



# **RESOURCE MANAGEMENT COMMITTEE**

## **THE WEST COAST REGIONAL COUNCIL**

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Tuesday, 10<sup>th</sup> December 2013**

**P. EWEN**  
**CHAIRPERSON**

**M. MEEHAN**  
**Planning and Environmental Manager**  
**J. ADAMS**  
**Consents and Compliance Manager**

---

<b><u>AGENDA</u></b> <b><u>NUMBERS</u></b>	<b><u>PAGE</u></b> <b><u>NUMBERS</u></b>	<b><u>BUSINESS</u></b>
<b>1.</b>		<b>APOLOGIES</b>
<b>2.</b>	1 – 3	<b>MINUTES</b> 2.1 Confirmation of Minutes of Resource Management Committee Meeting – 11 November 2013
<b>3.</b>		<b>PRESENTATION</b>
<b>4.</b>		<b>CHAIRMAN'S REPORT</b>
<b>5.</b>		<b>REPORTS</b>
		<b>5.1 Planning and Environmental Group</b>
	4	5.1.1 Planning & Environmental Manager's Monthly Report
	5	5.1.2 Report on the Amendments to the Freshwater NPS
	6	5.1.3 Bathing Beach Results for November
		<b>5.2 Consents and Compliance Group</b>
	7 – 8	5.2.1 Consents Monthly Report
	9 – 11	5.2.2 Compliance & Enforcement Monthly Report
		<b>6.0 GENERAL BUSINESS</b>

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE  
HELD ON 11 NOVEMBER 2013 AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,  
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.32 A.M.**

**PRESENT:**

P. Ewen (Chairman), A. Robb, A. Birchfield, P. McDonnell, S. Challenger, N. Clementson, T. Archer,

**IN ATTENDANCE:**

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), M. Meehan (Planning & Environmental Manager), J. Adams (Consents & Compliance Manager), T. Jellyman (Minutes Clerk)

**1. APOLOGIES**

**Moved** (Robb / Archer) *that the apology from F. Tumahai be accepted.*

*Carried*

**2. PUBLIC FORUM**

There was no public forum.

**3. MINUTES**

**Moved** (Robb / Birchfield) *that the minutes of the previous Resource Management Committee meeting dated 8 October 2013, be confirmed as correct.*

*Carried*

**Matters Arising**

Cr McDonnell asked for background information relating to Mr Paul Elwell-Sutton. M. Meehan responded that Mr Elwell-Sutton has appealed Council's Land and Water Plan. C. Ingle advised that he is the only appellant on the Plan. M. Meehan advised the Mr Elwell-Sutton's appeal relates to the grazing of stock within riparian margins within Schedule 2 wetlands.

**4. CHAIRMAN'S REPORT**

Cr Ewen reported that he assisted with the opening of two tenders for works in the Lower Waiho and Wanganui rating districts.

**Moved** (Ewen / Archer)

*Carried*

**5. REPORTS**

**5.1 PLANNING AND ENVIRONMENTAL GROUP**

**5.1.1 PLANNING & ENVIRONMENTAL MANAGER'S MONTHLY REPORT**

M. Meehan spoke to his report and advised that to date Council has been unsuccessful in securing funding from MfE for the field trial of Oeko Tube for the Reefton Airshed Committee. M. Meehan advised that the committee is keen for the trial to take place during the next winter period. M.

Meehan reported that the Rural Fire Authority has advised that getting a ban on smoky backyard fires in Reefton during the winter months would require a change to a bylaw and this would be just as onerous as doing a plan change. M. Meehan advised that this information will be taken back to the Reefton Airshed Committee and will form part of their recommendations in March next year.

M. Meehan provided an overview and update on the Land and Water Plan for the benefit of the new councillors. He advised this is the main plan Council deals with and was formed when Council merged the Water Management, Land and Riverbed Plan and the Discharge to Land Plans together. Mr Paul Elwell-Sutton submitted on the Land and Water Plan and made submissions around grazing within riparian margins. He took this submission to an appeal; Council has had mediation with him and other Section 274 parties to his appeal which include DoC, Friends of Shearer Swamp and Federated Farmers. M. Meehan advised that Solid Energy and TrustPower have pulled out as Section 274 parties once it was worked out what Mr Elwell-Sutton's appeal was about. M. Meehan advised that this process has taken a long time because the appeal was very vague. He advised that originally there were eleven appeal points and now it is down to two. M. Meehan advised that the appeal is very narrow and focusses on the grazing of stock within riparian margins within wetlands. M. Meehan advised that the next step is Planning and Ecology experts that are meeting for joint conferencing on the 26 and 27 of November. M. Meehan stated that he will be attending this. M. Meehan advised that Council applied for Security of Costs in June. The Judge has rejected Council's application for security of costs but the same judgement has made it clear to Mr Elwell-Sutton that he is not immune to an award of costs.

Regarding the errors in the Schedule 2 Wetlands, M. Meehan advised that H. Fairbairn, Wetlands Co-ordinator, has now visited the landowners who were contacted following the first letter that was sent out. A further 40 landowners have now been contacted and H. Fairbairn is currently following up with these landowners. M. Meehan advised that it is likely that Council will get a variation underway for the Land and Water Plan in the New Year to remove Schedule 2 areas that are not wet.

M. Meehan reported that he attended MfE's Workshop about the proposed amendments to the Freshwater National Policy Statement. He advised that MfE released a discussion document on Thursday afternoon with the main changes being a series of bottom lines for various parameters that Council monitor. He advised that he will be reporting further on this matter at the December meeting. M. Meehan advised that submissions close on the 4<sup>th</sup> of February next year which allows plenty of time for staff to prepare a submission.

M. Meehan explained what security of costs means in relation to Mr Elwell-Sutton's appeal on the Land and Water Plan for the benefit of the new councillors.

Cr Archer asked who is likely to carry out the trial for the Oeko Tube for the Reefton Airshed. M. Meehan advised that he is in discussions with a Lab in Christchurch who are keen to do this trial but the community is keen for a field trial.

**Moved** (Birchfield / Clementson) *that this report is received.*

*Carried*

### 5.1.2 HYDROLOGY AND FLOOD WARNING UPDATE

M. Meehan spoke to this report and advised that October was a particularly wet month with some significant floods recorded. M. Meehan advised that on 14 October the Grey, Buller and Karamea Rivers all caused flood warning alarms with the Karamea River recording its highest flow on record. M. Meehan advised that some outages were experienced during the reporting period with one outage due to vandalism of the NIWA site on the Karamea River. M. Meehan stated that this is very unusual and particularly unusual that someone would do this during a flood. M. Meehan reported that the Te Kuha site suffered lightning damage during this flood event which resulted in the loss of data during this crucial time. M. Meehan stated that there was a radio outage on the 24<sup>th</sup> of October which was also caused by lightning. He stated that this outage affected the whole radio network. M. Meehan advised that staff are looking at options to minimise the risk of outages in the future.

Cr Archer asked if there has been an outcome from the discussions with NIWA regarding the closure of some of the recording stations. C. Ingle advised that has been in contact with a senior manager at NIWA who will be the decision maker on this matter and he advised C. Ingle to write to him setting out the risks in terms of civil defence and hazard management. C. Ingle advised that he has

written the letter and he is also liaising with a senior person at the Ministry for the Environment. C. Ingle advised that he is focusing on the sites that are critical for flood warning and not on all of the hydrology sites. He is hopeful that the three sites that council relies on for flood warning will be kept. Cr Archer asked if there is a timeline for these changes to the recording stations. M. Meehan advised that decisions on the sites that Council has an interest should be known by July next year.

**Moved** (Archer / Challenger) *that the report is received.*

*Carried*

### 5.2.1 CONSENTS AND COMPLIANCE GROUP

J. Adams spoke to this report and advised that during the reporting period 25 non-notified resource consents were granted. There were five changes of consent conditions and one limited notified consent. J. Adams reported that the Court has rejected Forest and Bird's appeal against Bathurst Mining Ltd.

**Moved** (Robb / Archer) *That the November 2013 report of the Consents Group be received.*

*Carried*

### 5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT

J. Adams spoke to this report and advised that 131 site visits were carried out during the reporting period. J. Adams stated that 14 abatement notices were issued in relation to seven incidents. J. Adams advised that of the 15 complaints received during the reporting period, four of these were unsubstantiated. J. Adams reported that two mining bonds were received during the reporting period with three bonds being recommended for release.

Cr Clementson asked J. Adams for an update on the problems with the Reefton Dump. J. Adams advised that river works have been put in place to protect the rest of the dump and that contractors have been engaged to clean up the rubbish discharged to the river. J. Adams advised that his staff made a further site visit on Friday and this revealed that very little in the way of clean-up has been done. J. Adams advised that he will be issuing Buller District Council with a further abatement notice today.

**Moved** (Archer / Birchfield)

1. *That the November 2013 report of the Compliance Group be received.*
2. *That That Council release the bonds held for Resource Consent RC05085 (Gried Mining Ltd), RC12011 (BBC Excavation Ltd), RC12033 (Phoenix Mining Ltd).*

*Carried*

### 6.0 GENERAL BUSINESS

There was no general business.

The meeting closed at 10.58 a.m.

.....  
Chairman

.....  
Date

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee – 10 December 2013  
Prepared by: Michael Meehan  
Date: 30 November 2013  
Subject: **Planning and Environment Managers Report**

---

**Land and Water Plan – Elwell Sutton Appeal**

Expert conferencing between planning and ecologist experts was held in Greymouth on 26, 27 November 2013. The conferencing was directed by the court to attempt to address the matters under appeal.

The experts signed a joint statement which was submitted to the Environment Court, directions will follow in due course.

**Reefton Airshed Committee**

The Committee decided at its' meeting on 25 November 2013 to hold a lab trial of the OekoTube electrostatic precipitator on a coal burner. It is intended to hold the trial in early January.

**Lake Brunner work**

Council has completed the majority of farm plan work in the Lake Brunner catchment. This is linked to Council's successful application to the Ministry for the Environment's Fresh Start to Freshwater Fund, which awarded \$200,000 to be distributed to freshwater improvement projects within the catchment.

The Lake Brunner Catchment Landcare Group was allocated \$20,000 towards public planting projects at three locations within the catchment.

The remaining \$180,000 will be distributed between landowners who have identified work through their individual farms plans that exceeds regulatory requirements and results in a direct benefit to water quality.

The first round of applications have been approved which includes the community planting projects and half the landowner applications. The remaining landowner applications will be approved in January 2014. The community group is holding planting days on 6 and 7 December 2013 with the assistance of Landcare Trust.

**Resource Science**

Staff have completed the spring round of State of Environment water quality monitoring. Staff are also designing a monitoring strategy to investigate the water quantity resource in the Grey River catchment. The investigation will focus on areas with intensive water takes and inform future planning and allocation decision making.

During the reporting period there were no flood alarms triggered.

**Block Offer for Petroleum Exploration**

New Zealand Petroleum and Minerals, part of the Ministry of Business, Innovation and Employment, have released a proposed Block Offer 2014 for areas for petroleum exploration. The West Coast Basin lies generally between Little Wanganui and the Waitaha Valley, and inland to the Main Divide. Council outlined the planning provisions for the proposed area.

**RECOMMENDATION**

*That the report is received*

Michael Meehan  
**Planning and Environment Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee – 10 December 2013  
Prepared by: Alyce Melrose, Planner  
Date: 28 November 2013  
Subject: **Report into Proposed Amendments to the National Policy Statement for Freshwater Management 2011**

---

The Ministry for the Environment (MfE) and the Ministry for Primary Industries (MPI) have released proposed amendments to the National Policy Statement for Freshwater Management 2011.

The amendments are intended to guide freshwater management decision making and provide clarity on acceptable limits for various parameters monitored.

Issues identified in the discussion document that have prompted the changes:

- Some decisions on freshwater management are being made with insufficient information.
- Uncertainty about how to manage water to protect community and iwi values.
- Duplication of scientific effort amongst councils.
- A lack of national consistency in defining minimum acceptable states for water quality.
- The need to monitor progress towards achieving freshwater objectives.

The main changes proposed are:

- Requiring Councils to establish and operate a water quality and quantity accounting system.
- Guidance in freshwater quality and quantity objective setting.
- Guidance on values that could be considered, alongside two compulsory values (ecosystem health and human health for secondary contact recreation) when setting objectives for freshwater units.
- Freshwater quality standards with "National bottom lines" identified and exceptions to these.
- The requirement for Councils to implement a monitoring plan identifying representative sites for monitoring.

Councils are required to give effect to this when they next review a plan, with all Councils required to implement the new policy by 2030.

Staff are currently assessing the proposed changes and will prepare a draft submission to be circulated to Councilors for comment. Submissions close on 7 February 2014.

**RECOMMENDATION**

*That the report is received*

Michael Meehan  
**Planning and Environment Manager**



Prepared for: Resource Management Committee Meeting 10 December 2013  
 Prepared by: Emma Chaney, Resource Science Technician  
 Date: 28 November 2013  
**Subject: BATHING BEACH WATER QUALITY SAMPLING UPDATE**

### Sampling results for November

The West Coast Regional Council carries out regular sampling at 17 popular recreational sites in the region for faecal indicator bacteria (*E.coli* or Enterococci), from November through to March.

All samples collected in the first November round were within the very low risk category (the 2 Buller River sites were not recorded due to a lab error). The second November round sampling resulted in Buller River at Shingle beach being a moderate risk, while the rest were in the low risk category (awaiting some results from the lab).

No rainfall was recorded in the week prior to the first round of sampling, with 39.5mm falling the week prior to the second round sampling in Buller.

SITE	Nov	Nov
Carters Beach at campground beach access	😊	😊
North Beach at tip head road steps	😊	😊
Buller River at Shingle Beach	N/A	😞
Buller River at Marrs Beach	N/A	😊
Rapahoe Beach at end of Statham St	😊	
Seven Mile Creek at SH6 Rapahoe	😊	
Nelson Ck at Swimming Hole Reserve	😊	
Grey River at Taylorville Swimming Hole	😊	
Cobden Beach at Bright Street West end	😊	
Blaketown Beach at South Tip head	😊	
Lake Brunner at Cashmere Bay Boat Ramp	😊	
Lake Brunner at Iveagh Bay	😊	
Lake Brunner at Moana	😊	
Karoro Beach at Surf Club	😊	
Hokitika Beach at Hokitika	😊	
Kaniere River at Kaniere Kokatahi Rd	😊	
Lake Mahinapua at Shanghai Bay	😊	

😊	Very low risk < 260 E. coli; < 140 Ent
😞	Low to moderate risk 260-550 E. coli; 140-280 Ent
😡	Moderate to high risk > 550 E. coli; > 280 Ent

### RECOMMENDATION

*That the report is received*

Michael Meehan  
**Planning and Environment Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee  
 Prepared by: Jackie Adams - Consents & Compliance Manager  
 Date: 29 November 2013  
**Subject: CONSENTS MONTHLY REPORT**

---

**Non-Notified Resource Consents Granted 1 – 28 November 2013**

<b>CONSENT NO. &amp; HOLDER</b>	<b>PURPOSE OF CONSENT</b>
RC12196 New Zealand Railways Corporation trading as KiwiRail	To disturb the bed of Camp Creek for the purpose of replacing Rail Bridge 72, Inchbonnie. To disturb the riparian margins of Camp Creek for the purpose of replacing Rail Bridge 72, Inchbonnie. To temporarily divert water for the purpose of replacing Rail Bridge 72, Inchbonnie. The incidental of sediment to Camp Creek for the purpose of replacing Rail Bridge 72, Inchbonnie. To discharge water containing contaminants to land from the dewatering of piles for the purpose of replacing Rail Bridge 72, Inchbonnie.
RC13134 R J & J D Holdings Ltd	To undertake earthworks associated with humping and hollowing of land and pasture development, Little Totara River. To disturb the dry bed of the Little Totara River to undertake gravel extraction.
RC13170 Westland Contractors Ltd	To disturb the dry bed of the Waitaha River for the purpose of extracting gravel.
RC13171 Reefton Crane Hire Ltd	To disturb the bed of the Haupiri River for the purpose of constructing a stock bridge and including rock protection works. To disturb the riparian margins of the Haupiri River for the purpose of constructing a stock bridge.
RC13175 Nancy View Farm Ltd	To take and use water from the Ahaura River for the purpose of irrigation, Haupiri.
RC13176 West Coast Regional Council	To disturb the bed of the Waiho River associated with selected rock and stone removal.
RC13180 Kaniere Minerals Ltd	To undertake earthworks associated with alluvial gold mining near the Kaniere River, Kaniere. To take and use groundwater at Kaniere for alluvial gold mining. To discharge sediment-laden water to land at Kaniere in circumstances where it may enter groundwater (via seepage) and surface water (the Kaniere River).
RC13182 B & P Stentiford	To discharge treated sewage effluent at Lot 1 DP 360114, 122A Rutherglen Road, Greymouth.
RC13189 Avery Bros Ltd	To disturb the dry bed of the Waimangaroa River for the purpose of extracting gravel.
RC13190 Avery Bros Ltd	To disturb the dry bed of Jones Creek, Birchfield for the purpose of extracting gravel.

RC13191 Inchbonnie Hydro Ltd	To disturb the dry bed of the Taramakau River for the purpose of extracting gravel.
RC13192 New Zealand Transport Agency	To disturb the bed and banks of the Otira, Whataroa, Whakapohai and Haast Rivers to undertake river protection and stream training works.  To divert water from rock protection work and as a result of stream training, Otira, Whataroa, Whakapohai and Haast Rivers.  To discharge sediment to water from river protection and stream training works, Otira, Whataroa, Whakapohai and Haast Rivers.
RC13199 P Agnew & J McLennan	To discharge treated sewage effluent to land at 28 Craig Road, Ruatapu.
RC13201 Canaan Farming Ltd	To disturb the dry bed of the Haupiri River for the purpose of extracting gravel.
RC13203 Westroads Ltd	To disturb the dry bed of the Totara River for the purpose of extracting gravel.
RC13204 Westroads Ltd	To disturb the dry bed of the Waitaha River for the purpose of extracting gravel.

#### Changes to Consent Conditions granted 1 – 28 November 2013

<b>CONSENT NO, HOLDER &amp; LOCATION</b>	<b>PURPOSE OF CHANGE</b>
RC09034[v2] Department of Conservation Fox River	To increase the quantity of rock and stone allowed to be removed from the river.
RC12163[v1] Janet Cochrane Taramakau River	To allow stockpiling of screened gravel on the bed of the river.

No Limited Notified or Notified Resource Consents were granted between 1 November 2013 and 28 November 2013.

#### Public Enquiries

26 written public enquiries were responded to during the reporting period. 23 were answered on the same day, 2 the following day, and the remaining 2 no more than 10 working days later. 1 LGOIMA request was responded to, all within the required timeframe.

#### **RECOMMENDATION**

*That the December 2013 report of the Consents Group be received.*

Jackie Adams  
**Consents & Compliance Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee  
 Prepared by: Jackie Adams – Consents & Compliance Manager  
 Date: 28 November 2013  
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

---

**Site Visits**

A total of 68 site visits were undertaken during the reporting period, which consisted of:

<b>Activity</b>	<b>Number of Visits</b>
Resource consent monitoring	10
Dairy shed inspections	29
Mining compliance & bond release	23
Complaint Related	6

Out of the 68 site visits for the reporting period, Fifty-two were compliant and fourteen were non-compliant. Two are waiting on sampling results before being rated.

**Specific Issues****Dairy farms:**

- A total of Twenty nine dairy farms have been inspected this month.
- Twenty two farms have been graded as Compliant.
- Two farms are waiting on sampling results to be returned from the lab before a rating can be given.
- Two farms have been re-inspected and have been re-graded as compliant after undertaking requested remedial works.
- One farm has been re-inspected, and is still non-compliant. This farm has been given a three week extension to complete requested remedial actions before a revisit.
- Two farms have been graded non-compliant due to storage issues.

Some Brunner consents have been submitted for processing. Site visits to view improvements made to stock crossings are being undertaken.

171 Dairy farms that have consented discharges (including the Lake Brunner catchment) are still to be monitored before the end of season.

**Alluvial Gold Mining:**

- Complaints have been received about mining operations in Kaniere, Camerons and Stafford. These are being followed up by the mining team.
- Nine Alluvial gold mines were visited this reporting period.
- Five sites were compliant, four sites were found to be non-compliant.

**Coal Mining:**

- Fourteen coal mining consents have been inspected over the reporting period (some are multiple consents on the same site).
- One site was found to be non-compliant and has received abatement notices.

**Whitebaiting:**

- Season has drawn to a close with little incident.
- Post season inspections are underway for the removal of stands.

**Complaints/Incidents between 1 November 2013 – 25<sup>th</sup> November 2013**

The following 12 complaints/incidents were received during the reporting period:

Activity	Description	Location	Action/Outcome
Riverbed Disturbance	Complaint regarding riverbed disturbance activities in New River	New River	Consented activity.
Earthworks	Complaint received about area of disturbance	Kaniere	Enquiries are ongoing – followed up by mining officers.
Aerial agrichemical application	Complaint about aerial agrichemical application	Reefton	Formal warning issued.
Storm water	Complaint regarding storm water diversion	Westport	Unsubstantiated.
Discharge to air	Dust complaint	Dobson	Enquiries are ongoing.
Discharge to Water	Complaint that the Waitahu was discoloured	Reefton	Enquiries are ongoing
Discharge to land	Complaint about the discharge of a septic tank to land	Dobson	Formal Warning issued.
Discharge to Waterway	Complaint about rubbish dumping in the Tartare River	Franz Josef	Infringement and two abatement notices issued.
Earthworks	Complaint about a mining operation breaching boundary	Camerons	Enquiries are ongoing
Discharge to Waterway	Complaint regarding dumping of rubbish	Otira	Abatement notice issued
Discharge to water	Complaint about mining operations discharge to creek	Camerons	Abatement notice & Two infringement notices issued.
Discharge to water	Complaint that Waimea creek was sediment contaminated	Stafford	Enquiries are ongoing – Awaiting sampling results

**Formal Enforcement Action**

Three formal warnings were issued during the reporting period:

Activity	Location
Aerial agrichemical application	Reefton
Discharge to water (sediment)	Blackwater
Discharge to land	Dobson

Five infringement notices were issued during the reporting period:

Activity	Location
Gold Mining	Camerons
Gold Mining	Camerons
Discharge to Waterway	Franz Josef
Breach of an abatement notice	Buller River
Unauthorised structure	Buller River

Four abatement notices were served during the reporting period:

Activity	Location
Discharge to waterway	Reefton
Discharge to waterway	Franz Josef
Riverbed disturbance	Franz Josef
Gold mining	Camerons

## MINING

### Work Programmes

The Council received one work programme during the last reporting period.

Date	Mining Authorisation	Holder	Location
20/11/13	MP41232/RC03274	Koronet Mining Ltd	Reefton

The Council received one bond during the reporting period

Mining Authorisation	Holder	Location	Amount
MP41232/RC03274	Koronet Mining Ltd	Reefton	\$5000

No bonds were released during the reporting period.

## RECOMMENDATION

*That the December 2013 report of the Compliance Group be received.*

Jackie Adams  
Consents & Compliance Manager

# **COUNCIL MEETING**

## THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Tuesday, 10<sup>th</sup> December 2013** commencing on completion of the Resource Management Committee Meeting.

A.J. ROBB  
CHAIRPERSON

C. INGLE  
CHIEF EXECUTIVE OFFICER

---

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
<b>1.</b>		<b>APOLOGIES</b>
<b>2.</b>		<b>PUBLIC FORUM</b>
<b>4.</b>		<b>MINUTES</b>
	1 – 5	3.1 Minutes of Council Meeting 11 November 2013
<b>5</b>		<b>REPORTS</b>
	6	4.1 Planning & Environmental Manager's Report on Engineering Operations
	7	4.1.2 Coal Creek Rating District Report
	8 – 9	4.1.3 Lower Waiho Rating District Capital Works Report
	10 – 12	4.2 Corporate Services Manager's Report
	13 – 21	4.2.1 Four Month Review 1 July 2013 – 31 October 2013
	22 – 25	4.2.2 Triennial Agreement
<b>6</b>	26	<b>CHAIRMAN'S REPORT</b>
<b>7</b>	27	<b>CHIEF EXECUTIVE'S REPORT</b>
<b>8</b>		<b>GENERAL BUSINESS</b>



**THE WEST COAST REGIONAL COUNCIL****MINUTES OF THE MEETING OF THE COUNCIL HELD ON 11 NOVEMBER 2013,  
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD,  
GREYMOUTH, COMMENCING AT 10.59 A.M.****PRESENT:**

A. Robb (Chairman), A. Birchfield, P. Ewen, P. McDonnell, S. Challenger, N. Clementson, T. Archer.

**IN ATTENDANCE:**

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), J. Adams (Consents & Compliance Manager), M. Meehan (Planning & Environmental Manager), T. Jellyman (Minutes Clerk)

**1. APOLOGIES:**

There were no apologies.

**2. PUBLIC FORUM**

There was no public forum.

**3. CONFIRMATION OF MINUTES**

**Moved** (Birchfield / Robb) *that the minutes of the Council Meeting dated 8 October 2013, be confirmed as correct.*

*Carried*

**Matters arising**

There were no matters arising.

**Moved** (Clementson / Challenger) *that the minutes of the Triennial Council Meeting dated 11 November 2013 be confirmed as correct.*

*Carried*

**Matters arising**

There were no matters arising.

**PRESENTATION**

The Chairman welcomed personnel from Ospri (formerly the Animal Health Board) to the meeting. Mr William McCook, Chief Executive, Mark Neal (Area Disease Manager) and Danny Templeman (South Island Coordinator) were in attendance. Mr McCook gave an overview of the relationship between the Ospri and Council and the funding for the programme. He stated that the key role of Ospri is to run the Bovine Tb Programme. M. Neal spoke to a power point

presentation on the progress of the Tb pest strategy and advised that the programme for 2013 is now completed. He explained the process of Tb testing to the meeting. M. Neal answered questions from councillors. Cr Robb thanked Ospri for their presentation.

## **REPORTS:**

### **4.1 ENGINEERING OPERATIONS REPORT**

M. Meehan spoke to this report and advised that works have been carried out in the Taramakau, Waitangitanga and Wanganui rating districts. He advised that the tenders for this work went to Westland Contractors Ltd.

M. Meehan reported that good progress is being made on the Hokitika Seawall and they are ahead of schedule. M. Meehan advised that a lot less quarry rubble is being used than what was estimated at the start of the job. This is because sand has built up on the beach quite significantly in some areas.

M. Meehan reported that a huge amount of work has gone into the Camelback quarry in order to win the rock for the Hokitika Seawall. M. Meehan reported that a small amount of rock is being won from the Waiho Loop. He stated that a concession has been approved for this from DoC. This will save a considerable amount of money for the Lower Waiho rating district as rock will not need to be carted from Whataroa for the upgrade of the Rubbish Dump Stopbank.

C. Ingle advised that the Hokitika Seawall is nearing completion and it is now time to discuss the final finishing of the seawall. He advised that this will be discussed with the district council. C. Ingle advised that there is unprotected foreshore to the north of where the seawall is to end. The area is between Stafford Street and Hampden Street. C. Ingle advised that OCEL, the engineering advisors for the seawall, have come up with three options on how to address the erosion at the end of the seawall. A meeting with the seawall committee is scheduled for Thursday to discuss this. Cr Archer asked what is causing the erosion and is this an end effect of the seawall. C. Ingle advised that the original erosion bite has moved from the Tambo, near the river mouth, and over the winter it has moved further north and is now past the town CBD area. C. Ingle advised that since the erosion has moved north, it has reduced its severity and is now not as intense. C. Ingle advised that Councillors involved in the seawall committee will visit the seawall tomorrow and discuss where to from here at the meeting on Thursday.

**Moved** (Archer / Ewen) *that this report be received.*

*Carried*

#### **4.1.2 RATING DISTRICT LIAISON MEETINGS REPORT**

M. Meehan spoke to this report and advised that meetings were held in the rating districts where there were key issues to discuss. He stated that he wrote to the rating districts that did not require a meeting and in all of these cases there was no request from the rating district for a meeting. M. Meehan explained the concept of rating district meetings to the newly elected Councillors. He advised that the rate strike recommended for each rating district feeds into the Annual Plan. Cr Archer drew attention to the prudent reserve that has been identified for each rating district. Cr Archer stated that the credit balance in the Franz Josef rating district account is significantly higher than what the prudent reserve is for this rating district. M. Meehan advised that the Franz Josef rating district and the Lower Waiho rating district in particular, are two rating districts which are dealing with possibly the most dynamic river in the country. He advised that in the case of Franz Josef they do have a high account balance which has been helped along by the \$101,000 that was received from the Ministry of Civil Defence. M. Meehan advised that the Franz Josef rating district is considering a cut off stopbank upstream of the township which is likely to cost up to \$200,000. M. Meehan advised that should this new stopbank go ahead then this money would come out of their account and that would put them below their prudent reserve. M. Meehan advised that this rating district always meets before the annual meeting and

they have a good discussion on their issues. He stated that as a committee (with one exception) they are very keen to see the rate stay as it is as they are very aware of potential issues that they will face in the future. M. Meehan stated that a prudent reserve gives rating districts a target and the rating district can see that there is some thought going into the figures for the prudent reserve. M. Meehan stated that in the case of the Franz Josef rating district, they have a lot to consider with the Waiho River and they are very much aware of how dynamic the Waiho River is. Cr Archer stated that he agrees with the prudent reserve concept and feels that it is the right approach. Cr Ewen stated that he is concerned about the looseness of some of the decisions where at some meetings there is a mover and seconder and at other meetings there isn't. Cr Ewen stated that it is important that there are movers and seconders as this gives the rating district ownership of the rate strike. Cr Robb stated that when there are movers and seconders the meeting then thinks that they are setting the rate when it is council who sets the rate and has the ultimate decision on the rate strike. M. Meehan stated that in some cases the meeting moved and seconded the rate strike and the chairman of the meeting accepted this and at other meetings there was no mover or seconder and this was also accepted. Cr Birchfield stated that the Coal Creek meeting was very difficult as no one would move or second anything and this was why the format was changed. Cr Archer stated that this round of meetings went far smoother than any year's meetings he has attended over the past six years because there has been a moving away from making specific resolutions. Cr McDonnell asked if rating districts can make decisions on whether or not works can proceed or is this a council decision. C. Ingle advised that if it is maintenance works of an existing structure this is non-negotiable because under the Local Government Act council has to maintain its structures on behalf of the community. He stated that if it is new capital works then it should be put to the vote because it is up to the rating district whether or not they want to increase their levels of protection. Cr Robb stated that in the case of the recent works at Coal Creek, an onsite meeting was held with the committee and the main contributor was in favour of the works so the works went ahead. Discussion ensued and it was agreed that a workshop would be held before the next round of rating district meetings.

**Moved** (Birchfield / Archer) *that this report be received.*

*Carried*

#### **4.1.3 REGIONAL POLICY STATEMENT – DISCUSSION DOCUMENT**

C. Ingle spoke to this report and stated that he is very conscious of the newly elected members not being part of these discussions when this paper was first put to council. C. Ingle advised that this is a major direction that Council agreed to move in before the election, for the regional policy statement (RPS) to have policies supporting the positive effects of economic development and strengthening our communities by creation of more jobs in the region. He stated that the RPS is about looking at long term timeframes like the next 10 to 20 years. C. Ingle advised that Council is trying to engage our communities and seeking feedback from the community as to whether they support this direction or not. C. Ingle stated that the Economic Summit on the 6<sup>th</sup> of December plays a part of this. C. Ingle advised that this paper sets out the discussion document wording and the feedback process. C. Ingle stated that road shows will be held throughout the region and he encourages the elected members from each area to attend. Staff will also be in attendance with the road shows being held in Haast, Franz Josef, Hokitika, Greymouth, Reefton, Westport and Karamea. C. Ingle advised that a Facebook page will be set up along with displays at the local libraries. C. Ingle stated that the feedback period is quite short and the results will be reported back to council in early 2014. C. Ingle distributed the posters and information relating to the RPS. Cr Archer stated that this is a very good document and it is written in a nice easy to read format. The Chairman stated that councilors need to get behind this and encourage people to make submissions. Cr Birchfield stated that there was only a 42% voter turnout for the recent elections and he feels that there possibly won't be as high a response to this. C. Ingle

advised that in the New Year the formal RMA process will be undertaken to change the RPS and to put the new policies into the RPS, if the feedback from the community indicates that direction.

**Moved** (Archer / Birchfield)

1. *That Council endorses the Regional Policy Statement Discussion Document for consulting with our communities on the broader resource management issues for the West Coast.*
2. *That Councillors participate in the road-shows in their constituent areas.*

*Carried*

#### **4.2 CORPORATE SERVICES MANAGER'S REPORT**

R. Mallinson spoke to his report advising that the total revenues for the quarter were \$3.172M, and total operating expenditure for the quarter for \$3.248M. He stated that there was a deficit this quarter of \$74,000. R. Mallinson spoke to his report in detail for the benefit of the new councillors. He advised that the investment portfolio made a significant increase during October of \$200,000. R. Mallinson stated that the main reason for the deficit was due to the large deficit in the quarry trading area of over \$400,000 which was due to the scale of the work required at the Camelback Quarry during the quarter. He advised that in excess of \$500,000 was spent in this quarry but he expects that this deficit will reverse as more rock is sold for the Hokitika Seawall project during October, November and December. Cr Archer asked R. Mallinson about expenditure for resource management where expenditure is higher than predicted. He asked if this is related to timing. R. Mallinson stated that he has had issues with the valuation of unbilled work at the end of September. He is currently working through this with the software providers and therefore he is not certain if the figure for unbilled work at the 30<sup>th</sup> of September is correct. R. Mallinson said that he will be reporting back to the next council meeting once he completes his investigations. Cr Ewen asked R. Mallinson what the discontinued activities relate to. R. Mallinson stated that this is in relation to residual costs for AHB staff secondment as three staff who previously employed by Council are now employed by Ospri NZ Ltd. R. Mallinson explained the Catastrophe Fund to the new councillors.

**Moved** (Birchfield / Challenger) *that this report be received.*

*Carried*

#### **6.0 CHAIRMANS REPORT**

The Chairman spoke to his report. He stated that he has spent some time with C. Ingle over the past week in order to work through the requirements of his chairmanship. Cr Robb advised that he has received a few phone calls recently from members of the Regional Sector Group who are currently lobbying for a new Chair and various others congratulating him on his new role. Cr Robb expressed his thanks to the two former councilors who lost their seats in the recent local body elections. Cr Robb expressed his thanks to Cr Davidson and Cr Scarlett for their service. He stated that Duncan Davidson was a Councillor for 18 years. Cr Robb spoke of Ross Scarlett's tenure and noted that he served as chairman for six years. Cr Archer suggested that a letter of thanks be sent to the former Councillors.

**Moved** (Robb / Archer) *that this report be received.*

*Carried*

#### **5.0 CHIEF EXECUTIVE'S REPORT**

C. Ingle spoke to his report. He stated that he and the CEO of Buller District Council recently visited the Denniston Plateau. C. Ingle reported that he attended the SOLGM summit. He stated

that there were a lot of good speakers at this summit. C. Ingle advised that there is a proposal to merge SOLGM with LGNZ.

C. Ingle reported that work is progressing well with the Economic Summit which council is hosting at Shantytown on the 6<sup>th</sup> of December. He stated that all elected members on the West Coast along with local MP's have been invited. C. Ingle stated that the purpose of the Economic Summit is to promote collaboration among the four councils and Development West Coast.

C. Ingle advised that the Local Government Amendment Bill has now been released. LGNZ will be doing an analysis on this around the middle of the month. C. Ingle stated that one of the main changes is the reduction in consultation requirements, particularly for Annual Plans. C. Ingle advised that the 30 year infrastructure strategy will be a new requirement for us and this will be part of the Long Term Plan.

**Moved** (Archer / Birchfield) *that this report be received.*

*Carried*

**7.0 GENERAL BUSINESS**

There was no general business.

The meeting closed at 12.06 p.m.

.....  
Chairman

.....  
Date

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 10 December 2013  
 Prepared by: W. Moen, River Engineer and Paulette Birchfield, Engineering Officer  
 Date: 27 November 2013  
 Subject: **ENGINEERING OPERATIONS REPORT**

---

**WORKS COMPLETED AND WORKS TENDERED FOR**

Taramakau Rating District – Emergency Repairs

This work involving 1,770 tonnes of rock riprap has been completed by Henry Adams Contracting Ltd at a cost of \$24,780.00 (G.S.T. Exclusive).

Wanganui Rating District – Capital Works

Four tenders were received for the placement of approximately 5,000 tonnes of rock, with the tender awarded to Westland Contractors Ltd. at a price of \$114,000.00 (G.S.T. Exclusive)

Lower Waiho Rating District – Rubbish Dump Stopbank Upgrade

Four tenders were received for the placement of approximately 5,000 tonnes of rock, 20,500 m<sup>3</sup> of compacted hardfill and 500 m<sup>3</sup> of top course, with the tender awarded to Henry Adams Contracting Ltd. at a price of \$97,590.00 (G.S.T. Exclusive).

Hokitika Foreshore - Erosion Protection

Work on the 650 long Hokitika Seawall is almost complete, with 50m remaining. It is envisioned that the seawall will be completed in early December 2013.

To date, 10,651 m<sup>3</sup> of quarry waste, 10,512 m<sup>3</sup> of gravel and 36,270 tonnes of rock have been placed.

The Hokitika Seawall Committee met on 14 November 2013 where they elected to provide access via concrete steps and grass the disturbed areas. The site will be left tidy with access to the beach and leave the Westland District Council to consult with the community regarding the future amenity plan for the area.

**Quarries**

Work continues in Camelback Quarry to supply rock for the Hokitika Seawall project. Work will be completed in early December following this contractors will move to Whataroa Quarry.

**Rock available as at 20 November 2013**

Quarry	Rock Available	Emergency Stockpile
Blackball	2,300	
Camelback	3,000	2,000
Inchbonnie	8,000	
Kiwi	4,000	-
Whataroa	1,500	2,000
Okuru	500	-

**RECOMMENDATION**

*That the report is received*

Michael Meehan  
**Planning and Environment Manager**

### **THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 10 December 2013  
Prepared by: Michael Meehan  
Date: 30 November 2013  
Subject: **Coal Creek Rating District Report**

---

#### **Background**

Coal Creek Rating District funds the maintenance of a stop bank which protects the properties within its boundaries. The stop bank was raised following the December 2010 floods, which saw it overtopped before water receded.

#### **Financials**

The cost of raising the stop bank was able to be met by the existing funds within the Coal Creek Rating District (CCRD) account, however this left little for maintenance in the future.

Previously CCRD had been rated \$7,500 annually to maintain the stop bank. This was identified as being too low and staff recommended raising the rate for the 2013/14 year to \$15,000 at the annual meeting of the CCRD in October 2012. Much discussion followed this recommendation with recommendations made from the members of the CCRD to raise the rate for the 2013/14 year to \$10,000.

This was considered by Council, however due to the CCRD having low funds in its account and a newly raised asset to maintain, Council elected to strike a rate of \$15,000 for the 2013/14 year.

#### **Civil Defence funding**

Following the December 2010 flooding Council applied for funding from the Ministry of Civil Defence to fund works undertaken as a direct result of this event.

Council were successful in obtaining over \$500,000 which was distributed among the rating districts which undertook work as a result of the event.

The CCRD received \$69,000 to cover 60% of the raising of the floodwall cost. This was announced the week before the 2013 annual meeting.

With the injection of this government assistance and the previous year's rate take the CCRD reported approximately \$90,000 in its balance.

#### **Prudent Reserve**

Council has discussed prudent reserves which is the amount required should an emergency event arise which requires major works. CCRD's prudent reserve has been set at \$150,000.

Due to the Ministry of Civil Defence contribution the CCRD are close to achieving this prudent reserve.

The situation has changed from when Council made its original decision to strike a rate of \$15,000 for the 2013/14 year.

### **RECOMMENDATION**

- 1. That this report is received*
- 2. That Council reduce the Coal Creek Rating District rate for the 2013/14 year from \$15,000 to \$10,000.*

Michael Meehan  
**Planning and Environment Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 10 December 2013  
 Prepared by: Michael Meehan  
 Date: 1 December 2013  
 Subject: **Lower Waiho Rating District Capital Works Report**

---

**Background**

The Lower Waiho Rating District (LWRD) maintains two key assets, the Milton and Others and the Rubbish Dump Stopbanks. These protect properties within the Rating District from floodwaters from the dynamic Waiho River.

Since December 2010, the Waiho River has been accreting gravel in the reach the Council monitors at a dramatic rate, this has led to the Rubbish Dump Stopbank being overtopped during floods that measure no more than an annual event.

**Proposed Extension to Rubbish Dump Stopbank**

At the 2013 annual meeting of the LWRD two capital works proposals were discussed:

1. Raising the Rubbish Dump Stopbank.
2. Constructing a compacted gravel stopbank to join the Rubbish Dump and Milton and Others Stopbanks.

Both options would require loans to be secured on behalf of the Lower Waiho Rating District.

At the 2013 Lower Waiho Rating District annual meeting, the majority of rate payers recommended to proceed with raising the Rubbish Dump Stopbank (option 1). They also recommended seeking tender prices for the construction of the compacted gravel stopbank (option 2). A resolution was reached that the tender prices be reported back to the committee, who would make a recommendation on behalf of the Lower Waiho Rating District.

Tender prices for both options are outlined below:

1. Raising the Rubbish Dump Stopbank

\$97,590 (GST Exclusive) for physical works, plus approximately \$60,000 to source 5,000 tonne of rock from two locations on the Waiho River (work underway).

2. Construction of a compacted gravel stopbank to join the Rubbish Dump and Milton and Others Stopbanks.

\$90,890.00 (GST Exclusive)

\*Both works require regulatory, survey and supervisory costs.

**Financial Implications**

The Lower Waiho Rating District has insufficient funds in its account to undertake these works, therefore a loan would be required. Council has recently allowed rates relief within the Lower Waiho Rating District, taking the annual maintenance rate from \$100,000 to \$50,000 in 2012/13, in response to concerns over rising costs.

It is likely Council will continue the annual maintenance rate of \$50,000. This may increase in the future due to the dynamic nature of the Waiho River.



The table below indicates loan repayment options for the Lower Waiho Rating District:

<b>Option/Term</b>	<b>Loan of \$170,000 to fund option 1 only</b>	<b>Loan of \$260,000 to fund option 1 and 2</b>
10 years	\$25,460	\$38,939
20 years	\$16,138	\$24,681

Recent meeting of Lower Waiho Rating District Committee

The Lower Waiho Rating District Committee met on 19 November 2013, to discuss the tenders received.

Lengthy discussion took place around the work and the prices received.

The committee voted four to three in favour of proceeding with both options and seeking a \$260,000 loan with a term of 10 years.

**RECOMMENDATION**

1. *That the report is received.*
2. *That Council secure a loan of \$260,000 on behalf of the LWRD to fund the raising of the Rubbish Dump Stopbank and construction of a compacted gravel stopbank between the Rubbish Dump and Milton and Others Stopbanks.*
3. *That the term of this loan be 10 years.*

Michael Meehan  
**Planning and Environment Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting  
 Prepared by: Robert Mallinson – Corporate Services Manager  
 Date: 3 December 2013

**1. Financial Report**

FOR THE FOUR MONTHS ENDED 31 OCTOBER 2013	ACTUAL	YEAR TO DATE BUDGET	ACTUAL % ANNUAL BUDGET	ANNUAL BUDGET
<b>REVENUES</b>				
General Rates	691,752	686,667	34%	2,060,000
Rates Penalties	20,058	20,000	33%	60,000
Investment Income	448,954	311,578	48%	934,734
Resource Management	371,416	454,510	29%	1,282,130
Regional Land Transport	21,460	33,100	22%	99,300
Emergency Management	16,716	22,333	25%	67,000
River, Drainage, Coastal Protection	689,378	424,968	54%	1,274,903
Regional % Share Controls	222,128	216,667	34%	650,000
Warm West Coast Rate	23,908			
VCS Business Unit	1,638,847	809,078	68%	2,427,233
	<b>4,144,617</b>	<b>2,978,900</b>	<b>47%</b>	<b>8,855,300</b>
<b>EXPENDITURE</b>				
Governance	122,302	140,310	29%	420,930
Resource Management	997,274	927,597	35%	2,832,792
Regional land Transport	42,285	59,918	24%	179,755
Hydrology & Floodwarning Services	147,999	137,862	36%	413,585
Emergency Management	25,402	45,205	19%	135,615
River, Drainage, Coastal Protection	1,127,236	442,630	85%	1,327,890
Regional % Share Controls	288,649	284,037	34%	852,110
VCS Business Unit	1,249,566	642,411	65%	1,927,233
Other Investments	32,602			
Discontinued activities	33,831			
Warm West Coast Loan interest	6,352			
	<b>4,073,498</b>	<b>2,679,970</b>	<b>50%</b>	<b>8,089,910</b>
<b>SURPLUS / (DEFICIT)</b>	<b>71,119</b>	<b>298,930</b>		<b>765,390</b>

BREAKDOWN OF SURPLUS (-DEFICIT)	Variance Actual V Budgeted YTD	ACTUAL	BUDGET Year to date	ANNUAL BUDGET
Rating Districts	-1,275	66,393	67,668	203,005
Quarries	-417,379	-417,578	-199	-597
Regional % Share of AHB Programmes	849	-66,521	-67,370	-202,110
Investment Income	137,376	448,954	311,578	934,734
VCS Business Unit	222,614	389,281	166,667	500,000
General Rates Funded Activities	-121,119	-300,533	-179,414	-669,642
Warm West Coast	17,556	17,556	0	0
Other	-66,433	-66,433	0	0
<b>TOTAL</b>	<b>-227,811</b>	<b>71,119</b>	<b>298,930</b>	<b>765,390</b>

Net Contributors to General Rates Funded Surplus (-Deficit)		Actual	Budet ytd	Annual Plan
	<u>Net Variance Actual V YTD</u>			
Rates	5,085	691,752	686,667	2,060,000
Rates Penalties	58	20,058	20,000	60,000
Representation	18,008	-122,302	-140,310	-420,930
Resource Management	-152,771	-625,858	-473,087	-1,550,662
Planning Activities	5,993	-20,825	-26,818	-80,455
River, Drainage, Coastal Protection	-1,541	-86,673	-85,132	-255,395
Hydrology & Floodwarning	-10,137	-147,999	-137,862	-413,585
Emergency Management	14,186	-8,686	-22,872	-68,615
	<b>-121,119</b>	<b>-300,533</b>	<b>-179,414</b>	<b>-669,642</b>

## STATEMENT OF FINANCIAL POSITION @ 31 OCTOBER 2013

	@ 31/10/2013	@ 30/06/2012
<b>CURRENT ASSETS</b>		
Cash	-524,166	84,789
Deposit - Westpac	3,441	0
Accounts Receivable - General	899,871	383,138
Accounts Receivable - Rates	2,104,947	273,080
Prepayments	184,555	98,410
Sundry Receivables	850,252	288,519
GST Refund due		35,008
Stock - VCS	43,168	206,114
Stock - Rock	459,792	590,346
Stock - Office Supplies	16,899	16,899
Accrued Rates Revenue	0	0
Unbilled Revenue	263,349	551,098
	<u>4,302,108</u>	<u>2,527,401</u>
<b>Non Current Assets</b>		
Investments	11,668,685	11,447,780
Strategic Investments	670,000	670,000
Term Deposit - PRCC bond	50,000	50,000
MED & DOC Bonds	31,651	31,651
Investments-Catastrophe Fund	700,194	676,460
Warm West Coast Loans	718,067	496,408
Fixed Assets	4,695,078	4,668,070
Infrastructural Assets	52,243,077	52,243,077
Capital works - Hokitika seawall	1,222,986	0
	<u>71,999,738</u>	<u>70,283,446</u>
<b>TOTAL ASSETS</b>	<u>76,301,846</u>	<u>72,810,847</u>
<b>CURRENT LIABILITIES</b>		
Bank Short Term Loan	1,400,000	400,000
Accounts Payable	971,130	820,137
Derivative Liabilities		0
GST		0
Deposits and Bonds	600,043	496,277
Sundry Payables	302,548	198,362
Accrued Annual Leave, Payroll	305,636	308,510
Other Revenue in Advance		0
Rates Revenue in Advance	665,467	0
	<u>4,244,824</u>	<u>2,223,286</u>
<b>NON CURRENT LIABILITIES</b>		
Future Quarry restoration	70,000	70,000
Greymouth Floodwall	1,914,280	1,934,660
Inchbonnie	37,568	44,535
Hokitika Seawall	1,000,000	0
Punakaiki Loan	106,752	122,480
Strategic Investments	743,475	750,000
Warm West Coast	580,000	600,000
Office Equipment Leases	45,574	48,258
	<u>4,497,649</u>	<u>3,569,933</u>
<b>TOTAL LIABILITIES</b>	<u>8,742,473</u>	<u>5,793,219</u>
<b>EQUITY</b>		
Ratepayers Equity	19,115,391	19,168,368
Surplus transferred	71,119	
Rating Districts Equity	1,857,267	1,333,665
Tb Special Rate Balance	120,332	120,332
Revaluation	35,299,357	35,299,357
Quarry Account	308,446	308,446
Catastrophe Fund	676,461	676,460
Investment Growth Reserve	10,111,000	10,111,000
<b>TOTAL EQUITY</b>	<u>67,559,373</u>	<u>67,017,628</u>
<b>LIABILITIES &amp; EQUITY</b>	<u>76,301,846</u>	<u>72,810,847</u>

## 2. Investment Portfolio

October 2013	Catastrophe Fund	Major Portfolio	Total
Opening balance 1 October 2013	\$ 688,755	\$ 11,464,027	\$ 12,152,782
Income October 2013	\$ 11,438	\$ 204,657	\$ 216,095
Deposit	\$ -	\$ -	
Withdrawal		\$ -	\$ -
Closing balance 31 October 2013	\$ 700,193	\$ 11,668,684	\$ 12,368,877
Total income year to date 31 October 2013	\$ 23,733	\$ 424,304	\$ 448,037

## 3. General Comment

The operating surplus for the four months to 31 October 2013 was \$71,000.

This is less than budgeted mainly due to the large deficit in the Quarry trading area of \$417,000. This was due to the unexpected scale of the work required at Camelback Quarry during the four months (\$647,000).

A substantial part of this deficit will reverse as more rock is sold to the Hokitika Seawall project during October – December.

The investment portfolio continued to perform well for the period to 30 October with gains of \$216,000 during October.

## RECOMMENDATION

*That this report be received.*

Robert Mallinson  
Corporate Services Manager

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 10 December 2013  
Prepared by: Chris Ingle  
Date: 3 December 2013

**Subject: Four Month Review - 1 July 2013 – 31 October 2013**

---

Attached is the Four Month Review showing progress for the first four months of financial year. This report shows achievements as measured against the levels of service and performance targets in the Annual Plan 2013 - 2014.

**RECOMMENDATION**

*That this report be received.*

Chris Ingle  
Chief Executive

## Governance Levels of Service and Performance Targets

Levels of Service	Measure	Performance Target	Progress/Achievement																																				
			<table border="1"> <thead> <tr> <th style="text-align: center;">Councillor</th> <th style="text-align: center;">Number attended</th> <th style="text-align: center;">%</th> </tr> </thead> <tbody> <tr> <td>Scarlett</td> <td>3 out of 4</td> <td>75%</td> </tr> <tr> <td>Chinn</td> <td>4 out of 4</td> <td>100%</td> </tr> <tr> <td>Davidson</td> <td>4 out of 4</td> <td>100%</td> </tr> <tr> <td>Cummings</td> <td>4 out of 4</td> <td>100%</td> </tr> <tr> <td>Robb</td> <td>5 out of 5</td> <td>100%</td> </tr> <tr> <td>Birchfield</td> <td>5 out of 5</td> <td>100%</td> </tr> <tr> <td>Ewen</td> <td>1 out of 1</td> <td>100%</td> </tr> <tr> <td>Challenger</td> <td>1 out of 1</td> <td>100%</td> </tr> <tr> <td>McDonnell</td> <td>1 out of 1</td> <td>100%</td> </tr> <tr> <td>Clementson</td> <td>1 out of 1</td> <td>100%</td> </tr> <tr> <td>Archer</td> <td>4 out of 5</td> <td>80%</td> </tr> </tbody> </table>	Councillor	Number attended	%	Scarlett	3 out of 4	75%	Chinn	4 out of 4	100%	Davidson	4 out of 4	100%	Cummings	4 out of 4	100%	Robb	5 out of 5	100%	Birchfield	5 out of 5	100%	Ewen	1 out of 1	100%	Challenger	1 out of 1	100%	McDonnell	1 out of 1	100%	Clementson	1 out of 1	100%	Archer	4 out of 5	80%
Councillor	Number attended	%																																					
Scarlett	3 out of 4	75%																																					
Chinn	4 out of 4	100%																																					
Davidson	4 out of 4	100%																																					
Cummings	4 out of 4	100%																																					
Robb	5 out of 5	100%																																					
Birchfield	5 out of 5	100%																																					
Ewen	1 out of 1	100%																																					
Challenger	1 out of 1	100%																																					
McDonnell	1 out of 1	100%																																					
Clementson	1 out of 1	100%																																					
Archer	4 out of 5	80%																																					
Maintain a Council of elected representatives in accordance with statutory requirements and in a manner that promotes effective decision-making, transparency, and accountability to the West Coast regional community	Number of public meetings held and individual Councillor attendance	Conduct eleven monthly meetings of Council and the Resource Management Committee, plus other scheduled meetings and scheduled workshops during the year with at least 80% attendance by all Councillors.	Five Council meetings occurred in the reporting period.																																				
	Compliance with statutory timeframes	Prepare and notify the Council's Annual Plan Statement of Proposal by 31 May each year, and the Annual Report by 31 October, in accordance with the procedures outlined in the Local Government Act 2002.	The audited Annual Report for the year to 30 June 2013 was adopted by Council at the triennial meeting on 31 October 2013.  The Annual Plan 2014/15 process is about to commence.																																				
	Timing and number of newsletters, and internet website based information related to public consultation processes.	Publish an informative Council newsletter twice a year to be circulated to all ratepayers, with their rate demand, in March and September and ensure required information is posted on the Council website when Council invites submissions on a new or revised policy document.	The first rates instalment which was sent out in October 2013 contained the usual newsletter.  Council website continues to be updated when submissions are invited on a new or revised policy document.																																				
Continue to support the contribution our two West Coast Runanga make to Council's decision-making processes; and continue to seek contributions from other Maori	Attendance of Iwi appointees at Resource Management Committee meetings	Continue to invite attendance of Makaawhio and Ngati Waewae representatives as appointees to the Council's resource management committee, to enable Maori participation in resource management decision-making.	Council has continued to invite both Makaawhio and Ngati Waewae representatives to attend all Resource Management Committee meetings.																																				

**Resource Management Levels of Service and Performance Targets**

Levels of Service	Measure	Performance Target	Progress/Achievement
To maintain or enhance water quality in the West Coast's rivers	<p>Ammoniacal nitrogen, periphyton, clarity, turbidity and faecal coliforms are measured quarterly at 38 river sites. These parameters characterise the water quality of West Coast rivers and have been measured since 1996.</p> <p>Compliance Monitoring for Discharges: The number of compliant or non-compliant point source discharges to water, or discharges likely to enter water; and council's response to any non-compliance.</p>	<p>Improvement of these parameters, when compared with a baseline of 1996 data on water quality.</p> <p>All significant consented discharges<sup>1</sup> are monitored at least annually, and all dairy sheds at least every second year depending on individual compliance record. All non-compliances publicly reported to the Resource Management Committee and responded to using Council's Enforcement Policy.</p>	<p>Achieved: Monitoring results from the last ten years show significantly improving trends for clarity, turbidity, periphyton, faecal coliforms and ammoniacal nitrogen.</p> <p>In Progress: inspections are underway for the year. Reporting to RMC is occurring as is enforcement action using the Council Enforcement Policy.</p>
To maintain or enhance the water quality in Lake Brunner	The trophic state of Lake Brunner is measured by the Trophic Level Index (TLI) which combines clarity, nutrient and algal measures. The rolling 5-year mean is compared with a 2002-2006 baseline mean.	The annual (rolling 5-year mean) TLI of Lake Brunner is less than the 2002-2006 TLI baseline mean of 2.79.	Not achieved. The current TLI is still greater than 2.79 baseline mean. Work underway in the catchment is expected to result in positive change soon.
Complete current regional plans to operative stage, and review them to maintain their community acceptability.	Statutory requirements for review	Compliance with statutory requirements for the review of Council's plans and strategies.	Achieved: Statutory requirements met. Regional Policy Statement review underway with discussion document out for feedback this month.

<sup>1</sup> Significant Consented Discharge includes: any consented discharge from a municipal sewage scheme or landfill, any consented discharge from a working mine site, any consented discharge of dairy effluent to water, and any large scale industrial discharge (WMP, Kokiri).

Levels of Service	Measure	Performance Target	Progress/Achievement
<p>Advocate for the West Coast interests when external environmental policymaking may affect the West Coast.</p>	<p>Number of submissions made and number of successful advocacy outcomes.</p>	<p>Submit on all central or local government discussion documents, draft strategies, policies or Bills that may impact on West Coast interests, within required timeframes.</p>	<p>In Progress: Currently work is underway looking at the MfE changes to the Freshwater NPS, potential new RMA changes, and Block offers from MBIE.</p>
<p>To maintain or enhance the life supporting capacity and amenity value of the West Coast's rivers</p>	<p>Instream macroinvertebrate community health (SQMCI) scores are measured at 29 river sites. The values for each site are calculated using five year rolling means and comparing them to baseline means.</p>	<p>Macroinvertebrate health index<sup>2</sup> (SQMCI) mean is higher, or no more than 20% lower, than the baseline mean.</p>	<p>Achieved: 2013 mean SQMCI scores at all sites were either higher than, or not more than 20% lower than, their baseline scores.</p>
	<p>16 swimming sites are sampled, ten times per summer season (fortnightly) for E coli (moderate-high risk &gt; 550) or Enterococci (moderate-high risk &gt; 280).</p>	<p>Scheduled swimming sites do not exceed the moderate-high risk threshold more than once during the summer sampling season.</p>	<p>Achieved. November samples so far this summer have not shown any results that exceed the moderate-high risk threshold.</p>
<p>To protect human health from adverse impacts of poor groundwater quality.</p>	<p>28 Wells are monitored at least twice annually, 24 of which are used for human consumption. The guideline of 11.3mg/L of nitrate is used to protect human health, particularly for babies. The data from the year is averaged before comparing against the 11.3mg guideline.</p>	<p>In wells used for human consumption, nitrate levels remain below the health guideline of 11.3 mg/L.</p>	<p>In progress: sampling results not yet available for the four month period of the current year.</p>

<sup>2</sup> This macroinvertebrate index uses comparative samples of aquatic invertebrates to evaluate water quality, based on the type and tolerances of invertebrates (bugs) found at that site and how those communities of invertebrates may change over time. Some bug species are pollution tolerant while others are pollution sensitive, so the mix of species tells us a lot about the water quality at the site.



Levels of Service	Measure	Performance Target	Progress/Achievement
<p>To protect human health from any adverse impacts of poor air quality in Reefton.</p>	<p>Reefton's air is monitored in accordance with the National Environmental Standard (NES) for air quality by measuring PM<sub>10</sub> (airborne particles smaller than ten micrometers, which affect human respiration). The threshold is a 24hr mean PM<sub>10</sub> of 50 micrograms/m<sup>3</sup>.</p>	<p>NES Requirement: 24hr PM<sub>10</sub> values do not exceed the NES threshold more than three times in one year, between 2016 &amp; 2020; whereas after 2020 only 1 exceedance per year is allowed.</p>	<p>There were 15 exceedances of the NES for air quality in Reefton in the 2013 winter, which is less than the previous winter's total of 27.</p>
<p>Respond to all genuine incident complaints received by the Council and take enforcement action where needed.</p>	<p>Number of complaints received and number of enforcement actions resulting from these.</p>	<p>Operate a 24-hour complaints service, assess and respond to all genuine complaints within 24 hours where necessary.</p>	<p>Achieved, 53 complaints have been responded to during the period. As a result of these complaints Council has issued six abatement notices, five infringements and two formal warnings.</p>
<p>Compliance with the consent processing timeframes in the RMA and mining legislation.</p>	<p>Compliance with discounting regulations and mining timeframes</p>	<p>Process all resource consent applications without incurring any cost to Council due to the RMA discounting regulations; and process at least 95% of mining work programmes<sup>3</sup> within 20 working days of receipt.</p>	<p>Achieved Council has not incurred any costs for Consent applications for the first quarter. 26 Work programs have been received during the quarter and have been processed within the twenty day time frame.</p>
<p>Respond to marine oil spills in coastal waters in accordance with the Tier 2 Oil Spill Response Plan and maintain readiness for spill response.</p>	<p>Timing of responses &amp; number of trained staff</p>	<p>Respond within 4 hours to all spills, using Council or MNZ spill equipment to contain spills; plus ensure at least 25 staff are trained responders.</p>	<p>Achieved, we have 26 trained staff with no call outs for the period.</p>

<sup>3</sup> This target assumes the work programme is submitted with all necessary information provided.

**Hydrology and Flood Warning Services Levels of Service and Performance Targets**

Level of Service	Measure	Performance Targets	Progress/Achievement
<p>Continue to provide flood warning to assist communities to assess risk of impending floods, for the five rivers (Karamea, Buller, Grey, Hokitika, and Waiho).</p>	<p>Availability of information about high flow events and the staff response to those.</p> <p>Complete the decision making on whether or not to install new warning system.</p>	<p>Provide a continuous flood monitoring service for the five rivers monitored and respond in accordance with the flood-warning manual, ensuring real time data on river levels is available on the Council website (updated 12 hourly; or 3 hourly during floods).</p> <p>Assess the practicalities of installing a new flood warning system on the Mokihinui River, by July 2013, to warn those that live in Seddonville of impending river floods.</p>	<p>Achieved: Warning service continues to provide response in accordance with flood manual. Web site has been improved.</p> <p>In Progress: Sites assessed and costing provided. Two sites identified 1) Lower catchment flow recorder and 2) Upper catchment rain gauge.</p>

### Regional Transport Planning Management Levels of Service and Performance Targets

Levels of Service	Measure	Performance Targets	Progress/Achievement
Continue to fund the Total Mobility Programme according to New Zealand Transport Agency (NZTA) requirements	User satisfaction, by 2 yearly survey	Implement the total mobility programme where taxi services exist, ensuring at least 90% of users rate the overall service and value for money as good, very good or excellent.	Achieved: next survey to be undertaken in 2014.

### Civil Defence Emergency Management Levels of Service and Performance Targets

Levels of Service	Measure	Performance Targets	Progress/Achievement
Maintain a Civil Defence Plan that delivers efficient and effective management of the region's civil defence functions in compliance with the legislation and is acceptable to West Coast community desires.	Civil Defence Plan always operative.	Compliance with statutory requirements for the preparation, review and implementation of the Group CDEM Plan.	Achieved: Group Plan is operative. In Progress: The work programme is ongoing.
	Number of trained staff	Ensure at least 30 Council staff are trained as Emergency Operations Centre (EOC) personnel so that we have three shifts of EOC staff trained and exercised in case of a regional emergency.	Achieved: staff have participated in a comprehensive exercise in 2013. Training for new staff on the Emergency Management Information System is provided regularly.

### Quarry Levels of Service and Performance Targets

Levels of Service	Measure	Performance Targets	Progress/Achievement
Ensure efficient and effective management and safe operation of Council's quarries, delivering rock to any customers within ten working days with priority given to Council rating district customers.	Timing of delivering on rock requests.	Deliver on requests for rock within two weeks, and ensure sufficient stockpiled rock is available where practical.	Achieved, whilst work has been focussed on extracting rock from Camelback Quarry for the Hokitika Seawall project, rock has been supplied from other quarries in a timely manner.
	Number of site inspections to monitor contractor health and safety and performance	Visit each active quarry site at least twice a year, when contractors are working the quarry (where possible), to ensure Health and Safety standards and other permit requirements are being adhered to.	In progress, the majority of the quarries are visited much more frequently than this.

### Rating Districts Levels of Service and Performance Targets

Levels of Service	Measure	Performance Targets	Progress/Achievement
Meet or exceed the flood protection, drainage or erosion protection levels as described in the 'levels of service – background' section of the Long Term Plan.	Completion of rating district works and annual consultation.	Complete all rating district consultation, and perform all repair and maintenance works required.	Achieved, ongoing works are underway in a number of Rating Districts following the Annual meetings in September 2013.
	Proportion of schemes performing to their agreed service level.	Monitor all rating district infrastructural assets to ensure they perform to the service level consistent with the Asset Management Plan of each Rating District, or whatever level the community has decided is an acceptable risk.	Achieved all assets are monitored on an annual basis.
	Meet timeframes for plan review	Review Rating District Asset Management Plans and update asset registers that were not reviewed or updated within the last 3 years.	Not achieved, the Asset Management Plan review is well underway with the GIS mapping of the assets taking longer than expected.

**Vector Control Service Business Unit Levels of Service and Performance Targets**

<b>Levels of Service</b>	<b>Measure</b>	<b>Performance Targets</b>	<b>Progress/Achievement</b>
<p>To produce a financial surplus (to offset general rate rises) by tendering for &amp; delivering on vector control contracts, and develop an RMA contracting service to assist mining and dairy sector clients.</p>	<p>Achieve or exceed budgeted financial return</p>	<p>Tender for, and win, sufficient contracts to provide or exceed the annual budgeted return to Council.</p>	<p>In Progress: On target to exceed budgeted financial return.</p>
<p>To provide marine oil spill and terrestrial hazardous substance spill support, and biosecurity response services for the MNZ, MAF and the Regional Council.</p>	<p>Availability of trained staff</p>	<p>Have staff available as a response unit for marine and terrestrial pollution spill events as per the MOU dated 11 November 2005.</p>	<p>Achieved: Staff are trained and available.</p>
	<p>Availability of trained staff</p>	<p>Have 4 staff plus a vehicle available for biosecurity emergencies, as per the National Biosecurity Capability Network agreement 2011.</p>	<p>Achieved: Staff are trained and available.</p>

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting November 2013  
Prepared by: Chris Ingle – Chief Executive  
Date: 7 November 2013  
Subject: **Triennial Agreement**

---

**Background**

The Local Government Act (S15) requires a triennial agreement to be adopted by the new Council. The attached document was adopted by Grey District Council at their last meeting and is expected to be adopted by Buller and Westland District Councils in due course. It is essentially the same as the document that covered the last triennium, but with a few minor updates.

It is required to be adopted before 1 March 2014.

**RECOMMENDATION**

*That Council formally adopt the attached Triennial agreement, for the 3 year term of the new Council.*

Chris Ingle  
Chief Executive

## 2013 – 2016 West Coast Triennial Agreement

### Purpose

This triennial agreement has been prepared in accordance with and to satisfy the requirements of s15 of the Local Government Act 2002.

The parties to this agreement commit to working for the good governance of their towns, district or region by acting collaboratively and ensuring that issues in common are determined in a manner that is inclusive and avoids unnecessary duplication.

This agreement will ensure appropriate levels of consultation and co-ordination are maintained between the local authorities of this region, and between individual local authorities as might be notified.

### Agreement

The parties:

Buller District Council  
 Grey District Council  
 Westland District Council  
 West Coast Regional Council

agree to work in good faith together for the good governance of their localities and the region.

As signatories to this agreement each local authority will ensure:

- Early notification to affected local authorities, through the distribution of draft documentation, of major policy discussions which may have implications beyond the boundaries of the decision making authority. This specifically includes the further development of consultation policies and policies on significance;
- The application of a 'no surprises' policy whereby early notice will be given over disagreements between local authorities concerning policy or programmes before key public announcements are made;
- The parties agree to refrain from expressing criticism of each other publicly, through the media or any other form. While it is accepted that disagreements will occur from time to time, it is preferable to deal with the issues by open discussion between the parties rather than via the media.
- Opportunities for involvement by affected local authorities in the development of policies or plans that have inter-jurisdictional or cross boundary implications, including the identification of outcomes and priorities;
- That where practicable processes for engaging with communities and agencies in order to identify community outcomes, and prioritise those outcomes, are undertaken jointly or in a collaborative manner which avoids unnecessary duplication; and
- Opportunities for other local authorities, whether party to this agreement or not, to work jointly on the development of strategies and plans for the achievement of identified outcomes and priorities.

### **Scope and Issues**

The parties agree that, in addition to the general obligations under this agreement to consult, the local authorities will meet together to develop common approaches on the following issues identified as priorities for the region:

- economic development
- emergency management and disaster recovery including lifelines
- natural hazards
- Shared services Regional Transport planning and road safety
- waste management
- rural fire (this is an issue for the territorial authorities only)

### **Significant New Activities Proposed by the West Coast Regional Council**

The parties agree that should the West Coast Regional Council or its Council Controlled Organizations wish to undertake a significant new activity or undertake an activity currently undertaken or proposed to be undertaken by one or more of the other parties, the West Coast Regional Council will consult with the other parties as required by s16 of the Local Government Act 2002.

### **Form**

Consultation in relation to this agreement will take the following forms:

- A forum, of Mayors and the regional Chairperson, and their Chief Executive Officers will occur at least once every six months to review the performance of the agreement and discuss any other topical issues where a collaborative approach may add value;
- Meetings between staff as necessary to achieve communication and co-ordination on issues identified in the agreement; and

### **Servicing**

The parties agree that responsibility for servicing this agreement shall be shared, with responsibility passing from local authority to local authority following the triennial election. Servicing involves:

- Providing those secretarial services required; and
- Acting as a media and communications contact (including the provision of information to the public on request) in relation to matters covered in the agreement.

The West Coast Regional Council will be the local authority responsible for servicing this agreement from 2013 - 2016.

### **Agreement to Review**

The parties agree to review the terms of this agreement within 4 (four) weeks of a request by one of the parties made in writing to the local authority delegated responsibility to service this Agreement.



**Resolving Disagreement**

In the event of a disagreement over the terms of this agreement the parties agree to refer the issue of disagreement to arbitration for non-binding resolution. If no agreement on an arbitrator is forthcoming a mediator will be appointed by the president of the Westland District Law Society.

**Authority**

This agreement is signed on this 13th day of December 2013, by the following on behalf of their respective authorities.

**Council**

**Signature**

Buller District Council

.....  
Garry Howard  
Mayor

Grey District Council

.....  
Tony Kokshoorn  
Mayor

Westland District Council

.....  
Mike Havill  
Mayor

West Coast Regional Council

.....  
Andrew Robb  
Chairman

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting 10 December 2013  
 Prepared by: Andrew Robb – Chairman  
 Date: 29 November 2013  
 Subject: **CHAIRMAN'S REPORT**

---

**Meetings Attended**

- I attended the LGNZ training for newly / recently elected members in Greymouth on the 14<sup>th</sup> of November. This training session was very informative and was a good refresher of our roles and responsibilities. Councillors McDonnell, Archer, Challenger and Clementson also attended. A high number of councillors from other West Coast Councils were also present. This was a good networking opportunity with a positive feeling with all councillors wanting to work together for good of the whole of the West Coast.
- I met with Seawall Committee Councillors at the Hokitika Seawall on the 12<sup>th</sup> of November to view and discuss progress of the seawall with the contractors.
- I chaired the Joint West Coast Regional Council / Hokitika Seawall Committee meeting held at the conclusion of the LGNZ training of 14 November.
- I attended the opening of the West Coast Wilderness Cycleway at Kumara on the 23<sup>rd</sup> November.
- I met with Hon Damien O'Connor on the 27<sup>th</sup> of November with the main focus of this meeting being the Regional Policy Statement Review.
- I will be meeting Hon Simon Bridges, Minister of Energy, at Hokitika on 28 November.
- I will be attending the Inaugural NZ Rivers Award in Wellington on the evening of 28 November.
- I am attending the Regional Sector Group meeting in Wellington on 29 November.
- I am taking every opportunity to bring the Regional Policy Statement Review discussion document to the attention of West Coasters.
- On the 6<sup>th</sup> of December I will be speaking at the West Coast Economic Summit at Shantytown.
- I will be hosting the Mayors and Chairs forum on the 9<sup>th</sup> of December.

**RECOMMENDATION**

*That this report is received.*

Cr Andrew Robb  
**Chairman**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting 10 December 2013  
Prepared by: Chris Ingle – Chief Executive  
Date: 27 November 2013  
Subject: **CHIEF EXECUTIVES REPORT**

---

**Meetings Attended**

- Attended the SOLGM Summit in Wellington on the 4<sup>th</sup> and 5<sup>th</sup> of November.
- Met with Councillors at Hokitika beach on 12 November, to view the Hokitika Seawall and discuss progress with the elected members and the contractors.
- Chaired the Envirolink Governance Group meeting held in Wellington on 13 November.
- Attended Hokitika Seawall Joint Committee meeting, on 14 November.
- Chaired the SOLGM Planning and Accountability Working Party meeting held in Wellington on 15 November.
- Attended the Zone 5 & 6 meeting in Christchurch on 19 November.
- The Chairman and I met with Hon Damien O'Connor on the 27<sup>th</sup> of November.
- Attending the official opening of the Amethyst Hydro Generation project in Harihari on the 28<sup>th</sup> of November.
- Meeting Hon Simon Bridges, Minister of Energy, at Hokitika on 28 November.
- Attending the Inaugural NZ Rivers Award in Wellington on the evening of 28 November.
- Attending the Regional Sector Group meeting in Wellington on 29 November.
- Hosting the West Coast Economic Summit at Shantytown on 6 December.
- Hosting Mayors and Chairs forum on the 9<sup>th</sup> of December.

**Regional Policy Statement Review**

A series of roadshows are being held on the Discussion Document and Council is inviting the public to come and talk to Councillors and Staff on the issues raised. The road shows are being held in Hokitika, Greymouth, Karamea, Westport, Reefton, Haast, Franz Josef and Whataroa. We are also available to meet with any other communities who wish us to present this information to them.

I have also been busy sending copies of the discussion document out to many West Coast organisations and business leaders, in order to gain maximum feedback from our residents and ratepayers on this important new initiative.

**RECOMMENDATION**

*That this report be received.*

**Chris Ingle**  
**Chief Executive**

## THE WEST COAST REGIONAL COUNCIL

To: Chairperson  
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

- Agenda Item No. 8.  
27 – 28
- 8.1 Confirmation of Confidential Minutes 11 November 2013
  - 8.2 Overdue Debtors Report (to be tabled)
  - 8.3 Response to Presentation (if any)
  - 8.4 In Committee Items to be Released to Media

<b>Item No.</b>	<b>General Subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution.</b>
8.			
8.1	Confirmation of Confidential Minutes 11 November 2013		Section 48(1)(a) and in particular Section 9 of 2nd Schedule Local Government Official Information and Meetings Act 1987.
8.2	Overdue Debtors Report		
8.3	Response to Presentation (if any)		
8.4	In Committee Items to be Released to Media		

I also move that:

- Chris Ingle
- Robert Mallinson
- Michael Meehan
- Jackie Adams

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.