

RESOURCE MANAGEMENT COMMITTEE

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Tuesday, 13 August 2013**

B.CHINN
CHAIRPERSON

M. MEEHAN
Planning and Environmental Manager
J. ADAMS
Consents and Compliance Manager

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THE WEST COAST REGIONAL COUNCIL**MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE
HELD ON 9 JULY 2013 AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,
388 MAIN SOUTH ROAD, GREYMOOUTH, COMMENCING AT 10.30 A.M.****PRESENT:**

B. Chinn (Chairman), T. Archer, A. Robb, D. Davidson, A. Birchfield, I. Cummings, J. Douglas,

IN ATTENDANCE:

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), M. Meehan (Planning & Environmental Manager), J. Adams (Consents & Compliance Manager), T. Jellyman (Minutes Clerk)

1. APOLOGIES

Moved (Archer / Birchfield) *that the apologies from R. Scarlett and F. Tumahai be accepted.*

Carried

It was noted that Cr Scarlett has been delayed due to road conditions. F. Tumahai was stranded in Arthurs Pass, also due to road conditions.

2. PUBLIC FORUM

There was no public forum

3. MINUTES

Moved (Davidson / Robb) *that the minutes of the previous Resource Management Committee meeting dated 11 June 2013, be confirmed as correct.*

Carried

Matters Arising

There were no matters arising.

4. CHAIRMAN'S REPORT

Cr Chinn reported that he attended the attended the Hokitika joint working group meeting involving Westland District Council and this council regarding the Hokitika Beach erosion on Sunday. Cr Scarlett, C. Ingle and Cr Davidson also attending this meeting. Cr Chinn reported that he received a phone call from a Franz Josef resident on Sunday morning regarding the breaching of the Lower Waiho stopbank. Cr Chinn advised that he then contacted C. Ingle who advised that urgent works were taking place in this area.

Moved (Chinn / Archer)

Carried

5. REPORTS**5.1 PLANNING AND ENVIRONMENTAL GROUP****5.1.1 PLANNING & ENVIRONMENTAL MANAGER'S MONTHLY REPORT**

M. Meehan spoke to his report and advised that MfE are currently consulting on the Proposed National Monitoring System for the RMA. He advised that staff from MfE will be here tomorrow to consult with us. M. Meehan advised that MfE is seeking better information on decision making compared with the two yearly survey information that is currently used. The current system tracks information to do with consent processing, plan information and enforcement action but MfE is now seeking more detailed information from councils. M. Meehan stated that some of the previous two yearly surveys have led to changes with consent processing, such as the introduction of penalties for those councils who are not processing consents within the timeframes. M. Meehan stated that the providing more information will show how long plans are taking to get through and what the hold ups are. M. Meehan advised that MfE are looking long term and are hoping to have an automated reporting tool to speed things up and to avoid duplication and for councils to be able to provide information in a more efficient way. M. Meehan stated that this new system is looking good and once the consulting is complete council will then know what new systems need to be put in place.

M. Meehan reported that on the 11th of June Local Government and the Select Committee reported back on the findings on the RMA Reform Bill. He stated that one of the recommendations that they made was that they support the inclusion of two new clauses allowing regulations for environmental monitoring to be drawn up and requiring local authorities to provide monitoring data to central government. M. Meehan stated that council submitted strongly on this matter due to the potential costs to us if we are required to do additional monitoring. M. Meehan advised that the Committee's report noted that the Government's intention is for councils and other stakeholder groups to be involved in the development of the monitoring regulations and the factors such as costs, the capabilities of councils and existing monitoring systems would be taken into account. M. Meehan advised that a change to the wording of Section 32, which requires an assessment of economic, social and cultural impacts of proposed new or changed plan or policy statement, is also recommended.

M. Meehan reported that the Reefton Airshed Committee met on the 12th of June. He stated that work is progressing with the field trial of the OekoTube emission reducing device. Crown Public Health who submitted to council during the Annual Plan process have advised that they are prepared to help with this.

M. Meehan reported that a second letter to wetland owners is ready to go out once the maps have been printed the letters will be sent out to landowners.

M. Meehan reported that since writing his report a teleconference with the Court has been held in relation to Mr Paul Elwell-Sutton's appeal on the Land and Water Plan. M. Meehan advised that Council has applied for Security of Costs, along with DoC. He advised that Federated Farmers have supported this. M. Meehan advised that Mr Elwell-Sutton has until mid-July to make a response.

Cr Robb asked if Government would take notice of what the Select Committee findings of the RMA Reform Bill are and if this will alleviate our concerns in this area. C. Ingle advised that he believes that the intention is for MfE to work with councils to figure out what is reasonable rather than impose requirements using regulations under the RMA to force us to do things were there is no regional benefit. C. Ingle stated that the Minister will be careful to ensure that there are benefits both regionally and nationally if extra ratepayer costs are involved. It was noted that there has been no detail released by the Ministry as yet. Cr Archer asked if there is any indication of the scope of the additional requirements that MfE will be seeking in this area. M. Meehan responded that he is hoping for a clearer indication on environmental monitoring requirements following tomorrow's MfE workshop.

Cr Birchfield asked if councils are ranked on their performance with regard to the processing of resource consents and how often are these figures released. M. Meehan responded that councils are ranked on resource consent processing every two years. C. Ingle advised that the system is being expanded to take into account plan processes, the EPA and the courts as well. C. Ingle stated that this could become quite a powerful measure not just of councils but all RMA processes. He advised that Environment Court cases are sometimes taking up to ten years.

Moved (Archer / Robb) *that the report is received.*

Carried

5.1.2 REEFTON AIR QUALITY SUMMARY

M. Meehan spoke to this report and advised that eight exceedances of the NES for air quality have been recorded so far this winter. M. Meehan advised that one of his staff is looking at meteorological conditions and how it relates to exceedances throughout the year.

Moved (Robb / Birchfield) *that the report is received.*

Carried

5.1.3 FLOOD WARNING UPDATE

M. Meehan spoke to this report and stated that a heavy rain event during the first week of June resulted in the alarms being triggered on the Grey, Hokitika and Waiho Rivers.

Moved (Davidson / Robb) *that the report is received.*

Carried

5.1.4 PROPOSAL TO ESTABLISH SALMON FISHERY IN BULLER RIVER

C. Ingle spoke to this report. Cr Archer declared an interest in this agenda item. He removed himself from the council table.

C. Ingle reported that correspondence has been received by the Kawatiri Anglers Association. He advised that Fish and Game are the lead agency in this area. C. Ingle advised that the anglers are seeking council's support in principle for the release of salmon smolt into the upper reaches of the Buller River, or one of its tributaries. C. Ingle stated that should this be successful then there could be an increase in visitor numbers to the Buller district. Cr Chinn invited Cr Archer to address the meeting. Cr Archer offered to answer questions from his fellow councillors.

Moved (Robb / Davidson)

That Council agree to support the proposal in principle provided due process is followed regarding any potential environmental impacts of the release of salmon smolt in this area.

Carried

5.1.5 CIVIL DEFENCE REPORT

C. Ingle spoke to this report. He noted that most of the content had been reported verbally at the last meeting.

Moved (Robb / Birchfield) *that the report is received.*

Carried

5.2.1 CONSENTS AND COMPLIANCE GROUP

J. Adams spoke to this report. He advised that ten non-notified resource consents have been granted; two changes of consent conditions and one limited notified consent have been granted.

J. Adams reported that the appeal to the Sullivan mine is now finished with the High Court finding in favour of Buller Coal Ltd. J. Adams reported that Forest and Bird Inc have applied for Leave to Appeal. He stated that there will be a meeting with the Judge on Friday to decide if this will go through to the Court of Appeal. J. Adams reported that a decision is expected next week on the consents for the Cypress Mine Solid Energy Ltd. He stated that the Biodiversity Defence Society Inc are saying that the consents are null and void because the consents haven't been activated and therefore Solid Energy need to reapply for the consents for the Cypress Mine. J. Adams said that there will be a teleconference in the morning and if the Judge decides that this matter is going to go to Court then this will be held on the 24th of July in the Environment Court. Cr Robb asked how long have the consents been in place that the Biodiversity Defence Society are appealing against. J. Adams responded that the RMA states that if a consent hasn't been acted on in five years then the consent expires. He advised that Solid Energy have applied for extensions and have them in place until 2015. J. Adams advised that the haul roads have been

put in but coal is yet to be taken out. He stated that Biodiversity Defence Society is saying that the consents have been given for mining and Solid Energy is yet to start mining. J. Adams stated that the argument is when is a consent activated and when is it not. He advised that mining is due to start on the 19th of August. It was noted that members of the Biodiversity Defence Society appear to be the same people who were members of the former Save Happy Valley Incorporated Society. Cr Robb stated that this legal process will incur further costs to our ratepayers. J. Adams stated that he has done the paperwork for the Environment Court rather than use lawyers to save money. Cr Robb stated that these legal appeals are a continued cost to our community. He feels that something at a national level needs to be done about these types of groups being able to cause costs on councils, incur debt and then walk away from it by winding up their incorporated society. Cr Archer stated that in terms of the consents, council believes they have been activated. J. Adams agreed with this statement. Cr Archer added that there is substantial case law on when consents have been activated. He stated that there are provisions under the RMA to seek security of costs. Cr Archer feels some of these appeals are frivolous and without merit and he feels council should be making a strong move to seek security of costs when council appoints representation to defend our position.

Moved (Archer / Robb) *that for any future appeal matters to the Court, that Council instructs its legal counsel to seek security of costs.*

Carried

C. Ingle stated that at this stage Council has not appointed a lawyer to deal with the Cypress Mine consent appeals. He advised that it could cost Council money to apply for security of costs if they are not engaging a lawyer. Cr Archer stated that his view is that security of costs would only be sought when engaging legal counsel.

Moved (Archer / Robb) *That the July 2013 report of the Consents Group be received.*

Carried

5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT

J. Adams spoke to this report advising that 48 site visits were carried out during the reporting period. Of these 28 were compliant and 20 were non-compliant. J. Adams stated that plans are in place for those who were found to be significantly non-compliant. J. Adams reported that four abatement notices and three infringement notices were issued during the reporting period.

Moved (Robb / Cummings) *That the July 2013 report of the Compliance Group be received.*

6.0 GENERAL BUSINESS

There was no general business.

The meeting closed at 11.07 a.m.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 13 August 2013
 Prepared by: Lillie Sadler, Policy Analyst and Michael Meehan, Planning and Environment Manager
 Date: 31 July 2013

Subject: **Planning and Environment Manager's Report**

Proposed National Monitoring System for the RMA

As reported at last month's meeting, the Ministry for the Environment (MfE) is currently consulting on a proposed National Monitoring System (NMS) for the RMA.

Council staff's assessment of the proposed NMS at this stage is:

- There is merit in having a national monitoring system for the RMA as it will show what is working well across councils and other agencies and where processes need improving.
- This Council currently records most of the information sought by the new NMS, so there should not be any large additional costs of staff time to collate the extra information.
- An national automated information retrieval system is not supported as there will be difficulties finding and operating a system that is compatible with all councils' computer systems. It will require setting up and maintaining a separate interface suitable to link with a national system.
- Mandatory user satisfaction surveys would add costs and time potentially for no benefit. We already have avenues for obtaining customer feedback such as the complaints process. This gives us an indication of user satisfaction.

MfE have requested that feedback be given in a standardised electronic questionnaire by 30 August.

Proposed Competitive Tender Offer for Metallic Minerals Exploration Permits

Council responded to New Zealand Petroleum and Minerals regarding a proposed competitive tender offer for metallic minerals exploration permits.

Council outlined the planning provisions for the proposed areas.

Land and Water Plan Update

The appeal from Mr. Paul Elwell Sutton remains before the Environment Court. In June 2013 Council and the Department of Conservation made an application for security of costs. Mr. Elwell Sutton has opposed this and now informed the court that he has secured the services of an ecologist to give expert evidence.

The court has directed Mr. Elwell Sutton to file a full brief of evidence from his expert witness by 30 August 2013. If he does not comply with these directions the application for security of costs will be dealt with on the papers already filed.

Wetland work

Follow up letters and maps have been sent out to those Schedule 2 landowners that have not been in contact with Council following the original letter posted in September 2012.

The letter outlines information regarding background to the plan provisions, funding available to protect wetlands and the current appeal by Mr Paul Elwell Sutton. The letter encourages landowners to make contact with Council as soon as possible, as it intends undertaking a variation to the Land and Water Plan by October 2013, to correct obvious errors in the wetland mapping.

RECOMMENDATION

That the report is received

Michael Meehan
Planning and Environment Manager

5.1.2

THE WEST COAST REGIONAL COUNCIL

6

Prepared for: Resource Management Committee Meeting, 13 August 2013
Prepared by: Stefan Beaumont, Hydrologist
Date: 1 August 2013
Subject: HYDROLOGY & FLOOD WARNING UPDATE

Data Requests

3 Rainfall, 3 Flow

New Waipuna Flow recorder

During the large flood (1 in 122 year event) on 21 November 2011, the Grey River at Waipuna site was severely damaged.

Following this event the staff gauge and sensor have repeatedly been damaged by sand, gravel and other debris.

Council has relocated the site 200 meters upstream to a more suitable location.



New Grey River at Waipuna recorder box and tower (with solar panel and aerial)

Waiho River Flood Warning Site Satellite Communication

Satellite communication has been added to the Waiho River flood warning site. Satellite communications allow Council to maintain a flood warning service during emergencies where landline and cellular communications are affected.

The existing landline and cellular communication will remain the primary pathway for data collection. Staff will investigate where this technology will enhance our resilience.

Flood Warning

No floods were recorded in the period.

RECOMMENDATION

That the report is received

Michael Meehan
Planning and Environment Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee Meeting 13 August 2013
 Prepared by: Emma Chaney, Resource Science Technician
 Date: 1 August 2013
 Subject: **REEFTON AIR QUALITY SUMMARY**

There have been thirteen exceedances of the Resource Management (National Environmental Standards for Air Quality) Regulations 2004 for PM₁₀ in Reefton so far this year (See Figure 1).

An exceedance occurs when there has been an average of more than 50 micrograms/m³ of PM₁₀ recorded over a 24 hour period. The National Environmental Standard (NES) allows one exceedance per year; any further exceedances are in breach of the NES.

The highest 24hr average PM₁₀ during this period was 87 micrograms/m³ on 11 July 2013.

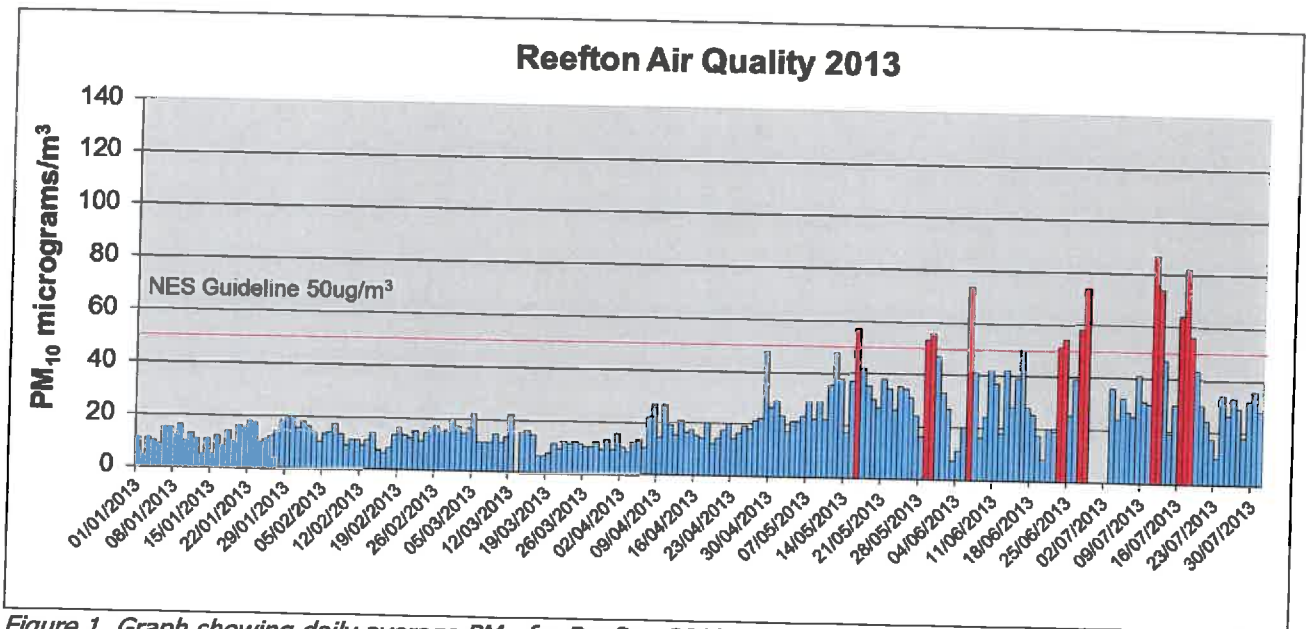


Figure 1. Graph showing daily average PM₁₀ for Reefton 2013 with exceedances of the national guideline in red.

RECOMMENDATION

That the report is received

Michael Meehan
 Planning and Environment Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee
 Prepared by: Jackie Adams - Consents & Compliance Manager
 Date: 1 August 2013
 Subject: **CONSENTS MONTHLY REPORT**

Non-Notified Resource Consents Granted 27 June – 31 July 2013

CONSENT NO. & HOLDER	PURPOSE OF CONSENT
RC12209 Brian Mitchell trading as BG Mining	To undertake earthworks associated with alluvial gold mining at Kawhaka Forest. To take and use groundwater via seepage into a pond at Kawhaka Forest for use in an alluvial gold mining operation. To take and use surface water from Okuku Creek for use in an alluvial gold mining operation. To discharge sediment-laden water to land at Okuku where it may enter groundwater.
RC13075 Henry Adams Contracting Ltd	To disturb the wet and dry bed of the Hokitika River upstream of the Hokitika bridge and downstream of the Kaniere bridge for the purpose of extracting gravel. To disturb the dry bed of the Hokitika River upstream of the Kaniere bridge. To disturb the dry bed of the Kokatahi River for the purpose of extracting gravel. To disturb the dry bed of the Mikonui River for the purpose of extracting gravel.
RC13080 Department of Conservation	To authorise the aerial discharge of 1080 (sodium monofluoroacetate) possum control cereal pellets (at a sowing rate of up to 4 kg per hectare) containing up to 0.15% weight/weight of 1080, to land in the Kahurangi National Park - Western Operational Area.
RC13085 BJ Kelly	To disturb the dry bed of the Maruia River at Maruia, for the purpose of extracting gravel. To undertake earthworks associated with quarrying activities at Maruia.
RC13089 New Zealand Transport Agency	To disturb the bed of Kelly's Creek to undertake river protection works (rock spurs). To disturb the riparian margins of Kelly's Creek. To divert water from rock spurs, Kelly's Creek. To discharge sediment to water from river protection works (rock spurs), Kelly's Creek.
RC13090 KiwiRail Holdings Ltd	To disturb the bed of an unnamed creek for the purpose of replacing Rail Bridge 10 and including rock protection and stream training works, Red Jacks. To disturb the riparian margins of an unnamed creek for the purpose of replacing Rail Bridge 10, Red Jacks. To divert water for the purpose of replacing Rail Bridge 10, Red Jacks. The incidental discharge of sediment to an unnamed creek

RC13097 TBfree New Zealand Ltd	for the purpose of replacing Rail Bridge 10, Red Jacks. To authorise the aerial discharge of 1080 (sodium monofluoroacetate) possum control cereal pellets (at a sowing rate of up to 5 kg per hectare) containing up to 0.15% weight/weight of 1080, to land in the McVicars TB Vector Control Area.
RC13102 Graburn Farms Ltd	To take and use surface water from the Grey River for irrigation purposes. To divert water in the Grey River associated with the construction and operation of a water intake structure. To disturb the bed of the Grey River to install a water intake structure and construct a diversion channel.
RC13103 Moir Farms Maimai Ltd	To discharge treated dairy effluent from a milking shed and stand-off pad to land, groundwater and surface water (an unnamed tributary of the Little Grey River) near DS529, Maimai.
RC13104 TA Elcock & GA Elcock	To discharge treated dairy effluent from a milking shed and feed pad to land, groundwater and surface water (Duck Creek) near DS280, Kokatahi.
RC13105 West Coast (Dairy) Ltd	To take groundwater for irrigation purposes, Morecow 1 Farm, Springs Junction. To take groundwater for irrigation purposes, Morecow 2 Farm, Springs Junction.
RC13107 Ernsbrook Stud Ltd	To take and use surface water from an unnamed tributary of Falls Creek for irrigation purposes. To disturb the bed of an unnamed tributary of Falls Creek to install a water intake structure.
RC13108 Infants Creek Resources Ltd	To take and use surface water from Infants Creek associated with alluvial gold mining activities.
RC13111 Flowery Creek Farms Ltd	To undertake earthworks associated with the contouring/flipping of land and pasture development, Arahura.
RC13114 Infants Creek Resources Ltd	To discharge sediment-laden water to land in circumstances where it may enter surface water in Infants Creek.
RC13115 White Heron Sanctuary Tours Ltd	To undertake earthworks and vegetation clearance within the Waitangioto Swamp with the construction of a walkway.
RC13117 Avery Bros Ltd	To disturb the dry bed of Britannia Creek for the purpose of removing gravel.
RC13118 DS & RJ Coulter	To disturb the dry bed of Eel Creek for the purpose of gravel extraction. To disturb the dry bed of Slip Creek for the purpose of gravel extraction.
RC13121 NZ Aqua Ltd	To disturb the bed and banks of Slip Creek for the purpose of installing bank protection (lining the banks with rock). To discharge treated sewage effluent to land at Passmore Road, Kumara.
RC13123 Greid Minning Ltd	To undertake earthworks associated with alluvial gold mining at Taylorville. To take and use groundwater via seepage at Taylorville for

RC13127 Department of Conservation	alluvial gold mining. To discharge sediment-laden water to land at Taylorville in circumstances where it may enter groundwater. To disturb the bed of the Fox River to undertake a diversion and remove a boulder. To temporarily divert water, Fox River.
RC13129 GP Contracting Ltd	To deposit virgin excavated gravel to land, Westport. To discharge clean fill (virgin excavated gravel) to land, Westport.

Changes to Consent Conditions granted 27 June – 31 July 2013

CONSENT NO, HOLDER & LOCATION	PURPOSE OF CHANGE
RC06206[v3] Solid Energy New Zealand Ltd Mangatini Stream, 4 West Mining Block, Stockton Mine	To change the conditions relating to the Discharge Permit for lime dosing.
RC08201[v4] Roa Mining Company Ltd Roa Mine	To allow for the extension of Jay Creek Road.
RC10060[v2] West Coast (Dairy) Ltd Maruia River	To reduce the volume of water taken for irrigation purposes.
RC11221[v2] BRM Developments Ltd Iantthe Forest	To decrease the value of bond required for a gold mining operation.
RC11222[v1] New Zealand Transport Agency Maruia River	To increase the area in which rock protection works can be constructed.
RC13051[v1] Longview Farm Ltd Callaghan's Creek, Ahaura	To reduce the minimum flow to be left in the creek.

No Limited Notified or Notified Resource Consents were Granted between 27 June and 31 July 2013.

Notified Consents Updates

Hearing held for RC12212 Rothera, Marshall, Craw & Craw on Friday 26 July 2013. Decision to be released by Friday 16 August 2013.

On 22nd July the appeal by the Bio Diversity League against the Cypress mine was heard in the Environment court in Christchurch. At the time of writing this report there has been no decision released by the judge.

I submitted an affidavit to the court with the understanding that from the Regional Council perspective the consents had been activated. Mining is due to commence on 19th August 2013 with the hope that a decision will be released at least one week before.

Public Enquiries

35 written public enquiries were responded to during the reporting period. 33 were answered on the same day, 1 the following day, and the remaining 1 no more than 10 working days later.

RECOMMENDATION

That the August 2013 report of the Consents Group be received.

Jackie Adams
Consents & Compliance Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee
 Prepared by: Jackie Adams – Consents & Compliance Manager
 Date: 2 August 2013
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

Site Visits

A total of 41 site visits were undertaken during the reporting period (28 June to 1 August 2013), which consisted of:

Activity	Number of Visits ¹
Resource consent monitoring	11
Mining compliance & bond release	17
Complaint Related	20

Out of the 41 site visits for the reporting period, 26 were compliant, 14 were non-compliant and one has enquires continuing.

Five Abatement notices and ten Infringement notices have been issued in relation to these visits.

Specific Issues**Dairy farms:**

- Annual dairy compliance flights have been undertaken over north and south farms. These are being followed up with site visits and applicable enforcement action.

Alluvial Gold Mining:

- An operation at Blue Spur received an abatement notice to cease the discharge of sediment laden water, further enforcement action is pending.
- An operation at Notown received an abatement notice to undertake rehabilitation works to become compliant with its area of disturbance resource consent condition.
- An operation at Waimea received an abatement notice to undertake works to comply with its buffer conditions of its resource consent.
- An operation at Blackball received three infringement notices relating to the discharge of sediment contaminated water.

Coal mining:

- A coal mining operation at Granity received two abatement notices, one to cease the discharge of acid mine drainage contaminated water and another to undertake work to comply with conditions of the operations resource consent pertinent to the management of contaminated water

Whitebait:

- Activity and inquiries increasing as the season approaches.
- Orientation underway for new whitebait officer.
- Marking out of stands to be undertaken this month (August).

¹ Seven of these site visits came about as a result of a complaint and these have been entered twice – once as a complaint and once as a mining site visit. This is in order to keep both tables accurate for audit purposes. Hence the table shows 48 visits when in fact only 41 took place.

Complaints/Incidents between 28 June 2013 – 1 August 2013

The following 10 complaints/incidents were received during the reporting period:

Activity	Description	Location	Action/Outcome
Discharge to land	Complaint regarding dumping of household/demolition waste	Franz Josef	Unsubstantiated – site to be monitored periodically.
Discharge to Water	Complaint received about a dirty creek.	Blue Spur	Abatement served – further enforcement action pending.
Discharge to Air	Odour Complaint (rotting fish smell).	Blaketown	Substantiated complaint – noted in odour register.
Works in the bed of a river	Complaint regarding diversion of the Maruia River.	Maruia	Site visit undertaken – formal warning to be issued.
Discharge to Air	Complaint regarding black smoke from a boiler.	Hokitika	Infringement notice issued for breach of consent conditions.
Discharge to land	Standoff pad too close to waterway.	Antonios Valley	Infringement notice issued.
Discharge to land	Standoff pad too close to waterway.	Barrytown	Infringement notice issued.
Discharge to water	Discharge from standoff pad.	Barrytown	Infringement notice issued.
Flooding	Sawyers Creek Flooding.	Greymouth	Historic matter.
Discharge to air	Dust complaint.	Blaketown	Unsubstantiated.

Ten (10) **infringement notices** were issued during the reporting period:

Activity	Location
Discharge to Air	Hokitika
Discharge to Water	Blackball
Discharge to Water	Blackball
Deposit substance on riverbed	Blackball
Failure to provide returns	Taramakau
Failure to provide returns	Taramakau
Failure to provide returns	Taramakau
Discharge to Land	Barrytown
Discharge to Water	Barrytown
Discharge to Land	Antonio's Valley

Five **abatement notices** were served during the reporting period:

Activity	Location
Gold Mining	Notown
Gold Mining	Granity
Gold Mining	Granity
Gold Mining	Blue Spur
Gold mining	Waimea
Waste water treatment & discharge	Hokitika

Mining Work Programmes

The Council received the following 5 work programs during the last reporting period. Four programmes were processed in the 20 day timeframe. One programme requires a site visit prior to approval.

Date	Mining Authorisation	Holder	Location
2/7/13	RC93003	Dave Mosley	Waimea
3/7/13	RC12021	Iain Whyte	Kapitea
5/7/13	RC11221	BRM Developments Ltd	Lake Ianthe
9/7/13	RC11081	Roberts Mining Ltd	Rimu
15/7/13	RC11001	Phoenix Mining Ltd	Marsden

The following bonds were received during the reporting period:

Mining Authorisation	Holder	Location	Amount
RC05085	Greid Mining Ltd	German Gully	\$6000
RC11083	Gold Mining (Rimu) Limited	Rimu	\$6000
RC12209	Brian Mitchell trading as BG Mining	Kawhaka Forest	\$6000
RC12240	Leslie Smith	Reefton	\$6000

RECOMMENDATION

That the August 2013 report of the Compliance Group be received.

Jackie Adams
Consents & Compliance Manager

COUNCIL MEETING

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Tuesday, 13th August 2013** commencing on completion of the Resource Management Committee Meeting.

A.R. SCARLETT
CHAIRPERSON

C. INGLE
CHIEF EXECUTIVE OFFICER

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THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE MEETING OF THE COUNCIL HELD ON 9 JULY 2013,
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH,
COMMENCING AT 11.08 A.M.**

PRESENT:

R. Scarlett (Chairman) (arrived 11.14), B. Chinn, A. Robb, T. Archer, D. Davidson, A. Birchfield, I. Cummings

IN ATTENDANCE:

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), J. Adams (Consents & Compliance Manager), M. Meehan (Planning & Environmental Manager), T. Jellyman (Minutes Clerk)

1. APOLOGIES:

Moved (Robb / Archer) that an apology for lateness is made for Cr Scarlett.

2. PUBLIC FORUM

There was no public forum.

3. CONFIRMATION OF MINUTES

Moved (Birchfield / Robb) that the minutes of the Council Meeting dated 11 June 2013, be confirmed as correct.

Carried

Matters arising

There were no matters arising.

REPORTS:**4.1 ENGINEERING OPERATIONS REPORT**

M. Meehan spoke to this report. He advised that some capital works were carried out in the Wanganui rating district on behalf of some of the farmers in this rating district. M. Meehan reported that the cost of these works was \$29,780 with Westland Contractors Ltd carrying out the work. M. Meehan reported that channel clearance work has been completed in the Blackwater Creek Channel in the Otumahana Estuary. He stated that the excavator work resulted in very little environmental impact to this area.

M. Meehan reporting that erosion protection work is being worked through for the Hokitika Foreshore. He stated that following recent king tides GPS recordings have been made and this information will be used to feed into the design work for this issue. M. Meehan reported that rock from the Camelback Quarry at Kowhitirangi will be used for the Hokitika foreshore.

C. Ingle updated councilors on the current situation with the Hokitika Beach erosion situation. C. Ingle reported that roading was put in on the 22nd and 23rd of June due to the prediction of king tides later that week. C. Ingle stated that the sea flattened and there was no further erosion at that time. However C. Ingle advised that this past weekend, in the absence of any king tides, the high seas caused further erosion. He stated that quarry rubble was placed to mitigate further erosion in this area. C. Ingle advised that these current works are really just temporary, emergency works, pending a decision on whether or not a rating district will be formed, and then the next stage of work will be decided upon. Discussion ensued on the quality and mix of the rock that was used over the weekend. M. Meehan stated that the materials which are being used at the moment are not a permanent solution. He advised that he would email photos of the recent work to councilors.

Cr Chinn asked M. Meehan if the stop bank on the Lower Waiho needs to be raised will this be capital or maintenance works. M. Meehan responded that this would be capital works. He stated that damage has been sustained to the Rubbish Dump stop bank. M. Meehan advised that he was alerted to this by a phone call from a concerned resident. He stated that an aerial inspection was made on Thursday which revealed a gap of around 40 metres in the wall where the channel had cut in. M. Meehan advised that a contractor was brought in straight away to make repairs. He stated that the river was high over the weekend there has been further damage which is now also being repaired. M. Meehan stated that the raising of this stop bank was discussed at last year's annual meeting of the rating district and this would be discussed once again this year.

Moved (Robb / Birchfield) *that this report be received.*

Cr Chinn vacated the Chair. Cr Scarlett took over the chairing of the meeting.

Carried

4.1.2 PROPOSED CHANGES TO RATING DISTRICT PROTOCOLS

C. Ingle spoke to this report and advised that this report follows on from the November councilor workshop when councilors met to discuss the way rating district meetings are run. C. Ingle stated that there are 25 rating districts with Karamea, Greymouth and Wanganui being the larger ones and smaller ones such as Southside and Matanui where only a handful of people attend. C. Ingle stated that each rating district is managed in the same way regardless of whether there are any issues or not. He feels that with some rating districts not having current issues or needing any work done then a meeting may not be necessary some years. In these cases a letter would still be sent to the rating district members advising them that we think a meeting isn't required. C. Ingle stated that this would save the rating district money as venues would not need to be hired and the rating district would not get charged for staff time. C. Ingle stated that the formal process of having the meeting moving and seconding doesn't always work as often there are not enough ratepayers present. C. Ingle stated that Council's obligation under the Local Government Act is to maintain the assets as per the Asset Management Plan for each rating district. C. Ingle stated that this is not negotiable and the rates must be paid for this purpose. C. Ingle would like to see the agenda papers for the rating districts restructured as to whether it is maintenance work or capital work. He feels once this is established then the decision making becomes more logical. C. Ingle drew attention to the proposed timetable for this year's meetings. He noted that Cr Archer requested that the meetings scheduled for the 19th of September be switched with those on the 16th of September. It was agreed that a new schedule of meeting dates would be emailed out to councilors.

Cr Scarlett asked the meeting if they had any comments regarding the new format. Cr Birchfield stated that he fully agrees with the new format. He said that council engineers inspect the structures and make recommendations on what is required and he feels this advice should be followed. Cr Davidson stated that by voting, moving and seconding motions it creates a false impression when these decisions can be made by council. Cr Archer agrees with the proposed changes but he is concerned about how council will relay this back to the community. C. Ingle advised that when the letter is sent out to each rating district advising them of the meetings, the new format will be explained in the letter. C. Ingle stated that if people want to have a meeting then a meeting will be held but most of those in the smaller rating districts will probably be happy that they are saving money by not having a meeting if it is not required. Cr Robb stated that by showing them in the letter how much a meeting costs the rating district then they will decide based on that. Cr Archer stated that any recommendation made at a rating district meeting is a recommendation to council and council makes the final decision. Cr Robb feels that once this is explained to the meeting people are usually quite happy about it. Cr Birchfield stated that at one meeting nobody would move or second any of the recommendations. Cr Chinn feels that the meetings are a good public relations exercise and other questions are often asked of council. Cr Chinn feels there is good value in this. Cr Scarlett agrees with Cr Chinn and stated that sometimes people like to come along and ask questions of council that not necessarily relate to the rating district. M. Meehan stated that last year's meeting at Okuru was six minutes long and three people attended. He stated there was nothing up for discussion, no maintenance had been required during the year and it was a cost to that rating district. C. Ingle stated that most meetings will carry on as usual and there is only a small handful that won't be held.

Moved (Robb / Davidson)

1. *That Council endorses the new rating district meeting format.*
2. *That the timetable for 2013 be approved.*

Carried

4.2 CORPORATE SERVICES MANAGER'S REPORT

R. Mallinson spoke to his report advising that this report is for eleven months to the end of May. He stated that the surplus has increased slightly to \$1.273M compared to the budgeted year to date surplus of \$794,000. R. Mallinson reported that only modest gains were made in May with the investment portfolio income and he is expecting to see some negative returns in June.

R. Mallinson reported that 171 properties have been funded under the Warm West Coast Scheme to date and this has been funded via a \$600,000 draw down from the bank. He advised that these loans will be paid back over a ten year period by the property owners.

R. Mallinson reported that in accordance with Council's Risk Management Policy he has renewed our insurance cover for the 2013 / 14 year. Cr Birchfield commented that the price for the insurance cover is very modest.

Moved (Archer / Birchfield) *that this report be received.*

Carried

4.2.1 SETTING OF RATES FOR 2013 / 14

R. Mallinson spoke to this report and advised that this is a procedural matter as the rates have already been set out in the Annual Plan for 2013 / 14.

Moved (Birchfield / Davidson)

1. *That Council set rates for the period 1 July 2013 to 30 June 2014 as per the Funding Impact statement contained in pages 53 – 57 of the 2013/14 Annual Plan.*
2. *As per the 2013/14 Annual Plan, there will be two instalments:*
 - *The first instalment will be due on 1 September 2013, with a 10% penalty if not paid by 20 October 2013 as per sections 57 and 58 of the LGRA 2002.*
 - *The second instalment will be due on 1 March 2014, with a 10% penalty if not paid by 20 April 2014 as per sections 57 and 58 of the LGRA 2002.*
 - *A further 10% penalty will be charged on all accumulated rate arrears as at 1 July 2014.*

Carried

4.2.2 DECISION ON HOKITIKA SEAWALL & FORMING OF RATING DISTRICT

C. Ingle spoke to this report. He stated that council is well aware of the seriousness of the beach erosion at Hokitika and this level of erosion has not been seen for a long time. C. Ingle stated that the forming of a rating district for a seawall at Hokitika has been discussed and this would be similar to the one council was involved with at Punakaiki in 2005. C. Ingle advised that he has collated the results of the opinion survey which was sent out to the Hokitika community. C. Ingle reported that five options were presented in the opinion survey. The response rate was 44% which was very good. He advised that 6% wanted to do nothing (option 1), 3% want a semi-permanent seawall (option 2), 30% choose option 3 which is a permanent seawall similar to Punakaiki, 33% chose option 4 which is a permanent seawall build 10 – 20 metres out from the erosion line, 27% choose option 5 which is a permanent seawall out to the erosion line but with a 1 metre high bund on top. C. Ingle stated that if options 3, 4 or 5 are looked at together, then this is 90% of the respondents who want a properly engineered seawall. C. Ingle advised that he and Cr Scarlett met with the Westland District Council (WDC) at their meeting on the 27th of June. C. Ingle stated that they are very supportive and have agreed to the formation of a joint working group, which has since met on Sunday. C. Ingle advised that WDC staff are working with NZTA to try to get a contribution from them for preventative maintenance for the road formation at Beach Street. C. Ingle drew attention to appendix 2 of this report which illustrates the comments that respondents have made. He stated that the working group also read through the comments when they met on Sunday. C. Ingle stated that the working group's recommendation to Council today is to go ahead with Option 4 but with modifications as required following

recommendations from engineers. C. Ingle advised that the reasons why the "modifications as required" part was added to the recommendation is because there is some uncertainty as to whether building the seawall too far out into the sea is actually a good idea, from the point of view of ongoing maintenance costs and how the wall will survive with constant wave action on it. C. Ingle advised that the working group did not want to make a call on this but they did want this looked into. For this reason an engineering consultancy firm who are experts in the coastal marine area will review the proposal before it goes ahead.

C. Ingle advised that once Council makes a decision on whether or not to proceed with a rating district, Council can then run a tender process for the works. C. Ingle advised that expressions of interests have already been advertised, and close tomorrow. C. Ingle stated that discussion needs to take place on what other beach front works are needed as the current proposal and survey was only to do with the 650m rock wall. He stated the groynes need to be discussed as to whether they need to be raised and whether or not additional groynes are needed in this area. C. Ingle advised that consideration needs to be given as to whether or not extra rock work is required at Sunset Point and around the Tambo area. C. Ingle stated that at the moment there is a lot of sand in this area which is providing protection. C. Ingle stated that one of the biggest issues to be considered is how to finish the wall at the Stafford Street end given that the erosion is continuing to the north. He stated that ideally the wall would continue all the way up to the Hampden Street groyne then it would tie into a hard rock structure but this would involve another 230m of wall which is beyond what has currently been costed. C. Ingle advised that the District Council already rates their township area a small amount for the groynes but also for the ongoing maintenance of the riverbank that runs on the north side of the Hokitika River between the Dairy Company and the river mouth. C. Ingle advised that the district council has suggested that the regional council might like to assume the management and future maintenance of this river wall as well. C. Ingle stated that he advised the district council that we had not yet looked at this.

C. Ingle spoke of the different rating classes which are class A to Class D, with Class A paying the most and Class D paying the least. C. Ingle advised that Class A & B people of voted in favour of Options 3, 4 and 5. He tabled an analysis of support for each option broken down by the four classifications. He advised that some of the residents north of Stafford Street, on the west side of Revell Street (Class C) did not seem to want to spend as much and this is the only concern he has regarding the rating differentials.

C. Ingle read out the recommendations to the meeting. He reminded councillors that the recommendation from the working group is to go with Option 4 with modifications as required with engineering feedback. Cr Scarlett invited questions and discussion from councillors. Cr Archer stated that this is a very good and comprehensive report and a good analysis of the feedback. Cr Archer stated that the feedback is very clear between options 3 and 4. Cr Scarlett stated that 33% are for option 4 but they are very close to option 3 and either option would be acceptable but the final decision needs to be based around the engineering advice. Cr Scarlett stated that this is an important structure for Hokitika and the working group have looked at this as the regional council being the builders and Westland District Council are the decorators and they will need to do the amenities as the seawall will be a feature. C. Ingle stated that with the erosion that is happening as of this weekend it would be very handy to be able to stretch the seawall to another 50 metres to the north as there is a lot of erosion going on at the northern end. Cr Chinn commented that the ability to extend the work will be dependent on the tender price. Cr Scarlett is hoping that if a good tender price is obtained then this would be very beneficial. Cr Archer stated that this needs to be very clear in the recommendation.

Cr Robb stated that for the Class C residents, they would get more protection from option 4 if the seawall is extended further north. C. Ingle advised that one of the reasons why the Class C residents are paying a higher rate than class D is because Class C is protected by the groynes which have built up sand to protect their property. C. Ingle advised that the rating district would fund the maintenance of the groynes and should Class C residents need other protection works in the future then the rating district would fund this. Cr Robb commented that there is a difference of just \$28 per \$100,000 capital value for annual rates between Option 3 and Option 4 for Class C residents. Cr Scarlett stated that once a permanent seawall is in place then the property valuations will increase. C. Ingle advised that if savings can be made with the tender process then the preference of the working group is to use the savings to gain better protection at the northern end of the proposed seawall.

Moved (Robb / Birchfield)

1. *That Council adopts Option 4 with modifications by Engineers, as required.*
2. *That Council instructs staff to put the chosen option out to tender.*

3. That Council agree to an extraordinary meeting on 24 July 2013 at 10.30am to make a decision on the tender process.
4. That Council agree to form a rating district, as set out in the opinion survey document. The rate setting will be the subject of a report presented to the August meeting.

Carried

C. Ingle advised that the rate setting will be reported to councillors at the next meeting. He advised that rating will commence this financial year as an emergency rate.

Cr Davidson expressed concern that those people north of Stafford Street might be expecting work to be done in this area. Cr Davidson feels that this could be stage 2 of the seawall. Cr Scarlett feels that stage 2 could be looked at further down the track. Cr Robb stated that this area is now in the rating district and council will be monitoring this as part of the rating district from now on and if there is any need for further works then the matter will come up at the rating district meetings. Cr Archer asked about the NIWA Report which states that the design would be peer reviewed by a coastal engineer. M. Meehan advised that Council's in house engineer designed the seawall and it will be peer reviewed by a coastal expert from OCEL Ltd who are experts in engineering the coastal marine area.

5.0 CHIEF EXECUTIVE'S REPORT

C. Ingle spoke to his report and advised that now that a decision has been made on the Hokitika seawall, Council will now need to make an amendment to its financial strategy contained in the Long Term Plan. He stated that currently there is a cap on debt per capita of \$125 per head of population. C. Ingle advised that this is now too low for the \$1.5M needed for the seawall and especially when the borrowing for the Warm West Coast Scheme has exceeded expectations. C. Ingle advised that a further amendment to the LTP is required regarding the Warm West Coast scheme, assuming that council wishes to carry on with the voluntary targeted rate scheme after September when the EECA grants run out. C. Ingle advised that government policy has changed and they are only going to fund those households who have specific health problems and these will be funded 100%. C. Ingle stated that it would be good if council could still provide finance for the middle income ratepayer after September so that people can still borrow off their rates. C. Ingle advised that the wording in the Long Term Plan states "At this stage Council's funding scheme will only operate in conjunction with the EECA scheme. Council will continue its scheme only while EECA funding grant continues." C. Ingle is recommending that these words are deleted from the Long Term Plan and that would allow Council to continue lending money to ratepayers who want to insulate their homes. C. Ingle advised that there had been a concern that if Council operated without EECA then we would not have the benefit of EECA's audit system which is a quality control system for the contractors who install the insulation. C. Ingle advised that EECA have offered to carry on the audit system free of charge for the first year at least. C. Ingle stated that he and R. Mallinson are now quite happy about this. Cr Scarlett stated that the biggest advantage for homeowners is the lower interest rate that can be had by borrowing from council and not the banks. Cr Birchfield is concerned about borrowing and he feels that council has already borrowed \$600,000 to fund Warm West Coast. Cr Birchfield would like to see council keeping its liability down. Cr Chinn feels homeowners should borrow their own money. Cr Archer asked if the funding for the EECA scheme was dropped, then what impact would this have on the total figure. R. Mallinson responded that the demand for further loans, once the EECA subsidy finishes, will be substantially less and demand could drop to virtually nothing. Cr Archer stated that he is reasonably comfortable about the borrowing as Council is getting good return on investments. Cr Cummings is stated that he is happy for the Warm West Coast scheme to carry on and if in the future it needs to be dropped then council should do so. Cr Davidson stated that he is not concerned about this. Cr Robb feels there will not be a huge uptake once the EECA subsidy finishes and Council still has a call via rates anyway.

A. Page 12, under subheading "Term Liabilities/Total Assets"
Amend: "Cap: Term Liabilities not to exceed 7.5% of Total Assets" to read
"Cap: Term liabilities not to exceed 12.5% of total assets"

B. Page 12, under subheading Term liabilities per head of population
Amend "\$125 per head of population" to read "\$250 per head of population".

C. Page 24:

Delete paragraph 4 under 'Background'; delete the 'EECA Process' section; delete bullets 1 and 5 from below the 'West Coast Regional Council Process' section and delete 'EECA' from bullet 2; finally, delete the 'A Worked Example' section.

Cr Robb stated that this scheme is a big part of the Reefton Airshed, and if Reefton ratepayers wish to come to council to borrow money to warm up their home and simultaneously improve air quality in Reefton then this is where the value of the Warm West Coast scheme is. M. Meehan stated that if the trial in Reefton works with the OEKO tubes then council may look at the scheme to let homeowners borrow to purchase the tubes in order for them to be able to keep using a coal burner.

Moved (Robb / Davidson)

That Council agrees to publicly notify the above amendments to Council's 2012 -22 Long Term Plan, as set out in the attached public notice:

A. Page 12, under subheading "Term Liabilities/Total Assets"

Amend: "Cap: Term Liabilities not to exceed 7.5% of Total Assets" to read

"Cap: Term liabilities not to exceed 12.5% of total assets"

B. Page 12, under subheading Term liabilities per head of population

Amend "\$125 per head of population" to read "\$250 per head of population".

C. Page 24:

Delete paragraph 4 under 'Background'; delete the 'EECA Process' section; delete bullets 1 and 5 from below the 'West Coast Regional Council Process' section and delete 'EECA' from bullet 2; finally, delete the 'A Worked Example' section.

*Against section C of the motion
Cr Chinn & Cr Birchfield
Carried*

6.0 CHAIRMANS REPORT (VERBAL)

Cr Scarlett reported that he and C. Ingle met with Dairy NZ on the 25th of June. Cr Scarlett stated that the industry was very concerned that council had not joined as "friends" of the dairy accord. Cr Scarlett stated that this council is the only one that did not join the accord. He reminded councilors of the working together agreement council has with Westland Milk Products. Cr Scarlett stated that our name is now at the bottom of the accord.

Cr Scarlett advised that he attended the meeting of the working group for the Hokitika seawall at the Westland District Council on Sunday.

Moved (Scarlett / Archer) *that this report be received.*

Carried

7.0 GENERAL BUSINESS

There was no general business.

The meeting closed at 12.31 p.m.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 13 August 2013
 Prepared by: W. Moen – River Engineer and Paulette Birchfield – Engineering Officer
 Date: 31 July 2013
 Subject: **ENGINEERING OPERATIONS REPORT**

RIVER AND DRAINAGE INSPECTIONS

- Wanganui RD – Supervision
- Lower Waiho RD – Inspection
- Franz Josef RD – Inspection
- Hokitika Foreshore – Inspection
- Waitangitaona RD - inspection

WORKS COMPLETED AND WORKS TENDERED FOR

Wanganui Rating District – Capital works

This work involving the placement of 3,240 tonnes of rock riprap has been completed by Westland Contractors Ltd at a cost of \$49,643 (G.S.T. Exclusive).

Lower Waiho Rating District – Emergency Repairs

This work involving the placing of 2,500 tonnes of rock riprap was tendered out. The lowest of the five tenders received was Westland Contractors Ltd at a price of \$59,100 (G.S.T. Exclusive).

FUTURE WORKS

- Red Jacks Creek Rating District
- Inchbonnie Rating District
- Karamea Creek Rating District
- Okuru Rating District
- Waitangitaona Rating District

Quarries

Approximate rock in quarry as at 22 July 2013 (in tonnes)

Quarry	Rock Available	Emergency Stockpile
Blackball	2,300	
Camelback	10,500	2,000
Inchbonnie	8,000	
Kiwi	4,000	-
Whataroa	3,000	2,000
Okuru	1,500	-

RECOMMENDATION

That the report is received

Michael Meehan
Planning and Environment Manager

Prepared for: Council Meeting
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 5 August 2013

1. Financial Report

FOR THE TWELVE MONTHS ENDED 30 JUNE 2013

	ACTUAL	YEAR TO DATE BUDGET	ACTUAL % ANNUAL BUDGET	ANNUAL BUDGET
REVENUES				
General Rates	2,031,819	2,020,000	101%	2,020,000
Rates Penalties	57,549	70,000	82%	70,000
Investment Income	1,230,010	1,024,500	120%	1,024,500
Resource Management	1,184,081	1,073,500	110%	1,073,500
Regional Land Transport	58,354	87,500	67%	87,500
Emergency Management	84,727	72,000	118%	72,000
River, Drainage, Coastal Protection	1,471,130	1,255,061	117%	1,255,061
Regional % Share Controls	652,643	650,000	100%	650,000
VCS Business Unit	3,415,207	1,995,250	171%	1,995,250
	10,185,520	8,247,811	123%	8,247,811
EXPENDITURE				
Governance	358,034	383,511	93%	383,511
Resource Management	2,735,141	2,674,895	102%	2,674,895
Regional land Transport	126,084	150,854	84%	150,854
Hydrology & Floodwarning Services	437,610	398,825	110%	398,825
Emergency Management	136,928	134,185	102%	134,185
River, Drainage, Coastal Protection	1,524,972	1,262,165	121%	1,262,165
Regional % Share Controls	762,207	887,144	86%	887,144
VCS Business Unit	3,074,097	1,495,250	206%	1,495,250
	9,155,073	7,386,829	124%	7,386,829
SURPLUS / (DEFICIT)	1,030,447	860,982		860,982

BREAKDOWN OF SURPLUS (-DEFICIT)	Variance Actual V Budgeted YTD	ACTUAL	BUDGET Year to date	ANNUAL BUDGET
Rating Districts	35,408	272,844	237,436	237,436
Quarries	-70,284	-71,952	-1,668	-1,668
Regional % Share of AHB Programmes	127,580	-109,564	-237,144	-237,144
Investment Income	205,510	1,230,010	1,024,500	1,024,500
VCS Business Unit	-158,890	341,110	500,000	500,000
General Rates Funded Activities	30,141	-632,001	-662,142	-662,142
Other	0	0	0	0
TOTAL	169,465	1,030,447	860,982	860,982

Net Contributors to General Rates Funded Surplus (-Deficit)	Actual	Budet ytd	Annual Plan
<u>Net Variance Actual V YTD</u>			
Rates	11,819	2,031,819	2,020,000
Rates Penalties	-12,451	57,549	70,000
Representation	25,477	-358,034	-383,511
Resource Management	50,335	-1,551,060	-1,601,395
Planning Activities	-4,376	-67,730	-63,354
River, Drainage, Coastal Protection	-11,862	-254,734	-242,872
Hydrology & Floodwarning	-38,785	-437,610	-398,825
Emergency Management	9,984	-52,201	-62,185
	30,141	-632,001	-662,142

STATEMENT OF FINANCIAL POSITION @ 30 JUNE 2013

	@ 30/06/2013	@ 30/06/2012
<u>CURRENT ASSETS</u>		
Cash	-24,106	71,191
Deposit - Westpac	0	0
Accounts Receivable - General	385,360	1,463,769
Accounts Receivable - Rates	352,086	
Prepayments	98,410	94,431
Sundry Receivables	288,520	146,660
GST Refund due	35,008	0
Stock - VCS	206,114	592,585
Stock - Rock	590,346	436,302
Stock - Office Supplies	16,899	14,740
Accrued Rates Revenue		0
Unbilled Revenue	551,098	264,683
	<hr/>	<hr/>
	2,499,735	3,084,361
<u>Non Current Assets</u>		
Investments	11,447,780	11,624,353
Strategic Investments	670,000	0
Term Deposit - PRCC bond	50,000	50,000
MED & DOC Bonds	31,651	31,651
Investments-Catastrophe Fund	676,460	569,713
Warm West Coast Loans	496,408	0
Fixed Assets	5,704,878	4,452,535
Infrastructural Assets	52,243,077	49,180,358
	<hr/>	<hr/>
	71,320,254	65,908,610
TOTAL ASSETS		
	<hr/>	<hr/>
	73,819,989	68,992,971
<hr/>		
<u>CURRENT LIABILITIES</u>		
Bank Short Term Loan	400,000	857,000
Accounts Payable	783,204	951,396
GST		0
Deposits and Bonds	496,277	460,645
Sundry Payables	178,519	545,161
Accrued Annual Leave, Payroll	311,886	324,032
Other Revenue in Advance		495,790
Rates Revenue in Advance		53,627
	<hr/>	<hr/>
	2,169,886	3,687,651
<u>NON CURRENT LIABILITIES</u>		
Future Quarry restoration	70,000	70,000
Greymouth Floodwall	1,942,970	1,993,267
Inchbonnie	47,933	64,423
Punakaki Loan	122,471	167,654
Strategic Investments	750,000	
Warm West Coast	600,000	
Office Equipment Leases	48,258	21,669
	<hr/>	<hr/>
	3,581,632	2,317,013
TOTAL LIABILITIES		
	<hr/>	<hr/>
	5,751,518	6,004,664
<u>EQUITY</u>		
Ratepayers Equity	18,897,936	19,004,722
Surplus transferred	1,030,447	
Rating Districts Equity	1,369,917	1,263,132
Tb Special Rate Balance	39,344	39,344
Revaluation	36,345,357	32,295,638
Quarry Account	338,758	338,758
Catastrophe Fund	569,712	569,713
Investment Growth Reserve	9,477,000	9,477,000
	<hr/>	<hr/>
TOTAL EQUITY	68,068,471	62,988,307
LIABILITIES & EQUITY		
	<hr/>	<hr/>
	73,819,989	68,992,971

2. Investment Portfolio

June 2013	Catastrophe Fund	Major Portfolio	Total
Opening balance 1 June 2013	\$ 687,907	\$ 11,595,727	\$ 12,283,634
Income June 2013	-\$ 11,447	-\$ 151,347	-\$ 162,794
Deposit	\$ -	\$ -	
Withdrawal			
Closing balance 30 June 2013	\$ 676,460	\$ 11,444,380	\$ 12,120,840
Total income year to date 30 June 2013	\$ 56,748	\$ 1,168,112	\$ 1,224,860

3. General Comment

The provisional surplus for the twelve months to 30 June 2013 was \$1,030,000 compared to the budgeted \$861,000

The Investment Portfolio eased back somewhat during June. However, total investment income returns for the 12/13 year were still excellent, exceeding budget expectations and earning > 10% overall.

We do not normally prepare a Financial Report for the one month to 31 July 2013.

My efforts during August will be focused on finalising the Annual Report ready to an Auditor ready state by the end of the month.

The next Financial Report will be for the two months to 31 August 2013.

RECOMMENDATION

That this report be received.

Robert Mallinson
Corporate Services Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 13 August 2013
Prepared by: Robert Mallinson
Date: 5 August 2013

Subject: **Striking of Rate to Fund Loan Repayments on a Loan to be Raised to Fund the Cost of a Seawall to be Constructed to Protect Hokitika Township**

Resolution to Borrow \$1,500,000

At its July meeting Council agreed to form a rating district for this seawall protection work.

The intention is to borrow to fund the construction of the seawall.

A rate will be struck to meet the cost of the loan repayments.

Such a rate will be set outside the normal LTP/Annual Plan process, which section 23 (3) and (4) of the Local Government (Rating) Act 2002 allows for in urgent and unforeseen circumstances, which this is.

The notice of intention to strike this rate was advertised in the Greymouth and Hokitika papers on Friday 16 July (copy attached).

The statutory requirement is for 14 days notice.

RECOMMENDATION

1. *That Council strike a rate of \$136,611 GST inclusive for the year 1 July 2013 to 30 June 2014.*

First instalment 1 September 2013, final date for payment 20 October 2013

Second instalment 1 March 2014, final date for payment 20 April 2014

10% late payment penalty.

2. *That Council agree to borrow \$1,500,000; to be repayable over a 20 year term.*

The Chief Executive and Corporate Services Manager to negotiate the best possible interest rate terms involving entering into a 5 year interest rate swap to fix the rate for the first 5 years.

Robert Mallinson
Corporate Services Manager

Notice of Intention to set a Rate to Fund Loan Repayments on a Loan to be Raised to Fund the Cost of a Seawall to be Constructed to protect Hokitika Township

Pursuant to sections 23 (3) and (4) of the Local Government (Rating) Act 2002, the West Coast Regional Council intends to set this rate which was not provided for in its Long Term Plan for 2012/22 or Annual Plan 2013/14.

The rate is required to meet an urgent and unforeseen need for revenue that cannot reasonably be met by any other means.

The necessity to protect Hokitika Township from sea erosion was urgent and unforeseen.

Council will borrow \$1,500,000 and repay this amount together with interest over a 20 year term. Loan repayments are estimated at \$136,611 including GST for 2013/14.

The rate will be set differentially in accordance with sections 16, 17 and 18 of the Local Government (Rating) Act 2002 on all rateable properties contained in the map of Hokitika Township which accompanied the opinion survey which was mailed to all potentially affected property owners in June 2013. (Further copies are available from the offices of the West Coast Regional Council.)

The letter and map identified four different classes of property;

- Class A: Differential 100
- Class B: Differential 75
- Class C: Differential 60
- Class D: Differential 10
-

Hokitika Township			
Class	Estimated rateable capital value	Factor per \$ of Capital Value	Estimated to yield
Class A	\$18,034,000	0.0013229	\$23,857 GST inclusive
Class B	\$49,712,000	0.0009922	\$49,324 GST inclusive
Class B	\$18,887,000	0.0007938	\$14,992 GST inclusive
Class D	\$366,140,000	0.0001323	\$48,438 GST inclusive
Total			\$136,611 GST inclusive

The rate will be payable by two instalments;

First instalment

- Due date 1 September 2013
- Final date 20 October 2013

Second instalment

- Due date 1 March 2014
- Final date 20 April 2014

A penalty for late payment will be applied at the amount allowed by the Local Government (Rating) Act 2002 of 10% on all instalments not paid by the penalty dates of 20 October 2013 and 20 April 2014.

A further 10% penalty will be charged on all accumulated arrears as at 1 July 2014.

It is intended that this rate will be formally set at the Council meeting on 13 August 2013.

Council contact details
P O Box 66,
388 Main South Road
Greymouth

Toll free 0508 800 118
Email info@wcr.govt.nz

Chris Ingle
Chief Executive

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 13 August 2013
Prepared by: Chris Ingle
Date: 5 August 2013

Subject: **12 MONTH REVIEW - 1 JULY 2012 – 30 JUNE 2013**

Attached is the 12 Month Review showing progress for the full 12 months of last financial year. This report shows achievements as measured against the levels of service and performance targets in the Long Term Plan 2012 - 2022.

This information will be published in Council's Annual Report for the 2012/2013 year.

RECOMMENDATION

That this report be received.

Chris Ingle
Chief Executive

Governance Levels of Service and Performance Targets

Levels of Service	Measure	Performance Target	Achievement																								
<p>Maintain a Council of elected representatives in accordance with statutory requirements and in a manner that promotes effective decision-making, transparency, and accountability to the West Coast regional community.</p>	<p>Number of public meetings held and individual Councillor attendance.</p>	<p>Conduct eleven monthly meetings of Council and the Resource Management Committee, plus other scheduled meetings and scheduled workshops during the year with at least 80% attendance by all Councillors.</p>	<table border="1"> <thead> <tr> <th style="text-align: center;">Councillor</th> <th style="text-align: center;">Number attended</th> <th style="text-align: center;">%</th> </tr> </thead> <tbody> <tr> <td>Scarlett</td> <td>12 out of 13</td> <td>92%</td> </tr> <tr> <td>Chinn</td> <td>13 out of 13</td> <td>100%</td> </tr> <tr> <td>Davidson</td> <td>13 out of 13</td> <td>100%</td> </tr> <tr> <td>Cummings</td> <td>10 out of 13</td> <td>77%</td> </tr> <tr> <td>Robb</td> <td>13 out of 13</td> <td>100%</td> </tr> <tr> <td>Birchfield</td> <td>13 out of 13</td> <td>100%</td> </tr> <tr> <td>Archer</td> <td>13 out of 13</td> <td>100%</td> </tr> </tbody> </table>	Councillor	Number attended	%	Scarlett	12 out of 13	92%	Chinn	13 out of 13	100%	Davidson	13 out of 13	100%	Cummings	10 out of 13	77%	Robb	13 out of 13	100%	Birchfield	13 out of 13	100%	Archer	13 out of 13	100%
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<p>Compliance with statutory timeframes.</p>	<p>Prepare and notify the Council's Annual Plan or LTP Statement of Proposal by 31 May each year, and the Annual Report by 31 October, in accordance with the procedures outlined in the Local Government Act 2002.</p>	<p>Achieved.</p> <p>The audited Annual Report to 30 June 2012 was adopted by Council on 9 October 2012.</p> <p>The 13/14 Annual Plan was notified in April 2013.</p>																									
<p>Timing and number of newsletters, and internet website based information related to public consultation processes.</p>	<p>Publish an informative Council newsletter twice a year to be circulated to all ratepayers, with their rate demand, in March and September and ensure required information is posted on the Council website when Council invites submissions on a new or revised policy document.</p>	<p>Achieved.</p> <p>Both newsletters were circulated on time and all public processes during the year were supported by appropriate website information.</p>																									
<p>Continue to support the contribution our two West Coast Runanga make to Council's decision-making processes; and continue to seek contributions from other Maori.</p>	<p>Attendance of Iwi appointees at Resource Management Committee meetings.</p>	<p>Continue to invite attendance of Mākaawhio and Ngāti Waewae representatives as appointees to the Council's resource management committee, to enable Maori participation in resource management decision-making.</p>	<p>Achieved.</p> <p>In 2011/12 both Runanga were invited to attend committee meetings.</p>																								

Resource Management Levels of Service and Performance Targets

Levels of Service	Measure	Performance Target	Achievement
To maintain or enhance water quality in the West Coast's rivers.	Ammoniacal nitrogen, periphyton, clarity, turbidity and faecal coliforms are measured quarterly at 38 river sites. These parameters characterise the water quality of West Coast rivers and have been measured since 1996.	Improvement of these parameters, when compared with a baseline of 1996 data on water quality.	Achieved. Monitoring results from the last ten years show significantly improving trends for clarity, turbidity, periphyton, faecal coliforms and ammoniacal nitrogen.
	The number of compliant or non-compliant point source discharges to water, or discharges likely to enter water; and council's response to any non-compliance.	All significant consented discharges ¹ are monitored at least annually, and all dairy sheds at least bi-annually depending on each individual compliance record. All non-compliances publicly reported to the Resource Management Committee and responded to using Council's Enforcement Policy.	Achieved. 158 mining inspection visits occurred for a total of 74 mine sites in the region. All 386 dairy farms in the region were inspected. All District Council landfills and sewage schemes have been monitored. All non-compliances were publicly reported to the Resource Management Committee. Appropriate enforcement action has been carried out when necessary in accordance with the Councils Enforcement Policy.
To maintain or enhance the water quality in Lake Brunner.	Environmental farm plans are produced for each participating farmer in priority catchments. One new catchment is intended to be initiated each year. The costs are shared with our industry partner, Westland Milk Products. The Lake Brunner, Orowaiti and Harris Creek catchments have already had farm plan programmes delivered.	A comprehensive environmental farm plan is completed for each participant, within the priority catchment identified for that year.	In progress. 17 of 19 farm plans are complete in the Lake Brunner catchment. The Lake Haupiri farm plan is completed. Council obtained Ministry for the Environment funding from their Freshwater Clean Up Fund to provide for lake Brunner waterway enhancement projects.
	The trophic state of Lake Brunner is measured by the Trophic Level Index (TLI) which combines clarity, nutrient and algal measures. The rolling 5-year mean is compared with a 2002-2006 baseline mean.	The annual (rolling 5-year mean) TLI of Lake Brunner is less than the 2002-2006 TLI baseline mean of 2.79.	Not achieved. In March 2013 (from 31 March 2009 to 31 March 2013) the mean TLI of Lake Brunner was 2.9 which is more than than the 2.79 baseline mean.

¹ Significant Consented Discharge includes: any consented discharge from a municipal sewage scheme or landfill, any consented discharge from a working mine site, any consented discharge of dairy effluent to water, and any large scale industrial discharge (WMP, Kokiri).

Levels of Service	Measure	Performance Target	Achievement
<p>To maintain or enhance the life supporting capacity and amenity value of the West Coast's rivers.</p>	<p>Instream macroinvertebrate community health (SQMCI) scores are measured at 29 river sites. The values for each site are calculated using five year rolling means and comparing them to baseline means calculated from data from 2005-2009.</p> <p>16 swimming sites are sampled, ten times per summer season (fortnightly) for E coli (moderate-high risk > 550) or Enterococci (moderate-high risk > 280).</p>	<p>Macroinvertebrate health index² (SQMCI) mean is higher, or no more than 20% lower, than the baseline mean.</p> <p>Scheduled swimming sites do not exceed the moderate-high risk threshold more than once during the summer sampling season.</p>	<p>Achieved.</p> <p>In 2013 mean SQMCI site scores at all sites were either higher than, or no more than 20% lower than, their baseline scores.</p> <p>Not achieved.</p> <p>In summer 2012/13 only one site (Buller River at Marrs Beach) had more than one moderate to high risk sampling event.</p>
<p>To protect human health from adverse impacts of poor groundwater quality.</p>	<p>28 Wells are monitored at least twice annually, 24 of which are used for human consumption.</p> <p>The guideline of 11.3mg/L of nitrate is used to protect human health, particularly for babies. The data from the year is averaged before comparing against the 11.3mg guideline.</p>	<p>In wells used for human consumption, nitrate levels remain below the health guideline of 11.3 mg/L.</p>	<p>Not achieved.</p> <p>In 2012/13 (annual data mean) the nitrate levels in 23 of the 24 wells used for human consumption were below 11.3 mg/L.</p>
<p>To protect human health from any adverse impacts of poor air quality in Reefton.</p>	<p>Reefton's air is monitored in accordance with the National Environmental Standard (NES) for air quality by measuring PM₁₀ (airborne particles smaller than ten micrometers, which affect human respiration).</p> <p>The threshold is a 24hr mean PM₁₀ of 50 micrograms/m³.</p>	<p>NES Requirement: 24hr PM₁₀ values do not exceed the NES threshold more than three times in one year, between 2016 & 2020; whereas after 2020 only 1 exceedance per year is allowed.</p>	<p>Not achieved.</p> <p>In winter 2012, PM₁₀ measured in Reefton exceeded the NES threshold 27 times.</p> <p>For winter 2013, there have been 13 exceedances, as at 25 July.</p>

² This macroinvertebrate index uses comparative samples of aquatic invertebrates to evaluate water quality, based on the type of invertebrates (bugs) found at that site and how those communities of invertebrates may change over time. Some bug species are pollution tolerant while others are pollution sensitive, so the mix of species tells us a lot about the water quality at the site.

Levels of Service	Measure	Performance Target	Achievement
Compliance with the consent processing timeframes in the RMA and mining legislation.	Compliance with discounting regulations and mining timeframes.	Process all resource consent applications without incurring any cost to Council due to the RMA discounting regulations; and process at least 95% of mining work programmes ³ within 20 working days of receipt.	Achieved. Council has not incurred any costs due to RMA discounting regulations and 100% of mining work programmes have been processed within 20 working days of receipt.
Respond to all genuine incident complaints received by the Council and take enforcement action where needed.	Number of complaints received and number of enforcement actions resulting from these.	Operate a 24-hour complaints service, assess and respond to all genuine complaints within 24 hours where necessary.	Achieved. A 24 hour environmental complaints service has been provided. Staff have responded to 177 complaints. All non compliances were publicly reported to the Resource Management Committee and responded to using Council's Enforcement Policy.
Complete current regional plans to operative stage, and review them to maintain their community acceptability.	Statutory requirements for review.	Compliance with statutory requirements for the review of Council's plans and strategies.	Achieved. The Land and Water Plan has one appeal remaining which is currently before the Court. The operative RPS, Air and Coastal Plans are currently under review.
Advocate for the West Coast interests when external environmental policymaking may affect the West Coast.	Number of submissions made and number of successful advocacy outcomes.	Submit on all central or local government discussion documents, draft strategies, policies or Bills that may impact on West Coast interests, within required timeframes.	Achieved. Council has made submissions to the Local Government law reform process, the Productivity Commission, RMA reforms, and the Marine Transport law reform process; including presenting to two select committees.
Respond to marine oil spills in coastal waters in accordance with the Tier 2 Oil Spill Response Plan and maintain readiness for spill response.	Timing of responses & number of trained staff.	Respond within 4 hours to all spills, using Council or MNZ spill equipment to contain spills; plus ensure at least 25 staff are trained responders.	Achieved. Council responded to all 3 reported spills within the 4 hour period. Council currently has 26 staff trained as responders, with new staff from Westport to be trained in the new financial year.

³ This target assumes the work programme is submitted with all necessary information provided.

Regional Transport Planning & Civil Defence Emergency Management Levels of Service and Performance Targets

Levels of Service	Measure	Performance Target	Achievement
Maintain a Regional Land Transport Strategy that delivers Council's transport functions in compliance with relevant legislation and is acceptable to our West Coast community.	An Operative Regional Land Transport Strategy.	Compliance with statutory requirements for the preparation, review and implementation of the Regional Transport Strategy and Programme.	Achieved. The Strategy review was completed in 2011. The Programme review was completed early in 2012.
Continue to fund the Total Mobility Programme according to New Zealand Transport Agency (NZTA) requirements.	User satisfaction, by 2 yearly survey.	Implement the total mobility programme where taxi services exist, ensuring at least 90% of users rate the overall service and value for money as good, very good or excellent.	Achieved. In the last survey all users rated the overall service as good, very good or excellent.
Maintain a Civil Defence Plan that delivers efficient and effective management of the region's civil defence functions in compliance with the legislation and is acceptable to West Coast community desires.	Civil Defence Plan always operative.	Compliance with statutory requirements for the preparation, review and implementation of the Group CDEM Plan.	Achieved. The Group Plan was reviewed in 2010 and is fully operative.
	Number of trained staff.	Ensure at least 30 Council staff are trained as Emergency Operations Centre (EOC) personnel so that we have three shifts of EOC staff trained and exercised in case of a regional emergency.	Achieved. Currently over 30 Council staff are trained to operate the EOC.

Hydrology and Flood Warning Services Levels of Service and Performance Targets

Level of Service	Measure	Performance Targets	Achievement
Continue to provide flood warning to assist communities to assess risk of impending floods, for the five rivers (Karamea, Buller, Grey, Hokitika, and Waiho).	Availability of information about high flow events and the staff response to those.	Provide a continuous flood monitoring service for the five rivers monitored and respond in accordance with the flood-warning manual, ensuring real time data on river levels is available on the Council website.	Achieved. Flood monitoring service provided noting floods in all the major rivers during the reporting period.
	Complete the decision making on whether or not to install new warning system.	Assess the practicalities of installing a new flood warning system on the Mokihinui River, by July 2013, to warn those that live in Seddonville of impending river floods.	Not Achieved. Site visit has been undertaken and communications (radio) service assessed but a decision has not yet been made to proceed.

River, Drainage, and Coastal Protection Work Levels of Service and Performance Targets

Levels of Service for Quarries	Measure	Performance Targets	Achievement
Ensure efficient and effective management and safe operation of Council's quarries, delivering rock to any customers within ten working days with priority given to Council rating district customers.	Timing of delivering on rock requests.	Deliver on requests for rock within two weeks, and ensure sufficient stockpiled rock is available where practical.	Achieved. Rock has been provided within two weeks for all requests. Separate stockpiles of rock have been established at Camelback and Whataroa quarries.
	Number of site inspections to monitor contractor health and safety and performance.	Visit each active quarry site at least twice a year, when contractors are working the quarry (where possible), to ensure Health and Safety standards and other permit requirements are being adhered to.	Achieved. Quarries were visited frequently to ensure that Health and Safety standards are met.
Other Levels of Service	Measure	Performance Targets	Achievement
Meet or exceed the flood protection, drainage or erosion protection levels as described in the 'levels of service - background' section above.	Completion of rating district works and annual consultation meetings.	Complete all rating district meetings, and perform all repair and maintenance works as agreed at those meetings.	Achieved. All levels of service are currently being met and all rating district meetings were completed. Works required following the annual meetings is also complete.
	Proportion of schemes performing to their agreed service level.	Monitor all rating district infrastructural assets to ensure they perform to the service level consistent with the Asset Management Plan of each Rating District, or whatever level the community has decided is an acceptable risk.	Achieved. Annual inspections were completed in July 2012, with river cross section surveys being completed and reported to their rating district community on a 3 yearly cycle. An aerial inspection in South Westland was undertaken immediately following the January 2013 flood.
	Meet timeframes for plan review	Review Rating District Asset Management Plans in 2012/13, 15/16 and 18/19, or earlier where information indicates a significant change from what is stated in the asset management plan.	Not achieved. The majority of work has been completed on this review, however due to workload in particular the Hokitika Seawall project, the mapping has not been completed.

Vector Control Service Business Unit Levels of Service and Performance Targets

Levels of Service	Measure	Performance Targets	Achievement
To produce a financial surplus (to offset general rates) by tendering for, winning and delivering on vector control contracts.	Achieve or exceed budgeted financial return.	Tender for, and win, sufficient contracts to provide or exceed the annual budgeted return to Council.	Achieved. Ground control team at full capacity for the contract year. 100% of ground control contracts are complete. Successfully delivered over 50,000 hectares of aerial contracts across three regions. Exceeded budgeted returns.
	Number of contracts or blocks passed or failed.	Meet the performance objectives and contractual obligations set by the Animal Health Board, avoiding penalties for contract or block failures.	Achieved. 125 individual ground control results for the contract year with only one block failure recorded, which was reworked and passed with no penalty.
To provide marine oil spill and terrestrial hazardous substance spill support, and biosecurity response services for the MNZ, MPI and the Regional Council.	Availability of trained staff.	Have staff available as a response unit for marine and terrestrial pollution spill events as per the MOU dated 11 November 2005.	Achieved. Six trained staff are available.
	Availability of trained staff.	Have 4 staff plus a vehicle available for biosecurity emergencies, as per the National Biosecurity Capability Network agreement 2011.	Achieved. 4 staff and a vehicle are available to assist with a national biosecurity emergency.
Develop an RMA contracting service to assist mining and dairy sector clients to meet their RMA requirements.	Achievement of budgeted financial return.	Win sufficient work annually to cover costs and earn a moderate surplus for Council.	Achieved. New service is working well to date with 3 full time employees specialising in this new area of business. It is producing a surplus as forecast.

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 13 August 2013
 Prepared by: Chris Ingle – Chief Executive
 Date: 1 August 2013
 Subject: **CHIEF EXECUTIVES REPORT**

Meetings Attended and Annual Leave

- I took annual leave from 16 – 25 July and also 6-7 August.
- I attended a teleconference meeting of local government officials on 1 August to discuss a collective LGNZ response to MfE's proposed new National Monitoring System for the RMA.
- I am attending a meeting with Westland Milk Products on 5 August.
- I am attending a meeting with Transport Minister in Wellington on 8 August, as a part of a group of provincial regional councils, to discuss the future of R funding.
- I am attending a SOLGM planning and accountability working party meeting in Wellington on 9 August.
- I am scheduled to attend the Regional Council CEOs meeting on 14 August and the Chief Executives Environmental Forum the same day in the afternoon.

Special Consultative Process for Long Term Plan

Council decided last month to make an amendment to its Financial Strategy contained in the Long Term Plan 2012-2022, to:

1. Increase the cap on debt per capita of \$125 per head of population to \$250 per head.
2. Increase the cap on term liabilities/total assets from 7.5% to 12.5%.

This was in order to enable sufficient borrowing to fund the new Hokitika seawall.

Council also wished to amend the Long Term Plan to continue providing individual householder's the voluntary targeted rate option for financing home insulation, as part of the Warm West Coast scheme, without needing the EECA grant component.

After publicly notifying the changes above, our Audit Director has since advised that the changes to the Plan are of a sufficiently minor nature that no formal Plan change is needed. He advises we simply make these changes as a normal Council resolution (which has already occurred) and not make any formal change to the Long Term Plan.

At the time of writing this report we have not received any submissions relating to these changes. Submissions were to close at 5pm on 12 August 2013. If any submissions are received it is recommended that we reply explaining that the Plan Change process is not being proceeded with due to advice that it is unnecessary.

RECOMMENDATIONS

1. *That this report be received.*
2. *That Council agrees to adopt the publicly notified amendments to Council's 2012-22 Long Term Plan, as Council Policy, but not to complete the changes to the Plan itself.*

Chris Ingle
 Chief Executive

THE WEST COAST REGIONAL COUNCIL

To: Chairperson
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.

- | | | |
|---------|-----|---|
| 24 – 25 | 8.1 | Confirmation of Confidential Minutes 9 July 2013 |
| 26 – 27 | 8.2 | Confirmation of Minutes of Special Meeting 24 July 2013 |
| | 8.3 | Overdue Debtors Report (to be tabled) |
| | 8.4 | Response to Presentation (if any) |
| | 8.5 | In Committee Items to be Released to Media |

Item No.	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution.
8.			
8.1	Confirmation of Confidential Minutes 9 July 2013		Section 48(1)(a) and in particular Section 9 of 2nd Schedule Local Government Official Information and Meetings Act 1987.
8.2	Confirmation of Confidential Minutes 24 July 2013		
8.3	Overdue Debtors Report		
8.4	Response to Presentation (if any)		
	In Committee Items to be Released to Media		

I also move that:

- Chris Ingle
- Robert Mallinson
- Michael Meehan
- Jackie Adams

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.