

## **THE WEST COAST REGIONAL COUNCIL**

### **MINUTES OF THE MEETING OF THE COUNCIL HELD ON 11 FEBRUARY 2014, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 11.52 A.M.**

#### **PRESENT:**

A. Robb (Chairman), A. Birchfield, P. Ewen, P. McDonnell, S. Challenger, N. Clementson, T. Archer.

#### **IN ATTENDANCE:**

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), J. Adams (Consents & Compliance Manager), M. Meehan (Planning & Environmental Manager), T. Jellyman (Minutes Clerk)

#### **1. APOLOGIES:**

There were no apologies.

#### **2. PUBLIC FORUM**

There was no public forum.

#### **3. CONFIRMATION OF MINUTES**

**Moved** (Clementson / Birchfield) *that the minutes of the Council Meeting dated 10 December 2013, be confirmed as correct, with the addition of "unanimous" added to the second motion on page 2.*

*Carried*

#### **Matters arising**

Cr Archer requested that the word "unanimous" be added to the second motion on page 2 of the minutes to ensure that the motion complies with Standing Orders.

Cr Birchfield drew attention to page 3 of the minutes where this council was going to be processing mining consents for Westland District Council. Westland District Council has now changed their minds and they will continue to process their own mining consents.

#### **REPORTS:**

##### **4.1 ENGINEERING OPERATIONS REPORT**

M. Meehan spoke to this report and advised that significant works have been completed in the Wanganui rating district. He stated that both maintenance and capital works were carried out with the capital works being funded by landowners. M. Meehan reported that maintenance is required in the Southside rating district. He stated that this rating district has voted over the years to not build any funds up in their account. M. Meehan advised that this rating district has always said that if works are required then they will pay for it at the time. M. Meehan reported that tenders have been sought for this work with the successful tenderer being Henry Adams Ltd. This work will cost \$27,850 (with 50% paid by NZTA). M. Meehan advised that he is now waiting for the spokesperson of the rating district to come back with signatures from the rating district members so that the work can commence. M. Meehan stated that if unanimous agreement is not received from all ratepayers then a small loan may need to be raised so that the works can proceed.

M. Meehan reported that the upgrade to the Rubbish Dump Stopbank at Franz Josef is now complete. The extension of the stopbank downstream to Rata Knoll is also complete and final costs were \$260,000, this includes the survey, consent supervision and rock costs. M. Meehan advised that the \$260,000 will be paid off via a loan.

M. Meehan reported that the 650m long seawall for the Hokitika rating district has now been completed. He stated this was a very good project to be involved with and he said he has not heard of any negative comments regarding the seawall. M. Meehan advised that some additional costs were encountered. He stated that the original tender price was \$1.066M. The final contract price was \$1.088M and included the survey, consultants, supervision, fabric and rock costs. M. Meehan advised that \$300,000 in funding from NZTA will soon be available. The final cost to the rating district will be approximately \$1.5M. M. Meehan advised that the access ways in the photographs in his report are working well and he is very happy with the end result. M. Meehan advised that the Westland District Council will be signing over the maintenance of the groynes to the Hokitika rating district. He stated that this council would maintain all assets in the rating district and Westland District Council handling the amenity side of things. C. Ingle advised that a meeting is required with the Hokitika seawall committee so that a maintenance rate can be struck and ongoing maintenance can also be discussed. C. Ingle stated that it is important that the rate that has been struck for the maintenance of the groynes is spent on the Hampden Street groyne and not spent on anything but the groyne. C. Ingle advised that the Hokitika beach has built up a lot of sand over the summer.

**Moved** (Archer / Challenger) *that this report be received.*

*Carried*

## **4.2 CORPORATE SERVICES MANAGER'S REPORT**

R. Mallinson spoke to his report advising that this is for the six months to the end of December. He advised that the surplus is substantially less than what was budgeted for; this is due to the large amount of unexpected and unforeseen expenditure in the Camelback quarry. R. Mallinson reported that over \$1M has been spent in this quarry over the past six months. R. Mallinson reported that just over \$1.8M has been capitalised for the Hokitika seawall project. R. Mallinson advised that the investment portfolio is continuing to perform well with overall gains of just over \$512,000. Cr Ewen asked why over \$1M was spent on Camelback quarry. M. Meehan advised that there were a lot of problems in this quarry. There was a lot of waste to shift and this added to the cost. The contractors who worked on the Arahura Bridge worked in this quarry for two years but they were very selective with the size of rock that they used which created high waste volumes. M. Meehan advised that he and R. Mallinson have been working with council's quarry consultant (Mr John Ellis) to look at amortising a lot of these costs as capital costs to write off over time. M. Meehan stated that a report is awaited from Mr Ellis. M. Meehan answered various questions from councillors relating to Camelback quarry. M. Meehan advised that council now has a Quarry Manager and a much better eye is being kept on this part of council business. M. Meehan stated that the development costs that council has incurred will have a benefit in the next few years and there will be payback over time. M. Meehan advised that there is now a good size stockpile of rock in this quarry, available for sale.

**Moved** (McDonnell / Birchfield) *that this report be received.*

*Carried*

### **4.2.1 AUDIT MANAGEMENT REPORT FOR THE YEAR TO 30 JUNE 2013**

R. Mallinson spoke to this report and advised that this is the Audit Management Report to the 30<sup>th</sup> of June 2013. R. Mallinson stated that 2013 was quite a challenging year for him and his staff as they have been coming to grips with the new Financial Information Management System which went live in November 2012. R. Mallinson advised that during the go live period some internal financial controls were put to one side during this time. R. Mallinson reported that a normal control environment has been operating again for some time. R. Mallinson asked councillors if they would like him to invite the Westpac team to make a formal portfolio presentation to council at the next meeting. The Chairman stated that he would be keen for this as for the benefit of the new councillors. It was agreed that R. Mallinson would arrange this for the April meeting.

**Moved** (Archer / Birchfield) *that this report be received.*

*Carried*

**6.0 CHAIRMANS REPORT**

The Chairman spoke to his report. He stated that it is pleasing to see that the Mayors are united in the view that the districts need to work together with regard to regional economic development on the West Coast. The Chairman advised that the CEO's and DWC are working on a regional economic development plan which will be brought to the April Mayors and Chairs forum.

The Chairman asked his fellow councilors if they are happy to move the Council meeting scheduled for the 8<sup>th</sup> of July to the 15<sup>th</sup> of July. All present agreed with the change.

Cr Clementson advised that he is unable to attend the March council meeting due to a prior commitment. C. Ingle advised that it was hoped that the budget workshop would be held following the March meeting. It was agreed that the date for the March meeting would be changed to the 18<sup>th</sup> of March in order to accommodate Cr Clementson's unavailability and to incorporate the budget workshop at the same meeting.

**Moved** (Robb / Archer)

1. *That this report be received.*
2. *That the July Council meeting is moved from the 8<sup>th</sup> of July to the 15<sup>th</sup> of July and that the March meeting is moved from the 11<sup>th</sup> of March to the 18<sup>th</sup> of March*

*Carried  
Unanimous*

**5.0 CHIEF EXECUTIVE'S REPORT**

C. Ingle spoke to his report and advised that following on from last year's Economic Summit, Mayors and Chairs and now meeting six times a year, the CEO's meet two weeks before each Mayors and Chairs meeting in order to have the agenda arranged. C. Ingle stated that work is progressing very well in this area with a Heads of Agreement for Civil Defence now being signed off.

C. Ingle reported that the South Island joint Pest Management Plan meeting was a very interesting meeting with the South Island regional councils getting together to do a joint planning exercise. C. Ingle stated that each region has different pests but the overall structure will be similar with the wording at the front and the back of the plan being identical but the middle part with the different pests will be region by region. C. Ingle advised that a Consultant is assisting with this and these costs are being shared by the councils involved.

C. Ingle reported that he attended the SOLGM Strategy Day in Wellington on the 5<sup>th</sup> of February. C. Ingle stated this was a very interesting meeting and is mainly dominated by city council managers.

**Moved** (Birchfield / Ewen) *that this report be received.*

*Carried*

**7.0 GENERAL BUSINESS**

The Chairman stated that currently is represents Council on the Regional Animal Health Committee. He advised that at the triennial meeting in October it was agreed that Cr McDonnell would replace Cr Robb on this committee in due course.

**Moved** (Robb / Archer) *that Cr McDonnell be appointed to the Regional Animal Health Committee.*

*Carried*

The meeting closed at 12.38 p.m.

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Chairman

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Date