

THE WEST COAST REGIONAL COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING OF THE  
NELSON CREEK RATING DISTRICT  
HELD AT THE NGAHERE FIRE STATION  
ON 17 SEPTEMBER 2007, COMMENCING AT 5.08 PM

**PRESENT**

G. Hill, T. Hill, T. Kendrick

**IN ATTENDANCE**

West Coast Regional Council  
D. Shannahan, (Councillor)  
P. Ewen (Councillor)  
S. Moran, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

J. Clayton, W. Foster

*G. Hill / T. Hill - Carried*

**BUSINESS**

D. Shannahan opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *“That the minutes of the previous Annual General Meeting held on Monday 16 October 2006, be adopted as a true and correct record of that meeting.”*

*T. Hill / G. Hill - Carried*

**MATTERS ARISING**

W. Moen spoke about the letters that were sent to Transit NZ and OnTrack Infrastructure requesting financial contributions towards cross section surveys. He advised that no response to date has been received. W. Moen was asked to follow up on this with Transit and OnTrack. W. Moen explained to the rating district the need to consider paying for the analysis of cross section work. The meeting agreed to consider this subject to the confirmation of costs. W. Moen will write to Transit and OnTrack about cost sharing.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2007. This left the account with a current credit balance of approximately \$96,959.63

**Moved:** *“That the financial report for the 2006 / 2007 year be adopted”.*

*G. Hill / T. Kendrick - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2006 to 30 June 2007 noting that top up of the existing riprap # 40a cost \$4,240.00.

W. Moen spoke of contracts that have just been let to MBD Contracting. He carried out an inspection with G. Hill on 23 July 2007.

He outlined the works that had been carried out during the period (\$4,240.00) and outlined a proposed allowance of \$39,400 for maintenance expenditure for the following 2007 / 2008 year. W. Moen reported that contract prices have gone down slightly at the moment.

**Moved:** ***“That the Works Report covering the 2006 / 2007 financial year be adopted and the 2007 / 2008 works proposals be approved.”***

*T. Kendrick / G. Hill - Carried*

## **ELECTION OF OFFICERS**

**Moved:** ***“That G. Hill be re-elected as the spokesperson for the 2007 / 2008 financial year.”***

*T. Kendrick / T. Hill - Carried*

## **RATES 2008 / 2009**

W. Moen advised that the recommended rate strike for 2008 / 2009 financial year is \$20,000. He stated that the revised Asset Management Plan recommends \$20,000 per year based on previous years expenditure. This would set the reserves at approximately \$114,500.

W. Moen spoke of the importance of building up a fund in case the bank needed to be built up in the future. He also spoke of the importance of getting design work done to gain a better picture for the future. T. Hill stated that he agrees with an increase but would rather have 15% this year and 15 % again next year instead of 30% now.

Discussion regarding the LAPP Fund ensued. Cr Shannahan explained the function of the LAPP Fund to the meeting. He advised that this funding is only available following a major event that affects a major town area. He added that the fund is being built up again following the Manawatu floods.

S. Moran advised that once design levels are in place if there is a flood event of i.e. one in 25 or one in 50 year event that does qualify for LAPP funding then the money is available to reinstate the works to the level that was confirmed in the design work.

**Moved:** ***“That the suggested rate strike recommendation to Council for the 2008 / 2009 financial Year be \$17,500 + G.S.T.”***

*T. Kendrick / G. Hill - Carried*

## **GENERAL BUSINESS**

T. Hill stated that he is keen to have some gravel removed from the creek. Discussion took place with regard to gravel takes and the involvement of DoC with this process. T. Hill asked if the gravel in this area was any good. W. Moen stated that he doesn't think it is good quality gravel but he advised that it could be used for raising the stopbanks. S. Moran stated that due to the fact that Beynons and the Taramakau are now "locked up" contractors might be looking for other sources of gravel.

W. Moen suggested to the meeting that they consider having some analysis work carried out and new cross section work also. He advised that it would cost between \$5,000 & \$6,000 and would give a good indication of what amount the channel could carry in a flood event. He explained how this process works and advised that he would contact Transit and Tranzrail again to seek assistance with the cost of these works. W. Moen agreed to get some costings done and come back to the rating district with the figures. S. Moran advised the meeting to formalize this by having a motion recorded in the minutes.

**Moved:** ***“That the rating district has the required analysis and cross section work done subject to confirmation of costs”.***

*T. Kendrick / G. Hill*

There being no further business, the meeting closed at 5.43 pm.

**Wayne Moen**  
**River Engineer**  
**17 September 2007**