

**THE WEST COAST REGIONAL COUNCIL**  
**MINUTES OF THE ANNUAL MEETING OF THE**  
**FRANZ JOSEF RATING DISTRICT**  
**HELD AT THE MUELLER COMPLEX, FRANZ JOSEF**  
**ON 21 OCTOBER 2015, COMMENCING AT 1.14 PM.**

**PRESENT**

G. Gibb, L. Skinner, D. Ferguson, P. York, R. Bungeruth, I. Hartshorne, C. Roy, M. Jurisich

**IN ATTENDANCE**

West Coast Regional Council  
P. McDonnell (Councillor), S. Challenger (Councillor)  
M. Meehan, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

M. Williams, C. Brooks, K. Gibb, G. Molloy, W. Costello, K. Smith

**Moved:** *That the apologies be accepted*

*I. Hartshorne / G. Gibb*

**BUSINESS**

Cr McDonnell opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

He advised that the minutes of the confidential meeting were discussed. Copies were passed around to those present.

**Moved:** ***"That the minutes of the previous Annual Meeting held on 11 November 2014, be adopted as a true and correct record of that meeting."***

*I. Hartshorne / D. Ferguson - Carried*

**MATTERS ARISING**

The action points were updated.

**FINANCIAL REPORT**

M. Meehan presented the financial statements for the financial period ending 30 June 2015. He advised that following on from the confidential portion of the 2014 annual Rating District meeting \$100,000 from the rating district funds were apportioned to the purchase of the Gateway Glacier Motels. \$335,000 was received from NZTA. \$300,000 was received from Westland District Council (WDC); this was government money from back in the early 2000's. This all went into the purchase price of \$735,000 as shown in the expenses. The closing balance is \$414,674.36 including the \$735,000 purchase of the Glacier Gateway Motels. G. Gibb stated that he thought the amount from WDC was over \$300,000. M. Meehan advised that the figure was around \$230,000 to \$240,000 this amount accrued interest and the figure is now \$302,500. M. Meehan advised this was rechecked and the \$2,500 will be put towards the demolition of the area.

## **WORKS REPORT**

W. Moen advised that the rating district did not carry out any works during the financial year. He stated that the work that was done was carried out on behalf of Westland District Council, Scenic Hotel Group and NZTA and Electronet Services at a cost of \$21,647.76.

W. Moen advised that as a result of the inspection carried out on 28 July 2015, the topping up of two damaged spurs on the main stopbank works were identified. W. Moen advised that at the time it was felt it would be prudent to construct a major deflector groyne at the bottom end of the stopbank to keep the river from flowing down to the helipad bank. This work is yet to be completed and is estimated to cost \$57,000 including \$20,000 allowed for unforeseen works. W. Moen advised that there is a large pile of stockpiled rock which could be used for this work. Rock prices were discussed. M. Meehan advised that this work would be put out to tender and often the prices received are very competitive.

Discussion took place on the tender process and approved contractors. M. Meehan advised that Council has a list of approved contractors, all of whom must meet the required health and safety requirements. He stated that part of the approved contractor's requirements is for the contractor to submit a health and safety plan that meets the required standard. M. Meehan advised that there are approximately 13 contractors on the list. He stated that there is no reason that a local contractor cannot get on the approved contractors list once he supplies his health and safety plan to council.

Discussion took place on the recent works identified on the north bank, downstream from the State Highway Bridge. A recent flood has caused further damage in this area and it is now a bigger job. It was felt that this job could have been done earlier by a local contractor but the contractor is not an approved contractor. Council staff have tried numerous times to assist the contractor to meet the requirements of being an approved contractor. M. Meehan advised that the Procurement Policy states that any works under \$5,000 can be done as long as two or three quotes are obtained. Any works over \$5,000 are tendered via the council tender process. M. Meehan explained that the Taramakau and Wanganui rating districts are looking at tendering their work on a one or two year basis. The work is tendered, and the contractors are informed of what work is likely to be involved for the next two years. The successful contractor gets all the work for the one or two years, they give unit prices for all the work they are going to do. This means that the rating district does not have to go through the tender process every time there is a minor job to do and there is only one contractor involved. Discussion took place on the level of pricing for tendering. It was agreed that \$5,000 per tender for this rating district is quite low. M. Meehan advised that in an emergency situation council staff can obtain verbal quotes. M. Meehan advised that a report would need to go to council to confirm that the price increase for tenders can go ahead. A speaker stated that \$30,000 is a good figure to go with for the preferred contractor. M. Meehan confirmed that quotes would still be obtained in order to make the process as competitive as possible. It was agreed that M. Meehan would send information regarding the preferred contractor and tendering of works to the spokesperson.

Discussion took place on whether or not to go ahead with the repair work to the spurs on the north bank. A speaker asked if the stopbank was still going to be extended by 200 metres. M. Meehan stated that the key issue for the rating district is the stopbank that protects the town. He stated that if a significant amount of money was to be spent then the money should go on raising the back on the north side. M. Meehan advised that NZTA want to raise the south side stopbank but this will impact on the north side stopbank. This proposal has not been finalised yet, he was hoping to have the proposal for today's meeting. M. Meehan advised NZTA that the north side of the stopbank will always be higher than the south side and if NZTA want to raise the south side stopbank then council will work with them but they will contribute to the north side raising. M. Meehan stated that costs are not yet to hand but he has been advised that NZTA will contribute to the raising of the north side as well as the south side. M. Meehan advised that he is waiting for NZTA to come up with their proposal for the south side before making definite plans for the raising of the north side of the stopbank. M. Meehan stated that the river is continuing to aggrade. A speaker asked if the bank is raised, are the spurs still required. W. Moen stated that he feels the spurs would still be required. M. Meehan stated that NZTA are committed to protecting the road and the part of the road at the 55 km corner. Extensive discussion took place. It was agreed that following today's meeting a M. Meehan would put a report up to council, and include the costings

for a 200 metre extension to the stopbank and put the feedback from today's meeting along with comments from the engineers and let council make a decision on this. M. Meehan stated that a way forward would be to get all the information into one document, then meet again with the committee and NZTA in a month's time to put all the options on the table. He stated that the prices for the extension would be to hand for this meeting. It was agreed that W. Moen would price up a 200 metre extension to the Helipad stopbank. This will then be put to council for them to make a decision on this work.

Discussion took place on stockpiles of rock. It was noted that NZTA has used the rating district stockpile of rock at different times but they have then replenished this rock. It was noted that a prudent reserve for this rating district is yet to be set. It was agreed that a decision on the proposed works (topping up of groynes) would be put on hold until the stopbank proposal is put to council.

Discussion took place on the retrieving of rock from the Waiho riverbed. M. Meehan advised that there is a resource consent in place to retrieve rock just down from Canavans Knob. A variation to this resource consent has been applied for to extend the area over the river. The area is above the bridge and past the Waiho Loop. M. Meehan advised that the Lower Waiho rating district also raised this matter at their rating district meeting today. M. Meehan advised that should contractors want to get rock out of the river for other jobs then they can work under this consent as well. It was noted that it is expensive to bring rock to Franz Josef from Whataroa. M. Meehan advised that the retrieving rock from the river could be tendered and the rating district could do this on a regular basis. He advised that this has been done before and is done on a per tonne basis. M. Meehan advised that an initial tender could be arranged with an agreed amount documented in the tender. He stated that one of the upcoming jobs could be used as a test case.

Quarries were discussed. M. Meehan updated those present on the status of local quarries. He advised that mineral permits are no longer available on DoC land. NZ Minerals Petroleum and Gas have now stopped issuing mining permits in World Heritage areas and every bit of DoC land south of Whataroa is included in the World Heritage area. Quarrying is technically mining and minerals permits are no longer issued for land in this area. M. Meehan advised that Council's CEO and Chairman have met with Hon Simon Bridges to put forward our case. They have managed to get the Okuru quarry minerals permit renewed but they will not grant any new permits.

M. Meehan advised that he and the spokesperson will set a date for the next meeting once he has confirmed NZTA's availability.

## **RATES 2015 / 2016**

M. Meehan advised the meeting that the rate strike has been set at \$100,000 which is the same as previous years. It was agreed that the rate strike would stay the same. M. Meehan agreed to work out a prudent reserve for the rating district.

## **Cross Sections**

W. Moen stated that there is a large slug of gravel which has gone through the system over that past couple of years and is now sitting around the Moraine area. This could have an impact or where the river goes, either to the north or south. He stated the cross sections are done every year and can be done as required. Discussion took place on cross sections and the history of this river over the years.

## **ELECTION OF OFFICERS**

T. Jellyman read out the names of the current members of the rating district committee. She asked if anyone had left the area. J. Arbuckle has left the area.

**Moved:**        ***"That the present committee, namely:  
Chris Brooks  
John Arbuckle  
Chris Roy  
Grant Gibb  
Tim Gibb  
Ian Hartshorne  
Gavin Molloy  
Peter York  
Logan Skinner  
be appointed as the committee for the 2015 / 2016 financial year."***

**Moved:**        ***"That G. Gibb be re-elected as the spokesperson for the 2015/ 2016 financial year with L. Skinner elected as deputy spokesperson."***

L. Skinner and I. Hartshorne thanked G. Gibb for the work his work as spokesperson for the rating district. M. Meehan stated that G. Gibb has been an excellent spokesperson and has been the "eyes on the ground" for the rating district. M. Meehan stated that this role is very important. It was agreed that L. Skinner would be the deputy spokesperson.

### **GENERAL BUSINESS**

M. Meehan updated the meeting on the demolition of the Glacier Gateway Motels and advised that the house on this site is currently being removed. The cottages are being taken to Whataroa. Council gave the contractors until the end of the month to get this task completed. A tender will be put out at the end of this month to demolish the remains. L. Skinner asked what is likely to happen with the concrete pad in this area as this one is in a more prominent site than the others. It was agreed that gravel would be placed over the top of this concrete pad.

It was agreed that the confidential minutes would be adopted at the next meeting of the rating district.

There being no further business, the meeting closed at 2.52 p.m.

### **Action Points:**

- M. Meehan to send information regarding the preferred contractor and tendering of works to the spokesperson.
- W. Moen to price up the extension of the Helipad Stopbank and put this to Council.
- M. Meehan work out prudent reserve for rating district.