

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting  
Prepared by: S. Moran – Planning and Environmental Manager  
Date: 27 November 2009

Subject: **ADOPTION OF MINUTES FROM THE RATING DISTRICT ANNUAL MEETINGS**

---

**Purpose**

To provide Council with the minutes from the recent round of Rating District Annual Meetings for consideration, and endorsement or otherwise of rating district resolutions.

**Background**

The minutes contain recommendations from the Rating Districts with regard to the works proposals for 2009/10 as well as the level of rating they endorse for 2010/11. The rating recommendations will be included in our 2010/11 Annual Plan and will be formally set as part of that process.

**RECOMMENDATION**

*That Council receive and adopt the attached Rating District minutes and endorse all resolutions.*

Simon Moran  
Planning and Environmental Manager

**MINUTES OF THE ANNUAL MEETING OF THE  
INCHBONNIE RATING DISTRICT  
HELD AT WARWICK GAULT'S RESIDENCE  
ON 13 OCTOBER 2008, COMMENCING AT 10.25 AM.**

**PRESENT**

W. Gault, M. Gault, G. Rooney (arrived 10.30), D. Coulter, D. Shaffrey (arrived 10.35), J. Keeney (arrived 10.37),

**IN ATTENDANCE**

West Coast Regional Council  
P. Ewen, (Councillor)  
S. Moran. W. Moen, T Jellyman (Staff)

**APOLOGIES**

Russell Adams, Paul Berry,  
Cr Andrew Robb

*M. Gault / W. Gault - Carried*

**BUSINESS**

P. Ewen opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on Monday 17 September 2007, be adopted as a true and correct record of that meeting."*

*W. Gault / no seconder - Carried*

**MATTERS ARISING**

Amendment to the general business section of last year's minutes to reflect that it was J. Keeney that requested the stopbank work is progressed not W. Gault.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2008. This left the account with a current credit balance of approximately \$63,728.77. W. Moen reported that analysis of the stopbank has been carried out. Survey and design work is required. W. Moen advised that Grey District Council would pay approximately \$26,000 for their share of the maintenance contracting costs. Usually Grey District Council contributes 50% of the costs. S. Moran confirmed that it is up to the Rating District as to how this money is spent. W. Moen advised that Grey District Council have indicated that they will put \$50,000 towards the costs this year and \$50,000 next year. M. Gault suggested that the rating district pay for the surveying and design costs and that Grey District Council put their money into the actual structure.

**Moved:** *"That the financial report for the 2007 / 2008 year be adopted".*

*W. Gault / M. Gault - Carried*

There were no matters arising.

### WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2007 to 30 June 2008. He outlined the works that had been carried out during the period (\$16,180.00). The costs of surveying and design works is \$11,550.00. Costs of proposed works for this year is \$25,000. \$5,000 is for aerial spraying and an allowance of \$20,000 for unforeseen works.

Discussion ensued regarding proceeding with the surveying and design work. It was agreed that once the design is complete a meeting would be held to discuss the intended works and also to display the design. Cr Ewen asked the meeting if they wanted to proceed with surveying. J. Keeney stated that this land is too valuable to go down the river. It was agreed that a meeting would be arranged once these costs are to hand. The design information will be posted out to the Rating District to ensure all ratepayers are kept informed of progress.

W. Moen confirmed that a resource consent would be required for the gravel extraction needed for the upgrade.

**Moved:** *"That the Inchbonnie Rating District proceed to full design stage for the upgrading of the stopbank".*

*D. Shaffrey / J. Keeney – Carried*

### RECOMMENDATION

1. *That the Works Report covering the 2007 / 2008 financial year be adopted.*
2. *That the 2008 / 2009 works proposals be approved.*

*M. Gault / J. Keeney – Carried*

### ELECTION OF OFFICERS

**Moved:** *"That W. Gault be re-elected as the spokesperson for the Inchbonnie Rating District for the 2008/ 2009 financial year."*

*J. Keeney / D. Shaffrey – Carried*

### RATES 2009 / 2010

Discussion ensued regarding the rate strike. W. Moen advised that with proposed works and the previous rate strike of \$40,000, the likely balance at the beginning of the financial year would be approximately \$98,000. The rating district agreed that they would rather have money in the bank and come up with funds as and when required.

**Moved:** *"That the recommended rate strike for the 2009 / 2010 financial year is \$40,000 GST Excl."*

*D. Shaffrey / J. Keeney - Carried*

### GENERAL BUSINESS

J. Keeney asked who takes out the loan. S. Moran confirmed that West Coast Regional Council takes out the loan on behalf of the rating district, usually at a slightly lower interest rate and that the preferred term is five years. Costs will be discussed further once prices are to hand. Cr Ewen asked if DoC is likely to cause concern when it comes to obtaining gravel from the river.

There being no further business, the meeting closed at 11.03 a.m.

**MINUTES OF THE ANNUAL MEETING OF THE  
TARAMAKAU RATING DISTRICT  
HELD AT THE TARAMAKAU SETTLEMENT SCHOOL  
ON MONDAY 13 OCTOBER 2008, COMMENCING AT 1.08 PM.**

**PRESENT**

M. Stewart, S. Langridge, P. Stevenson, A. Stewart, D. Groot.

**IN ATTENDANCE**

West Coast Regional Council  
P. Ewen, (Councillor)  
S. Moran, W. Moen, T Jellyman (Staff)

**APOLOGIES**

John Stewart, Cr Andrew Robb

*S. Langridge / A. Stewart - Carried*

**BUSINESS**

Cr. Ewen opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on 17 September 2007, be adopted as a true and correct record of that meeting."*

*S. Langridge / M. Stewart - Carried*

**MATTERS ARISING**

M. Stewart spoke of 100 year flood events and queried as to whether a number should be put on it. He asked if a flow rate could be put in a suitable place on the river in order to measure levels from each flood event. S. Moran offered to check with NIWA as to what is already in place by the William Stewart Bridge. S. Moran advised that by identifying a few cross sections, in the event of a flood, the high water level can be recorded and used to assist flood analysis.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2008. This left the account with a current credit balance of approximately \$32,408.85. W. Moen drew attention to the quarry fee of \$1,546.67 (GST Excl) which was inadvertently not on charged against the rating district account. This figure will show on next year's report.

**Moved:** *"That the financial report for the 2007 / 2008 year be adopted".*

*M. Stewart / A. Stewart - Carried*

**MATTERS ARISING**

There were no matters arising from the financial minutes.

**WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period from 1 July 2007 to 30 June 2008.

He outlined the works that had been carried out during the period (\$50,922.50) and outlined a proposed allowance of \$74,985.00 maintenance expenditure for the following 2008 / 2009 year which includes \$20,000 for additional average maintenance. W. Moen advised that he carried out inspections on 28 July 2008 and 26 August 2008.

**RECOMMENDATION**

**1. That the Works Report covering the 2007 / 2008 financial year be adopted.**

**2. That the 2008 / 2009 works proposals be approved.**

*S. Langridge / P. Stevenson – Carried*

**ELECTION OF OFFICERS**

It was agreed that all positions would roll over for this year.

**Moved: "That the committee will comprise of all current ratepayers."**

*M. Stewart / A. Stewart - Carried*

**Moved: "That M. Stewart be re-elected as the spokesperson for the 2008 / 2009 financial year."**

*S. Langridge / A. Stewart – Carried*

**Moved: "That S. Langridge be appointed as Deputy Spokesman for the 2008 / 2009 financial year."**

*M. Stewart / A. Stewart – Carried*

**RATES 2009 / 2010**

W. Moen stated that with the rates coming in for this year and the works for the coming year this would leave approximately \$2,500 in the account.

Cr Ewen stated that Council encourage all rating districts have a positive balance. He advised that if emergency works are required and there is money in the kitty then work can commence straight away.

S. Moran confirmed the importance of setting the rate above the annual maintenance fee and to build up funds to a realistic figure in view of previous costly works in this rating district.

W. Moen advised that if there are funds in the account then delays in seeking funds are avoided and works can be started.

S. Langridge stated that he is in favour of the recommended rate strike for this year in view of the fact that there is only \$2,500 in the account.

**RECOMMENDATION**

**"That the rate strike for the 2009 / 2010 financial Year is \$60,000 (GST Excl)."**

*M. Stewart / S. Langridge – Carried*

## GENERAL BUSINESS



Cross Sections: W. Moen advised that there are a couple of low spots on the stop bank by the hook. This area needs to be raised in order for it to be brought up to a 50-year flood level. S. Moran advised that information from the cross sections that were previously done was used as these were considered to be still current. W. Moen stated that survey and designs need to be done. M. Stewart asked if it worth surveying 1.5 kms and how much would this would cost. It was agreed that W. Moen will get a costing from Chris Coll to survey the bank and get a price per kilometre and also for the whole area and report back to the rating district.

**Moved: "That W. Moen obtain prices for both the full survey and 1.5kms of the stopbank and report back to the rating district."**  
*S. Langridge / A. Stewart – Carried*

W. Moen asked the meeting where to get rock from for future works, the quarry or paddocks. M. Stewart asked if the quarry should be relicensed.

S. Langridge stated that he is not prepared to reopen the quarry if it is not going to be worthwhile, he is waiting for a contractor to inspect the area.

S. Langridge stated that there is plenty of rock in the area.

M. Stewart asked what is happening with the two old railway wagons. It was agreed by all present that they would be offered for sale to members of the rating district. S. Langridge and M. Stewart expressed interest in purchasing on culvert each.

**Moved: "That the two old railway wagons be sold to S. Langridge and M. Stewart for \$1000 each."**  
*D. Groot / P. Stevenson – Carried*

There being no further rating district business to be discussed, the meeting closed at 2.08 pm.

## Action Point

- S. Moran to check with NIWA as to what is already in place by the William Stewart Bridge.
- W. Moen to get price from Chris Coll for survey of stopbank all and 1.5 km and report back to RD.

**MINUTES OF THE ANNUAL MEETING OF THE  
REDJACKS CREEK RATING DISTRICT  
HELD AT NGAHERE FIRE STATION  
ON 12 OCTOBER 2009, COMMENCING AT 4.30 PM.**

**PRESENT**

R. Norris, P. Donaldson, M. Gibson, R. McLaughlin, J. Matthews.

**IN ATTENDANCE**

West Coast Regional Council  
P. Ewen, (Councillor), A. Birchfield (Councillor)  
S. Moran, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

C. Levy, C. Morris, Cr A. Robb

*A. Birchfield / M. Gibson - Carried*

**BUSINESS**

Cr Ewen opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual Meeting held on 13 October 2008, be adopted as a true and correct record of that meeting."*

*R. McLaughlin / R. Norris - Carried*

**MATTERS ARISING**

W. Moen raised the matter of the rock weir below the railway bridge as last year Cr Birchfield had offered to remove it. W. Moen advised that if the weir is to be removed sign off is required from the original affected parties first. The four affected parties are WCRC, OnTrack, DoC and Fish and Game. Cr Birchfield offered to remove this if this is what the rating district wants. Discussion ensued about the effect of removing the weir particularly on whether down cutting would migrate upstream destabilising the existing stopbanks. It was agreed to leave the weir in place and review it again next year. Cr Ewen suggested making contact with the affected parties so that if it is decided to remove the weir at a later date then consent is in place for this purpose. Cr Birchfield offered to write to the affected parties regarding the weir if the rating district wishes.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2009. He advised that at the start of the financial year there was approximately \$28,000 in the account and as of the end of June this year the current credit balance is approximately \$31,223.06

**Moved:** *That the financial report for the 2008 / 2009 year be adopted".*

*R. McLaughlin / M. Gibson - Carried*

**MATTERS ARISING**

There were no matters arising.

## **WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2008 to 30 June 2009. He advised that last year \$2,500 worth of works were carried out. W. Moen reported that following an inspection carried out on the 10<sup>th</sup> of August 2009 with R. Norris \$13,500 worth of works were identified. These works were deemed to be urgent and a contract has been let which came in slightly cheaper than the original estimate. Approximately \$2,000 was saved. W. Moen advised he has allowed \$3,000 for unforeseen maintenance for the coming 12 months through until June 2010. J. Matthews stated that a piece of the creek was missed during the recent clean out. W. Moen advised that the job has not yet been paid for therefore he will get the contractor to come back and finish this.

## **RECOMMENDATION**

***1. That the Works Report covering the 2008 / 2009 financial year be adopted.***

***2. That the 2009 / 2010 works proposals be approved.***

*R. McLaughlin / R. Norris – Carried*

## **RATES 2009 / 2010**

W. Moen advised that there will be close to \$24,000 in the rating district account at the beginning of the 2010/ 2011 financial year. It was agreed to leave the rate strike at \$5,000, which is the same as last year.

## **RECOMMENDATION**

***"That the rate strike for the 2010 / 2011 financial Year is \$5,000 (GST Excl)."***

*R. Norris / M. Gibson – Carried*

## **ELECTION OF OFFICERS**

**Moved:** ***"That R. Norris be re-elected as the spokesperson for the 2009 / 2010 financial year and all present make up the committee of the Rating District for this year".***

*R. McLaughlin / M. Gibson – Carried*

## **GENERAL BUSINESS**

There was no general business.

There being no further business, the meeting closed at 4.44 pm.



**THE WEST COAST REGIONAL COUNCIL**

14

**MINUTES OF THE ANNUAL MEETING OF THE  
NELSON CREEK RATING DISTRICT  
HELD AT THE NGAHERE FIRE STATION  
ON 12 OCTOBER 2009, COMMENCING AT 5.00 PM**

**PRESENT**

G. Hill, T. Hill, C. Fayen, T. Kendrick

**IN ATTENDANCE**

West Coast Regional Council

A. Birchfield, (Councillor)

P. Ewen (Councillor)

S. Moran, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

Cr A. Robb

*G. Hill / T. Hill - Carried*

**BUSINESS**

Cr Ewen opened the meeting and welcomed those present.

He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on 13 October 2008, be adopted as a true and correct record of that meeting."*

*G. Hill / T. Hill - Carried*

**MATTERS ARISING**

W. Moen advised that survey work and cross section design work was not carried out for Nelson Creek last year, as the cost for this work is approximately \$24,000. W. Moen discussed this with G. Hill at the time, funding was not forthcoming from Transit or OnTrack and the whole cost would need to be funded by the rating district. S. Moran advised that it is important to have accurate information, he gave the example of the Taramakau Settlement when they said to raise the stopbank by x amount but when the levels were put against this figure had they could have protection over for example 2.5 km instead of 1.5km as now one end is built up higher than it needs to be and the other end has nothing on it.

S. Moran advised that there is the opportunity to carry out the surveying and cross section work over two years and to get work done from NIWA and flow information at a later date.

W. Moen recommended that the cross sections are done this year, he advised that half of the cost of this work is paid for by WCRC and the other half by the rating district. W. Moen advised that it is the ongoing analysis that costs. It was agreed that the cross section work would be arranged. S. Moran advised that rather than just cross sections, long sections should also be done. It was agreed to go ahead with both, as it is more costly to do separately.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2009. It was noted that the balance at the beginning of the financial year was \$101,632.68 and currently the credit balance is approximately \$108,845.59.



MINUTES OF THE ANNUAL MEETING OF THE  
COAL CREEK RATING DISTRICT  
HELD AT THE WEST COAST REGIONAL COUNCIL OFFICES  
ON 12 OCTOBER 2009, COMMENCING AT 7.05 PM.

**PRESENT**

B. Jones, G. Wells, F. Riordan, A. Inman, O. Norton, A. Beck, I. Fitzpatrick.

**IN ATTENDANCE**

West Coast Regional Council

P. Ewen, (Councillor), A. Robb (Councillor), A. Birchfield (Councillor).

S. Moran, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

M. Elliott, H. Bradley, M. Riordan, M. Dawson (Development West Coast).

*F. Riordan / A. Beck - Carried*

**BUSINESS**

P. Ewen opened the meeting and welcomed those present.

He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on 13 October 2008, be adopted as a true and correct record of that meeting."*

*B. Jones / O. Norton - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2009. This left the account with a current credit balance of approximately \$111,191.30 with minimal expenditure over the year. W. Moen advised that this year's rate levy of \$7,500 is to be added to this figure.

**Moved:** *"That the financial report for the 2008 / 2009 year be adopted".*

*B. Jones / A. Beck - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period. He advised that he carried out an inspection on the 2<sup>nd</sup> of September 2009 and no works were identified. W. Moen advised that the area adjacent to the stopbank needs to be aerially sprayed, as it is hard to see what is happening with the rock under the stopbank. W. Moen advised that it would be prudent to allow \$10,000 for unforeseen maintenance and a further \$10,000 for the aerial spraying. W. Moen advised that the area in need of spraying is 20 – 30 metres from the edge of the river. W. Moen stated that spraying with a helicopter makes

a better job and is more cost effective. He stated that the vegetation on top of the stopbank could help in a large flood event. O. Norton asked if this work would be tendered out. W. Moen confirmed that tenders will be called for this work and this job would be combined with other aerial spraying jobs in other rating districts in the Coal Creek area to make it cost effective. S. Moran confirmed that the tender process is a competitive process.

## **RECOMMENDATION**

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 works proposals be approved.***

*B. Jones / G. Wells – Carried*

## **RATES 2010 / 2011**

General discussion ensued on future rate strikes. W. Moen advised that the expected balance in June 2010 is \$103,000 (GST Excl). The recommended rate strike for 2010 / 2011 is \$10,000. F. Riordan stated that she would like to see that rate strike stay as \$7,500 which is the same as last year. A. Inman spoke of the difference in rating districts here on the West Coast to what happens in other areas of New Zealand. He stated that the water that comes down the Grey River comes from areas of national significance and should there be a major event this water can be a burden to adjoining landowners in this area. Cr Ewen stated he understands this and noted that although the vast majority of the watershed is DoC estate and it is very hard to get financial support from government departments. Cr Ewen stated that WCRC is a council that is very conscious of the costs to ratepayers. He advised that Council is guided by the ratepayers and that at the end of the day it is the district rating group that makes their own decisions, Council's role is to provide the best advice as possible to its ratepayers. Cr Ewen stated that the greater problem A. Inman is alluding to is one which central government needs to address. Cr Ewen stated that if it weren't for rating districts the West Coast would not have the level of river protection that it now has. S. Moran stated that council has made considerable efforts to get funding from central government and this is not the only rating district that has this problem. S. Moran stated Punakaiki is an example of where there are only about 20 ratepayers, there is a national park across the road and they are up for a huge amount of money because the sea is coming in. S. Moran advised that the original works for Punakaiki cost over \$600,000. S. Moran advised that rating district schemes are a user pays system. Cr Ewen spoke of the function of the LAPP fund and that the general ratepayer now contributes to the LAPP fund. S. Moran added that the general ratepayer picks up half of the bill for cross sections that are done every three years for this rating district. Ratepayers also fund the aerial photographs that are taken periodically to keep an eye on what is happening with rivers and rating district schemes. W. Moen stated that it is advisable for all rating districts to have a fighting fund in case of major works and to plan for the future. S. Moran spoke of costs of repair work in South Westland when there has been a flood event. F. Riordan stated that it is hard to know much to have in a fund as it depends on how bad a flood is. Examples of events in other rating districts of a similar size were discussed including the mix of urban and rural properties. W. Moen advised that an ideal figure to have in the rating district account is at least \$150,000 and then a reduction in rates can be considered. S. Moran advised that should there be a flood event and a rating district need to raise a loan ratepayers are still rated on the loan repayment and they are also rated for a maintenance rate for the rest of the scheme. B. Jones stated that the repairs cost \$250,000 twenty years ago when the Grey River breached its banks. He asked what would it cost each ratepayer now. W. Moen responded that if a similar event happened now it would cost about the same amount of about \$15,000 each.

F. Riordan stated that some people are not aware that there are rating districts in place in the Greymouth area. W. Moen advised that it is up to real estate agents to pass this information on to potential buyers. Cr Robb stated that this information should be on the LIM report for each property. W. Moen stated LIM reports are produced by district councils therefore this information may not be supplied. S. Moran stated that progress is being made in this area and that potential buyers are welcome to contact WCRC for advice if they are considering purchasing a property in a rating district scheme.

O. Norton asked if there have been any changes in the regulations for the LAPP fund.

S. Moran responded that there are currently issues with the costs of the premiums and what LAPP will actually pay out on. S. Moran spoke of a recent meeting with a risk assessor and is hopeful of progress in this area. S. Moran explained the function of LAPP fund to the meeting advising that it is a disaster insurance fund which was funded by the government. 60% of the cost of reinstatement was funded by the government and the 40% that had to be picked up by the local community was to be covered by the LAPP fund. S. Moran stated that the government has now got tougher with where their 60% threshold is and there would now be very few schemes that would qualify because the threshold is so high.

S. Moran clarified that general ratepayer contributes to the LAPP fund, it can be hard to qualify and that is why councils are looking into this to see if it is still worth the general ratepayer continuing to pay into it. W. Moen advised that LAPP stands for Local Authority Protection Plan. S. Moran advised that LAPP is essentially a co-operative, they are governed by their charter and are a Charitable Trust.

Discussion ensued on the rate strike for the 2010 / 2011 year. O. Norton stated he does not want the rate strike to be more than the \$7,500 that it was last year.

**Moved: "That the rate strike for the 2010 / 2011 financial Year is \$7,500 (GST Excl)."**

*A. Beck / F. Riordan – Carried*

### **ELECTION OF OFFICERS**

S. Moran advised that a new spokesperson needs to be appointed as D. Roberts has left the area. A. Beck nominated F. Riordan for the role of spokesperson. Cr Ewen explained the role of spokesperson. S. Moran advised it is a matter of liaising with W. Moen, keeping an eye on the river after a fresh and contacting other members of the rating district if there is an issue.

**Moved: "That the present committee carry on for a third term, namely:**

***O. Norton***

***F. Riordan***

***A. Beck***

***B. Jones***

***be the committee for the 2009 / 2010 financial year."***

*A. Beck / A. Inman - Carried*

**Moved: "That F. Riordan be elected as the spokesperson for the 2009 / 2010 financial year."**

*A. Beck / A. Inman - Carried*

### **GENERAL BUSINESS**

O. Norton asked if the rating district could use the rock at the end of the Cobden Bridge. S. Moran stated this rock has already been spoken for.

I. Fitzpatrick raised the matter of stock grazing on the stopbank, he is concerned that the stock may be damaging the edge of the bank. W. Moen advised that this area is on private land and is not part of the rating district.

A. Beck stated that the willows in Coal Creek are a big tangled mess, she wondered if they were to be cleared would water drain away better. A. Beck noted that this matter was discussed last year. S. Moran advised that although this was discussed last year the same issue remains as to who is going to pay for the removal of the willows. He stated that if the rating district is not prepared to pay for the removal of the willows then there is no funding anywhere else fund this. Cr Ewen stated that willows are not protected therefore owners can clear them themselves. B. Jones stated that Grey District Council would tell the rating district that the clearing of the willows is the rating districts problem. S. Moran advised that it would not be cheap to clear the willows. B. Jones stated that if the willows were sprayed this may be more effective but it would be a continuing process. S. Moran asked the meeting if they wished to have the willows sprayed but resource consent may be required for this depending on what type of spray is used. S. Moran offered to ask DoC what spray they used on the willows at Lake Brunner but he stated that there is no point in looking into what is required this if the rating district is not prepared to pay for it. F. Riordan asked just how much of a problem are the willows. She feels that it would be hard to know where to stop considering the amount of willows in the area. W. Moen advised that if the willows were sprayed this would require ongoing maintenance. A. Inman asked if the flooding problem in this area is getting worse. B. Jones stated that it is not getting any worse. A. Inman stated that the back up in the Coal Creek area does affect his property but he has not walked the creek to view the entire area for himself.

It was agreed that the spraying of the willows would not be carried out.

There being no further business, the meeting closed at 8.05 pm.

#### **Action Point**

- S. Moran to talk to Opus about the rock and rubble produced from NZTA works at either end of the Cobden Bridge.

**MINUTES OF THE MEETING OF  
THE GREYMOUTH JOINT FLOODWALL COMMITTEE  
HELD ON 13 OCTOBER 2009, AT THE OFFICES OF  
THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH,  
COMMENCING AT 3.02 P.M.**

**PRESENT:**

P. Ewen (Chairman), D. Truman, A. Robb, A. Birchfield, T. Kokshoorn

**IN ATTENDANCE:**

P. Pretorius (GDC Chief Executive), C. Ingle (WCRC Chief Executive), W. Moen (WCRC River Engineer), S. Moran (WCRC Planning and Environmental Manager) K. Perrin-Smith (GDC Engineering Officer), M. Sutherland (GDC Assets Manager), T. Jellyman (Minutes Clerk).

**APOLOGIES:**

M. Osborne

*T. Kokshoorn / A. Birchfield - Carried*

**BUSINESS**

P. Ewen welcomed all present to this meeting.

**CONFIRMATION OF MINUTES**

**Moved:** *That the minutes of the Joint Floodwall Committee meeting held 14 October 2008, as circulated, be confirmed as correct*

*T. Kokshoorn / A. Robb - Carried*

**MATTERS ARISING:**

It was noted that P. Pretorius is not able to second or move motions therefore his name is to be replaced with D. Truman's for seconding of the two motions from the previous minutes.

T. Kokshoorn raised the matter of the recent flood when the floodgates in Cobden had not been closed. W. Moen advised that the opening of the floodgates had been left to GDC contractors to do. It was noted that there was a king tide at the time. A consultant is looking at the Cobden Cut. W. Moen advised that if the floodgates had closed then there would not have been a problem. It was agreed that M. Sutherland would amend the flood action plan to ensure this does not happen again.

**PUBLIC FORUM TIME – SPEAKING RIGHTS**

There was no request for public speaking rights.

**FINANCIAL REPORT**

W. Moen presented the financial statement for the financial period 1 July 2008 to 30 June 2009 noting that the current balance is \$1,020,142.10. W. Moen reported that close to \$30,000 was spent on survey work during the reporting period.

**Moved:** *"That the financial report for the 2008/ 2009 financial year be adopted."*

*D. Truman / A. Robb - Carried*

## **WORKS REPORT**

W. Moen presented the 2008 / 2009 works report. He reported that \$117,616.23 was spent in total for works during the 2008 / 2009 year. W. Moen advised that the projected works of \$16,000 for the period 1 July 2009 to 20 June 2010 are to be incorporated with the upgrade to the floodwall.

S. Moran advised that the contract for the upgrade of the floodwall will be let by the end of January, if not sooner. Expression of interest for contractors is scheduled for mid November. T. Kokshoorn asked if the duration of the project would be six months. S. Moran responded that this depends on quite a few different factors. C. Ingle stated that he is hopeful of avoiding the whitebait season.

T. Kokshoorn commended W. Moen and S. Moran on the work done on Cobden Island. He stated that the clearance of all the vegetation has made a huge improvement to this area. C. Ingle asked W. Moen for an update on the cross section report. W. Moen responded that there is a general build up of gravel from the mouth of the Grey River to Fisherman's Lagoon. T. Kokshoorn asked if the build up could be blown out in a decent fresh in the river. W. Moen replied that it could.

## **RECOMMENDATION**

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.*
- 2. That the 2009 / 2010 works proposals be approved.*

*T. Kokshoorn / A. Birchfield – Carried*

## **2010 / 2011 RATE STRIKE**

There was no discussion on the recommended rate strike.

**Moved:** *That the recommended rate strike for the 2010 / 2011 financial year be \$275,000 (G.S.T. Excl).*

*A. Robb / A. Birchfield - Carried*

## **GENERAL BUSINESS**

### **Signal Box**

T. Kokshoorn advised that the Greymouth Heritage Trust want to have the signal box raised. P. Pretorius clarified that the Greymouth Heritage Trust have argued that the cost is the same regardless of whether the signal box is moved or lifted up from its current position. C. Ingle advised that the Greymouth Heritage Trust want councils to fund the lifting up of the signal box. Cr Ewen stated it is easy to spend other peoples money and that the Greymouth Heritage Trust wants ratepayers to fund this project.

S. Moran advised that a substantial retaining wall would be required; Greymouth Heritage Trust has secured \$10,000 worth of funding from the Lotteries Grants Board. Cr Ewen stated that this amount would hardly pay for the paint and if the signal box is to be moved then resource consent maybe required. T. Kokshoorn stated that we should not turn our backs on this project as \$4M is being spent on the floodwall upgrade so a further \$20 – 30,000 for the moving of the signal box is not a big ask.

S. Moran stated that the Historic Places Trust do not recognise the signal box and advised that the signal box would look strange if it were to be lifted up higher. Cr Ewen stated that



the moving of the signal box is outside of the focus of what we are here for and the cost of this project would fall on the floodwall ratepayer. Cr Ewen feels if the Greymouth Heritage Trust wants the signal box moved then they should pay for it.

Cr Robb stated he does not feel comfortable about asking ratepayers to fund this project. Cr Birchfield agrees with Cr Robb. Cr Birchfield stated that it could cost up to \$100,000 and he does not want ratepayers having to come up with this sort of money. Cr Truman stated that signal box comes under the GDC amenity and beautification responsibilities and middle ground needs to be found to sort this matter out. Cr Ewen reminded the meeting of a previous resolution made a number of years ago that nothing further is to be placed on the floodwall. Cr Truman stated that this is Grey District Council's responsibility and not the West Coast Regional Council's responsibility. Cr Birchfield agreed with this comment and advised that the Regional Council role is with the floodwall's function for flood protection.

It was agreed that a letter would be written to the Greymouth Heritage Trust advising them that the matter of the signal box was discussed at today's meeting and there is no funding available to assist with the restoration of the signal box.

**Consultants**

Geotech are currently carrying out work in between the bridges. A preliminary report has shown that contractors are happy with this work to date. It has been reported that the concrete structures on Mawhera Quay are working well where they are.

It was noted that people affiliated with the stock car track are requesting that a realignment of the existing stopbank around the outside northern edge of the stock car track be investigated. A comparison design for this purpose is being sought.

There being no further business, the meeting closed at 3.40 pm.

.....  
Chairman

.....  
Date

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
PUNAKAIKI RATING DISTRICT  
HELD AT THE PUNAKAIKI TAVERN  
ON 13 OCTOBER 2009, COMMENCING AT 7.05 PM.**

**PRESENT**

M. Keating, F. Keating, S. Griffin (Buller District Council), G. Beynon, I. Ryder, A. Beynon, D. Wilkins, N. Wilkins, A. Palmer, T. Pugno

**IN ATTENDANCE**

West Coast Regional Council  
S. Moran, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

Cr T. Archer, S. Casey,

**BUSINESS**

S. Moran opened the meeting and welcomed those present to the meeting.  
He introduced himself and the Council staff.

**Moved:**        *"That the minutes of the previous Annual General Meeting held on 14 October 2008, be adopted as a true and correct record of that meeting."*

*F. Keating / G. Beynon - Carried*

**MATTERS ARISING**

S. Griffin raised the matter of obtaining a variation of the resource consent for the profiling of the beach. S. Moran responded that he has spoke to C. Dall (Consents and Compliance Manager, WCRC) regarding this matter. C. Dall advised that beach profiles would need to be done for a couple years prior to applying for the variation to the consent to see what is actually happening with the beach. S. Griffin stated that BDC have carried out profiling and he will send through copies of these to WCRC. W. Moen spoke to the recent cross section report. He advised that as part of the resource consent conditions cross sections of the beach profile have to be done every year. This identifies what erosion and build up on the beach is occurring that may affect the seawall.

W. Moen reported that the whole area has built up over the last 12 months. One small area opposite the camping ground, close to the middle of the seawall that has chewed into the bank but this is the only real piece of erosion that has occurred according to the cross sections. W. Moen stated that generally the whole area is pretty stable if not building up. A. Palmer asked how big is the area of change that has built up. W. Moen approximately 0.3 of a metre and the area that has chewed back into the bank is approximately three metres. W. Moen left a copy of the cross section report for the meeting to view.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2009. S. Moran drew attention to the expenses and revenue in the maintenance account, he advised that the closing balance in this account as at 30 June 2009 is \$27,571.17.

W. Moen advised that there was a credit balance in the annual loan account as at 30 June 2009 of \$1,295.53

**Moved:** ***"That the financial report for the 2008 / 2009 year be adopted"***.  
*I. Ryder / S. Griffin - Carried*

**Moved:** ***"That the financial report for the Loan Account for the 2008 / 2009 year be adopted"***.  
*G. Beynon / S. Griffin - Carried*

## **MATTERS ARISING**

There were no matters arising relating to the financial report.

## **WORKS REPORT**

W. Moen presented the 2008 / 2009 works report. He advised that the cost to carry out cross section surveys and analysis was \$1538.75. W. Moen reported that no physical works were carried out last year. He carried out an of the seawall inspection on the 13<sup>th</sup> of August 2009 and couple of small holes were identified that would benefit from having some large rock placed. W. Moen has recommended that \$12,000 be allowed for unforeseen maintenance. A. Palmer asked what would the holes be filled with and where would it come from. W. Moen responded that good quality rock is available from Ian Cummings quarry at Rapahoe or rock from the Kiwi Point quarry. A. Palmer stated that he was involved with the new rail bridge and they were not allowed to use rock from Kiwi Point because it was not durable. S. Moran agreed with this as it broke down when tested but stated that the conditions placed on this rock were pretty harsh. S. Moran advised that it is not viable to cart rock from Inchbonnie and the best local source is Ian Cummings rock and an ongoing maintenance cycle will be required. It was noted that MBD Contractors now own Cummings quarry. S. Griffin asked if it is worth flagging with OPUS that if there is good sized rock that can be stockpiled in this area. W. Moen agreed that if the rock were of good quality then this would be worthwhile. S. Griffin will contact OPUS regarding this matter.

## **RECOMMENDATION**

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 works proposals be approved.***

*F. Keating / D. Wilkins – Carried*

## **RATES 2010 / 2011**

S. Moran advised that the recommendation for the rate strike is \$15,000 which is the same amount as last year. M. Keating asked how much should the rating district account be built up to. W. Moen stated it depends on whether the rating district is contemplating extending the seawall, but he advised that should the seawall be extended in the future then money should be being put away now to fund it. S. Moran advised that this comes down to what the rating district feels is a reasonable figure and he stated that around \$50,000 to \$60,000 would be sensible as a maintenance fund but if an extension is planned then more money would be needed. M. Keating moved that the rate strike be lowered to \$10,000 for this year. It was noted that \$12,000 was spent on the seawall last year. M. Keating stated that we are never going to see a major breach in the seawall.

I. Ryder stated he would like to see that rate strike to stay at \$15,000. S. Moran asked for a show of hands. Five people voted in favour of the rate strike staying at \$15,000 and four people voted in favour of a \$10,000 rate strike.

### RECOMMENDATION

***"That the rate strike for the 2010 / 2011 financial Year is \$15,000 (GST Excl)."***

*G. Beynon / T. Pugno - Carried*

### ELECTION OF OFFICERS

I. Ryder recommended that the committee and Chairperson be rolled over for this year.

**Moved:** ***"That the committee for 2009 / 2010 consist of G. Beynon, M. Wilkins, S. Casey, F. Keating, A. Beynon and I. Ryder.***

***G. Beynon be elected as Chairperson for the 2009 / 2010 financial year."***

*I. Ryder / S. Griffin – Carried*

### GENERAL BUSINESS

W. Moen advised that he has received correspondence from the Punakaiki Promotions group asking what is happening with the seawall and is it going to be extended. W. Moen advised that this decision is up to the rating district and WCRC would not be actively pushing for this. A. Palmer asked if there is an estimated cost for the extension. W. Moen responded that no time is being spent on getting a costing until it is agreed by the ratepayers to go ahead with an extension. I. Ryder stated that there are a few people in the Punakaiki Promotions group who feel that the wall should have been funded by the whole community as the whole community benefits from the seawall protection. I. Ryder stated that DoC needs to contribute but he has been told that they will only contribute to land that has buildings on it. S. Griffin advised that an approach to central government was to be progressed to see what other funding options are available. S. Moran stated that the outcome from last year's meeting is the right one, as it needs to come from the community, he stated that WCRC discussions with DoC have made no progress whatsoever. S. Moran advised that DoC is basically driven by the Coastal Policy Statement which advises to stay away from hard structures on the coastline and stop putting up seawalls. I. Ryder stated that nobody is prepared to pay any more towards an upgrade of the seawall and the rating district will follow up with DoC now that they have other issues such as sewage and water sorted out.

T. Pugno tabled photographs of beach erosion, comparisons of vegetation were noted prior to the seawall being built. T. Pugno stated he is concerned about land values and the loss of tourist dollars if erosion becomes a big problem. T. Pugno feels that financial help needs to be progressed from the government. S. Moran advised that DoC do not see the dollar value in the land close to the coast. M. Keating asked if WCRC would need to get involved if sewage was affected. S. Moran advised that the district council would have to become involved if the disposal field was affected.

S. Griffin stated that BDC has beaches that are eroding from one end of the district to the other and this beach and camping ground cannot be treated any different from Karamea, Mokihinui, Little Wanganui etc. S. Griffin advised that money generated from the camping ground has been put back into the facilities. S. Griffin stated that the council cannot fund this in isolation. I. Ryder asked S. Griffin if the rating district were to get something underway would BDC advise and help with this. S. Griffin confirmed that they would. I. Ryder stated that the ratepayers are not prepared to pay anymore. F. Keating stated that this issue for Punakaiki really needs to go to another level as it is too big for BDC to deal with and it is part of the whole tourism issue that affects the entire West

Coast. W. Moen stated that if the rating district had not gone ahead with building the seawall the government would not have assisted with it.

S. Moran stated if the rating district is going to lobby central government for funding then they need to show a willingness to part fund an upgrade. I. Ryder stated that TV 1 has approached him with a view to publicising this problem. S. Griffin advised that DoC need to be approached prior to the rating district engaging with the media. I. Ryder stated that DoC are taking land over but not accepting any responsibility for it.

M. Keating stated that a community approach is required as it is not just a rating district problem. T. Pugno stated that it is unaffordable for the rating district to have to keep funding the seawall. S. Moran advised the meeting that a cautious approach towards the media is advisable in order for the issue to be seen in a positive way. S. Griffin stated that during the resource consent hearing process to get the extension of the rock wall covered by the existing consent several submissions were received from DoC. S. Griffin advised that the thrust of their submissions was that they were not interested in having a rock wall in place as they consider the erosion occurring in this area to be a natural event. S. Griffin stated that it would only be if the camping ground and houses close to this started to be affected that people would rally and be prepared to fund further protection. He advised that this is no different to what is happening at Carters Beach. S. Griffin stated that the only way to get the area protected is if the landowners pay for it. He feels that houses in the vicinity would need to be incorporated into the scheme to pay for it or the whole of the rating district is included. S. Griffin stated it needs to be the occupier and not the owner who is approached to assist with funding matters.

S. Moran advised that realistically the chances of getting government funding are not high but there is nothing to be lost by having a crack at getting government funding. T. Pugno asked if WCRC would support this. S. Moran confirmed this.

There being no further business the meeting closed at 7.55 pm.

**Action Point:**

- W. Moen to follow up with S. Griffin about rock discussions with OPUS

**MINUTES OF THE ANNUAL MEETING OF THE  
WANGANUI RATING DISTRICT  
HELD AT THE HARI HARI RESTROOMS  
ON 14 OCTOBER 2009, COMMENCING AT 9.35 AM.**

**PRESENT**

B. McGrath, J. Sullivan, A. Campbell, D. Lane, J. Stewart, A. Harris, R. Hodgkinson,  
B. Thomson

**IN ATTENDANCE**

West Coast Regional Council  
B. Chinn, (Councillor), D. Davidson (Councillor)  
S. Moran, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

J. Arnold, B. Adamson,

*A. Campbell / J. Stewart - Carried*

**BUSINESS**

B. Chinn opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on  
16 October 2008, be adopted as a true and correct record of that  
meeting."*

*J. Stewart / A. Campbell - Carried*

**MATTERS ARISING**

J. Sullivan queried the \$10,000 cost for staff time. He feels this had a lot to do with Kevin Garland's resource consent. J. Sullivan wonders why the rating district is being charged for this when Mr Garland paid for the resource consent himself.

W. Moen explained that the rating district on the other side of the river from Mr Garland was named as an affected party. W. Moen had to do quite a bit of work for the rating district for this consent and when he is working on behalf of the rating district then the rating district is charged for his time. J. Sullivan stated he would query this again this year as last year the rating district struck a rate of \$50,000 and now over \$10,000 of this has gone on administration costs again this year. S. Moran clarified that each party pays for their own costs and in this case as the rating district is an affected party W. Moen coordinated the rating districts response to Mr Garland's resource consent. S. Moran advised that if the rating district committee had done this work themselves there would have been no cost. W. Moen stated that as this was major works he was not prepared to sign off on it on behalf of the rating district without involvement from the rating district committee. J. Sullivan asked how much time was spent of this consent. W. Moen advised that he spent approximately about 100 hours of his time over 12 days on this consent. He stated that the more the rating district committee could do themselves the more money they can save. S. Moran advised that there are a number of contracts tendered out in this area and these often require site visits and a careful eye is kept on contractors working in the area. J. Sullivan thanked W. Moen for this explanation. W. Moen stated that the Wanganui Rating District is the biggest rating district on the West Coast with the highest expenditure.

B. Thomson asked if the rock that was being placed in the area, which J. Stewart spoke about last year, has been completed. W. Moen advised that MBD Contracting are working on this contract at the moment and they have been advised to re-stack the rock using a digger and J. Stewart is to show them exactly where to place this rock.

A. Harris asked if a decision has been made on Clark's Hook and whether or not it is to be replenished. W. Moen responded that the rating district committee agreed to leave this as there has been no movement and he recommends that it be left in place.

A. Harris asked what is happening with the Wanganui Quarry. S. Moran advised that the quarry permit doesn't run out until 2037, he advised that John Ellis (Quarry Consultant) has advised that there is very little life left in the quarry unless the rating district wants to spend more money on it. Mr Ellis advised that the quarry could be benched down from the top at a significant investment. S. Moran advised that \$100,000 could be spent to get 10 or 15 years out of it and this would be money well spent. S. Moran advised that a decision needs to be made as to whether or not to go ahead and spend money on this quarry. S. Moran stated that in its current state council does have concerns about it and it is the worst quarry council has. S. Moran advised that his recommendation to council would be to restore the quarry to the extent required then get out of it. He advised that if anyone in the rating district wanted to take over the licence then this could be arranged and it would then become a private quarry. S. Moran stated that council has concerns over how much rock is left. A. Campbell stated that the money set aside for restoration could be used to pay the road off. S. Moran advised that this quarry is used solely by the rating district but the rating district is not prepared to pay for the restoration, he advised there is just over \$30,000 set aside for restoration. A. Campbell stated that \$30,000 is owed on the road; this was the cost to build the road and one day the road has to be paid off. B. McGrath said not to worry about paying off the road. The loan for the road is slowly being paid off through the rating district. S. Moran is keen for the \$30,000 to be used for restoration. A. Harris stated that issue is whether to carry on with the quarry or look for a new rock source. Cr Chinn stated that the rating district committee needs to make their own decision on this and decide whether or not to keep the quarry open or to take it over and take it privately by paying their fees and keeping rock there for emergencies or find another rock source. B. Thomson asked about the lower part of the road and the royalty paid to Glenys Black. S. Moran confirmed that \$1 per tonne royalty is paid to go through Mrs Black's property; this agreement runs out in December of this year. Mrs Black has indicated that she is happy to stay with this figure per tonne but the term of the contract is five years and S. Moran advised that Mrs Black might wish to change the term to three years. J. Stewart stated that he wonders why a road isn't put in around the river in the bottom part of the quarry. S. Moran stated the same issues with over height would still be a problem. A. Campbell asked if there is rock available in Whataroa and could this be used in the Harihari area. W. Moen stated that the rock in Whataroa is serving Franz Josef and Waitangitona areas and this area is using a lot of rock at the moment. S. Moran advised that John Ellis is happy to come down and talk to the rating district committee on what the options are for the Wanganui Quarry. Mr Ellis is able to provide a report to the rating district committee at a relatively small cost. Cr Chinn stated that he would leave it to the rating district to make a decision on the future of the quarry.

W. Moen advised that the bridge into the quarry needs to be re-certified very shortly.

J. Stewart requested a plan or aerial photograph of the quarry. B. Thomson stated that the road access, the bridge, the quantity of rock available in Whataroa all need to be weighed up before a decision is made as the quarry itself is only part of the equation.

Cr Davidson stated that he feels S. Moran should be empowered to get a cheap report so that all the facts are to hand with information from an engineer included in the report.

S. Moran estimated that a report could cost approximately \$3,000.

**Moved: "That the \$30,000 S. Moran is holding goes toward the paying off of the road".**

*A. Campbell / J. Stewart - Carried*

S. Moran advised that this recommendation will go to Council and they will decide whether or not to approve this recommendation. 29

B. Thomson asked for further clarification on this matter. S. Moran advised that the \$30,000 originally came from stockpiled rock. He advised that at a previous meeting it was suggested that the rating district pay off in a lump sum the amount owing on the road as soon as the easement was signed off. S. Moran stated that the issue for Council is that in its current state there is very little rock coming out of the quarry, it is not going to pay off the road and it is not going to have enough money in the kitty at the end for restoration of the quarry. S. Moran advised that while there is money in the kitty he proposes that it is kept there to pay for the restoration and the rating district still has to pay off the money owing on the road. It is ring fenced to spend on the Wanganui quarry.

J. Stewart asked what happened about the spraying of the stopbank that was discussed at last year's meeting. S. Moran advised that Council did not approve this recommendation but the intention is for W. Moen to come up with an amended programme for spraying so that progressive spraying is done throughout the year.

B. Thomson queried why aren't those who do their own spraying reimbursed by Council as he feels that if landowners do that spraying then it is a saving for the rating district.

S. Moran responded that by having a spraying programme in place then it can be better managed to ensure that it is spraying in a cyclical manner and W. Moen is not wasting time on sorting out which areas have been missed out. S. Moran advised that there is no mechanism in place for reimbursing those who do spray and also those that don't spray.

J. Sullivan stated that he needs to leave the meeting now but he wishes to move management's recommendation for the rate strike. It was felt that work that needs to be done should be discussed prior to setting the rate strike.

## **FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2009. This leaves the account with a current up-to-date credit balance of approximately \$137,715.55. A. Harris voiced his concern that the balance was decreased by over \$100,000 in the year to June 2009 but there is only a rate of \$50,000 for the current year, he feels that the rating district is vulnerable if something happens.

**Moved:** *"That the financial report for the 2008 / 2009 year be adopted".*  
A. Harris / J. Stewart - Carried

## **MATTERS ARISING**

There were no matters arising relating to the financial report.

## **WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period: 1 July 2008 to 30 June 2009. He stated that it is quite an extensive report this year in view of the capital work that was required came in at approximately \$109,000. The maintenance works totalled \$163,261.03 with the total for all works during the period being \$272,219.78. W. Moen advised that an inspection with members of the rating district committee on 30 July 2009. Works are currently being carried out by MBD Contracting and the grading work required will be done by Fulton Hogan. A proposed allowance of \$44,800.00 for maintenance expenditure for the following 2009 / 2010 year, including \$20,000 for unforeseen maintenance.

J. Stewart advised that there are two spots that need more rock. W. Moen advised this would need to be done while the contractors are still working in this area.



## RECOMMENDATION

1. ***That the Works Report covering the 2008 / 2009 financial year be adopted.***
2. ***That the 2009 / 2010 works proposals be approved.***  
*A. Campbell / J. Stewart – Carried*

## RATES 2010 / 2011

Discussion ensued regarding the rate strike. J. Sullivan moved this recommendation prior to leaving the meeting and it was agreed that this motion still stands.

## RECOMMENDATION

***"That the rate strike for the 2010 / 2011 financial Year is \$100,000 (GST Excl)."***

*J. Sullivan / A. Campbell - Carried*

## ELECTION OF OFFICERS

Cr Davidson reminded the meeting that this rating district has a rotation policy in place. A. Campbell and J. Stewart are due to stand down from the committee but they offered themselves for re-election. W. Moen asked who would be standing down next year. It was agreed that R. Hodgkinson and G. Robertson would stand down next year. Cr Chinn asked if anyone else wishes to stand. A. Campbell asked if these not present would remain on the committee it was agreed that the current committee would remain the same for this year.

**Moved:** ***"That the following members, namely:***

***J. Arnold***

***J. Stewart***

***A. Campbell***

***R. Hodgkinson***

***G. Robertson be elected as the committee for the 2009 / 2010 financial year."***

*A. Harris / B. McGrath - Carried*

**Moved:** ***"That A. Campbell be re- elected as the spokesperson for the 2009 / 2010 financial year."***

*J. Stewart / A. Harris - Carried*

**Moved:** ***"That two of the committee members stand down by rotation starting from next year. They will be R. Hodgkinson and G. Robertson".***

*A. Campbell / J. Stewart - Carried*

## GENERAL BUSINESS

D. Lane spoke to the meeting and advised that he has a problem with Harold Creek. He stated last time there was a flood the water came over the road. Someone put a digger into the bottom section and dug the creek out. D. Lane stated that Transit is on one side of the creek and the rating district on the other side of the creek. D. Lane stated that he would like the creek to be cleared out past the tributaries as the tributaries are causing

problems to his property and affecting his septic tanks. D. Lane stated he has four septic tanks and soak pits on his property and for these to be fixed he is looking at over \$20,000. D. Lane stated he has asked the Regional Council and Transit NZ to fix this problem. He is a ratepayer and wants this problem fixed but nobody will take it on. D. Lane stated he would like Transit NZ contract to include both sides of Harold Creek into their contract so that when they do the top and bottom of the creek the sides can be included. D. Lane asked W. Moen where does he stand with getting this work paid for. W. Moen advised that he did approach Transit NZ to clean out the entire Harold Creek area but they are not prepared to clean out the bottom area of Harold Creek. W. Moen advised that the rating district considered cleaning the creek out but they were mindful that if Transit didn't do anything upstream it would compound the problem. D. Lane asked if WCRC could ask Transit NZ to divert Harold Creek back to the Wanganui River, as this is where it used to be. W. Moen stated this would never happen. S. Moran advised that WCRC has tried to get Transit NZ to deal with this problem on a number of occasions without success, he advised that the best thing D. Lane could do is to ring Mark Pinner the Area Manager for Transit NZ. W. Moen clarified that Harold Creek is not part of the rating district scheme and therefore no money goes into it. Cr Chinn stated that Transit NZ will only provide funds once damage is already done. A. Harris stated that the gravel from Harold Creek is going all the way down to La Fontaine Road. He has put in two large culverts to keep the gravel out. A. Harris stated that part of the problem is that people are not taking gravel from the right part of the creek and this is compounding the problem. It was agreed that S. Moran would provide D. Lane with Mark Pinner from Transit NZ contact details.

B. Thomson spoke to the meeting regarding the rating district scheme and the infrastructure that is in place. B. Thomson stated that he is referring mainly to the south bank of the Wanganui River, he feels that in last 15 – 20 years 80-90% of the capital and the maintenance money, which comes from rates, has been spent in a concentrated area of the river. B. Thomson spoke of the old subsidised scheme where major infrastructure was put in place in this area which was needed and is still needed. He stated that this is where a large percentage of rating monies go but up river there is not as much of this infrastructure. In a major flood event the landowners up river would have to put in a large amount of capital expenditure. B. Thomson spoke of the bank that is being put in on the north side and when it is included in the scheme it will require a lot more money to maintain it and this will come from the entire rating district. B. Thomson feels that the upstream past and present farmers rates for the past 15 –20 years have been used to maintain a concentrated area of the bank and there is now nothing left in the pot. He stated that the rules of the scheme don't allow any capital works upstream if needed.

B. Thomson stated he is happy to pay the rates he is paying and he appreciates the fact that the whole community needs the scheme but he is asking if there needs to be a review of the method of rates of the whole scheme to make sure that it still fits right in 2009. He asked if there is another way that the rating method can be worked out. B. Thomson stated that in years to come the rate strike could be \$200,000 - \$300,000 in order to maintain the scheme. W. Moen stated that when a new rating district is set up any new works that the rating district pays for whether maintenance or capital works the collective pays for it. This rating district deliberately decided to maintain what works are there but any new works that are required will be on the onus of the actual landowner affected and it is only after that work has been carried out built and after two years the scheme will take over the maintenance of it. S. Moran stated that W. Moen has advocated that the scheme looks at changing to a capital and maintenance scheme, which is the same as the other rating districts. Discussion ensued. B. Thomson stated that he is concerned about what the new bank over the river is going to do to the whole rating district and those upstream are going to be maintaining something in the bottom end of the scheme. W. Moen stated that he feels two other areas are being neglected, the north bank has not had any money spent on it for years and the La Fontaine drainage scheme is also entitled to be maintained but very little money has been spent on maintaining those drains. Discussion took place on what direction the river is heading.

A. Harris asked if it was thought that this is a case for reapportioning the rates. Cr Chinn asked staff present if it is in the powers of the rating district to change the concept of the scheme. W. Moen confirmed that this is possible. S. Moran advised that if the rating district wanted to have a 50% contribution from the scheme for capital work then that is possible. B. Thomson stated he is not interested in a capital scheme. A. Harris stated that money is spent reactively, when a weak spot is identified then rock is placed in that area. W. Moen offered to send a copy of the plan of the river to B. Thomson. W. Moen stated that the rating district has made the decision not to fund capital works in order to make their dollars go further.

Cr Chinn encouraged the rating district to have a meeting and invite all those who pay into the scheme to discuss problems in the area, including B. Thomson's concerns and D. Lane's problem along with the matter of the La Fontaine drains. Cr Chinn stated that he hopes this meeting would be held before next year.

W. Moen advised that the cross sections were done this year, the results reveal an overall build up. There is a little bit of erosion in the channel; there is a depletion of gravel around Berry's Hook. There is a build up in the riverbed between Nick Berry's Hook and Alastair Kraft's Hook. There is general erosion upstream to the State Highway Bridge. Overall in the last two years there has been an overall build up of 130,000 cubic metres of gravel over the whole riverbed. W. Moen stated this is minor compared to width of the river. B. Thomson asked if it is expected that this will change due to the new bank on the north side. W. Moen responded that gravel might build up in the lower reaches over the next couple of years. B. Thomson asked if the cross sections are taken in the same place each year. W. Moen responded that cross sections are a snapshot in time.

B. Thomson asked if the new bank on the north side of the river is going to stay there, this is the bank that Kevin Garland has built. W. Moen responded that this work has been done to a reasonable standard but the stopbank at the top end is concerning. W. Moen stated he couldn't guarantee that it will withstand a flood. B. Thomson asked when does the two year maintenance period for Mr Garland's bank commence. W. Moen advised that this will be when the structure is up to standard and the regional council is happy with this and the structure is complete. W. Moen advised that Mr Garland has indicated that he does not want the rating district scheme to maintain his structure.

A. Campbell asked if DoC have had a look at the quarry to see what they think. S. Moran responded that he is trying to avoid involving DoC. S. Moran stated that right from day one restoration of the quarry was always going to need to be dealt with.

D. Lane asked if it is cheaper to keep the quarry open and maintained that what it would be to close it and then down the track, have to re-open the quarry. S. Moran stated that at some point a decision has to be made on the quarry or another source of rock needs to be found.

Cr Davidson strongly recommended that the quarry report be progressed. He feels that 12 months down the track the rating district will still be in the same position.

## **RECOMMENDATION**

***"That \$2,000 - \$3,0000 be spent on engaging Mr John Ellis to provide an engineering report on the future of the Wanganui Quarry."***

*A. Harris / B. Thomson - Carried*

Cr Chinn thanked the ratepayers for their attendance.

There being no further business, the meeting closed at 11.00 a.m.

**Action Points for follow up**

W. Moen	Provide J. Stewart with an aerial photo / plan of the quarry.
S. Moran	Get report done by John Ellis on future of Wanganui Quarry.
S. Moran	Provide D. Lane with Mark Piner's (Transit NZ) contact details
W. Moen	Send a copy of river plan to B. Thomson.

**MINUTES OF THE ANNUAL MEETING OF THE  
OKURU RATING DISTRICT  
HELD AT THE OKURU HALL  
ON 14 OCTOBER 2009, COMMENCING AT 3.05 PM**

**PRESENT**

D. Gordon, A. Gordon, G. Anderson, A. Anderson, C. Goom, R. Snow, H. Rasmusson, I. Rasmussen, S. Johnston (arrived 3.15pm), G. Brown (arrived 3.17pm)

**IN ATTENDANCE**

West Coast Regional Council  
B. Chinn (Councillor), D. Davidson (Councillor)  
S. Moran, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

C. Hahn

*R. Snow / A. Gordon - Carried*

**BUSINESS**

Cr D. Davidson opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on 15 October 2008, be adopted as a true and correct record of that meeting."*

*G. Anderson / A. Anderson - Carried*

**MATTERS ARISING**

W. Moen advised that he has checked the conditions on the Infinity Wall resource consent. He advised that Westland District Council have an easement agreement in place which allows for public access to the wall. A. Gordon asked if the Infinity Wall is to be maintained by Westland District Council, W. Moen confirmed this is correct. S. Moran clarified that an engineer's design would have been obtained for resource consent for the building of this wall therefore it is expected that it is built to this design in order for it to comply with the consent conditions. S. Moran advised there is no guarantee that they are going to maintain the wall but in view of the subdividing taking place behind it then he would expect that those involved would be keen to maintain the wall. S. Moran stated that if they are not keen on maintaining the wall then those involved may wish to consider creating a rating district to cover the maintenance of this wall. D. Gordon asked if the two walls are joined together, W. Moen confirmed that this is a continuation of the existing wall except the first half will belong to the rating district and the second part will be privately owned. D. Gordon asked if insurance would be the same, W. Moen advised that it is up to the owners to insure the second part of the wall as it is privately owned. S. Moran advised that as long as the Infinity wall is of a similar design to the rating district wall then there should be no difference between the two as they should both be built to the same standard. S. Moran advised that the original consent for the rating district wall was for another couple of hundred metres to be added upstream but because the walls overlap, Council on behalf of the rating district, had to surrender the extra two hundred metres. This was done on the basis of if the Infinity wall wasn't completed within five years then Council would be able to take over the resource consent so that we have not lost anything if there is still concern with the sea coming in around the wall, then we would still have the ability to build the extension. A. Gordon asked

if S. Moran had any idea when this would happen. S. Moran advised that the resource consent has been granted and they have five years to get on with it.

H. Rasmussen asked if planting could be done on the seawall. W. Moen stated that planting can spread the rock and he does not encourage planting on a seawall.

## **FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2009. He advised the current credit balance is \$17,815.15.

**Moved:** ***"That the financial report for the 2008 / 2009 year be adopted".***

*R. Snow / C. Goom – Carried*

## **WORKS REPORT**

W. Moen presented the 2008 / 2009 works report. He carried out an inspection on 29 July 2009 and advised that no maintenance works were identified. W. Moen advised that it would be prudent to allow \$5,000 for unforeseen maintenance.

W. Moen advised that some concern was voiced that the spraying done by Spiers Contracting Ltd in May was not that successful. W. Moen spoke to the contractor and the contractor has offered to do this spraying again free of charge. G. Anderson stated that the spray used was very slow acting. It was agreed that the repair work done in January for the core replacement was a job well done and there are no longer any leaks.

## **RECOMMENDATION**

***1. That the Works Report covering the 2008 / 2009 financial year be adopted.***

***2. That the 2009 / 2010 works proposals be approved.***

*A. Gordon / A. Anderson – Carried*

## **RATES 2010 / 2011**

W. Moen advised that with the proposed works and the rate of \$15,000 previously struck for the 2009 / 2010 year the balance in the rating district account at the beginning of the 2010 / 2011 year is likely to be \$28,000. W. Moen advised that the recommended rate strike for 2010 / 2011 is \$15,000 (GST Excl). He spoke of the importance of building up a reserve in the rating district account. G. Anderson stated that the wall is holding up well and he feels that the rate strike could be reduced down to \$10,000. Discussion ensued regarding previous rate strikes. D. Gordon asked how many properties contribute to the rating district. T. Jellyman advised that there are 46 ratepayers in the Okuru Rating District.

## **RECOMMENDATION**

***"That the rate strike for the 2010 / 2011 financial Year is \$10,000 (GST Excl)."***

*G. Anderson / G. Brown – Carried*

## **ELECTION OF OFFICERS**

T. Jellyman read out the names of the current rating district committee. S. Moran asked if anyone present would like to be on the committee or if anyone would like to come off the committee. It was agreed that the status quo would remain for 2009 / 2010.

**Moved:** *"That the committee for the 2009 / 2010 financial year now consists of:*

*G. Anderson  
A. Anderson  
A. Gordon  
C. Goom  
R. Snow  
S. Johnston*

*C. Goom / R. Snow – Carried*

**Moved:** *"That G. Anderson be re-elected as the spokesperson with A. Anderson elected as Deputy Spokesperson for the 2009 / 2010 financial year."*

*A. Gordon / C. Goom – Carried*

## **GENERAL BUSINESS**

C. Goom stated that the Turnbull River is eating into the bank, he asked if this is part of the rating district and if so who would be responsible for works. W. Moen stated that the landowner is responsible for works in this area.

A. Gordon asked what channel needs to be taken in order to get DoC to contribute towards rates as 89% of the land owned on the West Coast is owned by DoC. A. Gordon stated that 11% of ratepayers pay the rest of the amount which keeps things going. Cr Davidson advised that Council had approached the government on this issue and as a result the rates inquiry was progressed. The Government advised Council that there was no way DoC would contribute, as this is Crown Land. Cr Davidson stated this was the previous government's stance. He advised the meeting to approach the district councils on this matter. Cr Chinn stated that it is recognised in government circles that this system cannot carry on.

G. Anderson stated that it is swinging slowly. S. Moran stated that as a result of the Rates Inquiry, Council made strong statements about DoC contributing towards the rates within the region. The Commission picked up this aspect and they did this issue justice in their report to Government but once the issue got to government it was ignored. Cr Davidson stated that because of the amount of money involved the government would not look at this at all.

There being no further business, the meeting closed at 3.35 pm.

## THE WEST COAST REGIONAL COUNCIL

37

### MINUTES OF THE ANNUAL MEETING OF THE FRANZ JOSEF RATING DISTRICT HELD AT THE FRANZ JOSEF COMMUNITY HALL ON 15 OCTOBER 2009, COMMENCING AT 09.00 AM.

#### PRESENT

M. Fokkes, G. Gibb, C. Brooks, W. Jones, R. de Graaf, K. Gibson, C. Roy, T. Gibb, I. Hartshorne

#### IN ATTENDANCE

West Coast Regional Council

B. Chinn, (Councillor), D. Davidson, (Councillor)

S. Moran, W. Moen, T. Jellyman (Staff)

#### APOLOGIES

A. Miller

*K. Gibson / B. Chinn - Carried*

#### BUSINESS

D. Davidson opened the meeting and welcomed those present.

He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on 16 October 2008, be adopted as a true and correct record of that meeting."*

*K. Gibson / B. Chinn - Carried*

#### MATTERS ARISING

W. Moen provided an update on the surveying and engineering design work for the stopbank upgrade. The banks involved are the south side bank, the camping ground bank and two on the right side. W. Moen stated that the cost of the design work is \$3,000 it is ratepayer funded. W. Moen advised that he does not yet have the costings to hand but \$9,000 has been spent to date on surveying work and topping up. This design is to raise the bank back up to the 100-year standard as currently it is to below a 50-year standard. Discussion ensued regarding the current height of the stopbank. W. Moen gave a detailed description of what is required in order to bring the stopbank up to the 100 year standard, he will send a copy of the design to the rating district spokesperson, Mr K. Gibson. W. Moen will report back to the rating district once the design is finalised to ascertain whether or not to proceed with the upgrade as special meeting maybe required.

**Moved:** *"That the Franz Josef Rating District proceed with the design work for the upgrade of the stopbanks."*

*G. Gibb / K. Gibson - Carried*

#### FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. The opening balance for the year was \$278,272.83 and the current credit balance is \$263,688.58.

**Moved:** *"That the financial report for the 2008 / 2009 year be adopted".*

*C. Roy / C. Brookes - Carried*



## **MATTERS ARISING**

There were no matters arising.

## **WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2008 to 30 June 2009. \$50,400 worth of works were carried during the reporting period.

As a result of the inspection carried out on 30 July 2009 an estimated \$22,500 worth of works were identified for the 1 July 2009 to 30 June 2010 period. W. Moen advised this work has been tendered out but not yet started as it is arranged to coincide with work scheduled in the Lower Waiho area. W. Moen clarified that the two new spurs to be put in are on the right bank beside the church. These spurs are designed to keep the river out of this corner.

## **RECOMMENDATION**

1. ***That the Works Report covering the 2008 / 2009 financial year be adopted.***
2. ***That the 2009 / 2010 works proposals be approved.***

*K. Gibson / M. Fokkes – Carried*

## **RATES 2010 / 2011**

W. Moen advised that last year's rate strike was \$35,000 and the recommended rate strike for this year is \$100,000 (GST Excl). This would give a balance of \$270,000 at the beginning of the 2010 / 2011 year. In view of works required for the coming year it is suggested that the rate strike for this year be increased to \$100,000.

M. Fokkes stated that there is a leak in the stopbank near the helipad area and he hopes that the Helicopter Company will pay for the repair of this leak.

R. de Graaf stated that it would be hard for people to come up with \$100,000. He stated this is a lot of money to come up with especially in view of the recession. He stated that this is triple of last year's rate strike. W. Moen stated that the rating district might have to consider taking out a loan. S. Moran advised that either way the rating district would be hit with both a maintenance rate and a loan repayment and if the works are going to be paid out of the maintenance account then the money needs to be put back into the maintenance account. Discussion ensued with the advantages of having money in the account highlighted along with the process followed if a loan is raised. G. Gibb suggested the option of paying half this year and half next year, which means \$50,000 this year and \$50,000 next year for the rate strike.

**Moved:** ***"That the recommended rate strike for the 2010 / 2011 financial Year be \$50,000 GST Excl"***

*G. Gibb / C. Roy – Carried*

## **ELECTION OF OFFICERS**

T. Jellyman read out the names of the current members of the rating district committee. Tim Gibb and Ian Hartshorne were nominated onto the committee and Alex Miller was removed from the committee.

**Moved:** ***"That the present committee, namely:***

***Chris Brooks***

***Kevin Gibson***

***Chris Roy***

***Grant Gibbs***

***Tim Gibb***

***Ian Hartshorne***

*be appointed as the committee for the 2009 / 2010 financial year."*

*K. Gibson / M. Fokkes - Carried*

39

**Moved:** *"That K. Gibson be re-elected as the spokesperson for the 2009 / 2010 financial year."*

*C. Roy / G. Gibb - Carried*

### **GENERAL BUSINESS**

There was no general business.

There being no further business, the meeting closed at 9.28 am.

#### **Action Points:**

- W. Moen to send design to rating district spokesperson (K. Gibson)

## THE WEST COAST REGIONAL COUNCIL

### MINUTES OF THE ANNUAL MEETING OF THE LOWER WAIHO RATING DISTRICT HELD AT THE FRANZ JOSEF COMMUNITY HALL ON THURSDAY 15 OCTOBER 2009, COMMENCING AT 9.35 AM.

#### PRESENT

C. Brooks, G. Berry, T. Bruning, R. Richard, N. Frendrup.

#### IN ATTENDANCE

West Coast Regional Council  
B. Chinn, (Councillor), D. Davidson (Councillor)  
S. Moran, W. Moen, T. Jellyman (Staff)

#### APOLOGIES

R. Quaife, L. Richards, P. Halford

*R. Richards / T. Bruning - Carried*

#### BUSINESS

D. Davidson opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on 16 October 2008, be adopted as a true and correct record of that meeting."*

*T. Bruning / C. Brooks - Carried*

#### MATTERS ARISING

W. Moen advised that the reclassification of the rating district is 90% complete. The two rating districts that meet are Lower Waiho and Canavans Knob. It was noted that the Tripe's property should be included in the Lower Waiho rating district. R. Richards stated that Tripe's should be contributing as user pays. W. Moen displayed the classification map to the meeting. He stated he is looking into redefining the boundary to include properties that should be paying into this rating district. W. Moen stated this inclusion would not make a big difference to the price of other people's rates.

W. Moen advised that the quote for the survey work between the Rubbish Dump Stopbank through to Rata Knoll is \$16,000 approximately. R. Richards is concerned about where the river is now and the build up of gravel is the big problem. He is concerned that work needs to be done in this area and he feels the cost of the survey work could go towards the actual works.

**Moved:** *"It was agreed not to progress the survey work this year but defer it until next year."*

*T. Bruning / R. Richards - Carried*

#### FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. He advised that the financial year started off with a \$139,145.74 deficit. The account has a current debit balance of \$44,956.32.

**Moved:** *"That the financial report for the 2008 / 2009 year be adopted".*

*T. Bruning / R. Richards - Carried*

## MATTERS ARISING

41

There were no matters arising.

## WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2008 to 30 June 2009. He reported that \$29,260.00 worth of works was carried out during the reporting period.

W. Moen carried out an inspection with R. Richards on the 29<sup>th</sup> of July and identified projected works to be carried out from 1 July 2009 to 30 June 2010. W. Moen advised that the works identified are reasonably urgent and if the works aren't done then the integrity of the main stopbank is in jeopardy. W. Moen advised that in view of the urgency the contract has been let to GH Foster Contracting from Greymouth. Discussion took place on how a contract is let out as W. Moen explained that work on this contract would not start until the works are discussed at today's meeting. S. Moran clarified the contract process.

The cost of the proposed works was \$35,800.00 but it was agreed that the survey and design work of stopbanks Canavans Knob to Rata Knoll would now be excluded from next year's proposed works. The proposed works is now estimated to be approximately \$21,800.

R. Richards stated that there is a lot of money invested in the stopbanks. T. Bruning stated that the rating district should be saving money, doing things properly instead of little bits here and there. W. Moen stated that this rating district is going to be up for a lot of money if they are considering raising the stopbank at the rubbish dump. This could cost hundreds of thousands of dollars. He feels that the rating district is not rating effectively, there are no funds in reserve and if a big job is required there needs to be money available to do it. Cr Davidson asked where are we at now with this contract. W. Moen stated it is in limbo at the moment, the tender has been let but work is yet to start, it is combined with a job in the Franz Josef rating district. T. Bruning stated he is not happy about rock being carted from Whataroa. N. Frendrup has rock that he is able to sell to the rating district which would be a cheaper option and it is already in this area.

T. Bruning stated that he is paying 25% of the rates for this rating district and his farm has no direct benefit from the money he spends. T. Bruning feels that he is paying more and more money in each year and getting no direct benefit. W. Moen advised that meeting that they couldn't afford not to do maintenance work. Cr Davidson advised it is the rating district needs to make a decision on whether or not to go ahead with the recommended works but he warned the meeting that if a decision is not made then the matter will go to a special meeting and Council will make the decision for the rating district. R. Richards stated that if there was a major flood the LAPP Fund would probably not pay out. S. Moran explained the function of the LAPP fund but advised that LAPP would probably only pay out if the whole town were affected.

## RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 amended works proposals be approved minus the \$14,000 worth of survey and design work.***

*T. Bruning / R. Richards – Carried*

## RATES 2010 / 2011

W. Moen reported that the fact that this rating district is in deficit, the proposed works and the rate of \$100,000 previously struck for the 2009 / 2010 year the balance in the rating district account at the beginning of 2010 / 2011 is likely to be \$20,000 (GST Excl). The recommended rate strike for this year is \$100,000. T. Bruning clarified that by taking out of the \$14,000 for design and survey work the rating district account should have close to \$35,000 in the account. N. Frendrup asked if the rate strike needs to be this high. S. Moran advised that that main issue is that that rating district account is currently in deficit, a loan was raised, and Council does not like rating districts to be in deficit. S. Moran stated that if \$100,000 is struck then this would get

the account out of deficit. Discussion ensued. T. Bruning stated that it would be prudent to get the rating district account back into credit and to avoid paying interest. S. Moran explained how much money the rating district account would build up over the next two years and providing there are no substantial works, outside of what is proposed, then there should be \$35,000 in the account. S. Moran advised that money in the rating district account is not Council's but the rating district's therefore interest built up in this account belongs to the rating district.

## RECOMMENDATION

**Moved:**        ***"That the rate strike for the 2010 / 2011 financial Year is \$100,000 (GST Excl)."***

*T. Bruning / R. Richards – Carried*

W. Moen asked the meeting if they wished to get survey and design work done on the rubbish dump bank in order to get it back up to the required standard. T. Bruning stated he feels that only the minimum should be done until the rating district account has built up again. Cr Davidson advised the rating district to keep a careful eye on the rubbish dump bank in the meantime.

## ELECTION OF OFFICERS

T. Jellyman read out the names of the present committee. Cr Davidson called for nominations. S. Moran explained the function of the rating district committee and the committee spokesperson, he advised that they keep an eye on the river, should work be required then contact is made with W. Moen. S. Moran advised that the rating district committee can save the rating district a huge amount of money by carrying out this function and also by keeping an eye on contractors carrying out works on behalf of the rating district.

**Moved:**        ***"That the present committee be all those present namely:***

***Lorraine Richards***

***Robin Richards***

***Chris Brooks***

***Richard Molloy***

***Todd Bruning for the 2009 / 2010 financial year."***

*T. Bruning / C. Brook – Carried*

**Moved:**        ***"That Todd Bruning be elected as the spokesperson for the 2009 / 2010 financial year."***

*R. Richards / C. Brook - Carried*

## GENERAL BUSINESS

Keys to the rubbish dump area were discussed. W. Moen is to get hold of a key from the Contractor, Henry Adams. The rating district committee will follow up security of this area.

There being no further business, the meeting closed at 10.20 am

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
CANAVANS KNOB RATING DISTRICT  
HELD AT THE FRANZ JOSEF COMMUNITY HALL  
ON THURSDAY 15 OCTOBER 2009, COMMENCING AT 10.25 A.M.**

**PRESENT**

C. Ashton, A. Kremer, C. Brooks, S. Tinirau, L. Ewins, H. Tinirau, G. Berry, R. Richards

**IN ATTENDANCE**

West Coast Regional Council

B. Chinn, (Councillor), D. Davidson (Councillor)

S. Moran, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

A. Miller, G. Tripe, L. Richards

*G. Berry / R. Richards - Carried*

**BUSINESS**

D. Davidson opened the meeting and welcomed those present.

He introduced himself and the Council staff.

**Moved:**        ***"That the minutes of the previous Annual General Meeting held on Wednesday 16 October 2008, be adopted as a true and correct record of that meeting."***

*G. Berry / R. Richards - Carried*

**MATTERS ARISING**

W. Moen advised that the rating district is requiring more detail for the proposed stopbank extension before they will consider a possible financial contribution. W. Moen advised that he would contact the Spokesperson for the rating district once costs are to hand from NZTA.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2009. He reported that the opening balance as at 1 July 2008 was \$15,913.51 and the closing balance as at 30 June 2009 is approximately \$20,410.29. W. Moen stated that there was very minimal expense incurred during the reporting period. W. Moen commented that this is only a small reserve in the rating district account.

**Moved:**        ***"That the financial report for the 2008 / 2009 year be adopted"***.

*R. Richards / A. Kremer - Carried*

**MATTERS ARISING**

Discussion took place on the amount of rock required for works including the proposed stopbank extension. S. Moran asked the meeting if they would be happy to contribute the rock for this purpose and any rock that is used be replaced straight away in case emergency works are required. Cr Davidson suggested that the rating district discuss this matter following today's meeting and inform W. Moen of their decision. W. Moen stated there has been a lack of communication from NZTA regarding this matter and the possibility of a financial contribution from NZTA for this extension.

## **WORKS REPORT**

W. Moen presented the detailed works report for 2008 / 2009. He advised that no works have been carried out during the reporting period. W. Moen carried out an inspection on 29 July 2009 and no immediate works were identified but he advised that it would be prudent to allow \$7,500 for unforeseen maintenance.

## **RECOMMENDATION**

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 works proposals be approved.***

*R. Richards / C. Brooks – Carried*

## **MATTERS ARISING**

There were no matters arising from the works report.

## **RATES 2009 / 2010**

W. Moen advised the recommended rate strike is \$4,500 (GST Excl) and the balance in the rating district account at the beginning of the 2010 / 2011 financial year is likely to be \$17,500 (GST Excl). Further discussion took place regarding the proposed stopbank extension. A. Kremer stated that she feels the rating district should not have to pay for this as tourist use the stopbank as well. S. Moran suggested that in view of the proposed stopbank extension the rate strike might need to be higher especially if NZTA doesn't make a contribution. He stated that a slightly higher rate strike would be better than having a loan to fund the extension as if the extension doesn't go ahead then the rating district would have more funds in their account. C. Brooks stated that he has canvassed the rating district on the matter of increasing the rate strike and most people are feeling the pinch and not in favour of an increase. A. Kremer suggesting increasing the rate strike to \$7,500. G. Berry stated that he would rather increase the rate strike and have some money in reserve.

## **RECOMMENDATION**

***That the recommended rate strike for the 2010 / 2011 financial year is \$7,500.00 (GST Excl).***

*G. Berry / A. Kremer - Carried*

## **ELECTION OF OFFICERS**

T. Jellyman read out the names of the current committee. Cr Davidson asked if all those on the committee are still in the area and if those present wish to remain on the rating district committee. It was noted that Jason Carson is no longer a resident in this area.

**Moved:** ***"That the present committee, namely:***

***Chris Brooks***

***Michael Nolan***

***Richard Molloy***

***Sue Thomas***

***Lorraine Richards***

***Anje Kremer***

***Robin Richards***

***Alex Miller***

***George Tripe***

***Graeme Berry***

***be retained as the committee for the 2009 / 2010 financial year."***

*R. Richards / A. Kremer - Carried*

**Moved:** *"That Chris Brooks be elected as the spokesperson for the 2009 / 2010 financial year."*

45

*G. Berry / A. Kremer - Carried*

**GENERAL BUSINESS**

There was no general business.

There being no further business, the meeting closed at 10.55 a.m.



**MINUTES OF THE ANNUAL MEETING OF THE  
MATAINUI CREEK RATING DISTRICT  
HELD AT THE WHATAROA COMMUNITY HALL  
ON 16 OCTOBER 2009, COMMENCING AT 1.02 P.M.**

**PRESENT**

W. Nolan, M. Nolan, I. Kelly, V. Northcroft, M. Komen, P. Dennehy

**IN ATTENDANCE**

West Coast Regional Council  
B. Chinn, (Councilor), D. Davidson (Councillor)  
S. Moran, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

M. Nolan, M. Kennedy.

*W. Nolan / V. Northcroft – Carried*

**BUSINESS**

B. Chinn opened the meeting and welcomed those present. He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on 16 October 2008, be adopted as a true and correct record of that meeting."*

*W. Nolan / D. Davidson – Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2009. This left the account with a current credit balance of approximately \$12,777.49

**Moved:** *"That the financial report for the 2008 / 2009 year be adopted".*

*W. Nolan / M. Nolan - Carried*

**MATTERS ARISING**

W. Nolan asked what were the contractor's costs incurred for. W. Moen stated that this was for the creek cleanout, which was done by Jimmy Arnold in the area by the Golf Club.

**WORKS REPORT**

W. Moen presented the 2008 / 2009 works report. He advised that the total cost of works carried out to 30 June 2009 was \$1,465.00. An inspection was carried out on the 30<sup>th</sup> of July. W. Moen advised that he was talking to Jimmy Arnold, and there may be a variation to these works as 200 tonne of rubble down below the bridge is not

required and he will pick up the rock that has fallen. W. Nolan advised that this is just a transfer of rock from one side to the other. W. Moen advised that 15 hours have been allowed for work around the Golf Club area. W. Nolan advised that the rock below the bridge needs to be pulled out as it has slumped down and the willows are pushing against the rock. This will be repacked and the gravel that has accumulated further down will be cleared. It is estimated that this is about four hours work. W. Nolan advised that upstream the creek is cutting in and rock needs to be pushed in, and pack the rock in on the other side of the bridge. W. Nolan estimated that less than 200 tonne of rock would be required. The buildup of gravel below the bridge will take a couple of hours to clear but all of the work should take about two days. W. Moen advised that he has allowed \$3,000 if further work is required in the creek over the coming year. W. Moen confirmed that these works would be a part of the proposed works through until June next year and includes the 200 tonne of rock which is moved from the State Highway Bridge area to the Golf Club area and allowing two days excavator work. W. Moen stated that the figures for the works haven't changed just the location of the work.

## **RECOMMENDATION**

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 works proposals be approved including the variations.***

*W. Nolan / V. Northcroft – Carried*

## **RATES 2010/ 2011**

W. Moen suggested a rate strike of \$7,500 this is in view of the works required to be done. He advised that with \$5,000 previously struck for the 2009 / 2010 year there is likely to be a balance of approximately \$10,500 at the beginning of the 2010 / 2011 financial year. W. Nolan asked what is the current rate strike; W. Moen advised that it is \$5,000. W. Moen reminded that meeting that they need to allow for a gradual cleanout of the whole creek as at the moment only the worst build up is being dealt with. W. Moen is suggesting that a little bit of money be put away each year so that in five years time there is enough money in the rating district account to do the whole creek.

M. Komen voiced his concern that a decision is being made on the rate strike when only a small percentage of the rating district is present at today's meeting. Cr Chinn advised M. Komen that the meeting papers were mailed out to 53 ratepayers so they either couldn't get to the meeting or they are happy with how things are. S. Moran advised that on the bottom of the letter sent to ratepayers it invites them to contact the rating district spokesperson or to ring W. Moen if they can't make the meeting and wish to have a matter raised at the meeting.

V. Northcroft asked if it is better to increase the rate strike a little bit and allow the account to build up rather than have a big increase later. W. Moen confirmed this is correct and that he encourages all rating districts to take this approach.

M. Komen stated that he has been hearing about gravel build up in the Matainui Creek for years and that it is always something that will need to be done in a couple of years time. M. Komen feels that nothing is being done about the gravel build up and no indication has been given as to how much gravel is building up. W. Moen advised that survey cross sections are done on rivers in some of the other rating districts. This work shows how much gravel is building up. W. Moen stated that this is done at the cost to the rating district, in three years time the cross sections are done again and this information will reveal how much gravel is building up. W. Moen offered to have

this work done for this rating district but he stated that in his experience most people would rather have the actual work done than spend money on scientific information. M. Komen wishes the rate strike to remain at \$5,000.

**RECOMMENDATION**

**Moved:** *"That the rate strike for the 2010 / 2011 financial Year is \$5,000 (GST Excl)."*

*M. Komen / W. Nolan – Carried*

**ELECTION OF OFFICERS**

It was noted that last year only W. Nolan and M. Kennedy were present at the meeting therefore a committee was not elected. B. Chinn suggested electing a committee then out of that committee a spokesperson could be elected. It was agreed that a committee would not be elected, only a contact person. W. Nolan advised that he is representing the Catholic Church.

**Moved:** *"That W. Nolan be elected as the contact person for the 2009 / 2010 financial year."*

*V. Northcroft / I. Kelly - Carried*

**GENERAL BUSINESS**

M. Komen stated that it at the last year’s annual meeting it was clarified that the cut off point for the boundary of the rating district was the main road bridge. He feels that a boundary needs to be created so that there is a stopping point somewhere.

W. Moen advised that the reason the rock work was put in by the bridge last year was because it was felt that the affect of the channelisation under the bridge as a result of the scheme was causing problems. W. Moen stated that those present at last year’s meeting felt that even though this area is not in the scheme they are being affected and therefore it was agreed that the problem be rectified. S. Moran advised that this was an exception, the works were requested by the rating district at the rating district meeting and the rating district agreed to pay for the works. W. Moen advised that the money in the rating district account is the ratepayer’s money and if the ratepayers wish to have extra work done outside of the boundary then that is their decision. It was noted that those requesting the work are paying into the rating district scheme. It was agreed that W. Moen would investigate the boundaries of the rating district.

There being no further business, the meeting closed at 1.27 p.m.

**Action Point:**

- W. Moen to check boundary of rating district.

**THE WEST COAST REGIONAL COUNCIL****MINUTES OF THE ANNUAL MEETING OF THE  
WAITANGITAONA RATING DISTRICT  
HELD AT THE WHATAROA COMMUNITY HALL  
ON 15 OCTOBER 2009, COMMENCING AT 1.30 PM****PRESENT**

V. Northcroft, P. Dennehy, P. Northcroft, W. Nolan, G. Purcell, D. Straight.

**IN ATTENDANCE**

West Coast Regional Council

B. Chinn, (Councillor), D. Davidson (Councillor)

S. Moran, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

D. Nolan, D. Bowater, K. Straight

*P. Northcroft / P. Dennehy - Carried*

**BUSINESS**

B. Chinn opened the meeting and welcomed those present.

He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on 16 October 2008, be adopted as a true and correct record of that meeting."*

*W. Nolan / D. Davidson - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2009. He advised that the current credit balance is approximately \$187,177.76.

**Moved:** *"That the financial report for the 2008 / 2009 year be adopted".*

*W. Nolan / P. Northcroft - Carried*

**MATTERS ARISING**

P. Dennehy asked if the \$580.00 survey fee was for cross sections. W. Moen thinks this is for a cross reference from last year's survey figure which was low and he would check this out.

## WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2008 to 30 June 2009. W. Moen advised that he carried out an inspection on 30 July 2009 as a result of this inspection \$27,100.00 worth of works were identified. Included in this figure is \$12,000 which has been allowed for unforeseen maintenance work. W. Moen advised that the contract for the works is underway now but is yet to be completed.

W. Nolan stated that the aerial spraying went well and cleared the groynes nicely. He advised that some spot spraying this year would be helpful.

W. Moen advised that four tenders were submitted for the current work and the successful tender came in at \$15,250.00. W. Moen confirmed that rock is being charged at \$20.00 per tonne, \$11.00 per tonne out of Whataroa quarry and the rock is being carted for \$9.00 per tonne. Rubble is charged at \$15.00 per tonne, there is a \$2.00 per tonne royalty and it is being carted for \$13.00 per tonne.

W. Nolan advised that he wasn't happy with the state that the road was left in following previous works but it has since been graded and he is now pleased with it.

W. Nolan expressed his concern following a big flood last year which missed the last bank that rock had been put on but headed around a corner and into the lagoon area, a bow wave was pushed into the bank. W. Nolan is concerned about how much pressure this bank could take as usually in a flood event the water hits the last bank and goes into the lake.

W. Nolan suggested that extra 100 metres be put in as he feels this would provide a security blanket over the whole lagoon. He doesn't think the river would go further out to come around this. W. Moen has provided an estimate of approximately \$418,000 to do the whole job including rock and geo fabric. W. Nolan stated that he and P. Northcroft are considering just doing the second half of the bank with rock, geo fabric and rubble to halfway across, they estimate this would cost \$267,000. W. Nolan stated that the lagoon is building up and creating a bigger lake in this area. He feels that by putting the wall up at the end of the bank and putting a culvert into the creek to drain any water coming off will take the pressure off this area. W. Moen advised that if the existing last retard is to be extended by 100 metres he suggests that it be fully rocked and not just rubble used as this area could take quite a hammering. W. Nolan gave a rough estimate of \$70,000 for this work. W. Moen advised he would need to visit the area prior to putting out a contract for this additional work.

## RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 works proposals be approved with the 100 metre extension to the last retard subject to costs being confirmed and agreed to by the Rating District Committee.***

*W. Nolan / D. Straight - Carried*

## RATES 2010 / 2011

W. Moen advised that with the proposed works and the rate of \$20,000 struck for the 2009 / 2010 year the balance in the rating district account is likely to be \$190,000. W. Moen stated that the recommended rate strike for 2010 / 2011 is \$15,000 but that it would be wise to put extra money aside for the additional works. W. Moen feels that in view of the unknown subsurface he feels that a fabric base is required for the stopbank to sit on, he stated this job could be done cheaper but this could be risky. W. Moen clarified that the rate strike for this current year was \$20,000.

W. Nolan stated that the bank is in good condition. He stated that rockwork might be necessary in the Richardson Road area and with the extra works required this year, he feels that rate strike might need to be a little bit higher this year. W. Moen advised that in view of the extension to the bank and the extra work required this could leave \$160,000 in the

account. W. Moen feels that the rating district needs to consider building this account up now and a rate strike of around \$50,000 needs to be considered. S. Moran advised that it would be prudent to put money aside now; he explained the process on raising a loan for the rating district. S. Moran advised that the interest rate maybe around 6%. Cr Davidson advised that meeting that a rate strike of \$35,000 should be considered. W. Moen stated that if the full extension of the bank is to be contemplated within the next 2 – 3 years then some large contributions are going to be required one way or another, whether it is a loan or a special rate. P. Northcroft stated he would rather put away money for this now and is in favour of a rate strike of \$30,000.

G. Purcell spoke of the effect the river could have on the road. Discussion took place on when the works should start and also the advantages of increasing the rate strike for the coming year.

## RECOMMENDATION

***"That the rate strike for the 2010 / 2011 financial Year is \$30,000 (GST Excl)."***

*P. Northcroft / W. Nolan – Carried*

## ELECTION OF OFFICERS

B. Chinn read out the names of the current committee. He asked for any additions or changes to the committee. W. Nolan suggested that the status quo remain for the committee.

**Moved:** ***"That the present committee, namely:***

***P. Northcroft***

***W. Nolan***

***G. Purcell***

***D. Bowater***

***D. Straight***

***be retained as the committee for the 2009 / 2010 financial year."***

*W. Nolan / P. Northcroft - Carried*

**Moved:** ***"That W. Nolan be re-elected as the spokesperson for the 2009 / 2010 financial year."***

*G. Purcell / D. Straight - Carried*

B. Chinn complimented W. Nolan on the effective job he does as rating district spokesperson and thanked him for his work. W. Moen concurred with this and also passed on his thanks.

## GENERAL BUSINESS

D. Straight requested that the stockpile of rocks at the site where his son Keegan died be left in place as a mark of remembrance to Keegan. W. Moen confirmed that he is aware of this request and he has made sure that contractors are also aware.

D. Straight raised the matter of the riverbed lease, he stated that since the willows have been sprayed there is a lot less grazing area and he is not getting the same amount of value for money out of this lease. S. Moran advised D. Straight to get a valuation on this land and to get back to W. Moen on this matter. W. Nolan agreed that a huge amount of grazing has been lost. S. Moran advised that if this is a grazing lease then the valuation of this lease is affected. It was agreed that S. Moran would follow this matter up with R. Mallinson. Discussion took place regarding the loss of a fence during a recent flood as to who replaces it. It was agreed that the rating district committee would follow up on this matter.

W. Moen advised that a gateway under the bridge was severely damaged by contractors. He asked the meeting what would they would like to be done about this. W. Nolan advised that he has repaired the gate himself.

W. Nolan asked if the rating district can dictate where gravel is taken from. W. Moen stated that contractors should be getting resource consents for the taking of gravel from riverbeds. S. Moran advised that to some extent WCRC can tell contractors where to get gravel from. W. Moen advised the meeting to contact him if they have any concerns so that he can follow up on this.

There being no further business, the meeting closed at 2.18 p.m.

**Action Points:**

- W. Moen to check survey figure of \$580.00 and advise W. Nolan of result.
- S. Moran to follow up D. Straight's lease of riverbed land.
- S. Moran follow up on gravel takes by contractors.

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
KONGAHU RATING DISTRICT  
HELD AT THE LITTLE WANGANUI HOTEL  
ON 16 OCTOBER 2009, COMMENCING AT 11.05 AM**

**RATEPAYERS PRESENT**

B. Jones, R. Hedgman, B. Meek, L. Kees, G. Volckman, F& B. Bjerring (arrived 11.28)

**NON-RATEPAYERS PRESENT**

M. Watt, G. Johnstone

**IN ATTENDANCE**

West Coast Regional Council

T. Archer (Councillor)

C. Ingle, (CEO) (arrived 11.15am)

W. Moen (Staff)

T. Jellyman (Staff)

G. Smart (NIWA) (arrived 11.15am)

**APOLOGIES**

Cr Scarlett, C. Hellier, K. Gavigan

*G. Volckman / B. Jones - Carried*

**BUSINESS**

T. Archer opened the meeting and welcomed those present. He advised that Cr Scarlett is in Wellington today on Council business

He introduced himself and the Council staff. T. Archer advised the meeting that this is a public meeting; anyone can attend but not necessarily speak or comment. T. Archer asked for confirmation that all present are actual ratepayers to the Kongahu Rating District. G. Johnstone and M. Watt confirmed that they are residents of Granite Creek but not ratepayers into the Kongahu Rating District but they are affected by Granite Creek. M. Watt stated that Granite Creek itself is not covered by any particular rating district but he would like to see Granite Creek included in the Karamea Rating District. T. Archer advised that G. Johnstone and M. Watt can speak in either the public forum or general business, they cannot move or second motions.

**PUBLIC FORUM**

G. Johnstone stated that he is concerned with the way the mouth of Granite Creek is raising, it is causing flooding all the way up the creek including his farm. He feels this problem was started by willows growing across the creek and in the creek which has allowed the gravel to drop and has now built up and is blocking the mouth. He advised that willows have been taken out of the front of creek. W. Moen displayed a map of the area which shows the drainage channels, Blackwater Creek and the Contour Channel which drains into Granite Creek. W. Moen advised that Blackwater Creek drains directly out into the Otumahana Lagoon and a resource consent allows digging into the estuary to drain the Blackwater. Contour Channel drains into Granite Creek. He stated in hindsight it has been realised that the original scheme consents should have included the ability to clean out the outlets. There is now a consent in place for Blackwater Creek and digging a channel out into the estuary, but there is not a consent in place to clear the mouth of Granite Creek.



## MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

**Moved:** *"That the minutes of the previous Annual General Meeting held on 17 October 2008, be adopted as a true and correct record of that meeting."*  
*G. Volckman / W. Moen - Carried*

### MATTERS ARISING

T. Archer advised that grazing of stock on stopbanks and fencing will be discussed during general business. G. Volckman stated he would like the levels taken by M. Watt in Granite Creek, drainage plans that were sent out, C. Ingle's report on Torpedo Gel and consent matters to be discussed in general business so that non members of the rating district can be included in these discussions.

### FINANCIAL REPORT 2008 / 2009

W. Moen presented the financial statements for the financial period ending 30 June 2009. He reported that on the 1<sup>st</sup> of July 2008 there was an opening balance of \$51,282.54 and the closing balance on the 30<sup>th</sup> of June 2009 was a closing balance of approximately \$49,481.01.

**Moved:** *"That the financial report for the 2008 / 2009 year be adopted".*  
*G. Volckman / L. Kees - Carried*

### MATTERS ARISING

There were no matters arising.

### WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2008 to 30 June 2009 and projected works July 2009 – June 2010. W. Moen reported that after discussion with the Chairperson no additional works have been identified. He advised that letters were sent to all ratepayers seeking drain clearing requirements. W. Moen recommended that \$8,500 be allowed for maintenance of existing works which includes spraying. G. Volckman advised that the spraying went well.

### RECOMMENDATION

1. *That the Works Report covering the 2008 / 2009 financial year be adopted.*
2. *That the 2009 / 2010 works proposals be approved.*

*G. Volckman / B. Meek – Carried*

### 2010 / 2011 RATE STRIKE

W. Moen advised that with the rate of \$7,600 previously struck and balance in the rating district account at the beginning of the 2009 / 2010 financial year would be approximately \$51,000.

W. Moen recommends that the status quo remains therefore the rate strike would be \$7,600 for 2010 / 2011 period. B. Jones stated that unless anything drastic or unplanned occurs then this figure is acceptable.

***"That the rate strike for the 2010 / 2011 financial Year is \$7,600.00 (GST Excl)."***

*B. Jones / R. Hedgman – Carried*

### **ELECTION OF COMMITTEE AND SPOKESPERSON**

T. Archer noted that all ratepayers in the rating district are members of the rating district committee. G. Volckman feels that should there need to be a meeting to discuss what needs to be done in the rating district then all ratepayers need to be present. He stated that everyone should be included in any decision making.

L. Kees stated that there are names on the list of members of the rating district that may not necessarily be a part of the Kongahu scheme. W. Moen offered to have the list checked and revised. G. Volckman asked if everyone that pays rates in the Kongahu area actually pays to maintain the drainage system. W. Moen advised that WCRC does not have any control over whose name appears on the list, the information is supplied by Quotable Value NZ and the Buller District Council.

**Moved:** ***"That G. Volckman be re-elected as the spokesperson and that the committee comprise of all ratepayers for the 2009 / 2010 financial year."***

*B. Meek / R. Hedgman - Carried*

### **GENERAL BUSINESS**

T. Archer invited the meeting to discuss the following items of general business.

#### **Stock grazing on stopbanks:**

L. Kees stated that he originally understood that the stopbanks were put in place to protect the overflow of water from going out over land. He advised that over time some of the stopbanks have been levelled out, some have been grazed off. L. Kees stated he has no problem with grazing on stopbanks as long as drains aren't interfered with.

T. Archer advised that the matters raised last year regarding stopbanks were the keeping of stock off the stopbanks, overstocking of stopbanks, whether or not stock on stopbanks are being kept out of waterways, the effect of erosion on stopbanks and fencing of drains

B. Bjerring advised that they had fenced areas off the stopbanks and removed their stock from this area but then neighbours cattle from other areas were coming onto the Bjerring's property. B. Bjerring stated that she wonders what the ruling is on this matter as she had received phone calls from Gavigan's advising that their cattle was on neighbours property but it turned out that these cattle did not belong to the Bjerring's. It was noted that the Gavigan section is not fenced. T. Archer asked if this issue still causing a problem. B. Bjerring stated she does not mind grazing on stopbanks to keep the grass down but feels that hard grazing should not be allowed. B. Bjerring advised that they do not allow their own cattle into these areas. G. Volckman asked if a letter should be written to ratepayers outlining the purpose of the stopbank. B. Bjerring stated she feels it should be monitored to ensure it is not overstocked. B. Jones stated that years ago a document was sent to all farmers in the scheme outlining best practice guidelines. He stated that this document would date back to the 80's. B. Jones stated a code of practice should be drawn up if the old version cannot be tracked down. T. Archer suggested that this be progressed to ensure the correct procedures are followed to protect the stopbanks. R. Hedgman stated that at one stage stock were actually being stood off on the stopbanks, this was causing problems but she feels that this is no longer happening. R. Hedgman stated that in the event of a flood the stopbanks are a safe area for stock and landowners should not be penalised in these circumstances.

***"That the rating district revises the guidelines for the grazing of stock on stopbanks."***

*B. Jones / B. Bjerring – Carried*

### **Survey Levels in Granite Creek**

W. Moen advised that the survey levels have been completed. The survey has revealed that there is a large blockage in the outlet of Granite Creek. W. Moen advised he has met with DoC on site to discuss the option of putting a channel out into the Otumahana Lagoon to drain and clean out Granite Creek up as far as where the Contour Channel meets it. DoC were happy with this but they wanted to check with their ecology people in Hokitika. DoC staff in Hokitika has indicated that a full ecological report would need to be done in order to substantiate a resource consent application. W. Moen has not yet pursued the resource consent, as there may be considerable costs involved that the rating district will need to be aware of. W. Moen advised that Buller District Council has indicated to him that they may consider financial assistance due to their concerns with the road flooding in this area. C. Ingle confirmed that there is a resource consent in place for Blackwater Creek which DoC agreed to, he asked why is DoC not in agreement for a consent for Granite Creek. (Note that, after the meeting staff followed up with DoC, who now indicate they would approve a consent application). T. Archer suggested applying for an extension to the original consent. W. Moen advised that the Blackwater Creek consent expires in 2014.

B. Jones stated cockle beds and whitebait reserves have been ruined in this area. G. Johnstone stating that the blocking at the bridge is affecting everyone up the creek from that point. He advised that the mouth of the Otumahana has moved north. R. Hedgman spoke of the recent flood in Granite Creek, she stated this is the first time in 42 years that it has flooded like this, it is due to the high level of silt in the creek. R. Hedgman stated that the bed under the bridge is very high as she used to be able to walk under the bridge. W. Moen advised that the three affected parties are the Kongahu Rating District, Buller District Council and Transit. He advised that a resource consent would be required to do work in this area. B. Jones queried whether it should be administered by the Karamea Rating District. T. Archer suggested that this proposal would need to be put to all members of both rating districts and then for the regional council to support this. W. Moen asked if the cleaning out of Granite Creek up to the Contour Channel was primarily the Kongahu Rating District's concern. B. Jones agreed with this. G. Volckman asked how much fall is there in Granite Creek, W. Moen advised that there is fall in Granite Creek. L. Kees stated that this is going to be an ongoing problem, as soon as there is another flood there will be build up again. G. Volckman stated this is capital works and he feels the Karamea scheme will not help to fund this. He feels that DoC should be assisting and they need to assist as the build up in Granite Creek will end up in the lagoon and this will certainly affect the ecology in the Otumahana Lagoon. G. Volckman stated that common sense is required with this problem. C. Ingle offered to meet with Mike Slater from DoC to discuss how the consent could be worked, as this is the biggest barrier. C. Ingle advised that DoC have people who could do the ecological assessment for free and this could be their contribution.

C. Ingle asked if there was a use for the gravel once it comes out of the creek. It was agreed that farmers in the area would use this gravel. C. Ingle feels that DoC would not assist with the actual clearing. G. Volckman feels getting the consent would be a good start. T. Archer advised that C. Ingle's suggestion is a positive first step to starting this process. G. Volckman stated that this matter needs to be progressed urgently and not left until next year's meeting. He suggested C. Ingle could provide feedback to the rating district on how this is progressing.

### **RECOMMENDATION**

***"That the Chief Executive of WCRC consults with DoC staff as soon as possible to progress the clean out of Granite Creek by having an ecological assessment carried out."***

*G. Volckman / B. Bjerring – Carried*

G. Volckman stated that if C. Ingle's talks with DoC are positive then a resource consent should be applied for so that this is progressed.

## RECOMMENDATION

***"That if the positive feedback from the Chief Executive's talks with DoC then the rating district proceeds forthwith to apply for a Resource Consent to clean out Granite Creek."***

*G. Volckman / B. Bjerring – Carried*

W. Moen asked the meeting how far up the creek they would like cleaned out. B. Jones confirmed as far as the Contour Channel.

M. Watt advised that he carried out the original survey, he stated he would like to do another survey at an appropriate time. The survey was done on the 30<sup>th</sup> of March and on the 27<sup>th</sup> of April there was a huge flood. M. Watt stated he would have liked to have done a further survey following this event to ascertain the effect on the estuary. M. Watt tabled the survey, he stated there is nothing to compare the results of the survey on. M. Watt advised that the bed level at the Granite Creek Bridge is 2.62 metres. There is a profile going downstream and one going upstream. The creek bed level at Blackwater Contour drain is 3.6 metres so there is exactly one metre fall. The level down to the contours of Blackwater Creek are 1.41 metres. M. Watt stated that he feels another survey should be done. W. Moen advised that there is two metres of fall from the outlet of the Contour Drain to the estuary area which it meets Blackwater Creek. It was agreed that a further survey would be done.

## RECOMMENDATION

***"That a further survey of Granite Creek would be carried out"***

*L. Kees / B. Meek – Carried*

## Drainage Map Plans

W. Moen reported that maps were sent out to each ratepayer asking them to indicate what work or cleaning of drains on their property is required and instructing each landowner to pass them on to G. Volckman. L. Kees stated that this worked very well. G. Volckman advised that the main feedback was that the creek is the main problem. Gavigan's wanted the creek cleaned out along their boundary. F. Bjerring had indicated an area which he didn't want sprayed, it was sprayed and as a result he lost quite a lot of grass. M. Watt expressed his concern with the flooding of Granite Creek, he feels that water is now running backwards in this area. G. Volckman read out a letter from the Gavigan's regarding what they want cleaned out in their area. The Gavigan's do not want digger work done on their western boundary, they also do not want spraying done.

B. Jones feels that by not doing this work it may affect other property owners. T. Archer clarified that if the drain isn't mechanically cleaned out it could compromise the whole scheme. It was agreed that the Gavigan's wish not to have the drain on their property sprayed can be accommodated but mechanically clearing the drain is necessary. G. Volckman will address this matter directly with the Gavigan's. L. Kees has a section of drain (drain 10) that he would like to be cleared out. G. Volckman feels that this area is draining well enough. L. Kees stated the area has slumped a little. G. Volckman feels it doesn't need doing at the moment but it would take 2 – 3 days on a digger to do this work. It was agreed that B. Jones and G. Volckman would inspect this area together and if it needs to be cleared out then it will be.

B. Jones feels that the kowhai's near R. Hedgman's property need to be cleared a little bit. G. Volckman stated this area used to be cleared out annually and hasn't been for a while. B. Jones will tidy this area with a digger after the whitebaiting season.

### **Torpedo Gel**

C. Ingle advised that he was asked to look into the possibility of using Torpedo Gel in the drains. He advised that Torpedo Gel is an aquatic herbicide but it is only effective in clear water as it loses its effectiveness when exposed to sediment. C. Ingle suggested the rating district try Torpedo Gel in a couple of places. He advised that a resource consent isn't required as it can be used under the permitted activity rule, provided the operator has GROWSAFE qualifications.

### **Aerial Spraying**

G. Volckman stated that the aerial spraying went well this year. He stated that March is a good time of year to do this. G. Volckman requested that W. Moen arrange this again for March.

### **Granite Creek Clean out**

G. Volckman stated that he agrees with L. Kees regarding the clean out of Granite Creek. He stated he is prepared to give it one shot at cleaning out the creek but he believes that in 2-3 weeks it will have filled up again. B. Jones stated that there needs to be some kind of structure placed in Granite Creek to stop the shingle coming down. L. Kees is feels that the rating district might not have the right to do this.

G. Smart addressed the meeting, he asked if the gravel is moving everyday or only in a flood. G. Volckman stated that it is like sugar and moving all the time. B. Meek stated it is a maintenance issue and is a quick job if it is cleared regularly.

C. Ingle advised that the costs of a clean out every six months need to be considered by the rating district. Discussion ensued on what to do with the gravel when the creek is cleaned out. W. Moen advised that for the Blackwater Creek a narrow two metre wide channel is made, the gravel is scooped into small piles and the next couple of tides flatten it. W. Moen advised that if the gravel were carted away it would prove very costly therefore he recommends that it is thrown up onto both sides of the creek.

C. Ingle advised that he will work on the consent process with DoC and W. Moen will work on the pricing of what it will cost to clear out the creek. C. Ingle stated this will give the rating district a good idea of what it will cost each year to maintain. W. Moen is to give M. Watt a design channel so that he can work out the quantities involved.

T. Archer thanked the meeting for their attendance.

There being no further business, the meeting closed at 12.40 p.m.

### **Action Points for follow up**

<b>Contact</b>	<b>Task</b>	<b>Completed</b>
W. Moen	Give M. Watt a design channel for Granite Creek so that he can calculate quantities.	
T. Jellyman	Check names of those included in Kongahu Scheme	
W. Moen	Check if best practice guideline document for management of grazing on stopbanks and drain banks is on file.	
C. Ingle	Liaise with DoC in Hokitika to progress resource consent process and to seek an ecological report on the effect of Granite Creek on the Otumahana Lagoon.	
W. Moen	Liaise with Anderson Helicopters for aerial spraying for March again next year.	

**THE WEST COAST REGIONAL COUNCIL**  
**MINUTES OF THE ANNUAL MEETING OF THE**  
**KARAMEA RATING DISTRICT**  
**HELD AT THE KARAMEA FIRE STATION**  
**ON 16 OCTOBER 2009, COMMENCING AT 1.03 PM.**

**PRESENT**

H. Macbeth, B. Neil, R. Barton, M. Macbeth, B. Langford, P. Sampson D. Simkin,  
 S. Robinson, R. Lucas, J. Colville, W. Alber, G. Johnston, M. Watt, B. Jones, G. Volckman,  
 P. Moynihan

**IN ATTENDANCE**

West Coast Regional Council  
 T. Archer (Councillor)  
 C.Ingle (CEO)  
 Graeme Smart (NIWA)  
 W. Moen, T. Jellyman (Staff)

**APOLOGIES**

Cr R. Scarlett, P. Langford, S. Lowe, R. Sampson

*H. Macbeth / P. Sampson - Carried*

**BUSINESS**

T. Archer opened the meeting and welcomed those present. He introduced himself and the Council staff. T. Archer advised that this is a public meeting but only members of the rating district can speak. He asked if there are people present who are not ratepayers into the Karamea Rating District, they cannot speak, pass motions or second any motion. It was confirmed that all present are members of the Karamea Rating District.

**Moved:**        ***"That the minutes of the previous Annual General Meeting held on 17 October 2008, be adopted as a true and correct record of that meeting."***

*M. Macbeth / R. Barton - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL REPORT**

W. Moen presented the financial statements for the financial period ending 30 June 2009. The opening balance was \$156,039.94 and the balance to 30 June this year is \$112,644.07. W. Moen stated that the drop in the account balance reflects the amount of works done over the last 12 months.

**Moved:**        ***"That the financial report for the 2008 / 2009 year be adopted".***

*H. Macbeth / M. Macbeth - Carried*

**MATTERS ARISING**

There were no matters arising.

## WORKS REPORT

60

W. Moen presented the works report for 2008 / 2009. He advised that a total of \$62,095.00 was spent during the reporting period this included cross section survey work. W. Moen advised that an inspection was carried out on 13 August 2009 with B. Langford and other members of the rating district committee. He advised that at that stage there were no maintenance works identified but he advised it would be prudent to allow \$20,000 for unforeseen maintenance.

## RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.**
- 2. That the 2009 / 2010 works proposals be approved.**

*G. Volckman / D. Simkin – Carried*

## MATTERS ARISING

There were no matters arising.

T. Archer read a letter from Quentin Jamieson and Angela Daish to the meeting. They own a property north of the Granite Creek Bridge. The letter outlines their concerns regarding the level of the bed of the creek which is rising. The letter writers have support from their neighbours in requesting the clearing of Granite Creek. They have asked that the Regional Council prioritise this matter. W. Moen advised the meeting that Granite Creek matter was discussed at the Kongahu Rating District meeting earlier today. W. Moen advised that the build up in the lower part of Granite Creek is causing problems in the Kongahu drainage scheme. W. Moen advised the meeting that he has met on site with DoC staff with a view to clearing out Granite Creek into the estuary. W. Moen advised that locally DoC is happy for the clean out to progress but head office of DoC in Hokitika has issues with heavy machinery going out into the estuary area. W. Moen advised that as a result of the Kongahu meeting C. Ingle is to liaise with DoC to progress the resource consent to clear Granite Creek. W. Moen advised that he has spoken with Buller District Council and he is hopeful that they will contribute financially to this project. C. Ingle clarified that the Kongahu Rating District agreed that C. Ingle would facilitate the gaining of a resource consent but they are yet to agree on how they are going to pay for the actual creek clearing work. He stated that if the community decides to clear Granite Creek this would likely be an ongoing expense and not a one off. B. Jones stated that the area below the bridge is regarded as a coastal marine area. T. Archer advised that DoC generally do not voluntarily offer to contribute towards the removal of sediment from slips that have occurred upstream on their land as they often consider this to be a natural event. W. Moen advised that Granite Creek bed levels were surveyed earlier this year and it will be re-surveyed again to see the effect of the recent flood event. W. Moen confirmed that the area to be surveyed would be from where the contour channel comes at the top bridge down to the mouth of the river, he advised there is two metres fall in Granite Creek.

P. Sampson asked how does the problem with Granite Creek relate to the constitution of the Karamea Rating District. He stated that the rating district finances the maintenance of existing works and new works (counted as capital works) were to be charged in a different manner. He asked if this is correct. B. Jones stated that Granite Creek is a separate issue as neither of the rating districts has ever done works in Granite Creek.

H. Macbeth stated that in the past works have been done in the Oparara, Karamea and Little Wanganui Rivers as part of this rating district but what B. Jones is saying is that maybe Granite Creek now needs to be included, but what P. Sampson is saying is that if there wasn't any existing works relating to Granite Creek then the local community would need to buy into this as if the project were new capital works. B. Jones stated that the

Granite Creek Bridge and road need to be considered, everyone uses the road and bridge and lots of people whitebait in this creek.

W. Moen advised that it is up to the rating district to decide whether or not they want to spend money on digging the bed of the creek. H. Macbeth stated he would like to see a model done so that if there was to be a lot of money spent then it needs to be worthwhile for a number of years afterwards. W. Moen advised that the only way to do this would be to have ongoing surveying done of the creek at regular intervals to ascertain how much gravel is coming down and this would be costly. R. Barton stated that this is a small community with limited resources. P. Sampson stated that the rating district has been in existence for over 20 years and in its current form it has served Karamea very well. He feels to change the constitution and move away from the current form will be fraught with danger. T. Archer suggested that this is a opportune time to resurrect the original agreement and circulate to everybody so that there is a clear understanding of what the rating district is set up to do. He stated that if there were any changes then that would be a matter for the community as a whole. H. Macbeth feels that this meeting cannot make a decision but this time next year there maybe more information regarding the consent process and who is going to pay for what. T. Archer stated that the letter tabled today is asking the Regional Council to prioritise the work to lower the stream of Granite Creek. He advised that nobody present would deny that the bed hasn't risen significantly over the years. T. Archer asked the meeting how they would like to deal with this letter. B. Jones stated that he would be happy with a declaration of support to the people in the area to support ongoing maintenance. B. Jones does not expect the rating district to fund these works. P. Moynihan stated that Granite Creek should be put in the too hard, too expensive basket. He feels the problem will be ongoing. T. Archer stated that the problems with Granite Creek might become financially unachievable.

H. Macbeth suggested that the Regional Council be asked to investigate options for the deepening of Granite Creek riverbed and to assist with resource consent issues along with advice on how to pay for this. H. Macbeth would like the community to be informed of progress in six months time. Discussion took place on who would be able to pay for this work. C. Ingle advised that the Kongahu Rating District has agreed to do another survey and to apply for a consent.

C. Ingle advised that sometimes he has applied for an Envirolink grant, if this is successful then G. Smart from NIWA may be able to assist with the investigation. C. Ingle asked G. Smart if he thought \$5,000 - \$10,000 was an accurate figure for this research. G. Smart agreed with this figure. C. Ingle advised that he and G. Smart would visit Granite Creek at the conclusion of today's meeting. (G. Smart has since advised hat he is fully committed and cannot take on any new work at this time).

P. Sampson gave a history of the mouth of the Karamea River, he stated that the mouth moves both north and south at different times. Discussion took place on the history of the mouths of rivers in the area. B. Jones stated that it might be better just to wait and see what happens with Granite Creek. C. Ingle confirmed that this approach has been taken for the last two years and that Granite Creek is not a new issue.

G. Volckman stated that the constitution of the rating district needs to be explained in the letter to Mr Jamieson and Ms Daish and to explain the work that the Kongahu rating district is doing to progress this matter.

**Moved:            *"That a letter of explanation be sent to Quentin Jamieson and Angela Daish advising them of the constitution of the rating district and informing them of progress from today's meeting".***

*G. Volckman / P. Sampson - Carried*

## **RATES 2010 / 2011**

W. Moen advised that with the rate of \$25,000 previously struck for the 2009 / 2010 year, the recommended rate strike for 2010 / 2011 is \$25,000 therefore the balance in the



rating district account at the beginning of the 2010 / 2011 financial year will be approximately \$123,000. W. Moen advised that the reserves in the rating district account are dropping and the account needs to be maintained. H. Macbeth stated that he feels the rate strike needs to be slightly higher, he asked W. Moen what should the rating district account have in reserve. W. Moen responded that \$250,000 would be a good reserve. The risk of the stopbank overflowing was discussed. Various speakers spoke of the history of floods in the area. P. Sampson stated that the stopbank has never overflowed in 70 years. Discussion took place on the advantages of building up the kitty. W. Moen stated that it is wise to have a good reserve in place in view of the fact that the whole valley is included in the rating district. It was agreed that the rate strike would be increased to \$30,000.

## RECOMMENDATION

***"That the rate strike for the 2010 / 2011 financial Year is \$30,000 (GST Excl)."***

*P. Sampson / M. Macbeth – Carried*

P. Moynihan and D. Simkin are against the increase in the rate strike.

## ELECTION OF OFFICERS

T. Archer read out the names of the current committee, he asked if there was anyone who has moved out of the area or wishes to stand down. H. Macbeth suggested that the current committee be re-elected.

**Moved:** ***"That the present committee, namely:***  
***Darryl Simkin***  
***Brian Jones***  
***Margaret Macbeth***  
***Roger Barton***  
***Bevan Langford***  
***be retained as the committee for the 2009 / 2010 financial year."***

*H. Macbeth / P. Moynihan - Carried*

G. Volckman stated that there is no representation from the Little Wanganui or the Oparara areas. He feels that this might need to be considered as it was in the original constitution. W. Moen explained to the meeting the rotation policy for the rating district committee that the Wanganui Rating District has in place.

**Moved:** ***"That B. Langford be elected as the spokesperson for the 2009 / 2010 financial year."***

*R. Barton / D. Simkin - Carried*

## GENERAL BUSINESS

### Cross Section Report

W. Moen spoke to this report. He advised that there is a general build up at the area opposite the Karamea township, a section of depletion of gravel around the Last Resort, Karamea School and Camping Ground and a general build up of gravel upstream to the

overflow channel. This equates to an overall build up of 80,058 cubic metres of gravel over the last three year period. W. Moen advised that this is not a major concern.

H. Macbeth suggested that the regional council makes it easier to extract gravel. C. Ingle advised that the Land and Riverbed Plan process tied to do this but was appealed by DoC and we had to compromise. Landowners adjacent to the Karamea River can take 1000 m<sup>3</sup> per annum. Any person can take up to 300 m<sup>3</sup> per annum from the Karamea River, Oparara River, Granite Creek, Little Wanganui or Tidal Creek.

### **Rates Classification**

P. Sampson raised the matter of rates classification. He would like a review of his rates, he has built a new house and is concerned that the classification might not be correct and therefore he would like the boundaries to be clarified. P. Sampson wrote to W. Moen about this matter. W. Moen read P. Sampson's letter to the meeting. T. Archer asked how were the boundaries of the rating district established, W. Moen stated that he thinks this was done by general resolution and based on the contours and flow paths in the Karamea area. T. Archer asked how best to resolve this issue. C. Ingle stated that this matter is for Council to determine. W. Moen stated that the property was in one title originally and has now been divided into four lots and this is what has caused the problem.

T. Archer thanked the meeting for their attendance.

There being no further business, the meeting closed at 2.24 p.m.

G. Smart from NIWA addressed the meeting. He requested that those locals who were in Karamea during the flood event of 19 October 1998 demonstrate where the flood peaked. Mr Smart displayed a large map showing the valley at the peak of the flood, as predicted by the computer model he has been working on. Various members of the community passed on their knowledge of the flood event to Mr Smart.

### **Action Point**

- G. Volckman requested that the constitution is circulated to the rating district prior to the next annual meeting.
- W. Moen to report back to the rating district in six months time on progress to date with Granite Creek.
- Respond to letter from Quentin Jamieson and Angela Daish.

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE INAUGURAL MEETING OF  
THE MOKIHINUI RATING DISTRICT  
HELD AT THE MOKIHINUI COMMUNITY HALL  
ON 16 OCTOBER 2009, COMMENCING AT 4.40 PM**

**PRESENT**

J. Climo, K. Carmine, R. Austin, B. Morgan, B. Mumm, B. Climo, R. Gardiner, S. Gardiner, M. Jary, B. Jary, M. Smith, S. Olliver, M. Hawes, B. Hawes, G. Coleman, C. Hawes, I. Thompson, P. Batchelor, C. Batchelor.

**IN ATTENDANCE**

West Coast Regional Council  
T. Archer (Councillor)  
W. Moen (Staff)  
T. Jellyman (Staff)

**APOLOGIES**

R. Scarlett, D. Berkett, Mr & Mrs Gormon, B. Simmiss, A. Hawes

*J. Climo / B. Morgan - Carried*

**BUSINESS**

T. Archer opened the meeting and welcomed those present. He introduced himself and the Council staff. T. Archer advised that this is a public meeting but only those ratepayers who pay into the rating district can speak at this meeting or move motions or second any motion. T. Archer asked if there is anyone present who does not fit into this category.

It was confirmed that all present are members of the Mokihinui Rating District. It was noted that there are no previous minutes as this is the inaugural meeting of the Mokihinui Rating District.

**WORKS REPORT**

W. Moen advised that meeting that he administers 23 rating districts around the West Coast. He stated that he was not involved in the setting up of this rating district but stated he is aware that each ratepayer has agreed to pay a \$300 (GST Incl) levy on each property to get the rating district up and running. W. Moen stated he is aware of the bund along the beach and the protection works along the river. W. Moen advised that any time he spends on works in the area or rating district administration, the rating district pays for.

W. Moen presented the works report. He reported that he carried out an inspection on 13 August 2009 and viewed the works in this area. W. Moen stated that following this inspection no maintenance works were identified. However, he advised that it would be prudent to allow \$2,000 for unforeseen maintenance on the coastal bund and river stopbank for the 2009 / 2010 period.

T. Archer asked the meeting if they had any questions regarding the works report. A gentleman stated that he feels the seawall might need to be rebuilt at some stage. He is concerned that \$3,000 would not cover this, W. Moen agreed. T. Archer explained the function of a rating district to the meeting. He stated that it is your rating district and you make the decisions about what you wish to do or not to do, recognising that the rating district pays for whatever they collectively decide to do. T. Archer advised that Council is a facilitator for this process. It was

noted that work in the past has cost \$3,000. It was noted that there is a resource consent in place for the seawall for 30 years. T. Archer advised that the rating district would pay for surveying work and remediation works. It was clarified that Buller District Council maintains and pays for the culvert.

T. Archer asked the meeting if they understood the boundary area for the rating district. It was agreed that the boundary area is correct.

## RECOMMENDATION

1. ***That the Works Report covering the 2008 / 2009 financial year be adopted.***
2. ***That the 2009 / 2010 works proposals be approved.***

*B. Morgan / C. Batchelor – Carried*

W. Moen advised that all figures in the reports are GST exclusive.

## RATES 2010 / 2011

W. Moen advised that the current rate is based on a \$300.00 (GST Incl) fixed charge on 43 rateable units. This was the figure agreed to when the rating district was set up. W. Moen explained that should a significant amount of money need to be spent on the seawall then the rating district would need to raise this money in the next coming year. W. Moen advised that the rating district should consider building a nest egg in case a significant amount of money is required for works in this area should there be a major event. This would ensure that a fighting fund or reserve is in place. W. Moen advised that in the longterm \$300 might not be enough.

A ratepayer spoke of the agreement in place with Meridian Energy. Should the power scheme go ahead then Meridian will do all works required in the rating district and Meridian will pay for the works. W. Moen advised that with some potential works and the rate of \$12,000 (GST incl) previously struck for the 2009 / 2010 year the balance in the rating district account is likely to be \$11,000 at the beginning of the 2010 / 2011 financial year. W. Moen clarified that the rate strike will stay at \$300.00 for this year and the rate strike he is proposing is for next year, also of \$300 each.

Discussion ensued on rate strikes. T. Archer explained that each year is a separate rating year and it may be that each year the rating district comes back to this meeting to reconfirm the rate strike is \$300. T. Archer explained that it could be that a nest egg is built up and only \$250 might be required in the future, or \$350 if extra works are needed. The rate strike is the rating district's decision and there is the opportunity to readdress this matter every year.

## RECOMMENDATION

***"That the rate strike for the 2010 / 2011 financial Year is \$12,900 (GST Incl) as per the agreed uniform charge (i.e. 43 units @ \$300.00 GST Incl)."***

*S. Gardiner / M. Smith – Carried*

## ELECTION OF OFFICERS

T. Archer advised the meeting that they need to appoint a committee and / or a spokesperson. A ratepayer advised that this rating district already has a committee in place. W. Moen explained the role of the rating district committee and spokesperson. He stated that in his role as River Engineer it is important that there is someone who he can get hold of or that the rating district committee can contact him if any work needs doing that the rating district go through their spokesman. W. Moen explained that the spokesperson saves the rating district money by liaising with him and that should there be a large issue then the decision is made whether or not a meeting or visit is required. The rating district advised that Brian Morgan is the Chairman,

Joan Climo is the Secretary and the committee consists of Brian Mumm, Michelle and Alan Hawes, Mick Hawes and Basil Climo.

**Moved:** *"That Brian Morgan be elected as the spokesperson and that the committee comprise of Joan Climo (Secretary), Michelle and Alan Hawes, Mick Hawes and Basil Climo for the 2009 / 2010 financial year."*

*M. Hawes / S. Olliver - Carried*

**Moved:** *"That all correspondence relating to the Mokihinui Rating District goes through the Secretary, Joan Climo."*

*J. Climo / B. Morgan - Carried*

T. Archer explained to the meeting that some of the other rating districts have a rotation policy in place for their committee. Each year two members stand down but it is up to each committee as to whether a new committee is elected, or retain the same committee or use a rotation basis. T. Archer explained that the idea of a rotation basis is to ensure that the rating district does not get an entirely new committee who might not understand what has been going on in the past. It also gives the opportunity to inject new life and new ideas. It was agreed that the current committee structure would stay in place. A speaker from the floor stated that the main reason for this that the current committee is made up from permanent residents who are on site all of the time.

#### **GENERAL BUSINESS**

T. Archer invited that meeting to have their say on matters relating to the rating district. Mr Ivan Thompson stated that he was involved with the Tara Valley Harbour redevelopment. He stated that \$0.5M was spent before a stone was shifted, he stated that the Council spent a huge amount of money and he has concerns about this happening here. Mr Thompson feels there are enough practical people in this area who are able to look and see what needs doing and they can tell the surveyor or engineer what actually needs doing in order to save doing unnecessary work. T. Archer explained that the purpose of the rating district is to make their own decisions on what to spend money on by way of resolution at its meetings. T. Archer stated that the role of the rating district committee is to keep Council informed as to how they wish their money to be spent. W. Moen explained the process followed when a contract is required in any rating district. W. Moen obtains competitive quotes and then liaises with the rating district committee to ensure they are happy with pricing and that the process is transparent. W. Moen stated that he needs to know what is going on in the area prior to an account being paid on behalf of the rating district. T. Archer advised the meeting that they must keep W. Moen informed as he is paying accounts on their behalf.

W. Moen advised that every rating district needs to have an Asset Management Plan in place. This summarises all the works to be covered in the rating district. W. Moen advised that the Mokihinui Rating District does not yet have an Asset Management Plan and he is required to do an inventory of all the works that are to be covered by this rating district. W. Moen advised that the cost of him drawing up an Asset Management Plan would be approximately \$1,000. Kerry Carmine offered to draw up the Asset Management Plan, W. Moen agreed to provide Mr Carmine with an example for him to follow. W. Moen advised that this plan is required to be audited by Audit New Zealand and it is usually a 20 page document.

T. Archer explained the function of the Regional Council and where rates go to and how it is administered. T. Archer explained the areas that general rates cover and the legislative responsibilities imposed on Councils by the Local Government Act and the Resource Management Act which outline what councils must do. This includes producing an Annual Plan every year, which goes out for public consultation and everyone has the opportunity to make a submission on the Annual Plan to help decide where money is spent. T. Archer stated that there are many council functions that are of benefit to the regional as a whole rather than a specific area. Examples are Civil Defence, which is operated and maintained by the Regional Council for

the entire region. Pest control, hydrology and flood control functions are also carried out by the Regional Council. Discussion took place on the annual plan submission process and how to go about getting a specific service or equipment in the community. W. Moen offered to assist the rating district should they ever wish to submit on the Annual Plan process or require assistance with any matters relating to the rating district.

T. Archer advised that meeting that all of the Council's functions and activities are listed on the regional council website which is [www.wcrc.govt.nz](http://www.wcrc.govt.nz).

There being no further business, the meeting closed at 5.23 p.m.

#### **Action Points for follow up**

- W. Moen to provide Kerry Carmine with an example of an Asset Management Plan

**MINUTES OF THE ANNUAL MEETING OF THE  
KANIERE RATING DISTRICT  
HELD AT THE St JOHNS ROOMS, STAFFORD STREET, HOKITIKA  
ON 19 OCTOBER 2009, COMMENCING AT 6.33 PM.**

**PRESENT**

M. Orchard, G. Provis, G. Linklater, J. Jones, M. Ward

**IN ATTENDANCE**

West Coast Regional Council

D. Davidson, (Councillor)

B. Chinn, (Councillor)

C. Ingle, T. Jellyman, W. Moen (Staff)

**APOLOGIES**

P. McLaughlin, J. Collett

*M. Orchard / M. Ward - Carried*

**BUSINESS**

D. Davidson opened the meeting and welcomed those present.

He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on 20 October 2008, be adopted as a true and correct record of that meeting."*

*M. Orchard / G. Provis - Carried*

**MATTERS ARISING**

The meeting venue was discussed, it was noted that the meeting was to have been held at the Kaniere Hotel. Last year the venue was locked and the meeting was held on the side of the road. It was agreed to hold both the Kaniere and the Southside rating district meetings at the same location, which is convenient for Council staff and elected members.

W. Moen advised that at last year's meeting Harry Collett had asked that contractors extracting gravel in the area be kept an eye on as he would like them to take gravel from the point on the south side upstream of the scheme. W. Moen advised that he spoke to Alastair Cameron to see if he is able to get access to his land but the land in question isn't his anymore and now belongs to John Gardiner and this is the only access to the south side. There are four contractors who have consent to take gravel in this area. They have all been advised to ensure that they stay well clear of the bank. G. Linklater spoke of the gravel build up in the river. B. Chinn noted that the build up is only on the south side of the river. W. Moen advised that he is keeping a careful eye on this area and Council's Compliance staff are directing contractors to the correct part of the river.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2009. He advised that at the start of the reporting period there was \$42,490.65 in the account and the closing balance as at 30 June this year is \$47,072.14. W. Moen stated there was very little expenditure during the reporting period.

**Moved:** ***"That the financial report for the 2008 / 2009 year be adopted".***

*M. Orchard / G. Provis - Carried*

## **MATTERS ARISING**

There were no matters arising.

## **WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2008 to 30 June 2009. An inspection was carried out with G. Linklater on the 18<sup>th</sup> of August 2009 and no works were identified. W. Moen advised that there is increased erosion upstream from the existing works, but at this stage no urgent remedial works are required. He advised that it would be prudent to allow \$3,000 for future maintenance.

## **RECOMMENDATION**

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 works proposals be approved.***

*M. Orchard / M. Ward – Carried*

## **RATES 2010 / 2011**

General discussion ensued on future rate strikes. W. Moen stated that by the end of June 2010 there will be approximately \$50,000 in the rating district account. W. Moen advised that in view of the increased erosion upstream from the existing works which is looking worse than it has in previous years, he feels that the rate strike should be increase to \$10,000 for contingency purposes as at this stage no remedial work is required but this could change in the foreseeable future. Therefore he feels it would be prudent to allow \$3,000 for future maintenance. M. Orchard stated that ratepayers have just been sent their rates bill, they are quite a bit higher than last year as valuations have increased. W. Moen agreed that this is a 25% increase. M. Orchard requested W. Moen send out the proportions for the A, B, and C contributions to the rating scheme. M. Orchard stated that money is better in the bank so that interest can be gained. W. Moen advised that it is prudent to have a nest egg in the rating district account so that should emergency works be required then the money can be accessed. G. Linklater spoke of the importance of having emergency access to the groyne area. He asked if the landowners in this area have signed the access agreements. W. Moen advised that he wrote to these landowners, they will are happy to access to be taken through their properties but they are not prepared to sign the access agreements. D. Davidson asked W. Moen how long is it until protection works will need to be carried out in this area. W. Moen responded that work may be required within the next five years but it could be tomorrow should there be a flood. W. Moen advised that the recommended rate strike is \$10,000. M. Orchard moved an amendment to the motion.

## **RECOMMENDATION**

***"That the rate strike for 2010 / 2011 be held at the current year level of \$4,000 (GST Excl)."***

*M. Orchard / M. Ward  
G. Linklater against  
Carried*



G. Linklater is against the lowering of the rate strike as he feels there will not be enough money in the rating district account. G. Linklater advised that he is selling his property next year and he will be informing the real estate agents that his property is included in the Kaniere Rating District. He stated that it is important that potential landowners are aware of the rating district and he will advise them of how important it is that a good balance is retained in the rating district account in the event of remedial works being required. M. Ward stated that if G. Linklater does sell his property then he does not get the money back that he has paid into the rating district account.

Discussion took place regarding the outlet pipes for the Kaniere township water supply. It was felt that Westland District Council should contribute to the rating district fund as the outlet pipes are coming into this rating district scheme. M. Orchard asked if the easement that Westland District Council has in this area is rateable. W. Moen stated that he did not think this area is rateable. W. Moen stated that he does not see how this impacts on the protection works in the area. W. Moen agreed to check the outlet pipes and drains which are situated between G. Linklater's property and the Westland District Council easement area to ensure that they are not affecting the protection works in this area. W. Moen confirmed that the existing resource consent only covers the three rock spurs that are already in place but he will check this.

### **ELECTION OF OFFICERS**

**Moved:** *"That G. Linklater be elected as the spokesperson for the 2009 / 2010 financial year."*

*M. Orchard / G. Provis - Carried*

**Moved:** *"That all members present plus J. Collett be on the Committee, the current Committee now consists of J. Collett, G. Linklater, G. Provis, J. Jones, M. Ward and M. Orchard."*

*M. Orchard / G. Provis - Carried*

### **GENERAL BUSINESS**

G. Linklater requested further information on the LAPP insurance fund, he asked how much are they likely to contribute should there be a major flood event. C. Ingle advised that LAPP stands for Local Authority Protection Programme, it is an insurance scheme that was put in place when local authorities realised that some of their functions are not insured via the private sector. LAPP only applies in a major disaster, C. Ingle stated that the question council staff have is how sure are we that LAPP will pay in a disaster, as they only pay out if the whole community were affected. C. Ingle advised that the Kaniere scheme is one scheme where LAPP should pay out, as there is a community of people who would be affected. W. Moen advised that the LAPP fund only covers damage to existing works.

There being no further business, the meeting closed at 7.22 pm.

### **Action Points**

- M. Orchard requested W. Moen send out the proportions for the A, B, and C contributions to the rating scheme.
- W. Moen to check outlet pipes and drains belonging to Westland District Council.

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
SOUTHSIDE HOKITIKA RATING DISTRICT  
HELD AT THE ST JOHNS ROOMS, STAFFORD STREET, HOKITIKA  
ON 19 OCTOBER 2009, COMMENCING AT 7.35 PM.**

**PRESENT**

D. Bostwick, S. Gordon, F & A. Phelps, N. Gallop, S. McCallum, P. Oliver, M. Montagu

**IN ATTENDANCE**

West Coast Regional Council  
D. Davidson (Councillor).  
B. Chinn (Councillor)  
C. Ingle, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

W. Montagu, R. Montagu, V. Bruce

*S. Gordon / P. Oliver - Carried*

**BUSINESS**

Cr Davidson opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on 20 October 2008, be adopted as a true and correct record of that meeting."*

*M. Montagu / S. Gordon - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2009. He reported that the opening balance as of 1 July 2008 was \$622.54. This left the account with a current credit balance of approximately \$6,924.38.

**Moved:** *"That the financial report for the 2008/ 2009 year be adopted".*

*S. McCallum / D. Bostwick - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen reported that there were no works carried out between 1 July 2008 and 30 June 2009. He advised that following the inspection carried out with the rating district committee on the 18<sup>th</sup> of August 2009 \$12,250,000 worth of works were identified. This work has since been carried out and was done by MBD Contracting. W. Moen reported that the final price for this work was \$11,700. W. Moen stated that he has been advised

that the rating district is happy with this work. It was noted that Transit contribute a 50% share for these works. W. Moen stated that this is the first time the spurs have been topped up since they were built.

Mrs Bostwick advised that rocks have been taken on the other side of her groyne and put into the river. Mrs Bostwick is concerned that if there is a flood gravel underneath where the rocks were might move. W. Moen agreed to check on this prior to paying for the works in this area.

### **RECOMMENDATION**

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.**
- 2. That the 2009 / 2010 works proposals be approved.**

*N. Gallop / S. Gordon – Carried*

### **RATES 2010 / 2011**

W. Moen reported that with the proposed works and the previous nil rate strike for the 2009 / 2010 year the balance in the rating district account at the beginning of the 2010 / 2011 year will be approximately \$1,000. He is concerned that should there be further works required in the next 12 months the rating district account could go into deficit. P. Oliver stated that if something does happen then there is nothing in the account. W. Moen advised that in view of this he is recommending that the rate strike for 2010 / 2011 be increased to \$5,000. W. Moen advised that 150 tonne of rock that was stored has been used and there is still around 200 tonne left. N. Gallop agreed that there needs to be some funds available in the rating district account should there be an emergency.

### **RECOMMENDATION**

***"That the rate strike for the 2010 / 2011 financial Year is \$5,000 (GST Excl).***

*S. Gordon / N. Gallop – Carried*

### **ELECTION OF OFFICERS**

**Moved: *"That H. Hamilton, in his absence, be re-elected as the spokesperson for the 2009/ 2010 financial year and that all members of the Rating District be members of the Committee."***

*S. Gordon / P. Oliver - Carried*

### **GENERAL BUSINESS**

Cr Davidson expressed Council's condolences to Mrs D. Bostwick following the passing of Mr B. Bostwick. Cr Davidson passed on Council's thanks to Mrs Bostwick for the work that her late husband did for the Southside Rating District from its inception until Mr Bostwick's passing.

There being no further business, the meeting closed at 7.46pm.

### **Action Point**

- W. Moen to check rock spur by Mrs Bostwick's property.

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
RAFT CREEK RATING DISTRICT  
HELD AT THE KOWHITIRANGI HALL  
ON 19 OCTOBER 2009, COMMENCING AT 10.05 AM.**

**PRESENT**

S. Wright (Landcorp), H. Ryder, S. Hyde, C. Provis, W. O'Reilly

**IN ATTENDANCE**

West Coast Regional Council  
D. Davidson, B. Chinn (Councillors)  
C. Ingle, T. Jellyman, W. Moen (Staff)

**APOLOGIES**

P. Routhan

*W. O'Reilly / S. Wright - Carried*

**BUSINESS**

B. Chinn opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on 20 October 2008, be adopted as a true and correct record of that meeting."*

*S. Wright / S. Hyde - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2009. He reported that the opening balance at 1 July 2008 was \$19,512.83. There was an \$8,000 rate strike for the 2008 / 2009 year. This left the account with a current credit balance of \$23,476.00.

**Moved:** *"That the financial report for the 2008 / 2009 year be adopted".*

*S. Wright / W. O'Reilly - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen presented the works report for the 2008 / 2009 year. He reported that \$4,890 worth of works were carried out until 30 June 2009, this included contracting work and helicopter hire for aerial spraying. W. Moen advised that he and S. Wright carried out an inspection on 12 August 2009 and \$20,000 worth of works were identified. W. Moen reported that he has received verbal quotes from Henry Adams Contracting Ltd for rubble

cartage and it has been decided that this quote will be accepted. W. Moen suggested that an additional 50 hours excavator hire is allowed for to carry out annual maintenance.

## **RECOMMENDATION**

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.**
- 2. That the 2009 / 2010 works proposals be approved.**

*W. O'Reilly / S. Hyde – Carried*

## **RATES 2010 / 2011**

W. Moen advised that with the proposed works and the rate of \$8,000 previously struck for the 2009 / 2010 year, the balance in the rating district account at the beginning of the 2010/ 2011 financial year will be approximately \$12,000. W. Moen advised that the recommended rate strike is \$10,000, he suggests building up the rating district account in view of the proposed expenditure. W. Moen confirmed that the additional 50 hours of excavator hire is in case any extra works crops up but it may not be required. S. Wright stated that in view of the current economic climate and that \$6,500 has been allowed for the additional digger work he would like the rate strike to stay at \$8,000.

## **RECOMMENDATION**

***"That the rate strike for the 2010 / 2011 financial Year is \$8,000 (GST Excl)."***

*W. O'Reilly / S. Wright – Carried*

## **ELECTION OF OFFICERS**

It was noted that traditionally this rating district has only ever had a spokesperson and not a committee as well. It was agreed that the status quo would remain.

**Moved: *"That S. Wright be re-elected as Spokesman for the 2009 / 2010 financial year."***

*W. O'Reilly / S. Hyde - Carried*

## **GENERAL BUSINESS**

S. Wright stated that he feels there needs to be some digger work done further up in Whites Creek as rock is slumping further up the creek. S. Wright would like some rubble put into this area. S. Wright stated that there are trees on M. Moynihan's property which could become problematic. It was noted that M. Moynihan is not part of this scheme but he is affected by it. W. Moen agreed to contact M. Moynihan regarding these trees.

S. Hyde stated that the drain is silted up but is not causing any problems at the moment. It was agreed that he will liaise with S. Wright should there be any problems in the future.

There being no further business, the meeting closed at 10.25 am.

## **Action Point**

- W. Moen to contact M. Moynihan regarding the trees on his property that are affecting the Raft Creek Rating District.

## THE WEST COAST REGIONAL COUNCIL

### MINUTES OF THE ANNUAL MEETING OF THE KOWHITIRANGI RATING DISTRICT HELD AT THE KOWHITIRANGI HALL ON 19 OCTOBER 2009, COMMENCING AT 10.30 AM.

#### PRESENT

K. Nolan, M. Hyde, S. Keenan, B. Godfrey, G. Monk, R. Burdon, A. Godfrey, J. Michell, T. Burdon, N. Monk, P. Cook

#### IN ATTENDANCE

West Coast Regional Council  
B. Chinn, D. Davidson (Councillors)  
C. Ingle, W. Moen, T. Jellyman (Staff)

#### APOLOGIES

B. Paterson, R. Williams & T. Little, T. Taft

*G. Monk / A. Godfrey - Carried*

#### BUSINESS

Cr. Chinn opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on 20 October 2008, be adopted as a true and correct record of that meeting."*

*A. Godfrey / S. Keenan - Carried*

#### MATTERS ARISING

There were no matters arising.

#### FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. He reported that the opening balance at 1 July 2008 was \$75,815.16. The rate strike during the reporting period was \$10,000 and total expenses were \$5,551.01. This left the account with a current credit balance of \$83,765.18. W. Moen reported that the \$3,372.52 charged for staff time includes his time for the updating of the Asset Management Plan for the Kowhitirangi Rating District. This is done every three years, it is a summary of what is included in the rating district and involves around three or four days work.

**Moved:** *"That the financial report for the 2008 / 2009 year be adopted".*

*T. Burdon / J. Michell - Carried*

#### MATTERS ARISING

There were no matters arising.

## WORKS REPORT

W. Moen presented the works report, which covered the 12-month period; 1 July 2008 to 30 June 2009. He reported that \$2,178.50 worth of work was carried out up until 30 June 2009. W. Moen advised that he and S. Keenan carried out an inspection on the 12<sup>th</sup> of August 2009 and \$19,000 worth of works were identified. This includes the topping up required on the hook groyne and \$10,000 of this amount is for unforeseen maintenance.

W. Moen advised that tenders have been advertised for the required works, the estimated costs of the work are \$9,000. W. Moen advised that Taylors Contracting Ltd have put in a price of \$4,400 which is half price, they are currently carrying out work in the quarry. It is expected that this work will commence either later this week or early next week.

It was noted that there is a spur near where the comes into the river which is cutting in and needs rock placing in. It was suggested that the contractors could place the spare rock that is out in the river on the spur while they are working in this area.

W. Moen agreed to look at this tomorrow morning with A. Godfrey and S. Keenan.

## RECOMMENDATION

**1. That the Works Report covering the 2008 / 2009 financial year be adopted.**

**2. That the 2009 / 2010 works proposals be approved.**

*G. Monk / N. Monk – Carried*

## RATES 2010 / 2011

W. Moen advised that the rate strike was \$10,000 last year and therefore the balance in the rating district account at the beginning of 2010 / 2011 is likely to be approximately \$78,500. W. Moen recommends that \$10,000 be the rate strike for the coming year also.

## RECOMMENDATION

**"That the rate strike for the 2010 / 2011 financial Year is \$10,000 (GST Excl)."**

*S. Keenan / G. Monk – Carried*

## ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee.

**Moved: "That the committee consist of the following: -**

***S. Keenan***

***R. Burdon***

***P. Cook***

***T. Taft***

***K. Nolan***

***A. Godfrey***

***be re-elected as the committee for the 2009 / 2010 financial year."***

*S. Keenan / G. Monk - Carried*

**Moved: "That S. Keenan be re-elected as the spokesperson for the 2009 / 2010 financial year."**

*G. Monk / P. Cook - Carried*

## **GENERAL BUSINESS**

S. Keenan spoke of the item on water quality and dairy effluent, which featured on the front page of the recent West Coast Regional Council circular. S. Keenan stated that he lives downstream from Mr Tom Taft and he feels that the fine imposed on Mr Taft of \$50,000 for effluent discharge was extreme and not fitting for the offence. S. Keenan feels that farmers in particular dairy farmers are being penalised too severely by the Environment Court. S. Keenan stated that he is not a dairy farmer but he is annoyed that a farmer could receive such a high fine when Pike River Coal and OceanaGold are not treated the same way. Cr Chinn asked the Chief Executive to respond. C. Ingle responded that he was also surprised at the level of the fine imposed but stated that levels of fines are not imposed by the Regional Council they are decided by the Judge in the Environment Court. He also said that taking matters to court was a full Council decision, not the Chief Executive's decision and that it was not taken lightly and was used as a last resort only.

Cr Chinn invited S. Keenan to make a presentation to the next full council meeting to discuss his concerns further, as they are not matters this rating district has authority over.

There being no further business, the meeting closed at 10.59 a.m



**MINUTES OF THE ANNUAL MEETING OF THE  
VINE CREEK RATING DISTRICT  
HELD AT THE KOWHITIRANGI HALL  
ON 19 OCTOBER 2009, COMMENCING AT 11.03 AM**

**PRESENT**

J. Michell, N. Monk, G. Monk, P. Cook, T. Burden, A. Godfrey, B. Godfrey

**IN ATTENDANCE**

West Coast Regional Council  
D. Davidson, B. Chinn (Councillors)  
C. Ingle, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

R. Williams & T. Little, B. Paterson

*G. Monk / T. Burdon - Carried*

**BUSINESS**

B. Chinn opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual General Meeting held on 20 October 2008, be adopted as a true and correct record of that meeting."*

*G. Monk / J. Michell - Carried*

**MATTERS ARISING**

W. Moen reported that the culverts have been replaced and letters were sent out regarding rubbish being dumped on the stopbanks.

Discussion took place on the spraying of gorse in the rating district. W. Moen stated that his preference is that all gorse spraying is done as part of the rating district scheme and that way it is controlled and completed.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2009. He reported that the opening balance as at the 1<sup>st</sup> of July 2008 was \$94,953.21 and the closing balance as at 30 June 2009 was \$119,123.42.

**Moved:** *"That the financial report for the 2008 / 2009 year be adopted".*

*G. Monk / P. Cook - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen presented the works report for the 2008 / 2009 period. He advised that close to \$25,000 was spent during the reporting period. W. Moen reported that he carried out an

inspection on 12 August 2009 with the rating district committee. A total estimate of \$42,600 worth of works was identified, however this figure does not allow for any ongoing cleanouts. W. Moen advised that the estimated cost for rubble is approximately \$22,000 but he has a price to do this work of \$7,000. This price has come from Taylors Contracting Ltd, and W. Moen advised that the price is too good to refuse. W. Moen advised that he is meeting with the contractors tomorrow and is hopeful that a good job will be done. W. Moen stated that included in works proposal is the figure of \$10,000 to complete the spraying of both banks.

## **RECOMMENDATION**

1. ***That the Works Report covering the 2008 / 2009 financial year be adopted.***
2. ***That the 2009 / 2010 works proposals be approved.***

*N. Monk / J. Michell – Carried*

## **RATES 2010 / 2011**

W. Moen advised that the recommended rate strike be \$45,000 which is the same as last year. He advised that in view of the major cleanouts required in the coming years a reasonable amount needs to be retained in the rating district account. W. Moen advised that the balance in the account by the end of June would be approximately \$128,000 (GST Excl).

## **RECOMMENDATION**

***"That the rate strike for the 2010 / 2011 financial Year is \$45,000 (GST Excl)."***

*T. Burdon / A. Godfrey – Carried*

## **ELECTION OF OFFICERS**

T. Jellyman read out the names of the current committee.

**Moved:** ***"That the present committee, namely:***

***J. Michell***

***G. Monk***

***B. Godfrey***

***T. Burden***

***N. Monk***

***be re-elected as the committee for the 2009 / 2010 financial year."***

*T. Burdon / A. Godfrey - Carried*

**Moved:** ***"That J. Michell be re-elected as the spokesperson for the 2009 / 2010 financial year."***

*A. Godfrey / P. Cook - Carried*

## **GENERAL BUSINESS**

J. Michell stated that he would like the inspection of the rating district to be done at the end of July as this year he did not get a chance to ring around everybody.

W. Moen raised the matter of grazing leases. He said that there are two leases in the rating district, one is the Aden Ltd and the other is P&E Ltd. P&E Ltd's lease expired on 1 December 2008 and they have not renewed this lease. W. Moen stated that this farm may have changed hands and it needs to be opened up for other landowners to have the opportunity to lease it. G. Monk stated that this land is of no value to him and he is not interested in the grazing lease.

W. Moen stated that he wants the stopbank to be sprayed completely this year as a good kill was obtained last year and he wants the whole scheme to be sprayed. W. Moen asked for direction for the rating district as in the past some access issues relating to spraying operations have been encountered in areas of private land. W. Moen agreed to approach W. Diedrichs once again regarding this matter. W. Moen is to check the boundary to see how far up W. Diedrichs land goes to in order to resolve this matter.

J. Michell advised that B. Paterson contacted him asking what does he have to do should he ever decide to put in a bridge across Vine Creek for his cows to cross. W. Moen advised that he would need to check the bridge plan to ensure that any rock protection within the rating district scheme is not affected. C. Ingle advised that generally a resource consent for this purpose can be progressed reasonably quickly.

There being no further business, the meeting closed at 11.22 a.m.

#### **Action Points**

- W. Moen to carry out the inspection of the rating district at the end of July, prior to the commencement of calving.