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**Kawatiri Freshwater Management Unit (FMU) Meeting – Meeting 1**

**Meeting Date: 6 August 2019 5.30-7.30pm**

**Location: Westport Library**

**Attendees:**

Campbell Robertson (by phone), Caroline Jones, Colin Hope, Douglas Phillips, Lisa Steenhauer, Michael Kingsbury, Nathan Keogan, Neal Clementson (WCRC), Philippa Lynch (Ngai Tahu),

**Apologises / Absent:**

Francois Tumahai (Ngati Waewae), Di Rossiter

**Supporting staff:**

Jonny Horrox (WCRC), Hadley Mills (WCRC), Stefan Beaumont (WCRC)

**Key topics covered:**

* Group and staff introductions, session framework and house keeping
* Terms of Reference
* Current water quality and quantity state of environment within the Kawatiri FMU.

**Meeting outcomes and action required:**

* Neal Clementson to contact BDC to request a replacement representative.
* Election of chair deferred to meeting three
* Communication principles review and agreed.
* Meeting schedule reviewed, revision required, will be updated and brought to next meeting.
* Terms of reference reviewed and agreed by the group.

**Next meeting date: 5.30-7.30pm 17 September 2018**