



Te Tai o Poutini PLAN

A combined district plan for the West Coast

LATE ITEM

Prepared for: Te Tai o Poutini Plan Committee

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Date: July 2021

Subject: **Contracting Research and Legal Services for Te Tai o Poutini Plan**

SUMMARY

The project team is currently procuring a range of services to meet our fast track timeline. Three contracts will require signing between the July and August Committee meetings, therefore authorisation for these contracts to be signed by the appropriate WCRC staff is required at the 26 July 2021 meeting.

RECOMMENDATIONS

1. That the Committee receive the paper.
2. That the Committee authorise that the contract with NIWA for Coastal Hazard Mapping is signed by the Acting Chief Executive of West Coast Regional Council.
3. That the Committee authorise that the contracts for Flood Mapping and Legal Services be signed by the Acting Chief Executive of West Coast Regional Council once suppliers have been selected.

INTRODUCTION

1. To meet shortened timeframes for TTPP development, the project team is currently running a number of tender processes to ensure we procure respected providers of information which will support provisions in TTPP.
2. Three such tenders close in the latter part of July, and will require contracts to be signed before the August Committee meeting.
3. Authorisation to sign these contracts is being sought.

Coastal Hazard Research

4. Tenders for expert input on the landward extent of the High Coastal Hazard areas closed on 19 July, and the assessment panel convened on 20 July.
5. NIWA was selected as the preferred provider, and has been verbally offered the contract.
6. Work to draw up the contract is underway, with the intention of signing it on 26 July 2021.
7. Authorisation from the Committee is being sought for this contract to be signed by the Acting Chief Executive of West Coast Regional Council.

Legal Services

8. We tendered on the Government External Tender site (GETS) for legal services including advice, opinions and representation between now and when TTPP becomes operative.
9. The tender closes on 26 July 2021.
10. An assessment panel comprising the TTPP Committee Chair, Westland District Council Chief Executive and TTPP Project Manager and Principal Planner will meet on 28 July to select a preferred provider.
11. It is anticipated that a contract will be signed for this ongoing work in early August.
12. Authorisation from the Committee is being sought for this contract to be signed by the Acting Chief Executive of West Coast Regional Council once the successful provider has been selected.

Flood Modelling

13. This work is for expert input on the residual risk for Hokitika and Greymouth defended areas.
14. The New Zealand experts in this field have been invited to tender for this work.
15. The tender closes on 26 July 2021 with an assessment panel meeting on 27 July.
16. It is anticipated that a contract will be signed for this work in by the end of July.
17. Authorisation from the Committee is being sought for this contract to be signed by the Acting Chief Executive of West Coast Regional Council once the successful provider has been selected.