. We will not accept applications made in the name of unregistered companies.				
Applicant's postal address				
Applicant's residential address If different from postal address				
Primary contact person/s				
Email address				
Phone number/s	Home:		Business:	
	Mobile:		Fax:	

Partnership / Groups / Unincorporated entity details

For **partnerships, groups or unincorporated entities** (such as private or family trusts or unincorporated bodies or societies) you must provide details of all authorised partners, trustees or members. Any consent granted will then include these names, and all individuals will be legally responsible for the consent and any associated costs. Should these persons change, then you must notify us.

Name of person: Status (such as partner, member or trustee): Residential address:	
Name of person: Status (such as partner, member or trustee): Residential address:	
Name of person: Status (such as partner, member or trustee): Residential address:	
Name of person: Status (such as partner, member or trustee): Residential address:	

Include details of any further partners/trustees/members on a separate page if necessary.

Application consultant/agent details (if applicable)

Name/company name			
Contact person			
Postal address			
Email address			
Phone number/s	Home:		Business:
	Mobile:		Fax:

Who should we send application correspondence to?

Applicant Consultant/Agent

Have you discussed this application with a West Coast Regional Council staff member: Yes No

Name of staff member(s):

--

Consultation

Please list the persons that you believe to have an interest in, or that may be affected by, the proposal.

Affected Party name/s				
Postal address				
Email address				
Phone number/s	Home:		Business:	
	Mobile:		Fax:	
Affected Party name/s				
Postal address				
Email address				
Phone number/s	Home:		Business:	
	Mobile:		Fax:	
Affected Party name/s				
Postal address				
Email address				
Phone number/s	Home:		Business:	
	Mobile:		Fax:	

Have you discussed your proposal with your neighbours and other parties who may be affected, eg, Fish & Game, Department of Conservation, Iwi, New Zealand Transport Agency, user groups and interest groups:

Yes No

If yes, who was consulted (Attach any correspondence if appropriate):

Do they have any concerns:

How can these concerns be met:

Location

Property address / Location:	
Legal description / Site description:	
Name of closest road/street or nearest settlement/town	
Map reference (NZTM):	

Territorial Authority in which the activity will be located

Buller

 Grey

 Westland

Note: West Coast Regional Council can help you create a base map to assist with your location plan. Please call us on (03) 768 0466 or 0508 800 118 during office hours for assistance, or call in to our office at 388 Main South Road, Paroa, Greymouth.

If the owner and/or occupier of the activity site differ from the applicant please provide their names and contact details

Owner name/s			
Postal address			
Email address			
Phone number/s	Home:		Business:
	Mobile:		Fax:

Occupier name/s			
Postal address			
Email address			
Phone number/s	Home:		Business:
	Mobile:		Fax:

Resource consents sought

Provide a brief description of the activity to which your application(s) relates

Tick the type/s of resource consent/s you are seeking from the West Coast Regional Council.

If you are replacing any existing or previous consents, please state the existing or previous consent number(s) in the space below, and complete the Section "Value of Consent Holder Investment".

Remember that for each consent application you must complete the relevant 'activity form'.

<input type="checkbox"/> Coastal permit For activities that are within the coastal marine area (CMA).	Previous Consent Number/s
<input type="checkbox"/> Discharge permit For activities outside the CMA that may discharge contaminants into the air, water and onto or into land.	Previous Consent Number/s
<input type="checkbox"/> Land use For activities and structures outside the CMA that are on land, or in, on or over a river or lake bed.	Previous Consent Number/s
<input type="checkbox"/> Water For activities outside the CMA that involve the abstraction, impoundment (damming), diversion and/or use of ground, geothermal or surface water.	Previous Consent Number/s

Are related consents required from other authorities?

Yes

No

If **yes**, please provide details.

Consent required	Consent authority (such as district council, DoC, NZHPT)	Date applied for	Date granted

Should your application/s be granted, do you have a consent term or expiry date you would prefer for your consent/s?

Yes

No

If **yes**, provide details:

Months

Years

Provide information to demonstrate that the degree of adverse environmental effect of the activity is likely as a result of this application. The following information requirements were introduced by the Resource Management Amendment Act 2013 and took effect on 3 March 2015. These are mandatory requirements for all applications. The sections require varying degrees of familiarity with the RMA and documents produced under the RMA. If you need any further help, please phone a member of the Consents team.

Related permitted activities

List any activities that are part of your proposal and are permitted (allowed without resource consent) under the Regional Air Quality Plan, the Regional Coastal Plan for the West Coast and the Regional Land and Water Plan.

Provide information that shows how each permitted activity will comply with the conditions of the relevant rule.

Other activities

Describe any other activities related to your proposal that you think the West Coast Regional Council may need to be aware of.

Part 2 of the RMA

Part 2 of the RMA is attached at the end of this document.

Provide an assessment of your proposed activity/activities against the matters set out in Part 2.

Other policies, rules and requirements

Assess your proposal against any relevant provisions of:

- national environmental standards
- other regulations
- national policy statements
- the West Coast Regional Policy Statement (RPS)
- Regional Air Quality Plan, the Regional Coastal Plan for the West Coast and the Regional Land and Water Plan

Please complete an assessment of environmental effects in the detail that corresponds with the scale and significance of the effects that the activity may have on the environment (This may be covered by the appropriate activity form(s)).

Advice Note: Please attach a separate sheet(s) if required.

Schedule 4 of the RMA is attached at the end of this document.

Value of Consent Holder investment

Please complete this section only if your application is to renew an existing consent

Important: You must complete this question if your application is intended to replace a currently operative resource consent, and this application will be lodged with the West Coast Regional Council at least 3 months before that consent expires.

1. Provide an assessment of the value of your investment. You need to:
 - specify the value of investment of the activities/infrastructure that are reliant on the resource consent/s you are applying for here. This must be the 'book value' of the investment (not the replacement value).

<input type="checkbox"/>	< \$10,000	<input type="checkbox"/>	\$1 Million to \$5 Million
<input type="checkbox"/>	\$10,000 to \$50,000	<input type="checkbox"/>	\$5 Million to \$50 Million
<input type="checkbox"/>	\$50,000 to \$250,000	<input type="checkbox"/>	>\$50 Million
<input type="checkbox"/>	\$250,000 to \$1,000,000		

- include evidence that supports the assessment.

Application fees

Initial Fee

- You will be charged the West Coast Regional Councils full actual and reasonable costs for processing this application.
- The minimum estimated initial fee is required to be paid when you submit your application. For simple consents that are processed quickly the initial fee is likely to cover your full costs.
- For complex proposals that exceed the initial fee, you will generally receive an invoice monthly. A final invoice will be sent to you after you receive the final decision on your application.

Please refer to the table below for the **minimum estimated initial fee** required for your application.

Description	Minimum estimated initial fee \$ excluding GST	Minimum estimated initial fee \$ including GST
RESOURCE CONSENTS		
Land use consent and associated consents for dry bed gravel extraction	\$800	\$920
Land use consent and associated consents for river protection works	\$1,280	\$1,472
Discharge permits for dairy effluent discharges	\$1,280	\$1,472
Land use consent	\$1,280	\$1,472
Land use consent and associated consents for land based alluvial gold mining operations	\$1,920	\$2,208
Coastal permits	\$1,280	\$1,472
All other resource consents	\$1,280	\$1,472
CONSENT ADMINISTRATION		
Application for a change or cancellation of consent conditions	\$640	\$736
Application for a Certificate of Compliance or an Existing Use Certificate	\$640	\$736
Application to extend the lapsing period for a consent	\$640	\$736
Transfer of consents from the consent holder to another (payable by the person requesting the transfer)	\$160	\$184
Request for a change to consent holders name (payable by the person requesting the change)	\$160	\$184
TRANSFER EXISTING WATER PERMIT BETWEEN SITES WITHIN A CATCHMENT		
Non-notified	\$160	\$184

Payment can be made in the following ways:

- at the West Coast Regional Council Office by cash or cheque
- by electronic banking using the details below:

WEST COAST REGIONAL COUNCIL

WESTPAC BANK ACCOUNT NUMBER:

0	3	0	8	4	6	0	1	2	1	5	0	0	0	0	
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--

Bank Branch Number Account Number Suffix

Payer particulars – Name of applicant

Payer reference - **RCAPPLN**

Payer particulars (max 12 characters)

Payer code (max 12 characters)

Payer reference (max 12 characters)

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Declaration

"I/the applicant, hereby certify that, to the best of my knowledge and belief, the information given in this application is true and correct. I/the applicant, agree to pay all actual and reasonable costs incurred by the West Coast Regional Council in processing the consent application/s regardless of whether or not the application is granted. I/the applicant, also agree to pay 10% penalty interest on amounts not paid within 30 days of the due date. This also applies to any subsequent compliance monitoring charges relating to the resource consent.

Signature of applicant or applicant's agent

Date

	
--	--

Print Name (BLOCK CAPITALS)

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A signature is not required if the application is made by electronic means.

Final checklist

Have you?

Please tick

- Filled in all parts of this form.
- Completed and attached all related activity forms.
- Included a sketch or location map that shows us exactly where your activity will take place.
- Attached any written approvals obtained from parties potentially affected by your proposal.
- Supplied a detailed assessment of environmental effects.
- Paid the required deposit/fee.

Important information – please read carefully

Official information

The information you provide with your application is public information. It is used to help process your resource consent application and assess the impact of your activity on the environment and other people.

Your information is held and administered by the West Coast Regional Council in accordance with the Local Government Official Information and Meetings Act 1987 and the Privacy Act 1993. This means that your information may be disclosed to other people who request it in accordance with the terms of these Acts. It is therefore important you let us know if your application includes trade secrets, commercially sensitive material or any other information you consider should not be disclosed.

Consent holder costs – Ongoing responsibilities

If your application is granted, the Consent Holder has a legal obligation to comply with any conditions of the consent. Consent conditions will be monitored. Monitoring will incur additional fees which will be charged to the Consent Holder. Please contact us if you have any queries regarding your deposit/fee or processing costs or the monitoring charges for your activity.

Consultation

Consultation with other parties who may be interested in or affected by your activity is encouraged. This involves discussing your activity with others who may have some concerns, listening to what others have to say, considering their responses and deciding what will be done.

More information

For more information on the application process or resource consents, visit our website at www.wcrc.govt.nz or phone the Consents team on (03) 768 0466 or 0508 800 118.



388 Main South Road, Paroa, Greymouth 7805
PO Box 66, Greymouth 7840
Telephone (03) 768 0466
Toll Free 0508 800 118
Facsimile (03) 768 7133
Email info@wcr.govt.nz
Website www.wcrc.govt.nz

Part 2 of the Resource Management Act 1991

Purpose and principles

5 Purpose

- (1) The purpose of this Act is to promote the sustainable management of natural and physical resources.
- (2) In this Act, *sustainable management* means managing the use, development, and protection of natural and physical resources in a way, or at a rate, which enables people and communities to provide for their social, economic, and cultural well-being and for their health and safety while—
 - (a) sustaining the potential of natural and physical resources (excluding minerals) to meet the reasonably foreseeable needs of future generations; and
 - (b) safeguarding the life-supporting capacity of air, water, soil, and ecosystems; and
 - (c) avoiding, remedying, or mitigating any adverse effects of activities on the environment.

6 Matters of national importance

In achieving the purpose of this Act, all persons exercising functions and powers under it, in relation to managing the use, development, and protection of natural and physical resources, shall recognise and provide for the following matters of national importance:

- (a) the preservation of the natural character of the coastal environment (including the coastal marine area), wetlands, and lakes and rivers and their margins, and the protection of them from inappropriate subdivision, use, and development:
- (b) the protection of outstanding natural features and landscapes from inappropriate subdivision, use, and development:
- (c) the protection of areas of significant indigenous vegetation and significant habitats of indigenous fauna:
- (d) the maintenance and enhancement of public access to and along the coastal marine area, lakes, and rivers:
- (e) the relationship of Maori and their culture and traditions with their ancestral lands, water, sites, waahi tapu, and other taonga:
- (f) the protection of historic heritage from inappropriate subdivision, use, and development:
- (g) the protection of protected customary rights.

7 Other matters

In achieving the purpose of this Act, all persons exercising functions and powers under it, in relation to managing the use, development, and protection of natural and physical resources, shall have particular regard to—

- (a) kaitiakitanga:
 - (aa) the ethic of stewardship:
- (b) the efficient use and development of natural and physical resources:
 - (ba) the efficiency of the end use of energy:
- (c) the maintenance and enhancement of amenity values:
- (d) intrinsic values of ecosystems:
- (e) [Repealed]
- (f) maintenance and enhancement of the quality of the environment:
- (g) any finite characteristics of natural and physical resources:
- (h) the protection of the habitat of trout and salmon:
- (i) the effects of climate change:
- (j) the benefits to be derived from the use and development of renewable energy.

8 Treaty of Waitangi

In achieving the purpose of this Act, all persons exercising functions and powers under it, in relation to managing the use, development, and protection of natural and physical resources, shall take into account the principles of the [Treaty of Waitangi](#) (Te Tiriti o Waitangi).

Schedule 4

Information required in application for resource consent

1 Information must be specified in sufficient detail

Any information required by this schedule, including an assessment under clause 2(1)(f) or (g), must be specified in sufficient detail to satisfy the purpose for which it is required.

2 Information required in all applications

- (1) An application for a resource consent for an activity (the *activity*) must include the following:
 - (a) a description of the activity;
 - (b) a description of the site at which the activity is to occur;
 - (c) the full name and address of each owner or occupier of the site;
 - (d) a description of any other activities that are part of the proposal to which the application relates;
 - (e) a description of any other resource consents required for the proposal to which the application relates;
 - (f) an assessment of the activity against the matters set out in Part 2;
 - (g) an assessment of the activity against any relevant provisions of a document referred to in section 104(1)(b).
- (2) The assessment under subclause (1)(g) must include an assessment of the activity against—
 - (a) any relevant objectives, policies, or rules in a document; and
 - (b) any relevant requirements, conditions, or permissions in any rules in a document; and
 - (c) any other relevant requirements in a document (for example, in a national environmental standard or other regulations).
- (3) An application must also include an assessment of the activity's effects on the environment that—
 - (a) includes the information required by clause 6; and
 - (b) addresses the matters specified in clause 7; and
 - (c) includes such detail as corresponds with the scale and significance of the effects that the activity may have on the environment.

3 Additional information required in some applications

An application must also include any of the following that apply:

- (a) if any permitted activity is part of the proposal to which the application relates, a description of the permitted activity that demonstrates that it complies with the requirements, conditions, and permissions for the permitted activity (so that a resource consent is not required for that activity under section 87A(1));
- (b) if the application is affected by section 124 or 165ZH(1)(c) (which relate to existing resource consents), an assessment of the value of the investment of the existing consent holder (for the purposes of section 104(2A));
- (c) if the activity is to occur in an area within the scope of a planning document prepared by a customary marine title group under section 85 of the Marine and Coastal Area (Takutai Moana) Act 2011, an assessment of the activity against any resource management matters set out in that planning document (for the purposes of section 104(2B)).

4 Additional information required in application for subdivision consent

An application for a subdivision consent must also include information that adequately defines the following:

- (a) the position of all new boundaries;
- (b) the areas of all new allotments, unless the subdivision involves a cross lease, company lease, or unit plan;
- (c) the locations and areas of new reserves to be created, including any esplanade reserves and esplanade strips;
- (d) the locations and areas of any existing esplanade reserves, esplanade strips, and access strips;
- (e) the locations and areas of any part of the bed of a river or lake to be vested in a territorial authority under section 237A;
- (f) the locations and areas of any land within the coastal marine area (which is to become part of the common marine and coastal area under section 237A);
- (g) the locations and areas of land to be set aside as new roads.

5 Additional information required in application for reclamation

An application for a resource consent for reclamation must also include information to show the area to be reclaimed, including the following:

- (a) the location of the area;
- (b) if practicable, the position of all new boundaries;
- (c) any part of the area to be set aside as an esplanade reserve or esplanade strip.

Assessment of environmental effects

6 Information required in assessment of environmental effects

- (1) An assessment of the activity's effects on the environment must include the following information:
 - (a) if it is likely that the activity will result in any significant adverse effect on the environment, a description of any possible alternative locations or methods for undertaking the activity;
 - (b) an assessment of the actual or potential effect on the environment of the activity;
 - (c) if the activity includes the use of hazardous substances and installations, an assessment of any risks to the environment that are likely to arise from such use;
 - (d) if the activity includes the discharge of any contaminant, a description of—
 - (i) the nature of the discharge and the sensitivity of the receiving environment to adverse effects; and
 - (ii) any possible alternative methods of discharge, including discharge into any other receiving environment;
 - (e) a description of the mitigation measures (including safeguards and contingency plans where relevant) to be undertaken to help prevent or reduce the actual or potential effect;
 - (f) identification of the persons affected by the activity, any consultation undertaken, and any response to the views of any person consulted;
 - (g) if the scale and significance of the activity's effects are such that monitoring is required, a description of how and by whom the effects will be monitored if the activity is approved;
 - (h) if the activity will, or is likely to, have adverse effects that are more than minor on the exercise of a protected customary right, a description of possible alternative locations or methods for the exercise of the activity (unless written approval for the activity is given by the protected customary rights group).
- (2) A requirement to include information in the assessment of environmental effects is subject to the provisions of any policy statement or plan.
- (3) To avoid doubt, subclause (1)(f) obliges an applicant to report as to the persons identified as being affected by the proposal, but does not—
 - (a) oblige the applicant to consult any person; or
 - (b) create any ground for expecting that the applicant will consult any person.

7 Matters that must be addressed by assessment of environmental effects

- (1) An assessment of the activity's effects on the environment must address the following matters:
 - (a) any effect on those in the neighbourhood and, where relevant, the wider community, including any social, economic, or cultural effects;
 - (b) any physical effect on the locality, including any landscape and visual effects;
 - (c) any effect on ecosystems, including effects on plants or animals and any physical disturbance of habitats in the vicinity;
 - (d) any effect on natural and physical resources having aesthetic, recreational, scientific, historical, spiritual, or cultural value, or other special value, for present or future generations;
 - (e) any discharge of contaminants into the environment, including any unreasonable emission of noise, and options for the treatment and disposal of contaminants;
 - (f) any risk to the neighbourhood, the wider community, or the environment through natural hazards or the use of hazardous substances or hazardous installations.
- (2) The requirement to address a matter in the assessment of environmental effects is subject to the provisions of any policy statement or plan.

ASSESSMENT OF EFFECTS ON THE ENVIRONMENT

all applicants to complete

Physical

B.1 Describe the: **See section 2 of the AEE**

(a) landforms

(b) land slopes

(c) soils

B.2 Describe any potential for natural hazards (e.g. flooding, erosion, land slip)

See section 5 of the AEE

B.3 Are any of the following present in the area? (delete which do not apply)



river protection works

bridges

railways and roads

telephone/electricity wires or cables

Flora, Fauna and ecosystems

- B.4 Describe the vegetation within the application area. List the major species, and any rare or endangered species. (*Native bush*” and *scrub*” is not a satisfactory answer).

See section 5 of the AEE

- B.5 Describe and/or list the birdlife, wildlife, freshwater and marine life within the application area, or in the vicinity and any recognised special wildlife habitats (*usual West Coast Wildlife*” or similar is not a satisfactory answer)

See section 5 of the AEE

- B.6 Describe the effects the activity will have on ecosystems, including effects of plants or animals, any physical disturbance of habitats in the vicinity:

See section 5 of the AEE

Land Use

- B.7 Describe the current land use (give as many details as possible).

See section 2 of the AEE

- B.8 What is the public use of the area?

See section 5 of the AEE

- B.9 Describe any recreational values

See section 5 of the AEE

B.10 What is the intended post-activity vegetation cover, and land use?
(*e.g. forestry, road, residential subdivision, pasture etc*)

See section 5 of the AEE

B.11 What effect will this application have on alternative uses of the land, resources and/or the environment at present or in the future?
Discuss the reasons for your answer.

See section 5 of the AEE

B.12 Describe the present land surface and how it will be rehabilitated (if applicable)

See section 5 of the AEE

Contingencies or Safeguards

B.13 If your activity includes the use of hazardous substances and installations, provide an assessment of any risks to the following which are likely to arise from such use:

(a) risks to the physical environment

See section 5 of the AEE

(b) the neighbourhood

See section 5 of the AEE

(c) the wider community

See section 5 of the AEE

B.14 Describe any mitigation measures (safeguards and contingency plans where relevant) to be undertaken to help prevent or reduce the actual or potential effect of any chemical or other contaminant accidents. (*i.e. where will the contents go, how will they be contained, treated, recycled or disposed?*)

(continue on separate sheet if necessary)

See section 5 of the AEE

B.15 Describe any possible alternative locations or methods for undertaking the activity.

See section 7 of the AEE

Monitoring

B.16 How will the effects of the activity be monitored?

See section 5 of the AEE

B.17 Who will monitor the effects of the activity?

See section 5 of the AEE

Socio-economic impacts

B.18 State the numbers of people who will work at the site **See section 3 of the AEE**

B.19 Give details of the hours of work (*Provide details of any shift times*)

See section 3 of the AEE

B.20 Do you intend working on weekends or outside the hours 7 a.m. to 6 p.m.?
Yes/No

See section 3 of the AEE

Noise

B.21 Is a residential area or any occupied dwelling close by or within the application area?
Yes/No

See section 5 of the AEE

B.22 Give details and distances.

See section 5 of the AEE

B.23 Give details of any anticipated noise levels and likely impacts on both wildlife and residents in the area.

See section 5 of the AEE

B.24 Details of noise reduction measures (*rubber lined hoppers, mufflers, shelters, vegetation or soil screens etc.*)

See section 5 of the AEE

Explosives

B.25 Will you use explosives? ~~Yes~~/No

B.26 If so give details of purpose, public warning methods, frequency, timing, storage and handling facilities, type and quantity of blast. Discuss the impacts blasting will have on nearby residents and any measures that will be taken to minimise such effects.

Maori Interests

B. Give details of particular Maori interest in the land or water within or bordering the application area, or likely to be affected by the application (*sacred or spiritual sites and values, traditional food gathering areas etc*).

See section 5 of the AEE

Visual Impacts

B.28 Is the operation or activity visible from:

- nearby dwellings
- roads (including rest areas)
- walking tracks
- known observation points
- areas of public access?

If so give details, and discuss any measures that will be taken to minimise the visual impact (*i.e. buffers, vegetation, screens planted trees etc*).

See section 5 of the AEE

Effects on present and future generation

- B.29 Discuss socio-economic and cultural effects the *(both positive and/or adverse)* activity will have on the immediate neighbourhood and where relevant the wider community for present and future generations *(e.g. additional housing and service requirements, noise, vibration, dust, lighting, aesthetic values, change of lifestyle, recreation, scientific values, water supply, increased traffic, historical, spiritual values etc)*.

See section 5 of the AEE

- B.30 Describe any effects *(both positive and negative)* on natural and physical resources having aesthetic, recreational, scientific, historical, spiritual, or cultural, or other special value for present or future generations:

See section 5 of the AEE

Other Information

- B.31 Outline other information (if any), required to be included in the application by the district plan or regulations.

12

Coastal Permit Application

You should use this form for activities on the beach or seabed.

Please answer all questions fully. You should discuss your application with Council officers before completing this form.

Show the location of the activity and the adjoining properties on your map on Form 1. Include design plans and details with this application.

Part A: General

1. What do you propose to do and why?

See section 1.1 of the AEE

2. Are you:

Yes No

(1) Reclaiming or draining?

(2) Erecting, reconstructing, placing, altering, extending, removing, or demolishing any structure?

(3) Disturbing the foreshore or seabed by excavating, drilling or tunnelling?

(4) Depositing any substance?

(5) Destroying, damaging or disturbing the foreshore or seabed?

(6) Introducing or planting any exotic or introduced plant?

(7) Occupying the beach or seabed?

(8) Removing sand, shingle or other material?

3. (1) Describe how establishing the activity (ie., construction) will affect the coastal marine area (ie., the area below mean high water spring):

See section 5 of the AEE

(2) Describe how the completed work will affect the coastal marine area:

See section 5 of the AEE

Part A: General (Continued)

4. What is the proposed commencement date of the work? ..See section 3 of the AEE.....
5. What is the proposed completion date? ..See section 3 of the AEE.....
6. Will the work be completed out in stages? Yes No
- If so, in what stages?
See section 3 of the AEE
7. Is the work: permanent temporary ? It is not considered to be a permanent solution
8. Who will be undertaking the work? ..See section 3 of the AEE.....
9. What are the proposed hours of operation/construction? ..See section 3 of the AEE.....

Part B: Assessment of Effects on the Environment

Where your activity could have a significant adverse effect on the environment a more detailed environmental assessment is required in accordance with the Fourth Schedule of the Resource Management Act 1991. A consents officer can discuss this with you.

1. Name the coastal area where the activity will take place:
Hokitika Coastal Area.....
2. What is the area of land involved? 1100m long hectares
3. Are there any alternative locations or methods for carrying out the work. Yes No
- (1) If Yes, where or how?
See section 7 of the AEE
- (2) Why have you chosen this location or method over the others?
See section 7 of the AEE

Part B: Assessment of Effects on the Environment (continued)

4. Within a reasonable distance of the activity are there any:

	Yes	No
(1) Obvious signs of biota (eg. fish, eels, insect life, aquatic plants)?	<input type="radio"/>	<input checked="" type="radio"/>
(2) Areas where food is gathered (eg. watercress, fish, kaimoana)?	<input type="radio"/>	<input checked="" type="radio"/>
(3) Wetlands (eg. swamp areas)?	<input type="radio"/>	<input checked="" type="radio"/>
(4) Waste discharges (eg., from rural sources, industries, sewage plants)?	<input type="radio"/>	<input checked="" type="radio"/>
(5) Recreational activities carried out (eg. swimming, fishing, canoeing)?	<input checked="" type="radio"/>	<input type="radio"/>
(6) Areas of particular aesthetic or scientific value (eg. archaeological sites, scenic waterfalls, rapids)?	<input type="radio"/>	<input checked="" type="radio"/>
(7) Will hazardous or toxic chemicals be used or stored on site (eg., fuel)?	<input type="radio"/>	<input checked="" type="radio"/>
(8) Will the water quality be affected?	<input type="radio"/>	<input checked="" type="radio"/>
(9) Will access to the coastal area be affected?	<input checked="" type="radio"/>	<input type="radio"/>
(10) Areas or aspects of significance to iwi?	<input checked="" type="radio"/>	<input type="radio"/>
(11) Will the proposed activity increase the risk of flooding?	<input type="radio"/>	<input checked="" type="radio"/>

Describe the plants, animals and habitat of the surrounding area:

See section 5 of the AEE

.....

.....

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.....

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(Continue on a separate page if necessary)

If you have answered Yes to any of the above, describe what effects your proposed coastal permit may have and the steps you propose to take to mitigate these:

See section 5 of the AEE

.....

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.....

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(Continue on a separate page if necessary)

5. Do you propose to undertake any type of monitoring?

Yes No

If Yes, what?

See section 3 of the AEE

.....

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.....

.....

Names of Adjoining Landowners and Affected Parties

Owner's name: See section 6 of the AEE
Address:
Telephone/Facsimile:

Occupier's Name:
Address:
Telephone/Facsimile:

Owner's name:
Address:
Telephone/Facsimile:

Occupier's Name:
Address:
Telephone/Facsimile:

Owner's name:
Address:
Telephone/Facsimile:

Occupier's Name:
Address:
Telephone/Facsimile:

Owner's name:
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Owner's name:
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Telephone/Facsimile:

Occupier's Name:
Address:
Telephone/Facsimile:

APPLICNS