

THE WEST COAST REGIONAL COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PUNAKAIKI RATING DISTRICT HELD AT THE KEATING RESIDENCE ON 29 OCTOBER 2015, COMMENCING AT 7.03 PM.

PRESENT

M & F. Keating, J. Lightfoot, C. King, G & A. Beynon, T. Sullivan, A. Palmer, T. Wilkins,
C. Findlay, N. Wilkins

IN ATTENDANCE

West Coast Regional Council
T. Archer (Councillor), N. Clementson (Councillor)
M. Meehan, P. Birchfield, T Jellyman (Staff)

APOLOGIES

J. Costello

Moved: *"That the apologies be accepted.*

J. Lightfoot / T. Sullivan - Carried

BUSINESS

T. Archer opened the meeting and welcomed those present to the meeting.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 19 November 2014, be adopted as a true and correct record of that meeting."*

J. Lightfoot / G. Beynon - Carried

MATTERS ARISING

Cr Archer advised that the matter of gravel being thrown up onto the road on Dickinson Parade has now been resolved. He stated that Buller District Council (BDC) has now agreed to clear the gravel when they have machinery in the area. M. Meehan advised that he and S. Griffin from BDC both wondered if there is any need for traffic to be on the seawall. M. Meehan stated that they were going to discuss putting up bollards, similar to the Greymouth floodwall to stop traffic going along this area. He asked the meeting for their thoughts on this. It was agreed that the rating district does not want bollards in this area and they do not want the road closed.

The following action points were updated:

M. Keating asked if the \$13,195 in the financial report section of last year's minutes was a mistake. M. Meehan advised that there was work associated with supervising the previous year which went over into the following year. He stated this was staff time associated with a couple of jobs and was put into one year instead of being linked in with the job from the previous year.

NIWA Report: Cr Archer asked if everyone has had an opportunity to read the NIWA report which was sent out with the agenda. J. Lightfoot stated that he has an issue with two of the recommendations, with one being that the rating district does BDC's job at the northern

end of the seawall and that the rating district does NZTA's job at the southern end. J. Lightfoot feels that the rating district should not be paying for work that BDC and NZTA should be doing. M. Meehan advised that the writer of the report is making suggestions on what he thinks should be done to improve the issues that he has outlined. Cr Archer agreed and stated that the writer is making factual observations on areas that he feels are inadequate. The writer is not asking or suggesting that any of the suggested work or costs identified in the report should be met by the rating district.

FINANCIAL REPORT

M. Meehan presented the financial statements for the financial period ending 30 June 2015. M. Meehan advised that the opening balance in the maintenance account is \$28,833 in deficit. He stated that costs including maintenance work and expenditure were just under \$80,000. The balance as at 30 June 2015 is \$63,708.34 in deficit.

M. Meehan reported that the loan account will be paid off next month. He stated that this is very good to see.

WORKS REPORT

P. Birchfield presented the 2014 / 2015 works report and advised that \$68,494.60 worth of works were completed during the reporting period.

P. Birchfield carried out an inspection in September 2015 and identified a total of \$5,720 worth of maintenance works. She reported that there are a couple of sections of slumping on the seawall at the north end and several places along the seawall frontage. P. Birchfield has allowed \$12,000 for unforeseen maintenance over the 2015 / 2016 period. P. Birchfield advised that with the recent works and the projected works the balance in the rating district account at the beginning of the 2016 / 2017 financial year is likely to be \$39,706 in deficit.

RATES 2016 / 2017

M. Meehan advised that there will not be a rate strike for the loan in the next rates that go out as the loan will be paid off next month. M. Meehan stated that this matter should have been discussed at last year's meeting, that way the maintenance rate could have been increased so that the \$95,000 rate take could have come into the account this year. M. Meehan is recommending that the maintenance rate is set at \$95,000 for the coming financial year in an effort to reduce the debt and to get back into the black. He advised that this financial year the second payment on the loan account will not be made.

M. Meehan explained that the prudent reserve system to the meeting. He advised that a prudent reserve is a nominated amount that the rating district aims to have in its account in order to be able respond to works that could occur. M. Meehan advised that the prudent reserve for the rating district is yet to be set but P. Birchfield will work on this in order to come up with a reasonable figure to aim for. Once there is a good amount in the rating district account the rates can be scaled back.

Moved: *"That the rate strike for the Punakaiki rating district is \$95,000 for the 2016 / 2017 financial year."*

J. Lightfoot / G. Beynon - Carried

P. Birchfield explained the cross section data analysis. She stated that the annual cross section survey was done in March but she noted that the beach has changed since then. There is a general build up at the south end and drop and a build up around the Pororari River. P. Birchfield stated that she is looking at presenting the cross section report in a different way so that long term trend analysis from 2006, and year by year can be seen and is more like a graph.

P. Birchfield explained the erosion scarp which is on the map which was sent out to ratepayers with the agenda. She advised that GPS points of the toe of the erosion scarp along the beach were taken over the past few months.

ELECTION OF OFFICERS

Cr Archer read out the names of those on the committee. Cr Archer asked if anyone wishes to either come off or stand down from the committee or if anyone present would like to be elected onto the committee. It was noted that there a few committee members who are not present at tonight's meeting. It was agreed that the existing members of the status quo would remain.

Moved: *"That the existing members, G. Beynon, T. Wilkins, S. Casey, M. Keating, A. Beynon, I. Ryder, L. Totzauer, T. Sullivan, C. Findlay and J. Lightfoot remain on the committee for 2015 / 2016 financial year".*

J. Lightfoot / G. Beynon – Carried

J. Lightfoot moved that anyone else present that would like to come on to the committee. N. Wilkins stated that his property has been swapped over and he would like T. Wilkins to replace him on the committee. It was agreed that T. Wilkins would replace N. Wilkins.

Mr Lightfoot stated that he has been the spokesperson for a few years now and he would like someone else to have a turn. J. Lightfoot nominated C. Findlay.

Moved: *"That the C. Findlay be elected as the Spokesperson for the 2015 / 2016 financial year and G. Beynon be the deputy Spokesperson".*

J. Lightfoot / T. Wilkins – Carried

GENERAL BUSINESS

J. Lightfoot passed on his thanks to M. Meehan and P. Birchfield for the work that they do for the rating district. P. Birchfield thanked J. Lightfoot for the help and assistance he has given her over the past year.

C. Findlay asked if NZTA are still going to do a report similar to the NIWA report. P. Birchfield advised that NZTA have talked about getting a coastal expert involved but they are yet to get back in touch with Council staff. C. Findlay stated that the camping ground is experiencing erosion and the stream needs to be culverted. P. Birchfield stated that if the rating district seawall is extended then this could have effects on the NZTA seawall. M. Meehan advised that NZTA has just gone through a major change with their roading contract and the person he normally deals with is short staffed and he is now very busy. The area around the camping ground is also affected. Cr Archer stated that BDC may need to consider protecting the camping ground and if the seawall is to be extended then the costs would be on the benefiting parties which are BDC. A. Beynon stated that the properties behind the motor camp have been contributing to the rating district seawall and this may mean a double whammy for these property owners. Extensive discussion took place. Cr Archer offered to speak to councillors from BDC on behalf of the rating district. M. Meehan suggested that a rough order of costs is prepared prior to Cr Archer meeting with BDC.

Discussion took place on the quality of rock that has been used on the seawall over the years. A. Palmer stated that some of this rock has been of dubious quality and good money has been paid to have repairs done and it is not been that effective. A. Palmer stated it is good that a rock source (Kowhitirangi rock) has been found and is more durable. He stated he would prefer to pay more to get a repair that lasts rather than pay the minimum to get a

repair that doesn't last. Cr Archer stated that the government is doing a lot of work on coastal hazards. He stated that sea levels are rising and it is likely that the government will produce a document that will require individual councils to put greater controls on development work in coastal areas. M. Meehan advised that discussions at meetings have been held on the pros and cons of lesser qualities of rock and prices. He stated that rock has been sourced from Kiwi Quarry in the past which is more durable. M. Meehan stated that usually when a tender is put out a price for two types of rock is included one is usually from a closer source and one from Kiwi. M. Meehan agreed with A. Palmer and the options for rock are put to the community but it depends on what the community wants and how financial the rating district is at the time. It was noted a local source of rock has been found and some has been used. M. Meehan stated that it really appreciated when a local rock source is found as this saves money on cartage.

J. Lightfoot passed on his thanks to M & F. Keating for hosting the meeting at their home. Cr Archer thanked those present for their attendance and their contributions to tonight's meeting.

There being no further business the meeting closed at 8.06 p.m.

Action Points:

- M. Meehan to supply costs of extending the seawall to Cr Archer prior to Cr Archer meeting with Councillors from BDC.
- T. Jellyman to email minutes to Spokesperson.