


<b>WRITTEN NOTICE</b>	Office Use Only	 <small>THE WEST COAST REGIONAL COUNCIL</small>
<b>PLANTATION FORESTRY ACTIVITIES</b>		

### Notes

This form should be used to provide written notice to undertake permitted plantation forestry activities (afforestation, earthworks, river crossings, forestry quarrying and/or harvesting) as defined in Regulation 3 of the Resource Management (National Environmental Standards for Plantation Forestry) Regulations 2017 (NES-PF). Please provide as much detail as you can where the questions are relevant to your proposed activity or activities.

Please email the completed form and any associated documents to: [cc\\_admin@wrc.govt.nz](mailto:cc_admin@wrc.govt.nz) or post to Compliance Department, West Coast Regional Council, PO Box 66, Greymouth 7840.

If you have any queries regarding this form please contact a member of the West Coast Regional Council Compliance Team on **(03) 768 0466 or 0508 800 118**.

### Contact details

#### Details of Person/Company Giving Notice

<b>Full name/s of Person/Company</b>				
<b>Postal address</b>				
<b>Primary contact person/s</b>				
<b>Email address</b>				
<b>Phone number/s</b>	Business:		Mobile:	

#### Details of consultant/agent (if applicable)

<b>Name/company name</b>				
<b>Contact person</b>				
<b>Postal address</b>				
<b>Email address</b>				
<b>Phone number/s</b>	Business:		Mobile:	

### Declaration of Permitted Activity Notifier

I/We the undersigned acknowledge that the permitted activity is to be held in my / our name as described above and accept liability for all charges associated with the monitoring of this permitted activity. (With the exception of afforestation under Regulation 106).

Signature:		Date:	
Print Name Below (BLOCK CAPITALS):			

**Location where activity will occur (Regulations 10(1)(a), 25(1)(a), 38(1)(b), 52(1)(a), 64(1)(a))**

<b>Forest Name:</b>	
<b>Name of Property Owner:</b>	
<b>Address of Property:</b>	
<b>Legal Description of Property (as on Certificate of Title e.g. Lot 30 DP 2019)</b>	
<b>Certificate of Title Number(s) e.g. CT Number:</b>	
<b>Map Reference (NZTM Preferred):</b>	

**Description of activity – as defined in Regulation 3 of the NES-PF**

	<b>Afforestation</b>	<b>Name of Contractor:</b>	
	<b>Earthworks:</b> This activity requires the preparation of an earthworks management plan	<b>Name of Contractor:</b>	
	<b>River Crossings</b>	<b>Name of Contractor:</b>	
	<b>Forest Quarrying:</b> This activity requires the preparation of a quarry erosion and sediment management plan	<b>Name of Contractor:</b>	
	<b>Harvesting:</b> This activity requires the preparation of a harvest management plan	<b>Name of Contractor:</b>	

**Other Information (if applicable)**

<b>Afforestation:</b>		Copy of wilding tree risk calculator calculation sheet and score (Regulation 11(4)) attached.
<b>Afforestation:</b>		Proposed setbacks (including a description of how these were calculated (Regulation 10(1)(a)) attached.
<b>Forestry quarrying:</b>		Proposed setbacks (including a description of how these were calculated (Regulation 52(1)(a)) attached.

**Planned Start and End Dates of the activity (Regulations 10(1)(b), 25(1)(b), 38(1)(a), 52(1)(b), 64(1)(b))**

<b>Planned Start Date of works:</b>	
<b>Planned Start End of works:</b>	

## Additional information and information requirements

**Note: Timeframes for providing Written Notice - REGULATIONS 10(2), 25(2)(a), 38(2), 52(2)(a) and 64(2)(a)**

Notice must be provided to council at least **20** and no more than **60** working days before the planned start date.

Regulation and activity	Written notice of:	Timeframes
<b>Regulation 10: Afforestation</b>	<ul style="list-style-type: none"> <li>The location where the afforestation will occur and the proposed setbacks (including a description of how these were calculated); and</li> <li>The dates on which the afforestation is planned to begin and end.</li> </ul>	Notice must be given at least 20 and no more than 60 working days before the date on which the afforestation is planned to begin.
<b>Regulation 25: Earthworks</b>	<ul style="list-style-type: none"> <li>The place where earthworks are to be carried out;</li> <li>The dates on which the earthworks or road widening and realignment are planned to begin and end.</li> </ul>	Notice must be given: <ol style="list-style-type: none"> <li>at least 20 and no more than 60 working days before the date on which the earthworks or road widening and realignment are planned to begin; or</li> <li>a minimum of 2 days before the date on which any earthworks that are required for salvage operations are planned to begin; or</li> <li>annually, in the case of ongoing earthworks.</li> </ol>
<b>Regulation 38: River crossings</b>	<ul style="list-style-type: none"> <li>The date on which the construction or removal of a river crossing, other than a temporary river crossing, is planned to begin; and</li> <li>The location of the river crossing.</li> </ul>	Notice must occur at least 20 and no more than 60 working days before the date on which the river crossing activity is planned to begin.
<b>Regulation 52: Forestry quarrying</b>	<ul style="list-style-type: none"> <li>The place where the forestry quarrying is to be carried out and the proposed setbacks (including a description of how they were calculated);</li> <li>The dates on which the forestry quarrying is planned to begin and end.</li> </ul>	Notice must occur: <ol style="list-style-type: none"> <li>at least 20 and no more than 60 working days before the date on which the forestry quarrying is planned to begin; or</li> <li>annually, in the case of ongoing forestry quarrying.</li> </ol>
<b>Regulation 64: Harvesting</b>	<ul style="list-style-type: none"> <li>The place where harvesting will be carried out; and</li> <li>The dates on which the harvesting is planned to begin and end.</li> </ul>	Notice must occur <ol style="list-style-type: none"> <li>at least 20 and no more than 60 working days before the date on which the harvesting is planned to begin; or</li> <li>a minimum of 2 days before the date on which harvesting required for salvage operations is planned to begin; or</li> <li>annually, in the case of ongoing harvesting operations.</li> </ol>

### **Afforestation -**

*(a) means planting and growing plantation forestry trees on land where there is no plantation forestry and where plantation forestry harvesting has not occurred within the last 5 years; but*

*(b) does not include vegetation clearance from the land before planting*

### **Earthworks –**

*(a) means disturbance of the surface of the land by the movement, deposition, or removal of earth (or any other matter constituting the land, such as soil, clay, sand, or rock) in relation to plantation forestry; and*

*(b) includes the construction of forestry roads, forestry tracks, landings and river crossing approaches, cut and fill operations, maintenance and upgrade of existing earthworks, and forestry road widening and realignment; but*

*(c) does not include soil disturbance by machinery passes, forestry quarrying, or mechanical land preparation*

### **Maintenance and upgrade of existing earthworks –**

*(a) includes—*

*(i) activities to upgrade existing forestry infrastructure or minor reshaping of existing forestry infrastructure; and*

*(ii) the installation and maintenance of water run-off control measures; and*

*(iii) road metalling; but*

*(b) does not include forestry road widening or realignment*

### **River crossings -**

*(a) means a structure that is required for the operation of a plantation forest and provides for vehicles or machinery to cross over a water body; and*

*(b) includes an apron and other structures and materials necessary to complete a river crossing; but*

*(c) does not include a stormwater culvert or a culvert under a forestry road or forestry track*

### **Forestry quarrying -**

*(a) means the extraction of rock, sand, or gravel for the formation of forestry roads and construction of other plantation forestry infrastructure, including landings, river crossing approaches, abutments, and forestry tracks, -*

*i. within a plantation forest;*

*ii. required for the operation of a plantation forest on adjacent land owned or managed by the owner of the plantation forest; and*

*(b) includes the extraction of alluvial gravels outside the bed of a river, extraction of minerals from borrow pits, and the processing and stockpiling of material at the forest quarry site; but*

*(c) does not include earthworks, mechanical land preparation, or gravel extraction from the bed of a river, lake, or other water body*

### **Harvesting -**

*(a) means felling trees, extracting trees, thinning tree stems and extraction for sale or use (production thinning), process trees into logs, or loading logs onto trucks for delivery to processing plants; but*

*(b) does not include -*

*i. milling activities or processing of timber; or*

*ii. clearance of vegetation that is not plantation forest trees*

## **Important information – please read carefully**

### **Official information**

The information you provide is public information. Your information is held and administered by the West Coast Regional Council in accordance with the Local Government Official Information and Meetings Act 1987 and the Privacy Act 1993. This means that your information may be disclosed to other people who request it in accordance with the terms of these Acts. It is therefore important you let us know if your notice includes trade secrets, commercially sensitive material or any other information you consider should not be disclosed.



**THE WEST COAST**  
REGIONAL COUNCIL

388 Main South Road, Paroa, Greymouth 7805

PO Box 66, Greymouth 7840

Telephone (03) 768 0466

Toll Free 0508 800 118

Email [info@wrc.govt.nz](mailto:info@wrc.govt.nz)

Website [www.wrc.govt.nz](http://www.wrc.govt.nz)