

## **GREYMOUTH JOINT COMMITTEE**

### **MINUTES OF THE GREYMOUTH JOINT COMMITTEE MEETING HELD ON 25 NOVEMBER 2025 AT WEST COAST COUNCIL CHAMBERS, GREYMOUTH, COMMENCING AT 10:00AM**

**PRESENT:** Cr Colin Smith (Chair of Greymouth Rating District Joint Committee; WCRC)  
Cr Allan Birchfield (WCRC)  
Cr Peter Ewen (WCRC)  
Mayor Tania Gibson  
Cr Allan Gibson (GDC)  
Cr Tim Mora (GDC)

**IN ATTENDANCE:** Joanne Soderlund (GDC Chief Executive)  
Kurtis-Perrin Smith (GDC GM Operations)  
Tom Hopkins (WCRC Capital Programme Manager)  
Shanti Morgan (WCRC Acting Chief Executive)  
Paulette Birchfield (WCRC Area Engineer)  
Tracy Fitzgerald (WCRC Senior Management Accountant)  
Rasela Barrow (WCRC Executive Assistant)  
Meryl Wilde (WCRC Governance Support Officer)  
*Via Zoom:*  
Scott Hoare (INOVO – Project Manager)  
Chantel Mils (WCRC Project Accountant)

#### **1. Welcome**

Cr Smith opened the meeting and welcomed all those in attendance.

#### **2. Apologies**

**Moved** (Cr Gibson/Cr Ewen) *apology for (lateness) for Mayor Gibson was received and accepted.*

*Carried*

### **3. Declarations of Interest**

There were no declarations of interest.

### **4. Public Forum, Petitions and Deputations**

There were no public forum, petitions or deputations.

### **5. Confirmation of Minutes**

#### **5.1 Minutes of Greymouth Joint Committee Meeting – 19 February 2025**

The Chair invited corrections to the minutes dated 19 February 2025. There were none.

**Moved** (Cr Gibson/Cr Birchfield) *that the Minutes of Greymouth Joint Committee Meeting – 19 February 2025 are a true and accurate record.*

*Carried*

### **6. Actions List**

The actions list was reviewed, and the following updates were noted.

- Item 1 (ACT0028) – Completed. This item can now be removed.
- Item 2 (ACT0029) – Completed.
- Item 3 (ACT0030) – Completed.
- Item 4 (ACT0031) – Completed. There was a query regarding the abatement notice issued related to this report, and it was suggested that a follow-up meeting between WCRC CE and Chair and GDC CE and Mayor is arranged to address any further updates.
- Item 5 (ACT0032) – Ongoing. There was an apology for the lateness of actioning this item.
- Item 6 (ACT0033) – Complete.

**Moved** (Cr Mora/Cr Ewen) *that the Committee receives the Actions List and information noted.*

*Carried*

### **7. Chair's Report**

There was no formal report as it was the Chair's first attendance at the Greymouth Rating District Joint Committee meeting forum, however Cr Smith expressed his enthusiasm for being a part of the forum.

**Moved** (Cr Birchfield/Cr Mora) *that the Committee receives the Chair's report.*

*Carried*

[Mayor Gibson entered the meeting at 10:08am].

## **8. Reports**

### **8.1 Induction Briefing to New Members of Greymouth Rating District Joint Committee**

T. Hopkins addressed the report, noting it was intended to inform new Joint Committee members of the Committee's Terms of Reference, Greymouth flood protection scheme development, and key current issues.

**Moved** (Cr Birchfield/Cr Gibson) *that the Committee receive the report.*

*Carried*

### **8.2 IRG 'Shovel Ready' Projects – Greymouth Stages 1 & 2**

S. Hoare addressed the report, noting the following:

- The only remaining work involves the potential realignment of a section of the stopbank along Gresson Street where WMS are negotiating a lease with Grey District Council over two parcels of land to accommodate their intended port operations. Additional investigations have been conducted to inform the feasibility and cost of the proposed realignment around the port site and WCRC is awaiting a decision from WMS on whether or not they wish to proceed.
- The project remains on track to complete within budget. With regards to the cost of the proposed realignment at Gresson Street there is close collaboration between WMS and WCRC over cost, with all costs associated with the realignment being funded by WMS.
- There was discussion about consenting processes, with concerns raised about delays and increased costs. However, it was clarified that the work carried out for Stages 1 & 3 was authorised under existing consents granted in 2010, with only potential amendments needed for the WMS alignment changes.

**Moved** (Cr Ewen/ Cr Mora) *that the Committee receive the report.*

*Carried*

### **8.3 RIF 'Flood Resilience' Projects – Greymouth Stages 2, 4 & 5 and Flood Gates**

S. Hoare addressed the report, noting the following:

- Successful funding applications have been made for Stages 2, 4 and 5 of the flood protection scheme, along with an upgrade to existing flood gates at Preston Rd bridge and Sawyers Creek railway crossing. This funding differs from IRG projects as it requires upfront expenditure before drawdown from Kānoa, but consists of grant funding rather than suspensory loans as offered to some councils.
- It is proposed to engage the contractor from the original tender process, with updated pricing remaining within allocated budgets.
- Total funding of \$4 million is comprised of \$2.4 million Crown funding and \$1.6 million local share (on a 60:40 split basis).
- Current programme targets completion of Stages 2, 4 and 5 by August 2026.
- Flood gate upgrades are scheduled for completion by June 2027.
- The flood gate upgrades will focus on railway and bridge locations, with optioneering work underway to determine the most effective upgrade options, ranging from concrete stop logs to potentially swing gates or other alternatives.

**Moved** (Cr Gibson/Cr Birchfield) *that the Committee receive the report.*

*Carried*

#### **8.4 RIF 'Flood Resilience' Tranche 3 Projects – Range Creek and Saltwater Creek**

T. Hopkins addressed the report, noting the following:

- The Range Creek feasibility study is completed, with a draft brief for flood mitigation investigations at Saltwater Creek currently being priced by the preferred supplier.
- The Range Creek and Saltwater Creek package has been included within the first cut of Tranche 3 projects sent to and received by Minister Jones for consideration.
- Funding assistance rates are expected to follow the standard 60:40 though not yet confirmed.
- An outcome on the funding applications is expected mid-2026.
- Early investigation work will be carried out whilst awaiting funding decisions.

**Moved** (Cr Mora/Cr Ewen) *that the Committee receive the report.*

*Carried*

## **8.5 Greymouth Flood Protection Scheme Asset Transfer**

T. Hopkins addressed the report, noting the following:

- Significant progress has been made on developing a detailed asset register for the Greymouth Flood Protection Scheme, with a curated inventory independently commissioned and in the process of being integrated into WCRC's new asset management system.
- The Johnson Street pump station remains a contestable point of discussion, particularly given Three Waters reforms.
- A full schedule of assets and proposed allocation to each council will be brought to the next joint committee meeting for endorsement before proceeding to respective councils for approval. It was emphasized that further discussions between WCRC and GDC staff are required prior to the next report being presented to the Committee.

**Moved** (Cr Gibson/Cr Mora) *that the Committee:*

1. *Receive the report.*
2. *Endorse West Coast Regional Council recommendations for ownership principles to be adopted and applied in completing a full inventory of Greymouth Floodwall assets and apportioning ownership to either West Coast Regional Council or Grey District Council, ahead of the intended formal transfer of assets.*

*Carried*

## **8.6 Greymouth Rating District Financial Statement FY2025**

T. Fitzgerald addressed the report, noting the following:

- The maintenance financials showed total revenue of \$196,000 against expenses of \$85,000 and capital expenditure of \$4,000, resulting in the prudent reserve increasing from \$214,000 to \$321,000.
- An analysis of previous financial statements revealed that rates collected for loan servicing were not prioritized for application to loan repayments.
- The committee expressed satisfaction with significant debt reduction if the loan reserve credit were to be applied to the Greymouth loan repayment.

**Moved** (Cr Birchfield/Cr Ewen) *that the Committee:*

1. *Receive the report.*
2. *Accept the financial statement for the 2024/25 financial year.*
3. *Apply the balance of the Greymouth loan reserve to loan repayments.*

## **8.7 Greymouth Rating District Annual Works Report FY2025**

P. Birchfield addressed the report, noting the following:

- Maintenance activities undertaken during the 2024-25 financial year, and proposed future work programmes including the annual Cobden Cut trial opening, opening of New River and Saltwater Creek river mouths, and weed spraying at various locations.
- The proposed maintenance rate for 2026-27 totals \$187,212 excluding GST, with the committee's attention being drawn to the likelihood that the full \$100,000 unforeseen works allocation will be required for the Coal Creek erosion repair due to the difficult site conditions and steep batter slopes.
- It was confirmed that if assets are not third-party insured and damages to the assets are incurred during a flooding or environmental-catastrophe event, council will not be eligible for the 60% funding contribution from NEMA.

**Moved** (Cr Birchfield/Cr Ewen) *that the Committee:*

1. *Receive the report.*
2. *Endorse the recommended maintenance rate strike for the 2026/27 financial year of \$187,212.00 excluding GST.*

Carried

## **9. General Business**

### **Update on Range Creek culvert – P. Birchfield**

P. Birchfield tabled the following 'Update on Range Creek culvert' report:

- Staff are to progress with weed spraying of the stopbank prior to Christmas.
- Staff are to progress with a diversion of the river at Coal Creek to mitigate current erosion and further scouring. A design for rip-rap repair is underway with tenders for the physical works expected to be issued shortly.
- Staff are consulting a specialist for advice on how to implement the WCRC 10-year river and coastal strategy programme.
- The Range Creek flood gate improvement project is being progressed, with a detailed design with updated cost estimates to be confirmed (a report tabled at the meeting is attached to the minutes).

Diversion of Range Creek into Lake Ryan was suggested as a possible alternative.

**Weststone Quarry & Clean Fill Site, Land, River, and Sea modelling report – Cr. Ewen**

The LRS report (on page 8 of the previous minutes dated 19 February 2025) was requested to be circulated to GDC councillors.

There being no further business, the meeting concluded at 10:56am.

**Chair**   
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**Date** 26 March 2026  
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