



# **RESOURCE MANAGEMENT COMMITTEE**

**THE WEST COAST REGIONAL COUNCIL**

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Tuesday, 11<sup>th</sup> June 2013**

**B.CHINN**  
CHAIRPERSON

M. MEEHAN  
Planning and Environmental Manager  
J. ADAMS  
Consents and Compliance Manager

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THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE  
HELD ON 14 MAY 2013 AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,  
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.30 A.M.**

**PRESENT:**

B. Chinn (Chairman), R. Scarlett, T. Archer, A. Robb, D. Davidson, A. Birchfield, J. Douglas, F. Tumahai (arrived 10.38)

**IN ATTENDANCE:**

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), M. Meehan (Planning & Environmental Manager), J. Adams (Consents & Compliance Manager), T. Jellyman (Minutes Clerk)

**1. APOLOGIES**

**Moved** (Birchfield / Archer) *that the apology from Cr Cummings be accepted.*

*Carried*

**2. PUBLIC FORUM**

There was no public forum

**3. MINUTES**

**Moved** (Robb / Davidson) *that the minutes of the previous Resource Management Committee meeting dated 9 April 2013, be confirmed as correct.*

*Carried*

**Matters Arising**

Cr Birchfield asked Cr Chinn if he had received further phone calls from affected wetlands owners. Cr Chinn responded that he had received a call from Jean Douglas at Fergusons Bush who phoned him on Thursday. Cr Birchfield asked M. Meehan if the Land and Water Plan is operative in view of there being an objection lodged to the Plan. M. Meehan confirmed that the only appeal yet to be settled is the grazing of riparian margins. The Plan is otherwise effectively operative. (C. Ingle noted the wetland rules relating to Schedule 2 wetlands took effect when the Land and Riverbed Plan was made operative in August 2012).

**4. CHAIRMAN'S REPORT**

Cr Chinn reported that he has nothing to report aside from Mrs Douglas's inquiry regarding wetlands.

**Moved** (Chinn / Archer)

*Carried*

**5. REPORTS****5.1 PLANNING AND ENVIRONMENTAL GROUP****5.1.1 PLANNING & ENVIRONMENTAL MANAGER'S MONTHLY REPORT**

M. Meehan spoke to his report advising that a meeting of the Reefton Airshed committee was held on the 22<sup>nd</sup> of April. Mr Roger Best made a presentation on down draught burners at this

meeting. M. Meehan advised that Mr Best has worked with Ecan on these burners for a <sup>2</sup> few years now and is currently trying to get his burners onto an approved list with the Ministry for the Environment. Mr Best spoke of testing which was done overseas which found that a down draught burner reduced emissions down 50 times cleaner than standard burners. M. Meehan advised that the costs are slightly more expensive but the burners last longer than traditional burners. M. Meehan reported that a meeting was held last night and it was agreed that a trial with chimney filters will be undertaken in Reefton. M. Meehan stated that MfE, the Ministry of Health and other funding sources will be approached for funding for this trial. M. Meehan stated that there is a lot of potential for the chimney filters. M. Meehan advised that community education on how best to use their fires will continue and to encourage the community to avoid outdoor fires over the winter. M. Meehan stated that the Reefton Airshed Committee is very positive and is working towards a solution to prior to the NES coming in in 2016. Cr Archer stated that the Swiss technology looks very promising. Cr Archer acknowledged the great contribution that council staff have made in facilitating the Reefton meetings, providing information to the committee and responding to the committee requests. Cr Archer stated that this contribution reflects on to the positive attitude coming from committee in finding a workable solution to the whole problem of air quality in Reefton. Cr Archer said if funding can be obtained to carry out a trial period with a measurable monitoring evaluation system then this could be very beneficial to the whole country. Cr Scarlett stated that the biggest problem is when everyone lights their fires at 5 pm and there is a huge amount of smoke initially until the fire warms up. Cr Scarlett stated that it seems that the fire has to be hot before the down draught actually works. M. Meehan responded that this is one of the aspects that the committee is looking into. M. Meehan responded that this is why the filters seem like the preferred option at the moment but a lot of the success will depend on the correct use of the filter.

F. Tumahai apologised for his lateness and his lack of attendance at the Reefton meetings as this is due to a prior engagement that he has each Monday night. F. Tumahai stated that he is in the email loop for the Reefton Airshed Committee so he is able to pass on any information he gets.

M. Meehan reported that there is one remaining appeal on the Land and Water Plan from Mr Paul Elwell-Sutton. M. Meehan reported that through mediation and a strike out application Mr Elwell-Sutton's appeal has been reduced from 10 appeal points to two. The two appeal points relate to livestock access to riparian margins within wetlands and provisions in Rule 11 which protect areas from grazing which might meet the criteria for inclusion as a Schedule 2 wetland. M. Meehan advised that council submitted a memorandum to the court last week and participated in a teleconference with the Judge on the 8<sup>th</sup> of May. He advised that the Court has accepted what Council said in the memorandum and has taken the unusual step of requiring the appellant to submit his evidence before everyone else. M. Meehan stated that the other parties are now waiting to see what Mr Elwell-Sutton has in regard to evidence and then council will be able to respond. Cr Chinn stated that he is concerned about which way the Judge will go as they are talking about Schedule 2 wetlands when originally the landowners of Schedule 2 wetlands were locked out by the same Judge. Cr Chinn feels this is horribly wrong. C. Ingle said that Mr Elwell-Sutton is almost seeking to relitigate some of the wetlands matters which is very uncomfortable for Council and the other parties because everyone came to an agreement in the end which reflected the court decision last year. C. Ingle advised that there is nothing stopping landowners of Schedule 1 and 2 wetlands becoming a party of this current appeal by lodging a 274 Notice to the Court saying that they are affected potentially by this new appeal and that they would like to be part of the process. Cr Birchfield feels that everyone that is affected should know that they can actually become parties to the appeal and that they should be written to informing them of this. M. Meehan advised that landowners are not able to remove their wetland from the Plan through this process. He stated that these landowners can join as a party and to oppose the proposal that Mr Elwell-Sutton has to restrict grazing on riparian margins within wetlands. M. Meehan stated that the other parties that are involved in this appeal are DoC, Federated Farmers and Friends of Shearer Swamp. He stated the Solid Energy Ltd and TrustPower withdrew once the appeals got down to two. Cr Archer clarified that the appeals that Mr Elwell-Sutton has made are not on the current classification of the wetlands, so nobody can join the matter now and start debating whether or not their wetland should be removed from the schedule. It was noted that the scope of the appeal points are only about grazing on wetlands. Cr Chinn is keen to move that wetland owners are written to informing them of the opportunity to join the appeal as a party. Cr Scarlett stated that it is important the letter is very clear so that the landowners are not confused by how they join the appeal and what the scope of the appeals are. Cr Archer feels that landowners should be advised that should they wish to join then they need to seek their own independent legal advice.

*That Council writes to the Landowners of Schedule 1 & 2 wetlands informing them of the opportunity to apply to the Environment Court to join as Section 274 party to Mr Elwell-Sutton's appeals on the Land and Water Plan.*

*Carried*

M. Meehan reported that the Exclusive Economic Zone and Continental Shelf Act comes into force in June. He advised that staff are currently reviewing the Coastal Plan to see if there are any cross boundary issues that need to be amended prior to the review scheduled for later this year.

M. Meehan reported that the National Environmental Standard on Contaminated Land has increased council's communications with the district councils. The district council now have new obligations under this standard for people that are seeking consent for subdivisions or land development with the district councils now having access to our Hazardous Substances database.

M. Meehan reported that autumn Surface Water Quality sampling round commenced in March and good progress is being made.

**Moved** (Robb / Archer) that *this report is received.*

*Carried*

### **5.1.2 DROUGHT REPORT**

M. Meehan spoke to this report and advised that report focuses on the February / March 2013 drought. M. Meehan advised that the very unusual spell of weather during this time resulted in the Minister of Primary Industries, Hon Nathan Guy, declaring a drought in the Buller and Grey districts. M. Meehan stated that NIWA advised that this was a one in 80 year drought. He stated that this was a significant event which had a major impact on the agricultural sector. M. Meehan reported that there were no major impacts on the ecology of waterways that were investigated. M. Meehan reported that information that was collected during the drought will help with the processing of future resource consents applications to take water.

**Moved** (Scarlett /Archer) that *Council receive this report.*

*Carried*

### **5.2.1 CONSENTS AND COMPLIANCE GROUP**

J. Adams spoke to this report. He reported that one site visit was carried out during the reporting period. He advised that there were 13 non-notified resource consent applications granted and of these there were a number of consent applications for groundwater takes. J. Adams reported that there were three limited notified consent applications granted during the reporting period.

F. Tumahai commented that he attended a further meeting in relation to Bathurst Mining Ltd's resource consent applications. He stated that he feels Forest & Bird are hard to work with and are not in a frame of mind to cooperate with Bathurst.

Cr Birchfield stated that sediment should not be seen as a contaminant, as it naturally occurs during a flood event.

**Moved** (Archer / Robb) That the *May 2013 report of the Consents Group be received.*

*Carried*

### **5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

J. Adams spoke to this report advising that 94 dairy farm inspections were carried out during the reporting period. He stated that five of these dairy farms were graded as significantly non-compliant with most non-compliance being related to poor maintenance of dairy effluent ponds. J. Adams advised that there are 29 sheds yet to be monitored. J. Adams reported that there were 12 incidents or complaints reported during the month. Two abatement notices were

issued. J. Adams reported that following an aerial flight, stock was found to be in waterways in the Lake Brunner catchment. He stated that the three landowners concerned were issued with formal warnings. F. Tumahai asked J. Adams what is done about effluent ponds that are found to be non-compliant. J. Adams responded that the farmer is instructed by council staff on what he needs to do to improve his effluent system. The farmer is then given time to make repairs or improvements prior to being re-inspected by staff. All five of the significantly non-compliant farms have been re-visited and all are now compliant.

**Moved** (Davidson / Birchfield) *that the May 2013 report for the Compliance Group be received.*  
*Carried*

**6.0 GENERAL BUSINESS**

There was no general business.

The meeting closed at 11.14 a.m.

.....  
Chairman

.....  
Date

## THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 11 June 2013  
 Prepared by: Michael Meehan, Planning and Environment Manager  
 Date: 3 June 2013  
 Subject: **PLANNING & ENVIROMENTAL MANAGERS REPORT**

### Reefton Air Quality

There have been two exceedances of the Resource Management (National Environmental Standards for Air Quality) Regulations 2004 for PM<sub>10</sub> in Reefton so far this year. These occurred on 16 and 29 May 2013 (see Figure 1).

The highest 24hr average PM<sub>10</sub> during this period was 57 micrograms/m<sup>3</sup> on the 16<sup>th</sup> May.

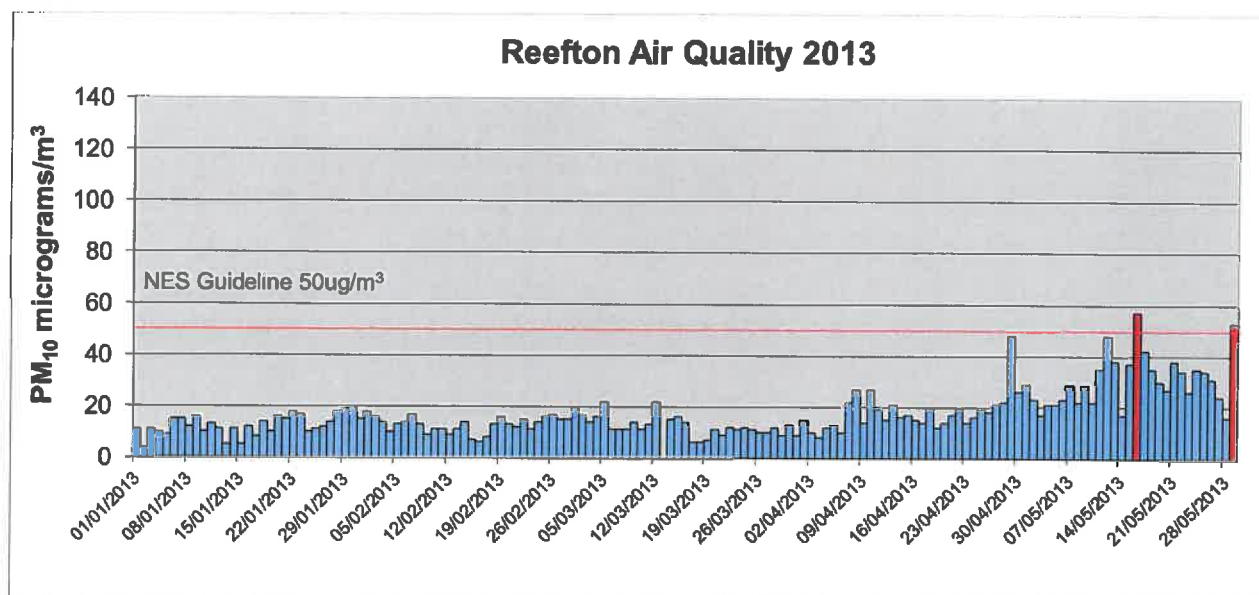


Figure 1. Graph showing daily average PM<sub>10</sub> for Reefton 2013 with exceedances of the national guideline in red.

### Reefton Airshed Committee

At its meeting on 13 May, the Airshed Committee discussed the feasibility of trialling the two new technologies previously presented to them, the OekoTube and the down-draught burner. Council staff are investigating obtaining funding from the Ministry for the Environment and other relevant organisations for a trial pilot project in Reefton. The Committee is continuing with educational articles in the Reefton newspaper on how to reduce smoke from domestic chimneys, as well as advertising the EECA home insulation grants and Council's Warm West Coast loan scheme.

### Changes to Marine Pollution Regulations

Ministry for the Environment is seeking feedback on minor changes to the Resource Management (Marine Pollution) Regulations 1998, to broaden the restrictions on materials that can be discharged from vessels into the sea. The general prohibition on discharge of garbage is proposed to be extended to include all substances, including paper, rags, glass, metal, crockery, and cargo residues, unless it is necessary to secure ship safety or save lives. Food waste can be discharged subject to limitations on size and location.

The amendments to the Regulations will give effect to changes to the international controls on marine garbage, and comments are sought by 14 June. Council rarely deals with these types of discharges from



vessels in the coastal marine area, and staff have assessed that no response is necessary to the proposed changes.

The Regulations will be considered as part of the Coastal Plan review.

## **RECOMMENDATION**

*That the report is received*

Michael Meehan  
**Planning and Environment Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee Meeting 11 June 2013  
Prepared by: Michael Meehan, Regional On Scene Commander  
Date: 3 June 2013  
Subject: **REGIONAL OIL SPILL RESPONSES**

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During the last reporting period two fishing vessels sunk in the West Coast Region. This report outlines the details of these events and Council's response to the incidents.

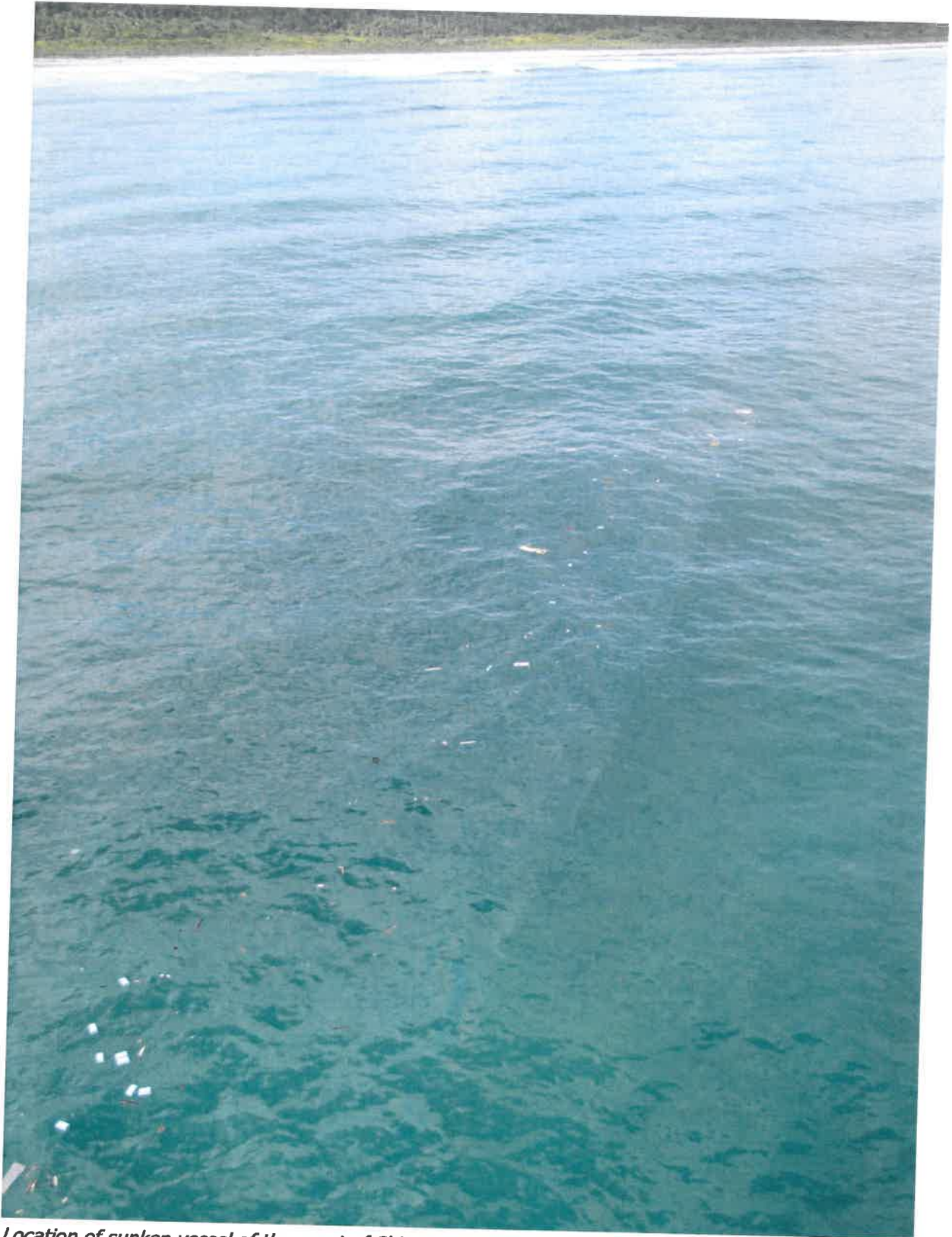
**Honeydew 2**

On 12 April 2013 the fishing vessel Honeydew 2 caught fire at approximately 6:30am and was drifting near Knights Point, South Westland. All four of the crew were rescued safely by another fishing vessel in the area.

Council consulted with its local trained oil spill responders in this area, who were already aware of the incident due to their involvement in the search and rescue operation. They noted the vessel was drifting in approximately 20 feet of water, 1.5km south of the Ship Creek lookout. The vessel was thought to be carrying approximately 1000 litres of marine diesel and a small amount of lubricants.

Due to the environmental conditions, location of the vessel and response options available Council monitored the situation. Local responders flew over the area in a fixed wing and noted a sheen of diesel approximately 400 meters offshore which was breaking up quickly with the conditions.

Council monitored the beach for any wreckage and oil and only noted a small amount of debris and no obvious signs of oil.



*Location of sunken vessel of the coast of Ship Creek.*

### Lady Anna

On 16 April 2013 the fishing vessel "Lady Anna" capsized while entering the Grey River bar. Unfortunately one of the three crew on board drowned during the capsizing.

Council responded to the incident, which quickly became a salvage operation managed by Grey District Council Port staff. It was clear at the time of the incident that diesel had been spilt, however it was not known whether all had been lost or that the main tank was still intact.

Council staff worked with the Grey Port staff during the incident to ensure if there was any remaining diesel on board that it was dealt with appropriately. Conditions during the salvage were unfavourable with high easterly winds, coupled with reasonably rough seas.

On 20 April the vessel was pulled from the river with no obvious signs of diesel, indicating that whatever was on board when it sunk was most likely released. No environmental effects were noted due to the environmental conditions.



*16 April Grey River mouth following grounding of Lady Anna*



*20 April salvage operation, Lady Anna visible in the river near the gravel beach*

No further action will occur in response to either incident due to the accidental nature of both incidents along with no more than minor impacts on the environment.

## **RECOMMENDATION**

*That the report is received*

Michael Meehan  
**Planning and Environment Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee  
 Prepared by: Jackie Adams - Consents & Compliance Manager  
 Date: 31 May 2013  
 Subject: **CONSENTS MONTHLY REPORT**

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**CONSENTS**

Consents Site Visits 1 – 29 May 2013

<b>DATE</b>	<b>NAME, ACTIVITY &amp; LOCATION</b>	<b>PURPOSE</b>
10/05/13	RC13044 – Neil Mouat, Gravel extraction, Punakaiki River	To gain a better understanding of the proposed gravel extraction from the wet bed of the river.
21/05/13	PA13006 – A & L Glasson, Onsite wastewater discharge, Mallinson's Creek, Arnold Valley	To assess the proposed onsite sewage treatment system against Rules 6 (RPDL) and 77 (PRLWP).
22/05/13	RC13075 – Henry Adams Contracting Ltd, Gravel extraction, Hokitika, Kokatahi and Mikonui Rivers	To investigate the sites to assess the available gravel resource.
28/05/13	PA13010 - DJ Kokshoorn Family Trust, Onsite wastewater discharge, Gladstone	To assess the proposed onsite sewage treatment system against Rules 6 (RPDL) and 77 (PRLWP).

Non-Notified Resource Consents Granted 1 – 29 May 2013

<b>CONSENT NO. &amp; HOLDER</b>	<b>PURPOSE OF CONSENT</b>
RCN99191 Westroads Greymouth Ltd	To disturb the dry bed of Deep Creek, Kokiri for the purpose of extracting gravel.
RC07049 Westroads Greymouth Ltd	To disturb the dry bed of the Totara River, Ross, for the purpose of extracting gravel.
RC09150 KJ & MJ Mitchell	To undertake earthworks associated with flipping of farmland at Atarau Road, Blackball.  To discharge water containing sediment to land in circumstances where it may enter the Grey River and its tributaries.
RC12049 Canaan Farming Ltd	To disturb the bed of Jacks Creek to divert and to undertake wet bed gravel extraction.  To disturb the dry bed of Jacks Creek for gravel extraction.  To divert Jacks Creek.
RC13026 AR & NJ Scarlett	To discharge treated dairy effluent to a farm drain that enters Gillbanks Creek.
RC13029 Franz Hire Ltd	To disturb the Coastal Marine Area at Okarito, for the purpose of extracting gravel.

RC13030 M Crama	To discharge treated dairy effluent to land and surface water (New Creek) near DS626, Buller Gorge.
RC13041 Kelvin Douglas Contracting (2004) Ltd	To disturb the dry bed of the Fox River for the purpose of extracting gravel.
RC13050 DCJ Ltd	To undertake earthworks associated with alluvial gold mining at Greenstone (MP41743).
	To undertake earthworks associated with alluvial gold mining at Greenstone (MP41756).
	To disturb the bed of Three Mile Creek associated with its diversion.
	To divert water of Three Mile Creek.
	To take and use groundwater via seepage into a pond at Greenstone for alluvial gold mining.
	To take and use surface water (Three Mile Creek and unnamed creeks within Mining Permits MP41743 and MP41756) for alluvial gold mining.
	To discharge sediment-laden water to land at Greenstone in circumstances where it may enter groundwater and surface water (Three Mile Creek).
RC13056 Kaniere Mining Ltd	To undertake earthworks associated with alluvial gold mining adjacent to Tuckers Creek within MP54341.
	To take and use water for alluvial gold mining activities adjacent to Tuckers Creek for mining within MP54341.
	To discharge sediment-laden water to land in circumstances where it may enter water bodies namely Tuckers Creek, Stoney Creek and Striplands Creek associated with gold mining activities within MP54341.
	To discharge sediment-laden water to water, namely Tuckers Creek, Stoney Creek and Striplands Creek associated with gold mining activities within MP54341.
RC13057 MBD Contracting Ltd	To disturb the dry bed of the Fox River for the purpose of extracting gravel.
RC13063 Latte Ltd	To take and use groundwater at Ahaura for irrigation, Ahaura.
RC13066 Avery Bros Ltd	To undertake earthworks associated with depositing clean fill on land at Alma Road, Westport.
RC13072 Grey District Council	To undertake earthworks and vegetation removal within 50m of the Coastal Marine Area (CMA), for the purpose of building relocation and access way to that building at Karoro, Greymouth.
RC13078 The Springvale Trust	To take and use water from a dredge pond for irrigation purposes, Mawheraiti.
RC13079 AG Sutherland	To undertake vegetation clearance and earthworks in Erosion Prone Area 2 associated with track formation on land at Rotomanu.
RC13086	To undertake earthworks and vegetation clearance within the

M.R. Ferguson	Greymouth Earthworks Control Area, including excavation, deposition and pine tree harvesting, Greymouth.
RC13088 Grey District Council	To disturb the dry bed of the Grey River for the purpose of removing gravel.

Changes to Consent Conditions granted 1 – 29 May 2013

<b>CONSENT NO, HOLDER &amp; LOCATION</b>	<b>PURPOSE OF CHANGE</b>
RC00323[v21] Oceana Gold (New Zealand) Ltd Globe Progress Mine, Reefton	To allow for an increase in the Union Creek Waste Rock Stack.
RC11063[v1] B.B.C Excavation Ltd Waimangaroa	To increase the maximum disturbed area and a subsequent increase in the bond associated with gold mining activities.
RC11117[v3] Amalgamated Mining Ltd Notown	To allow for an increase in the mixing zone associated with discharges from gold mining activities.

Limited Notified or Notified Resource Consents 1 – 29 May 2013

<b>CONSENT NO, HOLDER &amp; LOCATION</b>	<b>PURPOSE OF CHANGE</b>
RC12177 West Coast Regional Council	To alter the foreshore/seabed while undertaking channel clearance, Blackwater Creek, Otumahana Estuary.  To deposit natural material in the CMA while undertaking channel clearance, Blackwater Creek, Otumahana Estuary.

Notified Consents Updates

The final day of court for the Bathurst mine appeal will be on the 12<sup>th</sup> June.

Public Enquiries

34 written public enquiries were responded to during the reporting period. 26 were answered on the same day, 7 the following day, and the remaining 1 no more than 10 working days later. Two LGOIMA requests were responded to, all within the required timeframe.

**RECOMMENDATION**

*That the June 2013 report of the Consents Group be received.*

Jackie Adams  
**Consents & Compliance Manager**



**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee  
 Prepared by: Jackie Adams – Consents & Compliance Manager  
 Date: 28 May 2013  
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

**Site Visits**

A total of 110 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits
Resource consent monitoring	1
Dairy Farm inspections	65
Mining compliance & bond release	25
Complaint Related	19

Out of the 110 site visits for the reporting period, 86 were compliant and 23 were non-compliant. One Formal Warning, one Abatement Notice and 3 infringement notices have been issued in relation to these visits. A massive effort to complete 110 inspections in one month, with only five needing enforcement action to be taken.

**Solid Energy New Zealand Limited – Stockton:**

On the 23 May 2013 a site inspection was carried out at Stockton. There were no issues arising as a result of the visit.

**Dairy farms:**

This season the dairy team has visited every operational dairy farm on the coast. Of the 65 visits this month 5 non-compliant grades were due to consent issues and lack of storage. The team is working hard to re-inspect non-compliance and resolve issues. Two infringement notices have been issued for stock in water in the Brunner catchment. An infringement notice has been issued to a farm in Springs Junction for pugging of riparian margin.

**Alluvial Gold Mining:**

Four gold mining operations were found to be discharging sediment laden water in breach of their consent conditions. Enforcement action is pending.

**Complaints/Incidents between 27 April 2013 – 28 May 2013**

The following 11 complaints/incidents were received during the reporting period:

Activity	Description	Location	Action/Outcome
Discharge to water	Complaint regarding a creek running discoloured.	Awatuna	Site visit carried out – complaint was unsubstantiated
Storm water discharge	Complaint received that storm water run off from another property may cause flooding.	Paroa	Enquiries are ongoing.
Gravel Extraction	Operator extracting gravel outside of consented area.	Westport	Formal Warning issued.
Gold Mining	Complaint regarding a creek discoloured with sediment.	Blue Spur	Site visit undertaken – Enforcement action pending.

Activity	Description	Location	Action/Outcome
Discharge to land	Complaints regarding an un-authorized rubbish dump.	Franz Josef	Enquiries established that the material which is car bodies and scrap metal is stock piled then removed for recycling.
Discharge to water	Complaint received regarding the discharge of coal fines to a drain.	Rapahoe	Site visited, enquiries are ongoing.
Gravel Extraction	Complaint regarding the extraction of gravel	Punakaiki	Site visited, enquiries are ongoing.
Stock in waterway	Stock in waterways at Lake Brunner	Lake Brunner	Site visited, infringement notices issued.
Discharge to water	Complaint regarding a minor oil spill to a storm water drain.	Greymouth	Enquiries established that anti freeze had been spilled and was cleaned up by the person responsible.
Gold Mining	Complaint regarding a creek discoloured with sediment.	Mikonui	Site visited, enforcement action pending.
Stock in waterway	Stock causing pugging to a river bank	Springs Junction	Enquiries are on going

### **Formal Enforcement Action**

One formal warning was issued during the reporting period:

Activity	Location
Gravel Extraction	Westport

One abatement notice was served during the reporting period:

Activity	Location
Gravel Extraction	Taramakau

Three infringement notices were issued during the reporting period:

Activity	Location
Stock in water in Brunner catchment x2	Lake Brunner
Pugging of riparian margin	Springs Junction

### Mining Work Programmes

The Council received the following 12 work programs during the last reporting period. Four programmes were processed in the 20 day timeframe. Other work programmes are on hold requiring further information or have only recently been received.

Date	Mining Authorisation	Holder	Location
26/04/13	RC12152	Greid Mining Ltd	Marsden
30/04/13	RC12122	Infants Creek Resources Ltd	Marsden
02/05/13	RC10239	Ferguson	Waipuna
03/05/13	RC05078	DCJ Ltd	Kumara
03/05/13	RC10009	Barrett & Mathieson	Marsden
14/05/13	RC05067	Whyte	Marsden
14/05/13	RC04137	Whyte	Greenstone
16/05/13	RC01285	RJ Banks	Reefton
21/05/13	RC11057	Little Paddock	Blue Spur
23/05/13	RC12232	Smith	Cronadun
23/05/13	RC12240	Smith	Reefton
22/05/13	RC09167	McInroe	Nelson Creek

The following bonds were received during the reporting period:

Mining Authorisation	Holder	Location	Amount
RC11001	Phoenix Mining Ltd	Marsden	\$30,000
RC11057	Little Paddock Ltd	Blue Spur	\$24,000
RC12123	Bonar Farms Ltd	Lake Ianthe	\$6,000
RC12164	Madden Mining Ltd	Chesterfield	\$18,000

The following bonds are recommended for release:

Mining Authorisation	Holder	Location	Amount
RC03199	Fahey P	Ngahere	\$10,000
RC08052	Phoenix Mining Ltd	Dunganville	\$5,000
RC11001	Phoenix Mining Ltd	Marsden	\$12,000
RC12123	Bonar Farms Ltd	Lake Ianthe	\$18,000
RC12144	Barry Foster	Chesterfield	\$16,000
RC12152	Mill Creek Mining Ltd	Marsden	\$18,000
RC12152	Greid Mining Ltd	Marsden	\$6,000
RC12164	West Coast Contracting Ltd	Chesterfield	\$18,000

Given the unusual low rainfall so far this year there has been a significant reduction in gravel deposits around the coast. To date I have stopped gravel extraction at two sites and more will follow if there is not a good flush to bring the gravel down the rivers. Compliance staff are currently investigating all gravel extraction sites to carry out assessments.

#### **RECOMMENDATION**

- 1. That the May 2013 report of the Compliance Group be received.*
- 2. That Council release the bonds held for RC03199 (Fahey, P), RC08052 (Phoenix Mining Ltd), RC11001 (Phoenix Mining Ltd), RC12123 (Bonar Farms Ltd), RC12144 (Barry Foster), RC12152 (Mill Creek Mining Ltd), RC12152 (Greid Mining Ltd), RC12164 (West Coast Contracting Ltd).*

**Jackie Adams**  
**Consents & Compliance Manager**

# **COUNCIL MEETING**

## THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Tuesday, 11<sup>th</sup> June 2013** commencing on completion of the Resource Management Committee Meeting.

A.R. SCARLETT  
CHAIRPERSON

C. INGLE  
CHIEF EXECUTIVE OFFICER

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<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
<b>1.</b>		<b>APOLOGIES</b>
<b>2.</b>		<b>PUBLIC FORUM</b>
<b>3.</b>		<b>MINUTES</b>
	1 – 3	3.1 Minutes of Council Meeting 14 May 2013
	4	3.2 Minutes of Special Council Meeting 28 May 2013
<b>4.</b>		<b>REPORTS</b>
	5 – 10	4.1 Planning & Environmental Manager's Report on Engineering Operations
	11 - 13	4.2 Corporate Services Manager's Report
	14 – 16	4.2.1 West Coast Regional Council Elections 2013
	17 – 20	4.2.2 Decisions on Submissions and Adoption of 2013 / 14 Annual Plan
<b>5.</b>		<b>CHAIRMAN'S REPORT</b>
<b>6.</b>	21	<b>CHIEF EXECUTIVE'S REPORT</b>
<b>7.</b>		<b>GENERAL BUSINESS</b>

**THE WEST COAST REGIONAL COUNCIL****MINUTES OF THE MEETING OF THE COUNCIL HELD ON 14 MAY 2013,  
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH,  
COMMENCING AT 11.16 A.M.****PRESENT:**

R. Scarlett (Chairman), B. Chinn, A. Robb, T. Archer, D. Davidson, A. Birchfield

**IN ATTENDANCE:**

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), J. Adams (Consents & Compliance Manager), M. Meehan (Planning & Environmental Manager), T. Jellyman (Minutes Clerk)

**1. APOLOGIES:**

**Moved** (Archer / Chinn) *that the apology from Cr Cummings be accepted.*

*Carried*

**2. PUBLIC FORUM**

There was no public forum.

**3. CONFIRMATION OF MINUTES**

**Moved** (Robb / Davidson) *that the minutes of the Council Meeting dated 9 April 2013, be confirmed as correct with the correction made as below.*

*Carried*

Cr Chinn drew attention to page 2 of the minutes. Third sentence under section 4.2.2. He would like the minutes changed to say "Cr Chinn feels that the Land and Water Plan has not been made operative at all as the same procedure has not been followed in the Schedule 2 wetlands".

**Matters arising**

There were no matters arising.

**REPORTS:****4.1 ENGINEERING OPERATIONS REPORT**

M. Meehan spoke to this report. He drew attention to the photographs of the flood damage repair work done on the Church Stopbank in the Franz Josef rating district on page four and five of the agenda. M. Meehan reported that a safety bund has been constructed at the Blackball quarry and a section of pinnacle rock has been blasted at the Kiwi quarry. He stated that both operations went very well.

M. Meehan reporting that there are reasonable stockpiles of rocks in all council quarries with rock being restocked in the Whataroa quarry following the recent job at Franz Josef.

**Moved** (Davidson / Birchfield) *that this report be received.*

*Carried*

**4.2 CORPORATE SERVICES MANAGER'S REPORT**

R. Mallinson spoke to his report advising that this month's report is brief due him being on annual leave and taking part in management training. R. Mallinson reported that total investment income for the nine months is just under \$1.2M. He advised that investment returns for April have been excellent.

R. Mallinson advised that it is likely that by the end of June there will be around 150 funding approvals for the Warm West Coast Scheme. He advised that he has arranged for a \$400,000 draw down from Westpac to fund this scheme. R. Mallinson stated that this has been a very successful and worthwhile scheme. Cr Archer asked if the 50 new applications are likely to push the number up to 200. R. Mallinson advised that the 50 applications are included in the 150.

**Moved** (Archer / Davidson) *that this report be received.*

*Carried*

#### 4.2.1 ANIMAL HEALTH BOARD SIX MONTH REPORT

Cr Scarlett welcomed W. McCook, M. Neill and D. Templeman from AHB, and K. Milne from TB Free West Coast to the meeting. K. Milne thanked council for the opportunity to present to the meeting. M. Neill introduced himself to the meeting and took councillors through the presentation.

**Moved** (Robb / Davidson) *That the report be received.*

*Carried*

#### 5.0 CHIEF EXECUTIVE'S REPORT

C. Ingle reported that he has had a busy month. He advised that he was unable to attend the Regional Sector Group meeting in Wellington on the 3<sup>rd</sup> of May due to an aircraft fault. C. Ingle reported that he met with senior staff from the Office of the Auditor General on the 7<sup>th</sup> of May. C. Ingle reported that the meeting with the four South Island regional council CEO's held last weekend was a very productive meeting, with a number of streams of work resulting which will benefit the regional councils in the lower South Island.

C. Ingle reported that the Annual Plan submissions close on the 22<sup>nd</sup> of May and the hearing of submissions will be held on the 28<sup>th</sup> of May.

C. Ingle reported that Regional Software Holdings Ltd (RSHL) is the name of the Council Controlled Organisation that developed the IRIS software which is how council's RMA consents and compliance processes will be run has now been rolled out at Northland and Waikato regional councils. C. Ingle reported that we are part of six regional councils who have developed this software over the past few years. C. Ingle advised that is a Director on the Board of RSHL. He advised that RSHL's mission statement is "*to provide long term shared software resources that are relevant to regional council activities and are fit for purpose, reliable, robust, resilient and cost effective*". C. Ingle reported that so far the software seems to work well.

C. Ingle advised that he has attached the Funding Assistance Rate Review submission to his report. He advised that this submission needed to be in by the 3<sup>rd</sup> of May and he would like this submission to be ratified by council. Cr Archer asked C. Ingle if council is required to provide any additional reporting in view of council's involvement with RSHL. C. Ingle advised that this matter was identified in Council's Long Term Plan and the Statement of Intent is available to our auditors.

**Moved** (Robb / Archer)

1. *That this report be received.*
2. *That the Funding Assistance Rate Review submission be approved.*

*Carried*

#### 6.0 CHAIRMANS REPORT (VERBAL)

Cr Scarlett reported that he took a break for three weeks and only dealt with minor constituent matters during the month.

**Moved** (Scarlett / Archer) *that this report be received.*

*Carried*

#### 7.0 GENERAL BUSINESS

There was no general business.



C. Ingle asked Councillors if they were able to stay on for a short workshop after today's meeting to discuss matters relating to beach erosion at Hokitika. All Councillors agreed to this.

The meeting closed at 12.14 p.m.

.....  
Chairman

.....  
Date

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF A SPECIAL MEETING OF THE WEST COAST REGIONAL COUNCIL HELD ON  
28 MAY 2013, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,  
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.40 A.M.**

**PRESENT:**

R. Scarlett (Chairman), B. Chinn, D. Davidson, T. Archer, A. Robb, A. Birchfield

**IN ATTENDANCE:**

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), M. Meehan (Planning & Environmental Manager)

**1. APOLOGIES:**

**Moved** (Archer / Robb) *that the apology from I. Cummings be accepted.*

*Carried*

**2. ANNUAL PLAN SUBMISSIONS**

The Chairman welcomed everyone to the meeting. He stated that this meeting is a hearing to receive submissions. The Chairman explained that at the conclusion of today's meeting a workshop will be held to discuss submissions. Decisions will be made at the next Council meeting on 11 June.

Councillors agreed to receive the late submissions that were received from Community & Public Health West Coast; and Federated Farmers (West Coast)

**Moved** (Davidson / Archer )

*Carried*

**Submissions on the Draft Annual Plan**

Councillors agreed to receive all the 10 submissions contained in the agenda papers (no submitters had requested to be personally heard)

**Moved** (Birchfield / Robb)

*Carried*

The meeting closed at 10.45 a.m.

.....  
Chairman

.....  
Date

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 11 June 2013  
Prepared by: W. Moen – River Engineer and Paulette Birchfield – Engineering Officer  
Date: 30 May 2013  
Subject: **ENGINEERING OPERATIONS REPORT**

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**RIVER AND DRAINAGE INSPECTIONS**

- Punakaiki RD – Inspection
- Vine Creek – Inspection
- Wanganui RD – Inspection
- Whataroa River - Sylands



*Punakaiki Rating District Seawall – Overtopping by Wave Action – King Tide 28 May 2013*

## WORKS COMPLETED AND WORKS TENDERED FOR

### Vine Creek Rating District – Channel Cleanout

This work involving the excavation and removal of 32,256 m<sup>3</sup> of accumulated gravel material and the installation of a 1200mm diameter concrete-piped culvert has been completed by Westland Contractors Ltd at a price of \$68,786.60 (G.S.T. Exclusive).



*Vine Creek Rating District – Looking Upstream From Main Road Bridge  
Final Channel Cleanout & Leveled Spoil – May 2013*

### New River/Saltwater Creek Outlet Re-opening

The New River/Saltwater Creek outlet became blocked during early May 2013. Council monitored the subsequent back-up of water around Paroa Hotel and School and arranged for a contractor (Westroads) to open the outlet before heavy rain forecast for 17 May eventuated. *(The last excavation of the outlet occurred in July 2012).*

Below is a photo log of the outlet excavation:



*Photo 1: Cycle-way bridge before opening*



*Photo 2: Bridge after outlet opened.*



*Photo 3: New River before opening.*



*Photo 4: New River 18 hours after outlet opened.*



*Photo 5: Westroads excavating outlet*



*Photo 6: As above.*

**QUARRIES****Quarry Work Permitted from 20 April 2012**

Quarry	Contractor	Tonnage Requested	Permit Start	Permit Finish
Wanganui	Westland Schist	200	1 May 2013	1 June 2013

**Approximate rock in quarry as at 23 May 2013 (in tonnes)**

Quarry	Rock Available	Emergency Stockpile
Blackball	2,300	
Camelback	6,500	2,000
Inchbonnie	6,000	
Kiwi	4,000	-
Whataroa	3,000	2,000
Okuru	1,500	-

**RECOMMENDATION**

*That the report is received*

Michael Meehan  
**Planning and Environment Manager**



## THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting  
 Prepared by: Robert Mallinson – Corporate Services Manager  
 Date: 4 June 2013

### 1. Financial Report

FOR THE TEN MONTHS ENDED 30 APRIL 2013				
	ACTUAL	YEAR TO DATE BUDGET	ACTUAL % ANNUAL BUDGET	ANNUAL BUDGET
<b>REVENUES</b>				
General Rates	1,692,610	1,683,333	84%	2,020,000
Rates Penalties	43,022	58,333	61%	70,000
Investment Income	1,346,078	853,750	131%	1,024,500
Resource Management	1,035,279	905,533	96%	1,073,500
Regional Land Transport	49,138	72,917	56%	87,500
Emergency Management	59,459	60,000	83%	72,000
River, Drainage, Coastal Protection	1,240,206	1,045,884	99%	1,255,061
Regional % Share Controls	543,870	541,667	84%	650,000
VCS Business Unit	2,945,375	1,662,708	148%	1,995,250
	8,955,037	6,884,126	109%	8,247,811
<b>EXPENDITURE</b>				
Governance	297,858	319,593	78%	383,511
Resource Management	2,390,226	2,229,079	89%	2,674,895
Regional land Transport	106,737	125,712	71%	150,854
Hydrology & Floodwarning Services	368,299	332,354	92%	398,825
Emergency Management	120,618	111,821	90%	134,185
River, Drainage, Coastal Protection	1,302,754	1,051,804	103%	1,262,165
Regional % Share Controls	673,542	739,287	76%	887,144
VCS Business Unit	2,499,913	1,246,042	167%	1,495,250
Roofing contract	35,520	0	0%	0
	7,795,467	6,155,691	106%	7,386,829
<b>SURPLUS / (DEFICIT)</b>	1,159,570	728,435		860,982

BREAKDOWN OF SURPLUS (-DEFICIT)	Variance Actual V Budgeted YTD	ACTUAL	BUDGET Year to date	ANNUAL BUDGET
Rating Districts	-11,498	186,366	197,863	237,436
Quarries	-52,111	-53,501	-1,390	-1,668
Regional % Share of AHB Programmes	67,948	-129,672	-197,620	-237,144
Investment Income	492,328	1,346,078	853,750	1,024,500
VCS Business Unit	28,795	445,462	416,667	500,000
General Rates Funded Activities	-58,808	-599,643	-540,835	-662,142
Other	-35,520	-35,520	0	0
<b>TOTAL</b>	431,135	1,159,570	728,435	860,982

Net Contributors to General Rates Funded Surplus (-Deficit)	<u>Actual</u>	<u>Budet ytd</u>	<u>Annual Plan</u>
<u>Net Variance Actual V YTD</u>			
Rates	9,277	1,692,610	2,020,000
Rates Penalties	-15,311	43,022	70,000
Representation	21,735	-297,858	-383,511
Resource Management	-31,401	-1,354,947	-1,601,395
Planning Activities	-4,804	-57,599	-63,354
River, Drainage, Coastal Protection	6,980	-195,413	-242,872
Hydrology & Floodwarning	-35,945	-368,299	-398,825
Emergency Management	-9,338	-61,159	-62,185
	-58,808	-599,643	-662,142

## STATEMENT OF FINANCIAL POSITION @ 30 APRIL 2013

	@ 30/04/2013	@ 30/06/2012
<b>CURRENT ASSETS</b>		
Cash	274,331	71,191
Deposit - Westpac	0	0
Accounts Receivable	401,828	1,463,769
Prepayments	112,142	94,431
Sundry Receivables	301,834	146,660
GST Refund due	0	0
Stock - VCS	30,612	592,585
Stock - Rock	575,631	436,302
Stock - Office Supplies	14,740	14,740
Accrued Rates Revenue	0	0
Unbilled Revenue	501,076	264,683
	<u>2,212,194</u>	<u>3,084,361</u>
<b>Non Current Assets</b>		
Investments	11,553,435	11,624,353
Term Deposit - PRCC bond	50,000	50,000
MED & DOC Bonds	31,651	31,651
Investments-Catastrophe Fund	686,924	569,713
Warm West Coast Loans	212,387	0
Fixed Assets	4,623,891	4,452,535
Infrastructural Assets	<u>49,180,358</u>	<u>49,180,358</u>
	<u>66,338,646</u>	<u>65,908,610</u>
<b>TOTAL ASSETS</b>	<u><b>68,550,840</b></u>	<u><b>68,992,971</b></u>
<b>CURRENT LIABILITIES</b>		
Bank Short Term Loan	500,000	857,000
Accounts Payable	697,214	951,396
GST	-46,928	0
Deposits and Bonds	472,492	460,645
Sundry Payables	276,707	545,161
Accrued Annual Leave, Payroll	305,636	324,032
Other Revenue in Advance	0	495,790
Rates Revenue in Advance	<u>0</u>	<u>53,627</u>
	<u>2,205,121</u>	<u>3,687,651</u>
<b>NON CURRENT LIABILITIES</b>		
Future Quarry restoration	70,000	70,000
Greymouth Floodwall	1,948,830	1,993,267
Inchbonnie	49,648	64,423
Punakaiki Loan	130,175	167,654
Office Equipment Leases	<u>-810</u>	<u>21,669</u>
	<u>2,197,843</u>	<u>2,317,013</u>
<b>TOTAL LIABILITIES</b>	<u><b>4,402,964</b></u>	<u><b>6,004,664</b></u>
<b>EQUITY</b>		
Ratepayers Equity	18,790,002	19,004,722
Surplus transferred	1,159,570	
Rating Districts Equity	1,477,851	1,263,132
Tb Special Rate Balance	39,344	39,344
Revaluation	32,295,638	32,295,638
Quarry Account	338,758	338,758
Catastrophe Fund	569,713	569,713
Investment Growth Reserve	<u>9,477,000</u>	<u>9,477,000</u>
<b>TOTAL EQUITY</b>	<u><b>64,147,876</b></u>	<u><b>62,988,307</b></u>
<b>LIABILITIES &amp; EQUITY</b>	<u><b>68,550,840</b></u>	<u><b>68,992,971</b></u>

**2. Investment Portfolio**

April 2013	Catastrophe Fund	Major Portfolio
Opening balance 1 April 2013	\$ 677,091	\$ 11,419,696
Income April 2013	\$ 9,833	\$ 130,354
Deposit	\$ -	\$ -
Withdrawal		\$ -
Closing balance 30 April 2013	<u>\$ 686,924</u>	<u>\$ 11,550,050</u>

Total income year to date 30 April 2013	\$ 67,212	\$ 1,273,731
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**3. General Comment**

The surplus for the eight months to 28 February 2013 was \$1,159,000 compared to the budgeted \$728,000.

The Investment Portfolios continue to perform, with returns amounting to \$1,346,000 for the period.

**4. Warm West Coast Scheme**

As at 31/5/2013 total funding of \$321,510 including GST has been allocated to 168 ratepayers as part of the Warm West Coast Voluntary Rate Loan Scheme. Locations of the loans are shown below:

Reefton	42
Westport	9
Hokitika	11
Greymouth	100
Other	6
<b>Total</b>	<b>168</b>

The cost to Council excluding GST for these 168 loans will be is \$620,000 when the loans are fully paid out.

To fund these Warm West Coast loans I have arranged 5 year fixed rate 4.80% funding from Westpac of \$400,000 to draw down on 28 June 2013. I intend to increase this amount before 28 June so as to approximately match the funding required, which I estimate will be about \$650,000.

**RECOMMENDATION**

*That this report be received.*

Robert Mallinson  
Corporate Services Manager

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting  
Prepared by: Robert Mallinson – Corporate Services Manager  
Date: 17 April 2013  
Subject: **2013 West Coast Regional Council Elections**

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Grey District Council carries out all matters relating to the West Coast Regional Council election.

This arrangement works well and has been in place for many years.

The Grey District Council's Returning Officer has requested that West Coast Regional Council pass resolutions with regard to some procedural matters.

1. Early Processing of Votes. The GDC electoral officer outlines the benefit of this in his letter.
2. Order of candidates names on Voting Documents. The status quo for both Grey District Council and West Coast Regional Council is alphabetical

**RECOMMENDATION**

1. *That the returned voting documents for the 2013 elections be processed during the voting period, such early processing to be undertaken in accordance with section 79 of the Local Electoral Act 2001, the Local Electoral Regulations 2001 and the SOLGM Code of Best Practice.*
2. *That West Coast Regional Council endorses alphabetical order for candidate's names.*

Robert Mallinson  
Corporate Services Manager

7 May 2013

15

PO Box 382  
105 Tainui St  
GREYMOUTH 7840  
Tel 03 769 8600  
Fax 03 769 8603  
[www.greycdc.govt.nz](http://www.greycdc.govt.nz)

File ref. E/1  
Council person for contact: Alan O'Connell  
Department: Administration Officer  
Contact tel. 03 769 8600  
Contact email: [info@greycdc.govt.nz](mailto:info@greycdc.govt.nz)

The Chief Executive Officer  
West Coast Regional Council  
PO Box 66  
**GREYMOUTH 7840**

Dear Sir,

### **2013 WEST COAST REGIONAL COUNCIL ELECTIONS**

Since 1998 the Grey District Council and West Coast Regional Council have passed a resolution to allow the early processing of documents over the voting period. To enable this to continue, a new resolution is required for the 2013 elections. The local Electoral amendment bill (number 2) may delegate this decision to Electoral officers in the future; however the bill is yet to be passed by parliament.

### **EARLY PROCESSING**

Section 79 of the Local Electoral Act 2001 permits a local authority to process returned voting documents over the voting period.

Early processing of voting documents was introduced for the 1998 elections (but restricted to the 84 hours before the close of voting) and was used very successfully throughout the country. Because of the success of early processing in 1998 and the benefits which early processing provides, the early processing period was subsequently increased to the whole three week voting period now provided under the current legislation. The immediate benefit of adopting early processing is that much, if not all, of the cumbersome and time-consuming task of extracting and checking the voting documents is undertaken progressively over the three week voting period (under strict security and under the supervision of a Justice of the Peace). This means a quicker and more accurate result can be achieved on polling day.

### **SUGGESTED RECOMMENDATION**

That the returned voting documents for the 2013 elections be processed during the voting period, such early processing to be undertaken in accordance with Section 79 of the Local Electoral Act 2001, the Local Electoral Regulations 2001 and the Society of Local Government Managers' Code of Best Practice.

Also required is a resolution on the order of candidates' names on voting documents.

### **ORDER OF CANDIDATES' NAMES ON VOTING DOCUMENTS**

Formerly candidates' names were required to be listed on the voting documents in alphabetical order, by surname. This was changed from the 2007 elections to the following;

Clause 31(1) of the Local Electoral Regulations 2001 now allows the council to decide whether the names are to be arranged on the voting documents in alphabetical order of surname, pseudo-random order, or random order. In the absence of any council resolution approving another arrangement, the candidates' names must be arranged in alphabetical order of surname.

The features of each arrangement are described below :

#### Arrangement 1 - Alphabetical Order of Surname

This is the order which has been required to be used at previous elections and is self-explanatory.

#### Arrangement 2 - Pseudo-Random Order\*

Under this arrangement the candidates' names for each issue are placed in a hat (or similar receptacle), mixed together, and then drawn out of the receptacle, with the candidates' names being placed on all voting documents for that issue in the order in which they are drawn.

*\*Note: Although the term "pseudo random order" is used in the Local Electoral Regulations to describe this arrangement, this is a somewhat imperfect description in that the term 'pseudo random' is understood by mathematicians and/or information technology specialists to have a quite different meaning.*

#### Arrangement 3 - Random Order

Under this arrangement the names of the candidates for each issue are shown in a different order on each and every voting document utilising software which permits the names of the candidates to be laser printed in a different order on each paper.

The Regulations provide that if a local authority has determined that pseudo-random order or random order is to be used, the Electoral Officer must state, in the public notice required to be given, the date, time and place at which the order of the candidates' names will be arranged. Any person is then entitled to attend while the arrangement is in progress.

#### Comparative Costs of Each Arrangement

The cost of printing the voting documents employing either Arrangement 1 or Arrangement 2 will be identical. Should the Council adopt Arrangement 3 (random order) there will be some increase in cost because of the need to individually laser print each voting document. While it is not yet possible to give an estimate of the likely additional costs which will arise from this arrangement, these are not expected to be substantial.

Yours faithfully



**ALAN O'CONNELL**  
**Electoral Officer**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: June Council Meeting  
Prepared by: Chris Ingle  
Date: 30 May 2013  
Subject: **Decisions on Submissions and Adoption of Annual Plan**

---

**Council Special Meeting 28 May**

All submissions on the Draft Annual Plan 2013-2014 were held at a Special Council Meeting on 28 May 2012, where 12 submissions were received.

None of the submitters spoke at the hearing.

**The Council Workshop**

Council held a workshop following the formal hearings, at which time the submitter's requested amendments to the Long Term Plan were discussed and staff advice and input was sought.

**Making Decisions**

Now that Council has received and read all submissions and has considered the staff input at the workshop, Council can make decisions on each submission. Staff recommendations are attached to this report for Council to consider and deliberate on.

**Adopting the Long Term Plan**

Once the decisions are made on all submissions, Council can formally adopt the new Annual Plan for 2013 – 2014.

**RECOMMENDATIONS**

- (1) That Council consider each of the submissions and the staff recommendations attached to this report; deliberate, and make their decisions on each submission.*
- (2) That the Annual Plan for 2013-14 be adopted, including any amendments resulting from (1) above.*

**Chris Ingle**  
Chief Executive

## **Staff Recommendations on Submissions & recommended amendments to the Annual Plan 13-14**

The submissions are dealt with in turn below.

### **1. Trees for Bees**

This 'bee friendly farmer's group' is based around encouraging NZs bee populations, by planting trees. They have previously relied on a sustainable farming fund grant which ceases in November this year. They are seeking small financial contributions from councils and other agencies.

It is not recommended that Council fund this group, though their sentiment is understood.

### **2. Well Women's Centre**

This submission supports the Plan. In particular the Warm West Coast targeted rates for funding homer insulation. Also Total Mobility funding and Air Quality monitoring in Reefton. The request is to retain the proposed programmes in the Plan.

It is recommended these programmes remain in the Plan, unchanged.

### **3. Active West Coast**

The Submission is also in support. Also supports the Warm West Coast scheme, the wetland co-ordinator's work, total mobility and the road safety committee work and environmental monitoring.

It is recommended these programmes remain in the Plan, unchanged.

The submitter encourages Council to work towards re-establishing the Enviroschools programme.

Council has never been involved in Enviroschools and it is not recommended that Council becomes involved at this stage.

### **4. TB Free NZ**

The Submission is again in support. They request Council continues to support their programme by continued provision of regional funding.

It is recommended that this funding remain in the Plan, unchanged.

### **5. Animal Health Board**

This submitter is also supportive of TB Free funding staying in the Plan.

Staff recommend this remain in the Plan, unchanged.

### **6. Staff Submission on Whataroa RD**

This technical submission notes a minor change is needed to page 57 to reflect the updated valuation figures to be included in the box on page 23 regarding the changes to the Whataroa Rating District Classifications.



Staff recommend these technical amendments be made, noting that none of the rating district ratepayers made a submission opposing this proposal.

#### **7. Clifford Hassal**

The submitter supports the changes to the Whataroa RD classifications.

No change to the Plan is required.

#### **8. Opus, on behalf of NZTA**

The submitter opposes the Red Jacks RD reclassification. However they are supportive of discussing contributions where works are of benefit to NZTA.

Staff are preparing a revised Red Jacks reclassification proposal to be circulated among Councillors prior to the June meeting.

#### **9. Walter Delany**

The submitter opposes the new rating classification. Although he is an existing rating district ratepayer, he now wants to be excluded from the rating district entirely as he feels he does not benefit from the works done by the rating district.

Staff are preparing a revised Red Jacks reclassification proposal to be circulated among Councillors prior to the June meeting.

#### **10. Bruce Jones**

The submitter also opposes the revised rating district boundary. Unlike Mr Delany this submitter has never been part of the Red Jacks rating district. His land is on high ground and is not affected by the creek. His land derives no benefit from the works funded by the rating district.

Staff are preparing a revised Red Jacks reclassification proposal to be circulated among Councillors prior to the June meeting.

#### **11. Federated Farmers**

The submitter supports the Annual Plan as written and seeks it is progressed without amendment.

Staff recommend the Plan remain without amendment other than the changes required to amend the Red Jacks rating district re-classification (as a result of submissions 8-10) and the technical changes regarding the Whataroa rating district (submission 6).

#### **12. Community & Public Health**

The submitter supports the Warm West Coast scheme, the wetlands co-ordinator, total mobility funding and the road safety committee. They also request the Council commences new programmes for creating 'source protection zones' around drinking water supplies; They want Hans Bay to be added to the bathing beach sampling sites; and they wish to be involved in the setting of Air Quality standards in Reefton.

It is recommended the submitter be advised that drinking water sources are primarily managed by the district councils and that to date we have had no approaches from the district councils to establish 'source protection zones' to assist them to manage the water quality of these water supplies. In terms of Hans Bay, this site was removed from the sampling list due to it consistently meeting the swimming standards. This can be reviewed in the future after the predicted future land development occurs. In terms of CPH involvement in setting air standards, this will be done via the Air Plan process which CPH can become involved in at that time.

#### **Summary of Proposed Amendments to the Annual Plan**

The first amendments to the Plan relate to the Whataroa Rating District reclassification, and specifically the valuation figures referred to by submitter 6 on pages 57 and 23 of the Plan. These are considered a technical amendment and all affected submitters were advised of the change in figures by individual letter.

#### **Recommendation 1:**

*That these figures be updated as per submission 6.*

The second amendment relates to the Red Jacks reclassification, specifically in response to submitters 8 – 10.

Staff are preparing a revised Red Jacks proposal to appear on pages 26 and 27 of the Annual Plan. This proposal will include a re-drafted rating district boundary. Staff are also re-evaluating the proposed change to capital value from land area as a basis for rate setting and the change to a single classification. The benefit vs cost to submitter 9 is the main focus of the revised proposal, compared to the status quo rating practice.

#### **Recommendation 2:**

*That the revised Red Jacks proposal be adopted to address the concerns of submitters 8-10.*

**Chris Ingle**  
**Chief Executive**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting June 11 2013  
Prepared by: Chris Ingle – Chief Executive  
Date: 29 May 2013  
Subject: **CHIEF EXECUTIVES REPORT**

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**Meetings Attended**

The key meetings I have attended since my last report include:

- Attended the Grey District Council Economic Development forum on 16 May (Business and Industry Network Group).
- Attended the Annual Plan hearing and workshop on 28 May.
- Participated in the civil defence exercise on 29 May.
- Chairing the civil defence Co-ordinating Executive Group meeting on 6 June.
- Hosting a meeting with the four West Coast Council CEO's on 6 June.
- Hosting Mayors and Chair forum on 10 June.

**Hokitika Beach Erosion**

I wrote to the Westland District Council on 15 May regarding the potential for the regional council to set up a rating district to address the continued beach erosion at Hokitika. I have not had a response at the time of writing this report. Staff continue monitoring the erosion, which was ongoing during the May 26 - May 29 period when king tides again co-incided with high seas.

There has been some encouraging beach build up at the southern end of the Hokitika beach, near the rivermouth, but the beach is still depleted opposite the township. The erosion 'bite' is expected to slowly migrate northwards. NIWA expert Murray Hicks is visiting in early June to offer advice on how to manage the issue.

**RECOMMENDATIONS**

*That this report be received.*

Chris Ingle  
Chief Executive

**THE WEST COAST REGIONAL COUNCIL**

To: Chairperson  
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

- Agenda Item No. 8.  
22 – 23
- 8.1 Confirmation of Confidential Minutes 9 April 2013
  - 8.2 Overdue Debtors Report (to be tabled)
  - 8.3 Response to Presentation (if any)
  - 8.4 In Committee Items to be Released to Media

<b>Item No.</b>	<b>General Subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution.</b>
8.			
8.1	Confirmation of Confidential Minutes 14 May 2013		Section 48(1)(a) and in particular Section 9 of 2nd Schedule Local Government Official Information and Meetings Act 1987.
8.2	Overdue Debtors Report		
8.3	Response to Presentation (if any)		
8.4	In Committee Items to be Released to Media		

I also move that:

- Chris Ingle
- Robert Mallinson
- Michael Meehan
- Jackie Adams

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.