

THE WEST COAST REGIONAL COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE
PUNAKAIKI RATING DISTRICT
HELD AT THE PUNAKAIKI TAVERN
ON 19 NOVEMBER 2014, COMMENCING AT 7.03 PM.

PRESENT

S. Casey, M & F. Keating, S. Griffin (Buller District Council), D & G. Freeman, J. Lightfoot, B Gerard, N Wilkins, C. Findlay, L. Totzauer

IN ATTENDANCE

West Coast Regional Council
T. Archer (Councillor), N. Clementson (Councillor)
M. Meehan, P. Birchfield, T Jellyman (Staff)

APOLOGIES

G & J. Friend, G & A. Beynon, C. King

Moved: ***"That the apologies be accepted."***

J. Lightfoot / F. Keating - Carried

BUSINESS

T. Archer opened the meeting and welcomed those present to the meeting. He introduced himself and the Council staff. He asked if all present are members of the Punakaiki Rating District. This was confirmed.

Moved: ***"That the minutes of the previous Annual Meeting held on 18 September 2013, be adopted as a true and correct record of that meeting."***

J. Lightfoot / S. Casey - Carried

MATTERS ARISING

The following action points were updated.

P. Birchfield reported that a way forward for the ongoing maintenance of Dickinson Parade is still being sought between BDC and WCRC. M. Meehan advised that this matter came up as a result of a job that was done on the seawall. Cr Archer stated that it is disappointing that there has not been some meaningful discussion on this matter as to how it is going to be resolved. He stated that he would ensure that a solution is found and he would report back to the rating district committee.

M. Meehan was to investigate NZTA coastal works and report back to the rating district. M. Meehan reported that Envirolink funding was sought to get Murray Hicks from NIWA to look over the NZTA seawall and the rating district seawall. He also checked the northern end of the seawall at the same time. P. Birchfield tabled copies of the Hicks report. She spoke to the report and answered various questions. M. Meehan advised that the key points in the report are the Mr Hicks feels that the NZTA seawall is having little or no effect on the rating district seawall. Mr Hicks has made a recommendation that the NZTA seawall is brought up to the same standard as the rating district seawall. M. Meehan advised that P. Birchfield has taken GPS lines of the erosion at the northern end of the seawall. A careful eye will be kept on this area. M. Meehan advised that each year the rating

district will be provided with a current erosion line for this area so that the rating district is aware of where things are at with this erosion line.

Cr Archer stated that in view of the fact the people have not yet had an opportunity to read the Hicks report, he therefore suggested that the newly elected committee deals with any concerns that members of the rating district has and that the committee passes on any concerns to M. Meehan. A copy of the Hicks report will be provided to NZTA and it is up to them whether or not they top their seawall up to the same standard as the rating district seawall.

Cross Section Data Analysis: P. Birchfield advised that this analysis is only an indication at the time of the survey. She stated that in future she will provide a report in a graphical form so that it is a lot easier to assess and it will also include a longer time period. Cr Archer advised the meeting that the findings of the cross section analysis work is in the works report that everyone received a copy of with the minutes of last year's meeting and the financial report.

FINANCIAL REPORT

M. Meehan presented the financial statements for the financial period ending 30 June 2014.

M. Meehan advised that the balance in the loan account as at 30 June 2014 is \$1,362.54. He advised that the maturity date of this loan is November 2015.

M. Meehan presented the expenses and revenue in the maintenance account. He advised that he will go back over the staff time costs as they seem a lot higher than expected. M. Meehan stated that there may be a mistake with the figure of \$13,195 for what occurred during the year. He advised that he will write to the rating district in two weeks' time to clarify this figure. He advised that expenses during the reporting period amounted to just under \$48,000. The closing balance in this account as at 30 June 2014 is \$28,883.52.

WORKS REPORT

P. Birchfield presented the 2013 / 2014 works report and advised that all the works in this report were done prior to her taking over the management of this rating district. An inspection was carried out on 5 July 2014 and identified a total of \$750 worth of maintenance works. \$12,000 for unforeseen maintenance has been allowed for. P. Birchfield advised that tomorrow morning the access way at the north end of the seawall will be re-formed. M. Meehan advised that a committee meeting was held earlier in the year to discuss the emergency works that were required earlier in the year. A speaker stated it would be good to build the seawall up by another half a metre or so at some stage. Cr Archer advised that this was discussed earlier in the year and at that time the cost was approximately \$120,000 - \$140,000. Cr Archer advised the meeting that they needed to consider whether or not this level of expenditure is justified or not and whether or not benefits of this are worth the cost. M. Meehan advised that this has been discussed at committee meetings and the committee is keen to get rid of the loan and try to build up the maintenance account but still keeping an eye on things. Cr Archer stated that it is important that everyone has a clear understanding that by the end of 2015 / 16 financial year the rating district account is likely to have a deficit of \$65,000. Cr Archer advised that the loan will be cleared by November 2015.

RATES 2015 / 2016

M. Meehan advised that council is recommending a rate strike of \$45,000 for the coming financial year. The meeting agreed with this figure and there were no dissenting views.

ELECTION OF OFFICERS

Cr Archer read out the names of those on the committee. Cr Archer asked if anyone wishes to either come off or stand down from the committee or if anyone present would like to be elected onto the committee. It was noted that there a few committee members who are not present at tonight's

meeting. Cr Archer asked J. Lightfoot if he had heard from anyone who does not wish to remain on the committee. J. Lightfoot confirmed that he has not had any feedback from anyone on this. It was agreed that the status quo would remain.

Moved: ***"That the committee for 2014 / 2015 financial year consist of G. Beynon, N. Wilkins, S. Casey, M. Keating, A. Beynon, I. Ryder, L. Totzauer, T. Sullivan, C. Findlay and J. Lightfoot".***

J. Lightfoot / S. Casey – Carried

Everyone present agreed that they were happy with Mr Lightfoot and Mr Beynon remained as the spokesperson and deputy spokesperson respectively.

GENERAL BUSINESS

J. Lightfoot requested that a vote of thanks to W. Moen and P. Birchfield be recorded in the minutes. Mr Lightfoot stated that they have both put in a lot of work into the rating district and have been prepared to come out to Punakaiki and have communicated very well to the rating district. Mr Lightfoot stated that there have been "no surprises" and he is very grateful to them for their work. He also thanked other council staff present. M. Meehan stated that if there are any improvements that could be made then he would be happy to follow up on this. Mr Lightfoot also passed on his thanks to his fellow ratepayers for their help and support over the past year.

Cr Archer thanked those present for their attendance and their contributions to tonight's meeting. He urged everyone present to read the NIWA report.

There being no further business the meeting closed at 7.46 p.m.

Action Points:

- Set a date for a meeting to discuss the NIWA report.
- M. Meehan to send out a letter to the rating district clarifying the financial report.