

**AGENDA AND SUPPORTING PAPERS  
FOR COUNCIL'S APRIL MEETINGS**

**TO BE HELD IN THE OFFICES OF THE WEST COAST REGIONAL COUNCIL  
388 MAIN SOUTH ROAD, GREYMOUTH**

**TUESDAY, 8 APRIL 2008**

**The programme for the day is:**

**10.30 a.m.:**

**Resource Management Committee  
Meeting**

**On completion of RMC Meeting:**

**Council Meeting**

**Workshop:**

**Strongman Mine Fire - Ian Pankhurst**

# **RESOURCE MANAGEMENT COMMITTEE**

## **THE WEST COAST REGIONAL COUNCIL**

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Tuesday, 8 April 2008**

P. EWEN  
CHAIRPERSON

S. MORAN  
Planning and Environmental Manager  
C. DALL  
Consents and Compliance Manager

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<b><u>AGENDA</u></b> <b><u>NUMBERS</u></b>	<b><u>PAGE</u></b> <b><u>NUMBERS</u></b>	<b><u>BUSINESS</u></b>
<b>1.</b>		<b>APOLOGIES</b>
<b>2.</b>	1 – 3	<b>MINUTES</b> 2.1 Confirmation of Minutes of Resource Management Committee Meeting – 11 March 2008
<b>3.</b>		<b>PRESENTATION</b>
<b>4.</b>		<b>CHAIRMAN'S REPORT</b>
<b>5.</b>		<b>REPORTS</b>
		<b>5.1 Planning and Environmental Group</b>
	4 – 6	5.1.1 Planning & Environmental Manager's Monthly Report
	7	5.1.2 Public Notification of Proposed Coastal Plan Change 2
		<b>5.2 Consents and Compliance Group</b>
	8 – 11	5.2.1 Consents Monthly Report
	12 – 15	5.2.2 Compliance & Enforcement Monthly Report

**MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE  
HELD ON 11<sup>TH</sup> MARCH 2008 AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,  
388 MAIN SOUTH ROAD, GREYMOOUTH, COMMENCING AT 10.32 A.M.**

**PRESENT:**

P. Ewen (Chairman), R. Scarlett, D. Davidson, B. Chinn, A. Robb, T. Archer, A. Birchfield, T. Scott, R. Barber (arrived 10.36)

**IN ATTENDANCE:**

C. Ingle (Chief Executive Officer), S. Moran (Planning & Environmental Manager), C. Dall (Consents & Compliance Manager), R. Mallinson (corporate Services Manager), T. Jellyman (Minutes Clerk), The Media

**1. APOLOGIES**

There were no apologies.

**2. MINUTES**

**Moved** (Scarlett / Davidson) that the minutes of the previous Resource Management Committee meeting dated 11 February 2008, be confirmed as correct.

*Carried*

**Matters Arising**

There were no matters arising.

**3. PRESENTATION**

The Cobden Boardriders and a member of the Cobden community presented a petition to Council requesting that consideration be given to views of the public in relation to the sand mining application on Cobden Beach. This was not a notified consent. The Chairman thanked Mr Harris for his presentation and advised that the appeal process does not close until the 19<sup>th</sup> of March.

**4. CHAIRMAN'S REPORT**

The Chairman advised that he visited the Stockton Mine site with Cr's Archer and Chinn recently. He spoke of the considerable effort and expense from Solid Energy in addressing issues relating to water matters and is impressed with the level of commitment from Solid Energy. The Chairman spoke of correspondence from Hon David Carter which he has passed on to fellow Councillors relating to the coal levy issue. The Chairman has been liaising with staff on matters relating to pest plant issues and the Kaniere subdivision. The Chairman attended the Wetlands Variation hearing.

**Moved** (Davidson / Archer) that the Council receive this report.

*Carried*

**5. REPORTS**

**5.1. PLANNING AND ENVIRONMENTAL GROUP**

**5.1.1 PLANNING AND ENVIRONMENTAL MANAGER'S MONTHLY REPORT**

S. Moran spoke to his report. He advised that the first two days of the Wetlands Variation hearing have been held. The panel has now adjourned. There is a workshop scheduled for this afternoon on the Coastal Plan Change.

S. Moran reported that C. Ingle and L. Sadler presented at the Draft West Coast Conservation Management Strategy Hearing on the 18<sup>th</sup> of February.

S. Moran spoke of the National Policy Statement on Freshwater. He advised that this has not yet been notified but input is being sought at this early stage.

S. Moran advised that the New Zealand Planning Institute Conference is being held on the 3<sup>rd</sup> - 5<sup>th</sup> of April at Shantytown. A Councillor workshop will be held on the Wednesday at 3 p.m.

Waste Working Group: S. Moran reported that this group is looking at the Visitor Waste Strategy. He advised that a national group is working on consistent policy and the Waste Working Group will have input to this.

C. Ingle reported that the New Zealand Coastal Policy Statement has been notified by the Department of Conservation. He advised that WCRC would make submissions using case studies of the Punakaiki seawall and the Okuru seawall processes, which are both matters that the Minister of Conservation had to sign off on. This made for a long and protracted process caused by the New Zealand Coastal Policy Statement, which made these consents restricted coastal activities.

Cr Archer spoke of the huge national issues on controls on freedom campers where everyone wants facilities from them but nobody want to pay for or enforce rules that are in place. He advised that infringement notices are not an option as tourists can leave the country without paying them.

S. Moran advised that the first Regional Land Transport Committee meeting following the Council elections was held on the 18<sup>th</sup> February. Cr Scarlett chaired this meeting. S. Moran advised that no new large projects have been added to the programme. A Walking and Cycling Strategy Project has been added. S. Moran provided an update on Transit projects advising that the concessions required for Gates of Haast project are currently being sought. The Arahura Bridge contracts have been tendered and engagement will take place over the next week or so. McKendries Corner – this is taking some time to progress but is expected to take place during 2008 / 09.

C. Ingle provided an update on the Sea Change Strategy. He reported that Government has realised the importance of retaining small ports around New Zealand. He advised that the strategy is more directed at North Island Ports. He advised that sea transport is one of the major freight transports for the future for New Zealand.

S. Moran advised that there were no flood events during the reporting period but one minor one occurred on the 1<sup>st</sup> of March on the Grey River. He advised that the water quality reports on Lake Kaniere are very good; phosphorus is low in the central lake samples. Results for Lake Haupiri are also good. Further monitoring is to be carried out but is dependant on funding available.

Cr Scarlett asked if there is a national baseline on nutrients in lakes. S. Moran advised that there is not a national standard but there is an accepted base line measurement in place.

**Moved** (Archer / Davidson) that Council receive this report.

*Carried*

## **5.2 CONSENTS AND COMPLIANCE GROUP**

### **5.2.1 CONSENTS MONTHLY REPORT**

C. Dall spoke to this report stating that it has been a straightforward month in the consents area. He reported that the Minister of Conservation has released her decision on the resource consent applications for the Punakaiki Seawall.

**Moved** (Scarlett / Birchfield) that the March 2008 report of the Consents Group be received.

*Carried*

### **5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

C. Dall spoke to this report. He spoke of staff changes and advised that a good calibre of candidates have applied for vacant positions.

Discussion ensued around notification of incidents with various speakers taking part. Cr Archer spoke of the importance of appropriate investigations being carried out then determination upon the seriousness and effects of the incident. The Chairman spoke of the importance of having a level playing field for everyone.

R. Barber commented that public disclosure by public or private bodies can only do companies good and transparency can only improve issues for companies and the public.

**Moved** (Robb / Archer) that the March 2008 report of the Compliance Group be received.

*Carried*

**6. GENERAL BUSINESS**

There was no general business.

The meeting closed at 11.22 am

.....  
Chairman

.....  
Date

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee – 8 April 2008  
Prepared by: S. Moran – Planning & Environmental Manager  
Date: 31 March 2008

Subject: **PLANNING AND ENVIRONMENTAL MANAGER'S MONTHLY REPORT**

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**PLANNING**Wetlands Hearing

The Hearing was adjourned at the completion of the verbal evidence for the Panel to seek additional information from some of the submitters. Once this has been received, the Panel will reconvene and close the Hearing to move into deliberations and make decisions on submissions.

New Zealand Coastal Policy Statement

The Proposed New Zealand Coastal Policy Statement 2008 was recently released for public submissions. The document has 10 objectives and 57 policies, as well as four schedules. There are a number of new policies that reflect coastal development issues which have arisen over the last 14 years. Staff are assessing the NZCPS and will draft a submission for Councillor consideration. The closing date for submissions is 7 May.

Long Term Council Community Plan (LTCCP) Monitoring and Reporting

Staff from the four West Coast Councils are working together to identify suitable indicators and information sources to measure progress with achieving the LTCCP Community Outcomes. This avoids duplicating contact with other service organisations who have information to measure achievement of the safety, health, economic, and education Outcomes.

Proposed National Environmental Standard (NES) on Environmental flows

The Ministry for the Environment (MfE) publicly notified the Proposed NES on Environmental Flows. According to MfE the intent of the proposed national environmental standard is to promote consistency in the way decisions are made to ensure sufficient variability and quantity of water flowing in rivers, ground water systems, lakes, and wetlands.

Two of the key effects of the NES would be:

- To set interim limits on the alterations to flows and/or water levels for rivers, wetland and groundwater systems that do not have limits imposed through regional plans.
- Provide a process for selecting the appropriate technical methods for evaluating ecological flows and water levels in rivers, lakes, wetland and groundwater systems.

Submissions must be received by 5 pm on Thursday, 31 July 2008

**CIVIL DEFENCE EMERGENCY MANAGEMENT**Ministers Forum

Invitations have been forwarded to the Chairs of the CDEM Group and CEG to attend the Southern Region CDEM Forum on 17 April. The Forum provides an opportunity for each of the South Island Groups to gather and discuss areas of interest. This year there is further opportunity for each Group to outline key issues in their area and to raise topics of particular interest.

#### West Coast Controllers Forum

Controllers and Sector Coordinators from the West Coast have been invited to attend a one day Controllers Forum on the 24<sup>th</sup> of April. The Forum will provide an opportunity to overview lessons learned by Controllers during the Gisborne earthquake in December 2007 and through the Pandora Exercise, discussion on Controllers powers, with a tabletop exercise to be held in the afternoon.

#### Fuel Storage Study

A Draft Report detailing the information sought in the initial survey has been completed. The final response rate to the survey was 79% (83 of 105 surveys). To date there has been no response to the request made in the Council Rates Newsletter asking for those with fuel stocks over 500 litres to contact the Council.

The Draft Report will be reviewed by both the West Coast Engineering Lifelines Group and the Coordinating Executive Group at their respective meetings in May.

### **TRANSPORT**

#### Community Road Safety Programme

The Road Safety Coordinator, Malcolm White, has tendered his resignation as Road Safety Coordinator and will finish at the end of the 2007/08-year once final invoicing etc are complete. This is one year before his contract was to end.

The Road Safety Coordinating Committee is meeting on 3 April to determine the future of the Road Safety Programme on the West Coast and the sourcing of a new provider. As required by LTNZ, the Community Road Safety Programme has been submitted on 28 March with provisional figures given the uncertainty of what the future of programme will involve.

#### R Funding

As reported in the last Meeting Papers, R Funding priorities were due to be submitted on the 28<sup>th</sup> of March. This has been completed and the Regional Land Transport Committee made the decision based on the new information provided by the Department of Conservation to include the Glacier Walking and Cycling Project, with final funding contributions from all parties to be determined later in 2008.

#### McKendries Corner

A response has been received from Transit NZ regarding the protracted nature of the works being undertaken at McKendries Corner. They have assured the Council of their ongoing commitment to commence construction of the project as soon as possible. A copy of the letter is available for Councilors on request.

### **RESOURCE SCIENCE**

#### Hydrology/Floodwarning

The Grey River had one flood event in the reporting period.

<b>Site</b>	<b>Time of peak</b>	<b>Peak level</b>	<b>Warning Issued</b>
Grey Rv @ Dobson	1/3/08 22:30	3603 mm	20:15

#### Water Quality

We are in the midst of undertaking statistical analysis of our surface water quality data as part of State of the Environment reporting, with valuable assistance from Dr Scarsbrook at NIWA Hamilton.

State of the Environment surface water quality fieldwork is close to completion, with only two days in Westland required to wrap this up for the autumn round.



A new microscope has been procured for identifying Didymo with funding assistance from Biosecurity New Zealand.

Information requests have been steady for water quality information and explanations on this topic, from the press and general public.

#### Environmental Information

We worked with the Ministry for the Environment to promote the Sir Peter Blake Youth Environment Forum 2008. We received 7 applications for the 3 positions at the forum and the successful students were

Dannah Mercado, Buller High School

Sam MacDonald, Greymouth High School

Zoe Schmetz, South Westland Area School.

We are currently updating the list of Campervan Dumpsites in the region in preparation for printing a new pamphlet in the Spring. The pamphlet will be included with information brochures in campervans to advise people where the facilities are located on the Coast.

#### **RECOMMENDATION**

*The report is received.*

Simon Moran  
Planning and Environmental Manager

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 8 April 2008  
Prepared by: Lillie Sadler  
Date: 25 March 2008

Subject: **PUBLIC NOTIFICATION OF PROPOSED COASTAL PLAN CHANGE 2**

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**Purpose**

The purpose of this report is to seek Council approval to publicly notify the Proposed Coastal Plan Change 2.

**Background**

The RMA section 35 efficiency and effectiveness review of the Regional Coastal Plan in 2006 identified that the Plan did not adequately provide for unblocking river or creek mouths in the coastal marine area. A permitted rule was drafted and circulated to key stakeholders for consultation in January 2008. Five parties provided written comments on the draft rule. At a workshop after the last Council meeting, Councillors considered the feedback received, and decided no changes were needed to the rule.

**Notifying Proposed Plan Change 2**

The Council can now publicly notify the Proposed Coastal Plan Change 2, in accordance with Clause 5 of the RMA First Schedule. Attached is a copy of the proposed rule to be notified. A public notice inviting submissions will be placed in the newspapers and a copy of the public notice, the Proposed Plan Change, and details about making a submission will be sent to those directly affected by or interested in this issue, and will also be sent to every public library in the region.

The submission period will be 20 working days from the date of notification.

**Section 32 report**

A Section 32 report has been prepared evaluating the appropriateness, efficiency and effectiveness of the proposed rule. The Section 32 report will be made available for public inspection when the Plan is notified, and will be available on the Council website.

**RECOMMENDATION**

*That the Council approve the Proposed Coastal Plan Change 2 for public notification, in accordance with Clause 5 of the First Schedule of the Resource Management Act.*

Simon Moran  
Planning and Environmental Manager

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee  
 Prepared by: Colin Dall - Consents & Compliance Manager  
 Date: 28 March 2008

**Subject: CONSENTS MONTHLY REPORT****CONSENTS**Consents Site Visits from 27 February to 26 March 2008

<b>DATE</b>	<b>ACTIVITY, NAME &amp; LOCATION</b>	<b>PURPOSE</b>
28/2/08	PA to be lodged – S & O Milligan, Septic tank, Dobson	To investigate the site and gain a better understanding of the proposed onsite sewage treatment and disposal system, prior to the application being lodged.
28/2/08	PA08012 - Septic tank, L Collins & J Barrer, SH6, Barrytown	To investigate the site and gain a better understanding of the proposed onsite sewage treatment and disposal system.
4/3/08	RC08024 – Gravel extraction, Redcar Holdings Ltd, Ten Mile Creek	To assess gravel resource at the proposed extraction site.
6/3/08	PA08009 - Septic tank, M Coll, Red Jacks Road, Ngahere	To investigate the site and gain a better understanding of the proposed onsite sewage treatment and disposal system.
6/3/08	PA08010 - Septic tank, A & D Gempton, Atarau Rd, Atarau	To investigate the site and gain a better understanding of the proposed onsite sewage treatment and disposal system.
11/03/08	RC07090 – Stock crossing, Leo Kersten, Molloy Creek, Rotomanu	To consult on-site with the applicant and two affected parties.
13/3/08	PA to be lodged – W & R Speakman, Septic tank, Marsden Road, Marsden	To investigate the site and gain a better understanding of the proposed onsite sewage treatment and disposal system, prior to the application being lodged.
18/3/08	RC08039 - Gravel extraction, MBD Contracting Ltd, Crooked River	To assess gravel resource at the proposed extraction site.
18/3/08	RC08042 – Gravel extraction, Lake Brunner Station, Hohonu River	To assess gravel resource at the proposed extraction site.
19/3/08	RC08037 – Forestry operation, J C Gillman, Dobson	To investigate the site of the proposed forestry block operation.
20/3/08	PA08002 - Septic tank, M Ferguson, Ogilvie Rd, Gladstone	To investigate the site and gain a better understanding of the proposed onsite sewage treatment and disposal system.
20/3/08	PA08011 - Septic tank, S Anderson, Coulson Rd, Paroa	To investigate the site and gain a better understanding of the proposed onsite sewage treatment and disposal system.

26/3/08	RC08043 – Gravel extraction, Fulton Hogan, Fox River	To assess gravel resource at the proposed extraction site.
26/3/08	RC08047 - Gravel extraction - MBD Contracting, Fox River	To assess gravel resource at the proposed extraction site.
26/3/08	RC08046 – River protection works/diversion, Parkinson Farming Co. Reefton Ltd, Waitahu River	To investigate the site of the proposed river works to get a better understanding of the type and location of works to be undertaken.

Non-Notified Resource Consents Granted From 27 February to 26 March 2008

<b>CONSENT NO. &amp; HOLDER</b>	<b>TYPE AND PURPOSE OF CONSENT</b>
RC07203 AP Bennett	To discharge dairy effluent to land where it may enter water (Thomas Creek) at Carters Beach, Westport.
RC07226 Milk It Kawhaka	To discharge dairy effluent to land where it may enter water (Fox Creek) at Kawhaka.
RC07229 Solid Energy NZ Ltd	To disturb the bed of the Mangatini Stream associated with the construction of intake and outfall structures.  To undertake earthworks within the riparian margin of the Mangatini Stream associated with the construction of the "Mangatini Sump", Stockton Coal Mine.  To divert water from the Mangatini Stream into the "Mangatini Sump", Stockton Coal Mine.  To take ground water associated with the construction and operation of the "Mangatini Sump", Stockton Coal Mine.  To dam mine water in the Mangatini Stream Catchment, Stockton Coal Mine.  To discharge treated stormwater from the floating decant in the "Mangatini Sump" to the Mangatini Stream, Stockton Coal Mine.  To discharge treated stormwater water from the "Mangatini Sump" to the Mangatini Stream via an overspill structure, Stockton Coal Mine.
RC07241 C & S Alexander	To disturb the bed of an unnamed creek for the purpose of constructing a new (realigned) creek channel, Fox Glacier.  To divert water in the unnamed creek, Fox Glacier.
RC07246 Souters Creek Mining	To disturb the bed of Souters Creek for the purpose of constructing a new creek channel, Nelson Creek.  To divert water in Souters Creek, Nelson Creek.
RC08002 OnTrack	To disturb the bed of Red Jacks Creek at "Bridge 14" to erect a new bridge and to remove the existing bridge structures, including piers and abutments.  To disturb the dry bed of Red Jacks Creek for the purpose of extracting gravel/riverbed material.  To disturb the riparian margin of Red Jacks Creek (including vegetation removal and disturbance).  To allow temporary diversion of Red Jacks Creek via bunding, causeways and culverts.

	To take groundwater near, and surface water from, Red Jacks Creek.
	To discharge sediment incidentally into Red Jacks Creek from bridge replacement operations.
	To discharge contaminants to land adjacent to Red Jacks Creek from dewatering of bridge piles.
	To disturb the bed of Landing Creek at "Bridge 77" to erect a new bridge and to remove the existing bridge structures, including piers and abutments.
	To disturb the riparian margin of Landing Creek (including vegetation removal and disturbance).
	To allow temporary diversion of Landing Creek via bunding, causeways and culverts.
	To take groundwater near, and surface water from, Landing Creek.
	To discharge sediment incidentally into Landing Creek from bridge replacement operations.
	To discharge contaminants to land adjacent to Landing Creek from dewatering of bridge piles.
RC08009 Alistair Cameron	To undertake earthworks associated with humping and hollowing/flipping activities, Rimu.
	To discharge sediment from humping and hollowing/flipping activities to land where it may enter water, Rimu.
RC08018 Ferguson Brothers	To disturb the dry bed of Docherty Creek for the purpose of removing gravel.
RC08020 Cranley Farms	To disturb the bed and banks of an unnamed tributary of Kawhaka Creek for the purpose of creating a creek diversion.
	To permanently divert water from an unnamed tributary of Kawhaka Creek.
RC08024 Redcar Holdings	To disturb the dry bed of Ten Mile Creek for the purpose of removing gravel.
RC08026 Animal Health Board	To authorise the aerial discharge of 1080 (sodium monofluoroacetate) possum control cereal baits (at a rate of up to 5kg per hectare), or carrot baits (at a rate of up to 5kg per hectare), both containing between 0.08% and 0.15% weight/weight of 1080, to approximately 27,610 hectares of land in the Franz/Fox Possum Control Area.
RC08028 GC Smith Contracting	To disturb the dry bed of the Buller River at Organs Island for the purpose of removing gravel.
RC08030 Westroads Greymouth	To disturb the dry bed of Canoe Creek for the purpose of removing gravel.
RC08031 A Black & S Lee	To disturb the dry bed of the Nile River at Charleston for the purpose of removing gravel.
RC08035 Birchfield Ross Mining	To disturb the bed of Jones Creek for the purpose of diverting 'storm flows' of the creek to "Ross Lake" water replenishment.
	To divert 'storm flows' of Jones Creek to "Ross Lake".
RC08036 Transit NZ	To undertake earthworks within the riparian margins of the Arahura River.

	To undertake earthworks to construct new road approaches within 20 metres of the Coastal Marine Area, Arahura River.
RC08039 MBD Contracting	To disturb the dry bed of the Crooked River for the purpose of removing gravel.
RC08040 Fulton Hogan Nelson	To disturb the dry bed of the Maruia River at Williscroft Bridge for the purpose of removing gravel.

#### Changes to Resource Consents Granted During the Reporting Period

No changes to resource consents were granted during the reporting period.

#### Limited Notified Resource Consents Granted During the Reporting Period

<b>CONSENT NO. &amp; HOLDER</b>	<b>TYPE AND PURPOSE OF CONSENT</b>
RC07164 Holcim NZ Ltd	To discharge contaminants (flocculant precipitate and organics) to water, Okari River.

No publicly notified consents were granted during the reporting period.

#### Notified Consents Updates

The Kahuna Board riders have appealed to the Environment Court against the decision made by the Council (heard by Councillor Terry Archer on 7 February 2008) to grant the application lodged by West Sand Company Ltd for a trial sand removal operation at Cobden Beach.

Meridian Energy Ltd's application for the Mokihinui Hydro Power Scheme was publicly notified on Friday 14 March in the Westport News and Greymouth Star and on Saturday 15 March in the Christchurch Press. The submission period ends on Wednesday 23 April 2008.

#### **RECOMMENDATION**

*That the April 2008 report of the Consents Group be received.*

Colin Dall  
**Consents & Compliance Manager**

Prepared for: Resource Management Committee  
 Prepared by: Colin Dall - Consents & Compliance Manager and  
 Michael Meehan Team Leader Compliance  
 Date: 28 March 2008

Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

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#### Staff

Two new compliance officers commenced work on 25 March 2008. Colin Helem and Gavin Schist are both originally from the West Coast and are based in Greymouth and Hokitika. This brings the compliance team up to full strength.

#### Site Visits

A total of 51 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits	Fully Compliant (%)
Resource consent monitoring	8	75
Dairy shed inspections	3	100
Complaint response	7	86
Mining compliance & bond release	33	91

The non-compliances found are undergoing further investigation. Formal enforcement action was taken in relation to these non-compliances where appropriate and is outlined in the Enforcement Section of this report.

#### Specific Issues

- **Blaketown Beach & Karoro Beach Gravel Extraction – Westroads:** As at 28 March 2008, The Westroads operation at Blaketown has taken 1901m<sup>3</sup> of gravel for the year to date from their 6000m<sup>3</sup> limit.
- **Globe Progress Mine – Oceana Gold:** No non-compliances were recorded during the reporting, which is at least partly attributed to dry weather conditions.
- **Hokitika Dairy Factory – Westland Milk Products:** During the reporting period Westland Milk Products staff alerted Council to a potential problem at the factory. The DAF factory recorded a higher than usual loading to the treatment system. Westland Milk ceased the discharge to the Hokitika River until the discharge returned to normal levels. No adverse effect was recorded beyond the 300m mixing zone in the Hokitika River.

#### **Solid Energy Consent and Licence Monitoring**

Compliance staff carried out the following visits to Solid Energy sites:

Site	Number of Visits
Spring Creek	1
Rapahoe	1
Rocky Creek	1
Stockton	3
Terrace	3
Ngakawau	1
Reefton	1
Strongman	1
<b>Total</b>	<b>12</b>

### **Spring Creek**

The results from the February round of water monitoring showed discharges to be within compliance limits at the time of sampling. The results from the March sampling round were unavailable at the time of writing this report.

On the 19<sup>th</sup> March a meeting was held with the Solid Energy Grey Environmental Team. The meeting included inspections of all Solid Energy Grey sites (Strongman, Rapahoe, Rocky Creek, Spring Creek) and also discussions regarding ongoing compliance, sampling and monitoring.

### **Rapahoe**

The results from the February round of water monitoring showed discharges to be within compliance limits for two out of the three sampling sites. The results from the March sampling round were unavailable at the time of writing this report.

Non-compliance was identified at site RP9, which is a discharge from the Rapahoe Yards settling ponds to Seven Mile Creek. At the time of sampling Council informed Solid Energy of the possible non-compliance of this site. Solid Energy took immediate action to mitigate the discharge.

There was no measurable downstream effect on Seven Mile Creek, therefore no further action was needed.

### **Rocky Creek**

The results from the February round of water monitoring showed discharges to be within compliance limits at the time of sampling. The results from the March sampling round were unavailable at the time of writing this report.

### **Stockton**

Fortnightly sampling by WCRC compliance staff showed discharges to be within compliance limits at the time of sampling.

However daily sampling by Solid Energy showed discharges exceeded the trigger limits in the Mangatini Stream twice during the reporting period. A number of factors contributed to these exceedances, including rainfall events.

A number of settling ponds and dump sites developed small seeps and leaks during a rainfall event which caused the degradation in water quality. Solid Energy implemented a number of mitigation measures where practical. Improvements in water quality were measured after these mitigation measures were put in place.

### **Ngakawau Coal Handling Facility**

Results from February showed discharges to be within compliance limits at the time of sampling. Results from the March sampling round were not available at the time of this report.

### **Terrace Mine**

The results from the February round of water monitoring showed discharges to be within compliance limits at the time of sampling. The results from the March sampling round were unavailable at the time of writing this report.

### **Reefton Coal Yard**

The results from the March round of water monitoring showed discharges to be within compliance limits at the time of sampling. The next scheduled water sampling is to occur in May.



## Complaints Received Between 25 February and 28 March 2008

There were 27 complaints being received during the reporting period.  
A summary of these is as follows:

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Activity	Number of Complaints	Description	Location	Action/Outcome
Discharge to Water	1	Coal Fines discharge to water	Stockton	Under investigation
Discharge to Air	7	Odour complaint	Whataroa	Under investigation
Humping and Hollowing	1	Complaint regarding noise and hours of work	Kawhaka	Referred to WDC
Discharge to Air	1	Smoke discharge	Camerons	Compliant
Discharge to Water	1	Coal Fines discharge to water	Stockton	Under investigation
Discharge to Land	1	Bitumen truck crash	Candys Corner, Otira	No spill into water.
Discharge to land	1	Rock and Riverworks	Paringa	Compliant
Discharge to land	1	Molasses spill from overturned truck	Pukekura	Staff investigation
Discharge to Air	2	Dust complaint from the new swimming pool site	Westport	Referred to BDC
Discharge to air	1	Complaint regarding plastic being burnt	Reefton	Insufficient information provided to investigate
Riverbed Disturbance	1	Alleged non-complying gravel extraction	Crooked River	Contractor formally warned
Discharge to land	1	Storm water complaint	Rutherglen	Under investigation
Discharge to Air	2	Dust complaint	South Beach	Mitigation works undertaken
Discharge to Land	1	Truck carrying fuel overturned on Stockton mine road	Stockton	No spill
Discharge to water	1	Storm water discharge to Ngakawau River	Ngakawau	Under investigation
Discharge to Water	1	Dairy effluent discharge via seepage to waterway	Mai Mai	Abatement notice issued, further investigation
Discharge to Land	1	Alleged offal pit near waterway	Kokatahi	Under investigation
Discharge to water	1	Coal fines discharge to land where it may enter water	Spring Creek	Mitigation works undertaken
Land Disturbance	1	Creek which was previously mined is flowing underground	Carton Creek, Reefton	No further action, historical complaint

The following abatement and infringement notices were issued during the reporting period:

Notice	Activity	Location
Abatement	Discharge to water	Mai Mai

## MINING

### Work Programmes

The Council received the following 4 mining work programmes over the reporting period, all of which were approved by the end of the reporting period:

Date	Mining Authorization	Holder	Location
3 March	MP 41454, CML 37120	Birchfield Coal Mines Ltd	Giles Creek
6 March	MP 41 455, RC 97014	Cascade Coal Ltd	Denniston
12 March	MP 41885, RC05078	Tui Trust Mining Ltd	Callaghans
18 March	MP 41127, RC03199	Fahey Contracting	Redjacks

### Bonds Received

No bonds were received in the reporting period

### Bond Releases

None recommended.

## OIL SPILL RESPONSE

No spills recorded in the reporting period.

## RECOMMENDATION

*That the April 2008 report of the Compliance Group be received.*

Colin Dall

**Consents & Compliance Manager**

# **COUNCIL MEETING**

**THE WEST COAST REGIONAL COUNCIL**

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Tuesday, 8 April 2008** commencing on completion of the Resource Management Committee Meeting.

A.R. SCARLETT  
CHAIRPERSON

C. INGLE  
CHIEF EXECUTIVE OFFICER

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<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
<b>1.</b>		<b>APOLOGIES</b>
<b>2.</b>		<b>PUBLIC FORUM</b> (if required)
<b>3.</b>		<b>MINUTES</b>
	1 – 3	3.1 Minutes of Council Meeting 11 March 2008
<b>4.</b>		<b>REPORTS</b>
	4 – 5	4.1 Planning and Environmental Manager's Report on Engineering Operations
	6	4.2 Vector Programme Manager's Report
	7 – 10	4.3 Corporate Services Manager's Reports
	11 – 23	4.3.1 Eight Month Review of 2007 / 2008 Annual Plan
<b>5.</b>		<b>CHAIRMAN'S REPORT (VERBAL)</b>
<b>6.</b>	24	<b>CHIEF EXECUTIVE'S REPORT</b>
<b>7.</b>		<b>GENERAL BUSINESS</b>

**THE WEST COAST REGIONAL COUNCIL****MINUTES OF THE MEETING OF THE COUNCIL HELD ON 11 MARCH 2008,  
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD,  
GREYMOUTH, COMMENCING AT 11.23 A.M.****PRESENT:**

R. Scarlett (Chairman), P. Ewen, B. Chinn, D. Davidson, A. Robb, T. Archer, A. Birchfield

**IN ATTENDANCE:**

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), C. Dall (Consents and Compliance Manager), S. Moran (Planning and Environmental Manager), C. Pullen (Vector Programme Manager), T. Jellyman (Minutes Clerk), The Media

**1. APOLOGIES:**

There were no apologies

**2. PUBLIC FORUM**

There was no presentation.

**3. CONFIRMATION OF MINUTES**

**Moved** (Archer / Robb) that the minutes of the Council Meeting 11 March 2008 be confirmed as correct with the appropriate amendments below made.

*Carried*

**Matters arising**

Cr Archer drew attention to resolution number two in item 4.3.1 of the February minutes. The resolution currently reads: "*Upon notification of a suspected fraudulent act the Investigation Leader shall notify the Chief Executive immediately, except where the fraud may involve the Chief Executive; and who in turn will notify the Chairman or Deputy Chairman*". It was agreed that "*except where the fraud may involve the Chief Executive and*" would be deleted.

Resolution number 3;

*"Should a fraudulent act involve the Chief Executive, the Investigation Leader will immediately notify the Chairman and Deputy Chairman"*.

**Moved** (Archer / Scarlett)

*Carried*

R. Mallinson reported that a reply is still awaited from the Remuneration Authority regarding item 4.3.2.

**REPORTS:****4.1 PLANNING AND ENVIRONMENTAL MANAGER'S REPORT ON ENGINEERING OPERATIONS**

S. Moran took his report as read and offered to answer any questions.

**Moved** (Robb / Ewen) that this report be received.

*Carried*

#### 4.2 VECTOR PROGRAMME MANAGER'S REPORT

C. Pullen spoke to his report advising that there were no issues during the reporting period. No failures were noted during the reporting period. He advised that two successful contractor meetings have been held with good feedback received from contractors.

C. Ingle reported on the new approach from the Animal Board for aerial operations will be for longer term contracts. C. Pullen confirmed that a three year contract for aerial contractors is in the pipeline. The Chairman asked if yearly reviews would still take place. C. Pullen confirmed that price and performance reviews would be carried out on a yearly basis with Animal Health Board approval.

**Moved** (Davidson / Birchfield) *that this report be received.*

*Carried*

#### 4.3 CORPORATE SERVICE MANAGER'S REPORTS

R. Mallinson spoke to this report. He advised that the seven month results are a mixture of good and bad news. The bad news is the severe impact on Council's investment portfolio due to the state of world markets. The net loss on the portfolio for the seven month period is \$217,000. R. Mallinson reported that expenditure is under tight control and that some of the budget variances are expected to reverse by June 2008. He reported that programmed monthly withdrawals from the portfolio in accordance with the Annual Plan have been suspended. R. Mallinson reported that the cash position is still positive. The Chairman stated that we have had several good years and it is a question of getting the balance and portfolio right.

R. Mallinson reminded Councillors that Forsyth Barr would be making their annual presentation after lunch today.

R. Mallinson spoke of the annual plan and budget process. He advised that this is well advanced and it would now be timely to set a date for a workshop with Councillors. The workshop was set for Monday 7 April at 10.30.

**Moved** (Robb / Davidson) *that this report be received.*

*Carried*

#### 4. CHIEF EXECUTIVES REPORT

C. Ingle spoke to his report. He attended the Chief Executive's Environmental Forum in Wellington. C. Ingle also attended the Development West Coast Industry Advisory Committee meeting where the Economic Development Strategy for the West Coast was discussed.

C. Ingle spoke at the Conservation Management Strategy hearing on the 18 February. He attended the Local Government Broadband Forum with the Chairman held in Wellington.

A meeting was held with Meridan Energy to discuss the lodging of resource consents for the Mokinui project.

C. Ingle attended the Regional Land Transport Committee meeting with the Chairman, N. Costley and S. Moran.

C. Ingle reported that the February meeting and tour for the Regional Affairs Committee, hosted by West Coast Regional Council was well received.

**Moved** (Archer / Davidson) *that this report be received.*

*Carried*

#### 5. CHAIRMANS REPORT (VERBAL)

Cr Scarlett reported that the CEO from Telecom gave an address at the Broadband Forum in Wellington. He advised that Broadband is an important matter and that the Government needs to be doing its part in providing funding for this and needs to be developed. He stated that unless progress is made then Broadband will be a long time coming for remote areas.

Cr Scarlett attended the Zone 5 meeting on the 7<sup>th</sup> of March; he advised that freedom camping was very topical at this meeting. The idea of colour coding of camper vans to

denote whether or not they were self-contained was mooted. Cr Scarlett advised that he feels confident that something will come out of this in the near future.  
Cr Scarlett met with Hon. John Carter yesterday. He advised that this was a very informative meeting with issues facing regional councils being discussed.

**Moved** (Scarlett / Robb) *that this report be received.*

*Carried*

**6. GENERAL BUSINESS**

There was no general business.

The meeting closed at 11.40 a.m

.....  
Chairman

.....  
Date

Prepared for: Council Meeting – 8 April 2008  
 Prepared by: W. Moen & G. Trenwith – River Engineering  
 Date: 25 March 2008

Subject: **PLANNING AND ENVIRONMENTAL MANAGER'S REPORT ON ENGINEERING OPERATIONS**

## 1. RIVER AND DRAINAGE INSPECTIONS

- Ahaura River – Erosion Advice – M. & K. Doolan
- Wanganui Rating District – Contract Supervision
- Camerons – Beach Erosion – Malloch – Advice

## 2. WORKS

- a) Inchbonnie Rating District – Contract R 2008 / 2 - Flood Damage  
 This work has been completed by MBD Contracting Ltd at a cost of \$16,180.00 (G.S.T. Exclusive)  
 This work involved the placing of 900 tonnes of rock as bank protection.
- b) Wanganui Rating District – Contract R 2008 / 1 - Flood Damage  
 This work has been completed by Arnold Contracting Ltd at a cost of \$2,028.00 (G.S.T. Exclusive)  
 This work involved the placing of 470 tonnes of rock as bank protection out of existing stockpiles.

## 3. FUTURE WORKS

- Coal Creek Rating District – Rockwork Extension
- Punakaiki – Rockwork Maintenance
- Wanganui Rating District – Stockpile Replenishing and Quarry Cleanout
- Camelback Quarry – Cleanout
- Karamea Rating District – Flood Damage
- Matainui Creek Rating District – Channel Cleanout

## 4. OTHER

- Cross Section contracts being prepared
- River Analysis requirements being prepared.
- Asset Management Plans being updated.

## 5. QUARRIES

### ROCK MOVEMENTS FOR THE PERIOD 1 FEBRUARY TO 29 FEBRUARY 2008

QUARRY	ROCK IN QUARRY @ 31/01/08	ROCK USED	ROCK QUARRIED	ROCK IN QUARRY @ 29/02/08
Blackball	100	0	0	100
Camelback	50	0	0	50
Inchbonnie	15000	4960	0	10040
Kiwi	800	100	0	700
Miedema	0	0	0	0
Okuru	1840	0	0	1840
Taramakau	0	0	0	0
Wanganui	60		0	60
Wanganui Stockpile	3648	0	0	3648
Whataroa	680	0	0	680
<b>TOTALS</b>	<b>22178</b>	<b>4100</b>	<b>0</b>	<b>18078</b>



**WORK PERMITTED SINCE 1 FEBRUARY 2008**

5

<b>QUARRY</b>	<b>CONTRACTOR</b>	<b>TONNAGE REQUESTED</b>	<b>PERMIT START</b>	<b>PERMIT FINISH</b>
<b>Wanganui</b>	Arnold Contracting	40 (Deco)	1/03/08	2/03/08
<b>Camelback</b>	Henry Adams	120	5/3/08	15/3/08

**RECOMMENDATION**

*The report is received.*

Simon Moran  
Planning and Environmental Manager

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – April 2008  
 Prepared by: Chris Pullen  
 Date: 30 March 2008

Subject: **VECTOR PROGRAMME MANAGER'S REPORT**

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**1.0 Contracts awarded**

**Control**

Nil

**Monitoring**

Nil

**2.0 Operations completed**

The following Vector Control results have been confirmed this report period.

OPERATION	BLOCK	CONTRACTOR	DB RTC	DB LM	BP RTC	BP LM	F RTC	F LM	NOTES
Grey Valley East	Block 2	Vector Control Services (VCS)	%0.1961	1	%0.1852	1	% 0.3333	1	Pass
Grey Valley West	Block 2	John Hughes	%0.3704	2	%0.0000	0	% 0.0000	0	Pass
Grey Valley West	Block 4	John Hughes	%0.0000	0	% .0000	0	% 0.3333	1	Pass

DB = Deep Bush habitat strata  
 BP = Bush Pasture habitat strata  
 F = Farmland habitat strata

**3.0 General**

- I. As of 30 March 2008 68% of the planned programme has been implemented. Of the remaining 32%, three aerial operations are still to be implemented before the end of the 2007-2008 financial year. This will place the remainder of the programme on track for >95% by the end of the financial year.
- II. Planning for the 2008-2009 vector programme continues with vector management staff meeting with landowners and stakeholders to discuss proposed operations and any potential land use changes that may affect the implementation of any control work.

**RECOMMENDATION**

*That this report be received.*

Chris Pullen  
 Vector Programme Manager

## THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting  
 Prepared by: Robert Mallinson – Corporate Services Manager  
 Date: 31 March 2008  
 Subject: **CORPORATE SERVICES MANAGER'S MONTHLY REPORT**

### 1. Financial Report to 29 February 2008

FOR THE EIGHT MONTHS ENDED 29 FEBRUARY 2008				
	ACTUAL	YEAR TO DATE BUDGET	ACTUAL % ANNUAL BUDGET	ANNUAL BUDGET
<b>REVENUES</b>				
General Rates	1,230,129	1,223,333	67%	1,835,000
Penalties	41,237	53,333	52%	80,000
Investment Income	-226,649	733,333	-21%	1,100,000
Regulatory	602,103	584,833	71%	851,000
Planning Processes	116,475	100,705	77%	151,058
Environmental Monitoring	12,427	0	0%	0
Emergency Management	49,021	29,685	110%	44,527
River, Drainage, Coastal Protection	657,585	541,603	81%	812,405
AHB Programme	5,039,493	6,133,333	55%	9,200,000
Vector Mgmt	666,666	733,333	61%	1,100,000
Regional % Share Controls	378,300	375,500	67%	563,250
VCS Business Unit	934,015	554,667	112%	832,000
	9,500,802	11,063,660	57%	16,569,240
<b>EXPENDITURE</b>				
Representation	211,635	199,573	71%	299,360
Regulatory Activities	1,098,384	1,031,798	71%	1,547,697
Planning Processes	366,503	414,446	59%	621,669
Environmental Monitoring	352,196	465,451	50%	698,177
Emergency Management	118,255	92,293	85%	138,440
River, Drainage, Coastal Protection	530,709	1,165,624	30%	1,748,436
AHB Programme	5,035,957	6,133,333	55%	9,200,000
Vector Mgmt	647,453	644,962	67%	967,443
Regional % Share Controls	549,170	570,946	64%	856,419
VCS Business Unit	670,845	488,585	92%	732,877
Portfolio Management	16,376	0		0
Legal costs Glenharrow Holding Ltd Claim	10,000	0		0
	9,607,483	11,207,012	57%	16,810,518
<b>SURPLUS / (DEFICIT)</b>				
Transfer Rating District Interest	-82,287			
Prior period adjustment	-32,115			
To Transfer to Balance Sheet	-221,083			

BREAKDOWN OF SURPLUS (-DEFICIT)			
	ACTUAL	BUDGET	ANNUAL
		Year to date	BUDGET
Rating Districts	222,994	-434,925	-652,387
Quarries	12,840	-22,315	-33,472
Regional % Share of AHB Programmes	-170,870	-195,446	-293,169
Investment Income	-243,025	733,333	1,100,000
VCS Business Unit	263,170	66,082	99,123
AHB Programmes	3,536	0	0
Vector Mgmt	19,213	88,371	132,557
Other	-10,000	0	0
All Other Activities	-204,539	-378,453	-593,930
<b>TOTAL</b>	<b>-106,681</b>	<b>-143,352</b>	<b>-241,278</b>

Net Contributors to "Other Activities" Surplus (-Deficit)	Actual	Budget ytd	Annual Plan	Net Variance Actual v budget ytd
Rates	1,230,129	1,223,333	1,835,000	6,796
Penalties	41,237	53,333	80,000	-12,096
Representation	-211,635	-199,573	-299,360	-12,062
Regulatory Activities	-496,281	-446,965	-696,697	-49,316
Planning Activities	-250,028	-313,741	-470,611	63,713
River, Drainage, Coastal Protection (excl. RD's and Quarries)	-108,958	-166,781	-250,172	57,823
Environmental Monitoring	-339,769	-465,451	-698,177	125,682
Emergency Management	-69,234	-62,609	-93,913	-6,625
	-204,539	-378,453	-593,930	173,914

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**STATEMENT OF FINANCIAL POSITION AS AT 29 FEBRUARY 2008**


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	@ 29/02/08	@ 30/06/2007
<b><u>CURRENT ASSETS</u></b>		
Cash	500	144,518
Short term Deposit - Westpac	314,869	0
Accounts Receivable - Rates	-296,745	247,151
Accounts Receivable - General Debtors	791,066	866,649
Prepayments	91,188	50,944
Accrued Revenue	479,827	891,846
Stock - explosives	371	371
Stock - VCS	36,876	26,325
Stock - Rock	58,754	21,132
Stock - Office Supplies	17,317	17,317
Accrued Rates Revenue	509,012	0
	<hr/>	<hr/>
	2,003,035	2,266,253
<b><u>Non Current Assets</u></b>		
Investments	10,984,134	11,542,615
Fixed Assets	3,241,466	3,356,349
Infrastructural Assets	39,403,646	39,403,646
	<hr/>	<hr/>
	53,629,246	54,302,610
	<hr/>	<hr/>
<b>TOTAL ASSETS</b>	<b>55,632,281</b>	<b>56,568,863</b>
<hr/>		
<b><u>CURRENT LIABILITIES</u></b>		
Bank OD	180,978	0
Accounts Payable	352,062	913,070
GST	12,863	0
Deposits and Bonds	336,364	342,342
Sundry Payables	73,130	307,369
Accrued Annual Leave, Payroll	184,044	192,549
Other Revenue in Advance	61,592	0
Rates Revenue in Advance		59,363
	<hr/>	<hr/>
	1,201,033	1,814,693
<b><u>NON CURRENT LIABILITIES</u></b>		
Future Quarry restoration	85,800	85,800
Punakaiki Loan	326,591	346,548
Office Equipment and IT Leases	170,474	252,355
	<hr/>	<hr/>
	582,865	684,703
	<hr/>	<hr/>
<b>TOTAL LIABILITIES</b>	<b>1,783,898</b>	<b>2,499,396</b>
<hr/>		
<b><u>EQUITY</u></b>		
Ratepayers Equity	19,931,932	19,931,932
Surplus Tsfrd.	-221,083	
Rating District Equity Mvmts	-107,049	
Rating Districts Equity	2,407,133	2,300,085
Tb Special Rate Balance	470,998	470,998
Revaluation	22,222,728	22,222,728
Quarry Account	-77,276	-77,276
Investment Growth Reserve	9,221,000	9,221,000
	<hr/>	<hr/>
<b>TOTAL EQUITY</b>	<b>53,848,383</b>	<b>54,069,467</b>
	<hr/>	<hr/>
<b>LIABILITIES &amp; EQUITY</b>	<b>55,632,281</b>	<b>56,568,863</b>

PORTFOLIO @ 29 February 2008 Summary & Reconciliation		Cash	Bonds	Australasia Equities	International Equities	Property Equities	Alternative Asset Classes	Total
Portfolio Value @ Start	01 July 2007	4076756	2906798.26	928921	1204811	672386	1730842	11520514
Contributions		2712370	60000	587810	1021470	155000	239594	4776243
Withdrawals		-2401064	-1698948	-22810	-156526	0	-811895	-5091243
Realised Gains/(Losses)								
Price		-66617	-18380	-90	-46918	208	-12087	-143884
FX				-75571	77333	4891	98466	105119
Unrealised Gains/(Losses)								
Price		106722	-894	-116049	-372117	-136846	-262656	-781840
FX				70124	28880	22016	-41624	79396
Mgmt Fee					-143		1542	1399
Interest Income		206126	73912	8012	3504	3719	21572	316846
Changes Accrued Interest			-9378					-9378
Dividends				23577	86396	23569	28930	162471
reversal Hedges 30.6.07					-11479		-35027	-46506
Hedges @ 29.02.08					11027		63550	74577
Portfolio Value @ End Period 29 FEBRUARY 2008								
		4634292	1313111	1403923	1846238	744943	1021207	10963714
Total gains (-losses) during 8 month reporting period		246230	45260	-89998	-223516	-82443	-137333	-241800

Structured credit 144995  
Emerging market debt 812662  
Hedge positions 63550

1021207

Asset Allocation %'s @ 31 January 2008	Benchmarks	
Cash	42%	25%
Bonds	12%	25%
Australasian Equities	13%	15%
International Equities	17%	15%
Property Equities	7%	5%
Alternative Asset Classes	9%	15%
	100%	100%

Tactical asset  
allocation range

10% - 50% complies  
10% - 50% complies  
0% - 20% complies  
0% - 20% complies  
0% - 10% complies  
0% - 20% complies

## 2. General Comment

Total operating expenditure for the eight month period was \$9.607 million, of which AHB programme expenditure made up \$5.036 million.

Total revenues for the period amounted to \$9.500 million.

The total deficit was (-\$107,000)

The results for the eight month period are very similar to those reported to the March meeting.

The value of the Investment portfolio declined in value by a further \$24000 from \$10988000 to \$10964000.

### Highlights:

- Investment income was a loss of \$226000 compared to budgeted income of \$743000. Portfolio loss = (-\$242000). Income from Westpac short term deposits = \$16000.
- Positive budget variances amounting to \$174000 with regard to "All Other Activities", in particular in the Planning, Environmental Monitoring, and River Drainage & Coastal protection areas.

- Cash position was still positive with short term deposits with Westpac amounting to \$315000 and bank overdraft amounting to (-\$181000). The second rates installment issued in early March with a due date of 20 April.

### **3. Society of Local Government Managers (SOLGM) Overseas manager Exchange USA**

Each year SOLGM facilitates Manager exchanges to the UK, USA, Canada and Australia. These involve attendance at the host association Annual Conference and a short study tour in local government organisations where the Manager can pursue his / her specific area of interest.

With the support and encouragement of Chris Ingle, I applied for and was awarded the 2008 USA Manager exchange, which involves attendance at the 2008 International City/County Management Association (ICMA) in Richmond, Virginia in September 2008. My area of professional interest is in "investigating different approaches to the budgeting and planning processes in different sized local government entities"

These awards are sponsored by companies with local government involvement and in my case the costs of the exchange are being sponsored by Civic Assurance Ltd. There will be no cost to the Council.

### **RECOMMENDATION**

*That this report be received.*

Robert Mallinson  
Corporate Services Manager

### THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 8 April 2008  
Prepared by: Robert Mallinson – Corporate Services Manager  
Date: 20 February 2008

Subject: **EIGHT MONTH REVIEW - 1 JULY 2007 – 29 FEBRUARY 2008**

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Attached is the Eight Month Review of the 2007 /2008 Annual Plan.

This report shows Achievements/Progress measured against the performance targets.

#### **RECOMMENDATION**

*That this report be received.*

Robert Mallinson  
Corporate Services Manager

**Eight-month Review – 1 July 2007 – 29 February 2008**

Project Name: **Governance**  
Project Manager: Corporate Services Manager

Performance Targets	Achievements/Progress																								
1. Conduct eleven monthly meetings of Council and the Resource Management Committee, plus other scheduled meetings and scheduled workshops during the year with 85% attendance by all Councillors.	<table border="1"> <thead> <tr> <th>Councillor</th> <th>No. of Meetings Attended</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>Scarlett</td> <td>8 out of 9 meetings</td> <td>89%</td> </tr> <tr> <td>Ewen</td> <td>9 out of 9 meetings</td> <td>100%</td> </tr> <tr> <td>Davidson</td> <td>9 out of 9 meetings</td> <td>100%</td> </tr> <tr> <td>Chinn</td> <td>9 out of 9 meetings</td> <td>100%</td> </tr> <tr> <td>Robb</td> <td>5 out of 5 meetings</td> <td>100%</td> </tr> <tr> <td>Birchfield</td> <td>5 out of 5 meetings</td> <td>100%</td> </tr> <tr> <td>Archer</td> <td>5 out of 5 meetings</td> <td>100%</td> </tr> </tbody> </table> <p><u>Note:</u> Total of 7 meetings, 1 Triennial Meeting + 1 workshop = 9 meetings</p>	Councillor	No. of Meetings Attended	%	Scarlett	8 out of 9 meetings	89%	Ewen	9 out of 9 meetings	100%	Davidson	9 out of 9 meetings	100%	Chinn	9 out of 9 meetings	100%	Robb	5 out of 5 meetings	100%	Birchfield	5 out of 5 meetings	100%	Archer	5 out of 5 meetings	100%
Councillor	No. of Meetings Attended	%																							
Scarlett	8 out of 9 meetings	89%																							
Ewen	9 out of 9 meetings	100%																							
Davidson	9 out of 9 meetings	100%																							
Chinn	9 out of 9 meetings	100%																							
Robb	5 out of 5 meetings	100%																							
Birchfield	5 out of 5 meetings	100%																							
Archer	5 out of 5 meetings	100%																							
2. Prepare and notify the Council's Annual Report by 31 October each year in accordance with the procedures outlined in the Local Government Act 2002.	Adopted on 9 October 2007 at Council Meeting.																								
3. Continue to invite attendance of Makaawhio and Ngati Waewae representatives as appointees to the Council's resource management committee, to enable Maori participation in resource management decision-making.	Achieved.																								

Project Name: **Resource Consent Processing**  
Project Manager: Consents and Compliance Manager

Performance Targets	Achievements/Progress
1. Process 90% of non-notified resource consent applications within the statutory timeframes.	Achieved. 91.9% of non-notified resource consent applications were processed within statutory timeframes.
2. Work with consent holders to seek to reduce the need for formal requests for further information under Section 92 of the RMA.	Achieved. 16 section 92 requests were made in relation to the consent applications granted in the reporting period.
3. Advertise publicly all notified consent applications within 10 working days of receipt of all required information.	Not achieved. 72% of publicly notified consents applications (23/32) applications were notified within this statutory timeframe.
4. Complete staff reports for all notified applications within the statutory timeframes.	Achieved. Three consent hearings were held during the reporting period and the staff reports for the associated consent applications were provided to relevant parties within 5 working days.
5. Report publicly through the monthly Resource Management Committee Meetings all consents granted.	Achieved. Each monthly consents report included a list of non-notified, limited notified and notified consent applications granted.



6. Provide advice on resource consent processes and requirements in a timely and helpful manner.	Achieved. No negative feedback received from consent applicants in this regard.
7. Send details of all consent applications, which could be of concern to Iwi to the respective Runanga.	Achieved. Iwi continued to be emailed a weekly summary of all applications every week.
8. Notify Te Runanga O Ngai Tahu of all resource consent applications affecting Statutory Acknowledgment Areas.	Achieved.

Project Name: **Compliance Monitoring & Complaints**  
Project Manager: Consents and Compliance Manager

Performance Targets	Achievements/Progress
1. Identify new resource consents that require ongoing monitoring for compliance and adverse environmental effects, and monitor those consents in accordance with set monitoring programmes.	Achieved. Each new consent is allocated to a Compliance Officer and assessed as to whether it is going to require ongoing monitoring. The monitoring of such consents is prioritized in terms of their actual and potential environmental effects.
2. Inspect every consent for the discharge of dairy effluent at least every three years depending on compliance and where problems are identified to work with farmers so that consent compliance is achieved and environmental effects are reduced.	Ongoing. All dairy sheds were initially assessed by June 2006. Following these initial inspections routine visits have been undertaken along with visits as the result of non-compliance or complaints. Compliance staff are on target to achieve this target.
3. Inspect 80% of new consents that involve construction works after completion of those works.	Achieved. Compliance staff have undertaken regular inspections of major construction works sites.
4. Inspect all consents for whitebait stands at least once annually to check consent compliance and that the environmental effects of the stands are no more than minor.	Not achieved. 447 whitebait stands were inspected. The stands that were not inspected were either in isolated areas or on river where no significant issues arose during the whitebait season.
5. Inspect every consent and/or mining licence for operating mining activities at least once annually, and where problems are identified, undertake follow up (which may include further inspections) to ensure consent compliance is achieved and/or environmental effects are reduced.	Achieved. Every active gold and coal mining consent and/or licence was inspected during the reporting period. The majority of mine sites are visited twice annually and the larger sites monthly.
6. Process 80% of mining work programmes within 20 working days of receipt.	Almost achieved. 35 of the 44 (79%) work programmes received during the reporting period were approved within 20 working days. 2 of the remaining 9 work programmes were approved within 30 working days, while the remaining 7 work programmes were for larger mines where more follow up work was required before they could be approved.

<p>7. Report all monitoring inspections through the monthly Resource Management Committee meetings.</p> <p>8. Release 80% of bonds within four months of the surrender, forfeiture or expiry of the corresponding mining licences or permits, provided that rehabilitation requirements have been met.</p> <p>9. Review bond levels for large-scale mines and where necessary set new bond levels to better reflect the environmental effects/risks of those mines.</p> <p>10. Report mining bond releases and other license administration activities monthly to the Resource Management Committee.</p> <p>11. Operate a 24-hour complaints service and record all complaints on the Incidents database in accordance with enforcement procedures of the RMA.</p> <p>12. Respond to breaches of the Resource Management Act, regional plan rules or resource consents.</p> <p>13. Take enforcement action through abatement notices, infringement notices or prosecution as appropriate and in accordance with Council policy.</p> <p>14. Report numbers and categories of complaints received to the Resource Management Committee.</p> <p>15. Assess farm compliance in the Brunner catchment, and allocate priority for any further targeted compliance work that is needed.</p>	<p>Achieved. The inspections are reported in each monthly compliance report.</p> <p>Achieved. All requests for bond releases received during the reporting period were recommended for release where rehabilitation requirements had been met.</p> <p>Ongoing.</p> <p>Achieved. A section of mining administration activities is included in each monthly compliance report.</p> <p>The Council continued to operate a 24 hour complaint response service and all complaints were recorded on the incidents database.</p> <p>Achieved. 154 complaints were received during the reporting period.</p> <p>Achieved. 15 abatement notices and 11 infringement notices were issued.</p> <p>Achieved. The total number categories and brief descriptions of complaints are reported in each monthly compliance report.</p> <p>Not achieved. By the end of the annual reporting period all sheds in the Brunner catchment will have been visited.</p>
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Project Name: **Environmental Planning**  
 Project Manager: Planning and Environmental Manager

Performance Targets	Achievements/Progress
1. Notify the merging of the three Regional Plans relating to the Water Management Plan, Land and Riverbed Management Plan, and Discharge to Land Plan by June 2008.	Not expected to be achieved by July. Staff have prioritised work on the Wetlands Variation and the Coastal Plan Change. Reviewing the three plans and identifying potential changes required particularly to the Discharge to Land Plan is done as time allows.
2. Participate in the Department of Conservation process for identifying marine protected areas on the West Coast, as required.	Achieved. We have had a representative attend all meetings with support from staff to assess relevant discussion documents and proposals.
3. Prepare a Proposed Plan Change for the Coastal Plan to enable opening of river mouths under certain conditions as a permitted activity.	Achieved. The proposal is to be notified in April.
4. Provide support for farm plan completion and implementation.	Achieved. All farm plans have been completed. A second check on implementation is to be carried out next year.
5. Prepare and disseminate information for resource users on rules and requirements, and best practice principles and practices as needed.	Achieved. Humping & Hollowing pamphlet finished, sediment control pamphlet started, coastal pamphlet underway.
6. Reward good practice with encouragement, including environmental award certificates at least once every three years.	Awards to take place by June.
7. Prepare annual operational plans to implement the operative Pest Plant Management Strategy.	Ongoing.
8. Part-fund Landcare Research's Ragwort Bio Control Programme for the West Coast (\$5000).	Achieved
9. Investigate and respond where appropriate to any environmental policies or plans of other authorities or central government that may impact on West Coast interests, within required timeframes, and provide ongoing policy advice to Council as and when needed.	Achieved. Key responses were on DOCs Marine Protected Area classification & protection standard, Draft NES on Electricity Transmission, Standard Operating Procedures for the Waste Minimisation Bill, and the Land Transport Management Bill. Also presented evidence at the hearing on DOCs West Coast Region Conservation Management Strategy.
10. Respond to simple RMA or Plan information requests within 10 working days, and within a reasonable timeframe for more complex requests.	Achieved.
11. Participate in the West Coast Waste	Achieved. All meetings attended with new

Management Working Group, and provide administrative support.	Councillor representatives informed of the groups work. Ongoing supervision of the Waste Minimisation Officer.
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Project Name: **Transport Planning**  
Project Manager: Planning and Environmental Manager

Performance Targets	Achievements/Progress
1. Administer the West Coast Regional Land Transport Committee and the Regional Technical Advisory Group.	Achieved - RLTC meetings held August 2007 and February 2008; RTAG meeting held 30 October 2007.
2. Prepare and submit an Annual Programme to Land Transport New Zealand to secure funding support for West Coast projects by March of each year.	Achieved - R Funding priorities submitted to LTNZ 28 March. Annual Land Transport Programme submitted 22 February. Improvement Programme submitted 28 March.
3. Seek funding to undertake other transport projects identified in the Strategy as and when appropriate.	Achieved – Walking and Cycling Strategy to be funded in part by 4 Councils and Transit. State Highway Strategic Projects now to be funded by Transit as opposed to R.
4. Prepare an annual report on implementation of the Regional Land Transport Strategy by December each year.	Achieved - approved at September Council meeting and forwarded to parties as required in S182 of the Land Transport Act 1998.
5. Oversee the Road Safety Co-ordinator to achieve road safety outcomes as per the Regional Road Safety Plan, and attend all Road Safety Co-ordinating Committee meetings.	Achieved - attended all road safety meetings, including AGM, and met with co-ordinators to discuss funding applications for the 2007 / 2008 year.
6. Issue Total Mobility vouchers to all applicants who meet eligibility criteria.	Achieved - vouchers continue to be issued by District Councils – steady demand.
7. Undertake annual monitoring of the Total Mobility Programme by checking use of vouchers, assessment forms and overall level of utilisation via the three taxi operators.	Achieved - eligibility forms are checked by Transport Planner as entered into regional user database. Few enquiries made. User database currently includes 629.
8. Maintain a current register of passenger services.	Achieved - register is being amended and added to as required.

Project Name: **Environmental Monitoring – Hydrology Monitoring Programme**  
 Project Manager: Planning and Environmental Manager

Performance Targets	Achievements/Progress
1. Maintain existing hydrometric sites and complete upgrades as required to ensure efficiency and effectiveness.	Achieved. Alpine sites at the Cropp and Paparoa's have had maintenance flights. Ahaura and Styx sites have been upgraded. Undertaking an investigation of the available technology to improve data capture and efficiency.
2. Maintain a network of manual groundwater level monitoring sites.	Achieved. The three rounds required to date have been completed.
3. Maintain the hydrological database and produce technical summary and data analysis reports as required, including advice for plan and consent requirements.	Achieved. Have provided advice to the consents group and will produce a summary of the data at core sites by June 2008.
4. Maintain a database of water level, flow and rainfall data to enable hydrological analysis (including flood frequency, flood modelling, and data provision).	Achieved. Quality Assurance of hydrology data is up to date.
5. Carry out low flow monitoring and water resource investigations as appropriate.	Achieved. Low flow monitoring was undertaken in 10 rivers in the Grey and Hokitika catchments.

Project Name: **Environmental Monitoring – Flood Warning Services**  
 Project Manager: Planning and Environmental Manager

Performance Targets	Achievements/Progress
1. Maintain the Council's flood warning system to a level whereby any individual river flow station is operational for at least 95% of the time.	Achieved. All sites were operational for at least 95% of the time or greater.
2. Ensure essential real time data on river levels is available on the Council website and Info line (data is updated 12 hourly, and during floods 3 hourly at least).	Achieved. There have been a couple of down-times issues that have been rectified quickly. These have not occurred during a flood event.
3. Provide a continuous flood monitoring service for the five rivers monitored and respond in accordance with the flood-warning manual.	Achieved. Currently four trained duty officers on call as needed.
4. Review the flood-warning manual annually and liaise with work groups as required.	Achieved. This is done annually. Current review is underway and will be completed by June 2008.
5. Respond to information requests within a ten working day period for simple requests, and within one month for more complex requests.	Achieved. All requests were completed on time.
6. Maintain up to date rainfall and river level information on Council's website and Info line.	Achieved - maintained up to date with data available from sites.

Project Name: **Environmental Monitoring – Surface and Ground Water Programme**  
 Project Manager: Planning and Environmental Manager

Performance Targets	Achievements/Progress
1. Complete a full state of the environment report for surface water quality including condition and trend analysis by June 2008.	Staff are currently analysing the data. Report writing will follow.
2. Complete four surface water quality-sampling rounds per annum. Complete beach sampling monthly during summer months and report results promptly.	Achieved. The three State of the Environment rounds required to date have been completed. All contact recreation sampling has been completed for the 2007-2008 season.
3. Continue open water monitoring of Lake Brunner (including depth profiles).	Achieved. All sampling is up to date. There are two more rounds to complete for the year.
4. Prepare reports on investigations as required.	Achieved. Reports have been compiled to support the consents and compliance groups.
5. Complete four ground water quality sampling rounds per annum.	Achieved. The three rounds required to date have been completed.
6. Develop an ongoing programme for groundwater monitoring in intensive agricultural areas.	Achieved. The synoptic survey has been completed and further work is planned.

Project Name: **Potentially Contaminated Sites**  
 Project Manager: Planning and Environmental Manager

Performance Targets	Achievements/Progress
1. Continue the 'Sites Associated with Hazardous Substances' programme, ensuring District Councils have access to updated information, and assist landowners by securing external funding to investigate or remediate high priority sites, where possible.	Achieved. 'Sites Associated with Hazardous Substances' locations have been audited and advice provided on enquiry. The database is continually updated following changes or new site information.

Project Name: **Air Quality**  
 Project Manager: Planning and Environmental Manager

Performance Targets	Achievements/Progress
1. Continue wintertime ambient air quality monitoring in the town most likely to exceed national standards, and provide annual summary reports to Council.	Achieved. Reefton continues to be monitored and the results reported to council.

Project Name: **Civil Defence & Emergency Management**  
 Project Manager: Planning and Environmental Manager

Performance Targets	Achievements/Progress
<ol style="list-style-type: none"> <li>1. Provide administrative support to the CDEM Group &amp; its Co-ordinating Executive Group (CEG) as per clauses 4.4 and 4.5 of the CDEM Plan 2005.</li> <li>2. Participate in reviewing the CDEM Plan, which is due to be fully reviewed by April 2010, or earlier if deemed necessary by the CDEM Group.</li> <li>3. Assist with preparation, completion, implementation, and annual review, within agreed timeframes, of the following:               <ul style="list-style-type: none"> <li>• CDEM Group Recovery and Welfare Plan.</li> <li>• Communications Standard Operating Procedures.</li> <li>• West Coast Engineering Lifelines projects.</li> <li>• Group Warning Systems Standard Operating Procedures.</li> <li>• Training Needs</li> </ul> </li> <li>4. Prepare and organise the distribution of public information linked to the development and release of the national public information programme.</li> <li>5. Assist with facilitating, securing funding where possible for, and initiating high priority research work as directed by priorities in the CDEM Group Plan.</li> <li>6. Maintain a ready-to-operate headquarters in preparation for</li> </ol>	<p>Achieved - CEG meeting held 8 November 2007 with next meeting scheduled for 7 May. CDEM Group updates provided at Mayors and Chair Forums.</p> <p>Not required at this time.</p> <p>Achieved as follows:</p> <p>Draft Group Recovery Plan peer reviewed at National Recovery Managers Training in November 2007. Welfare Plan reviewed January 2008.</p> <p>To be updated and is being done in conjunction with a Communications protocol being developed to assist organisational communications during events.</p> <p>Councils and Utility providers have adopted recommendations. Progress followed up at biannual meetings. Fuel Storage Research Report drafted to be reviewed at CEG and Lifelines meetings in May 2008.</p> <p>Review completed March 2008.</p> <p>Exercise Pandora tested all staff in realistic 24-hour activation of EOC in September 2007. Chris Pullen attended Group Recovery Manager training in November 2007, and will attend Controller training in April 2008. Further training needs identified through Exercise Pandora and will be followed up in the 2008/09 year.</p> <p>Achieved – provision of more information and links on WCRC website and Get Ready statements to media as required.</p> <p>Achieved – Received funding from MCDEM and EQC to complete Fuel Storage Research.</p> <p>Achieved - Headquarters maintained in a ready state. EOC activated and tested as in Exercise</p>

<p>potential emergencies, in accordance with the Group Emergency Operation Centre Activation Plan and Group Controllers Guide.</p> <p>7. Maintain a warning system capable of receiving and transmitting information and instructions to all levels of control at all times.</p> <p>8. Review the West Coast Group Emergency Operation Centre Activation Plan and Group Controllers Guide.</p> <p>9. To respond to all four national warning tests within 1 hour.</p> <p>Appropriate personnel will participate in annual training in their Civil Defence roles.</p>	<p>Pandora in September 2007 including IT and communications.</p> <p>Achieved - HF and VHF radio links are maintained with the three districts and MCDEM (Christchurch). Testing undertaken weekly (Thursdays).</p> <p>Achieved - Further review of documents is being undertaken as a result of Exercise Pandora. Review of Controllers Guide currently being undertaken at a National level.</p> <p>Achieved – National Warning System reviewed and changed in December 2007. Have received and actioned national warning tests within timeframes required.</p> <p>Achieved – Full WCRC staff attendance at Exercise Pandora September 2007. The next round of training is to be undertaken in 2008/09.</p>
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Project Name: **Marine Oil Response Capability**  
Project Manager: Consents and Compliance Manager

Performance Targets	Achievements/Progress
1. Maintain a minimum pool of 25 qualified and trained personnel at all times to cope with maritime oil spills, including training in issues relating to wildlife in the region.	Achieved. Staff are trained as required to ensure that a suitable pool of qualified responders are prepared to respond to any oil spill.
2. Organise for West Coast personnel to attend one practical and one desktop training exercise per annum.	Not achieved yet. A practical and a desktop exercise are planned before the end of the annual reporting period.
3. Ensure response equipment is maintained to a level ready to respond to a Tier 2 response, and report quarterly to Maritime NZ on equipment checks.	Achieved. Vector Control and Buller Port Services are contracted to store and assist in the maintenance of MNZ equipment.
4. To evaluate the spill and alert response personnel within 1 hour.	No spills during the reporting period
5. To mobilise equipment and personnel and commence the clean up within 2 hours.	No spills during the reporting period



Project Name: **Terrestrial Hazardous Substance Spill Response**  
 Project Manager: Consents and Compliance Manager

Performance Targets	Achievements/Progress
1. Maintain a team of staff trained to deal with terrestrial hazardous substance spills.	Achieved. Compliance staff trained to deal marine oil spills are also trained to deal with terrestrial hazardous substance spills
2. Complete a Contingency and Procedures Plan for terrestrial hazardous substance spill response by June 2007.	Achieved.
3. Regularly attend meetings of the West Coast Hazardous Substances Technical Liaison Committee and the West Coast Combined Emergency Services Co-ordinating Committee where these are relevant.	Achieved. Compliance staff attended these meetings when held.

Project Name: **River, Drainage & Coastal Protection Work**  
 Project Manager: Planning and Environmental Manager

Performance Targets	Achievements/Progress
1. Hold annual meetings with Rating District Committees to report financial and discuss maintenance of the works.	Achieved. All meetings were held in September 2007.
2. Review Rating District Asset Management Plans in 2007/08 or where communities support a review of the service levels of existing infrastructure.	Currently being worked on and will be completed by June 2008.
3. Organise annual maintenance of the 20 rating district infrastructural assets to the service level consistent with the Asset Management Plan of each Rating District.	Maintenance contracts continue to be let as required.
4. Participate in the Greymouth Floodwall Committee, and complete the upgrade of the floodwall, once resource consents are granted.	Achieved. The Committee met in September 2007. The consents are yet to be granted for the floodwall upgrade.
5. Continue to assist with organising and securing infrastructure loans for major capital works when required.	No new schemes in the reporting period.
6. Obtain rock from 9 quarries to facilitate river protection works within two weeks of requesting it, and at a cost in line with the relative operating cost of each quarry without subsidisation from general rates.	Achieved.
7. Organise annual aerial photography of major rivers and other areas of interest within budget, and maintain records.	Achieved. Organised in March 2008.

<p>8. Continue to carry out river cross section studies on the following rivers in order of priority, as funds are available:</p> <ol style="list-style-type: none"> <li>1. Taramakau at Inchbonnie</li> <li>2. Karamea</li> <li>3. Taramakau at Taramakau settlement</li> <li>4. Waitangitaona</li> <li>5. Hokitika River at Kowhitirangi</li> <li>6. Wanganui</li> <li>7. Grey River at Coal Creek</li> <li>8. Waiho (Canavan's Knob)</li> <li>9. Vine Creek</li> </ol>	<p>Achieved. All cross sections that we have been directly responsible for have been completed. We are now negotiating with Transit to undertake the Waitangitaona and Waiho work.</p>
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Project Name: **Vector Management**  
Project Manager: Vector Programme Manager

Performance Targets	Achievements/Progress
<p>1. That 95% of the programme of works is completed each year and all targets set out in the programme of works are achieved.</p>	<p>Achieved. As of 30 March 2008 68% of the planned programme has been implemented. Of the remaining 32%, three aerial operations are still to be implemented before the end of the 2007-2008 financial year. This will place the remainder of the programme on track for &gt;95% by the end of the financial year.</p>
<p>2. The Contracting Plan, Capacity Plan, Communications Plan and Community Interests Plan are submitted to AHB by the received deadline each year.</p>	<p>Achieved.</p>
<p>3. All Vector Control contracts are awarded in accordance with the Contracting Plan.</p>	<p>Achieved</p>
<p>4. That there are no more than 3 complaints in any contract year alleging insufficient communication regarding Vector Control operations.</p>	<p>Achieved. The Council received two complaints during the reporting period, neither related to insufficient communications.</p>
<p>5. That the residual trap catch index (rtci) targets ranging between 2% - 3% and "numbers of possums per line" (ppl) ranging between 1 and 3 will be met. (These targets will be as per the AHB requirements for each control contract.)</p>	<p>Achieved: Two control operations failed the 2% RTCI during the reporting period. On both occasions extra control was carried out and a re-monitor on each of the respective blocks undertaken. The extra control achieved the required 2% target.</p>

Project Name: **Vector Control Business Unit**  
 Project Manager: Vector Control Business Unit Manager

Performance Targets	Achievements/Progress
1. Meet the performance objectives set by Vector Management staff for vector control contracts.	Achieved, no performance issues to date and all objectives met.
2. Keep sufficient pest plant work records to assist the review of the Pest Plant Management Strategy.	Achieved. Pest Plant records are all up to date and have been entered into the Councils' bio-security database.
3. Supply staff and associated equipment as a response unit to marine and terrestrial pollution spill events as per the MOU between the Council's Compliance section, Maritime New Zealand and Vector Control Services dated 11 November 2005.	Achieved. Two more VCS staff have attended the 3 day MSA training course.
4. Maintain oil spill response equipment to the level required in the West Coast Tier 2 Oil Spill Response Plan.	Achieved: VCS has stored and maintained the MSA's oil spill response equipment to the standard required.
5. Operate the Unit on a fully competitive basis and provide an appropriate return to the Regional Council.	Achieved: VCS is operating on a fully competitive basis and is competing with other contracting agencies for a range of contracts including Aerial work.
6. Operate in accordance with Quality Assurance and Health and Safety Plans and safety procedures.	Achieved. VCS is operating in accordance within its QA and HSE documentation and safety procedures and it is always looking to improve its processes.
7. Develop new business areas, complementary to existing roles.	Achieved. VCS is now involved in research support work, predator control, weed spraying and aerial pest control operations.

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 8 April 2008  
Prepared by: Chris Ingle – Chief Executive  
Date: 28 March 2008

Subject: **CHIEF EXECUTIVES REPORT**

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**Meetings Attended**

The meetings I attended since the 11 March 2008 Council meeting are as follows:

- Met with consultants working for EECA on 12<sup>th</sup> of March to discuss the preparation of a strategy for the development of renewable energy sources for the West Coast.
- Met Keith Brodie of Minerals West Coast on 13<sup>th</sup> of March to discuss various issues including the possible development of a minerals resource assessment for the region.
- Met with Robin Reeves of Westland District Council on 14<sup>th</sup> of March in Hokitika to discuss various issues relevant to both of our Councils.

**IT Strategy Development**

The management team has been assisting the IT Manager to develop and progress an IT Strategy for the Council.

The Strategy addresses both hardware and software needs for the Council into the future and will be particularly useful for developing the 10 year financial planning for next year's LTCCP.

**Annual Leave**

I took 1.5 days of annual leave either side of the Easter statutory break.

**RECOMMENDATION**

*That this report be received.*

Chris Ingle  
Chief Executive

**THE WEST COAST REGIONAL COUNCIL**

To: Chairperson  
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.

25 – 27 8.1 Confirmation of Confidential Minutes 11 March 2008

28 8.2 Overdue Debtors Report

29 – 51 8.3 Compliance Report

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<b>Item No.</b>	<b>General Subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution.</b>
8.			
8.1	Confirmation of Confidential Minutes 11 March 2008		Section 48(1)(a) and in particular Section 9 of 2nd Schedule Local Government Official Information and Meetings Act 1987.
8.2	Overdue Debtors Report		

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I also move that:

- Chris Ingle
- Robert Mallinson
- Chris Pullen
- Simon Moran
- Colin Dall

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.