

**AGENDA AND SUPPORTING PAPERS
FOR COUNCIL'S NOVEMBER MEETINGS**

**TO BE HELD IN THE OFFICES OF THE WEST COAST REGIONAL COUNCIL
388 MAIN SOUTH ROAD, GREYMOUTH**

MONDAY, 8 NOVEMBER 2010

The programme for the day is:

10.30 a.m: Resource Management Committee Meeting

On completion of RMC Meeting: Council Meeting

RESOURCE MANAGEMENT COMMITTEE

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Monday, 8th November 2010**

B.CHINN
CHAIRPERSON

S. MORAN
Planning and Environmental Manager
C. DALL
Consents and Compliance Manager

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THE WEST COAST REGIONAL COUNCIL**MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE
HELD ON 14 SEPTEMBER 2010 AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.34 A.M.****PRESENT:**

P. Ewen (Chairman), R. Scarlett, D. Davidson, B. Chinn, A. Robb, A. Birchfield, T. Archer, T. Scott

IN ATTENDANCE:

C. Ingle (Chief Executive Officer), S. Moran (Planning & Environmental Manager), R. Mallinson (Corporate Services Manager), T. Jellyman (Minutes Clerk), The Media

1. APOLOGIES

There were no apologies.

2. MINUTES

Cr Birchfield drew attention to his comments in the minutes regarding DoC giving access to the New River / Saltwater Creek area. He stated that this comment is not correct and should read that the landowners in the area of the New River Bridge have given permission for a digger to cross their land from the main highway to the sea.

Moved (Archer / Scarlett) *that the minutes of the previous Resource Management Committee meeting dated 10 August 2010, be confirmed as correct with the appropriate amendments above made.*

Carried

Matters Arising

There were no matters arising.

3. PRESENTATION

Mr Wayne McClunie, Senior Programmes Advisor, Sustainable Programmes, Ministry of Agriculture and Forestry made a presentation to Council on aspects relating to the Emissions Trading Scheme (ETS). Mr McClunie advised that the key message that he wishes to get across to forest owners is that there is approximately one year for those who have pre 1990 forestland to apply for an exemption from the ETS before deforesting their land. After this year landowners wishing to deforest will be subject to the ETS and therefore it would be in their favour to apply for an allocation of units, which is a form of partial compensation for deforestation. This needs to be applied for by the end of November 2011 otherwise landowners who deforest their land and wish to convert it to another land use will be looking at paying many thousands of dollars per hectare. Mr McClunie advised that the price per hectare depends on the carbon price at the time. He advised that the current price for a mature pine forest on the West Coast is around \$5,000 - \$8,000 per hectare. This would be paid for in carbon units for deforestation. Mr McClunie advised that harvesting and replanting is not deforestation and there is no need for an exemption. Cr Scarlett asked Mr McClunie if he is talking about pre 1990 exotic forests. Mr McClunie confirmed this. He advised that Government made a decision based on there not being substantial native forest being deforested on the West Coast so native forest will not be brought into the ETS.

Mr McClunie advised that the main message he wishes to convey is that anyone who owns pre 1990 forestland needs to make a decision as to whether or not they want an exemption. He advised that if you own less than 50 hectares in December 2007 then you are eligible for an exemption but it may not be the best choice for your land.

Mr McClunie answered various questions from Councillors and explained the process involved in making an emissions return to the Crown. Mr McClunie left information brochures for Councillors and staff.

4. CHAIRMAN'S REPORT

Cr Ewen reported that he attended a joint hearing with the Westland District Council regarding a mining venture at Squatters Creek near Ross. He also made a site visit to this area. Cr Ewen advised that a decision regarding this venture is expected to be released next week. Cr Ewen reported that he also attended two tender openings during the reporting period both for emergency works; one was for Vine Creek and the other for the Taramakau Settlement. Cr Ewen advised that he has been liaising with staff on the Proposed Regional Pest Management Strategy and will be attending this hearing next week.

Cr Ewen reported that he and Crs Birchfield and Robb attended a full day of rating district meetings yesterday.

Moved (Ewen / Davidson) *that the Council receive this report.*

Carried

5. REPORTS

5.1 PLANNING AND ENVIRONMENTAL GROUP

5.1.1 PLANNING AND ENVIRONMENTAL MANAGER'S MONTHLY REPORT

S. Moran spoke to his report. He advised that the hearing for the Proposed Regional Pest Management Strategy would be held at 1pm on the 22nd of September.

S. Moran reported on various MfE work that is underway. He advised that work on the NES for plantation forestry is underway and he feels that there is not too much cause for concern to us on this matter in view of the rules already in place.

S. Moran reported that work on the proposed NES for Assessing and Managing Contaminants in Soil is ongoing and has created a lot of interest to North Island councils. S. Moran reported that the possible NES on future sea-level rise is due around December but he has yet to receive further information on this matter. S. Moran reported that the proposed NES for on-site wastewater systems is currently on hold. S. Moran advised that the NES's on the Foreshore and Seabed Bill has been notified during the last couple of days.

S. Moran reported that the Procurement Strategy has been signed off by the NZ Transport Agency. He advised that Tai Poutini Polytechnic have signed on to continue providing the Community Road Safety Programme for the next two years. S. Moran reported that the Government has advised that there will be no change to the level of funding for this programme.

S. Moran reported that the Civil Defence Emergency Management Group Plan was adopted yesterday by the CDEM Group. S. Moran reported that Exercise Tangaroa, a national civil defence exercise is scheduled for the 20th of October. S. Moran reported that Building Inspectors from the District Councils and Nichola Costley from this council are currently in Christchurch assisting the Canterbury Civil Defence Group with the recovery following the recent Canterbury earthquake.

S. Moran reported that the Emergency Information System is set for roll out by the end of the year with training arranged over the next few months.

S. Moran reported that the alarm on the Grey River and Buller River were triggered following a heavy rainfall event during the reporting period.

S. Moran reported that further sampling work is being carried out in groundwater wells to ascertain ground water quality. He stated that this work ties in our State of the Environment programme.

S. Moran advised that two Envirolink grants of \$5000 of been approved.

Moran reported that the summary for air quality is likely to be the summary for the entire winter as usually by the end of August there are no further exceedences. S. Moran advised that the proposed changes to the NES for air quality are likely to shift the threshold from one exceedence per year being allowed to three exceedences. He advised that Reefton usually has a few more exceedences than this therefore a plan would have to be written and approved by the Minister as to what is going to happen to the Reefton air shed by 2018. Cr Archer asked if responses will have to be linked to proven health deterioration. S. Moran responded that not in terms of local plans. S. Moran advised that no statistical trend has been discovered to say that Reefton had more respiratory illnesses than any other place. Cr Archer asked if there is any intention to change the requirement for Council to publicly notify exceedences. S. Moran advised that there is a requirement by 2013 to ensure that air sheds meet the standards but there are a number of air sheds that will not meet this standard by 2013 and lobbying from councils has resulted in this review. Cr Scarlett asked if it would be possible to get an exemption for Reefton. S. Moran responded that he is not aware of any exemption within

the standard but if a plan is written and approved by the Minister then this would go to the context of what is being done for this area.

Cr Birchfield commented that one of his criticisms of the whole Lake Brunner issue is that other sources of the so-called deterioration in the lake have not been investigated. He stated that he feels phosphorus contamination and other possible sources have not been investigated fully enough and that the reduced colour is now being blamed on CDOM. S. Moran advised that the further reduction in reduced clarity is not being blamed on CDOM as this has stayed fairly constant. Cr Birchfield stated that other lakes have not been looked at to get a background level of what the clarity is and other sources of phosphate have not been looked at and he therefore is challenging that Lake Brunner is actually deteriorating. S. Moran stated that the science has been done and the information shows that it is phosphorus that is the cause of declining water clarity and increasing algal levels.

Moved (Archer / Robb) *that this report be received.*

Carried

5.1.2 PROPOSED REGIONAL LAND AND WATER PLAN

S. Moran spoke to this report advising that he is seeking that Council approve the merged plan for public notification. He drew attention to the attached Section 32 reports, for the Lake Brunner Catchment, the on-site sewage effluent discharge rule, the permitted stormwater discharge rules and minor changes that have occurred for the other objectives and policies. S. Moran advised that they outline the reasoning for the changes and why they are the most efficient and effective way of achieving the objectives in the Plan. S. Moran advised that should Council approve the recommendation then the submission period would be from the 17th of September to the 15th of October. Cr Ewen stated that there are parts of the plan that will be subject to change as there are matters before other forums which are yet to be determined. He stated that key word is 'proposed' plan. Cr Chinn stated that he would like to see Schedule 1 removed from the plan or at least put on hold, as there is nowhere else in New Zealand do they take land off private landowners without compensation. Cr Chinn read from a letter from Dr Nick Smith. Cr Birchfield stated that he supports Cr Chinn's comments.

Cr Archer moved the following motion.

That the Council approve the Proposed Regional Land and Water Plan including the amendments tabled at this morning's workshop, for public notification, in accordance with Clause 5 of the First Schedule of the Resource Management Act.

Cr Chinn moved an amendment to the motion *that schedule 1 be withdrawn or postponed until we get answers about compensation for private landowners, or a land swap or rates readjusted on private land.* He is in favour of locking up wetlands if landowners are going to be compensated.

Cr Birchfield seconded amended motion

Moved (Chinn / Birchfield)

Cr Davidson asked if schedule 1 stays in the Plan, then it will not exclude future compensation for farmers who have got wetlands on their property. Cr Scarlett advised that the Crown at any time could compensate a landowner under Schedule 1 at anytime if they choose to do it. C. Ingle advised that Schedule 1 is in the plan now and this recommendation does not change anything as this is just merging three existing plans into one.

Cr Ewen asked for a show of hands. This amended motion was lost.

The original motion was put again with Cr Scarlett seconding the original motion.

Moved (Archer / Scarlett)

That the Council approve the Proposed Regional Land and Water Plan including the amendments tabled at this morning's workshop, for public notification, in accordance with Clause 5 of the First Schedule of the Resource Management Act.

Carried

5.1.3 WATER MEASURING AND REPORTING REGULATIONS

S. Moran spoke to this report advising that the comments from this Council earlier on have been taken into account with this new regulation and there are some exemptions in this NES. S. Moran advised that the regulations do not apply to permitted takes or those less than 5 litres per second. Also non-consumptive takes are exempt which is important with regard to alluvial mining when water is being taken and returned to the river under the original proposal from MfE this would have been required to be metered. S. Moran stated that there are some wins in the regulations for the West Coast. C. Ingle stated this is a huge step forward as in the beginning they were wanting us to measure every take. Cr Archer asked if the templates being prepared by the Ministry for reporting are the requirements for individual consent holders to report to the council or is this a reporting requirement from the council to the ministry. S. Moran confirmed this is for both parties to report on. Discussion ensued on how this process is managed. S. Moran advised that there is further information awaited on the measuring methods.

Moved (Scarlett / Archer) *that this report be received.*

Carried

5.1.4 JOINT AGREEMENT WITH WESTLAND MILK PRODUCTS

C. Ingle spoke to this report advising that this is a summary report on the last four years of the Joint Agreement that council has with Westland Milk Products. C. Ingle advised that there has been a lot of work done, he drew attention to the main points including the positive growth in dairy farming throughout the region, water quality in streams that come out of dairy catchments has significantly improved with improved water clarity (excludes Lake Brunner which is a special case). C. Ingle advised that farm planning projects are undergoing a review this year. He advised that a lot of work has been done with fencing, bridging creeks and the stock crossing policy that Council put in place with input from Westland Milk Products. C. Ingle advised there is a considerable amount of best practice work going on with our compliance team and the farm liaison staff from Westland Milk Products. He stated that the goals in the agreement all still stand and the Board at Westland Milk Products recently received this report. C. Ingle advised that a further meeting between the two parties is scheduled for later this month. Cr Davidson stated that the agreement is very supportive of the clean green image that Westland Milk Products promotes and is supportive of farmers working towards the regulatory requirements for the industry. Cr Scarlett stated that Westland Milk Products overseas markets demand very high environmental standards which the company takes very seriously. Cr Ewen stated that the joint agreement has been a positive initiative for both entities.

Moved (Robb / Archer) *that this report be received.*

Carried

5.2 CONSENTS AND COMPLIANCE GROUP

5.2.1 CONSENTS MONTHLY REPORT

C. Ingle spoke to this report in C. Dall's absence. C. Ingle advised that evidence has been exchanged in the Environment Court for matters relating to the appeals for TrustPower's proposed Arnold Valley Hydro Power Scheme. C. Ingle reported that J. Groome has now withdrawn from the proceedings.

Moved (Archer / Davidson) *that the September 2010 report of the Consents Group be received.*

Carried

5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT

C. Ingle spoke to this report in C. Dall's absence. He requested that this report be taken as read and offered to answer any questions. Cr Birchfield asked if the person who dumped offal and rubbish at 17 Mile would be prosecuted. C. Ingle responded that this seemed to be more akin to litter dumping on the side of the road. T. Scott asked what type of septic tank system is being used

at Jacksons Bay. C. Ingle advised that he will seek further information on this matter and he will inform T. Scott of progress.

Moved (Scarlett / Archer) *that the September 2010 report of the Compliance Group be received.*
Carried

6.0 GENERAL BUSINESS

There was no general business.

Cr Ewen thanked councillors and T. Scott for their time over the past council term. He stated that their cooperation and input has been valued. Cr Ewen stated that the primary goal is to work in the best interests of those you represent. He commented that it is important that the Coast is progressed in the best interest of all the ratepayers that Council represents. Cr Ewen stated that he is pleased that parochialism is left at the door when entering this room. Cr Ewen passed on his thanks to staff for their efforts and their endeavours to obtain significant amounts of funding for West Coast projects. He advised that Envirolink funding over \$500,000 has been secured in recent years, which is significant for a small council. Cr Ewen wished all councillors well for the October 9 Local Body Elections.

The meeting closed at 11.27 a.m.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 12 July 2010
Prepared by: Simon Moran – Planning & Environmental Manager
Date: 29 October 2010

Subject: PLANNING & ENVIRONMENTAL MANAGER'S MONTHLY REPORT

PLANNINGProposed Regional Land and Water Plan

The Proposed Regional Land and Water Plan was notified on 17 September 2010. A total of 60 submissions were received on the Proposed Plan, including two late submissions from Paul Elwell-Sutton and Forest and Bird. Staff are currently summarising submissions and anticipate that we will call for further submissions early next year.

Regional Pest Plant Management Strategy

The Board of Inquiry heard submissions on the Regional Pest Plant Management Strategy on 22 September 2010. Two submitters were heard and following the Hearing, the Board of Inquiry made decisions on submissions. The Decisions Report was publicly notified on 11 October 2010. Submitters are able to appeal the decisions made to the Environment Court. The appeal period closes on 1 November.

Marine and Coastal Area (Takutai Moana) Bill

The Select Committee is now inviting submissions on the Marine and Coastal Area (Takutai Moana) Bill, and related Supplementary Order Paper 167. The Bill replaces the Foreshore and Seabed Act 2004. Apart from existing private titles, the marine and coastal area is defined as a common space - the Common Marine and Coastal Area. This means it cannot be sold as the new regime does not allow new private title in the marine and coastal area. The other main features of the Bill are:

- Guarantees free public access in the common marine and coastal area
- Does not affect private titles in the marine and coastal area
- Guarantees and, in some cases, extends existing rights for navigation, ports, fishing and aquaculture.
- Provides for Maori to seek customary marine title for areas where groups such as iwi and hapu have a longstanding and exclusive history of use and occupation.
- Unlike private land title, customary marine title will be subject to the right of public access and cannot be sold.
- Continued Crown ownership of minerals except for non-nationalised minerals within a customary marine title area
- Protection of current consents, leases, licences, permits, and some renewals until they expire

Submissions close on 19 November. Staff have assessed the Bill and do not consider that any submission is required.

New Zealand Coastal Policy Statement

The Minister of Conservation has just released the new NZ Coastal Policy Statement, which directs how Regional Coastal Plans must deal with coastal matters of national importance. Staff have not yet had time to assess the document thoroughly. However the Minister has removed all Restricted Coastal Activities from Regional Coastal Plans, which Council requested in its submissions to the Minister. This will reduce costs and complexity for applicants for seawalls, for example, so this part of the new document is strongly supported. There are

other clauses in the document however that suggest more detailed studies might be required to support our coastal plan review, due to commence next year.

Proposed National Environmental Standard for Plantation Forestry

A brief submission was lodged on the Proposed National Environmental Standard (NES) for Plantation Forestry. The NES has rules for forestry-related activities, to achieve consistency with regulatory approaches throughout the country. Our submission sought some minor changes to the wording of the NES land preparation and earthworks rules, so they better reflect our regional plan rules for earthworks in hazard-prone areas.

Discussion Document on reforming urban and infrastructure planning

Ministry for the Environment have released a discussion document titled: "Building Competitive Cities: Reform of the urban and infrastructure planning system". This is part of the second phase of Resource Management Act reforms, following on from the 2009 Simplifying and Streamlining Amendment Act. The document is prompted by analysis of how well the economy is doing, which identifies that under-investment in some infrastructure in New Zealand is now holding us back from improving our overall economic performance.

While the document focuses on larger city issues and examples of infrastructure investment, it suggests the same approaches and options could be applied to smaller towns and rural areas. A common theme in the proposed changes is providing stronger central government leadership, reducing unnecessary bureaucracy, and replacing lengthy litigation with more collaborative processes. The report has a number of recommendations, including:

- More recognition of the urban environment in the RMA framework
- Amending sections 6 or 7 of the RMA to explicitly refer to the importance of infrastructure and the benefits that derive from it
- Greater national direction through NPS's and NES's
- Investigating reducing the current levels of litigation, prescription, and long protracted processes
- Moving from a rules based and compliance heavy system to one that uses incentives to drive changes
- Improved co-ordination in decision-making by using spatial planning
- Investigating replacing existing regional strategic planning instruments (RLTS, RPS) with spatial plans to simplify the planning system
- Allowing certain aspects of infrastructure construction and operation to be conducted without the need to apply for approval, as long as it meets nationally-consistent standards
- Changes to designation provisions in the RMA to make this tool more accessible for infrastructure works
- Changes to the Public Works Act in relation to compensation.

Submissions close 17 December. Staff are currently assessing this discussion document.

NZ Waste Strategy

The revised New Zealand Waste Strategy was released on 13 October. It replaces the 2002 version, and has two new goals for reducing the harmful effects of waste and improving the efficiency of resource use. The Strategy refers to current legislation such as the Waste Minimisation Act 2008, the Local Government Act, the Resource Management Act, international conventions, and guidelines as the main tools for achieving the goals. The Strategy is not a legally binding document, but it needs to be considered when reviewing the waste provisions in the Regional Policy Statement.

TRANSPORT

Regional Land Transport Strategy

The Regional Transport Advisory Group met on 12 October to review the draft Regional Land Transport Strategy (RLTS). The revised RLTS incorporates the Regional Public Transport Plan as a Chapter to the Strategy. The Council is now required to develop a Regional Public Transport Plan under the Public Transport Management Act 2008, and due to the limited public transport function on the West Coast, combining the two plans together reduces the consultation requirements.

The draft RLTS will be put to the next Regional Transport Committee meeting for endorsement to be publicly notified for consultation early next year.

CIVIL DEFENCE EMERGENCY MANAGEMENT

Coordinating Executive Group

The Coordinating Executive Group met on 28 October 2010. In addition to those items listed further below, the Group also reviewed:

- Participants involvement and outcomes from the Canterbury Earthquake;
- Civil Defence Structure Review; and
- The Annual Work Programme.

Weather Radar

Advice has been received from the MetService that all arrangements are in hand for this radar to be built towards the end of 2011.

Exercise Tangaroa

Exercise Tangaroa was held on 20 October 2010. The exercise simulated the response to a tsunami generated as a result of an earthquake located off the coast of central Peru. Grey District fully activated their Emergency Operations Centre, with the Group also activating in support of the District Council. Police, Fire, and St John personnel were also involved and assisted with putting together a mass evacuation plan to manage the evacuation of people from low lying areas which were located within the anticipated inundation zone.

The Exercise provided a valuable opportunity to review procedures, practice the flow of information and decision making, along with developing new plans with the emergency services.

Resilience Fund Application

The Government introduced a civil defence subsidy in 1966 to support local authorities in the development of Civil Defence capacity. The original intent was to increase the number of civil defence officers across the country in order to develop capability. The total amount paid has remained at \$1 million/year, however the method for its allocation has changed over the years.

Prior to the 2010/11 financial year, the subsidy was provided as a pro rata reimbursement to local authorities as a proportion of the direct operational costs of civil defence. For the West Coast Regional Council this was approximately \$2,000 – \$3,000/year. There were a number of issues regarding the allocation model which benefited the more affluent councils.

A review of the allocation of these funds was recently undertaken by the Ministry of Civil Defence. The subsidy has now become a 'contestable' fund programme and seeks to enhance resilience for civil defence through providing funding to undertake specific projects that will improve the development of local and regional capability.

The four West Coast Councils applied for funding collectively to provide for a data transfer capability, increased and faster communications between District Emergency Operations Centres and the Group Operations Centre, and the Group Operations Centre and the National Crisis Management Centre, an increased ability to communicate and co-ordinate in an event, along with providing a redundancy to support the implementation of the Emergency Information Management System (EMIS) network. The bid sought an initial one-off capital funding allocation along with ongoing operational funding for a total of 3 years, equating to an approximate cost of \$68,593.

RESOURCE SCIENCE

Hydrology / Flood Warning

The September/October period has been very wet for the West Coast Region, with several floodwarning alarms for Resource Science staff to respond to. Most of these alarms were for small events except the 06/09/2010 event on the Karamea River. That event was between a 1 in 10 and 1 in 20 year event making this a significant event resulting in surface flooding around the township.

Site	Time of peak	Peak level	Warning Issued	Alarm threshold
Karamea Rv @ Gorge	06/09 06:45	5655mm	01:30	4000mm
Karamea Rv @ Gorge	20/09 18:00	4017mm	18:00	4000mm
Karamea Rv @ Gorge	26/09 16:15	4625mm	14:15	4000mm
Buller Rv @ Te Kuha	6/09 12:15	8098mm	22:45	7400mm
Buller Rv @ Te Kuha	30/09 14:30	8078mm	07:45	7400mm
Grey Rv @ Dobson	06/09 11:45	4787mm	03:00	3400mm
Grey Rv @ Dobson	25/09 00:45	3787mm	04:15	3400mm
Grey Rv @ Dobson	26/09 16:30	3848mm	20:15	3400mm

RECOMMENDATION

That this report is received.

Simon Moran
Planning & Environmental Manager



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10

18 October 2010

Ministry for the Environment
PO Box 10-362
Wellington 6143

Our Reference: 06-1043

Enquiries to: Lillie Sadler

Dear Sir/Madam

SUBMISSION ON PROPOSED NES FOR PLANTATION FORESTRY

Thank you for the opportunity to submit on the Proposed National Environmental Standard (NES) for Plantation Forestry: Discussion Document.

We neither support or oppose the proposed NES, rather we have compared the proposed NES rules to our current regional rules. There are differences between some of the NES rules and our regional rules for forestry-related earthworks that we wish to comment on. We seek some changes to these particular NES provisions to ensure that current consent matters are adequately reflected in the NES. We also suggest a minor wording change to the rules to improve clarity.

Our submission is as follows:

4.2-4.9 Plantation forestry activities

At the start of each rules section for activities, the box titled "Able to be more stringent where:...." should be made clearer that this applies to council plans.

Decision sought:

Amend as follows:

"Council plans are able to be more stringent where:...."

It is standard practice for our Council to include conditions for management of hazardous substances and fuels on consents for forestry-related earthworks and vegetation disturbance. This matter is not listed in the NES consent rules, and we suggest it is appropriate to be added. Although technically a discharge, refuelling of machinery and equipment used for earthworks and vegetation disturbance is indirectly part of these activities, and it can have potential adverse effects if not done properly. We consider it should be included in the NES rules for consents.

Decision sought:

Add to standards where consent is required, as a matter over which control is reserved or discretion applies:

"management of hazardous substances and fuels".

4.4 Mechanical land preparation

In the NES land preparation rules, the areas where council plans can be more stringent do not include natural hazard areas identified in regional plans. This is inconsistent with the NES rules for earthworks, which allow council plans to be more stringent in mapped hazard areas. Since land

preparation activities include earthworks, the NES exemptions for land preparation and earthworks should be the same.

We consider it is appropriate for land preparation activities involving earthworks in identified coastal and natural hazard areas to be managed by regional rules. The West Coast Regional Plan has specific rules for earthworks in Erosion-Prone Areas 1 and 2 and the Greymouth Earthworks Control Area. The Plan's provisions in these hazard areas are more stringent than the NES, and include limiting the area/volume of earthworks which can be done as a permitted activity. The volume limit also varies according to slope. The Plan rules are more appropriate for the West Coast environment of relatively steep slopes and high rainfall, and the conditions are specific for minimising erosion, slope instability, and sedimentation.

Decision sought:

For mechanical land preparation rules, add the following to the list of "Able to be more stringent where"....:

"Coastal and natural hazard areas are identified in regional plans."

4.7 Earthworks

In the section titled "Able to be more stringent where:....", the reference to "mapped" hazard areas in regional plans should be changed to "identified" hazard areas. Not all hazard areas are shown on maps in regional plans. In the West Coast Regional Plan, Hazard-Prone Areas 1 and 2 are described in text (by means of slope angle thresholds) in the earthworks rules, but not shown on maps. This approach should be recognised in the NES.

Decision sought:

In the section titled "Able to be more stringent where:....", replace "mapped" with "identified" as follows:

"Hazards: Coastal and natural hazard areas are **identified** ~~mapped~~ in regional plans."

We ask that the Minister approve the decisions sought in this submission.

This ends our submission.

My contact details are:

West Coast Regional Council
PO Box 66
GREYMOUTH 7840

Ph: 03 768 0466 ext 242
Fax: 03 768 7133
Email: ls@wrcrc.govt.nz

Yours faithfully

Lillie Sadler
Policy Analyst

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 9 November 2010
 Prepared by: Nichola Costley – Regional Planner
 Date: 22 October 2010

Subject: **Regional Transport Committee Constitution**

Purpose

To provide Council with the nominees to be considered for the reconstituted West Coast Regional Transport Committee

Reconstitution of the Regional Transport Committee

As soon as practicable after each triennial election, every Regional Council must establish a Regional Transport Committee for its region under section 105(1) of the Land Transport Management Act. The Council did this at the Triennial Meeting last week. The Objective representatives were contacted to reaffirm their appointments on the RTC as they represent the interests of the wider West Coast community. The appointments are:

Interest	Nominee	Organisation
Economic development	Warren Gilbertson	Development West Coast
Safety and personal security	Brett Cooper	NZ Police
Public health	Cheryl Brunton	Community and Public Health and West Coast District Health Board
Access and mobility	Gloria Hammond	CCS Disability Action
Environmental sustainability	Jo Macpherson	Department of Conservation
Cultural interests	To be appointed	

As per the previous RTC arrangements, the cultural interest representatives will share the role and representation on the Committee. Names of those to be appointed are to be confirmed at the Runanga meetings. Other membership on the RTC will include:

- The Chair and Deputy Chair of the West Coast Regional Council;
- 1 Councillor from each of the Buller, Grey, and Westland Councils (to be advised); and
- The Regional director from the New Zealand Transport Agency.

Section 105(6) of the Act states that Regional Council representatives are the chair and deputy chair of the RTC.

Responsibilities of the RTC

The RTC has two primary responsibilities. These are to prepare for approval for the Regional Council:

1. A regional land transport strategy for the West Coast region, or any variations to the strategy or any reports on the strategy prepared under the Act; and
2. A three-year regional land transport programme for the West Coast region, or any variations to the programme prepared under the Act.

RECOMMENDATION

That the Council ratify the appointments for the Objective representatives to the reconstituted Regional Transport Committee.

Simon Moran
 Planning and Environmental Manager

5.2.1

THE WEST COAST REGIONAL COUNCIL

10

Prepared for: Resource Management Committee
Prepared by: Colin Dall - Consents & Compliance Manager
Date: 29 October 2010

Subject: CONSENTS MONTHLY REPORT

CONSENTS

Site Visits from 1 September – 26 October 2010

DATE	ACTIVITY, NAME & LOCATION	PURPOSE
17/9/10	RC10194 – Roa Mining Company Ltd, Coal mining, Roa Mine	To investigate an opencast coal mining proposal.
24/9/10	RC10024 – Tui Trust Mining Ltd, Alluvial gold mining, Revell Terrace	To investigate the current exploration activities and to discuss affected party status for the application for the proposed mining operation.
30/09/10	Application to be lodged - Solid Energy New Zealand Ltd, Coal mining, Reefton	To investigate the site to gain a better understanding of the proposed opencast coal mine.
4/10/10	Application to be lodged – G Growcott, Alluvial gold mining, Hatters Terrace near Goldsborough	Onsite meeting with the applicant and the Department of Conservation to discuss some of the proposed activities such as damming and tree relocation. The site was also checked for signs of any archaeological sites.
7/10/10	RC10215 – PF Olsen Ltd, Exotic forest harvesting, Boddytown	To view the site to assess any impacts and affected parties.
8/10/10	RCN94073 – PFM Chambers, Creek training, Poerua	To investigate the current activities authorised by RCN94073.
11/10/10	M Ferguson, Culvert, Watsons Creek, Power Road	To assess a proposed culvert installation against the relevant permitted activity rules.
13/10/10	RC10226 – Ferguson Brothers Ltd, Gravel extraction site, Donnelly Creek/Totara River	To assess the volume of gravel at the site.
15/10/10	RC04047 – Holcim (New Zealand) Ltd, Cement operation, Cape Foulwind	To discuss progress on implementing consent to burn spent cell liner in kilns.
15/10/10	RC10228 – Westroads Ltd, Gravel extraction site, Karangarua River	To assess the volume of gravel at the site.
18/10/10	N Mouat, Proposed subdivision and onsite wastewater discharge, Punakaiki	To discuss whether or not the proposed onsite sewage treatment system meets Rules 6 (RPDL) and 77 (PRLWP).
22/10/10	PA10041 – Neil Twist, Onsite sewage discharge, Saltwater	To assess the proposed onsite sewage treatment system against Rules 6 (RPDL) and 77 (PRLWP).

Non-Notified Resource Consents Granted from 1 September – 26 October 2010

CONSENT NO. & HOLDER	PURPOSE OF CONSENT
RC08136 Artson Farming Ltd	To undertake earthworks associated with humping and hollowing activities, Poerua. To discharge sediment from humping and hollowing activities to land where it may enter water, Poerua.

RC10096 CL Foster	<p>To undertake earthworks associated with alluvial gold mining in the Ahaura Valley.</p> <p>To disturb the bed of the Ahaura River associated with alluvial gold mining in the Ahaura Valley.</p> <p>To take and use groundwater near the Ahaura River for alluvial gold mining activities.</p> <p>To discharge sediment-laden water to land in circumstances where it may enter water in the Ahaura River.</p>
RC10117 Robco Farm Ltd	To discharge dairy effluent to land and water (the Kokatahi River) near DS268, Kokatahi.
RC10127 Fernfarm Holdings Ltd	To discharge dairy effluent to land where it may enter water (Thorpe Creek) near DS132, Harihari.
RC10130 Mossburn Enterprises Ltd	<p>To take and use surface water from an unnamed tributary of Saltwater Creek for the purposes of holding eels in an eel holding facility.</p> <p>To discharge water containing contaminants to land where they may enter the Saltwater Lagoon associated with an eel holding facility.</p>
RC10133 JM Rogers	To discharge dairy effluent to land where it may enter water (Blind River) near DS754, Westport.
RC10137 WH Hassan	<p>To undertake land disturbance, vegetation removal and earthworks associated with an opencast coal mine on Section 58, Boatmans.</p> <p>To discharge water containing contaminants from a coal mining operation to land in circumstances where it may enter water (Little Boatmans and/or Coal Creek).</p>
RC10139 FH & MA Simpson	To discharge dairy effluent to land where it may enter water (unnamed tributary of the Poerua River) near DS103, Harihari.
RC10153 Auto Diesel Sales & Service Ltd	<p>To disturb land as a result of vegetation clearance and earthworks in the Greymouth Earthworks Control Area on sections RS164 & 165.</p> <p>To discharge water containing sediment to land in circumstances where it may enter water, as a result of vegetation clearance and earthworks on sections RS164 & 165.</p>
RC10165 Ferguson Brothers Ltd	To disturb the dry bed of MacDonaldis Creek for the purpose of extracting gravel.
RC10166 G & K Robertson Property Company Ltd	To discharge dairy effluent to land and water (Berry Creek) near DS130, Harihari.
RC10169 Westreef Services Ltd	To undertake earthworks associated with land based gravel extraction, McPaddens Pit, Westport.
RC10170 WA & NJ Weir	To disturb the foreshore within the coastal marine area associated with a black sand (gold) mining operation at Barrytown Beach.
RC10171 Westpower Ltd	<p>To undertake vegetation clearance in the riparian margin of the Arnold River.</p> <p>To undertake vegetation clearance in the riparian margin of Stillwater Creek.</p>
RC10172 JR Hunter	To disturb the foreshore within the coastal marine area associated with a black sand (gold) mining operation at Barrytown Beach.
RC10174 Hardrock Mining and Development Ltd	To undertake earthworks associated with alluvial gold mining, Kumara.

Development Ltd	To take and use surface water (from old dredge ponds) and groundwater via seepage into mining ponds, Kumara. To discharge mine pond water to surface water and into groundwater via seepage, Kumara. To discharge water containing sediment to land where it may enter water, associated with alluvial gold mining, Kumara.
RC10175 Westland District Council	To disturb the bed of Clearwater River associated with channel realignment.
RC10176 Solid Energy New Zealand Ltd	To disturb the bed of Seven Mile Creek for the purpose of erecting a bridge.
RC10179 RI & JS Hodgkinson	To discharge dairy effluent to land where it may enter water (a farm drain) near DS147, Harihari.
RC10181 Oceana Gold (New Zealand) Ltd	To disturb the bed of Devils Creek associated with a creek restoration trial. To discharge sediment to water in Devils Creek associated with a creek restoration trial.
RC10182 New Zealand Transport Agency	To undertake works in the riparian margins of the Otira River during the underpinning of the SH73 Bridge. To undertake the temporary diversion of the Otira River during the underpinning of the SH73 Bridge. To discharge contaminants to land, where they may enter water, associated with the underpinning of the SH73 Bridge.
RC10183 Ridgeback Enterprises Ltd	To undertake earthworks associated with alluvial gold mining, Taramakau. To take surface water (from an unnamed creek) and groundwater via seepage into mining ponds, Taramakau. To discharge mine pond water to surface water and into groundwater via seepage, Taramakau. To discharge water containing sediment to land where it may enter water, associated with alluvial gold mining, Taramakau.
RC10184 P Nancekivell	To disturb the dry bed of the Hokitika River for the purpose of gravel extraction.
RC10186 Roa Mining Company Ltd	To undertake earthworks in Erosion Prone Areas associated with an underground coalmining operation on Mining Permit 52868, at or about map reference NZMS 260 K31: 744-701
RC10187 Fahey Contracting Ltd	To disturb the dry bed of Nelson Creek for the purpose of extracting gravel.
RC10188 MR & GG Ferguson Partnership	To disturb the bed of Redman Creek associated with taking water. To take and use water from Redman Creek for an alluvial gold mining operation. To discharge water containing contaminants (sediments from an alluvial gold mining operation) to Redman Creek via treatment ponds.
RC10189 Grey District Council	To undertake earthworks both within and outside riparian margins, Grey River. To undertake works on the bed and banks of the Grey River/Ruby Creek. To temporarily divert water, Ruby Creek.
RC10197 MP Lawn	To discharge dairy effluent to land and water (an unnamed tributary of La Fontaine Stream) near DS124, Harihari.

RC10198
Ferguson Brothers Ltd

To disturb the dry bed of the Haast River upstream of the State Highway 6 bridge for the purpose of gravel extraction.

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To disturb the dry bed of the Haast River downstream of the State Highway 6 bridge for the purpose of gravel extraction.

To disturb the dry bed of the Mahitahi River for the purpose of gravel extraction.

To disturb the dry bed of Kaka Creek for the purpose of gravel extraction.

To disturb the dry bed of Boulder Creek upstream of the State Highway 6 Bridge for the purpose of gravel extraction.

To disturb the dry bed of Boulder Creek downstream of the State Highway 6 Bridge for the purpose of gravel extraction.

To disturb the dry bed of the Paringa River for the purpose of gravel extraction.

To disturb the dry bed of Docherty Creek for the purpose of gravel extraction.

To disturb the dry bed of the Whataroa River for the purpose of gravel extraction.

To disturb the dry bed of the Poerua River for the purpose of gravel extraction.

To disturb the dry bed of the Kakapotahi River near its confluence with the Waitaha River for the purpose of gravel extraction.

To disturb the dry bed of the Mikonui River for the purpose of gravel extraction.

To disturb the dry bed of the Big Grey River for the purpose of gravel extraction.

To discharge sediment-laden water to land where it may enter water in the Whataroa River.

RC10200
Solid Energy New Zealand Ltd

To discharge water containing contaminants from drilling operations to land, Reefton.

RC10203
Perotti Investments Ltd

To undertake vegetation removal and earthworks (constructing a swale drain) within the Greymouth Earthworks Control Area, Perotti Park, Greymouth.

RC10206
R Humphris

To discharge dairy effluent to land and water (St Georges Creek), near DS115, Herepo.

RC10207
Westreef Services Ltd

To disturb the dry bed of Devils Creek for the purpose of gravel extraction.

RC10208
Downer EDI Works Ltd

To disturb the dry bed of Bonar Creek for the purpose of extracting gravel.

RC10216
PF Olsen Ltd

To disturb the dry beds of the New River and Cockeye Creek for the purpose of removing gravel.

RC10218
Tai Poutini Polytechnic

To undertake earthworks associated with gold mining activities near Reefton.

To discharge sediment-laden water to land where it may enter water associated with gold mining activities near Reefton.

To take and use surface water from Cartons Creek associated with gold mining activities near Reefton.

To take and use ground water via seepage into the mine pit associated with gold mining activities near Reefton.

RC10227 To discharge contaminants (products of combustion) to air
Ngahere Processing Co Ltd from a wood and coal fired boiler, Ngahere.

Changes to Consent Conditions Granted from 1 September – 26 October 2010

CONSENT NO. & HOLDER	PURPOSE OF CHANGE
RC03001 Transpower New Zealand Ltd Otira Substation	To allow for alterations to the stormwater discharge system.
RC06205 Solid Energy New Zealand Ltd Stockton Mine	To change monitoring requirements.
RC10010 Mawhera Incorporation Arahura River	To allow for construction of river protection works during whitebait season.

Limited Notified or Notified Resource Consents Granted from 1 September – 26 October 2010

CONSENT NO. & HOLDER	PURPOSE OF CONSENT
RC10109 MR & GG Ferguson Partnership	To undertake earthworks and vegetation clearance associated with alluvial gold mining activities near Squatters Creek within MP 41446.
	To take and use surface and ground water within MP 41446 for alluvial gold mining activities near Squatters Creek.
	To discharge sediment-laden water to land in circumstances where it may enter water near Squatters Creek and its tributaries within MP 41446.

Notified Consents Updates

The Decision on the consent applications for M R & G G Ferguson's proposed alluvial gold mining operation at McLeods Road near Ross was released on 24 September 2010. The joint Hearing Committee of the West Coast Regional Council and Westland District Council granted the applications subject to various conditions. No appeals had been lodged on the Decision within the required 15 working day period or by the time of writing this report.

The consent applications for L&M Coal Limited's proposed coal mine on the Denniston Plateau were publicly notified on 24 September 2010. By the close of submissions on 24 October 2010, a total of 177 submissions (88 on the applications lodged with West Coast Regional Council and 89 on the applications lodged with the Buller District Council) had been received from 92 different submitters.

Public Enquiries

75 written public enquiries were responded to during the reporting period. 63 (84%) were answered within a day, 7 (9%) within two days, 2 (3%) between 2 to 10 days and the remaining 3 (4%) more than 10 working days later.

RECOMMENDATION

That the November 2010 report of the Consents Group be received.

Colin Dall
Consents & Compliance Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee
 Prepared by: Colin Dall – Consents & Compliance Manager and Michael Meehan – Compliance Team Leader
 Date: 1 November 2010
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

Site Visits

A total of 101 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits	Fully Compliant (%)
Resource consent monitoring	23	91
Dairy shed inspections	33	58
Complaint response*	24	33
Mining compliance & bond release	21	86

*Note that some of the complaint response visits were to mining and dairy farming sites.

Specific Issues

Dairy Effluent Discharges: Compliance staff undertook inspections of remedial works required to improve effluent discharges, and at the request of farm owners who required advice regarding effluent management. Follow up visits were also undertaken to farms where non compliance had been found in previous visits.

Greymouth-Cobden Sewerage Scheme: The effluent flow from the Cobden outfall was restricted due to a build-up of gravel, which is attributed to the break-up of a protective groyne. Otherwise, there were no significant issues at the time of inspection.

Gravel Extraction: Gravel extraction sites were inspected at Bullock Creek and the Kokatahi, Waiho and Haast Rivers. No significant issues were noted during the inspections.

Whitebait Stands: Stands were marked on the Wanganui River and stand location were checked on the Taramakau River. Compliance staff removed an illegal rock wall in the Grey River which had been constructed to facilitate whitebaiting. Some of the rock had been removed from the top of the recently upgraded adjacent floodwall, but its removal did not affect the structural integrity of the wall.

Pike River Coal Mine - Pike River Coal Limited (PRCL): Council staff inspected the mine's Coal Processing Plant (CPP) in August, following a complaint of coal contaminated water in a farm drain below the CPP. The inspection revealed that heavy rain had caused coal contaminated run-off from the coal storage pad to overflow to the drain. The site treatment pond contained absorbent booms and silt fencing, and the overflow drain contains further silt fencing.

An investigation by PRCL found that there was insufficient settling of suspended solids in the stormwater in the treatment pond. The Company will be implementing remedial measures including the removal of coal fines from the pond to increase retention time, and two additional sumps will be dug. CRL examined a sediment sample from the drain below the CPP which indicated no coal fines were present.

Oceana Gold Limited (OGL) – Globe Progress Mine: During the last reporting period automatic samplers and water quality sondes were installed in Devils Creek. The initial results from this investigation showed some spikes in turbidity in Devils Creek, while a sample from the automatic samplers corresponding to one of the spikes was tested and found to have an elevated concentration of total suspended solids above that allowed by the resource consent.

The results of this monitoring have been discussed with OGL. Further investigation into other possible sources of sediment in the Devils Creek/Progress Creek catchments will be undertaken.

OGL undertook a trial involving mechanical disturbance of a small section of the bed of Devils Creek in order to dislodge some of the entrained sediment from past discharges. The trial was part of the Restorative Justice proposal that OGL is undertaking in relation to its prosecution. The results of this trial are initially promising with further study currently being undertaken to assess the re-colonisation rate of macroinvertebrates in the cleared section of the creek bed.

Solid Energy New Zealand Limited (SENZ)/Stockton Alliance – Stockton Coal Mine: The Stockton Alliance reported the following three exceedences of resource consent/trigger limits during the last reporting period:

29 September 2010

There was an exceedance of water quality baseline limit at S16 – St Patrick’s Stream, with a sample showing a turbidity level of 85 NTU, which exceeds the baseline level of 75 NTU. This exceedance was attributed to a prolonged period of rainfall at the mine (28 days). The Stockton Alliance considered it likely that the consistent nature of this rainfall and the combination of a high intensity rainfall event in the hours before the sample was taken caused the exceedance at sampling site S16.

September – Rudolph Creek

The monthly monitoring of Rudolph Creek showed that the pH had decreased to below the limit specified in Resource Consent RC89038. A follow up investigation found there was no evidence that mining activities were affecting the water quality in Rudolph Creek. Compliance staff will be investigating the cause of this result further.

17 October 2010

A discharge from the Coal Handling and Processing Plant (CHPP) pipeline, combined with a discharge from the “Ross Shale Dump” to Fly Creek and then St Patrick Stream did not have sufficient settling time for the coal fines to deposit. Remedial works are planned to improve this water management system. The CHPP will initially utilize a culvert 1.3 metres higher than the current water level to allow for greater settling time before the discharge pipeline is moved to a new storage facility.

Initial remediation of the Ross Shale Dump will involve re-routing of water to the “AN2B” settling ponds followed by the installation of pipeline from the dump to the A-Drive Sump where all water will be sent to the water treatment plant.

Compliance staff will be meeting with Stockton Alliance on site to view and discuss these recent issues and proposed remediation measures.

Complaints/Incidents between 1 September and 28 October 2010

The following 38 complaints/incidents were received during the reporting period:

Activity	Description	Location	Action/Outcome
Structure in CMA	Complaint regarding a small rock structure in the CMA	Westport	Landowner advised that they are not to fish for whitebait from this unauthorized structure
Dumping in waterway	Dead horse dumped in waterway	Rimu	Landowner required to remove the horse from the waterway
Diesel spill	Small diesel spill (<40 litres) in forest	Greymouth	Not near any watercourse – no further action required
Asbestos dumping	Complaint that neighbour may dump asbestos in river	Hector	Stored in plastic, responsible person advised of rules and regulations

Landfill	Complaint regarding rubbish dumped on private land	Westport	Landowner required to remove non-clean fill waste to appropriate site
Dairy effluent	Complaint regarding ponded effluent around stalled irrigator	Maruia	Discussed with farmer
Whey disposal (4 complaints)	Complaint regarding odour from whey disposal to land	Hokitika/Hou Hou/Tuckers Flat	Formal warning issued regarding odour
Gold mining	Ongionui Creek discoloured at state highway	Notown	Formal warning issued
Gold mining	Discoloured water noted at road bridge	Mikonui Lagoon	Warning issued regarding water management
Oil dumped	Small quantity of oil dumped in CMA	Okari Lagoon	Area remediated by contractor
Earthworks	Earthworks in erosion prone area without resource consent	Greymouth	Contractor required to cease works until resource consent obtained
Spraydrift	Complaint regarding spraydrift from helicopter spray operation	Totara Flat	Warning issued and contractor worked with affected landowner to appease its concerns
1080	Complaint regarding trailer that contained 1080 had been parked on side of the road for 2 months	Cape Foulwind	Referred to contractor and Animal Health Board staff
Dumping rubbish	Complaint regarding an illegal landfill	Kaiata	Landowner required to remediate site and cease dumping without the appropriate resource consent
Gold mining	Complaint regarding black sand mining operation out of permitted area	Hokitika	Compliant at time of visit
Unknown discharge	Black discharge to stormwater drain that flows into Hokitika River at Livingstone Street	Hokitika	Still under investigation
Blocked drain	Complaint regarding a blocked drain preventing run off from neighbouring property	Kaiata	Parties advised this is a civil matter
Dairy	Complaint regarding the proximity of a stand off pad to water	Little Wanganui	Still under investigation
Drain clearance	Complaint regarding drain clearance	Blackwater Creek, Karamea	Compliant with resource consent
Sand removal	Complaint regarding sand removal from CMA	Hokitika	Mining operation occurring will follow up on site with contractor
Dairy	Complaint regarding effluent discharge to creek	Barrytown	Abatement Notice issued – under further investigation
Whitebait stand	Complaint regarding whitebait stand being "built up" to improve fishing	Jacobs River	Not substantiated
Sediment discharge	Complaint regarding dirty water in creek	Deadmans Creek	No discharge occurring from site at time of visit – further monitoring required

Gold mining	Sediment discharge to waterway	Dunganville	Found to be non compliant with resource consent, further action to follow
Gravel take	Un-consented gravel take occurring	Ross	Contractor required to cease, then issued with infringement notice after taking more gravel
Gold mining	Complaint regarding sediment discharge to lagoon area	Ross	Issues found on site that required work – letter of direction issued
Odour	Complaint regarding odour from bobby calf operation	Karamea	Still under investigation
Coal mining	Complaint regarding Garvey Creek running dirty	Reefton	Slip caused discolouration due to works on site – further monitoring of site required
Riverworks	Complaint regarding rocks placed from floodwall to improve white baiting spot	Grey River	Offender unable to be established, structure dismantled
Coal mining	Non compliance at S16	Stockton Coal Mine	Exceedance caused by a combination of a prolonged period of rainfall
Coal mining	Non compliance (low pH) at Rudolph Creek	Stockton Coal Mine	No evidence that mining activities was the cause – under further investigation
Quarry	Complaint regarding stability of the quarry operation	Greymouth	Compliant with resource consent
Unknown discharge	Complaint regarding a “brown sludge” discharge in the Buller River	Westport	Not substantiated
Gold mining	Complaint regarding dirty water	Hou Hou Creek	Still under investigation
Coal mining	Non compliance at S16 related to the Coal Handling and Processing Plant pipeline	Stockton	Council staff to undertake site visit to assess

Formal Enforcement Action

The following infringement notice and two abatement notices were issued during the reporting period:

Notice	Activity	Location
Infringement	Discharge of effluent to land where it may enter water (dairy effluent)	Haupiri
Abatement	Discharge of effluent to land where it may enter water (dairy effluent)	Barrytown
Abatement	Discharge of sediment to land where it may enter water (mining)	Dunganville

MINING

Work Programmes

The Council received the following 5 work programmes during the reporting period, 3 of which were processed within the 20 working day target by the end of the reporting period, with the remaining work programmes shown in italics requiring further information:

Date	Mining Authorisation	Holder	Location
2/9/10	RC09053	Westco Mining Ltd	Ruatapu
16/9/10	RC01287	G J Cooper	Duffers Creek
11/10/10	RC09037	D Russ - K Wilson	Waimea
18/10/10	RC10109	MR & GG Ferguson	Mikonui
24/10/10	RC10070	R&M Mining Limited	Ross

Bonds Received & Bond Releases

The following four mining bonds were received during the reporting period:

Mining Authorisation	Holder	Amount
RC09053	Westco Mining Ltd	\$13,000
RC10070	R&M Mining Ltd	\$12,000
RC10109	MR & GG Ferguson	\$10,000
RC03204	Phoenix Mining Ltd	\$6,000

No bonds are recommended for release.

OIL SPILL RESPONSE

No significant spills to report.

RECOMMENDATION

That the November 2010 report of the Compliance Group be received.

Colin Dall
Consents & Compliance Manager

COUNCIL MEETING

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Monday, 8th November 2010** commencing on completion of the Resource Management Committee Meeting.

A.R. SCARLETT
CHAIRPERSON

C. INGLE
CHIEF EXECUTIVE OFFICER

<u>AGENDA NUMBER</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.		PUBLIC FORUM
3.		MINUTES
	1 – 5	3.1 Minutes of Council Meeting 14 September 2010
	6 – 13	3.1.2 Minutes of Triennial Meeting 26 October 2010
4.		REPORTS
	14 – 86	4.1 Adoption of Minutes from the Annual Rating District Meetings 2010
	87 – 89	4.2 Corporate Services Manager's Report
	90 – 96	4.2.1 Annual Report by Tbfree (Animal Health Board) Regarding West Coast Operations
	97 – 109	4.2.2 Councillor Expenses & Allowance Policy
	110 – 11	4.2.3 Investment Portfolio Asset Class Benchmarks
	112	4.2.4 Remuneration Authority Determination
5.		CHAIRMAN'S REPORT (VERBAL)
6.0	113 – 115	CHIEF EXECUTIVE'S REPORT
7.		GENERAL BUSINESS

3.1

THE WEST COAST REGIONAL COUNCIL

1

MINUTES OF THE MEETING OF THE COUNCIL HELD ON 14 SEPTEMBER 2010, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 11.28 A.M.

PRESENT:

R. Scarlett (Chairman), P. Ewen, A. Robb, T. Archer, D. Davidson, B. Chinn, A. Birchfield

IN ATTENDANCE:

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), S. Moran (Planning and Environmental Manager), T. Jellyman (Minutes Clerk), The Media

1. APOLOGIES:

There were no apologies.

2. PUBLIC FORUM

There was no public forum.

3. CONFIRMATION OF MINUTES

Moved (Davidson / Robb) *that the minutes of the Council Meeting dated 10 August 2010, be confirmed as correct.*

Carried

Matters arising

Cr Archer asked what is the status of the letter that was to be written to the Minister for Conservation requesting that the Coastal Plan Change 2 is signed off as soon as possible. S. Moran responded that L. Sadler has contacted the Minister's Private Secretary last week and was informed that the letter will be signed off within two weeks. S. Moran advised that he would ensure that his staff keeps in touch with the Minister's office regarding this matter.

REPORTS:

4.1 PLANNING AND ENVIRONMENTAL MANAGER'S REPORT ON ENGINEERING OPERATIONS

S. Moran spoke to his report. He advised that there are a substantial amount of repair works underway in various rating districts as a result of recent heavy rainfall events. S. Moran advised that in view of these works there has been a substantial amount of rock taken from the Inchbonnie Quarry which is helpful for the works in this area.

Moved (Ewen / Archer) *that the report be received.*

Carried

5.1 CORPORATE SERVICES MANAGER'S REPORT

R. Mallinson spoke to his report advising that his report is brief as there is no financial report prepared for the month to 31 July. R. Mallinson reported that the Investment Portfolio has performed well during July. He advised that the first rates installment for 2010 / 11 has now been mailed out. The newsletter was included in this mail out with advice on the possibility of saving GST when rates are paid in full before 30 September.

Moved (Archer / Chinn) *that this report be received.*

Carried

5.1.1 ANNUAL REPORT FOR THE YEAR TO 30 JUNE 2010 (UNAUDITED)

R. Mallinson spoke to this report. He advised that the auditors are currently on site. R. Mallinson advised that there are two adjustments to the previously reported an operating surplus of \$962,325 which is before the Greymouth Floodwall costs and a capital expenditure of \$244,552 for the Inchbonnie Rating District that had originally been classified as operating expenditure. Cr Ewen commented that this is an excellent result.

Moved (Robb / Davidson) *that the unaudited Annual Report for the year to 30 June 2010 be received.*

Carried

LATE ITEM

C. Ingle advised the meeting that there has been a request for a late item. This is a request from the Animal Health Board for further funding which also happened last year. The Chairman asked Council if they are prepared to receive a late agenda item.

Moved (Robb / Davidson) *that this late item be put on the agenda.*

Carried

The Animal Health Board have advised that there is now an opportunity for the council to fund a bit more of the local share and therefore more ground control work than they would otherwise be able to do. C. Ingle advised that the Animal Health Board now have an extra \$1M which could be spent on the West Coast but Council would need to front up with \$100,000 which is the local share. Cr Scarlett clarified that for \$100,000 we would get close to \$1M worth of work for ground control tender work. C. Ingle stated this also happened last year and the Animal Health Board assured him that this would not happen again. C. Ingle stated that he feels there is an opportunity to support the Tb control programme. Cr Scarlett asked if it was likely that VCS would get some of this work. C. Ingle agreed that it is likely that VCS would get some of the contracts. Cr Birchfield asked C. Ingle for his opinion. C. Ingle stated that this is unbudgeted but he feels that the business case is there as were would only be paying for 8.3% of the total cost. He feels that it is more of a matter of have we got the money available, should we give the full amount or half of what they are asking for. C. Ingle stated that the other question is where should we pay it from, either from reserves or do we tag half of it against the special ratepayer for next year. Cr Scarlett stated that he feels annoyed with the Animal Health Board as they were told last year to get their budgets right and not to come again. He stated that he is mindful that this is \$1M worth of work and VCS will probably get some of the work. Cr Scarlett feels that we should do it and suggested a 50 / 50 split between VCS and the investment fund. Cr Ewen stated he would be happy with 50 / 50 in view of the operating surplus. Cr Scarlett stated this is 9 / 1 and all ground control. Cr Ewen stated that with the operating surplus the way it is, he would be happy with 50 / 50 share, as it is 9 / 1 return. Cr Archer stated he is disappointed that this has happened again as last year we had exactly the same scenario but at least last year they came with a report. He feels this is a backyard request that the Animal Health Board haven't understood what they were told last year and this is the same argument as last year. Cr Archer is opposed to this. C. Ingle advised that if the Animal Health Board doesn't spend this money in this region then they will spend it elsewhere. Cr Archer stated that he would like to reserve making the decision on funding until council has heard about the discussions between the Chief Executive and the Animal Health Board. Cr Archer stated that this would be in the public excluded part of the meeting. Cr Robb stated that he is disappointed in the fact that the Animal Health Board have come back again this year but he does see this as an opportunity for the West Coast to get extra funding which is important to the Tb programme. Cr Robb supports the funding request and stated that all ratepayers are affected by the Tb programme. He stated that Tb control on the West Coast benefits all ratepayers with the dairy industry and farming being a huge part of our economy. Cr Robb commented that if it is a 50 / 50 funding share from the surplus and a lot of the surpluses are generated from Tb control which is a direct result of the Tb funding money. Cr Chinn stated that he does not support the funding request as he does not like the way the Animal Health Board operate and last time they came for more money he voted against it. Cr Chinn stated that this falls back on the targeted ratepayers and that is why he is against it. Cr Davidson stated that he is not worried about what happened last year and is interested in whether or not it is a good deal for the West Coast. Cr Davidson stated that if it is ground control then that keeps everyone happy as that is what people want. Cr Davidson is in favour. Cr Birchfield stated that it's a good deal and he would like to know where the funding is coming from. Discussion took place on where the funding could come from. R.

Mallinson advised that if the funding comes from the targeted rate then an extra increase in rating would be required next year as this year's targeted rate has already been set. Cr Scarlett noted that all the funding is in the surplus and it is just a question of where the funds come from.

Moved (Archer / Robb) *that Council holds back on making a decision until after Councillors have heard the report on recent discussions with the Animal Health Board in the confidential section of today's meeting.*

Cr Robb stated that this money will stay in the region as wages and Council needs to be mindful of this. Cr Scarlett stated that he is happy to take Councillors through the discussions held with the Animal Health Board in the confidential section of today's meeting. It was agreed that this part of the meeting would be adjourned and the matter further discussed after the confidential part of the meeting.

6.0 CHIEF EXECUTIVES REPORT

C. Ingle spoke to his report. He spoke of the recent meeting he attended for the switching of the river mouth at Saltwater Creek and advised that the resource consent for this has now been lodged by the Guardians of Paroa. C. Ingle advised that there is a small complication with it now being whitebait season and people whitebaiting at the mouth. Consents staff will need to ascertain whether the whitebaiters are affected parties. C. Ingle advised he attended the Regional CEO's meeting and the Chief Executives Environmental Forum in Wellington. He advised that there are quite a few issues on the table including Treaty matters. C. Ingle advised that he and Cr Scarlett would be attending the Regional Affairs Committee meeting on Thursday and Friday in Wellington which will follow up on these matters. C. Ingle advised that Treaty settlements in the North Island are changing the landscape quite a bit and this is affecting regional councils as they are seen as the appropriate level for Iwi to engage with on environmental matters. C. Ingle spoke of the meeting he attended in Christchurch with regional council biosecurity managers where the regional share contributions were discussed. He advised that we currently pay 8.3% at the moment but there is now a push from North Island regional councils to make this a flat 10% for each region. C. Ingle stated that he is trying to strongly resist this increase, as it will cost us more money to do the Tb work. He advised that the rationale behind the 8.3% is because we have so much Crown land here and this has not changed. C. Ingle advised that he and Cr Scarlett would be vigorously defending that the status quo remains. C. Ingle reported that he and Cr Scarlett met with the Chairman and CEO of the Animal Health Board on the 25th of August in Wellington. C. Ingle advised that he hosted a meeting here with EECA on home insulation options, they are still trying to get a funding deal with the PHO and an external funder who are both offering to put money in for this. C. Ingle advised that Development West Coast is yet to answer as to whether they will assist with funding. C. Ingle advised that he attended the quarterly Mayors and Chair Forum yesterday. C. Ingle reported that he would be attending some of the annual rating district meetings. He reminded council of the hearing for the Pest Plant Strategy on the 22nd of September and stated that there are only a couple of submitters attending.

Cr Davidson stated that he felt there were no great advantages for EECA's home insulation options for West Coasters. C. Ingle responded that the proposed scheme would give particular advantages for low income earners or beneficiaries who would get a 90% subsidy and possibly a longterm loan for the other 10%. Cr Scarlett advised that this is looking more positive than it was and he will keep council posted on this matter.

Moved (Robb / Archer) *that this report be received.*

Carried

7.0 CHAIRMANS REPORT (VERBAL)

The Chairman reported that he met with John Dalzell, Chairman of the Animal Health Board and their CEO, William McCook on the 25th of August. He advised that he would inform council of this in the confidential section of today's meeting as previously agreed. Cr Scarlett reported that he attended the Mayors and Chair meeting yesterday and spoke of the \$100,000 contribution from Development West Coast to the Canterbury earthquake fund. Cr Scarlett advised that he would have a discussion in general business as to what this council's contribution will be to this fund. Cr Scarlett stated that it has been agreed that the regional council is the most appropriate body to send this contribution off, as it is a regional donation to the people of Canterbury from the people of the West Coast. Cr Scarlett advised that the donation is for social services such as the Red Cross and not for buildings or infrastructure. Cr Scarlett stated that the Civil Defence Plan was adopted at yesterday's Mayors and Chair Forum.

GENERAL BUSINESS

Cr Birchfield stated that in view of the public comments being made about council credit card use he would like to see all the expenses for councilors for this term be released. C. Ingle confirmed that the Greymouth Evening Star requested that the last five years of credit card expenditure be released and this has been done. C. Ingle advised that the Westport News had requested that information on what had been eaten and where also be released but this matter is currently under dispute. R. Mallinson advised that all travel and accommodation details have also been released. Cr Chinn drew attention to an article he read in the Greymouth Evening Star that stated that WCRC would not release any further documents unless they pay for this. R. Mallinson clarified that should a further request be made then time would be charged for as per normal under the LGOIMA. Cr Archer advised that the Chief Executive is responsible under the legislation for the release of public information and he decides whether or not there will be a charge at the time. Cr Archer stated that R. Mallinson was the acting Chief Executive when this information release request was made.

Cr Scarlett requested that discussion take place as to how much this council would be donating to the Canterbury earthquake fund. Cr Scarlett advised that it has been suggested that \$10,000 be given by each council and he does not disagree with this and would like to have consistency between the local councils. Cr Ewen stated that any giving would come back a hundred fold when we have our one. Cr Archer asked if the media article he read is correct in stating that Grey District and Buller District Councils have indicated that they are each prepared to offer \$10,000, Westland District Council have indicated that they do not have any spare cash to make a donation and any donation that would be made including the donation from Development West Coast would be seen as a regional donation. Cr Scarlett confirmed that this is correct. He advised that he was speaking to the Mayors yesterday and was informed that Westland may review this decision. Cr Ewen feels that the \$10,000 suggested by the District Councils roughly equates to the population of each district and \$25,000 equates to a regional donation. Cr Birchfield feels \$10,000 is a suitable amount. Cr Davidson is in favour of a \$10,000 donation. Cr Chinn stated that he welcomes Development West Coast's decision to give \$100,000 as this is the people's money whereas the money from the district councils is ratepayer's money and he is in favour of a \$10,000 donation. Cr Robb agrees with \$10,000 as it is still spread out between the two regions. Cr Scarlett advised that some councils have in kind, sent people to help, he noted that Cr Archer is going to help in Christchurch later this week. Cr Archer stated he would be happy with the larger donation as Canterbury people are really hurting at the moment and he is in agreement with Cr Ewen on a larger donation.

Moved (Ewen / Archer) *that the West Coast Regional Council give a donation of \$25,000 be given to the earthquake fund for the people of Canterbury.*

Cr Davidson moved an amendment to the motion, that the donation be \$10,000.

Moved (Davidson / Birchfield) *that the West Coast Regional Council give a donation of \$10,000 to the earthquake fund for the people of Canterbury.*

Cr Scarlett asked for a show of hands. The amended motion was carried.

Cr Scarlett reiterated that it is important to remember that this donation is given by the people of the West Coast to the people of Canterbury and will be given to the Red Cross who will distribute it to social services for people in need.

Cr Scarlett advised that the meeting would be adjourned and reconvened once a decision has been made regarding the Animal Health Board matter.

The meeting was adjourned at 12.12 pm and reconvened at 12.40 pm.

Cr Scarlett advised that it is now time to make a decision on the funding request from the Animal Health Board. Cr Chinn suggested leaving the decision to the next council to make following the Local Body Elections. Cr Archer is not in favour of this as this council has been around for three years and has a

much better understanding of this matter and is in a better position to make a decision. Cr Archer is now in a better frame of mind regarding the funding request.

Moved (Robb / Ewen) *that the West Coast Regional Council pays the Animal Health Board \$100,000 from the operating surplus for the local share for ground control tender work.*

*Carried
Cr Archer abstained from voting.*

Further discussion took place on the Animal Health Board’s method of requesting further funding with all councilors expressing their opinions.

Cr Scarlett wished all councilors the best for the coming elections. He thanked councilors for the term they have had and stated that this has been a good council and good progress has been made.

The meeting closed at 12.44 p.m.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE FIRST MEETING OF THE WEST COAST REGIONAL COUNCIL FOLLOWING
THE 2010 TRIENNIAL ELECTION HELD
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH,
COMMENCING AT 1.02 P.M. ON 26 OCTOBER 2010**

PRESENT:

R. Scarlett, T. Archer, D. Davidson, B. Chinn, A. Robb, A. Birchfield, I. Cummings

IN ATTENDANCE:

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager),
T. Jellyman (Minutes Clerk), The Media.

The Chief Executive Officer chaired the meeting until a Chairperson was elected.

1. WELCOME AND APOLOGIES:

The Chief Executive Officer welcome all present to the meeting. He congratulated Councillors on their successful elections and welcomed Cr Cummings to the Council. There were no apologies.

2. INTRODUCTIONS AND DECLARATIONS:

C. Ingle introduced himself and staff in attendance to the meeting. Each Councillor then read aloud and signed their declaration.

3. ELECTION OF CHAIRPERSON, DEPUTY CHAIRPERSON AND CHAIRPERSON OF RESOURCE MANAGEMENT COMMITTEE:

C. Ingle called for nominations for Chairperson.

Cr Archer nominated Cr Scarlett as Chairperson. Cr Davidson seconded the nomination.

Cr Chinn nominated Cr Birchfield as Chairperson. Cr Cummings seconded the nomination.

Cr Davidson asked if the length of term for the Chair has to be for the three year period. C. Ingle responded that the Chair could be changed at any time. Cr Davidson feels the Chair term should be for three years but he is open to the term for the Deputy Chair being only for a year. Cr Cummings informed the meeting of how the New Zealand Rugby Union appoint to these positions. Cr Archer stated that whilst Standing Orders have not yet been adopted, Standing Orders do not allow for secret ballots. C. Ingle advised Cr Cummings that Council is guided by the Local Government Act and this is more formal than sports clubs.

C. Ingle asked if anyone had a third nomination for Chairperson. He advised that a vote for the first nomination would be held then a vote for the second nomination.

Cr Robb asked for the two candidates to speak to their nominations. Both nominated Councillors confirmed they do not object to speaking. Cr Scarlett advised that he has a lot of experience as a Chairman, he advised he was Chairman of Westland Co-operative Dairy Company Ltd and was Chair of this Council for the last term. Cr Scarlett outlined the strengths he would bring to the role of Chairperson, including his ability to bring out peoples ideas, he is very keen to see that people express themselves, especially with controversial issues. Cr Scarlett feels he is a fair Chairman and is able to make tough decisions when necessary and feels that being fair and listening to people is very important, Cr Scarlett stated that it is very important that when dealing with regional and national levels, to be able to foot it with senior people and be able to engage with Ministers and be able to put a good face on to the West Coast and in particular to the Regional Council. Cr Scarlett stated that he has these attributes and would be a good Chairman.

Cr Birchfield stated that he would like to have a go at Chairman because it's a new term and council needs to go in a different direction. He feels that the West Coast cannot carry on with the number of councils and councillors it currently has. He stated that there needs to be a move to reform and he would be one

of the people who would push the reform. Cr Birchfield stated he has a lot of business experience and has been in business most of his life. He knows how to deal with people and get on with them. Cr Birchfield stated that council needs to go in another direction and if we don't make the move it will be imposed on us with the Government coming down here and doing it for us if we don't start the process ourselves. He feels by talking with the other three councils to cooperate better we could save some money and cut down on the amount of bureaucracy.

C. Ingle asked for any further comments before he puts the vote. He put the first motion that Cr Scarlett be elected as Chair, moved by Cr Archer and seconded by Cr Davidson. C. Ingle asked for a show of hands, the votes went 4 / 3 in Cr Scarlett's favour. Cr Scarlett was elected as Chairperson.

Moved (Archer / Davidson) *That Cr Scarlett be elected as Chairperson.*

Carried

Cr Scarlett took the Chair. He read and signed his declaration as Chairman. Cr Scarlett thanked Councillors for their support. He stated he will endeavour to be a fair Chairman and to lead a council that is focussed and unified and will develop things for the benefit of the West Coast.

The Chairman then called for nominations for Deputy Chairperson.

Cr Archer nominated Cr Robb as Deputy Chairperson. Cr Scarlett seconded the nomination.

The Chairman called for further nominations.

Cr Birchfield nominated Cr Chinn as Deputy Chairperson. Cr Davidson seconded the nomination.

Cr Scarlett stated that as with the Chairman's nomination he asked the nominated councillors to speak on what Crs Robb and Chinn would bring to the role as Deputy Chairman.

Cr Chinn stated that he has now been elected for his third term on the Regional Council and he feels now is the time to put his hand up and contribute a bit more to council. He stated he enjoys council work and he would enjoy being Deputy Chairman and he would do his best.

Cr Robb advised that he has had close to five years experience as the Chairperson of The Board of Trustees at a local school. He has served one term on this council. Cr Robb advised that he attended a Hearing Commissioners course and became accredited in his first term. He believes this has given him a good understanding of the Resource Management Act, which is important in the role as Deputy Chairman. Cr Robb stated that he would strive to up hold the values of council and he understands the governance role of the Regional Council.

Cr Archer expressed his desire to ask questions of the candidates. Cr Archer drew attention to Cr Robb being a certified commissioner. Cr Archer stated that the Deputy Chairman is Chair of the Resource Management Committee, he asked Cr Chinn if he is certified. Cr Chinn responded that he is certified at the present time but he does not intend to renew his certification. Cr Archer advised that if a Councillor is not certified then they couldn't chair any hearings. Cr Archer stated that Cr Chinn's certification has already expired and he has attempted to become recertified but he did not achieve the standard. Cr Chinn stated that he thinks his certification runs out in December 2010 and he does not intend to become recertified.

Cr Scarlett put Cr Chinn's nomination to the vote. He then put Cr Robb's nomination to the vote.

Cr Chinn was elected as Deputy Chairman.

Moved (Birchfield / Davidson) *That Cr Chinn be elected as Deputy Chairperson and the Chairman of the Resource Management Committee.*

Carried

Cr Chinn thanked the Chairman and Councillors.

4. GENERAL EXPLANATIONS PURSUANT TO CLAUSE 21 OF SCHEDULE 7 OF THE LOCAL GOVERNMENT ACT 2002

R. Mallinson drew attention to this report. The report was taken as read.

Moved (Archer / Birchfield) *that this report be received.*

Carried

5. DECLARATION OF MEMBERS INTERESTS

The Chairman spoke briefly to this report. Each member was asked to complete the form and return it to the Corporate Services Manager prior to the next meeting.

6. SALARIES PAYABLE TO CHAIRMAN AND COUNCILLORS FOR THE INTERIM PERIOD FOLLOWING THE ELECTION

R. Mallinson presented this report to the meeting. He advised that this is the interim determination from the Remuneration Authority and this will stay in place until the new determination is released by the authority for the balance of the year. R. Mallinson advised that he would bring a recommendation to the November meeting regarding the division of the pool.

Moved (Robb / Archer) *that this report be received.*

Carried

7. COUNCIL COMMITTEE ARRANGEMENTS

C. Ingle advised that the Council traditionally has had a single Standing Committee, the Resource Management Committee. The Council constitutes other committees as required such as the Greymouth Floodwall Committee. C. Ingle advised that other committees such as the Transport Committee are required by statute. He advised that the Council's committee structure is set out in the LTCCP and committee delegations are covered in the Delegations Manual. C. Ingle advised that the Resource Management Committee contains all members of this council plus the two appointees from the two Ngai Tahu Runanga in the region. C. Ingle outlined the functions of the Resource Management Committee to the meeting. C. Ingle advised that West Coast Emergency Management Group is also a requirement by statute but does not need to be reconstituted following an election because the emergency management legislation does this for Council. Cr Scarlett stated that this is straightforward. C. Ingle confirmed that this is the status quo.

Moved (Archer / Robb) *That Council re-constitute the Resource Management Committee, the Regional Transport Committee, and the Joint Floodwall Committee, for the term of the new Council.*

8. APPOINTMENT OF COUNCIL REPRESENTATIVES TO OTHER COMMITTEES

C. Ingle advised the tradition with the Resource Management Committee is that the Deputy Chairman chairs this committee. Cr Scarlett feels that this has always been understood and that unless the Council wants a change then this would remain. Cr Chinn stated that he has no problem with the Council Chair chairing the meeting right the way through. Cr Cummings stated that how can someone that works in a shop, be elected as Deputy Chair and run the Resource Management Committee. He feels it should be someone who is right up with the Resource Management Act to do the job rather than whoever is deputy chair. Cr Robb stated that he was seeking the role of Deputy Chair because he could do the job and feels that it would have to be the Chairman or Deputy Chair to chair the Resource Management Committee. Cr Scarlett stated that the question Cr Chinn is raising is does it always have to be the Deputy Chair who is the chair of the Resource Management Committee has to chair that committee. Cr Scarlett advised that Cr Cummings' point is that if a person wasn't suitably qualified, just because he is Deputy Chair it is not automatic.

Cr Cummings stated that you want the best man for the job. Cr Archer stated he prefers the status quo, as it seems a lot tidier. Cr Birchfield stated that sees Cr Cummings point but he feels that Cr Chinn would be excellent with the experience he has to be the Deputy Chair and the Chairman of the Resource Management Committee. Cr Davidson agrees with Cr Birchfield. Cr Scarlett asked for a show of hands to

see who is in favour of the status quo remaining. This revealed that the status quo would remain and Cr Chinn would chair the Resource Management Committee.

WEST COAST EMERGENCY MANAGEMENT GROUP

C. Ingle advised that the Chairman has to be appointed to the Emergency Management Group but if others were interested in being deputy chair for the Emergency Management Group or as the second person who can declare a regional emergency then that would be possible. Cr Scarlett feels that it is appropriate that the deputy chair is the alternate. Cr Scarlett advised that the Deputy Chair would declare a regional emergency if the Chair was absent from the district.

Moved (Robb / Archer)

- i. That the Council Chair be appointed to the West Coast Emergency Management Group.*
- ii. That the Deputy Chair be appointed as his alternate.*
- iii. That the Council Chair be appointed as the Council representative under the Civil Defence Emergency Management Act with the capacity to declare a State of Emergency within the West Coast Region.*
- iv. That the Deputy Chair be appointed as his alternate.*

Carried

REGIONAL TRANSPORT COMMITTEE

C. Ingle advised that by convention the Council Chair and Deputy Chair have been appointed to this committee. The members must be Chair and Deputy of the committee but it does not need to be the Council Chair and Deputy that are appointed.

Moved (Archer / Davidson)

That the Council Chair and Deputy Chair be appointed as Council representatives on the Regional Land Transport Committee.

That the Council Chair and Deputy Chair be appointed as Chair and Deputy Chair, respectively, of the Regional Transport Committee.

Carried

GREYMOUTH FLOODWALL JOINT COMMITTEE

Cr Scarlett stated that it seems sensible that those councillors that live in the Grey constituency are elected to this committee. Cr Archer agreed with this.

Moved (Archer / Chinn) *that the three Grey constituency Councillors be appointed as West Coast Regional Council representatives to the Greymouth Floodwall Joint Committee.*

Carried

REGIONAL ANIMAL HEALTH COMMITTEE

C. Ingle advised that this is an external agency committee and traditionally a representative from this council would attend these meetings. This is partly because the Regional Council is a co-funder of the Tb Programme. C. Ingle noted that Cr Robb performed this role during the previous triennium.

Moved (Archer / Cummings) *that Councillor Robb be appointed to the Regional Animal Health Committee.*

Carried

DEVELOPMENT WEST COAST

Cr Scarlett advised that there are interviews today to appoint a trustee to Development West Coast. Cr Robb advised that he is happy to move this recommendation as the Council Chairman and the three

Mayors make up the members of the DWC Appointments Panel and as Council Chairman, Cr Scarlett is in the best position to represent this council.

Moved (Robb / Davidson) *That Council appoint the Council Chairman to the DWC Appointments Panel, pursuant to Schedule 3 of the Trust Deed.*

Carried

9. RATING DISTRICT LIAISON COMMITTEE ARRANGEMENTS

Cr Scarlett asked if councillors wished to discuss this matter further. Cr Archer advised that he had discussions with C. Ingle during the last round of the Rating District meetings. Cr Archer stated that he noticed that a lot of communities are wanting to put a lot of emphasis on the original constitutions and this does not fit well with the current legislation. Cr Archer would like to see that Information Document prepared by C. Ingle be distributed to all rating district committees informing them of their responsibilities are as this information links to the Asset Management Plan and the current legislation. He feels that sending out a letter and information sheet to the rating districts would take away some of the unnecessary complications around this matter.

Moved (Archer / Davidson) *that all Rating District Committees be referred to as "Liaison Committees", other than the Greymouth Floodwall Joint Committee.*

Carried

10. STANDING ORDERS

Cr Scarlett spoke to this report. C. Ingle advised that appendix H was a point of discussion at the last triennial meeting in that councillors decided in the end to retain the casting vote to the chair and this is something that it is optional. The rest of Standing Orders are standard but Council does need to decide if it wishes to include appendix H i.e. that the council chair has a casting vote or to not include appendix H. Cr Archer advised that Standing Orders currently clearly reflect the intent of legislation which is the democratic process should be followed in that every person has one vote and in the event of a tie only the deliberative votes count and that the Chair does not have a casting vote. Cr Archer advised that in situations where there are an even number of people around the table that could result in a tying of votes then the council may determine to adopt a casting vote. Cr Archer feels that if a motion is put to the table and the mover is not sufficiently persuasive to convince the majority who are voting then it seems anomalous that one person gets two votes to decide the issue. He feels democracy should remain and everyone has one vote. He noted that this council has seven members around the table and it is most unlikely that there would be a tie and therefore he sees not justification in adopting a casting vote. Cr Scarlett agreed with Cr Archer's comment and he feels that casting votes put a lot of onus on the Chairman and he would not support this. Cr Robb agreed with these comments and feels that a casting vote would not be required unless there was a councillor absent. He agrees with Cr Archer in if there is not enough support for a motion and people can't be persuaded then the motion should be lost. Cr Davidson stated that a decision must be made at some stage and sometimes a casting vote may be necessary. He stated that he supports the integrity of the chairman. Cr Cummings stated that in his experience he is not impressed with casting votes. Cr Chinn stated that he feels casting votes are like a Ranfurly Shield game and the holder of the shield has to win, he feels that the motion has to be won. Cr Birchfield agrees with Cr Archer and is not in favour of casting votes.

Moved (Robb / Davidson) *that Council adopt the Model Set of Standing Orders NZ S9202: 2003.*

Carried

11. COUNCILLORS CODE OF CONDUCT

Cr Scarlett spoke to this item and advised that if it were agreed that the Chair and Deputy Chair and one other councillor constitute the committee he would prefer to have the member elected rather than appointed by the chair and deputy chair. Cr Archer agreed with Cr Scarlett and stated that if the chair and deputy chair and another councillor were appointed and one of the appointed people happened to be the person who was accused of being the alleged breacher of the Code of Conduct then another process would have to be gone through to get a 75% majority vote to change the Standing Orders and the Code of Conduct. Cr Archer would prefer to let the status quo remain and in the event of any alleged breach of the code then the Council appoints a committee of three people. Cr Archer stated that another option would

be to add the statement such as "in the event that of an alleged breach of code against one of the above members then the council should appoint another committee consisting of three members by majority vote. Cr Archer advised that he is happy to appoint a committee of three should the need arise. C. Ingle advised that this is the intention. Cr Scarlett agrees that he is in favour of appointing as required as it may be the Chair or Deputy Chair involved in the breach and feels that if the needs arises then appoint a committee.

It was agreed that the Conduct Review Committee comprises of three members appointed by the Council.

Moved (Archer / Davidson) *that page 7 of the Code of Conduct be amended as indicated above, and shown in the attached document.*

Carried

12. GOVERNANCE STATEMENT

C. Ingle advised that there is one clarification from Cr Archer, he suggests that the wording around the public being allowed to do presentations to council. C. Ingle advised that the wording would be changed to say that at the start of every meeting there is an opportunity for public presentations but not during the meeting. The public would be given 10 minutes at the start of every meeting should they wish to present to council. Cr Archer referred to Appendix F of Standing Orders which says any person may speak for three minutes. He noted that with the approval of the Chief Executive and the Chair then presentations could be made outside of the public forum process. Cr Archer feels that second paragraph on page 5, under Conduct of Meetings, needs to be amended. He feels that by adoption of Appendix F in Standing Orders, council is saying there isn't opportunity for public speaking. He feels that this needs to be amended to "although meetings are open to the public and the public will have the opportunity for speaking rights as provided in Standing Orders". Cr Archer advised that Appendix F only covers public forum. Cr Scarlett clarified that all presentations are cleared with the Chairman and Chief Executive, Cr Archer feels the second sentence should read "meetings are open to the public and members have speaking rights as provided for in Standing Orders". He feels this is more positive way of getting this message out to the public. Cr Scarlett stated that this council has been very reasonable with presentations from the public. Cr Archer drew attention to page 38 of Standing Orders where there are provisions for deputations and presentations. This talks about the process a person needs to go through. Cr Archer read from page 38. It was agreed that 10 minutes is the usual timeframe that a presentation would take. Cr Archer would like the second sentence of the second paragraph of the Governance Statement deleted and for it to now say "meetings are open to the public, members of the public have speaking rights as provided for within Standing Orders".

Moved (Archer / Robb) *That Council adopt the updated Governance Statement with the above revision made".*

Carried

Cr Archer requested that all paragraphs are numbered in the Code of Conduct and the Governance Statement for reference purposes.

13. SCHEDULE OF ORDINARY AND COMMITTEE MEETINGS:

Cr Scarlett noted that Council has in the past held its monthly meeting on the 2nd Tuesday of each month. Cr Scarlett asked if there is to be any departure from this. Councillors confirmed that they are happy with this arrangement. Cr Archer requested if the March meeting in 2011 could be brought forward to the 1st of March. Cr Birchfield and Cr Cummings requested that the November for 2011 be changed to a Monday 7th of November as the Tuesday is New Zealand Cup Day.

It was noted that a revised schedule of meetings for 2011 would be sent out. C. Ingle advised that the next council meeting is scheduled for Monday 8th of November 2010. C. Ingle invited Cr Cummings to phone him should he have any questions or concerns regarding the format of the agenda.

2010	
November	8 th (Monday)
December	14 th
2011	
January	No Meeting
February	8 th
March	1 st
April	12 th
May	10 th
June	14 th
July	12 th
August	9 th
September	13 th
October	11 th
November	7 th (Monday)
December	13 th

Moved (Archer / Robb) *that the proposed schedule of ordinary and committee meetings be agreed to.*

Carried

14. ADOPTION OF AUDITED ANNUAL REPORT FOR THE YEAR TO 30 JUNE 2010

R. Mallinson advised that the Audited Annual Report was sent out earlier this week. Cr Archer stated that the results show management and staff's efforts to comply with council plans and LTTC. Cr Archer stated this is a very good result.

Moved (Archer / Robb) *that Council adopt the Audited Annual Report for the Year to 30 June 2010.*

Carried

15. GENERAL BUSINESS

Cr Chinn to responded to Cr Archer's comments regarding the chairing of the Resource Management Committee meetings. Cr Chinn stated that he did not see anywhere where it states that the Deputy Chair has to chair this meeting. Cr Archer advised that the recommendations in the report indicate that the status quo would remain and he is quite happy with this.

Cr Archer had a further comment regarding the Governance Statement. He asked if the Loans and Rates Validation Act 1997 is still in place and has the loan been paid. R. Mallinson advised that the Act is still in place and the loan has long since been paid. R. Mallinson confirmed he has no concerns regarding this matter. Cr Scarlett stated that if this is superfluous then it could be removed from the Governance Statement.

Moved (Archer / Robb) *that the Loan Legislation section be deleted from the Governance Statement.*

Carried

Cr Birchfield requested that information regarding the appeal on the Wetlands decision be made public. He would like this discussed in the open meeting. C. Ingle advised that this is legal advice and is legally privileged so it needs to be discussed in committee but any resulting decision can be reported to the media. Cr Archer supported Cr Birchfield's comments regarding this stance.

Cr Archer would like to see that at the end of any public excluded meeting that it is discussed what should be released to the public. Cr Archer would also like presentations discussed at the end of the presentation. He would like presentations discussed once the presenter has left and then decide if any action is to be taken. Cr Archer would like the presenter to be acknowledged via a letter following their presentation or to and advise them if there is to be any action to be taken regarding their presentation. Cr Robb agreed that he would like the outcomes of the in committee section to be released to the public and also to acknowledge presenters and advise them out any outcomes. Cr Scarlett suggested that sometimes time is needed to digest presentations.

Cr Birchfield stated that he is concerned about the number of prosecutions being taken out on ratepayers. He would like to see the voting and decision released publicly. Cr Scarlett agreed that a discussion would take place at the end of each "in committee" council meeting on what is appropriate to be publicly released. Cr Chinn agrees with this, he feels there is unrest in his constituency regarding prosecutions. Cr Scarlett stated that there maybe legal constraints around what can be released. C. Ingle advised that there is privacy around individuals regarding prosecutions because people have the right to defend themselves. C. Ingle advised that the normal procedure is for the media to request the minutes, he then checks that there is nothing in the minutes relating to privacy or other LGOIMA constraints, he then informs councillors that he is about to release this information. He advised this happens quite often.

Further discussion took place on presentations. C. Ingle advised that ten minutes is always allowed for this purpose at the start of each council meeting. Cr Davidson drew attention to submissions and the annual plan process where people are listened to. Cr Scarlett feels it is a good way forward to acknowledge presenters. C. Ingle advised that acknowledgement letters are sent to submitters and they are advised of any results of their submissions.

Cr Birchfield stated he is not in favour of prosecutions and he noted that most of the recent prosecutions have been in the southern region.

Moved (Archer /Birchfield)

1. *That as a standard procedure, council considers the presentation after the presenter has left and responds by letter to each person making a presentation in the public forum.*
2. *At the conclusion of any public excluded agenda the council considers what if anything it would be prepared to release to media from the discussion.*

Carried

The meeting closed at 2.20 p.m.

.....
Chairman

.....
Date

4.1



THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting
Prepared by: Simon Moran – Planning and Environmental Manager
Date: 28 October 2010

Subject: **ADOPTION OF MINUTES FROM THE RATING DISTRICT ANNUAL MEETINGS**

I attach the minutes from the recent round of Rating District Annual Meetings.

The minutes contain recommendations from the Rating Districts with regard to the level of rating they endorse for 2011/12.

These recommendations will be included in our 2011/12 Annual Plan and will be formally set as part of that Annual Plan process.

Recommendation

That the minutes be received and adopted.

Simon Moran
Planning and Environmental Manager

**MINUTES OF THE ANNUAL MEETING OF THE
INCHBONNIE RATING DISTRICT
HELD AT WARWICK GAULT'S RESIDENCE
ON 13 SEPTEMBER 2010, COMMENCING AT 10.10 AM.**

PRESENT

W. Gault, J. Keeney, S. Lovelock, G. Rooney (arrived 10.25 am), P. Berry (arrived 10.25 am)

IN ATTENDANCE

West Coast Regional Council
P. Ewen, A. Robb, A. Birchfield (Councillors)
S. Moran, W. Moen, T Jellyman (Staff)

APOLOGIES

R. Adams

W. Gault / J. Keeney - Carried

BUSINESS

P. Ewen opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on Monday 12 October 2009, be adopted as a true and correct record of that meeting."*

J. Keeney / W. Gault - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

W. Moen presented the financial statements for the financial period ending 30 June 2010. He advised the account has a current credit balance of approximately \$40,552.22. J. Keeney asked if the stopbank work is included in the financial report. W. Moen confirmed that it is. He reported that Grey District Council contributed \$136,670 works during the reporting period. W. Moen commented that he was happy with the price and the work of the contractors.

Moved: *"That the financial report for the 2009 / 2010 year be adopted".*

J. Keeney / W. Gault - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2009 to 30 June 2010 and advised that \$276,597.06 worth of works were carried out during the reporting period. W. Moen spoke of the financial contribution made by Grey District Council for these works. W. Moen carried out an inspection on the 13th of July and as a result of this inspection \$22,700 worth of projected works were identified with topping up of the slumped rockwork already completed. W. Moen advised that he has also allowed \$20,000 for unforeseen work with Grey District Council's share being \$11,350.00.

RECOMMENDATION

16

- 1. That the Works Report covering the 2009 / 2010 financial year be adopted.**
- 2. That the 2010 / 2011 works proposals be approved.**

J. Keeney / S. Lovelock – Carried

RATES 2011 / 2012

S. Moran advised a rate of \$20,000 was struck last year due to the additional loan repayment costs for the upgrade. He felt that although the rating district might have wanted to relax the maintenance rate \$40,000 is the recommended rate strike. W. Moen advised that a rate strike of \$40,000 would allow a nest egg to be built up. S. Moran advised that should any further work come up then Grey District Council would contribute.

Moved: ***"That the recommended rate strike for the 2011 / 2012 financial year is \$40,000 GST Excl."***

J. Keeney / W. Gault - Carried

Discussion took place of the possibility of spraying the stopbank. J. Keeney suggested that spraying of the stopbank be arranged for autumn. It was agreed that W. Moen would liaise with W. Gault to arrange aerial spraying of the stopbank in February.

ELECTION OF OFFICERS

J. Keeney stated that W. Gault is doing a good job and suggests that the status quo remain.

Moved: ***"That W. Gault be re-elected as the spokesperson for the Inchbonnie Rating District for the 2010 / 2011 financial year and the committee consists of all members present."***

J. Keeney / G. Rooney - Carried

Discussion took place on the loan arrangement for the stopbank. J. Keeney asked how much it is for and for how long. W. Moen confirmed that the loan was for \$100,000 over a five year term, which equates to around \$20,000 per year. J. Keeney stated that the contractors did a good job and the stopbank looks good.

GENERAL BUSINESS

J. Keeney asked who pays for work in the quarry. S. Moran responded that work has been paid for by contractors who have been paid for the rock out of the quarry but this could change over time if the rating district is predominantly the sole beneficiary of the rock. S. Moran stated that Transit and Grey District Council do take some rock from the quarry but the rating district would have to pay for rock should they wish to stockpile it. W. Moen advised that 4000 – 5000 has been taken out recently and there is around 5000 – 6000 tonne sitting there now. S. Moran explained to how rock will be taken off the top of the quarry in future. Mr P. Berry arrived just as the meeting was closing.

There being no further business, the meeting closed at 10.35 a.m.

Action Point:

W. Moen to arrange aerial spraying for autumn, liaise with W. Gault in February.

**MINUTES OF THE ANNUAL MEETING OF THE
TARAMAKAU RATING DISTRICT
HELD AT MURRAY STEWART'S RESIDENCE
ON MONDAY 13 SEPTEMBER 2010, COMMENCING AT 1.35 PM.**

PRESENT

M. Stewart, A. Stewart, D. Groot, P. Stevenson, S. Langridge, M. Dyke, R. McCarthy.

IN ATTENDANCE

West Coast Regional Council
P. Ewen, A. Robb, A. Birchfield (Councillors)
S. Moran, W. Moen, T Jellyman (Staff)

APOLOGIES

J. Stewart

P. Stevenson / S. Langridge - Carried

BUSINESS

Cr. Robb opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 12 October 2009, be adopted as a true and correct record of that meeting."*

P. Stevenson / S. Langridge - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

W. Moen advised that the cost of keeping the mining licence going at the top end of the settlement has been omitted from the financial report. He advised that he would chase this up with the Corporate Services Manager but advised that the cost was approximately \$1,500 to keep the licence going. W. Moen reported that the opening balance was \$4,757.14 and the closing debit balance of approximately \$1,733. W. Moen spoke of the \$90,000 worth of work carried out during the reporting period.

Moved: *"That the financial report for the 2009 / 2010 year be adopted".*

M. Stewart / A. Stewart – Carried

MATTERS ARISING

There were no matters arising from the financial report.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period from 1 July 2009 to 30 June 2010. W. Moen advised that he carried out an inspection on the 1st of June and at that time there were no immediate works were identified, however, following a heavy rainfall event two weeks ago there are now problems above the hook. W. Moen advised that approximately 11,000 tonne of rock is required in this area and a further flood event has

caused more damage and it is now thought that up to 2,500 tonne of rock is required. W. Moen advised that this was unforeseen work and it could cost around \$20,000 to \$30,000 to repair. S. Langridge spoke of a recent heavy rainfall event that resulted in urgent work being required. Discussion took place on the tender process for this urgent work. S. Langridge stated that in this case the work could not have been done any quicker.

Discussion took place on rock prices. R. McCarthy stated that the shifting of rock from stockpile should be charged at an hourly rate and this could be contracted on an annual basis and the rock could be stockpiled. He stated that it is difficult to ascertain which charging method is best. S. Moran stated that the cheapest tender price is always looked for. W. Moen stated that he feels it is very dicey to look too far out as this year there was not a lot of work around for contractors and he was able to get some very sharp prices. He stated that it could be hard to predict where the contracting market will be placed. S. Moran advised that hourly rates could be investigated if this is what the rating district would like. S. Langridge spoke of a recent contract where the contractors charged the rating district for putting a road in which was really only a couple of loads of gravel dumped on the road. S. Langridge stated that the contractors charged for loading the rock out of the bush, onto their truck and cartage to the river. He stated that these costs should have all been included in the tender price. S. Langridge is not keen to deal with these contractors again and advised the rating district not to use them. S. Langridge advised that contractors need to physically look at the jobs that they tender for as sometimes they are turning up and expecting him to stop what he is doing to show them the job.

R. McCarthy stated that there needs to be continuity of contractors so that money can be saved in the long run. R. McCarthy feels that the tender process needs to be changed and tenders be called for at the beginning of each year. W. Moen stated that in an emergency situation there is no problem getting contractors to the area. He asked if contracts are going to be sent out at the beginning of each year then who would stockpile the rock, as it is important that whichever contractor stockpiles the rock then has access to this rock. S. Moran stated that there are many variables and it would get too complicated to use this type of contract method and it may be better for the rating district to pay for the stockpiling so there are no arguments if it needs to be used by another contractor. Discussion took place on stockpiling rock. W. Moen advised that there have been years when the rating district as spent nothing on works and the contractors could end up stockpiling rock that isn't used. W. Moen feels that by expecting contractors to tender for work a year in advance may hinder a competitive market. W. Moen suggested that should the rating district wish to proceed with tendering work a year in advance then they need to stockpile rock the length of the scheme so that everyone is quoting on the same basis. Discussion took place on the costs involved in carting rock from the source to the river and if the best prices are being obtained. S. Langridge asked if it would be worth asking the contractors to consider working a year ahead and to work on hourly rates. S. Langridge stated that he thinks it is a good idea to put out a tender to stockpile rock but costs need to be passed on to the rating district and he would be happy with \$3.50 per tonne.

W. Moen explained the history of local quarries that have been used over the years. W. Moen spoke of the option of S. Langridge working the existing quarry and the rating district pay a royalty for rock that is used from this quarry or the regional council takes out a licence area and runs it. S. Langridge voiced his concerns about the health and safety issues involved for him with the quarry. S. Moran also advised that if the council were to take on the quarry then the council needs to be extremely mindful of the health and safety implications and this could require additional costs depending on the state of the quarry and also for restoration. S. Langridge stated that trucks and diggers are no longer allowed to cross the bridge on his property and they now use a ford but the ford is inaccessible during flood conditions. S. Langridge stated that this is council's bridge but it is on his land. He stated that he now makes contractors sign a paper to say that they will not use the bridge. W. Moen confirmed that he has the health and safety plans for all contractors in this area.

RECOMMENDATION

19

- 1. That the Works Report covering the 2009 / 2010 financial year be adopted.**
- 2. That the 2010 / 2011 works proposals be approved.**

S. Langridge / D. Groot – Carried

Cr Robb suggested sounding out a couple of the contractors to see if they are interested in yearly contracts. Cr Robb stated that health and safety is spelt out in contracts that are put out by the regional council. He suggested that the bridge is looked at and appropriate warning signs put up.

RATES 2011 / 2012

W. Moen suggested that consideration needs to be given to what work is to be done in the area of Dymac Farms before setting the rate for the coming year. D. Groot asked why set a rate and why not just pay for work as required. S. Moran advised that if there is some money in the account then work can be done urgently if required. W. Moen stated that this rating district is different to all others as most always have some money in the kitty. He advised that he needs to ring M. Stewart whenever works are required and then he needs to consult with the rating district before any work is done. S. Moran spoke of the benefits of having some money in the account. Cr Birchfield advised that it is wise to have some money in the bank. It was agreed that a rate strike of \$60,000 would go partway towards this given the average annual expenditure is around \$100,000.

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is \$60,000 (GST Excl)."

M. Stewart / S. Langridge – Carried

ELECTION OF OFFICERS

Cr Robb asked if there were any suggestions or changes. It was agreed that the status quo would remain for this year.

Moved: *"That the committee will comprise of all current ratepayers."*

P. Stevenson / A. Stewart - Carried

Moved: *"That M. Stewart be re-elected as the spokesperson for the 2010 / 2011 financial year."*

P. Stevenson / A. Stewart - Carried

Moved: *"That S. Langridge be appointed as Deputy Spokesman for the 2010 / 2011 financial year."*

P. Stevenson / A. Stewart - Carried

GENERAL BUSINESS

W. Moen advised that the new owners of the school will have to pay a very small apportionment of the maintenance rate now that it is privately owned. M. Stewart advised that it is only likely to be about a \$3.00 bill. Discussion ensued and it was agreed that the new owners of the Taramakau Settlement School would be rated for their part of the annual rate strike but not additional works.

P. Stevenson asked if the issue with the aerial spraying has been resolved. W. Moen confirmed that it has and council will maintain the spraying of the whole bank and anyone

who has frontage on the bank does not need to spray it as council will do this. This will be paid by the rating district scheme out of the maintenance rate.

Discussion took place on the river damage in front of Dymac Farms. It was noted that there is not much rock in this area. Measurements are required to see what is needed and if work needs to be done then this is to be progressed.

Discussion took place on the lines of communication when contracts are approved. It was agreed that communication would be improved so that members of the rating district are informed of costs at the earliest opportunity. S. Moran advised that it is up to the spokesperson to inform the rest of the rating district as to what is happening with works in the area.

There being no further rating district business to be discussed, the meeting closed at 3 pm

Action Point

W. Moen to get a warning sign for the bridge on S. Langridge's property.

MINUTES OF THE ANNUAL MEETING OF THE
REDJACKS CREEK RATING DISTRICT
HELD AT NGAHERE FIRE STATION
ON 13 SEPTEMBER 2010, COMMENCING AT 4.33 PM.

PRESENT

R. Norris, R. McLaughlin, C. Matthews

IN ATTENDANCE

West Coast Regional Council

P. Ewen, (Councillor), A. Birchfield, A. Robb (Councillors)

S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

C. Levy, C. Norris, M. Gibson

R. Norris / R. McLaughlin - Carried

BUSINESS

Cr Ewen opened the meeting and welcomed those present. He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 12 October 2009, be adopted as a true and correct record of that meeting."*

R. Norris / R. McLaughlin - Carried

MATTERS ARISING

R. Norris asked if anything is happening with the rock weir below the railway bridge. Cr Birchfield stated that the weir could stay in place, as there is nothing happening with it.

FINANCIAL MINUTES

W. Moen presented the financial statements for the period ending 30 June 2010. He advised that at the start of the financial year there was \$31,223.06 in the account and as of the end of June this year the current credit balance is \$27,272.28. W. Moen commented that the rating district is rating \$5,000 for the year and spending \$8,500.

Moved: *That the financial report for the 2009 / 2010 year be adopted".*

R. Norris / R. McLaughlin - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2009 to 30 June 2010. He advised that last year \$8,340 worth of works were carried out in the Wyndam area. R. Norris stated that Brent Foster was to be contacted to seek a contribution towards the works done in the Wyndam area. W. Moen stated that this should have been sorted out prior to the work being done. It

was agreed that W. Moen would contact Mr Foster to seek a contribution of 50% of the total cost of these works. It was noted that Mr Foster does not own this land, he leases it. R. Norris agreed that there was a gentleman's agreement in place regarding this matter. S. Moran advised that because there was nothing in writing if Mr Foster does not agree to pay then the cost falls on the rating district. W. Moen reported that following an inspection carried out on the 9th of July 2010, \$5,000 worth of works were identified. He also suggested that \$5,000 be allowed for unforeseen works.

RECOMMENDATION

1. That the Works Report covering the 2009 / 2010 financial year be adopted.

2. That the 2010 / 2011 works proposals be approved.

R. Norris / R. McLaughlin – Carried

RATES 2010 / 2011

W. Moen advised that there will be close to \$22,000 in the rating district account at the beginning of the 2011/ 2012 financial year. R. McLaughlin suggested that \$5,000 again this year and if the rating district accounts starts to go backwards then they would address this next year.

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is \$5,000 (GST Excl)."

R. McLaughlin / R. Norris – Carried

ELECTION OF OFFICERS

Moved: "That R. Norris be re-elected as the spokesperson for the 2010 / 2011 financial year and all present make up the committee of the Rating District for this year".

R. McLaughlin / C. Matthews – Carried

GENERAL BUSINESS

R. Norris stated that everything is fine up and down the river. R. Norris asked what is entailed with staff time, he noted that the figure for staff time during the reporting period was \$1,825.00. W. Moen responded that this is the charge out figure for his time and includes inspecting the rating district, contract preparation, preparing for last year's meeting, getting reports finalised and updating of the asset management plan which is updated every year. S. Moran clarified what is involved with the charging of work to the rating district.

Cr Birchfield informed the meeting of the costs that some of the other bigger rating districts are paying for staff time.

There being no further business, the meeting closed at 4.48 pm.

Action Point

W. Moen to contact Brent Foster seeking a contribution for works done in the Wyndham area.

**MINUTES OF THE ANNUAL MEETING OF THE
NELSON CREEK RATING DISTRICT
HELD AT THE NGAHERE FIRE STATION
ON 13 SEPTEMBER 2010, COMMENCING AT 5.00 PM**

PRESENT

G. Hill, T. Hill, T. Kendrick

IN ATTENDANCE

West Coast Regional Council
A. Birchfield, P. Ewen, A. Robb (Councillors)
S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

There were no apologies.

BUSINESS

Cr Ewen opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 12 October 2009, be adopted as a true and correct record of that meeting."*

T. Hill / G. Hill - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

W. Moen presented the financial statements for the financial period ending 30 June 2010. It was noted that the balance at the beginning of the financial year was \$108,845.59 and currently the credit balance is \$113,374.96.

Moved: *"That the financial report for the 2009 / 2010 year be adopted".*

T. Hill / G. Hill - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2009 to 30 June 2010 noting that \$19,527.50 worth of works for this financial year has been completed.

W. Moen advised that he carried out an inspection on the 9th of July 2010 and as a result of this inspection the proposed works for 2010 / 2011 came to \$8,200.00 with OnTrack and NZTA paying a share of this. W. Moen advised that this work has already been completed. He recommended that \$10,000 be allowed for unforeseen maintenance.

T. Kendrick asked if there was anymore work planned for the year. W. Moen advised that he is sure there will be something required between now and June but this will be addressed as it arises. Discussion took place on work that has been done by someone that is not in the rating district. It was agreed that W. Moen would have a look at this and report back to the spokesperson if need be. G. Hill feels that this work is fine at the moment. 24

RECOMMENDATION

- 1. That the Works Report covering the 2009 / 2010 financial year be adopted.**
- 2. That the 2010 / 2011 works proposals be approved.**

T. Kendrick / G. Hill – Carried

RATES 2011 / 2012

W. Moen advised that the recommended rate strike for 2011 / 2012 financial year is \$17,500.00. T. Hill suggests leaving the rate strike the same as last year. (GST Excl).

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is \$17,500 (GST Excl)."

T. Kendrick / T. Hill – Carried

ELECTION OF OFFICERS

It was agreed that the status quo would remain for this year.

Moved: *"That G. Hill be re-elected as the spokesperson for the 2010 / 2011 financial year."*

T. Kendrick / T. Hill - Carried

GENERAL BUSINESS

W. Moen drew attention to the cross section survey which indicates that there has been a build up of about 47,000 m³ over the last eight years. W. Moen spoke of a recent phone call from T. Kendrick expressing his concern about the apparent lack of height on the stopbank on his side of the river which is immediately above the road bridge. W. Moen reminded those present that a couple years ago it was agreed that the cross sections would be reactivated to give some base detail and then look at getting the hydrological monitoring of the river done to decide how high the banks are. W. Moen advised that there was a motion put to the 2007 annual meeting that the rating district has the required analysis and cross section work done subject to confirmation of costs. W. Moen advised that the cross sections have been done and he is now recommending that the design work is done to determine the ability of the stopbanks to hold out certain flood levels. W. Moen stated that it would cost approximately \$15,000 to get this analysis done. Cr Birchfield stated this is a long stretch of river and there has not really been a lot of build up. Discussion took place on the history of the river.

Moved: *"That the rating district has the required design analysis work done to determine the service potential of the existing structures".*

G. Hill / T. Kendrick – Carried

There being no further business, the meeting closed at 5.12 pm.

Action Point

- W. Moen to look at stopbank on T. Kendrick's property.

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
COAL CREEK RATING DISTRICT
HELD AT THE WEST COAST REGIONAL COUNCIL OFFICES
ON 13 SEPTEMBER 2010, COMMENCING AT 7.05 PM.**

PRESENT

B. Jones, G. Wells, F. Riordan, A. Inman, O. Norton, S. McGeady

IN ATTENDANCE

West Coast Regional Council

P. Ewen, (Councillor), A. Robb (Councillor), A. Birchfield (Councillor).

S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

A. Beck, H. Bradley, M. Elliott, Mark Dawson (Development West Coast)

B. Jones / O. Norton - Carried

BUSINESS

P. Ewen opened the meeting and welcomed those present.

He introduced himself and the Council staff.

Moved: ***"That the minutes of the previous Annual Meeting held on 12 October 2009, be adopted as a true and correct record of that meeting."***

B. Jones / S. McGeady - Carried

MATTERS ARISING

F. Riordan asked if any progress has been made to ensure potential buyers are aware that there are rating districts in the Greymouth area. S. Moran advised maps have been reviewed and matched up with Quotable Value land parcels with those that should be in the rating districts and the rating district boundaries have been loaded on to the electronic mapping system.

Cr Ewen read the letters from those who asked for apologies to be recorded. A. Beck, H. Bradley and M. Elliott had asked that O. Norton vote on their behalves. Cr Ewen advised those present that as per Council's Standing Orders proxy votes are not permitted at rating district meetings. Cr Ewen advised he would keep in mind the various comments made in these letters when it comes to decisions at this meeting.

FINANCIAL REPORT

W. Moen presented the financial statements for the financial period ending 30 June 2010. He reported that the opening balance as at 1 July 2009 was \$111,191.30 and the closing balance was \$122,363.33. W. Moen stated that the current closing balance is much healthier than it has been over previous years.

Moved: ***"That the financial report for the 2009 / 2010 year be adopted"***.

F. Riordan / G. Wells - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period. He advised that he carried out an inspection on the 9th of July 2010 and nothing major was identified. W. Moen advised that there is some minor slumping at the top end of the scheme and he will keep a close eye on this area.

W. Moen drew attention to A. Beck's comment in her letter of apology that additional options are considered for the spraying of the stopbank and not just quotes for aerial spraying. W. Moen advised that in his experience that there is not a lot of difference in the price of hand spraying versus aerial spraying. He advised aerial spraying gets better penetration to the vegetation and often hand spraying needs to be repeated therefore he feels aerial spraying is more cost effective. W. Moen advised that he would liaise with the spokesperson prior to arranging the next round of spraying. W. Moen has suggested that \$10,000 for unforeseen maintenance is allowed for again this year.

B. Jones asked why the stopbank wasn't sprayed last year. W. Moen responded that he felt it wasn't required last year but he felt it could do with spraying this year. W. Moen advised that the spraying would entail the bottom edge of the rockwork along the stopbank but if the rating district wishes to have the whole of the stopbank sprayed then this could be arranged. O. Norris stated that he feels that it is not worth the expense of spraying the top of the stopbank.

RECOMMENDATION

1. ***That the Works Report covering the 2009 / 2010 financial year be adopted.***
2. ***That the 2010 / 2011 works proposals be approved.***

B. Jones / G. Wells – Carried

RATES 2011 / 2012

W. Moen advised that the recommended rate strike is \$10,000. He advised that this is a \$2,500 increase from last year but feels it is important that a nest egg is built up. F. Riordan is in favour of leaving the rate strike as it is at \$7,500. O. Norton is in favour of leaving the rate strike the same in view of the imminent increase in GST. G. Wells asked if there is an example of a similar sized rating district. S. Moran gave examples the costs of flood damage in various rating districts in river areas. Discussion took place on previous flood events in this area and the costs of repair work over the years. Cr Ewen stated that fortunately there have been no big events over recent years. He spoke of the current healthy account balance and stated that it is good to have money set aside if there is a big event. S. Moran advised that if there is an event that causes damage to the stopbank and there are not sufficient funds in the rating district account to cover the costs then a loan would be needed and the maintenance rate would still need to be covered.

Moved: ***"That the rate strike for the 2011 / 2012 financial Year is \$7,500 (GST Excl)."***

O. Norton / F. Riordan – Carried

ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee. It was agreed that the status quo would remain for this year.

Moved: ***"That the present committee carry on for a third term, namely:
O. Norton"***

F. Riordan

A. Beck

B. Jones

be the committee for the 2010 / 2011 financial year."

O. Norton / S. McGeady - Carried

Moved: "That F. Riordan be elected as the spokesperson for the 2010 / 2011 financial year."

O. Norton / S. McGeady - Carried

GENERAL BUSINESS

O. Norton asked what consents were applied for at the site of the new railway bridge and between the other bridge. W. Moen advised that the consents were included in the upgrade of the Greymouth Floodwall. S. Moran advised that the design work was surveyed and reviewed and it meets the consent conditions. S. Moran stated that he is unsure of what O. Norton's concerns are based on, as there is no impact on Coal Creek. O. Norton feels that this new work is narrowing the river and causing a bottleneck. W. Moen stated that any impact of the new works in this area is negligible and he is happy with this. Cr Ewen stated that Council is guided by expert engineers, this work was peer reviewed and signed off and is fully consented.

O. Norton asked what happened to the rock from the rock fall on the Cobden hill that he had contacted W. Moen about and asked if it could be used for the rating district. W. Moen advised that he contacted Transit NZ contractors in Greymouth about the rock and told them that should they be looking for a dumping site for the rock then the Coal Creek rating district would be interested and this was agreed to. W. Moen advised that he became aware that the rock had been dumped at the Cobden Tiphead. He asked the contractors about the verbal agreement that he had with them and they advised him that they had forgotten about it. W. Moen advised that Grey District Council had wanted some of this rock for protection of the foreshore at Cobden and this is where the rock ended up. W. Moen advised that it was too late to do anything once the rock had already been moved.

There being no further business, the meeting closed at 8.32 pm.

**MINUTES OF THE MEETING OF
THE GREYMOOUTH JOINT FLOODWALL COMMITTEE
HELD ON 14 SEPTEMBER 2010, AT THE OFFICES OF
THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOOUTH,
COMMENCING AT 3.00 P.M.**

PRESENT:

T. Kokshoorn (Chairman), P. Ewen, A. Robb, A. Birchfield

IN ATTENDANCE:

C. Ingle (WCRC Chief Executive), W. Moen (WCRC River Engineer), S. Moran (WCRC Planning and Environmental Manager) K. Perrin-Smith (GDC Engineering Officer), M. Sutherland (GDC Assets Manager), T. Jellyman (Minutes Clerk).

APOLOGIES:

P. Pretorius, K. Beams, P. Berry, D. Truman

P. Ewen / A. Robb - Carried

BUSINESS

T. Kokshoorn welcomed all present to this meeting.

CONFIRMATION OF MINUTES

Moved: That the minutes of the Joint Floodwall Committee meeting held 13 October 2009, as circulated, be confirmed as correct

A. Robb / A. Birchfield - Carried

MATTERS ARISING:

There were no matters arising.

PUBLIC FORUM TIME – SPEAKING RIGHTS

There was no request for public speaking rights.

FINANCIAL REPORT

W. Moen presented the financial statement for the financial period 1 July 2009 to 30 June 2010 noting that the closing balance as at the 30th of June is just over \$109,000. W. Moen confirmed that this is the balance after all the accounts for the upgrade of the floodwall have been paid. S. Moran stated that there is one further account yet to be received from the engineers once they do their final wrap up at the end of the maintenance period. S. Moran confirmed that the final cost of the upgrade was approximately \$3.3M.

Moved: "That the financial report for the 2009/ 2010 financial year be adopted."

A. Robb / P. Ewen - Carried

W. Moen presented the 2009 / 2010 works report. He reported that \$2,965,414.35 was spent in total for works during the 2009 / 2010 year. W. Moen reported that projected works for the period 1 July 2010 to 30 June 2011 are \$26,000.00.

Cr Birchfield stated that he is concerned about the area by the railway crossing by Mitre 10 where the abutment has been lifted up but the wall hasn't. He stated that the same thing has been done by Fat Max's Gym. W. Moen stated that this part was left at a 50 year flood level and later on this area will be raised. Discussion took place on the upgrade of the floodwall. T. Kokshoorn stated that the floodwall looks great and a good job has been done.

RECOMMENDATION

- 1. That the Works Report covering the 2009 / 2010 financial year be adopted.***
- 2. That the 2010 / 2011 works proposals be approved.***

A. Robb / P. Ewen – Carried

2011 / 2012 RATE STRIKE

W. Moen reported that the recommended rate strike is \$35,000. S. Moran advised that in view of there being \$26,000 worth of projected works for the coming year he feels that it might be worth increasing the rate strike to \$50,000. He stated that there are a few areas where some more rock work might be required therefore it would be prudent to increase the rate strike to \$50,000.

Moved: ***That the recommended rate strike for the 2011 / 2012 financial year be \$50,000 (G.S.T. Excl).***

T. Kokshoorn / P. Ewen - Carried

GENERAL BUSINESS

S. Moran spoke of the meeting at the floodwall when the photograph was taken for the media where the matter of reinstating the seating on the floodwall along Mawhera Quay was discussed. S. Moran advised that the West Coast Regional Council would rather not have the seats put back as they impact on access to the floodwall for maintenance. S. Moran advised that the wall itself provides seating, as it is 700mm high all the way along this area. He advised that it is a condition of the consent that the seats are reinstated within a year but he feels there is little point doing this. It was noted that the seats need maintenance if there are to be reinstated. M. Sutherland stated that the seats were in place prior to the upgrade and confirmation was given that they would be reinstated. C. Ingle stated that he is happy to do this but is mindful of criticism if they are put back. Discussion took place on seating on the floodwall and access to this area to carry out maintenance. Cr Birchfield stated that he feels the top of the floodwall should be left clear. M. Sutherland stated that the seats could be reinstated on the lower level of the floodwall facing out towards town. It was agreed that the seats would be spruced up and reinstated on the second tier of the floodwall.

Cr Ewen stated that the road area near the Blaketown Rugby Clubrooms has narrowed and was a two-way carriage way but it is narrower. It was agreed that a sign at each end of this area would be put in place.

Cr Birchfield stated that rock that was carted from the Kiwi Point quarry cost \$100,000 more than what rock from Ian Cummings quarry would have cost. He feels Mr Cummings rock should have been used.

W. Moen advised that vehicle access to the floodwall needs to be discussed as four wheel drive vehicles are not wanted on this area. S. Moran advised that motorbikes along the top of the floodwall are causing problems. It was agreed that three or four gates would be placed in strategic places so that there is no thoroughfare along the floodwall. S. Moran advised that gates would cost between \$12,000 to \$16,000 in total. Cr Robb stated that placing gates in this area would save money in the long run.

M. Sutherland raised the matter of the Cycleway using the floodwall. He feels that access for cycles needs to be considered when the gates are installed. S. Moran advised that there will be enough room for cyclists to get around the gates. It was agreed that S. Moran and M. Sutherland would liaise together on this matter.

There being no further business, the meeting closed at 3.32 pm.

Action Point:

- Sort out what is to happen regarding the gates on the floodwall.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
PUNAKAIKI RATING DISTRICT
HELD AT THE PUNAKAIKI TAVERN
ON 14 SEPTEMBER 2010, COMMENCING AT 7.00 PM.**

PRESENT

S. Casey, M. Keating, F. Keating, S. Griffin (Buller District Council), G. Beynon, I. Ryder, A. Beynon, N. Wilkins, L. Totzauer, T. Pugno

IN ATTENDANCE

West Coast Regional Council
T. Archer (Councillors)
S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

Cr R. Scarlett

BUSINESS

T. Archer opened the meeting and welcomed those present to the meeting. He introduced himself and the Council staff. Cr Archer apologised for missing last year's meeting.

Moved: *"That the minutes of the previous Annual Meeting held on 13 October 2009, be adopted as a true and correct record of that meeting."*

A. Beynon / T. Pugno - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

W. Moen presented the financial statements for the financial period ending 30 June 2010. W. Moen advised that there was a credit balance in the annual loan account as at 30 June 2010 of \$1,295.44. W. Moen drew attention to the expenses and revenue in the maintenance account, he advised that the closing balance in this account as at 30 June 2010 is \$41,443.08

Moved: *"That the financial report for the 2009 / 2010 year be adopted".*

F. Keating / I. Ryder - Carried

Moved: *"That the financial report for the Loan Account for the 2009 / 2010 year be adopted".*

F. Keating / I. Ryder - Carried

MATTERS ARISING

There were no matters arising relating to the financial report.

WORKS REPORT

W. Moen presented the 2009 / 2010 works report. He advised that the only expense for the whole of last year was half of the costs for the surveys and cross section work, which is a requirement as part of the resource consent process.

W. Moen reported that as a result of the inspection that he carried out on the 21st of July 2010 a few holes in the wall where rock has slumped were identified. W. Moen advised that he has allowed for approximately 400 tones of rock to be placed in this area at an approximate cost of \$12,000. G. Beynon asked if this price is for the rock to be carted and placed. W. Moen confirmed this and advised that the Seven Mile rock is the closest or Kiwi Point at Stillwater.

M. Keating asked what happens if the quotes are more than \$12,000. W. Moen explained that the normal process is to contact the spokesperson for the rating district and then he would go with the cheapest tender price. S. Moran stated that if the quote is substantially more then the spokesperson would speak with the rating district committee and they would make a decision.

RECOMMENDATION

1. ***That the Works Report covering the 2009 / 2010 financial year be adopted.***
2. ***That the 2010 / 2011 works proposals be approved.***

I. Ryder / S. Casey – Carried

RATES 2011 / 2012

W. Moen advised that in view of the proposed works being approximately \$12,000 and the \$15,000 rate strike agreed to at last year's meeting, the balance at the end of this year is likely to be \$47,000. He is suggesting that the status quo remains with the rate strike being \$15,000 again this year as has been over the last two years.

T. Pugno stated that he is not in favour of having \$47,000 in the kitty; he feels there is enough money in the account now. S. Moran spoke of the cost of the wall now and feels that costs have increased three fold and this job would never be done at the same cost now. S. Casey asked if it is an option to use some of the money from the maintenance fund to reduce the loan costs. Cr Archer that this would be at the discretion of the rating district as the money in the account is the rating district's money and what happens with it is their decision. S. Casey stated he would like to keep the same amount of money coming in but draw back on the loan if possible. S. Moran advised that the rating is for maintenance and if there were any damage to the wall then a loan would be required to cover this damage. S. Moran advised it would be different if there were \$150,000 in the account but the rating district is spending pretty much what is being put in each year. He feels this would be defeating the purpose.

W. Moen drew attention to the information contained in the annual cross section report, from June 2009 to March 2010, he advised that there is a general erosion trend from the south end to Owen Street which is the camping ground area. He advised that from Owen Street to the Pororari River there is a general accretion trend. W. Moen advised that the cross section report is just a snapshot in time and this could change overnight.

Further discussion took place regarding the rate strike. G. Beynon stated that he wishes the rate strike to remain at \$15,000. W. Moen advised that he recommends that all rating districts built up a sizeable reserve so that should they be hit with a big repair job, there is money to cover it. F. Keating stated that if this should happen in the future none of those present at the meeting might be bach owners. She questioned whether they should build up the fund for others. Cr Archer advised that this is the rating district's choice and their decision to make.

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is \$15,000 (GST Excl)."

G. Beynon / I. Ryder

T. Pugno moved an amendment to the motion. That the rate strike be \$10,000. L. Totzauer seconded the amendment. Cr Archer put the amendment to the meeting. Cr Archer asked for a show of hands, this revealed a five / four vote and therefore the amendment was carried and became the substantive motion. Cr Archer asked the meeting to vote again for the substantive motion. The substantive motion was carried.

"That the rate strike for the 2011 / 2012 financial Year is \$10,000 (GST Excl)."

*T. Pugno / L. Totzauer - Carried
I. Ryder, G. Beynon, S. Casey - against*

W. Moen explained to L. Totzauer what is required to repair the slumping on the seawall and advised that the wall is not being raised, but holes are being filled in as required. W. Moen advised that 400 tonne of rock is flexible and it may need 500 tonne but he will liaise with the spokesperson if it goes over 400 tonne.

ELECTION OF OFFICERS

Cr Archer read out the names of those on the committee and advised that G. Beynon was elected as the spokesperson. Cr Archer called for nominations for the committee. S. Griffin moved that the whole committee is re-elected with the addition of L. Totzauer.

Moved: ***"That the committee for 2010 / 2011 consist of G. Beynon, M. Wilkins, S. Casey, F. Keating, A. Beynon, I. Ryder and L. Totzauer."***

S. Griffin / S. Casey – Carried

G. Beynon be re-elected as Chairperson for the 2010 / 2011 financial year."

F. Keating / I. Ryder – Carried

GENERAL BUSINESS

S. Casey asked when does the loan come off its fixed term. S. Moran advised that this is due in November. S. Casey asked what would happen then. S. Moran stated that the Corporate Services Manager would be looking for the best interest rate available.

M. Keating stated that he would like to see a limit put in place as to how much the spokesperson can agree to spend on maintenance before it is brought back to the committee. S. Moran explained the usual procedure in these circumstances.

"That \$15,000 is the limit for the amount that can be spent on maintenance before the matter is brought back to the committee for consideration."

M. Keating / G. Beynon - Carried

Discussion took place on how contracts are managed if costs or amounts of rock work out at more than what has been agreed to. S. Moran clarified the contract management process and the quoting process. He advised that the job would not be stopped but the committee would be advised of this problem at the time. Cr Archer confirmed that this is an inclusive process.

There being no further business the meeting closed at 7.35 p.m.

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
WANGANUI RATING DISTRICT
HELD AT THE HARI HARI RESTROOMS
ON 15 SEPTEMBER 2010, COMMENCING AT 9.41 AM.**

PRESENT

L. Molloy, G. Robertson, D. Millar, A. Campbell, J. Stewart, A. Harris, R. Hodgkinson,
B. Thomson, J. Arnold, K. Garland

IN ATTENDANCE

West Coast Regional Council
B. Chinn, (Councillor), D. Davidson (Councillor)
S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

B. Adamson, M. Molloy L. Molloy / J. Stewart - Carried

BUSINESS

D. Davidson opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 14 October 2009, be adopted as a true and correct record of that meeting with the amendments below."*

A. Campbell / J. Stewart - Carried

MATTERS ARISING

A. Harris stated that there is a section in last year's minutes relating to gravel in Harold Creek that is not quite correct, he advised that he stated that he put in two large culverts and he is having to dig the gravel out from below them. He also advised that he did not recall stating that people were not taking gravel from the right part of the creek.

B. Thomson raised the matter of John Ellis's report on the future of the Wanganui Quarry. S. Moran responded that he, Mr Ellis and about five people from this meeting visited the quarry and walked down the river to inspect this area. The outcome was that there is no rock that is easily obtainable. If hundreds of thousands of dollars were to be spent then more rock could be obtained safely. S. Moran advised that the quarry has reached the end of its life for riprap as far as the Council he concerned, and council will be putting it up for expressions of interest to see if anyone wants it take it over. S. Moran advised that finding an alternative rock source has been an ongoing issue.

B. Thomson asked what the outcome with the recommendation from last year's meeting that \$30,000 is put towards paying off the road. S. Moran advised that council declined this recommendation and in the final wash up it will be decided whether this money goes towards the road or restoration of the quarry. S. Moran advised that DoC is happy with the re-vegetation at the top of the quarry and all that is required is bunding off, and do some work on the bottom bench is required. J. Arnold stated that he feels that it would only cost about \$5,000 for restoration. S. Moran advised there are a couple of costs to take into account with one being the road into Glenys Black's and the other is \$20,000 worth of work that Jason Jones did and the reduced royalty for the decorative rock that he has taken out.

FINANCIAL REPORT

W. Moen presented the financial statements for the financial period ending 30 June 2010. He reported that up until this time there is \$83,590.96 in the account. He advised that last year there was a lot more work done than what was taken in rates.

Moved: *"That the financial report for the 2009 / 2010 year be adopted".*
A. Harris / K. Garland - Carried

MATTERS ARISING

There were no matters arising relating to the financial report.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period: 1 July 2009 to 30 June 2010. He advised that \$197,695.90 worth of works were carried out during the reporting period.

W. Moen advised that he carried out an inspection with the committee on the 7th of July and advised that \$116,245 worth of works were identified. This includes an allowance for raising of the stopbanks down from Vic Berry's hook. W. Moen advised that tenders have been let for this work but the stopbank work has been left out of this tender as if this is capital works then those affected will have to pay for the raising of the stopbanks. W. Moen advised the meeting that they need to decide if this is capital works or maintenance. A. Campbell spoke of the meeting held to discuss these works, he advised that the general feeling was that after the stopbank was built, any work after the initial build is capital work. It was noted that if work such as this were to be done then rates would need to be increased. Discussion ensued on this matter. W. Moen advised that this area has not yet been surveyed.

It was agreed that the slumping near the deer gates on J. Stewart's land would be included in the capital works contract downstream of this area.

A. Campbell stated that those on the edge of the river would have to expect to pay more. B. Thomson stated that those at the meeting did not seem to be objecting to having to pay for this work. W. Moen advised that it is important to have the analysis done to determine the theoretical 100 / 200 year flood so that it can be ascertained how high the bank should be raised. W. Moen advised that the costings for the analysis work are approximately \$17,000. S. Moran spoke of the benefits of having the analysis work done and it will reveal the areas that need attention and it prevents money being spent on work in areas that don't need to be raised. Discussion took place on the process of doing cross section and analysis work with W. Moen stating that unless this information is obtained then you are flying blind. L. Molloy stated that the rating district committee has identified the problematic area in the river and he agrees with them. He feels the job needs to be done and the rating district should get on with it. A. Campbell agreed with these comments. J. Arnold offered to assist W. Moen with what is required. It was agreed that a further meeting at the river with the committee and W. Moen would be held to progress this work and to work through who pays for what. K. Garland stated that it needs to be ascertained whether this will be capital or maintenance. He stated that most work carried out on the river has been maintenance. K. Garland stated that the rating district needs to get to the point where it is a level playing field and those on the other side of the river may need to assist with paying for this work as well. K. Garland feels it is time for common sense and to let the river run straight as it works better that way. He feels the hooks and kickers are raising the height of the bed. W. Moen warned against taking these structures out and higher banks and more rock protection would be required and this would be very expensive. Discussion took place on what work is in the scheme and what is capital and what is maintenance.

It was agreed that J. Arnold and W. Moen would survey the area in November and report back to the committee.

RECOMMENDATION

1. ***That the Works Report covering the 2009 / 2010 financial year be adopted.***
2. ***That the 2010 / 2011 works proposals be approved.***
A. Campbell / J. Arnold - Carried

RATES 2011 / 2012

W. Moen advised that in view of the proposed works and the current rate strike of \$100,000, he feels that his recommendation of \$100,000 should be upped to \$120,000. It was noted that there is a mistake in the proposed works where the cost of rock should be \$1000 and not \$100.

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is \$120,000 (GST Excl)."

A. Campbell / K. Garland - Carried

ELECTION OF OFFICERS

Cr Davidson reminded the meeting that this rating district has a rotation policy in place. L. Molloy moved that the existing committee and chairman to remain in place. He suggested that the two on the top of the list (J. Arnold and J. Stewart) stand down next year and the rotation policy would stay in place with the two on the top of the list each year standing down.

Moved: ***"That the following members, namely:***

J. Arnold

J. Stewart

A. Campbell

R. Hodgkinson

G. Robertson be elected as the committee for the 2010/2011 financial year."

L. Molloy / J. Arnold - Carried

Moved: ***"That A. Campbell be re- elected as the spokesperson for the 2010 / 2011 financial year."***

L. Molloy / J. Arnold - Carried

Moved: ***"That two of the committee members to stand down by rotation next year will be J. Arnold and J. Stewart"***.

L. Molloy / J. Arnold - Carried

GENERAL BUSINESS

J. Arnold stated he would like the future of the quarry sorted out and expressions of interest called for. S. Moran advised that there is an easement in place and there is a review of the royalty in place which will come up again in about 18 months time. It was noted that whoever takes over the quarry has to deal with the restoration of it. S. Moran advised that the \$30,000 on hold is either for restoration or if the quarry is sold then this

money is used to clear the costs on the road. J. Arnold advised that DoC are happy with the quarry how it is now and \$5,000 would sort out anything left requiring work.

J. Arnold asked S. Moran if he had a figure on hand for rock that Jason Jones from Westland Schist has taken out of the quarry. S. Moran advised that the cost is around \$15,000. S. Moran advised that he is looking to avoid as many costs on the rating district as possible. It was noted that a lot of money needs to be spent on making the quarry safe to work in. S. Moran advised that from council's perspective the risks are too great but if a commercial contractor is found who is happy to take it on then that could be beneficial. S. Moran advised that expressions of interests would be put out next month. Discussion took place on who was likely to be interested in taking over the quarry and options for paying off the road and restoration. It was noted that there is approximately \$30,000 owed on the road.

Cr Chinn advised that he looked at the road with the committee and advised that Mr Jones was prepared to fix the road. Cr Chinn advised that at the time the committee was concerned that there was no alternative rock source other than Whataroa but if Mr Jones was prepared to fix the road then the rating district still had access to a quarry.

Cr Davidson stated that it is important that the best decision for the rating district is made and that the sale of the quarry is progressed.

B. Thomson asked what it would cost to not use the quarry at all and let Mr Jones work the quarry. S. Moran advised that this would still cost the rating district between \$1,000 and \$2,000 a year. W. Moen advised that the bridge is due for recertification next year. S. Moran advised that a lot of these problems will be resolved if expression of interest are called and the quarry is sold. He encouraged the rating district to look for a good deal and get out of the quarry.

Moved: "That the Wanganui Quarry be put up for expressions of interest".

J. Arnold / L. Molloy - Carried

W. Moen advised that there is a possible alternative rock source available on Jon Sullivan's land. W. Moen advised that he has inspected this area and it is good rock. J. Arnold confirmed that this is a good rock source. W. Moen advised that it is a cheaper alternative than carting rock from Whataroa. W. Moen encouraged the meeting to talk to Jon Sullivan about this rock source.

L. Molloy raised the matter of rates apportionment; he stated that things have changed since the 1980's when a lot of money was spent around the bridge, Jon Sullivan's, Mick McGrath and John Stewart's. He stated that this has moved down and money is now being spent around K. Garland's place. L. Molloy stated that it is time that the rating classification is looked at again as there is a feeling that some people are paying a lot more than they should and those by the river and paying to protect the flats. Cr Davidson asked how much would a re-classification cost. W. Moen gave a rough estimate of \$10,000 to \$20,000. B. Thomson stated he was trying to make the same point last year and agrees with L. Molloy that it is time to look at this. He feels that some of the bigger farmers are probably paying over 20% of the total river rate. W. Moen advised that this could mean an increase in some cases. W. Moen offered to get a map drawn up and send it to A. Campbell showing the existing situation. S. Moran advised that this would be a good start and would show the rating district what their options are. L. Molloy stated that there is a perception out there that those on the river are the major beneficiaries but he feels if it weren't for these landowners then Harihari wouldn't exist. Discussion took place on the rates and the percentages that various landowners pay including landowners in the township. L. Molloy advised that some years there has been hardly anything to pay for river protection.

B. Thomson that he would not want to see some of the larger landowners starting up their own schemes, he feels stated that the community needs the scheme and they do not want people pulling out. It was agreed that W. Moen would send extra copies to A. Campbell so that they can discuss options for the rating classifications. It was considered

best if the rating district could come up with any agreed options for a potential reclassification.

There being no further business, the meeting closed at 10.58 a.m.

Action Points for follow up

1. W. Moen to get a map drawn up and sent it to A. Campbell showing the existing situation for rating classifications.
2. It was agreed that the slumping near the deer gates on J. Stewart's land would be included in the capital works contract downstream of this area.

**MINUTES OF THE ANNUAL MEETING OF THE
OKURU RATING DISTRICT
HELD AT THE OKURU HALL
ON 15 SEPTEMBER 2010, COMMENCING AT 3.05 PM**

PRESENT

G. Anderson, A. Anderson, R. Snow, G. Brown

IN ATTENDANCE

West Coast Regional Council

B. Chinn (Councillor), D. Davidson (Councillor)

S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

D. Gordon, A. Gordon, C. Goom,

R. Snow / G. Anderson - Carried

BUSINESS

Cr Chinn opened the meeting and welcomed those present.

He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 14 October 2009, be adopted as a true and correct record of that meeting."*

G. Anderson / A. Anderson - Carried

MATTERS ARISING

G. Brown asked if there has been any progress on the Infinity Wall resource consent. W. Moen responded that they have the consent to do the wall but he has not heard anything for two years and he doubts if this will progress.

FINANCIAL REPORT

W. Moen presented the financial statements for the financial period ending 30 June 2010. He advised the current credit balance is \$31,710.32 in the account.

Moved: *"That the financial report for the 2009 / 2010 year be adopted".*

G. Brown / G. Anderson - Carried

WORKS REPORT

W. Moen presented the 2009 / 2010 works report and advised that there were no works carried out this financial year. W. Moen advised that he carried out an inspection on the 6th of July 2010 and identified \$1200 worth of work and suggested that \$5,000 is allowed for unforeseen maintenance. W. Moen explained to R. Snow asked what is required for the grading work. G. Anderson stated that there are a few potholes on the wall and he will get a local contractor to do this work at a good price. G. Brown asked if spraying would be done this year. G. Anderson offered to ring W. Moen to arrange spraying once growth starts.

RECOMMENDATION

- 1. That the Works Report covering the 2009 / 2010 financial year be adopted.**
- 2. That the 2010 / 2011 works proposals be approved.**

G. Anderson / R. Snow – Carried

RATES 2011 / 2012

W. Moen advised that with the proposed works and the rate of \$10,000 previously struck for the 2010 / 2011 year the balance in the rating district account at the beginning of the 2011 / 2012 year is likely to be \$37,000. W. Moen advised that the recommended rate strike for 2011 / 2012 is \$10,000 (GST Excl).

G. Brown asked if there is an upper limit as to what to have in the kitty. G. Anderson stated that if the balance got to \$60,000 then they might not need to strike a rate but he feels that it is important to keep building up the account in case there is a big job in the future.

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is \$10,000 (GST Excl)."

R. Snow / A. Anderson – Carried

ELECTION OF OFFICERS

T. Jellyman read out the names of the current rating district committee. Cr Chinn asked if anyone present would like to be on the committee or if anyone would like to come off the committee. G. Brown proposed that the status quo remains.

Moved: ***"That the committee for the 2010 / 2011 financial year now consists of:***

***G. Anderson
A. Anderson
A. Gordon
C. Goom
R. Snow
S. Johnston***

G. Brown / R. Snow – Carried

Moved: ***"That G. Anderson be re-elected as the spokesperson with A. Anderson elected as Deputy Spokesperson for the 2010 / 2011 financial year."***

G. Brown / R. Snow – Carried

GENERAL BUSINESS

Cr Chinn thanked G. Anderson for his efforts and stated that G. Anderson knows what he is doing and has answers.

W. Moen stated that A. Gordon expressed to him that he feels rates should be paid on Crown Land. G. Brown stated that the only way to change this would be to put a request to parliament asking for new legislation. She spoke of a case in Canterbury relating to this matter. Cr Chinn spoke of Council's attempts to gain rate relief for West Coasters ratepayers as only 13% of our total land mass is ratable as 87% of this is the DoC estate. Cr Chinn

stated that Crown Land was not included as this would impact on schools, hospitals, churches etc that don't pay rates. It was agreed that this is unlikely to happen. ⁴¹
G. Anderson stated that taxpayers would still be paying this anyway. S. Moran advised that Council made some strong submissions to the Rates Inquiry but at the end result was that the DoC estate will not be rated.

There being no further business, the meeting closed at 3.22 pm.

**MINUTES OF THE ANNUAL MEETING OF THE
FRANZ JOSEF RATING DISTRICT
HELD AT THE FRANZ JOSEF COMMUNITY HALL
ON 16 SEPTEMBER 2010, COMMENCING AT 09.05 AM.**

PRESENT

K. Gibson, W. Costello (arrived 9.08), C. Brooks (arrived 9.11), J. Vyehaclif, G. Molloy (arrived 9.22)

IN ATTENDANCE

West Coast Regional Council
B. Chinn, (Councillor), D. Davidson, (Councillor)
S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

R. Daniel (WDC)

K. Gibson / B. Chinn - Carried

BUSINESS

D. Davidson opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 15 October 2009, be adopted as a true and correct record of that meeting."*

K. Gibson / B. Chinn - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

W. Moen presented the financial statements for the financial period ending 30 June 2010. The opening balance for the year was \$263,688.53 and the current credit balance is \$277,804.59.

Moved: *"That the financial report for the 2009 / 2010 year be adopted".*

K. Gibson / W. Costello - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2009 to 30 June 2010. He reported that \$23,486.38 worth of works was carried during the reporting period. As a result of the inspection carried out on the 7th of July 2010 an estimated \$13,000 worth of works were identified for the 1 July 2010 to 30 June 2011 period. W. Moen advised that includes \$3,000 to clear vegetation and \$10,000 for unforeseen works. W. Moen stated that this excludes the costs of a major upgrade.

1. ***That the Works Report covering the 2009 / 2010 financial year be adopted.***
2. ***That the 2010 / 2011 works proposals be approved.***

K. Gibson / C. Brooks – Carried

RATES 2011 / 2012

W. Moen advised that last year's rate strike was \$50,000 but the recommended rate strike for this year is \$100,000 (GST Excl). This would give a balance of approximately \$330,000 at the beginning of the 2011 / 2012 year. W. Moen recommended that the rate strike for this year be doubled to include the costs of the stopbank upgrade. W. Moen advised that the stopbank upgrade would impact on the rating district's account balance but a loan of \$100,000 is an option as this would then leave money in the rating district account to cover for contingency. Discussion took place on interest rates for a loan. S. Moran advised the rating district not to let their account get too low in case of emergency works. W. Moen advised that a resource consent needs to be applied for and he would then expect the upgrade to take place between January and June next year. W. Moen advised that the estimate for the stopbank upgrade is \$350,000, which would almost clear out the rating district account. W. Moen sent out a letter a few weeks ago to the rating district outlining the proposed upgrade. S. Moran advised that a further letter would be sent out to the Franz Josef Rating District to ascertain whether or not the rating district is in favour of the stopbank upgrade. He advised that once the responses are to hand Council would make a decision on the stopbank upgrade. C. Brooks asked if this would be done by postal vote. S. Moran confirmed that it would be. S. Moran advised that one option would be to leave the rate strike at \$50,000 and if the upgrade goes ahead then increase the rate strike to \$100,000. C. Brooks expressed his concern that very few people have turned up to this meeting. It was noted that the meeting papers and notice of this meeting was sent out to 80 people but only two have turned up to the meeting. Cr Davidson updated latecomers to the meeting of the reasoning behind the recommended rate strike.

Moved: ***"That the recommended rate strike for the 2011 / 2012 financial Year be \$50,000 but increased to \$100,000 GST Excl if the stopbank upgrade proceeds."***

K. Gibson / C. Brooks – Carried

ELECTION OF OFFICERS

T. Jellyman read out the names of the current members of the rating district committee. C. Brooks confirmed that all those currently on the committee are still in the area. It was agreed that the status quo would remain.

Moved: ***"That the present committee, namely:
Chris Brooks
Kevin Gibson
Chris Roy
Grant Gibbs
Tim Gibb
Ian Hartshorne
be appointed as the committee for the 2010 / 2011 financial year."***

C. Brooks / K. Gibson - Carried

Moved: ***"That K. Gibson be re-elected as the spokesperson for the 2010 / 2011 financial year."***

C. Brooks / K. Gibson - Carried

GENERAL BUSINESS

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W. Moen stated that he has had some feedback from members of the rating district. He asked the meeting if there is a longterm plan in place for Franz Josef. W. Moen spoke of a phone call he had received from Anje Kramer enquiring if there were going to be any building going ahead in the flood prone areas. C. Brooks advised that parking is the only thing that he has heard off that would be going ahead in this area. W. Moen advised that the Hokitika Airport Authority has made an application for a resource consent to extend the stopbank over 100 metres down the bottom end and tying into the rating district stopbank. This is a distance of 400 metres to protect the helipad. W. Moen stated that he feels this is under designed and needs to be built to the same specifications as the two banks in the rating district. W. Moen has advised that unless this bank is built to the same specification then the rating district should not consider taking over this new bank. W. Moen advised that this is a private job.

Further discussion took place on the mail out to the rating district advising of the possible stopbank upgrade.

Moved: ***"That feedback is sought from the Franz Josef Community, via a Council mail out, to ascertain whether or not the community is in favour of the stopbank upgrade."***

K. Gibson / C. Brooks - Carried

G. Molloy addressed the meeting. He stated that his property is on the Tatara River bank, which is 1.5 kms from the Waiho River. He wishes to be excluded from the rating district, as he cannot tap into this scheme to do river protection work on his property. Mr Molloy stated that he is not happy about the resource consent that is about to be applied for in the helipad area as he feels it is substandard and is concerned that the rating district's assets will be affected by this substandard stopbank. Mr Molloy had a map of the rating district on hand of the current boundaries, he would like to see the boundaries clearly outlined and a reclassification done of the rating district. S. Moran advised that Mr Molloy could be excluded from the rating district if the rating district is in agreement. Mr Molloy's property is within the rating district's boundaries. S. Moran advised that this has been done before but the matter would need to be discussed with the rating district first. S. Moran gave the example of those who pay into the Greymouth Floodwall rating district that live further away than others but still benefit from the flood protection that the floodwall provides to the CBD. Mr Molloy feels that he is not benefiting from paying into this rating district and he would like the West Coast Regional Council to look at the boundaries of the rating district. Mr Molloy stated that there are a lot of properties downstream of where the water flows and downstream of his properties. Mr Molloy feels that everyone downstream should be rated and asked why the Scenic Circle Hotel is not in the rating district. W. Moen stated that the members of the rating district decided who should be in the rating district and who shouldn't be. Discussion took place on who should be in the rating district and who shouldn't be. G. Molloy moved that his property be removed from the rating district. There was no seconder for this motion. Therefore an amendment was put to his motion.

Moved: ***"That further input is sought from the Franz Josef Rating District as to the classification boundaries for this rating district."***

K. Gibson / C. Brooks - Carried

There being no further business, the meeting closed at 9.42 am.

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
LOWER WAIHO RATING DISTRICT
HELD AT THE FRANZ JOSEF COMMUNITY HALL
ON THURSDAY 16 SEPTEMBER 2010, COMMENCING AT 9.45 AM.**

PRESENT

C. Brooks, T. Bruning, R. Richards, L. Richards, N. Frendrup, R. Quaife, W. Costello,
J. Vyehaclif

IN ATTENDANCE

West Coast Regional Council
B. Chinn, (Councillor), D. Davidson (Councillor)
S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

A. Millar

C. Brooks / R. Richards - Carried

BUSINESS

D. Davidson opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: ***"That the minutes of the previous Annual Meeting held on 15 October 2009, be adopted as a true and correct record of that meeting."***

T. Bruning / R. Richards - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

W. Moen presented the financial statements for the financial period ending 30 June 2010. He advised that the financial year started off with a deficit balance of -\$44,956.32. The account has a current debit balance of \$86,592.17.

Moved: ***"That the financial report for the 2009 / 2010 year be adopted"***.

T. Bruning / C. Brooks - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2009 to 30 June 2010. He reported that \$87,133.00 worth of works was carried out during the reporting period.

W. Moen carried out an inspection on the 6th of July and identified \$60,000 worth projected works to be carried out from 1 July 2010 to 30 June 2011. This includes a 50 metre extension of the Canavans Knob retard at a cost of \$50,000 and a further \$10,000 for unforeseen works.

1. ***That the Works Report covering the 2009 / 2010 financial year be adopted.***
2. ***That the 2010 / 2011 works proposals be approved.***

T. Bruning / R. Richards – Carried

RATES 2011 / 2012

W. Moen advised that due to the deficit situation with the rating district's account he is recommending that the rate strike be \$100,000.00 to try to ease the financial situation. T. Bruning stated that he feels the rating district needs to keep going to try to get ahead. R. Richards asked what happened with the loan proposition, which was suggested as a way to get the account back into credit. S. Moran advised that there was no appetite from the rating district for the raising of a loan but what was asked for instead was a reclassification of the scheme. R. Richards expressed his concern regarding the build up of gravel around the Rata Knoll area. It was noted that there was a recommendation in last year's minutes to defer the survey work in the Rubbish Dump Stopbank to Rata Knoll area to this year. The cost of this survey and design work was \$16,000. T. Bruning feels that there is not enough money in the rating district account at the moment to do this work and they will just have risk not doing it and hope that nothing happens. Discussion took place on the risk of flooding and the previous history in this area. T. Bruning is in favour of putting this work off until the reclassification is complete as this will get more ratepayers paying into the rating district and make this work more affordable. He stated that the rating district is unable to get ahead financially and feels that only the bare minimum should be done in order to save money and get the account back into credit. W. Moen advised that the draft reclassification is almost ready to be sent out for comment. S. Moran advised that a meeting would be held in Franz Josef around the first or second week of November to discuss the reclassification. Cr Davidson asked W. Moen if the reclassification is likely to bring in more ratepayers to the rating district. W. Moen responded that he is only expecting some minor changes but doubts that it will make a major difference. S. Moran spoke of the discrepancy with the latest rates demand. This was caused by a mistake with Quotable Value Ltd and those affected will be issued with a new rates demand within the next few days. S. Moran advised that ratepayers in Lower Waiho might see an increase and those in the Canavans Knob rating district should not have been rated, as part of the Lower Waiho will see a decrease in their rates. R. Richards asked if they should be paying the same as last year. S. Moran confirmed that Lower Waiho rates should go back to what they were last year. It was agreed that W. Moen would check that people are being rated correctly. W. Moen stated that properties are rated on the information provided to Council by Quotable Value Ltd.

Discussion took place on the rate strike. R. Quaife stated that as land comes up for sale, the only person that can buy this land is the Department of Conservation because at the moment the rates are so high that nobody else is interested therefore the Department of Conservation gets a bargain and pays no further rates. Discussion took place on the costs of farming these days and the costs of having road access to these areas for milk tankers etc. S. Moran advised that river protection impacts on this rating district and it costs a lot of money to farm close to a river. R. Quaife spoke of the impact the river is having on farmland. S. Moran agreed that the Waiho River is a classic example of a river on the West Coast, near to farmland that is impacted by erosion. S. Moran acknowledged that land can be protected but the cost is an increase in rates to pay for protection and not everyone is happy with this. Extensive discussion took place on the rate strike and the benefit of having the account out of deficit. S. Moran advised that a decision on the rate strike needs to be made. He reminded the meeting that should they not come to a decision then Council set the rate strike for them. R. Richards stated that there hasn't been a flood for 20 years and the rating district is not in a very good position should there be a big one. N. Frendrup stated that he is not prepared to second the motion as he has never moved or seconded anything, as he is a new player on the block. L. Richards stated that N. Frendrup is a significant contributor to the rating district. Cr Davidson acknowledged that it is a hard decision

for residents to make in setting the rate strike but noted that it is better that they make the decision rather than Council.

RECOMMENDATION

Moved: ***"That the rate strike for the 2011 / 2012 financial Year is \$100,000 (GST Excl)."***

T. Bruning / C. Brooks - Carried

ELECTION OF OFFICERS

T. Jellyman read out the names of the present committee. It was agreed that N. Frendrup would be added to the committee.

Moved: ***"That the present committee be all those present namely:***

Neil Frendrup

Lorraine Richards

Robin Richards

Chris Brooks

Richard Molloy

Todd Bruning for the 2010 / 2011 financial year."

C. Brooks / R. Richards – Carried

Moved: ***"That Todd Bruning be re-elected as the spokesperson for the 2010 / 2011 financial year."***

C. Brooks / R. Richards – Carried

It was agreed that R. Richards would stand in for T. Bruning as spokesperson should T. Bruning be away.

GENERAL BUSINESS

R. Richards asked W. Moen if there has been any progress with getting rock from the Tatare River. W. Moen advised that he has spoken to Wayne Costello regarding this matter and a response is awaited from DoC regarding this matter. W. Moen advised that there is a resource consent in place to look for the old hook groyne rock at Canavans Knob, this needs to be actioned within a year. W. Moen advised the N. Frendrup is looking at getting a resource consent for rock behind the moraine but he will need a minerals permit for this.

There being no further business, the meeting closed at 10.35 am

**MINUTES OF THE ANNUAL MEETING OF THE
CANAVANS KNOB RATING DISTRICT
HELD AT THE FRANZ JOSEF COMMUNITY HALL
ON THURSDAY 16 SEPTEMBER 2010, COMMENCING AT 10.35 A.M.**

PRESENT

A. Kremer, C. Brooks, L. Ewins, G. Berry, R & L. Richards, J. Day, S. Holt,

IN ATTENDANCE

West Coast Regional Council

B. Chinn, (Councillor), D. Davidson (Councillor)

S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

There were no apologies.

BUSINESS

D. Davidson opened the meeting and welcomed those present.

He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on Thursday 15 October 2009, be adopted as a true and correct record of that meeting."*

G. Berry / R. Richards - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

W. Moen presented the financial statements for the financial period ending 30 June 2010. He reported that the opening balance as at 1 July 2009 was \$20,410.29 and the closing balance as at 30 June 2010 is \$20,383.67.

Moved: *"That the financial report for the 2009 / 2010 year be adopted".*

L. Richards / R. Richards - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the works report for 2009 / 2010 and advised that no works were carried out during the reporting period. W. Moen carried out an inspection on the 6th of July, he reported that in view of the new stopbank and associated rockwork there were no works identified and no allowance has been made for unforeseen maintenance.

RECOMMENDATION

1. *That the Works Report covering the 2009 / 2010 financial year be adopted.*
2. *That the 2010 / 2011 zero works proposals be approved.*

S. Holt / G. Berry – Carried

MATTERS ARISING

There were no matters arising.

RATES 2011 / 2012

W. Moen advised with no proposed works and the rate of \$7,500 previously struck for the 2010 /2011 year the balance in the rating district account at the beginning of the 2011 / 2012 financial year is likely to be \$29,000.00.

RECOMMENDATION

That the recommended rate strike for the 2011 / 2012 financial year is zero.

R. Richards / A. Kremer - Carried

ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee. Cr Davidson asked if all those on the committee are still in the area and if those present wish to remain on the rating district committee. It was agreed that the committee would stay the same but with the inclusion of Sam Holt.

Moved: *"That the present committee, namely:*

*Chris Brooks
Michael Nolan
Richard Molloy
Sue Thomas
Lorraine Richards
Anje Kremer
Robin Richards
Alex Miller
George Tripe
Graeme Berry
Sam Holt*

be retained as the committee for the 2010 / 2011 financial year."

G. Berry / R. Richards - Carried

Moved: *"That Chris Brooks be elected as the spokesperson for the 2010 / 2011 financial year."*

G. Berry / R. Richards - Carried

GENERAL BUSINESS

Cr Davidson read out the following discussion point:

As a result of the construction of the new NZTA stopbank it is recommended that the Canavans Knob Rating District be placed in abeyance for two years and the options reviewed after that time.

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S. Moran explained what would happen if the rating district is placed in abeyance. He gave the example of the 12 Mile Rating District, which has now been in abeyance for some years. S. Moran advised that keeping the rating district in abeyance is a better move than getting rid of it altogether, for a couple of years at least and if required it can be started up again. W. Moen advised that the feedback he has received is that NZTA would now be maintaining the stopbank.

Moved: *"That the Canavans Knob Rating District is placed in abeyance for two years."*

G. Berry / A. Kremer - Carried

R. Richards stated that there is still 200 tonne of rock stockpiled in the quarry for the rating district.

There being no further business, the meeting closed at 10.47 a.m.

MINUTES OF THE ANNUAL MEETING OF THE
MATAINUI CREEK RATING DISTRICT
HELD AT THE WHATAROA COMMUNITY HALL
ON 16 SEPTEMBER 2010, COMMENCING AT 1.00 P.M.

PRESENT

W. Nolan, M. Nolan, V. Northcroft, M. Komen, D. Nolan

IN ATTENDANCE

West Coast Regional Council
B. Chinn, (Councillor), D. Davidson (Councillor)
S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

There were no apologies.

BUSINESS

B. Chinn opened the meeting and welcomed those present. He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 16 October 2009, be adopted as a true and correct record of that meeting."*

W. Nolan / V. Northcroft – Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

W. Moen presented the financial statements for the financial period ending 30 June 2010. This left the account with a current credit balance of \$14,484.58.

Moved: *"That the financial report for the 2009 / 2010 year be adopted".*

W. Nolan / D. Nolan - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the 2009 / 2010 works report. He advised that the total cost of works carried out to 30 June 2010 was \$3,115.00. An inspection was carried out on the 7th of July over the whole scheme and \$9,150.00 work of works were identified for the 2010 / 2011 year. W. Nolan drew attention to the \$5,000 that is allowed for the progressive cleanout over the entire length of the creek over a 5 year cycle. W. Moen clarified that if this isn't done then it may be too expensive to do all at once. It was agreed to allow for 20% of the creek to be allowed for each year if required. S. Moran noted that there will be areas where more gravel has come through and this would mean that some areas of the creek that will need more attention than others. W.

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Moen suggested that this is a good way to ensure that the money is there when needed. W. Nolan feels that the river is working well and is flowing well. D. Nolan stated that it is a good idea to keep money aside for the cleanout.

RECOMMENDATION

- 1. *That the Works Report covering the 2009 / 2010 financial year be adopted.***
- 2. *That the 2010 / 2011 works proposals be approved.***

W. Nolan / M. Komen – Carried

RATES 2011/ 2012

W. Moen advised that the recommendation is that the rate strike is increased from \$5,000 to \$7,500. W. Moen advised that this increase would allow the account balance to grow a bit and to cover the cost of maintenance. He suggested that the rating district considers putting a little bit extra money away for an emergency situation. M. Komen stated that he is in favour of leaving it at \$5,000 as millions of dollars could be put away and if there were a disaster then this still would not be enough.

RECOMMENDATION

Moved: ***"That the rate strike for the 2011 / 2012 financial Year is \$5,000 (GST Excl)."***

M. Komen / M. Nolan – Carried

ELECTION OF OFFICERS

T. Jellyman advised that in this rating district there is no committee but W. Nolan is the contact person.

Moved: ***"That W. Nolan be elected as the contact person for the 2010 / 2011 financial year."***

M. Komen / V. Northcroft - Carried

GENERAL BUSINESS

M. Komen stated that he would like to know what area of the creek is to be cleaned out each year. He suggested that this is included in the works report. W. Moen suggested that M. Komen talks to W. Nolan to find out what is happening in the rating district, as he is the contact person. W. Nolan explained which area is being cleaned out this year. Discussion took place on the history of the creek and where the creek has flowed in the past. D. Nolan stated that there have been some big floods in the last couple of months, everyone knows what is happening with the creek and he feels that it is working well.

There being no further business, the meeting closed at 1.19 p.m.

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
WAITANGITAONA RATING DISTRICT
HELD AT THE WHATAROA COMMUNITY HALL
ON 16 SEPTEMBER 2010, COMMENCING AT 1.30 PM**

PRESENT

W. Nolan, G. Purcell, D. Straight, D. Nolan, A. Lash, G. Julian, D. Bowater, M. Potae

IN ATTENDANCE

West Coast Regional Council

B. Chinn, (Councillor), D. Davidson (Councillor)

S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

P. Northcroft

D. Straight / G. Julian - Carried

BUSINESS

B. Chinn opened the meeting and welcomed those present.

He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 15 October 2009, be adopted as a true and correct record of that meeting."*

W. Nolan / D. Straight - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

W. Moen presented the financial statements for the period ending 30 June 2010. He advised the opening balance was \$187,177.76 and as at the end of June this year the closing balance was \$125,151.44. W. Moen stated that the account has been reduced considerably but this is due to the \$91,000 worth of work done during the reporting period.

W. Nolan advised TrustPower contributed 30% (\$8,571.43) to the rating district account but he noted that this year they would be contributing close to \$10,000 as the rate strike was increased. Discussion took place on how this contribution was derived. It was agreed that W. Moen would check this matter with the Corporate Services Manager and report back to W. Nolan. W. Nolan would also like to know what percentage of interest is earned on the rating district's account. It was agreed that this would be checked out and W. Moen would inform W. Nolan of this and also the rental charge.

Moved: *"That the financial report for the 2009 / 2010 year be adopted subject to the interest earned on savings and clarification on the amount TrustPower's contribution is."*

W. Nolan / D. Nolan - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2009 to 30 June 2010. W. Moen reported that \$91,000 worth of works was carried out during the reporting period. W. Moen carried out an inspection on the 7th of July 2010 and no works were identified but he suggested that \$12,000 be allowed for unforeseen work.

W. Nolan spoke of work carried out and stated that within a week of the new retard going up there was a flood and this was followed by two more floods all within two weeks. W. Nolan stated he is very pleased with how this working. W. Nolan stated that the work done in the Richardson Road area cost \$20,000 which was done as an emergency job and he stated that this was money well spent as it kept the river away from this area.

D. Straight agreed with W. Nolan's comments and stated that the extension is taking the pressure off the lagoon area. G. Purcell stated that the rating district is appreciative of the work done in the area.

RECOMMENDATION

- 1. That the Works Report covering the 2009 / 2010 financial year be adopted.***
- 2. That the 2010 / 2011 works proposals be approved.***

D. Straight / G. Purcell - Carried

RATES 2011 / 2012

W. Moen advised that he is suggesting that the rate strike is increased to \$30,000 in view of the fact that \$91,000 worth of works was done and only \$20,000 was brought into the account last year. He advised that the rating district account needs to be built up.

W. Nolan spoke of work that had been done and what might need to be done in the future. He feels that by extending the bank they have saved the day and he does not think a large amount of money needs to be saved into the kitty. W. Nolan feels that \$20,000 for the rate strike is enough. G. Purcell and D. Nolan are in agreement with W. Nolan.

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is \$20,000 (GST Excl)."

W. Nolan / A. Lash – Carried

ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee. It was agreed that the present committee remains in place.

Moved: ***"That the present committee, namely:***

P. Northcroft

W. Nolan

G. Purcell

D. Bowater

D. Straight

be retained as the committee for the 2010 / 2011 financial year."

W. Nolan / D. Nolan - Carried

Moved: *"That W. Nolan be re-elected as the spokesperson for the 2010 / 2011 financial year."*

G. Purcell / D. Straight - Carried

GENERAL BUSINESS

Cr Chinn thanked W. Nolan on behalf of the Regional Council and staff for the work he does for the rating district. Cr Chinn stated that W. Nolan is organised, the rating district knows what they want and has the facts and figures in front of them and this makes the job so much easier.

W. Nolan asked the rating district to consider putting a pipe into the lagoon to lower the water level. W. Nolan does not want to see the lagoon get any bigger. W. Nolan stated that he is concerned that the area under the bank is wet all the time. D. Straight stated that a 600 mm pipe would be sufficient to do the job. W. Moen agreed to check the boundary and report back to W. Nolan.

G. Julian asked if trees could be planted along the bank. D. Nolan stated that poplars would be okay but not willows. It was agreed that the rating district would talk among themselves to see if tree planting is acceptable in this area.

There being no further business, the meeting closed at 1.58 p.m.

Action Points:

W. Moen to check with Corporate Services Manager as to how TrustPower's financial contribution is derived, the interest rate of rating district's account and clarification of the rental figure and report back to W. Nolan.

W. Moen to check the boundary in the lagoon area and report back to W. Nolan.

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
KONGAHU RATING DISTRICT
HELD AT THE LITTLE WANGANUI HOTEL
ON 17 SEPTEMBER 2010, COMMENCING AT 11.02 AM**

RATEPAYERS PRESENT

B. Jones, I. Hedgman, B. Meek, L. Kees, K. Kees, F. Bjerring, R. Anderson, J. Hyndman, C. Hellyar

NON-RATEPAYERS PRESENT

M. Watt, G. Johnstone

IN ATTENDANCE

West Coast Regional Council
T. Archer (Councillor)
C. Ingle, (CEO), T. Jellyman (Staff)

APOLOGIES

Cr R. Scarlett, W. Moen, K. Gavigan, R. Hedgman

R. Anderson / K. Kees - Carried

BUSINESS

T. Archer opened the meeting and welcomed those present. He advised that the Council Engineer Wayne Moen was sick and unable to attend.

He introduced himself and the Council staff. T. Archer advised the meeting that this is a public meeting; anyone can attend but not necessarily speak or comment. T. Archer asked for confirmation that all present are actual ratepayers to the Kongahu Rating District. T. Archer advised that G. Johnstone and M. Watt can speak in either the public forum or general business, they cannot vote, move or second motions.

PUBLIC FORUM

MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

Moved: *"That the minutes of the previous Annual Meeting held on 16 October 2009, be adopted as a true and correct record of that meeting subject to the amendments below."*

L. Kees / B. Meek - Carried

MATTERS ARISING

C. Hellyar drew attention to page 5 of last year's minutes which read that Gavigan's had wanted their creek cleaned out along their boundary. C. Hellyar declared that they did not make this request. He advised they were not at last year's meeting. Cr Archer advised that G. Volckman read out a letter from the Gavigan's stating that they did want the drains cleared out. It was agreed that the line stating that Gavigan's wanted their creek cleared out along their boundary would be struck out of the minutes.

L. Kees advised that he was not happy with the process of getting the drains cleared and stated that there was a lot of mucking around to get this done. L. Kees stated that B. Jones took photos of the area that was to be cleared out and sent the photos to G. Volckman and W. Moen but somehow the photos disappeared and W. Moen did not receive them. L. Kees advised that he

phoned C. Ingle to get the matter sorted and feels that had he not rang C. Ingle then the job would not have been done. L. Kees feels that it is poor that someone else has to be dragged into it to get it sorted. L. Kees stated that farmers were asked via a mail out as to what drains they wanted cleared then it should be done. L. Kees stated that G. Volckman did not want the spoil on his land. B. Jones stated that it has always been that each drain is slightly on one side of the boundary and all the spoil went onto the other side of the boundary. It was noted that the scheme was designed to have the spoil on one particular side of every drain. L. Kees clarified that it is known to everyone present that the original scheme was drawn up with the spoil goes on one side, the drains are dug on one person's property and the spoil goes on the next property. Discussion took place as to who makes the decisions on what areas are sprayed by helicopter. C. Hellyer stated that he has asked for an area not to be sprayed and it was sprayed.

Cr Archer went through the action points from last year's meeting.

M. Watts advised that he has not yet calculated any quantities on Granite Creek as yet. He advised that the survey has been done and drawn up. C. Ingle advised that the resource consent has been applied for. M. Watts stated that W. Moen might have done the quantities himself.

FINANCIAL REPORT 2009 / 2010

Cr Archer spoke to this report in W. Moen's absence. He advised that the closing balance as at 30 June 2010 is \$46,137.70.

Moved: *"That the financial report for the 2009 / 2010 year be adopted".*

L. Kees / B. Jones - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

Cr Archer stated that he and staff would do their best to answer any queries regarding the works carried out from 1 July 2009 to 30 June 2010. Cr Archer drew attention to the projected works for the period 1 July 2010 – June 2011. C. Ingle advised that W. Moen and G. Volckman carried out an inspection on the 20th of July and no works were identified. It was agreed that letters should be sent out each year to all ratepayers seeking drain clearing requirements if any.

Cr Archer read out the comments provided to him by W. Moen via a phone call last night. W. Moen advised that the resource consent for Granite Creek has been lodged for 1500 metres into the estuary and for 800 metres up the creek plus 1 km into farmland above the contour channel. It is estimated that the work will cost \$80,000. It is hoped that the intention is to raise the road with the removed gravel subject to the excavations being of a satisfactory quality. B. Jones stated that this gravel would not be any good for the road but if it was mixed with shingle it might be okay.

Cr Archer stated that W. Moen has advised him with the closing balance being \$46,000, and \$80,000 expenditure and a suggested rate strike of \$7,0000, should the proposed works come to fruition and equate to the estimated cost this would leave a debit balance of \$26,000.

RECOMMENDATION

- 1. That the Works Report covering the 2009 / 2010 financial year be adopted.***

B. Jones / L. Kees – Carried

The question was asked as to who is going to pay for the proposed works, C. Ingle advised that this is the big decision that needs to be made. Cr Archer advised that this matter needs to be discussed in Karamea as well. C. Ingle advised that Buller District Council has indicated that they are prepared to look at this. B. Jones stated that the issue for the Karamea rating district is that the Karamea scheme is maintenance only and not capital works. Discussion took place on whether or not this work would be capital or maintenance, Cr Archer stated that excavating an existing drain to its previous bed level is a maintenance item and is not capital. Cr Archer stated that the fact is Granite Creek is in the Karamea rating district. C. Ingle acknowledged that everyone present is in the Karamea rating district and all pay rates. Cr Archer advised that should those present wish to air their views on Granite Creek then they should consider attending this afternoon's meeting of the Karamea rating district. C. Ingle advised that Kongahu scheme has a direct interest in Granite Creek being cleared and they need to see themselves as one of the major funding parties, but not the only one. C. Ingle advised that Buller District Council are prepared to help out but he feels that the wider Karamea rating district should be approached to contribute as there is a community benefit in keeping Granite Creek Road open but also the main road bridge into Karamea. C. Ingle advised that there are the Karamea rating district ratepayers on the other side of Granite Creek who are not contributing to the Kongahu scheme. C. Ingle advised that there are three or four ways of making up the \$80,000 for this. C. Ingle stated that now that the consent has been applied for he is hopeful that DoC will not stand in the way of this. C. Ingle advised that work can also be done at the top of the slip and a sock could be put in to reduce the amount of material that is coming down from the top end. He is hopeful that the longterm maintenance of Granite Creek is not the big issue that as it was thought a year or so ago as once the sock is in place it will stop or reduce what is coming down at the source. Cr Archer asked the meeting if they felt that the work required in Granite Creek is not exclusively the responsibility of the Kongahu rating district but is also a Karamea rating district matter and this is a joint responsibility and that Kongahu rating district is prepared to contribute but not as the only contributor. Those present agreed with this.

Moved: ***"That the Kongahu Rating District Committee supports the clearing of Granite Creek and would be prepared to contribute".***

B. Meek / I. Hedgman - Carried

Extensive discussion took place on how to deal with the problems in Granite Creek, the history of Granite Creek and those affected by this creek discussed flooding concerns affecting their properties. G. Johnston stated that the main problem is that Granite Creek is competing with the Karamea River; he advised that if Granite Creek had its own mouth, which needs to be a lot lower than where it is going out, there wouldn't be the problem that there is now. Cr Archer asked G. Johnston if the current consent which is only talking about extending 1500 metres into the estuary isn't sufficient and should go right out to the mouth. G. Johnston stated that the mouth has to be opened up. B. Jones spoke of a high spot in Granite Creek approximately 100 metres down from the bridge. He feels that this is the biggest problem with Granite Creek and is where it is backing up. R. Anderson explained what has happened in Granite Creek with gravel build up over the years, he stated that the Granite Creek issue is primarily a problem for those on the Granite Creek floodplain. C. Ingle advised that the coastal mouth has been looked into and it was felt it wouldn't make any difference if the mouth were opened. C. Ingle advised that the slip at the top of Granite Creek that needs to be dealt with first, so that this will stop new gravel coming down. C. Ingle advised that it may be only \$5,000 to \$10,000 to get the fabric sock put in place but it is the digging and trucking of gravel that will be the expensive part of the job. Discussion took place on who would fund the fabric sock. L. Kees asked what are the chances of DoC funding this work. Cr Archer responded that DoC would say that it is nature taking its course and they would not fund this. B. Jones stated that financial contributors should be Buller District Council, Kongahu rating district and Granite Creek ratepayers. B. Meek is concerned that the Kongahu rating district could be setting a precedent by saying they will pay for the work and if it doesn't work then there could be problems. C. Ingle advised a separate rating district could be set up just for Granite Creek, he explained how the Mokihinui rating district works and suggested a similar system could be set up

for Granite Creek. R. Anderson stated that the Kongahu rating district is to do with swamp areas and the Karamea rating district is to do with the rivers in the Karamea area and includes the Karamea River, Oparara River, Little Wanganui River and Granite Creek. C. Ingle clarified that the Karamea rating district also included the floodwalls around the Karamea township. Cr Archer advised that the ministry would not contribute to the Granite Creek work unless there was a major flood event and it would be after the event.

B Jones advised that the \$8,500 allowed for unforeseen work might not be enough. Discussion took place on the Contour Channel and it was noted that the sides of this channel need to be cut back. Cr Archer confirmed that he spoke to W. Moen last night and no further proposed works were identified. L. Kees stated that he does not want to see Granite Creek become a priority over the Kongahu Swamp. He acknowledged that something does need to be done about Granite Creek.

RECOMMENDATION

2. That the 2010 / 2011 works proposals be approved.

B. Jones / K. Kees – Carried

2011 / 2012 RATE STRIKE

Cr Archer advised that the recommended rate strike for the 2011 / 2012 year is \$7,600, which is the same as last year's rate strike.

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is \$7,600 (GST Excl)."

B. Jones / B. Meek – Carried

ELECTION OF COMMITTEE AND SPOKESPERSON

Cr Archer noted that all ratepayers in the rating district are members of the committee. L. Kees nominated B. Jones as spokesperson for the rating district committee.

Moved: ***"That B. Jones elected as the spokesperson and that the committee comprise of all ratepayers for the 2010 / 2011 financial year."***

L. Kees / B. Meek – Carried

C. Hellyar advised that W. Moen had sent him a copy of the constitution which states that this committee is a subcommittee of council. Cr Archer advised that the constitution is now outdated but many things are still relevant. Cr Archer confirmed that this committee follows it exactly the same standing orders as council. R. Anderson stated that W. Moen sees G. Volckman as the spokesperson when G. Volckman is the contact person for the rating district. Cr Archer advised that a spokesperson is elected to each rating district and is the liaison person between the council and the rating district but he has no influence on decisions. Cr Archer feels there needs to be consistency across all 23 rating districts when it comes to the correct term and he is happy with the term spokesperson as it indicates that someone is speaking on behalf of the ratepayers and the spokesperson liaises with council on behalf of the rating district. He clarified that this does not imply that the spokesperson / liaison person has anymore voting power than anyone else. It was agreed that all ratepayers would be the members of the committee.

L. Kees expressed his concern that landowners who spend the most money should have more influence on what is spent than those who do own very much land. Cr Archer stated that this is very hard to manage. L. Kees asked if this could be worked out by the Council and could they find a way around this. C. Ingle noted that this is an issue in other rating districts and stated that

there is one landowner in South Westland who pays 50% of the rates within his rating district and yet he is outnumbered by smaller landholdings and only gets one vote. C. Ingle feels that this committee functions well and that matters get sorted out during the meeting. R. Anderson agreed but stated that whoever pays the most should have the most say. Cr Archer stated that he feels this rating district works in a very fair and open manner.

GENERAL BUSINESS

T. Archer invited the meeting to discuss the following items of general business.

Kongahu Swamp – Contour Drain

C. Hellyar spoke of a letter he sent to W. Moen in August expressing his concern that the banks of the Contour Drain are slumping, undercutting and going into the drain. C. Hellyar had asked that this letter be circulated to the rating district prior to the annual meeting. They had asked that this area not be sprayed via helicopter as he and K. Gavigan are planting on the edge of the drain to try to hold the bank in place. C. Hellyar asked the meeting if they are happy for the planting to continue as he feels that the drain on their property does not need to be cleared. B. Jones stated that this area is part of the drainage infrastructure and is not owned by any individuals. C. Hellyar stated that they are planting flaxes and native grasses. R. Anderson stated that it is important that the flow of Blackwater Creek is not interrupted by these plantings. L. Kees asked C. Hellyar that should these plantings cause problems in five years time, would he be asking the rating district to clear them at the rating district's expense. L. Kees stated that in his experience planting on the side of the bank will result in the plants ending up in the drain sooner or later and cause flooding. C. Hellyar stated that he is looking for a solution to the slumping. C. Ingle advised that the principle is if the part of the drain that is going through Gavigan / Hellyar's land starts to actually slow up water from draining away then it does need to be cleared. B. Jones stated that the planting is fine at the moment but should it become to a problem in the future then the committee would have to reserve the right to clear the drain. Cr Archer apologised to C. Hellyar regarding his letter not being sent out to the rating district prior to today's meeting.

Little Wanganui Road

Cr Archer advised that W. Moen had asked him to bring up the matter of the Little Wanganui road survey and to let the meeting know that this survey has been undertaken. Cr Archer read out information supplied by W. Moen and advised that there is a proposal to raise the part of this road by one metre to avoid flooding of the Kees property. This could result in additional flooding on other land. Cr Archer advised there are no cost estimates for this work. There is also a proposal by Mr Kees to hump and hollow part of his land, a resource consent has not yet been applied for but is required. Mr Volckman is against both proposals. Cr Archer advised that this meeting is not to determine the outcome of any resource consent but could be used as an opportunity to consider if the effects of these activities will have any affect on the rating district infrastructure. R. Anderson feels an independent person needs to look at this matter. B. Jones stated that one option would be to reduce the amount of water that is going through the swamp or regulate the amount of water that is going through. B. Jones advised that G. Volckman wants the status quo to remain. R. Anderson stated that G. Volckman built this area up and W. Moen advised that this couldn't be changed. R. Anderson provided a photograph from 1968 of The Little Wanganui Bridge showing the underneath of the bridge and noting how clear it was at this time. This area now is full of matter that G. Volckman has put there. R. Anderson stated that it has been difficult to make progress with this matter. C. Ingle stated that if material is being placed in a riverbed then that is an RMA compliance matter. Cr Archer advised that the community is council's eyes and ears and any concerns they have regarding this type of thing they should contact the council office. C. Hellyar stated that he has been disappointed in the response from the regional council regarding non-compliance issues in the past. Cr Archer encouraged the meeting to contact either the Chief Executive or councillors should they have concerns in the future as processes are to be upheld. It was agreed that C. Ingle would check this area this afternoon. C. Ingle asked the meeting if they wanted the underneath area of the bridge cleared out. It was agreed that this

would help. R. Anderson asked who would pay for this. C. Ingle stated that usually the affected landowners would clear this, but if it was thought to be contributing to flood waters entering the drainage scheme then the rating district could fund it.

L. Kees advised that it hardly ever used to flood in this area but now the Little Wanganui River Bridge is blocked by willows falling into the river which are causing problems with flooding above Blue Duck Creek and coming over the Wangapeka Road and down through the Kongahu swamp.

Cr Archer asked the meeting if they wanted to do something about this and are they prepared to pay. It was noted that landowners have contributed to this problem by doing things they shouldn't have done and it was felt that others should not have to pay for this.

It was agreed that the West Coast Regional Council would liaise with Buller District Council to suggest clearing underneath the Little Wanganui Bridge. C. Ingle advised that if anyone is seen dumping rubbish under this bridge to let him know as soon as possible so that a compliance officer can investigate.

Moved: ***"That the Kongahu rating district supports L. Kees's resource consent application to alleviate surface flooding".***

B. Meek / R. Anderson – Carried

Further discussion took place on the insertion of a sock at the top of the slip to try to alleviate gravel coming down and building up in Granite Creek. B. Jones stated that he does not see the Kongahu rating district as the sole body to bear the costs for the problems associated with Granite Creek. C. Ingle offered to get back to B. Jones next week with a price for the fabric sock.

Moved: ***"That the Kongahu rating district investigates the insertion of a fabric sock above the slip at the top of the Granite Creek catchment and that the Kongahu Rating District would be prepared to contribute to the cost of this."***

B. Jones / C. Hellyar – Carried

G. Johnstone stated that Granite Creek is worsening the state of the swamp itself because the Otumahana is much higher than it ever has been before and is rising all of the time. G. Johnstone was asked if he would be prepared to pay. G. Johnstone feels the mouth needs to be opened as it is far lower where it is going out into the Karamea River. He feels that Granite Creek is competing with the Karamea River when they are both in flood. G. Johnstone feels that sock at the top of the catchment will help. B. Jones stated that the mouth is not currently blocked. C. Ingle advised that consultants have advised that opening the mouth is not going to help. B. Jones stated that the purpose of the sock is to limit the amount of gravel that is coming down into Granite Creek. Various speakers spoke of the history of Granite Creek and it was agreed that the sock option is the preferred option for Granite Creek.

T. Archer thanked the meeting for their attendance.

There being no further business, the meeting closed at 1.16 p.m.

Action Points for follow up

Contact	Task	Completed
C. Ingle	Get consultant to investigate what the best options are for the Little Wanganui River drainage and bridge underpass.	
C. Ingle	Investigate price of fabric sock for slip in Granite Creek catchment.	

THE WEST COAST REGIONAL COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE
KARAMEA RATING DISTRICT
HELD AT THE KARAMEA FIRE STATION
ON 17 OCTOBER 2010, COMMENCING AT 1.10 PM.

PRESENT

H. Macbeth, R. Barton, M. Macbeth, B. Langford, P. Sampson D. Simkin, D. Webster,
 R. Lucas, J. Colville, W. Alber, G. Johnston, M. Watt, B. Jones, P. Moynihan, D. Straight,
 H. Heslan, C. Hynes, B. Lodge, R. Cocker, S. Milliken, B. Meek, I. Hedgman, R. Anderson,
 C. Hellyar,

IN ATTENDANCE

West Coast Regional Council
 T. Archer (Councillor)
 C.Ingle (CEO)
 T. Jellyman (Staff)

APOLOGIES

W. Moen (sick), R. Scarlett (away on council business)

D. Simkin / B. Langford - Carried

BUSINESS

T. Archer opened the meeting and welcomed those present. He advised that the Council Engineer, Wayne Moen was sick and unable to attend. He introduced himself and the Council staff.

It was confirmed that all present are members of the Karamea Rating District.

Moved: ***"That the minutes of the previous Annual Meeting held on 16 October 2009, be adopted as a true and correct record of that meeting."***

P. Moynihan / H. Macbeth - Carried

MATTERS ARISING

H. Macbeth asked if there had been progress regarding the deepening of Granite Creek riverbed as it was noted in the minutes that community were to be informed of progress in six months time. C. Ingle advised that there has now been a resource consent application lodged for the clearing of Granite Creek.

H. Macbeth drew attention to page 4 of the minutes regarding there being no representation from the Little Wanganui or Oparara areas for the rating district committee. H. Macbeth stated that the constitution has been made available and there is requirement in the constitution for representation from these areas.

P. Sampson advised that he did not bring up the matter of rates classification. It was W. Moen that raised this matter.

H. Macbeth asked if G. Smart from NIWA has finished updating the computer model of the 1998 Karamea flood. C. Ingle advised that he received the updated model and draft report about two weeks ago and a couple of scenarios have been run through the model, of different levels of floods. C. Ingle did not bring the report to this meeting, as there is a discrepancy in the data that is used in the LIDAR information compared to the original survey information. This is being worked through and it is thought that it is do with the datum that was used. C. Ingle advised that following the recent flood M. Watt has

rating district. C. Ingle advised that the asset management plan states that this is a maintenance scheme only and is not about capital works. The asset management plan indicates all the different spurs and shows where they are and what type of work has been done on them. C. Ingle reiterated that anything else from a procedural point of view is in the Standing Orders of the council, therefore the asset management plan sets out why the rating district is in place and the Standing Orders deal with procedures and how decisions are made. Cr Archer stated that Standing Orders are adopted by Council and based on the New Zealand Model Standing Orders for meetings of local authorities and community boards. Cr Archer advised that this is mainly about meeting procedures. Cr Archer answered various questions from the floor and further explained matters relating to constitutions and meeting procedures to the meeting. Cr Archer explained the tender process to the meeting and the spoke of the process around public tenders. C. Ingle explained the tender process and how it relates to situations where emergency works are required, he stated that council always looks for the cheapest price possible on the rating district's behalf. Cr Archer stated it is important that the successful tenderer can carry out the job. H. Macbeth said that he thinks it would be beneficial if the committee did a walk around the rating district every six months, then have a public meeting rather than waiting for the annual meeting. He feels staff could then work out what is required prior to the annual meeting. P. Sampson asked if there is any real evidence showing that anything is amiss or that things aren't being done well. He stated that in the 20 years that he has been associated with the rating district it has worked extremely well. Cr Archer advised that as a way forward it is desirable that those who accompanying W. Moen on the inspection are members of the rating district committee. R. Anderson asked if W. Moen is consulted prior to works being carried out. Cr Archer responded that W. Moen is involved right from the start as he carries out the tender process then checks the finished work prior to payment being made. C. Ingle outlined the complete process for beginning to end for works needing to be carried out. Further discussion took place on the constitution and asset management plans. C. Ingle offered to go through the constitution to make sure that there is not something significant that has been missed out and translate it into the asset management plan and also ensure that the rating district has copies of the most recent asset management plan. Cr Archer advised that the two resolutions for the works report could be dealt with separately.

RECOMMENDATION

1. That the Works Report covering the 2009 / 2010 financial year be adopted.

D. Simkin / S. Lowe – Carried

Cr Archer invited discussion on works carried out during the reporting period. He advised that the proposed works for the 2010 / 2011 period are \$21,500.00 with \$1,500.00 for top up of a spur on the Oparara River bank and \$20,000.00 for unforeseen maintenance. R. Barton asked if there are any further proposed works after the flood a couple of weeks ago. Cr Archer advised that W. Moen did not advise him of any additional work when he phoned him last night. B. Langford confirmed that there has not been another inspection since this flood. C. Ingle asked the meeting if anyone has noticed any damage since this flood. No further damage was noted. D. Webster asked what is the current situation with the stopbank behind the Last Resort and is work still being considered on this. C. Ingle advised that this area has been included in the modeling of the stopbank. D. Webster stated that he is the Civil Defence Controller in this area and he feels this area is of concern. He feels this should be looked at again as it is a risk area. M. Macbeth stated that costings have been done on the realignment of this area and the cost is approximately \$80,000. M. Macbeth stated that the realignment idea was thrown out because it was deemed as too expensive. H.

Macbeth stated that this area is low point as noted in the Good Earth Matters report. It was agreed that options for improving this area should be considered. H. Macbeth stated that he feels if more than \$30,000 is to be spent then the matter should come to a special meeting. C. Ingle spoke of other low points along the stopbank.

Discussion took place on where to from here regarding the realignment behind The Last Resort with speakers including H. Macbeth, D. Straight and P. Sampson. H. Macbeth read out the cross section report. C. Ingle suggested that the cost options could be investigated. C. Ingle confirmed that the stopbank is included in the rating district assets.

Moved: *That the West Coast Regional Council initiates an investigation into the raising of the stopbank by less than one metre at low points, and the realignment of the stopbank immediately behind and beside The Last Resort.*

H. Macbeth / M. Macbeth - Carried

C. Ingle stated that he would like to think that the results of the investigation would be to hand within six months. Cr Archer suggested that the report comes back to the rating district committee for initial consultation and for the committee to then decide where to from here.

Cr Archer advised that the projected works and the \$20,000 for unforeseen maintenance needs to be agreed upon.

2. *That the 2010 / 2011 works proposals be approved.*

M. Macbeth / D. Simkin – Carried

RATES 2011 / 2012

Cr Archer noted the proposed works for the coming year are \$21,500.00 with \$20,000.00 of this amount allowed for unforeseen maintenance. He advised previous rate strike was \$30,000 and the balance in the rating district account at the beginning of the 2011 / 2012 financial year is likely to be \$135,000.00

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is \$30,000 (GST Excl)."

P. Sampson / D. Straight – Carried

ELECTION OF OFFICERS

T. Archer read out the names of the current committee, and the name of the spokesperson. He asked if there was anyone who has moved out of the area or wishes to stand down. H. Macbeth moved that the existing committee and spokesperson be re-elected.

**Moved: *"That the present committee, namely:
Darryl Simkin
Brian Jones
Margaret Macbeth
Roger Barton
Bevan Langford
be retained as the committee for the 2010 / 2011 financial year."***

H. Macbeth / P. Sampson - Carried

Moved: *"That B. Langford be elected as the spokesperson for the 2010 / 2011 financial year."*

H. Macbeth / D. Straight - Carried

GENERAL BUSINESS

Cr Archer stated that some of the matters to be discussed in general business come from his telephone call last night from W. Moen and some matters from the Kongahu meeting held this morning.

Granite Creek

Cr Archer stated that W. Moen has informed him that a resource consent has been lodged for Granite Creek. This is to excavate a channel extending 1500 metres into the estuary and 800 metres up the creek plus one kilometre into the farmland above Contour Channel. The estimated cost is \$80,000.00. It was W. Moen's intention to raise the road with the removed gravel but we have since been advised that it is unlikely to be suitable for this purpose. Cr Archer advised that this matter was discussed at length at this morning's meeting of the Kongahu rating district it was noted that there is a crossover of rating districts. Cr Archer advised that the Kongahu rating district decided that they would be willing to contribute to the work but they indicated that the Karamea rating district should also contribute. C. Ingle advised that the Kongahu rating district ends at the bottom of the swamp area at Granite Creek, while landowners on the other side of the creek are also affected by flooding of the creek but are not members of the Kongahu scheme. C. Ingle advised that Buller District Council have indicated that they are comfortable with the concept of contributing. C. Ingle pointed out that it is not only Granite Creek that floods but the main highway as well. C. Ingle advised that Buller District Council would most likely seek funding from NZTA as well. C. Ingle advised that the Good Earth Matters consultants have looked at Granite Creek and they have figured out a way of managing the source of gravel at the top of the slip, which would involve a cofferdam and a fabric sock to stop the water that is coming down from dragging the sugary gravel with it. C. Ingle stated that the consultants feel that if the source of gravel is stopped then the bottom of the creek will be easier to manage longterm. C. Ingle stated that most of the \$80,000 is for digger work extracting the gravel out so that a proper flow can be had. C. Ingle advised that it is possible that DoC might object to this, as it is a restricted coastal activity. C. Ingle stated that this will not happen quickly and there is time to decide who will pay for it. He feels effort needs to be put into stopping the gravel coming down. Both rating districts need to contribute along with Buller District Council, or a new rating district could be formed. C. Ingle stated that he would rather not see a new rating district formed due to the administrative costs of that and the time.

C. Ingle gave a history of the boundaries of the Karamea rating district and advised that this includes everyone in the valley, from the Heaphy Track to the Karamea Bluffs and there are over 400 ratepayers. It is a maintenance scheme for river works and looks after the four main rivers, (Oparara, Karamea, Granite Creek and Little Wanganui). He advised it is not a capital works scheme. The Kongahu rating district is the old Kongahu Swamp area only and was set up to drain the swamp. He advised that those that are in the Kongahu rating district are also in the Karamea rating district and pay both rates. It was noted that the excavated gravel could impact on whitebait and it was suggested that the excavated gravel be carted away to avoid blocking up channels. C. Ingle stated that the consultants had envisaged that the gravel spoil would be put on the road to build the road up but another idea was the gravel is good for farm races.

C. Ingle advised that the West Coast Regional Council has applied for resource consent on behalf of the Kongahu rating district. H. Macbeth asked if this would be publicly notified, C. Ingle said yes as application is a restricted coastal activity. D. Straight stated he has been familiar with Granite Creek for over 50 years. He spoke of the amount of gravel that has come down over the years. He feels that excavating gravel will not work, as the

channel will fill up again. P. Moynihan stated that an option that is going to last longer than two months needs to be found. He stated that the main road into Karamea gets flooded three or four times a year. It was noted that when Granite Creek and the Wangapeka River floods everyone in that area is isolated. R. Anderson stated that access through his farm race could be used during this time. Cr Archer invited R. Anderson to comment on what he thinks of the proposed work. R. Anderson stated that he agrees with D. Straight he feels it would be a waste of money excavating, as the creek will just fill up again. He agrees with the sock option.

H. Macbeth feels that who pays for what needs to be sorted out.

R. Cocker moved "That the fabric sock option for the slip at the top of the Granite Creek catchment be progressed and that the Karamea rating district is prepared to contribute to this." H. Macbeth stated that he still has not seen the report regarding the sock option and the meeting has not had time to consider this. P. Sampson stated that this is setting a dangerous precedent as the rating district is being asked to pay for capital works as the whole rating district is based on maintenance of existing structures. Cr Archer stated that he is not convinced that it is capital works and this is prevented the migration of sediment. B. Jones stated that the rating district is being constrained by being solely maintenance and that an open mind needs to be kept as to what the purpose of works is. P. Sampson stated that a number of people of funded capital work themselves. B. Jones responded that nobody is going to fund an upgrade or major works by themselves in this situation. D. Straight stated that the slip is on DoC land so why can't they pay for it. Cr Archer advised that DoC would say that they are quite happy for nature to take its course. C. Ingle advised that in the past the rating district has looked after the in stream river protection works and this matter is a new thing and the clearing of a riverbed has never been looked into before. C. Ingle advised that the rating district need to decide whether to depart from the previous way of thinking or do nothing at all. Cr Archer advised that an annual general meeting can decide to depart from the constitution and do something new or to vary the asset management plan / constitution so that other work can be done and not just maintenance.

B. Jones moved "that the Annual Meeting of the Karamea Rating District varies the Asset Management Plan to allow for other work other than maintenance to be carried out.

Discussion took place on the future works. It was noted that Karamea is a small community with limited resources and that future works come down to money and works done should be prioritised and based on the greater good for the community. It was confirmed that the slip in the Granite Creek catchment is on DoC land. Cr Archer advised that anyone can apply for resource consent on anybody else's land but the final and ultimate say goes to the landowner who says if they will allow the resource consent to be actioned. R. Cocker moved an amendment to B. Jones's motion.

Moved: *"That the Annual Meeting of the Karamea Rating District varies the Asset Management Plan to allow for other work other than maintenance to be carried out and to prevent the build up of sediment in the bed of Granite Creek".*

B. Jones / R. Cocker

The meeting voted ad this motion was lost and the chairman put the original motion.

Moved: *"That the fabric sock option for the slip at the top of the Granite Creek catchment be progressed and that the Karamea rating district is prepared to contribute to this."*

B. Jones / D. Straight - Carried

Little Wanganui River

Cr Archer advised that W. Moen informed him that a road survey of the Wangapeka Road has been undertaken. There is a current proposal to raise part of this road by one metre to avoid flooding of the Kees property but this may result in the flooding of other land. There are no cost estimates for this work at this stage. There is also a proposal by Mr Kees to hump and hollow his land to re-divert some of the surface water. A resource consent is not yet applied for but is required. Cr Archer advised the meeting that both of these matters were discussed at this morning's meeting of the Kongahu rating district. Cr Archer advised that the Kongahu rating district supports Mr Kees's proposal to undertake this work.

Asset Management Plan

H. Macbeth asked if there is an updated version of the asset management plan as the one he has is from 1998. C. Ingle advised that all asset management plans have just been updated and reviewed. H. Macbeth stated that the asset management plan defines a number of things that should be done and if they are not done then the opportunity for LAPP funding is lost. Cr Archer advised that the LAPP fund is very difficult to get money out of. H. Macbeth read from his asset management plan and outlined various requirements. H. Macbeth stated that the only rain gauge is in the gorge and he asked that another gauge be placed further up to give more warning. D. Straight stated that people are continually stealing batteries out of this equipment. C. Ingle advised that a new rain gauge is to be installed but he is unsure of the location. He offered to let B. Langford know when the new gauge is to be installed.

H. Macbeth is concerned that the rating district does not have a copy of the updated asset management plan.

H. Macbeth raised the matter of the rates reclassification. C. Ingle advised that he initiated the rates reclassification as he became aware that some people weren't paying rates. He instructed staff to review every rating district to ensure that everyone was being treated fairly. C. Ingle explained that the rating database comes to the regional council from the district councils who are given the information from Quotable Value. It became apparent that Quotable Value were not passing on the right information to district councils and they were contacted to ensure that the right information was passed on. C. Ingle stated that there were not very many people affected in each rating district and sometimes nobody was affected. C. Hellyar stated he is concerned that people may not understand how this process works and what it means if the asset management plan becomes the rating district constitution. C. Hellyar wondered if an information sheet could be sent out as to where to from here. Cr Archer suggested posting the asset management plan onto the council website and perhaps sending an information sheet out with the minutes.

M. Macbeth asked for clarification regarding the land that the stopbanks are built on and if they are built on private property. She asked how does work get carried out if the landowner does not allow access for work. Cr Archer advised that he feels that it is with the grace and goodwill of adjoining landowners that work is carried out. He stated that he would be very surprised if the landowner denied access. B. Langford explained that some landowners have caused damage to the top of the stopbanks by stock grazing but he stated most landowners have repaired this damage. Cr Archer stated that he feels landowners and neighbours should be able to sort this out themselves. Cr Archer stated that he cannot think of a legal process that would ensure that landowners do pay for this work. C. Ingle advised that the work this committee instigated regarding the grazing of stopbanks and to ensure that landowners top up the stopbanks has been done. He stated that it is up to the individual who has a stopbank on their land to look after it and also for this committee to ensure that the stopbank is being looked after and if its not then to let the council know. C. Ingle stated that there has just been a pretty big flood and the

stopbank held up well. He feels that the committee works well to ensure that this rating district is well looked after.

C. Ingle advised that as soon as the minutes of this meeting are ratified by Council they will be placed on the council website, which should be by November.

T. Archer thanked the meeting for their attendance.

There being no further business, the meeting closed at 4.00 p.m.

Action Point

- C. Ingle to inform B. Langford when new rain gauge is to be installed.
- Post out asset management plan and place on council website along with an information sheet.

THE WEST COAST REGIONAL COUNCIL
MINUTES OF THE ANNUAL MEETING OF
THE MOKIHINUI RATING DISTRICT
HELD AT THE MOKIHINUI COMMUNITY HALL
ON 17 SEPTEMBER 2010, COMMENCING AT 5.30 PM

PRESENT

G. McLean, B & J. Climo, B. Morgan, M & B Jary, S. Olliver, Michelle Hawes, Mick Hawes, R. Bennett, L. Van Diepen, N. Schaffer

IN ATTENDANCE

West Coast Regional Council
T. Archer (Councillor)
C. Ingle (CEO)
T. Jellyman (Staff)

APOLOGIES

W. Moen (sick), R. Scarlett (away on council business)
C & J. Pretty, M. Smith, P & C. Batchelor, R. Scoll, A. Hawes, V. McLean

N. Schaffer / M. Hawes - Carried

BUSINESS

T. Archer opened the meeting and welcomed those present. He advised that the Council Engineer, Wayne Moen was sick and unable to attend. He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 16 October 2009, be adopted as a true and correct record of that meeting."*

B. Morgan / S. Olliver – Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

Cr Archer spoke to this report. He advised that the closing balance to 30 June 2010 is \$11,131.00 in the rating district account.

Moved: *"That the financial report for the 2009 / 2010 year be adopted".*

R. Bennett / B. Climo – Carried

WORKS REPORT

Cr Archer spoke to this report. He advised that there were no works carried out in during the reporting period. Cr Archer advised that W. Moen carried out an inspection on the 21st of July 2010 and as a result of this inspection \$4,500.00 worth of works were identified. B. Morgan advised that the proposed works are to top up slumped rock on the downstream section of the

stopbank. This is for 150 tonnes of rock at \$30.00 per tonne. It was noted that a rock source for this area is yet to be identified.

C. Ingle advised that the normal practice is to call for tenders for the job and whichever contractor wins the tender will have to find a rock source. It was noted that there is rock handy to the area.

RECOMMENDATION

- 1. That the Works Report covering the 2009 / 2010 financial year be adopted.**
- 2. That the 2010 / 2011 works proposals be approved.**

B. Morgan / L. Van Diepen – Carried

RATES 2011 / 2012

Cr Archer advised that with the proposed works and the rate of \$11,467 previously struck for the 2010 / 2011 year the balance in the rating district account at the beginning of the 2011 / 2012 year is likely to be \$19,000. It is recommended that the same rate be struck as last year.

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is \$11,467 (GST Excl) per the agreed uniform charge (i.e. 43 units @ \$300.00 GST Incl)."

B. Climo / R. Bennett – Carried

ELECTION OF OFFICERS

Cr Archer noted that the members of the Ratepayers Committee consist of the same people that are members of the rating district committee. J. Climo advised that B. Mumm should have been included last year as he is a member of both committees. J. Climo moved that the same committee be re-appointed for this year. Cr Archer asked if there were any additions or deletions to this but there were not any.

Moved: *"That Brian Morgan be re-elected as the spokesperson and that the committee comprise of Joan Climo (Secretary), Michelle and Alan Hawes, Mick Hawes, Brian Mumm and Basil Climo for the 2010 / 2011 financial year."*

J. Climo / N. Schaffer - Carried

GENERAL BUSINESS

Cr Archer explained the purpose of an Asset Management Plan to the meeting. He stated that this document identifies all the assets and infrastructures that the rating district has and is protecting. Cr Archer advised that K. Carmine offered to prepare the asset management plan for the rating district. W. Moen has supplied a significant amount of information to K. Carmine but there is still further work to be done on this.

Cr Archer advised that W. Moen informed him that there needs to be a resolution from this meeting to determine the level of service to be expected on the existing infrastructure and whether or not the rating district wishes to maintain the existing river and coastal protection works at its current level or if the rating district wishes to improve these protection works. The meeting advised that K. Carmine is currently in Australia. Cr Archer asked the meeting if they wished W. Moen to complete the Asset Management Plan. C. Ingle stated that it is almost 80% complete and it would not cost much for W. Moen to complete this task.

Moved: ***"That Council staff provide the balance of the input required for completion of the Asset Management Plan."***

B. Climo / B. Morgan – Carried

Moved: ***"That a vote of thanks be extended to K. Carmine for his work on the Asset Management Plan."***

J. Climo / S. Olliver – Carried

Cr Archer invited B. Morgan to speak on the level of service required for the rating district. B. Morgan stated that the works need to be maintained so that extra rock is put in as necessary.

Moved: ***"That service level of the current infrastructure be maintained at the status quo."***

B. Morgan / B. Climo – Carried

B. Climo stated that he feels that rating district is sitting on their hands hoping that the dam is going to go ahead. He feels if the dam doesn't go ahead then sooner or later further protection works will need to be put in. B. Climo would like to investigate whether or not the Stockton rock is hard enough and suitable for use for future works. It was agreed that the rating district committee would look for a suitable local rock source and the rock would be stockpiled near the mouth of the river. Cr Archer stated that there are quite a few talented local people at Stockton that would be able to inform the rating district as to whether or not the Stockton rock is suitable.

A speaker asked if everyone is paying his or her \$300 into the rating district. C. Ingle stated that if people were not paying their rates then the council's debt collection agency would follow this up.

C. Ingle explained the tender process for work and advised that W. Moen will put out the tender for the works and hopefully, in the meantime, the rating district will have found a rock source for these works.

B. Morgan asked who controls the area around the bay and estuary area that is starting to get covered in gorse and broom. He is concerned that this could become a fire risk. He asked if DoC controls this or the Regional Council. C. Ingle asked who owns this land. It was noted that this is probably government land. Cr Archer stated that Council has a pest management strategy in place to control noxious weeds and if this land is DoC land then they could be asked to remove these noxious weeds. B. Morgan advised that to date the rating district have been doing this spraying and paying for the spray themselves but the job has now become too big and it was felt that it needs to be included in a weed spraying programme by whoever owns this land. It was agreed that C. Ingle would have a look at this area at the conclusion of today's meeting.

Cr Archer thanked the meeting for their attendance.

There being no further business, the meeting closed at 6.02 p.m.

Action Point

- C. Ingle to check landownership in the river mouth area and see who controls the weed growth in this area.

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
KANIERE RATING DISTRICT
HELD AT THE St JOHNS ROOMS, STAFFORD STREET, HOKITIKA
ON 20 SEPTEMBER 2010, COMMENCING AT 6.35 PM.**

PRESENT

M. Ward, J. Jones, G. Provis, G. Linklater.

IN ATTENDANCE

West Coast Regional Council
D. Davidson, (Councillor)
B. Chinn, (Councillor)
C. Ingle, T. Jellyman, (Staff)

APOLOGIES

H. Collett, P. Burrows, M. Orchard

G. Provis / J. Jones - Carried

BUSINESS

D. Davidson opened the meeting and welcomed those present. He advised that the Council Engineer, Wayne Moen was sick and unable to attend. He introduced himself and the Council staff.

Moved: ***"That the minutes of the previous Annual Meeting held on 19 October 2009, be adopted as a true and correct record of that meeting."***

G. Provis / M. Ward - Carried

MATTERS ARISING

There were no matters arising. It was confirmed that all the action points from last year's meeting have been followed up on and completed.

FINANCIAL REPORT

Cr Davidson spoke to the financial statements for the financial period ending 30 June 2010. He advised that at the start of the reporting period there was \$47,072.14 in the account and the closing balance as at 30 June this year is \$51,620.31. It was noted that the cost for staff time was for the updating of the rating district's Asset Management Plan. C. Ingle advised that when the Local Government Act 2002 came in one of the requirements was for all infrastructures that council's own had to be listed in an asset management plan. He explained that purpose of the asset management plan to the meeting and advised that all asset management plans will be placed on the council website. G. Provis requested a copy of the asset management plan.

Moved: ***"That the financial report for the 2009 / 2010 year be adopted"***.

J. Jones / G. Linklater – Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

Cr Davidson spoke to the works report, which covered the 12-month period; 1 July 2009 to 30 June 2010. He advised that no works were carried out during the reporting period. W. Moen carried out an inspection on the 14th of July 2010 and no works were identified as being required at that time. It was noted that increased erosion has taken place upstream of the existing works but at this stage there are no urgent remedial works required, but it would be prudent to allow \$3,000 for future maintenance.

RECOMMENDATION

1. That the Works Report covering the 2009 / 2010 financial year be adopted.

2. That the 2010 / 2011 works proposals be approved.

J. Jones / G. Linklater – Carried

RATES 2011 / 2012

Cr Davidson advised that with the previous rate strike of \$4,000 the balance in the rating district account at the beginning of 2011 / 2012 is likely to be \$55,000. It was noted that the recommended rate strike for the 2011 / 2012 year is \$10,000. This is in view of the potential upstream works. C. Ingle advised that it was noted in last year's minutes that there is increased erosion upstream from the existing works that will need attention at some stage. Discussion took place on the current state of the river. G. Linklater stated that W. Moen told him that the erosion isn't too bad at the moment. J. Jones stated that the river has changed at the top end but this area is Maori land. G. Provis stated that there is easy access to this area should extra rockwork be required. G. Provis suggested \$4,000 for the rate strike again this year.

RECOMMENDATION

"That the rate strike for 2011 / 2012 is \$4,000 (GST Excl)."

J. Jones / G. Provis - Carried

ELECTION OF OFFICERS

The names of the current committee and spokesperson were read out. Cr Davidson asked if all were still available and this was confirmed. It was agreed that the status quo would remain.

Moved: "That G. Linklater be elected as the spokesperson for the 2010 / 2011 financial year."

J. Jones / G. Provis - Carried

Moved: "That all members present plus J. Collet be on the Committee, the current Committee now consists of J. Collett, G. Linklater, G. Provis, J. Jones, M. Ward and M. Orchard."

J. Jones / G. Provis - Carried

GENERAL BUSINESS

There was no general business.

Cr Davidson thanked the meeting for their attendance.

There being no further business, the meeting closed at 6.55 pm.

Action Points

- Send a copy of the asset management plan to G. Provis.

**MINUTES OF THE ANNUAL MEETING OF THE
SOUTHSIDE HOKITIKA RATING DISTRICT
HELD AT THE ST JOHNS ROOMS, STAFFORD STREET, HOKITIKA
ON 20 SEPTEMBER 2010, COMMENCING AT 7.35 PM.**

PRESENT

S. McCallum, R. Montagu

IN ATTENDANCE

West Coast Regional Council

D. Davidson (Councillor).

B. Chinn (Councillor)

C. Ingle, T. Jellyman (Staff)

APOLOGIES

M & W. Montagu, V. Breeze

S. McCallum / R. Montagu - Carried

BUSINESS

Cr Davidson opened the meeting and welcomed those present. He advised that the Council Engineer, Wayne Moen was sick and unable to attend.

He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 19 October 2009, be adopted as a true and correct record of that meeting."*

S. McCallum / B. Chinn - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

Cr Davidson spoke to the financial statements for the financial period ending 30 June 2010. He reported that the opening balance as of 1 July 2009 was \$6,924.38. This left the account with a current debit balance of approximately \$4,068.88.

Moved: *"That the financial report for the 2009/ 2010 year be adopted".*

R. Montagu / S. McCallum - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

Cr Davidson advised that there were \$16,281.000 worth of works carried out between 1 July 2009 and 30 June 2010 with Transit paying a 50% share of the costs. It was noted that this is the first lot of work done since the rating district was set up over ten years ago. R. Montagu stated that there is not a proper flood flow plan for the Hokitika River and work is done in a piecemeal fashion. He feels that work is only done wherever the river cuts in.

It was noted that W. Moen carried out an inspection on the 15th of July 2010 and no immediate works were identified but he suggested that \$5,000 be allowed for unforeseen works.

RECOMMENDATION

76

- 1. That the Works Report covering the 2009 / 2010 financial year be adopted.**
- 2. That the 2010 / 2011 works proposals be approved.**

R. Montagu / S. McCallum – Carried

RATES 2011 / 2012

Cr Davidson advised that the rate strike for 2010 / 2011 year was \$5,000 and the recommended rate strike for 2011 / 2012 is \$7,500 this would mean that the balance in the rating district account is likely to be \$1,600 (debit). R. Montagu stated that the rating district has always resisted building up a nest egg in their account and he feels they should continue to resist this. He stated that in 10 years this is the first time the rating district has had to pay for works. R. Montagu stated that Transit will pay half of the rate strike and the rating district will pay their share on the deficit. C. Ingle advised that Transit have already paid their half and they also paid for half of the works completed therefore there is still a \$4,000 deficit owed by the rating district. C. Ingle stated that if the \$5,000 allowed for unforeseen maintenance is not spent then the rating district would not be in deficit. It was noted that although there is still some rock stockpiled it would still cost money to have the rock placed if necessary. The meeting feels that they will not need to spend any more money in the next 10 years and therefore they do not wish to strike a rate at all. Cr Davidson reminded the meeting that if a rate isn't struck then the council could force the rating district to strike a rate. C. Ingle encouraged the rating district to strike a small rate to cover the costs of annual inspections and the normal day to day costs of running the rating district. It was agreed that as soon as the rating district goes into deficit they would strike a rate.

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is zero (GST Excl).

R. Montagu / S. McCallum – Carried

ELECTION OF OFFICERS

R. Montagu stated that he feels H. Hamilton has done a good job as spokesperson. It was noted that all members of the rating district are members of the committee.

Moved: *"That H. Hamilton be re-elected as the spokesperson for the 2010 / 2011 financial year and that all members of the Rating District be members of the Committee."*

R. Montagu / S. McCallum - Carried

GENERAL BUSINESS

C. Ingle read out the Hokitika River cross section report on behalf of W. Moen. It was noted that the cross sections were done in March 2010 and they indicated that there was erosion of 172,000 m³ between the mouth and the dairy factory and a build up of 147,000 m³ upstream of the dairy factory to the Kaniere Road Bridge, which is a small loss over three years. R. Montagu is surprised at the build up of gravel and the flooding around Norm Gallop's property and he wonders if this is contributed to the recent high tides. Cr Chinn stated that he noticed that there were very big tides about three weeks ago.

There being no further business, the meeting closed at 8.03 pm.

MINUTES OF THE ANNUAL MEETING OF THE
RAFT CREEK RATING DISTRICT
HELD AT THE KOWHITIRANGI HALL
ON 21 SEPTEMBER 2010, COMMENCING AT 10.04 AM.

PRESENT

S. Wright, R. Burden

IN ATTENDANCE

West Coast Regional Council
D. Davidson, B. Chinn (Councillors)
C. Ingle, T. Jellyman, W. Moen (Staff)

APOLOGIES

P. Routhan

S. Wright / D. Davidson – Carried

BUSINESS

B. Chinn opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 19 October 2009, be adopted as a true and correct record of that meeting."*

S. Wright / D. Davidson – Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

W. Moen presented the financial statements for the financial period ending 30 June 2010. He reported that the opening balance at 1 July 2009 was \$23,476.00 and the current account balance is \$16,869.47

Moved: *"That the financial report for the 2009 / 2010 year be adopted".*

S. Wright / R. Burden - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the works report for the 2009 / 2010 year. He reported that \$13,865.00 worth of works were carried out until 30 June 2010. W. Moen reported that as a result of an inspection carried with S. Wright on 23 July \$6,500 worth of excavation work up and down the scheme was identified. R. Burden stated that he was happy with the work that has been done.

RECOMMENDATION

78

- 1. That the Works Report covering the 2009 / 2010 financial year be adopted.**
- 2. That the 2010 / 2011 works proposals be approved.**

R. Burden / S. Wright – Carried

RATES 2011 / 2012

W. Moen advised that with the proposed works and the rate of \$8,000 previously struck for the 2010 / 2011 year, the balance in the rating district account at the beginning of the 2011 / 2012 year would be approximately \$19,500. W. Moen advised that the 2011/ 2012 financial year rate strike should be increased to \$10,000. R. Burden stated that there is nothing much happening with the river. S. Wright is happy for the status quo to remain.

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is \$8,000 (GST Excl)."

S. Wright / R. Burden – Carried

ELECTION OF OFFICERS

It was noted that traditionally this rating district has only ever had a spokesperson and not a committee as well. It was agreed that the status quo would remain.

Moved: *"That S. Wright be re-elected as Spokesman for the 2010 / 2011 financial year."*

R. Burden / D. Davidson - Carried

GENERAL BUSINESS

There was no general business.

There being no further business, the meeting closed at 10.11 am.

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
KOWHITIRANGI RATING DISTRICT
HELD AT THE KOWHITIRANGI HALL
ON 21 SEPTEMBER 2010, COMMENCING AT 10.30 AM.**

PRESENT

R. Burdon, A. Godfrey, K. Nolan, S. Keenan, B. Godfrey, P. Cook, J. Michell, T. Burdon (arrived 10.32), N. Monk (arrived 10.35), T. Taft (arrived 10.36)

IN ATTENDANCE

West Coast Regional Council
B. Chinn, D. Davidson (Councillors)
C. Ingle, W. Moen, T. Jellyman (Staff)

APOLOGIES

B. Paterson

A. Godfrey / P. Cook - Carried

BUSINESS

Cr. Chinn opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: ***"That the minutes of the previous Annual Meeting held on 19 October 2009, be adopted as a true and correct record of that meeting."***

A. Godfrey / R. Burdon - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

W. Moen presented the financial statements for the financial period ending 30 June 2010. He reported that the opening balance at 1 July 2009 was \$83,765.18. The rate strike during the reporting period was \$10,000 and total expenses were \$23,295.80 of which \$20,000 of this was costs for contractors. This left the account with a current credit balance of \$72,346.80

Moved: ***"That the financial report for the 2009 / 2010 Year be adopted".***

S. Keenan / P. Cook - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the works report, which covered the 12-month period; 1 July 2009 to 30 June 2010. He reported that \$20,018.00 worth of work was carried out up until 30 June 2010. W. Moen advised that he carried out an inspection on 15 July 2010 and no

works were identified but he suggests that \$10,000 for unforeseen maintenance be allowed for. 80

S. Keenan stated that a lot of the money that was spent last year was on retard No. 4 which is up at the top of the scheme. He stated that he and A. Godfrey checked this area yesterday and it is looking good. S. Keenan stated that the rating district committee is hopeful that there won't be any further expenses coming up in the foreseeable future.

RECOMMENDATION

1. That the Works Report covering the 2009 / 2010 financial year be adopted.

2. That the 2010 / 2011 works proposals be approved.

S. Keenan / R. Burdon – Carried

RATES 2011 / 2012

W. Moen advised that the rate strike was \$10,000 last year and therefore the balance in the rating district account at the beginning of 2011 / 2012 is likely to be approximately \$75,600. W. Moen suggested that the rate strike for the coming year is increased to \$20,000. S. Keenan stated that he feels that the main points of interest regarding future works are good and the contracted work went well with almost 18 months of work done in 12 months. He advised that the cross section analysis work has now been done which cost money as well so the committee feel that although the balance is down a bit, on average the committee feels that a rate strike of \$10,000 is fine and if necessary they can up the rate strike next year.

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is \$10,000 (GST Excl)."

S. Keenan / K. Nolan – Carried

W. Moen advised that the cross sections on the Hokitika River are done every three years and were done in March this year. The result is that there is a 300,000 m³ general build up over three years over the length of the scheme. W. Moen stated that an eye needs to be kept on this as it may affect the bank but at this stage it is fine. S. Keenan stated that he is interested in the breakdown of the cross section report and would like to see an analysis graphed out over the three years going back 20 – 30 years. It was agreed that W. Moen would send S. Keenan a plot of the cross sections. S. Keenan stated that he has always felt that the Hokitika River is a fairly safe and stable river and he would be interested in the history of the river. Discussion took place on the history of the river and the current areas of gravel build up.

ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee. S. Keenan stated that nobody has contacted him requesting to come off or join the committee. He suggested that the status quo remain.

Moved: ***"That the committee consist of the following: -***

***S. Keenan
R. Burdon
P. Cook
T. Taft
K. Nolan
A. Godfrey***

be re-elected as the committee for the 2010 / 2011 financial year."

S. Keenan / T. Taft - Carried

Moved: "That S. Keenan be re-elected as the spokesperson for the 2010 / 2011 financial year."

T. Taft / A. Godfrey – Carried

Cr Chinn thanked S. Keenan for his work, he noted that S. Keenan and the committee have inspected the groynes prior to today's meeting and this makes it easier for Council.

GENERAL BUSINESS

K. Nolan raised the matter of DoC taking over freehold property and calling these wetlands. C. Ingle responded that he feels that some of the information that has been in the local papers is not quite accurate. C. Ingle advised that the Regional Council is currently in the Environment Court against DoC at the moment. The Regional Council put forward 22 wetlands that they feel are significant and needed some rules under the RMA to protect them, this is not taking land off people but saying that a consent is needed for humping and hollowing and some mitigation measures might be required. C. Ingle advised that DoC believe that there is more likely to be 180 wetlands and not 22 that are significant. C. Ingle stated that this is what is being fought in court at the moment. He advised that at the moment the three plans - Water Plan, Land and Riverbed Plan and Discharge to Land Plan are being merged into one plan and the reason is to simplify the plans. C. Ingle advised that there would be extra rules put in place for the Lake Brunner catchment as water quality is declining in this lake. C. Ingle advised that there are no changes to wetland rules. He stated that the wetland rules couldn't be taken out of the Plan because we are under challenge in the Environment Court. C. Ingle spoke of the second variation process that the regional council has gone through. He stated that he consulted with all the landowners personally. C. Ingle advised that the regional council has now attended two court hearings, but he advised that currently the court is stuck on what is and isn't a significant wetland on the West Coast. The regional council went back to court to clarify criteria for wetland significance. Cr Chinn advised that three councillors voted against schedule 1 going into the plan because they felt that compensation for landowners or land swaps had not been addressed.

S. Keenan asked what are landowners rights now if they have land that DoC perceives should go into schedule 1 but isn't in there yet and if they wanted to do drainage work could the landowner do it now prior to the land going into schedule 1. C. Ingle responded that work could be done now. S. Keenan stated that council should inform landowners of this now. C. Ingle advised that he had thought that Federated Farmers had volunteered to make affected landowners aware. C. Ingle stated that everything that has been before the court is public information and information has been supplied to newspapers also. C. Ingle advised that he feels that court have taken on board council's concerns over the DoC criteria and their proposed "good example" wetland criterion. He is hoping that the decision will go council's way. C. Ingle advised that DoC is not going to buy the land off people but they are saying that special rules should apply for example if a farmer wants to hump and hollow an area of land he must leave out the wetland area. S. Keenan stated that if the Minister of the Environment has said that landowners of wetlands won't have to pay rates then rating districts would get smaller. S. Keenan stated that for every hectare that DoC buy they should have to rescind some other hectare elsewhere. C. Ingle advised that there is a method in Plan where councils want to encourage DoC to purchase or do a land swap with the landowner so that there is an equal amount of productive land in the region. C. Ingle spoke of his and Cr Scarlett's visit to the Minister of Conservation where they told her that this will be unsustainable for our region and that there needs to

be some even handedness about this matter. C. Ingle advised that this legal challenge by DoC has cost ratepayers close to \$200,000 in the last financial year.

There being no further business, the meeting closed at 11.02 a.m

Action Point

- W. Moen to send a copy of the cross section report and information to S. Keenan.
- C. Ingle to send wetland information to S. Keenan.

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
VINE CREEK RATING DISTRICT
HELD AT THE KOWHITIRANGI HALL
ON 21 SEPTEMBER 2010, COMMENCING AT 11.04 AM**

PRESENT

B. Godfrey, P. Cook, J. Michell, T. Burden, N. Monk, R. Oats, B. Wilmshurst, W. Diedrichs

IN ATTENDANCE

West Coast Regional Council
D. Davidson, B. Chinn (Councillors)
C. Ingle, W. Moen, T. Jellyman (Staff)

APOLOGIES

B. Paterson, G. Monk

T. Burden / R. Oats - Carried

BUSINESS

B. Chinn opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: ***"That the minutes of the previous Annual Meeting held on 19 October 2009, be adopted as a true and correct record of that meeting."***

T. Burden / N. Monk - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

W. Moen presented the financial statement for the period ending 30 June 2010. He reported that the opening balance as at the 1st of July 2009 was \$119,123.42 and the closing balance as at 30 June 2010 was \$ \$115,574.73.

Moved: ***"That the financial report for the 2009 / 2010 year be adopted".***

N. Monk / J. Michell - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the works report for the 2009 / 2010 period. He advised that has been quite a lot of work done over the past 12 months. W. Moen advised that these repair works were the result of the heavy rain experienced in November, December and January. He advised that there was \$46,970.47 worth of works carried out during this time. W. Moen reported that following an inspection he carried out on the 15th of July \$112,000.00 worth of works were identified. He advised that \$100,000 of this is for a cleanout of the main channel he advised that a cheap price has been obtained for this

work and therefore this figure should reduce quite considerably. Mr Oats advised that the committee agreed he would pay for 25% of work that went on below his bridge and he has not yet received a bill from Council for this. He would also like to be included in the scheme. W. Moen stated that Mr Oats pays into the scheme and this part where the work was done is part of the scheme. W. Moen feels that a decision needs to be made today on the cost apportionments. J. Michell stated that if someone is in the scheme then they should get full benefit. W. Moen advised that the best scenario is if the scheme pays for everything otherwise apportionments will have to be introduced for other people as well.

Moved: ***"That works downstream from Richard Oats bridge are totally paid for by the rating district scheme and no individual financial input is required".***

J. Michell/ T. Burden - Carried

N. Monk asked if all land near the bridge is included and is to be rated. W. Moen confirmed this.

RECOMMENDATION

- 1. That the Works Report covering the 2009 / 2010 financial year be adopted.***
- 2. That the 2010 / 2011 works proposals be approved.***

J. Michell / N. Monk – Carried

RATES 2011 / 2012

W. Moen advised that the recommended rate strike is \$45,000 but this recommendation was made prior to the prices for the last job being to hand. He therefore feels that the rate strike should be increased to \$60,000 for the coming year. P. Cook asked W. Moen how much cheaper is the main channel clearout likely to be. W. Moen advised that spoil dumping could affect the unit rate but he guessed that it could be \$60,000 to \$70,000 for the total job. W. Diedrichs spoke of a fence that might need to be moved. W. Moen stated this would be paid for by the rating district. W. Moen stated that it is important to keep a balance on the height and strength of the bank and not to build up one side higher and wider than the other. W. Moen suggested that the job is done progressively so that both sides are built up equally. W. Moen is unsure of costs until he meets with the contractor. Discussion took place on the rate strike and it was agreed that in view of the cost savings on the next job then the rate strike could stay at \$45,000.

RECOMMENDATION

"That the rate strike for the 2011 / 2012 financial Year is \$45,000 (GST Excl)."

N. Monk / P. Cook – Carried

W. Moen advised that the cross section surveys were carried out on Vine Creek in March of this year. He advised that between June 2007 and March 2010 from the river to the bridge area has built up by 5000 m³ but this is generally stable and the build up is mainly in the riverbed itself. He advised that from the bridge to the first bend it has built up to 13,000 m³ and from the 1st bend to the 2nd bend it has built up by 12,000 m³ and from the 2nd upstream bend to the top it has now been dozed out and has been lowered by a metre in depth. It was noted that at the inspection the committee agreed to continue the cleanout downstream from where the bulldozing finished.

W. Diedrichs asked how would the spoil be dug out before it reaches the overload area down to the Whitcombe Valley Bridge. J. Michell advised that B. Wilmshurst agreed that spoil could be dumped on his property. W. Moen stated that a bulldozer can work quicker

and cheaper in the channel than diggers and dumpers. N. Monk stated that he feels it is time to have a look at longterm options for Vine Creek.

W. Moen spoke to Part B of his report. He stated that there is a similar problem at Karamea with a creek that has had a major slip in its upper catchment, which is dribbling very fine silt down to the lower end of the catchment. W. Moen feels that an aerial inspection of the top of the catchment should be undertaken. W. Moen spoke of the option of putting in a culvert with a fabric sock in it to dissipate the water to stop the sluicing affect. W. Moen suggested aerial sowing to get some vegetation on the slip to stop it cutting in. W. Moen advised that this needs to be looked at further. T. Burden stated that he has seen the slip from a helicopter and he feels that there is nothing that can be done about this. W. Diedrichs asked if the Whitcombe Valley Road is going to be cleaned out. He stated that a lot of gravel is deposited in this area and under the bridge. W. Moen stated that there might be enough money left over to do this and he would discuss this with the committee.

ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee. Cr Chinn asked if anyone wished to come off or go on to the committee. B. Godfrey stated that he wishes to retire from the committee. T. Burden nominated R. Oats to go on to the committee. This was seconded by A. Godfrey.

Moved: **"That:**
 J. Michell
 G. Monk
 T. Burden
 N. Monk
 R. Oats
 be elected as the committee for the 2010 / 2011 financial year."
T. Burden / A. Godfrey - Carried

Moved: **"That J. Michell be re-elected as the spokesperson for the 2010 / 2011 financial year."**
P. Cook / B. Godfrey - Carried

GENERAL BUSINESS

W. Moen advised that the contractor has not been able to start work on the creek because of the weather. W. Moen advised that if the committee decides to carry on with work below the bridge then someone will need to keep an eye on this work as W. Moen is going to be away for five weeks. W. Diedrichs asked if the contractor would be prepared to load up local farmers with gravel once he starts to clear the creek. W. Moen confirmed that he has discussed this with the contractor and as long as the contractor is not held up then that is fine.

R. Oats stated if there is any reason why the annual meetings are held in September as this is a busy time for dairy farmers and he would like the meetings to be held in October. C. Ingle explained that they are early this year because of the local body elections and this occurs every third year. It was suggested that it would be better to hold them in November. It was agreed that this would be discussed with other rating districts to ensure that they are agreeable with this.

R. Oats asked if spraying the banks is a good idea as he feels this is destroying the root system. It was agreed that spraying would continue.

N. Monk asked if there is any possibility of surveying the boundaries on the creek. He stated he feels that nobody has any idea as to where the boundaries are. W. Moen

stated that surveying is expensive and there are costs involved for the adjacent landowner. N. Monk feels that sooner or later people are going to be upset that their land is covered in gravel. W. Moen advised that he could supply aerial photographs with the boundaries superimposed but if the people want the boundaries pinpointed then this would need to be surveyed. W. Moen advised that there would come a time when spoil has to be carted away because there is no room left. R. Oats asked if the bottom is continually dug out would this help. N. Monk asked if there is any science behind how to get a creek to carry material better. W. Moen stated there are lots of theories but it would all cost money.

C. Ingle stated that this goes back to W. Moen suggestion of looking at the cliff face where the material is originating. C. Ingle advised that Council does have access to government funding grants to pay for investigations. He noted that this is a pretty unique situation. It was agreed that C. Ingle would investigate Envirolink funding to investigate the slip at the top of Vine Creek.

There being no further business, the meeting closed at 11.48 a.m.

Action Points

- Supply aerial maps of Vine Creek boundaries
- Investigate Envirolink funding for investigating solutions to the slip at the top of the Vine Creek catchment.

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 8 November 2010
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 29 October 2010

1. Financial Report

FOR THE THREE MONTHS ENDED 30 SEPTEMBER 2010	ACTUAL	YEAR TO DATE BUDGET	ACTUAL % ANNUAL BUDGET	ANNUAL BUDGET
REVENUES				
General Rates	486,180	485,500	25%	1,942,000
Rates Penalties	29,662	18,750	40%	75,000
Investment Income	388,661	205,000	47%	820,000
Regulatory	195,775	282,000	21%	930,898
Planning Processes	52,817	26,025	51%	104,100
Environmental Monitoring	0	0	0%	0
Emergency Management	10,104	10,000	25%	40,000
River, Drainage, Coastal Protection	319,032	271,849	29%	1,087,395
Regional % Share Controls	162,779	162,500	25%	650,000
VCS Business Unit	1,685,303	987,500	43%	3,950,000
	3,330,313	2,449,123	35%	9,599,393
EXPENDITURE				
Representation	96,581	96,011	25%	384,044
Regulatory Activities	385,042	438,557	23%	1,673,900
Planning Processes	126,880	154,954	20%	619,814
Environmental Monitoring	182,510	184,519	25%	738,077
Emergency Management	24,386	33,675	18%	134,700
River, Drainage, Coastal Protection	325,143	295,884	27%	1,183,535
Regional % Share Controls	211,115	208,725	25%	834,899
VCS Business Unit	602,069	859,116	18%	3,436,463
Portfolio Management	30,148	0		0
	1,983,874	2,271,440	22%	9,005,432
SURPLUS / (DEFICIT)	1,346,439	177,683		593,961

BREAKDOWN OF SURPLUS (-DEFICIT)	Variance Actual V Budgeted YTD	ACTUAL	BUDGET Year to date	ANNUAL BUDGET
Rating Districts	29,760	61,030	31,270	125,080
Quarries	-11,079	-6,281	4,798	19,190
Regional % Share of AHB Programmes	-2,111	-48,336	-46,225	-184,899
Investment Income	153,513	358,513	205,000	820,000
VCS Business Unit	954,850	1,083,234	128,384	513,537
General Rates Funded Activities	43,823	-101,721	-145,544	-698,947
TOTAL	1,168,756	1,346,439	177,683	593,961

Net Contributors to General Rates Funded Surplus (-Deficit)		Actual	Budet ytd	Annual Plan
	Net Variance Actual V YTD			
Rates	680	486,180	485,500	1,942,000
Rates Penalties	10,912	29,662	18,750	75,000
Representation	-570	-96,581	-96,011	-384,044
Regulatory Activities	-32,710	-189,267	-156,558	-743,002
Planning Activities	54,866	-74,063	-128,929	-515,714
River, Drainage, Coastal Protection (excl.	-758	-60,860	-60,103	-240,410
Environmental Monitoring	2,009	-182,510	-184,519	-738,077
Emergency Management	9,393	-14,282	-23,675	-94,700
	43,823	-101,721	-145,544	-698,947

STATEMENT OF FINANCIAL POSITION @ 30 SEPTEMBER 2010

	@ 30/09/2010	@ 30/06/2010
CURRENT ASSETS		
Cash	340,818	70,406
Short term Deposit - Westpac	1,209,176	995
Accounts Receivable - Rates	1,340,950	308,868
Accounts Receivable - General Debtors	270,850	3,077,712
Prepayments	286,042	276,291
Sundry Receivables	226,989	101,014
Stock - VCS	14,184	17,066
Stock - Rock	99,005	89,727
Stock - Office Supplies	17,518	17,518
Accrued Rates Revenue	0	0
Unbilled Revenue	97,926	126,817
	<hr/>	<hr/>
	3,903,458	4,086,414
Non Current Assets		
Investments	10,978,480	10,598,000
Fixed Assets	4,074,586	4,092,960
Infrastructural Assets	49,007,111	49,007,111
	<hr/>	<hr/>
	64,060,177	63,698,071
TOTAL ASSETS		
	<hr/>	<hr/>
	67,963,635	67,784,485

CURRENT LIABILITIES

Bank OD	0	0
Accounts Payable	417,527	1,885,994
GST	241,180	0
Deposits and Bonds	488,566	446,552
Sundry Payables	413,336	374,313
Accrued Annual Leave, Payroll	281,824	284,054
Other Revenue in Advance	0	823,679
Rates Revenue in Advance	885,802	59,145
	<hr/>	<hr/>
	2,728,236	3,873,737

NON CURRENT LIABILITIES

Future Quarry restoration	56,700	56,700
Greymouth Floodwall	2,100,000	2,100,000
Inchbonnie	100,000	100,000
Punakaiki Loan	238,725	248,003
Lower Waiho Loan		6,768
Office Equipment Leases	84,450	90,193
	<hr/>	<hr/>
	2,579,875	2,601,664

TOTAL LIABILITIES

	<hr/>	<hr/>
	5,308,111	6,475,401

EQUITY

Ratepayers Equity	18,157,524	18,157,524
Surplus Tsfrd.	1,346,439	
Rating District Equity Mvmts	-265,828	
	<hr/>	
Rating Districts Equity	1,627,288	1,361,459
Tb Special Rate Balance	-34,554	-34,554
Revaluation	32,316,638	32,316,638
Quarry Account	302,017	302,017
Investment Growth Reserve	9,206,000	9,206,000
	<hr/>	<hr/>
TOTAL EQUITY	62,655,524	61,309,084

LIABILITIES & EQUITY

	<hr/>	<hr/>
	67,963,635	67,784,485

2. Investment Portfolio

PORTFOLIO @ 30 September 2010 Summary & Reconciliation		Cash	Bonds	Australasian Equities	International Equities	Property Equities	Alternative Asset Classes	Total
Portfolio Value @ Start	01 July 2010	\$ 2,547,549	\$ 3,016,744	\$ 1,841,113	\$ 1,958,120	\$ 529,331	\$ 673,961	\$ 10,566,819
Contributions		\$ 133,452						\$ 133,452
Withdrawals		\$ -		\$ -	-\$ 63,164		-\$ 70,288	-\$ 133,452
Realised Gains/(Losses)		\$ 1,934	-\$ 469	\$ 27,072	\$ 63,379	\$ 1,995	\$ 31,911	\$ 125,822
Unrealised Gains/(Losses)		\$ 6,799	\$ 26,847	\$ 80,921	-\$ 24,531	\$ 21,174	\$ 26,157	\$ 137,365
Mgmt Fee					\$ 303			\$ 303
Income		\$ 22,357	\$ 21,368	\$ 23,479	\$ 8,851	\$ 7,966	\$ 1,473	\$ 85,495
Accrued Interest		-\$ 813	\$ 32,307					\$ 31,494
Portfolio Value @ End Period	30 September 2010	\$ 2,711,278	\$ 3,096,797	\$ 1,972,585	\$ 1,942,956	\$ 560,466	\$ 663,214	\$ 10,947,297
ytd return for	3 months	1.18%	2.65%	7.14%	2.48%	5.88%	8.91%	3.61%

Asset Allocation %'s @ 30 September 2010	Benchmarks	Tactical asset allocation range	
Cash	25%	25%	10% - 50%
Bonds	28%	25%	10% - 50%
Australasian Equities	18%	15%	0% - 20%
International Equities	18%	15%	0% - 20%
Property Equities	5%	5%	0% - 10%
Alternative Asset Classes	6%	15%	0% - 20%
	100%	100%	

Note:

The Forsyth Barr Ltd Quarterly Report shows a portfolio balance of \$10,703,804. This doesn't include Marac Finance Investments amounting to \$243,493 which have been transferred from FB Custodians into WCRC name due to crown Guarantee legal considerations.

There is a separate report in this Agenda regarding amendment to the portfolio benchmark percentages.

3. General Comment

Rates

Rates paid in advance @ 30 September amounted to \$340,066 which would have saved those ratepayers GST of approximately \$7,500.

Four ratepayers have advised the Council in writing that they are withholding their Tb pest management rate. They have been written to advising that withholding rates is not a lawful action and that normal procedures will be followed by Council with regard to overdue rates.

GST

The GST rate change on 1 October from 12.50% to 15.00% was accommodated by our accounting software with some modifications by the supplier to the rating module.

General

The reported surplus for the three months amounted to \$1.346 million dollars.

This VCS result includes the profit realized from the 2010/11 aerial contracts.

The Investment Portfolio rallied strongly during September.

Net positive budget variances in the general rate funded area amounted to \$43,823

Overall this is a very satisfactory result for the first quarter to 30 September 2010.

RECOMMENDATION

That this report be received.

Robert Mallinson
Corporate Services Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting
Prepared by: Robert Mallinson – Corporate Services Manager
Date: 8 November 2010

Subject: **Annual Report by TBfree (Animal Health Board)
Regarding West Coast Region Operations**

One of the conditions of Council funding Regional Share costs is that the Animal Health Board provides Council with six and twelve monthly reports.

I attach the report that they have provided to us for the 12 months to 30 June 2010.

Highlights include:

- 38 infected herds @ 30 June 2010 (target was 48).
- 273 ground control projects.
- 10 aerial control projects totalling 125,734 hectares.
- 98.5% of the control programme delivered on time and within specifications.

Spreadsheets attached to the report indicate a total regional spend of:

- \$9.185 million in 2009/10
- \$11.272 million (forecast) in 2010/11.

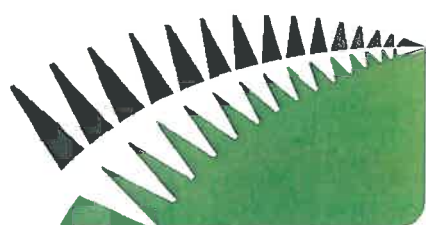
RECOMMENDATION

That the report be received.

Robert Mallinson
Corporate Services Manager

West Coast Regional Council Annual Report

August 2010



TBfree
NEW ZEALAND
THE PROGRAMME OF THE
ANIMAL HEALTH BOARD

West Coast Regional Council Annual Report

2009-10 Review

Operational Summary

Overall regional objectives for the West Coast have been achieved with infected herds going down to an all-time low of 38, earlier in 2010. This number has since climbed to above 40 but is still within expectations.

These results have only been achieved due to the following:

- Constant review of performance targets
- Review, adapt and if required increase coverage in auditing of both ground control and monitoring contractors
- Auditing all specifications for every aerial operation
- Reviewing specifications detailed project schedules delivering up to date information to contractors so to avoid:
 - Bait aversion
 - Trap shyness
 - Negative attitudes communities from contractors
- Designing the appropriate number of concurrent surveys; trend monitors both post and pre aerial, which gives an understanding of how close the programme is to achieving regional objectives

The following were achieved in 2009-2010:

- The current strategy targeted the infected herds for July 2010 at 48 herds. By June 2010 the number of infected herd went down to 38.
- Control strategies have been reviewed in Karamea, aiming towards input work in certain areas.
- Continued focus on improving stratification, especially on hotspots and chronic long-term TB infected areas, such as Karamea and Marsden.
- Maintenance of the integrity of the southern buffer zone at Franz-Fox, with plans for the extension of the buffer by including Waitangitaona / Okarito.
- Continued thorough audit on monitoring contractors, ensuring that all specifications were complied with to the highest technical and ethical standards.

Disease

The following table shows the infected herd figures for TB Management Areas (TMAs) for the West Coast.

West Coast AHB Region					
30 June Infected Herds	Actual	Forecast			
TMA	Jun-10	Jun-11	Jun-12	Jun-13	Jun-14
Kahurangi	8	11	10	10	9
Grey	21	21	20	17	16
Arahura	6	8	7	7	7
South Westland	3	3	2	2	2
TOTAL	38	43	39	36	34

Possum Control

The programme's focus has remained largely unchanged from last year.

The 2009-10 programme consisted of the following activity structure:

Control Type	No. of Vector Control Projects
Possum Ground	273
Possum Monitors	270
Trend Monitors	1
Possum Aerial	10
Pig Survey	0
Ferret Control	0

Aerial Operations

The aerial programme was carried out without any significant protest action. This was mainly due to the fact that these operations were widely supported by the farming communities in which they were being delivered. The following aerals were carried out:

Aerial Block	Size (ha)
Ahaura	8,044
Buller North	22,871
Craigieburn	6,020
Hochstetter	17,328
Hokitika south	9,298
Nancy	13,184
Nelson Creek	9,946
Reefton North	11,071
Rough River	8,677
Upper Ahaura	19,920
TOTAL	125,734

In general the 2009-10 aerial season was a success due to:

- Effective consultation by the VM team and by the contractors.
- The determination to ensure that there was no patchiness in the delivery of each operation.
- Effective security measures were in place.

This year saw the last of carrot application of the West Coast. The carrot cutter and screens were adapted and adjusted to cater for the changed compliance conditions as laid down by the Department of Conservation.

Ground Control Operations

The Vector control programme for 2009-10 has been effective in the West Coast. This has been mainly due to:

- 98.5% of the control programme was delivered on time and within in specifications.
- The intensity of the aerial programme has been a major component which has helped ground control crews achieve RTCI targets.

Monitors





- All but one output possum control operations passed their monitors.
- On the whole performance monitors have worked well during the reporting period. There was one complaint from the Department of Conservation regarding the proximity of trap lines to a public track. The monitor involved was sent back into the areas and rectified the problem.

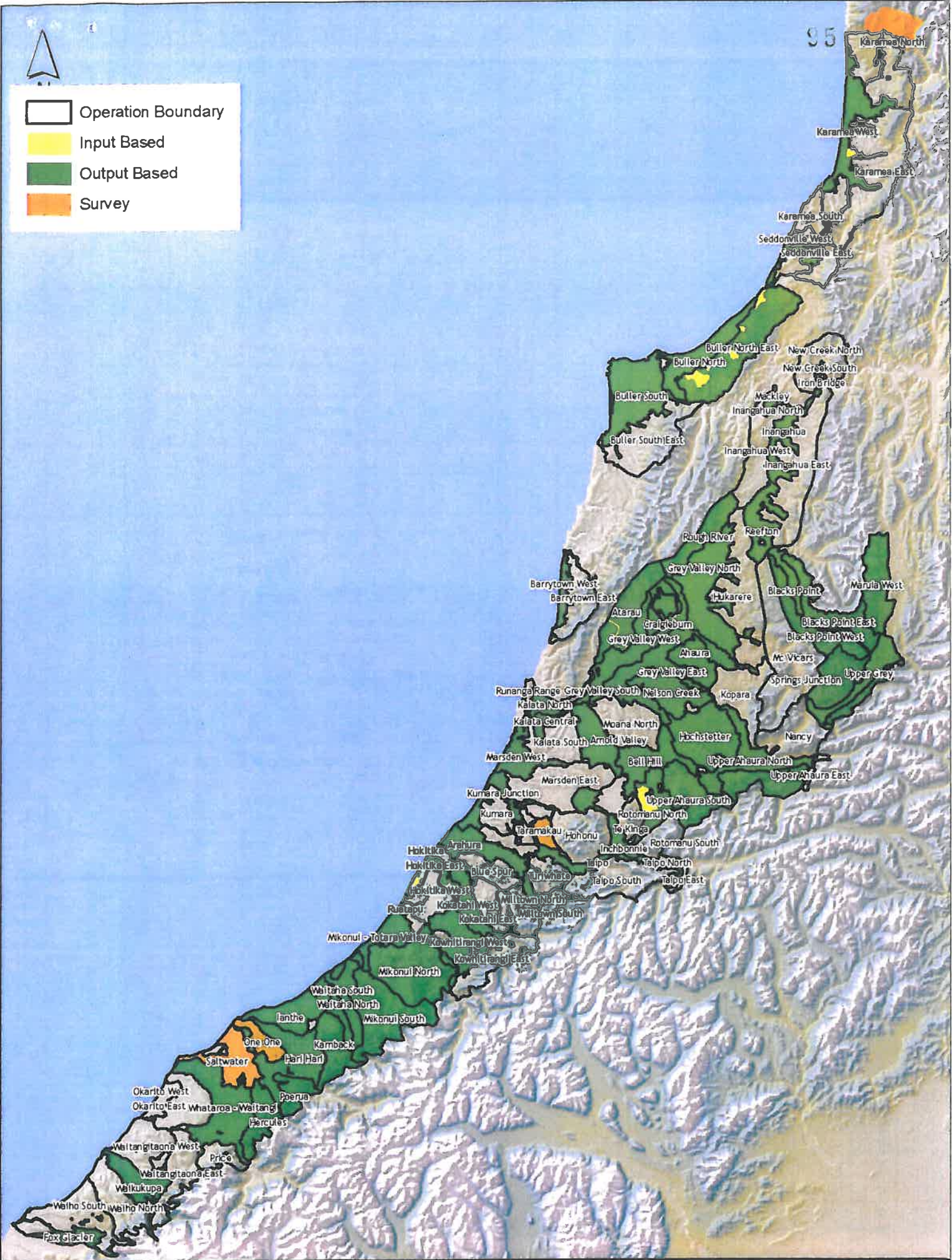
2010-11 Preview

The West Coast does have a number of challenges for 2010-11, including:

1. Maintaining an adequate and stable contractor workforce in light of the proposed strategy.
2. Attempting to schedule control contracts evenly throughout the year. Consideration must be given to access issues, minimising the time between adjacent operations and resource availability.
3. With the exception of the aerals and selected bundled ground control blocks there have been a number of two-year contracts awarded. The challenge is to ensure that an acceptable quality of service is delivered each year.
4. Aerial operations are planned and tendered for the next 3 years.
5. Possum control contracts have been spread throughout the year (1 tender round) with consideration given to access issues, minimising the time between adjacent operations and resource availability.
6. All contracts will have set start-finish dates. The aim is to avoid landholder access problems by having finish dates before problems occur (i.e. lambing).



-  Operation Boundary
-  Input Based
-  Output Based
-  Survey






West Coast Possum Operations
2009/2010

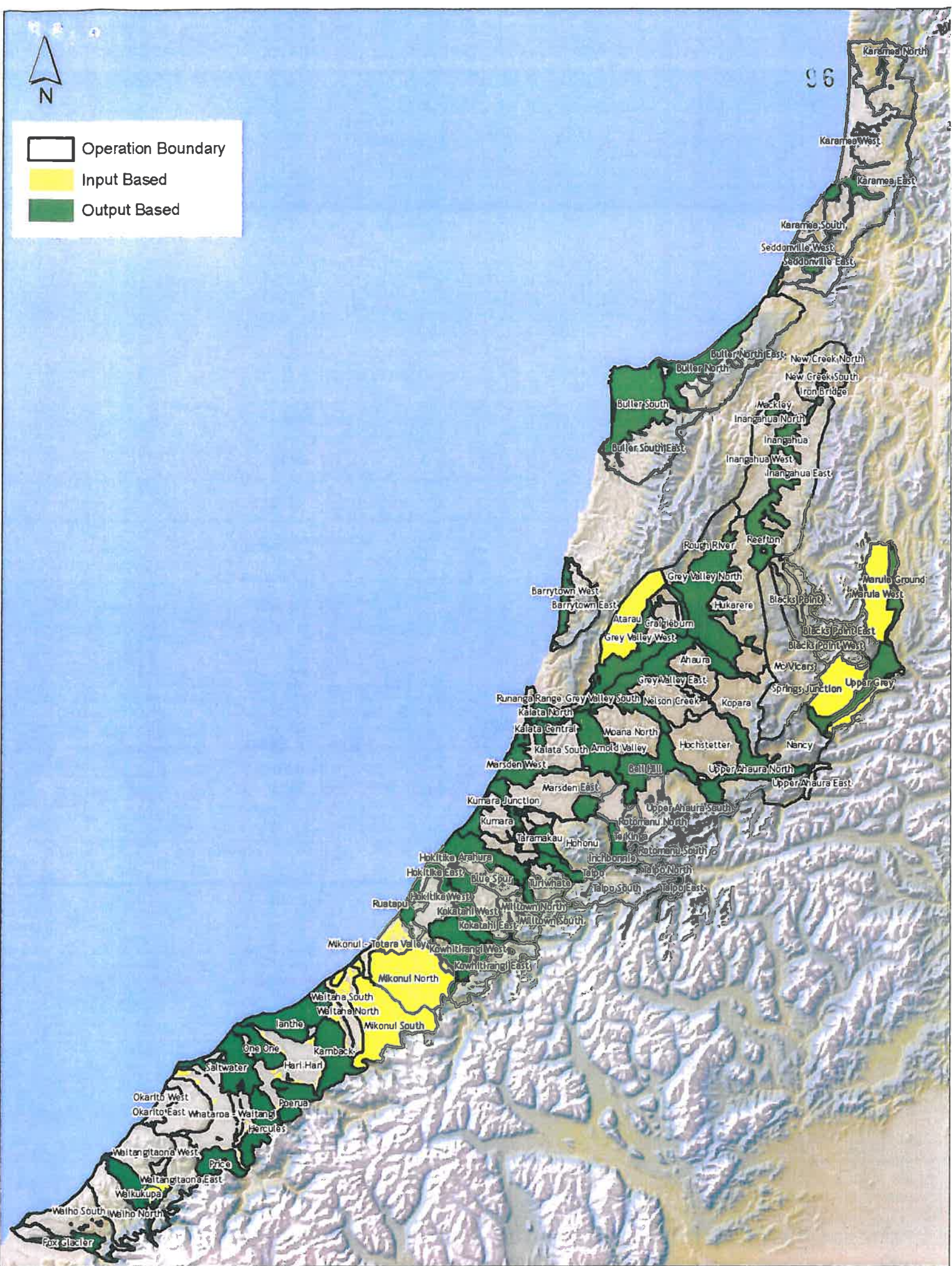
0 5 10 20 30
Kilometers

Scale 1:1,000,000





-  Operation Boundary
-  Input Based
-  Output Based



West Coast Planned Possum Operations 2010/2011

Scale 1:1,000,000



Prepared for: Council Meeting
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 8 November 2010

Subject: Councillor Expenses & Allowances Policy

I attach a copy of the Remuneration Authority memorandum of 6 September which deals with Councillor expenses and allowances. Their memorandum of 21 September (also attached) also requested Councils to update policies for approval by them or seek reconfirmation of existing policies.

I have undertaken a review of the existing policies for Councillor consideration.

The changes to the previous policy involved:

- Section 3 regarding approval of expense reimbursements and allowances. This clarifies who authorises Councillor expenditure, i.e. the Chairman and Deputy Chairman. The policy has been expanded from a simple "receipts are required" one to state that all expenditure must be supported by invoices and receipts and that compliant GST invoices are required to support all expenditure claims > \$50.
- Section 6 regarding travel and accommodation. This section has been expanded to specifically state that hotel "in-room" charges will not be reimbursed and must be settled at checkout. The section also clarifies that the alcoholic beverage costs will not be reimbursed.
- Section 8 regarding communications and technology. This section has been updated to recognise the reality that fax machines are no longer provided to Councillors given modern email technology.

Councillors will note the wording in the memorandum that states in page 2 under "Vehicle Mileage Allowance" that:

- Only km reimbursement in excess of a 30 km threshold will have automatic approval.
- A maximum payment to any one elected member of 5000 km only will have automatic approval.
- The ability for Councils to pay travelling time of up to \$15 / hour, with only 2 hours or more having automatic approval.

Comment

With regard to the first bullet point, I intend to advise the Remuneration Authority that it is illogical and unreasonable to restrict km reimbursements to distances > 30km (round trip).

The second bullet point ignores the tyranny of distance on the West Coast. This would be impractical for an elected member living in say Karamea or Haast and the Remuneration Authority will be advised accordingly.

With regard to the third bullet point regarding travel time, it is not recommended that we adopt such a policy. We are more concerned with having a logical and reasonable km reimbursement policy as commented on above.

RECOMMENDATION

1. *That Council adopt the attached policy with regard to Councillor Expenses and Allowances.*
2. *That the Remuneration Authority be advised of our concerns with regard to restricting km reimbursements to those in excess of 30 km per event.*
3. *That the Remuneration Authority be advised of our concerns with regard to the 5000 km limit per Councillor per year, given the large distance of 600 km from the northern to southern boundaries of the region.*

Robert Mallinson
 Corporate Services Manager

6 September 2010

To All Local Authorities (except Auckland)

EXPENSES AND ALLOWANCES

This letter explains the provisions of the latest interim determination (SR 2010/245) covering the period from the 2010 elections to 30 June 2011 and gives guidance on the setting of expense rules and rules for the payment of allowances.

Provisions in the Determination

The determination contains the following relevant provisions:

expenses rules is defined as "a local authority's rules for paying expenses to a member of the local authority or its community boards that have been approved by the Remuneration Authority"

Clause 10 states: "A local authority may reimburse expenses in accordance with the expenses rules to the following persons:

- (a) its members; and
- (b) in the case of a district council or a city council, the members of community boards situated within its district."

Clause 12 states: "A local authority may pay allowances in accordance with rules approved by the Remuneration Authority to the following persons:

- (a) its members; and
- (b) in the case of a district council or a city council, the members of community boards situated within its district."

Clauses 13 to 15 set out general conditions surrounding to whom allowances may be paid, the circumstances under which they may be paid, and maximum rates of payment for each of Vehicle Mileage Allowance, Travel Time Allowance, and Communications Allowance.

Guidance

The Remuneration Authority recognises that each local body has its own characteristics which means that a single set of expense rules and allowance rules is not appropriate for all local bodies. The Authority expects each local body to develop its own rules for payment of expense and the provision of allowances, which will then be subject to Remuneration Authority approval before they can be implemented.

The Remuneration Authority's expectations for the rules surrounding the payment of expenses and provision of allowances are as follows:

Remuneration Authority

PO Box 10084, Morrison Kent House, 105 The Terrace, Wellington 6143, New Zealand
Telephone 04 499 3068 Facsimile 04 499 3065 Email info@remauthority.govt.nz

Payment of Expenses

The rules should clearly state:

- The persons to whom expenses may be paid or reimbursed
- The general types of expenses which may be paid or reimbursed (and possibly some guidance on which expenses can be paid in advance and which should be subject to reimbursement)
- The levels of documentation required (separately for reimbursement and payment in advance)
- The authorities required for approval
- Any maximums or guidance on acceptable levels of expenditure.

Vehicle Mileage Allowance

In addition to the conditions contained in Clause 13, the rules should cover:

- A threshold of distance travelled for any one event (a threshold of 30 kilometres or more with only distance in excess of the threshold qualifying for payment will have automatic approval), and
- The maximum payment to any one elected member in a year (a maximum of 5,000 kilometres claimed in anyone year will have automatic approval), and
- The allowance per kilometre (must be less than or equal to \$0.70 per kilometre)

Travel Time Allowance

In addition to the conditions contained in Clause 14, the rules should cover:

- A threshold of travel time for any one event (a threshold of 2 hours or more with only time in excess of the threshold qualifying for payment will have automatic approval), and
- The maximum payment to any one elected member in a year (a maximum of 100 hours claimed in any one year will have automatic approval), and
- The allowance per hours of travel time (must be less than or equal to \$15.00).

Communications Allowance

The conditions in clause 15 are expected to cover most situations.

A local body may set the level of allowance less than \$500, and may extend the items or services that the allowance is to cover.

In setting policy regarding expenses and allowances, the Authority recommends that you take into consideration the Auditor-General's report on Controlling Sensitive Expenditure: Guidelines for Public Entities, issued in February 2007.

Yours sincerely



Angela Foulkes
Deputy Chairman

21 September 2010

To: Mayors, Chief Executive Officers and Community Board Chairs
Chairs and Chief Executive Officers, Regional Councils
(Excluding Auckland)

INDICATIVE POOL - OCTOBER 2010 TO JUNE 2011

The Authority has, as you are aware, been responding in its recent determinations to two significant recent events:-

- The economic circumstance that emerged globally from late 2008, and
- The changes in governance arrangements in the Auckland region.

This has resulted in the Authority extending the indicative pools set in late 2008 into the first part of this financial year.

The Authority has taken the opportunity provided by that extension to undertake a major review of mayoral remuneration, implementation of which commenced with the release of the Authority's interim determination for the post election period.

The Authority has also undertaken a review of transport and communication allowances that has been promulgated in that determination, and which has also been the subject of a separate circular.

Further work on the remuneration of councils and community boards has also commenced and will be consulted on over coming months, for possible implementation in the 2011-2012 year.

For the period from the October election the Authority has not made any changes to the basis for calculating the indicative pools as they apply to members of the council other than the mayor. The indicative pools represent a calculation based on the 2008 population and annual account figures supplied by councils.

The enclosed tables set out:-

- the indicative pool (**excluding mayoral position**) for the 12 month period to 30 June 2011, and separately
- the gross and net Mayoral remuneration levels for the period from the October elections, which do not form part of the pool.

Remuneration Authority

PO Box 10084, Morrison Kent House, 105 The Terrace, Wellington 6143, New Zealand
Telephone 04 499 3068 Facsimile 04 499 3065 Email info@remauthority.govt.nz

Where the pool levels would have reduced the indicative pool has been maintained at 2008/09 levels.

The Authority has not applied a percentage increase to the indicative pool this year, reflecting the ongoing pressure on rate levels.

Would you please now consider the new figures and forward to the Authority, by **31 January 2011** your recommendations for the distribution of the indicative pool. (Forms enclosed.) Your assistance in meeting this deadline will enable the early issue of the final determination for this year.

Mayoral Cars

The Authority needs to obtain confirmation of details of any vehicle currently allocated to the Mayor. (Form enclosed.) It is important whenever a change in the Mayoral vehicle is authorised by council that the Authority be advised immediately in order that appropriate adjustments, up or down, can be made to the Mayoral net salary. This adjustment can only be validated through the issue of a determination.

Allowances and Reimbursements

Under separate advice you will be made aware of the new provision for transport and communications allowance that has been included in the 2010 determination. Please provide your updated policy for approval, or seek reconfirmation of your existing policy on the form which is also attached.

Yours sincerely



Angela Foulkes
Deputy Chairman

Enc.

SPECIAL CASES**Pools from election 2010 to 2011
(excluding Mayor's salary)**

	Residual Pool
Chatham Islands Council	62,500
Kaikoura District Council	110,000
West Coast Regional Council	162,100

Chair salaries 2010 - 2011

	Deduction for car	Chair Salary	Salary after deduction
Bay of Plenty Regional Council	\$6,415	\$128,500	\$122,085
Hawke's Bay Regional Council	\$3,785	\$109,500	\$105,715
Manawatu-Wanganui Regional Council	\$4,865	\$117,500	\$112,635
Northland Regional Council	\$3,550	\$106,700	\$103,150
Otago Regional Council	\$4,548	\$118,200	\$113,652
Southland Regional Council		\$85,100	\$85,100
Taranaki Regional Council	\$4,787	\$88,200	\$83,413
Waikato Regional Council	\$4,872	\$142,100	\$137,228
Wellington Regional Council	\$4,262	\$152,100	\$147,838
West Coast Regional Council		\$66,990	\$66,990

**Local Government Act 2002
(Schedule 7, ss.6 to 13)**

SECTION 1 – NAME OF LOCAL AUTHORITY West Coast Regional Council

Contact person for enquiries:

Name: Robert Mallinson Designation: Corporate Services Manager

Email: rm@wcrc.govt.nz Telephone: 03) 7680466 ext 234

SECTION 2 – DOCUMENTATION OF POLICIES

List the local authority's policy documents which set out the policies, rules and procedures relating to the expenses and allowances payable to elected members.

Document name	Reference no. (if any)	Date
---------------	------------------------	------

There are no specific documents in existence with regard to payment of expenses and allowances payable to elected members.

SECTION 3 – AUTHENTICATION OF EXPENSE REIMBURSEMENTS AND ALLOWANCES

Summarises the principles and processes under which the local authority ensures that expense reimbursements and allowances payable are properly authorised.

1. Expenditure must relate to Council related activities.
2. Expenditure claimed by Councillors is subject to approval by the Council Chairman.
3. Expenditure claimed by the Chairman is subject to approval by the Deputy Chairman.
4. All expenditure must be supported by invoices or receipts. Compliant GST invoices are required to support all expenditure claims greater than \$50.

SECTION 4 – VEHICLE IS PROVIDED

Are any elected members provided with use of a vehicle, other than a vehicle provided to the Mayor or Chair and disclosed in the remuneration information provided to the Remuneration Authority?

YES / NO

(If Yes – provide full details here)

SECTION 5 – MILEAGE ALLOWANCES

1. Rate(s) of allowances paid per kilometre **70c per kilometre**
2. How rate calculated (if different from maximum set by Remuneration Authority
N/A)
3. Restrictions on mileage claims
(Summarise any restrictions mileage claims)
 - a) *Travel from home to Council offices for attendance at monthly meetings and attendances at other meetings relating to Council business are reimbursed.*
 - b) *Travel to other towns on Council business is also reimbursed.*

SECTION 6 – TRAVEL AND ACCOMMODATION*(Mileage Claims – refer Section 5)***Taxis and other transport**

Are the costs of taxis or other transport reimbursed or an allowance paid? **YES / ~~NO~~**
(If Yes, state policy. Include any policy of the use of taxi chits / taxi cards)

Transport from / to Airports and other destinations while on Council business is permitted.
 Taxi chits are issued as required or subsequently reimbursed.

Carparks

Are carparks provided? **~~YES~~ / NO**
(If Yes, summarise policy including any restrictions of private use)

Use of Rental Cars

Are rental cars ever provided? **YES / ~~NO~~**
(If Yes, summarise policy including any restrictions on private use).

Available if this is the cheapest alternative.

Air Travel Domestic

Summarise the rules for domestic air travel.

Available for attendance at conferences / meetings on Council business

Air Travel International

Summarise the rules for international air travel (including economy class, business class, stopovers). **~~YES~~ / NO**

Airline Clubs / Airpoints / Airdollars

Are subscriptions to airline clubs (such as Koru Club) paid or reimbursed? **~~YES~~ / NO**
(If Yes, summarise policy)

Are airpoints or airdollars earned on travel, accommodation etc., paid for by the local authority available for the private use of members? **YES / ~~NO~~**

SECTION 6 – (CONTINUED)**Accommodation costs whilst away at conferences, seminars, etc.**

Summarise the rules on accommodation costs.

Actual and reasonable costs are reimbursed.

"In-room" hotel charges (such as mini-bar, movies etc) will not be reimbursed and must be settled at checkout by the elected member.

Meals and sustenance, incidental expenses

Summarise the rules on meals, sustenance and incidental expenses incurred when travelling.

(If allowances are payable instead of actual and reasonable reimbursements, state amounts and basis of calculation).

Actual and reasonable costs are reimbursed.

Alcoholic beverage costs will not be reimbursed.

Private accommodation paid for by local authority

Is private accommodation (for example an apartment) provided to any member of the local authority? **YES / NO**

(If Yes, give details)

Private accommodation provided by friends / relatives

Are allowances payable in respect of accommodation provided by friends / relatives when travelling on local authority business? **YES / NO**

(If Yes, state quantum, basis of calculation and compare with standard allowances payable).

SECTION 7 – ENTERTAINMENT AND HOSPITALITY

Are any hospitality or entertainment allowances payable or any expenses reimbursed? **YES / NO**

(If Yes, summarise policy, including amounts of any allowances and basis of calculation)

SECTION 8 – COMMUNICATIONS AND TECHNOLOGY**Equipment and technology provided to elected member**

Is equipment and technology provided to elected members for use at home on Council business?

PC or Laptop	YES / NO
Fax	YES / NO
Printer	YES / NO
Broadband	YES / NO
Second landline to house	YES / NO
Consumables and stationery	YES / NO
Mobile Phone	YES / NO

Other equipment or technology* (If Yes, specify)	YES / NO
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Are any restrictions placed on private use of any of the above (If Yes, describe rules)	YES / NO
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SECTION 8 – (CONTINUED)**Home telephone rental costs and telephone calls (including mobiles)**

Are telephone rental costs reimbursed in whole or part?	YES / NO
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(If Yes, state percentage) %

Are telephone call expenses reimbursed in whole or part?	YES / NO
--	-----------------

Allowances paid in relation to communication and / or technology provided by elected member

Are any allowances paid in relation to communications and / or technology Provided by the member relating to council business?	YES / NO
---	-----------------

(If Yes, in each case describe rules and explain how allowance calculated)

SECTION 9 – PROFESSIONAL DEVELOPMENT

Are any expenses reimbursed or allowances paid in respect of members' attendance at professional development courses, conferences and seminars?	YES / NO
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(If Yes, describe - including how any allowances are calculated)

Are any expenses reimbursed or allowances paid in respect of subscriptions to clubs, or associations?	
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(If Yes, describe - including how any allowances are calculated)	YES / NO
--	-----------------

SECTION 10 - OTHER EXPENSE REIMBURSEMENT AND ALLOWANCES

Are any other expenses reimbursements made or allowances paid?
(If Yes, describe – including how any allowances are calculated)

YES / NO

Footnotes:

1. Include in this section any expense reimbursements or allowances paid not covered by earlier sections of this form.
2. Include in this section reimbursements of expenses of spouses / partners or allowances paid to them.
3. Include in this section details of any accident insurance provided if the proceeds are payable to the elected member or estate.

SECTION 11- TAXATION OF ALLOWANCES

Are any allowances (as distinct from reimbursements of actual business Expenses) paid without deduction of withholding tax?
(If Yes, specify amount and nature of allowance)

YES / NO**SECTION 12 – SIGNATURE**

I seek approval from the Remuneration Authority, in relation to the period 1 July 2010 to 30 June 2011, of the expense reimbursement rules and payments of allowances applicable to elected members as set out in this document.

The approved document and any attachments will be available for public inspection in accordance with the Remuneration Authority's determination

Signature

Corporate Services Manager
Designation

Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 28 October 2010

Subject: Investment Portfolio Asset Class Benchmarks

Background

Council received \$7 million as its share of the \$120 million Crown compensation payout in June 2000.

The funds were placed with Forsyth Barr Fund Managers and these funds can be tracked to 30/9/10 as follows:

Original Fund Deposit June 2000	\$7,000,000
+ Subsequent Deposit	\$1,500,000
+ Property Sale proceeds – Tainui Street	\$420,000
+ Property Sale proceeds – High Street site	\$350,000
+ Fund earnings	\$6,000,000
Less	
- Withdrawal to purchase High Street site	(\$300,000)
- Withdrawal to purchase Paroa property	(\$700,000)
- Withdrawal to fund extensions Paroa property	(\$1,150,000)
- Withdrawal to fund Council activities per annual plan/LTCCP	(\$2,173,000)
Balance 30/9/10	\$10,947,000

Comment

This fund balance is Councils most significant asset and has made a very significant contribution towards lessening our dependence on general rate income, which has decreased in real terms (i.e. inflation adjusted) between 1996 and 2010.

The portfolio is a diversified but basically very conservative portfolio, with the following benchmarks applicable to the various asset classes as per the Statement of Investment Policies & Objectives (SIPO):

Cash	25%
Bonds	25%
Total Fixed Interest	50%
Australasian Equities	15%
International Equities	15%
Property Equities	5%
Alternative asset Classes	15%
Total	100%

The Chief Executive and myself have had discussions with Kevin Stirrat, Head of Funds Management, Forsyth Barr. He felt that we should be looking to pull back our exposure to bonds as he has cautious reservations about this asset class going forward. He also felt that we should be increasing our exposure to equities.

His recommended benchmark %'s are:

	Existing	Recommended	Change
Cash	25%	25%	
Bonds	25%	20%	
Fixed Interest	50%	45%	-5%
Australasian equities	15%	20%	+5%
International equities	15%	20%	+5%
Property equities	5%	5%	
Alternative Asset Classes	15%	10%	-5%
Total	100%	100%	

This would still be a relatively conservative portfolio with a relatively high weighting to fixed interest and cash in particular, to achieve capital preservation as a key objective.

The 2009/2019 Long Term Council Community Plan "Investment Policy" (page 100) recognises that these benchmarks and asset classes are reviewed annually by Council and its Investment Advisors.

RECOMMENDATION

That Council agree to the change in benchmarks for its Investment Portfolio as recommended by its Investment advisors Forsyth Barr Ltd.

Robert Mallinson
Corporate Services Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 8 November 2010
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 8 November 2010

Subject: Remuneration Authority Determination

The Remuneration Authority has responsibility for setting Mayoral / Chairman /Councillor remuneration for local government.

Their interim determination of 30 August set the remuneration levels to apply for the period "from the date on which the successful candidates come into office"^a until a final determination is issued for 2010/11". The remuneration that will apply for that period is Chairman \$66,990 Councillors \$20,800^b.

Their memorandum of 21 September advised the indicative pool from October 2010 to June 2011 would be \$162,100. This does not include any % increase to the indicative pool.

This means that the existing remuneration levels for the Deputy Chairman and other elected members will remain unchanged as follows:

Deputy Chair	\$31,900
Councillors \$26,040 * 5	\$130,200
Total	\$162,100

Council needs to formally resolve to continue with the above division of the remuneration pool of \$162,100.

RECOMMENDATION

That the above division of the remuneration pool be confirmed to the Remuneration Authority.

Robert Mallinson
 Corporate Services Manager

^a This is the day after the Returning Officer formally announces the results.

^b This is less than the existing \$26,040. Adjustments for Councillors and Deputy Chairman will be backdated in the final determination for 2010/11.

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 8 November 2010
 Prepared by: Chris Ingle – Chief Executive
 Date: 29 October 2010
 Subject: **CHIEF EXECUTIVES REPORT**

Meetings Attended

The key meetings I have attended since my last report include:

- An IRIS shared services meeting on 16 September plus the first day of the Regional Affairs Committee on the same day in Wellington.
- The Kongahu, Karamea and Mokihinui rating district meetings on 17 September.
- The Kaniere and Southside rating district meetings in Hokitika on 20 September.
- The Raft Creek, Kowhitirangi & Vine Creek Rating District Meetings on 21 September.
- The Regional Pest Plant Strategy Hearing and Deliberations on 22 September.
- Met with the Forsyth Barr fund manager Kevin Stirrat on 27 September (by tele-conference).
- Met Jan Wright, the Parliamentary Commissioner for the Environment, on 28 September.
- Met Westland Milk Products CEO and held a "Working Together" meeting on 30 September.
- Attended the opening of the new rural academic practice at Grey Base Hospital on 6 October.
- Attended a presentation from Gen-I on cloud computing on 11 October.
- Met with Sir Kerry Bourke on 13 October.
- Attended the Regional Chief Executives meeting on 20 October and Chief Executives Environment Forum on 21 October in Wellington.
- Attended the triennial Council Meeting on 26 October.
- The LGNZ Zone 5 meeting is on 4 November in Christchurch and I will attend that meeting with the Chairman.

New Planning and Environment Manager

Simon Moran has resigned from the Council to take up a position with Southland District Council. After a very competitive recruitment process, I have offered the Planning and Environment Manager role to Michael Meehan, currently our Team Leader Compliance. Mike has been with the Council since 2004 in various compliance roles. He is looking forward to the new challenges associated with the manager position. Mike will commence his new role on 15 November. Colin Dall will now be recruiting for a new Team Leader Compliance.

Annual Leave and Course Attendance

I took a day's leave on 29 September, and also intend taking a day's leave on 30 November. I am also attending a one day management course in Wellington on 16 November.

Rating District Meetings

The Rating District meetings continue to be a feature of the calendar year for me, as they illustrate the challenges that many of our communities face in running their day to day business in a region that faces flood and erosion threats on a regular basis. I have asked the new planning and environmental manager to prepare a councillor workshop session in the early New Year that explains all the investigations we are co-ordinating on behalf of the various ratepayer communities, and any proposed changes in direction. We can discuss resourcing issues in this area at that time as well.

RECOMMENDATION

That this report be received.

Chris Ingle
 Chief Executive



THE WEST COAST
REGIONAL COUNCIL

388 Main South Road, Paroa
P.O. Box 66, Greymouth 7840
The West Coast, New Zealand
Telephone (03) 768 0466
Toll Free 0508 800 118
Facsimile (03) 768 7133
Email info@wrc.govt.nz
www.wrc.govt.nz

114

24 September 2010

Donald Riezebos
Local Government Commission
PO Box 5362
Wellington 6145

Dear Donald

Proposed Union of Tasman District and Nelson City Councils

I refer to your letter of 9 September.

I am not aware of any need to meet with the Commission to discuss the Nelson Tasman merger proposal, but if you wish to clarify any matters in this letter I am quite happy to discuss this further, either by phone or in person.

I would like to make the following comments as a neighbouring local authority to Tasman District:

The West Coast Regional Council has had a close and amicable relationship with Tasman District Council staff and management for some years. Staff and management at this Council value that relationship highly. I have not consulted our elected members on this matter - and given the election is almost upon us, the opportunity to do so has now passed. I make the following comments as CEO for the past five years at West Coast Regional Council and before that my role as the Planning and Resource Science Manager for the West Coast Regional Council for 2.5 years.

Tasman District Council is of a similar size and 'rural' nature to the West Coast Regional Council and we often share knowledge and expertise and help each other out with common issues in the resource management, hydrology, flood management and pest management areas, to name a few.

We share a common water catchment in terms of the Buller River whose headwaters are located in the Tasman District, while the lower catchment is in the Buller District part of the West Coast Region. I consider it significant that the management of flooding, water quality, and catchment and pest plant management (including Didymo) in the Buller River has, to my knowledge, never been an issue between the two Councils – in other words we work together on these matters closely and have always come to acceptable outcomes for both authorities. I would be nervous that the approach taken by a new Council including Nelson City may change towards their

southern neighbour on catchment management issues (which may not be as highly prioritised by a 'city-dominated' Council).

Tasman District also shares hydrology information with us (eg Biggs Tops rainfall data) which assists the Karamea community to receive better flood warning information than would be the case if the neighbouring Unitary Council were not so keen on sharing in a neighbourly fashion. Tasman District do not charge us for use of or access to their rainfall data and this is much appreciated.

Tasman's Pest Plant Management staff have also been very helpful to the West Coast Regional Council in the initial development of our West Coast Plant Pest Management Strategy in 2005, and they have more recently shared further information with us and also made helpful submissions on our recent review of that Strategy, this year.

In other words Tasman District Council staff very often have very useful expertise and experience that is freely shared with my staff, across a range of regional authority functions that we both deliver in similar ways to quite similar rural communities. In many ways Tasman District Council is the 'regional council' that is most similar in size, nature, and approach to the West Coast Regional Council and there are close ties and excellent relationships at many levels, that span many years.

There are several other examples of sharing expertise and collaborative work between the Tasman and West Coast regional authorities and I do not intend this letter to attempt to comprehensively list all examples. In my 7.5 years here I do note that the relationship has been excellent and I have without exception found Tasman staff, the CEO, and the Mayor very supportive and collegial.

I also note that we share a Government electorate with Tasman, and our Animal Health Board possum control regional programme now includes Tasman. The landforms, climate and communities in our regions have more similarities than differences. I am not sure I could say the same of Nelson City.

In conclusion, I value our current relationship with Tasman highly. From a CEO viewpoint I would be very concerned if the merger were to proceed. Such a change would be unlikely to enhance our relationship with Tasman District and may in fact threaten aspects of our current relationship. Therefore I am not supportive of the proposed merger as we are concerned that the nature of the resulting Council would inevitably focus more on City priorities at the cost of rural and resource management priorities.

Yours sincerely,

Chris Ingle
Chief Executive

THE WEST COAST REGIONAL COUNCIL

To: Chairperson
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.

116 – 118	8.1	Confirmation of Confidential Minutes 14 September 2010
119 – 120	8.1.2	Confirmation of Minutes from Triennial Meeting 26 October
	8.2	Overdue Debtors Report (to be tabled)

Item No.	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution.
8.			
8.1	Confirmation of Confidential Minutes 14 September 2010		Section 48(1)(a) and in particular Section 9 of 2nd Schedule Local Government Official Information and Meetings Act 1987.
8.1.2	Confirmation of Confidential Minutes 26 October 2010		
8.2	Overdue Debtors Report		

I also move that:

- Chris Ingle
- Robert Mallinson
- Simon Moran
- Colin Dall

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.