

**AGENDA AND SUPPORTING PAPERS
FOR COUNCIL'S AUGUST MEETINGS**

**TO BE HELD IN THE OFFICES OF THE WEST COAST REGIONAL COUNCIL
388 MAIN SOUTH ROAD, GREYMOOUTH**

TUESDAY, 11 AUGUST 2015

The programme for the day is:

10.30 a.m: Resource Management Committee Meeting

On completion of RMC Meeting: Council Meeting

Councillor Workshop:

Flood Warning Upgrade

RESOURCE MANAGEMENT COMMITTEE

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Tuesday, 11 August 2015**

P. EWEN
CHAIRPERSON

M. MEEHAN
Planning and Environmental Manager
J. ADAMS
Consents and Compliance Manager

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
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3.		PRESENTATION
4.		CHAIRMAN’S REPORT
5.		REPORTS
		5.1 Planning and Environmental Group
	4	5.1.1 Planning & Environmental Manager’s Report
	5	5.1.2 Reefton Air Quality Summary
	6	5.1.3 Transport Programme Variation
		5.2 Consents and Compliance Group
	7 – 9	5.2.1 Consents Monthly Report
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		6.0 GENERAL BUSINESS

**MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE
HELD ON 14 JULY 2015, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.30 A.M.**

PRESENT:

P. Ewen (Chairman), A. Robb, A. Birchfield, P. McDonnell, T. Archer, S. Challenger, J. Douglas

IN ATTENDANCE:

C. Ingle (Chief Executive Officer), M. Meehan (Planning & Environmental Manager), R. Mallinson (Corporate Services Manager), J. Adams (Consents & Compliance Manager), A. Mahuika (Minutes Clerk)

1. APOLOGIES

(Archer / Robb) *That the apology from Cr Clementson be accepted.*

Carried

2. PUBLIC FORUM

There was no public forum.

3. MINUTES

Moved (Archer / Robb) *that the minutes of the previous Resource Management Committee meeting dated 12 May 2015, be confirmed as correct.*

Carried

Matters Arising

Cr Birchfield asked whether the response from Westroads relating to Mr Harry Cox's complaint had been circulated to Councillors. J. Adams confirmed that it had.

4. CHAIRMAN'S REPORT

Cr Ewen reported that he assisted with the opening of tenders for works in South Westland last week. He attended the NZTA presentation regarding their spend on the West Coast for the next three years.

Moved (Ewen / Archer)

Carried

5. REPORTS

5.1 PLANNING AND ENVIRONMENTAL GROUP

5.1.1 PLANNING AND ENVIRONMENT MANAGERS REPORT

M. Meehan spoke to this report and advised that the Proposed National Environmental Standard for Plantation Forestry is an NES that has been developed over the last decade. He advised that some very hard work has gone into getting the cost benefit analysis to be marginally positive and it has now been put out to consultation. M. Meehan advised that staff have looked at this over the past decade and made submissions in 2010 and 2011 and dialogue with the ministry has continued over the past couple of years. He stated that the rules that are being proposed are very complex and would add additional costs with no benefits to forestry operators in this region. He stated that more consents would be required under this NES. Staff are currently drafting a submission which will be circulated to Councillors.

M. Meehan advised that some regulations for the Safety of Dams are being revoked. He stated that Otago Regional Council currently processes building consents for dams as part of the transfer of

functions agreement that was made in 2008. M. Meehan advised that this agreement will continue but there are some functions that are now no longer required and when the renewal is due in 2018 these requirements can be removed.

2

Moved (McDonnell / Birchfield) *that the report is received.*

Carried

5.1.2 REEFTON AIR QUALITY SUMMARY

M. Meehan spoke to this report and advised that at the time of writing this report there have been four exceedances of the NES for air quality in Reefton.

Moved (Robb / Ewen) *that the report is received.*

Carried

5.1.3 HYDROLOGY AND FLOOD WARNING UPDATE

M. Meehan spoke to this report and advised that the mid catchment rain gauge has been installed in the Mokihinui River. The flow recorder site was installed at the end of last year. He stated that this site can now be included in the flood warning network and this service can now be offered to Seddonville. A flood action plan will be worked through with civil defence for this catchment.

M. Meehan reported that the flood event that occurred on the 18th and 19th of June resulted in several homes being evacuated in Hokitika. The Grey River also went through its alarm levels which resulted in the flood committee meeting at 3 a.m. on the morning of 19 June. M. Meehan stated that there was a lot of intense coastal rain on already saturated soils which then resulted in a lot of surface water flooding in Hokitika. M. Meehan advised that the Grey River peaked at 6.1 metres. He advised the Buller River peaked at 9.7 metres.

Moved (McDonnell / Challenger) *that the report is received.*

Carried

5.2.1 CONSENTS MONTHLY REPORT

J. Adams spoke to this report. He advised that 19 resource consents were granted, and six changes to consent conditions were granted.

Moved (Archer / Robb) *that the July 2015 report of the Consents Group be received.*

Carried

5.2.1 COMPLIANCE & ENFORCEMENT MONTHLY REPORT

J. Adams spoke to this report and advised that 47 site visits were made during the reporting period. He reported that three of these visits were double categorised. 37 visits were compliant and seven visits were non-compliant. J. Adams reported that 18 complaints were inspected during the reporting period with investigations continuing for a number of these. J. Adams advised that two infringement notices were issued and one formal warning was issued.

J. Adams reported that three work programmes were received during the reporting period and all have now been processed. One bond was received during the reporting period and three bonds were recommended for release.

J. Adams answered various questions from councillors.

Moved (McDonnell / Robb)

1. *That the July 2015 report of the Compliance Group be received.*
2. *That the bonds held by Ridgeback Enterprises Ltd (RC10183), Phoenix Mining Ltd (RC11001) and Teronick Mining Ltd (RC11186) be released.*

Carried

6.0 GENERAL BUSINESS

There was no general business.

The meeting closed at 10.45 a.m.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee Meeting – 11 August 2014
Prepared by: Michael Meehan - Planning and Environment Manager
Date: 31 July 2015
Subject: **PLANNING AND ENVIRONMENT MANAGERS REPORT**

Proposed National Environmental Standard for Plantation Forestry

Due to the deadline for submissions on the Proposed National Environmental Standard for Plantation Forestry, staff will email the draft to the Resource Management Committee for feedback. The final version will be tabled at the meeting.

Appeals on Westland District Plan Change for Franz Josef Fault Avoidance Zone

Staff have given notice to the Environment Court of having an interest in the resolution of the two appeals by affected landowners, lodged on the Westland District Council's Plan Change 7 to their District Plan. Plan Change 7 adds policies and rules to the District Plan restricting land use activities in a Fault Rupture Avoidance Zone in the Franz Josef area. Section 274 of the Resource Management Act 1991 allows submitters and local authorities to register an interest in Environment Court appeal proceedings. Council originally submitted in support of the Proposed Plan Change 7 as an appropriate and necessary planning response to reduce the risk of harm to people and property in the event of a major Alpine Fault rupture. As a section 274 party to the appeals, Council has offered technical or other assistance where appropriate to enable a practical resolution of the appeals to be reached.

Regional Pest Plant Management Strategy

The West Coast Regional Council Regional Pest Plant Management Strategy (RPPMS) is due for review, with the current RPPMS operative until 14 December 2015. During the term of the current RPPMS the South Island Councils formed a working group to look at a common plan template. This work was highly successful, which led to it being picked up at a national level. The national working group is close to finalising the plan template to be used across the country.

In addition to this work the Ministry for Primary Industries has been working on National Policy Direction (NPD) for Regional Pest Management Strategies. The NPD seeks to give clear direction on the structure and mechanisms to use in a strategy. This work was originally to be released in 2013, however delays have occurred due to a number of factors, MPI have advised the NPD will be released in September 2015.

West Coast RPPMS

Initial steps have been undertaken in beginning a full review of this strategy, however this process has been placed on hold pending the above two pieces of work.

Any proposed RPPMS is required to be consistent and give effect to the NPD within 18 months of the NPD release. It is recommended that Council extend the current RPPMS by 12 months to allow sufficient time to understand the final requirements of the NPD, and leverage the best value from the NPD guidance material and national collective approach to RPMP review work which is currently being undertaken. In the likely event that the review is completed inside the 12 month extension, Council will be free to revoke and replace the current strategy with the revised Plan under section 100D of the Biosecurity Act 1993.

RECOMMENDATION

1. *That the report is received*
2. *That Council extend the current RPPMS expiry date to 14 December 2016, to allow time to undertake a full review, to include the National Policy Direction and collective approach.*

Michael Meehan
Planning and Environment Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee Meeting 11 August 2015
 Prepared by: Emma Chaney, Senior Resource Science Technician
 Date: 28 July 2015

Subject: REEFTON AIR QUALITY

There have been twelve exceedances of the Resource Management Act (National Environmental Standards for Air Quality) Regulations 2004 for PM₁₀ in Reefton so far this year (Table 1). An exceedance occurs when there has been an average of more than 50 micrograms/m³ of PM₁₀ recorded over a 24 hour period.

Table 1. Reefton air quality exceedances for 2015

Date	Micrograms/m ³ PM ₁₀
27 May	51
01 June	66
07 June	61
23 June	63
29 June	63
09 July	60
11 July	74
12 July	76
13 July	91
14 July	59
22 July	51
25 July	57

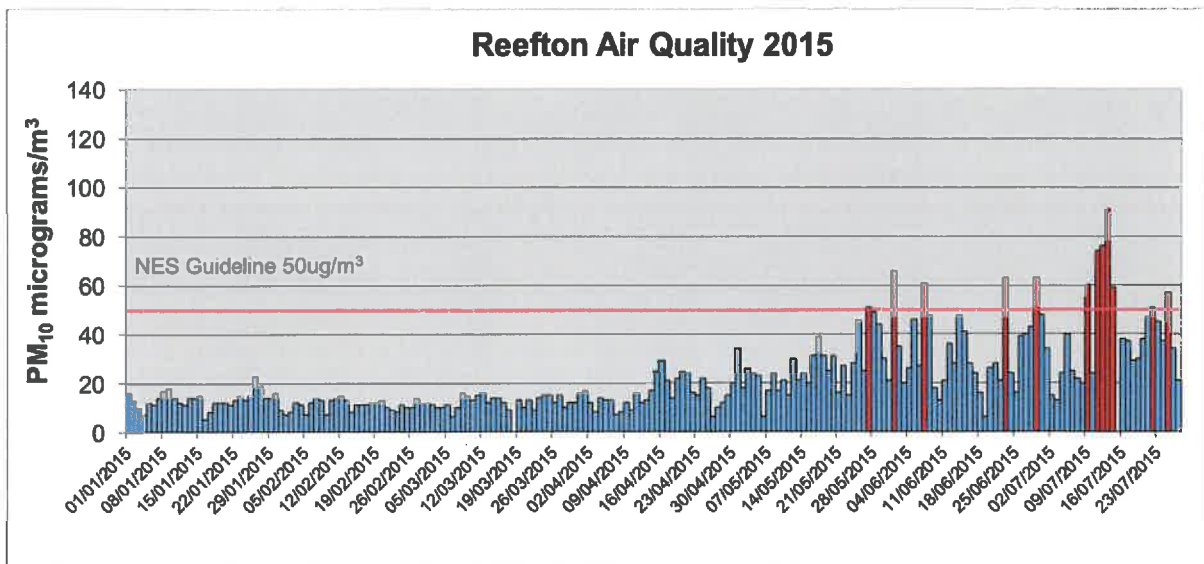


Figure 1. Reefton daily PM₁₀ for 2015 showing exceedances of the NES in red.

RECOMMENDATION

That the report is received

Michael Meehan
Planning and Environment Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 11 August 2015
 Prepared by: Nichola Costley – Regional Planner
 Date: 1 August 2015
 Subject: **Variation to the Regional Land Transport Programme 2015 - 2018**

PURPOSE

To seek approval for a Variation to the Regional Land Transport Programme 2015 - 18 (RLTP) to add the State Highway Road Safety Promotion activities for "speeds" and "fatigue".

BACKGROUND

The Road Safety Promotion activity is a combined initiative between the Councils and the New Zealand Transport Agency. The activities for the Councils have been included in the West Coast Regional Land Transport Plan and have been accepted in the National Land Transport Plan (NLTP).

When the NZTA put forward the state highway programme the Road Safety Promotion activities were inadvertently missed in the administrative process of "ticking" the relevant projects in the Transport Investment Online for submission to the RLTP.

VARIATION TO THE REGIONAL LAND TRANSPORT PROGRAMME

The Land Transport Management Act 2003 states that Variations to regional land transport programmes can be made at any time during the three years to which such a programme applies. A Variation request can be made by any approved organisation within the region (i.e. the West Coast Regional Council or any of the three District Councils) and/or the NZ Transport Agency. The Variation request must be made firstly to the Regional Transport Committee, then the West Coast Regional Council, before being forwarded to the NZ Transport Agency as a final Variation request.

This Variation is required as it is a proposal to add two new SH activities:

- Road Safety Promotion 2015-18 Speeds, \$60,000 (three year total);
- Road Safety Promotion 2015-18 Fatigue, \$40,000 (three year total).

The activities have been considered against the Significance Policy and are not considered to trigger this due to the small scale of the activity, consistency with supporting and previously consulted activities, and because they are "*Activities that are in the urgent interests of public safety*". Because they meet these criteria there is no consultation required to be undertaken.

At the time of writing, the RTC were being consulted on the Variation. Due to the nature of the request it was anticipated that the RTC would approve this to be forwarded to the Regional Council.

On approval, these activities will be inserted into the RLTP 2015-18.

RECOMMENDATION

That Council:

1. *Approves the Variation to the Regional Land Transport Programme 2015 – 18 for the inclusion of the*
 - a. *Road Safety Promotion 2015-18 Speeds, \$60,000 (three year total)*
 - b. *Road Safety Promotion 2015-18 Fatigue, \$40,000(three year total); and*
2. *Submits the Variation to the West Coast Regional Land Transport Programme 2015 – 18 to the NZ Transport Agency.*

Chris Ingle
Chief Executive Officer

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee
 Prepared by: Jackie Adams - Consents & Compliance Manager
 Date: 31 July 2015
 Subject: **CONSENTS MONTHLY REPORT**

Non-Notified Resource Consents Granted 1 – 28 July 2015

CONSENT NO. & HOLDER	PURPOSE OF CONSENT
RC-2014-0049 Green Acre Farms Ltd	<p>To disturb the bed of the Crooked River to construct river protection works and a diversion channel.</p> <p>To disturb the bed of the Crooked River and Slaty Creek to undertake dry bed gravel extraction.</p> <p>To divert water in the Crooked River as a result of constructing a diversion channel, rock groynes and a stopbank.</p>
RC-2014-0170 Elect Mining Ltd	<p>To undertake earthworks associated with alluvial gold mining adjacent to Camp Creek, Stenhouse Creek and Rocky Creek and within MP 56842.</p> <p>To disturb the bed of Camp Creek, Stenhouse Creek and Rocky Creek and their tributaries within MP 56842 associated with water diversion.</p> <p>To divert Camp Creek, Stenhouse Creek and Rocky Creek and their tributaries associated with alluvial gold mining within MP 56842.</p> <p>To take and use water for alluvial gold mining activities adjacent to Camp Creek, Stenhouse Creek and Rocky Creek associated with alluvial gold mining within MP 56842.</p> <p>To discharge sediment-laden water to land associated with alluvial gold mining within MP 56842 in circumstances where it may enter water, namely Camp Creek, Stenhouse Creek and/or Rocky Creek and their tributaries.</p> <p>To discharge sediment-laden water to water namely Camp Creek, Stenhouse Creek and/or Rocky Creek and their tributaries associated with alluvial gold mining within MP 56842.</p>
RC-2015-0034 New Zealand Transport Agency	<p>To disturb the bed of the Wanganui River to undertake river works (stream training and vegetation clearance).</p>
RC-2015-0077 Westland District Council	<p>To disturb the bed of the Hokitika River to install an intake structure and associated infrastructure and protection work and to maintain a diversion channel.</p> <p>To divert water in the Hokitika River to undertake construction works and maintain flows over the intake structure.</p> <p>To take surface water from the Hokitika River for the purpose of a community water supply.</p>

RC-2015-0079 Avery Bros Ltd	To disturb the dry bed of the Buller River at Organs Island for the purpose of extracting gravel.
	To disturb the wet bed of the Buller River at Organs Island for the purpose of extracting gravel.
RC-2015-0085 DL & GM Keir	To discharge treated onsite sewage wastewater to land at PT Sec 49 Blk IV Inangahua SD.
RC-2015-0089 SB McGrath & CP McGrath	To discharge treated dairy effluent to land from a dairy shed (DS) where it may enter surface water (unnamed creek) and groundwater near DS106, Harihari.
RC-2015-0090 West Coast Regional Council	To disturb the dry bed of the Taramakau River for the purpose of removing gravel.
RC-2015-0093 Dymac Farms Ltd	To disturb the bed of the Taramakau River to undertake river protection works (stopbank, channel realignment and rock armouring).
	To disturb the riparian margins of the Taramakau River while undertaking river protection works (stopbank and armouring).
	To permanently divert water in the Taramakau River from river protection structures and through channel realignment.
RC-2015-0096 Kevin James Payne	To discharge treated onsite sewage wastewater to land at Lot 5 DP 2764, Kaiata.
RC-2015-0097 Ricki Martin O'Brien	To disturb the bed of Ellis Creek to construct a diversion channel and relocate gravel.
	To divert water, Ellis Creek.
RC-2015-0105 Alljohn Ltd	To discharge treated dairy effluent to land from a dairy shed (DS) where it may enter surface water (unnamed creek) and groundwater near DS866, Karamea.
RC-2015-0107	To alter the foreshore/seabed to construct bank stabilisation works in the CMA, Okuru River.
	To occupy space in the Coastal Marine Area (CMA) with bank stabilising structures, Okuru River.
	To construct a structure (Bank stabilising) in the CMA, Okuru River.
	To deposit natural material (rock & wood) in the CMA, Okuru River.

Changes to and Reviews of Consent Conditions granted 1 – 28 July 2015

CONSENT NO, HOLDER & LOCATION	PURPOSE OF CHANGE
RCN97190-V2 PF & LE Berry	To include an additional area in which river protection and diversion works can occur and amend existing protection works, Grey River.
RC09021-V2 TBfree New Zealand Ltd	To increase the application area for aerial 1080, Hochstetter, Upper Ahaura and Nancy Operational Area.
RC09066-V1 TBfree New Zealand Ltd	To increase aerial 1080 operation area in the Craigieburn/Rough River Operational Area.
RC13181-V1 Mill Creek Mining Ltd	Increase in maximum permissible area of unrehabilitated land associated with gold mining, Taramakau River.
RC-2014-0079-V1 AE & Z Berry Ltd	To include an additional area in which river protection and diversion works can occur, Big River.
RC-2015-0050-V1 Elect Mining Ltd	To allow drilling activities associated with exploratory mining activities in the Waiho River.

Notified or Limited Notified Resource Consents granted 1 – 28 July 2015

CONSENT NO, HOLDER & LOCATION	PURPOSE OF CHANGE
RC00387-V2 Westland District Council	To change monitoring conditions at the Franz Josef Waste Water Treatment Ponds.
RC00388-V2 Westland District Council	To change monitoring conditions at the Fox Glacier Waste Water Treatment Ponds.
RC00389-V2 Westland District Council	To change monitoring conditions at the Haast Waste Water Treatment Ponds.

Public Enquiries

30 written public enquiries were responded to during the reporting period. 24 were answered on the same day, 5 the following day, and the remaining 1 no more than 10 working days later. 2 LGOIMA requests were responded to, all within the required timeframe.

RECOMMENDATION

That the August 2015 report of the Consents Group be received.

Jackie Adams
Consents & Compliance Manager

Prepared for: Resource Management Committee
 Prepared by: Jackie Adams – Consents & Compliance Manager
 Date: 30 July 2015
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

Site Visits

A total of 31 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits
Resource consent monitoring	6
Mining compliance & bond release	12
Complaint Related	5
Dairy Farm Inspections	8

Out of the 31 total site visits for the reporting period, 20 visits were compliant, 11 visits were non-compliant.

Gold Mining:

- 11 alluvial gold mining inspections were carried out during the month. Enforcement action is pending relating to three of the mine sites inspected.

Coal Mining:

- One coal mining inspection was carried out during the month. No enforcement action.

Dairy inspections:

- Eight farm effluent systems have been inspected over the past month. No enforcement action.

Complaints/Incidents between 1 July 2015 and 30 July 2015

The following 9 complaints/incidents were received during the reporting period:

Activity	Description	Location	Action/Outcome	INC/Comp
Discharge to water	Complaint regarding the discharge of a white substance to a drain.	Hokitika	Site was investigated and the substance was unidentifiable.	Complaint
Discharge to air	Complaint regarding the discharge of smoke from an outside fire.	Westport	The person who lit the fire was requested to put the fire out.	Complaint
Discharge to water	Compliance flight observed a discharge of sediment from a gold mining operation to Kapitea Creek.	Kapitea	Site investigated and the operator was required to undertake remedial action. Enforcement action is pending.	Incident
Discharge to water	Compliance Flight observed a discharge of sediment from a gold mining operation to Waimea Creek.	Waimea	Site investigated and the operator was required to undertake remedial action. Enforcement action is pending.	Incident
Discharge to water	Compliance Flight observed a discharge of sediment from a gold mining operation to the New River.	Marsden	Site investigated and the operator was required to undertake remedial action. Enforcement action is pending.	Incident

Activity	Description	Location	Action/Outcome	INC/Comp
Coastal protection works	Complaint that coastal protection work was being undertaken in a manner that did not comply with consent conditions.	Ngakawau	Enquiries are ongoing	Complaint
Discharge to land	Complaint regarding the discharge of effluent from a standoff pad.	Hokitika	The site was investigated and the farmer was required to undertake remedial action.	Complaint
Discharge to land	Complaint regarding the discharge of fuel to a storm water drain at a petrol station.	Greymouth	Enquiries established that an unknown person had spilled a small quantity of fuel while filling their vehicle. Petrol station staff undertook mitigation measures.	Complaint
Discharge to water	Compliance staff discovered a discharge from a gold mining operation was discolouring Waimea Creek.	Stafford	The site was investigated and enforcement action is pending.	Incident

Formal Enforcement Action

Two Abatement Notices were issued during the reporting period:

Activity	Location
Gold Mining Discharge	Waimea
Gold Mining Discharge	Kapitea

MINING

Work Programmes

The Council received the following **four** work programmes during the last reporting period and **one** program has since been approved in the 20 day timeframe. The remaining work programmes require a site visit for final approval.

Date	Mining Authorisation	Holder	Location
2-Jul-15	RC12007	Koura Mining Ltd	Greenstone
15-07-15	RC10109	South West Energy	Ross
17-Jun-15	RC0940	Titan Resources	Bell Hill
22-07-2015	RC03175	SENZ	Cypress

The Council **received** the following bond during the reporting period:

Mining Authorisation	Holder	Location	Amount
RC1121	BRM Developments Ltd	Ianthe	\$70,000

RECOMMENDATION

That the August 2015 report of the Compliance Group be received.

COUNCIL MEETING

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Tuesday, 11 August 2015** commencing on completion of the Resource Management Committee Meeting

A.J. ROBB
CHAIRPERSON

C. INGLE
CHIEF EXECUTIVE OFFICER

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
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2.		PUBLIC FORUM
3.		MINUTES
	1 – 3	3.1 Minutes of Council Meeting 14 July 2015
4.		REPORTS
	4 – 5	4.1 Report on Engineering Operations
	6 – 13	4.2 Corporate Services Manager's Report
	14 – 21	4.2.2 Setting of Rates for 2015 / 16
	22 – 30	4.2.3 Twelve Month Review 1 July 2014 – 30 June 2015
5.	31	CHAIRMAN'S REPORT
6.	32 – 43	CHIEF EXECUTIVE'S REPORT
7.		GENERAL BUSINESS

THE WEST COAST REGIONAL COUNCIL**MINUTES OF THE MEETING OF THE COUNCIL HELD ON 14 JULY E 2015,
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD,
GREYMOUTH, COMMENCING AT 11.30 A.M.****PRESENT:**

A. Robb (Chairman), P. Ewen, P. McDonnell, T. Archer, A. Birchfield, S. Challenger

IN ATTENDANCE:

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), M. Meehan (Planning & Environmental Manager), J. Adams (Consents and Compliance Manager), A. Mahuika (Minutes Clerk)

1. APOLOGIES:

(McDonnell / Challenger) *That the apology from Cr Clementson be accepted.*

Carried

2. PUBLIC FORUM

There was no public forum.

3.1 CONFIRMATION OF MINUTES

Moved (McDonnell / Archer) *that the minutes of the Council Meeting dated 9 June 2015, be confirmed as correct.*

Carried

Matters arising

Cr Birchfield asked if everything has gone through regarding the purchase of the Glacier Gateway motel in Franz Josef. M. Meehan stated that an auction to sell chattels is scheduled for next week. There have not been any bookings since mid June and the owners are due to vacate in mid August.

Cr Ewen asked if there has been any progress with the money Grey District Council is to pay into the Red Jacks rating district's account. M. Meehan stated that a meeting has been held with Grey District Council and they made a council resolution regarding this money. There are a number of conditions placed on this matter with one condition being that the rating district was to be expanded out. M. Meehan advised that a MOU is being considered and some changes to the asset management plan to accommodate some of the issues.

3.2 CONFIRMATION OF MINUTES OF SPECIAL MEETING 23 JUNE 2015

Moved (Archer / Birchfield) *that the minutes of the Special Meeting dated 23 June 2015, be confirmed as correct.*

Carried

Matters arising

There were no matters arising.

PRESENTATION – OSPRI

Michelle Edge, Chief Executive and Dr Stu Hutchings, Operations Manager for the Tb Programme, addressed the meeting. They provided an update to Councillors on what the Tb Programme review will involve for the next ten years. Dr Hutchings provided an update on the progress both nationally and on the West Coast. He spoke to his PowerPoint presentation and answered various questions from

Councillors. Cr Robb stated that Council would be submitting on the strategy. He thanked Dr Hutchings and Ms Edge for their presentation.

The meeting adjourned for lunch and resumed at 12.52 p.m.

REPORTS:

4.1 ENGINEERING OPERATIONS REPORT

M. Meehan spoke to this report and advised that works have been done in the Punakaiki, Wanganui, Vine Creek, Kowhitirangi and Whataroa rating districts. M. Meehan reported that following the heavy rainfall event in June flood damage repair work has been done in the Taramakau, Nelson Creek and Red Jacks rating districts. He stated that the Taramakau rating district suffered the most damage out of all rating districts. M. Meehan advised that this rating district needs to replenish rock supplies which will cost money but the rating district is aware of this.

M. Meehan advised that a public meeting was held with the people from Granity, Ngakawau and Hector. Councillors Clementson and Archer attended this meeting along with staff from Buller District Council and the Buller Mayor. M. Meehan reported that work that was done in 2006 and 2007 was discussed and the issue of sea erosion was discussed. M. Meehan advised that P. Birchfield (Council's River Engineer), has done a survey of the entire beach line, looking at where erosion has come in and remediation that has been done in these areas. M. Meehan stated that some property owners had done work on the advice of NIWA at this time. M. Meehan advised that as a result of the public meeting it was clear that those affected what options to consider and include groynes, planting options etc. NIWA and Envirolink are going to assist with options and another public meeting will be held in October to discuss where to from here. Cr Archer stated that residents left the meeting with a clear understanding that if they want work done they are expected to pay for it. He felt it was a very good well run meeting.

M. Meehan reported that a further meeting of the working group for the Buller flood modelling work has been held. M. Meehan advised that Council's Hydrologist has put together some flood warning sites that need consideration for funding. These include both rainfall sites and flow sites. M. Meehan advised that Civil Defence West Coast have done a lot of work with potential evacuations plans for Westport. A further meeting is scheduled for 18 July and approval for work will be made at this meeting. M. Meehan advised that a report will be presented to the next council meeting which will outline potential improvements to the flood warning network for the next 5 – 10 years.

Moved (Archer / Ewen) *That this report be received.*

Carried

4.2 CORPORATE SERVICES MANAGER'S REPORT

R. Mallinson spoke to this report and advised that this report covers the eleven month results to the end of May. R. Mallinson stated that the surplus is quite low compared to budget. He advised that the investment income during May was \$161,000 and the total income from the Westpac Investment Portfolio for the eleven months was \$1.1M. R. Mallinson stated that it has been a fairly tough financial year with legal costs and various court costs and actions that have been beyond council's control. He offered to answer questions from councillors.

Moved (Birchfield / Challenger)

1. *That this report be received.*
2. *That Council declares that the 3879 m² contained in Lot 2, DP 2715, Certificate of Title WS5C/1193 and RX 4079, Certificate of Title WS1B/1350, is held for soil conservation and river control purposes (for which no revenue was received).*
3. *That Council note the renewal of risk covers for 2015 / 16 pursuant to the Risk Management Policy.*

Carried

5.0 CHAIRMANS REPORT

The Chairman spoke to his report and provided details on the various meetings he attended during the reporting period. He stated that work is progressing well with Westland District Council and the future planning for Franz Josef.

The Chairman advised that Fran Wilde has now stepped down as Chair of Greater Wellington Regional Council; she was also chair of the Regional Sector Group. He stated that Stephen Woodhead is now the Chair of both groups.

Moved (Robb / Archer) *that this report be received.*

Carried

6.0 CHIEF EXECUTIVE’S REPORT

C. Ingle spoke to his report. He advised that he was day shift group controller for Civil Defence with regard to the flood event that occurred on 18 and 19 of June. He stated that by the end of the day on the 19th of June, the focus was solely on Hokitika as there was a considerable amount of surface flooding in this area.

C. Ingle advised that he chaired the debrief for this flood event on the 3rd of July.

C. Ingle reported that he has sent letters to those who spoke to their submissions at the hearing for the Long Term Plan.

Moved (Archer / Ewen) *that this report is received.*

Carried

GENERAL BUSINESS

There was no general business.

The meeting closed at 1.25 p.m.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 11 August 2015
 Prepared by: Louise Dando – Engineering Assistant
 Date: 27 July 2015
 Subject: **ENGINEERING OPERATIONS REPORT**

WORKS COMPLETED AND WORKS TENDERED FOR

Vine Creek Rating District – Maintenance Works

This work involving 958 tonnes of rubble repair of scheme works was completed by Westland Contractors Ltd. at a cost of \$ 8,472.16.

Kowhitirangi Rating District – Maintenance Works

This work involving the topping up of 622.73 tonnes of rockwork at 3 sites on the Hokitika River was completed by Westland Contractors Ltd. at a cost of \$11,691.96.

Whataroa Rating District – Maintenance Works

This work involving the topping up of 774 tonnes of rock at 5 sites was completed by Westland Contractors Ltd. at a cost of \$17,221.50.

Punakaiki Rating District – Maintenance Works

This work involving the topping up of 40 tonnes of rockwork on a slumped section of seawall was completed by Westland Contractors Ltd. at a cost of \$1,720.

Nelson Creek Rating District – Maintenance Works

This work involved the reconstruction of an eroded groyne, works within the bed of the creek and reconstruction of stopbank above the rail bridge. Costs for these works will be shared between the Nelson Creek Rating District, NZTA and Kiwirail.

Mokihinui Rating District – Maintenance Works

This work involving the reconstruction of a 350m section of the sacrificial seawall at Mokihinui, was completed by SM Lowe Contracting Ltd at a cost of 1,905.

FUTURE WORKS

Taramakau Rating District – Flood Damage
 Wanganui Rating District – Flood Damage
 Lower Waiho Rating District – Flood Damage

Quarries

Quarry	Rock Available	Emergency Stockpile
Blackball	2,300	-
Camelback	5,437	2,000
Inchbonnie	8,000	-
Kiwi	5,510	-
Whataroa	1,034	2,500
Okuru	500	-

Quarry Tender

Council tendered the drilling, blasting and stockpiling Quarry work for Camelback, Inchbonnie and Kiwi quarries. Council used a panel of three to assess the four tenders received, the panel included an independent engineer from Canterbury.

The winning tender received was from MBD Contracting, at a price of \$10.70 per tonne.

MBD Contracting will commence work in the quarries following health and safety inductions.

RECOMMENDATION

That the report is received

Michael Meehan
Planning and Environment Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 11 August 2015
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 2 August 2015
 Subject: Corporate Services Manager's Report

1. Financial Report

The completion of the 12 month financial report to 30 June 2015 has been delayed pending some work required by the Council Quarry consultant to verify the tonnages at each of the Council quarries.

It is expected that this work should be completed in the next few days, so it is intended to circulate electronically the end of year financial report later in the week.

2. Investment Income

Westpac Portfolios

June 2015	Catastrophe Fund	Major Portfolio	TOTAL
Opening balance 1 June 2015	\$ 901,168	\$ 11,366,172	\$ 12,267,340
Income June 2015	-\$ 4,009	-\$ 16,518	-\$ 20,527
Deposit			
Withdrawal		-\$ 100,000	-\$ 100,000
Closing balance 30 June 2015	\$ 897,159	\$ 11,249,654	\$ 12,146,813
Total income year to 30 June 2015	\$ 67,678	\$ 1,025,141	\$ 1,092,819

3. Purchase of Glacier Gateway Motel Land & Buildings

The purchase was settled on 30 June 2015 for \$735,000.
 I have a QV report which identifies a 1 July 2015 residual land value of \$60,000 without buildings.

4. Audit New Zealand Interim Management Report

I attach the interim audit management report from Audit NZ for the year to 30 June 2015.

Part 2.1 includes positive comment about the new Council risk management register.

Part 2.2 includes comment that WCRC internal controls were found to be effective.

Part 3.2 includes comment about Council purchase of the Glacier Gateway motels at Franz Josef.
 Please also refer comments in 3 above.

Appendix 1 reports on the status of previous recommendations. Where relevant "management comment" is included.

RECOMMENDATIONS

That this report be received.

Robert Mallinson
 Corporate Services Manager

27 July 2015

PO Box 2, Christchurch 8140

www.auditnz.govt.nz

Fax: 03 961 3059

Andrew Robb
 Chairman
 West Coast Regional Council
 PO Box 66
 Greymouth 7840

Dear Andrew

Report on West Coast Regional Council interim audit for the year ended 30 June 2015

1 Introduction

We have completed our interim audit of West Coast Regional Council (the Council) for the year ended 30 June 2015.

The primary purpose of our audit was to update our understanding of the Council's control environment and gain a better understanding of the issues facing the Council and how these were being addressed. We also reviewed the internal control systems and, where appropriate, tested those systems to confirm that the relevant controls identified, operated effectively throughout the period.

The follow up of matters raised previously in our management reports to you is included in Appendix 1. Our recommendations have gradings of urgent, necessary or beneficial. Appendix 2 provides more details of the gradings.

2 Assessment of your control environment

We have performed an assessment of aspects of your control environment. We need to complete our assessment at our final audit visit in September.

This assessment has been performed for the purpose of planning the most effective and efficient audit approach, in order to enable us to express an audit opinion on the Board's financial statements and the non-financial information.

In performing this assessment, we considered both the "design effectiveness"¹ and "operational effectiveness"² of internal control. The explanation of these terms is outlined below. However, it is not the purpose of our assessment to provide you with assurance on internal control in its own right. As such, we provide no assurance that our assessment will necessarily identify and detect all matters in relation to internal control.

¹ Control is effective to either prevent or detect a material error in either the financial statements and/or non-financial information. The control is "fit for purpose".

² Control has operated effectively throughout the period tested.

In relation to the broader management control environment we noted the following:

2.1 Risk management

In the prior year we recommended the Council implement a formal process to manage business risk. Subsequently, the Council approved a formal risk register during its June 2015 Council meeting.

We have reviewed the risk register and were satisfied it included a comprehensive list of risks faced by the Council and possible mitigations for available to the Council for each risk identified. Council will need to review the risk register periodically to ensure that it remains complete and relevant and that the mitigations are still in place.

2.2 Internal controls

Internal controls are the policies and processes that are designed, implemented and maintained by the governing body and management, to provide reasonable assurance as to reliability and accuracy of financial and non-financial reporting, as well as compliance with significant legislative requirements. Both "design effective" and "operationally effective" internal control is important to minimising the risk of either fraud or misstatement occurring. The responsibility for the effective design, implementation and maintenance of internal control rests with the governing body.

We reviewed the internal controls in place for the following processes:

- expenditure;
- payroll;
- revenue and cash receipting;
- fixed assets; and
- related parties.

From our review we found that the above systems are generally design effective. For expenditure, cash receipting and payroll we were able to confirm that they were operationally effective.

3 Other matters identified

3.1 Unbilled consent work in progress

Unbilled work in progress was an area of concern for the Council. Management questioned the accuracy over the report produced by its financial management information system, Authority, and produced its own unbilled works order report. However, our previous discussions revealed that staff and management were unfamiliar with the report and had limited understanding of what the report shows, leading to some doubts over its accuracy.

We understand that during the current year, the Council has engaged Molloy & Associates (local CA firm) to help them identify the correct balances, invoices and where necessary write-offs.

During our final audit visit we will obtain an understanding of what the review entailed, audit the unbilled work in progress amount and any related write-offs since the prior year.

Management comment

No further comment.

3.2 Franz Josef - Purchase of motel

The Council is purchasing the motel in Franz Josef as a result of continuing flood risks. The purchase will be a joint purchase with Westland District Council and NZTA. It is expected that the purchase will be completed before year-end, and that it is expected the motel units will be demolished in the near future.

We understand the Regional Council has obtained advice from Ernst & Young in regards to the accounting treatment of this transaction. That treatment will be dependent on the contractual arrangements between the Council, Westland District Council and NZTA regarding the funding of the purchase and the acquisition of the motel – including whether the improvements should be written down to nil immediately or not.

We will review the advice and how this has been applied in the financial statements.

Management comment

No further comment.

4 Audit New Zealand has performed this audit on behalf of the Controller and Auditor-General.

We are responsible for expressing an independent opinion on the financial statements and reporting that opinion to you. This responsibility arises from section 15 of the Public Audit Act 2001.

We carry out our audit in accordance with generally accepted audit standards. The audit cannot and should not be relied upon to detect every instance of misstatement, fraud, irregularity or inefficiency that are immaterial to your financial statements. The Board and management are responsible for implementing and maintaining your systems of controls for detecting these matters.

5 Statement of auditor independence

We have maintained our independence in accordance with the requirements of the Auditor General, which incorporate the independence requirements of the External Reporting Board.

6 Conclusion

Please extend our thanks to the management and staff of the Council who provided assistance to the audit team during our visit.

If there is any further information you require, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read "S. Tobin". The signature is written in a cursive style with a long horizontal stroke at the top.

Scott Tobin
Director

Appendix 1: Status of recommendations

Matters in progress

Recommendation	Priority	Management's proposed action
Access to Authority		
<p>We recommended that Council review staff access to the various modules within Authority and restricts access so staff only have access to the modules in relation to their job descriptions.</p> <p>Our understanding is that IT can now produce an Authority User Security Access Report that details the access of each staff. Council will need to review this report and investigate staff access to the various modules within Authority and implement adequate segregation of duties.</p>	Necessary	We are in the process of resolving access issues identified.
Authority Post-implementation Review		
<p>The post-implementation review in December 2013 identified the following key points:</p> <ul style="list-style-type: none"> There are some key outstanding issues for which solutions need to be developed between Civica and the Council. For example the work order billing, improving online timesheets and QV data imports. The review also recommended a health check and functional audit focussing on receipt matching and bank reconciliation functionality be performed. <p>We recommended the Council to resolve these issues.</p>	Necessary	<p>These matters are fixed very firmly on our radar screen and we continue to communicate with Civica about them.</p> <ul style="list-style-type: none"> Some of the identified matters will be resolved when the new WO Billing module goes live August. We will be using Molloy & Associates to monitor the performance of the module after Go Live. QV data import is scheduled for resolution in v 6.11. An in-house solution to receipt matching and bank reconciliations has been developed.
Rates Debtor Ageing		
<p>We recommended the Council seeks a solution to analyse rates debtors over six years from the vendor as soon as possible. This would reduce the risk where Council is unable to prove the dates on which rates payments or the last payment becomes due in accordance with section 65 (1) of the Local Government (Rating) Act 2002.</p> <p>We also recommended the Council performs a review of the existing rates debtors to determine the initial due date for input into the rates module once the solution becomes available.</p>	Beneficial	<p>We continue to work with Civica's Rates Consultant on how this area of reporting can be improved.</p> <p>We have undertaken a detailed review of ageing and collectability and expect the provision to be around \$16k at year end.</p>

Recommendation	Priority	Management's proposed action
Policies regular review		
We recommend the Council establish a programme of policy review and an individual be assigned the responsibility to oversee this review.	Beneficial	No further comment.
Credit notes monitoring		
We recommend the Council to produce and monitor a credit note listing report that shows all credit notes issued within a specified period. This process will better aid the Council to identify any incorrect credit notes issued.	Beneficial	No further comment.

Matters that have been resolved

Recommendation	Outcome
Rating Base Information Disclosure	
The land value of rating units to be captured so the rating base information disclosures can be reported on in accordance with the requirements of the Local Government Act 2002 in future years.	Council is now able to produce a report with the total land value of rating units within the region for the preceding financial year
Public Notice of Availability of Rating Information	
Council ensures that public notice of the availability of the rating information disclosure is made by 31 May each year to comply with the Local Government (Rating) Act.	Council released a public notice in the Grey Star on 29 May 2015.
Contract Management	
In addition to completing further investigation regarding contract management documentation we recommend the Council to consider establishing a contracts register. The register would provide centralised point to monitor all contracts and assist with decision making, for example contact renewal decisions.	Senior management believes the costs of establishing such a contracts register would outweigh its benefits.
Segregation of duties for debtors processing	
We recommend that Council invoices are independently checked by a staff member other than the person who produced the invoice. This process will better prevent the Council from issuing incorrect invoices.	Given the size of the Council, Management considers this risk to be acceptable.
Council to record the formal delegation of authority to the Payroll Officer	
We recommended that Council records the formal delegation of authority to the Payroll Officer.	The responsibility to approve timesheets still rests with the employee's Manager. Management does not consider a delegation is required.

Appendix 2: Explanation of priority ranking system

Our recommendations for improvement and their priority are based on our assessment of how far short WCRC is from a standard that is appropriate for the size, nature, and complexity of its business. We have developed rankings for our recommendations:

Urgent

Major improvements required

Needs to be addressed *urgently*

These recommendations relate to a serious deficiency that exposes the Regional Council to significant risk. Risks could include a material error in the financial statements (and the non-financial information); a breach of significant legislation; or the risk of reputational harm.

Necessary

Improvements are necessary

Address at the earliest reasonable opportunity, *generally within 6 months*

These recommendations relate to deficiencies that need to be addressed to meet expected standards of good practice. These include any control weakness that could undermine the system of internal control or create operational inefficiency.

Beneficial

Some improvement required

Address, *generally within 6 to 12 months*

These recommendations relate to deficiencies that result in the Regional Council falling short of best practice. These include weakness that do not result in internal controls being undermined or create a risk to operational effectiveness. However, in our view it is beneficial for management to address these.

4.2.2

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 11 August 2015
Prepared by: Robert Mallinson – Corporate Services Manager
Date: 29 July 2015

Subject: Setting of Rates for 2015/16

Background

Although Council has already adopted the 2015/25 Long Term Plan which included Council's rating intentions for 2015/16, legal process requires Council to adopt the following resolution.

The detailed values, factors and yields for each type of rate can be found on pages 81 – 86 of the 2015/25 Long Term Plan.

RECOMMENDATION

That Council adopt the attached proposed rates strike and penalty setting resolutions numbered

- 1. Setting of various rates as per 1 (a), (b), (c), (d), (e), (f), (g), (h), (i), (j), (k), (l), (m), (n), (o), (p), (q), (r), (s), (t), (u), (v), (w), (x), (y), (z), (aa), (bb), (cc), (dd), (ee).*
- 2. Due dates for payment.*
- 3. Penalties as per 3 (a), (b)*

Robert Mallinson
Corporate Services Manager

**West Coast Regional Council Rates Resolution
For the Financial Year 1 July 2015 to 30 June 2016**

1. That the West Coast Regional Council resolves under the Local Government (Rating) Act 2002 to set the following rates for the 2015/2016 financial year:

- (a) **General Rate** under section 13(2)(b) of the Local Government (Rating) Act 2002 at different rates in the dollar of capital value for all rateable land in the district, as follows:

Differential Category	Differential Relationship (proportion of total revenue sought for the general rate in each district)	Factor per dollar of capital value (incl GST)
Land in the Buller District local authority area	31%	0.00031396
Land in the Grey District local authority area	39%	0.00036206
Land in the Westland District local authority area	30%	0.00031145

- (b) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Vine Creek Separate Rating Area**, on the land value of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Factor per dollar of land value (incl GST)
Class A	1.00	0.0027200
Class B	0.70	0.0019040
Class C	0.50	0.0013600
Class D	0.20	0.0005440
Class E	0.10	0.0002720

- (c) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Wanganui River Separate Rating Area**, on the land value of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Factor per dollar of land value (incl GST)
Class A	1.00	0.0020112
Class B	0.70	0.0014079
Class C	0.45	0.0009051
Class D	0.10	0.0002011
Class U1	0.50	0.0010056
Class U2	0.50	0.0010056

- (d) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Kaniere Area Separate Rating Area**, on the land value of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Factor per dollar of land value (incl GST)
Class A	1.00	0.0060423
Class B	0.60	0.0036254
Class C	0.40	0.0024169
Class D	0.15	0.0009063
Class E	0.10	0.0006042

- (e) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Kowhitirangi Area Separate Rating Area**, on the capital value of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Factor per dollar of capital value (incl GST)
Class A	1.00	0.0001784
Class C	0.50	0.0000892
Class E	0.29	0.0000520
Class F	0.17	0.0000297

- (f) a targeted rate under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Coal Creek Separate Rating Area**, of 0.001671 per dollar of capital value (including GST).

- (g) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Karamea Riding Separate Rating Area**, on the capital value of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Factor per dollar of capital value (incl GST)
Class A	1.00	0.0012785
Class B	0.80	0.0010228
Class C	0.60	0.0007671
Class D	0.10	0.0001278
Class E	0.05	0.0000639

- (h) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Inchbonnie Separate Rating Area**, on the capital value of a rating unit, set differentially for different categories of rateable land (for maintaining the protection works in the scheme), as follows:

Differential Category	Differential	Factor per dollar of capital value (incl GST)
Class A	1.00	0.0010863
Class B	0.75	0.0008147
Class C	0.50	0.0005432
Class D	0.30	0.0003259
Class F	0.15	0.0001629

- (i) a targeted rate under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Greymouth Floodwall Separate Rating Area**, of 0.0003255 per dollar of capital value (including GST) (for repayment of a loan raised to fund the 2010 upgrade of the protection works).
- (j) a targeted rate under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Greymouth Floodwall Separate Rating Area**, of 0.0000790 per dollar of capital value (including GST) (for maintaining the protection works in the scheme).
- (k) a targeted rate under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Okuru (Maintenance) Separate Rating Area**, of 0.000566 per dollar of capital value (including GST).
- (l) a targeted rate under section 16(3)(a) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Red Jacks Separate Rating Area**, on the land area of a rating unit, set differentially for different categories of rateable land as an amount per hectare, as follows:

Differential Category	Differential	Rate per hectare
Class A	6.73%	\$3869.75
Class B	35.55%	\$1838.964
Class C	3.56%	\$1705.833
Class D	17.54%	\$438.500
Class E	14.23%	\$549.144
Class F	4.73%	\$147.014
Class G	7.40%	\$19.367
Class H	8.60%	\$10.055
Class I	1.71%	\$1.277

- (m) a targeted rate under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Raft Creek Separate Rating Area**, on the land area of a rating unit as a fixed amount of 12.06969 per hectare.
- (n) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Nelson Creek Separate Rating Area**, on the land area of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Rate per hectare
Class A	8.33%	\$1470.66086
Class B	13.10%	\$909.19892
Class C	9.91%	\$185.25838
Class D	9.08%	\$177.33251
Class E	12.94%	\$140.34231
Class F	27.91%	\$86.20332
Class G	8.82%	\$97.98130
Class H	9.11%	\$91.45527
Class I	0.81%	\$20.82679

- (o) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Taramakau Settlement Separate Rating Area**, on the land area of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Rate per hectare
Class A	33.16%	\$74.709071
Class B	11.54%	\$61.250769
Class C	6.83%	\$42.085194
Class D	6.54%	\$35.495949
Class E	8.63%	\$34.138050
Class F	5.89%	\$28.969278
Class G	13.40%	\$23.542293
Class H	13.77%	\$22.122800
Class I	0.24%	\$ 3.403206

- (p) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Kongahu Separate Rating Area**, on the land area of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Rate per hectare
Class A	1.00	\$14.938289
Class B	0.52	\$ 7.833638

- (q) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Waitangi-toana River Separate Rating Area**, on the land area of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Rate per hectare
Class A	25.80%	\$14.3965286
Class B	23.48%	\$11.2320975
Class C	46.84%	\$ 9.4747792
Class D	3.88%	\$ 1.8923539

- (r) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land located between the boundaries of the Porarai River, State Highway 6 and the Tasman Sea at **Punakaiki** (for repayment of the loan raised by Council to carry out the sea wall protection works), on the capital value of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Factor per dollar of capital value (incl GST)
Class A	1.00	0.002679305
Class B	0.60	0.001607583
Class C	0.20	0.000535861

- (s) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land located between the boundaries of the Pororari River, State Highway 6 and the Tasman Sea at **Punakaiki** (for maintenance of the sea wall protection works), on the capital value of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Factor per dollar of capital value (incl GST)
Class A	1.00	0.005549003
Class B	0.60	0.003329402
Class C	0.20	0.001109801

- (t) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rural rateable land greater than or equal to two (2) hectares situated in the **Tb Pest Management Separate Rating Area**, on the capital value of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Factor per dollar of capital value (incl GST)
Buller District – Endemic Area	33.33%	0.00015868
Buller District – Non Endemic Area		0.00003967
Grey District – Endemic Area	33.33%	0.00015703
Westland District – Endemic Area	33.33%	0.00015425
Westland District – Non Endemic Area		0.00003856

- (u) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on properties included in the **Hokitika River Southbank separate rating area**, on the capital value of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Factor per dollar of capital value (incl GST)
Area A	1.00	0.000500
Area B	0.10	0.000050

- (v) a targeted rate under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Franz Josef Separate Rating Area**, of 0.001212 per dollar of capital value (including GST).

- (w) a targeted rate under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Lower Waiho 2010 Separate Rating Area**, of 0.004887 per dollar of capital value (including GST).

- (x) a targeted rate under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Matainui Creek Separate Rating Area**, of 0.000683 per dollar of capital value (including GST).
- (y) a targeted rate under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land within the region to fund **Regional Emergency Management** activities, of 0.0000348 per dollar of capital value (including GST).
- (z) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Twelve Mile Separate Rating Area**, of 0.000130 per dollar of capital value (including GST).
- (aa) a targeted rate under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land situated in the **Mokihinui Separate Rating Area**, as a fixed amount of \$306.67 per rating unit.
- (bb) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land in the **Whataroa River Separate Rating Area**, on the capital value of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Factor per dollar of capital value (incl GST)
Area A	1.00	0.002365
Area B	0.40	0.000946
Area C	0.20	0.000473

- (cc) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land in the **New River/Saltwater Creek Catchment Separate Rating Area**, on the capital value of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Factor per dollar of capital value (incl GST)
Area A	25.00	0.000094
Area B	1.00	0.000004

- (dd) a targeted rate under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 on properties that have received Council funding to install insulation and/or clean heating appliances under the **Warm West Coast Targeted Rate Scheme**, calculated at a rate of 14.9286% of the GST inclusive funding provided by Council to the property.
- (ee) a targeted rate under section 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all rateable land situated within the boundaries of the **Hokitika Seawall Separate Rating Area**, on the capital value of a rating unit, set differentially for different categories of rateable land, as follows:

Differential Category	Differential	Factor per dollar of capital value (incl GST)
A	1.00	0.001833298
B	0.75	0.001374974
C	0.60	0.001099979
D	0.10	0.00018333

Due dates for payment

2. That the West Coast Regional Council resolves that all rates be due in two equal instalments, as set out in the table below:

Instalments	Due Date
1	10 September 2015
2	10 March 2016

Penalties

3. That the West Coast Regional Council resolves to apply the following penalties on unpaid rates:
- (a) a charge of 10 per cent on so much of each instalment that has been assessed after 1 July 2015 and which is unpaid after the due date of each instalment (above), to be applied on:
- 20 October 2015 or 20 April 2016, respectively;
- (b) a further charge of 10 per cent on all accumulated rates arrears as at 30 June 2015, to be applied on 18 August 2015.

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – July 2015
Prepared by: Chris Ingle
Date: July 2015

Subject: Twelve Month Review - 1 July 2014 – 30 June 2015

Attached is the 12 Month Review showing progress for the last financial year. This report shows achievements as measured against the levels of service and performance targets in the Annual Plan 2014 - 2015.

All targets have been achieved, or largely achieved.

RECOMMENDATION

That this report be received.

Chris Ingle
Chief Executive

Governance Levels of Service and Performance Targets

Levels of Service	Measure	Performance Target	Progress/Achievement																								
Maintain a Council of elected representatives in accordance with statutory requirements and in a manner that promotes effective decision-making, transparency, and accountability to the West Coast regional community	Number of public meetings held and individual Councillor attendance	Conduct eleven monthly meetings of Council and the Resource Management Committee, plus other scheduled meetings and scheduled workshops during the year with at least 80% attendance by all Councillors.	<table border="1"> <thead> <tr> <th>Councillor</th> <th>Attendance</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>Robb</td> <td>14 out of 14</td> <td>100%</td> </tr> <tr> <td>Birchfield</td> <td>14 out of 14</td> <td>100%</td> </tr> <tr> <td>Ewen</td> <td>14 out of 14</td> <td>100%</td> </tr> <tr> <td>Challenger</td> <td>13 out of 14</td> <td>93%</td> </tr> <tr> <td>McDonnell</td> <td>13 out of 14</td> <td>93%</td> </tr> <tr> <td>Clementson</td> <td>13 out of 14</td> <td>93%</td> </tr> <tr> <td>Archer</td> <td>13 out of 14</td> <td>93%</td> </tr> </tbody> </table>	Councillor	Attendance	%	Robb	14 out of 14	100%	Birchfield	14 out of 14	100%	Ewen	14 out of 14	100%	Challenger	13 out of 14	93%	McDonnell	13 out of 14	93%	Clementson	13 out of 14	93%	Archer	13 out of 14	93%
Councillor	Attendance	%																									
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McDonnell	13 out of 14	93%																									
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Archer	13 out of 14	93%																									
	Compliance with statutory timeframes	Prepare and notify the Council's Annual Plan Statement of Proposal by 31 May each year, and the Annual Report by 31 October, in accordance with the procedures outlined in the Local Government Act 2002.	The audited Annual Report for the year to 30 June 2014 was adopted by Council at the Council meeting on 14 October 2014. The 2015-25 Long Term Plan Consultative Document was released on 23 April 2015 and the final Long Term Plan was adopted on 23 June 2015.																								
	Timing and number of newsletters, and internet website based information related to public consultation processes.	Publish an informative Council newsletter twice a year to be circulated to all ratepayers, with their rate demand, in March and September and ensure required information is posted on the Council website when Council invites submissions on a new or revised policy document.	The first rates instalment which was sent out in October 2014 contained the usual newsletter. The second rates instalment contained a summary of the proposed Regional Policy Statement. Council website continues to be updated whenever submissions are invited on a new or revised policy document.																								
Continue to support the contribution our two West Coast Runanga make to Council's decision-making processes; and continue to seek contributions from other Maori	Attendance of Iwi appointees at Resource Management Committee meetings	Continue to invite attendance of Mākaawhio and Ngati Waewae representatives as appointees to the Council's resource management committee, to enable Maori participation in resource management decision-making.	Council has continued to invite both Mākaawhio and Ngati Waewae representatives to attend all Resource Management Committee meetings.																								

Resource Management Levels of Service and Performance Targets

Levels of Service	Measure	Performance Target	Progress/Achievement
To maintain or enhance water quality in the West Coast's rivers	Ammoniacal nitrogen, periphyton, clarity, turbidity and faecal coliforms are measured quarterly at 38 river sites. These parameters characterise the water quality of West Coast rivers and have been measured since 1996.	Improvement of these parameters, when compared with a baseline of 1996 data on water quality.	Periphyton (algal growth) improved at 90% of council monitored sites; faecal coliforms and ammoniacal nitrogen were either stable or showed improvement at 94% of council monitoring sites, while both turbidity and water clarity were either stable or improved at all sites.
To maintain or enhance the water quality in Lake Brunner	Compliance Monitoring for Discharges: The number of compliant or non-compliant point source discharges to water; and council's response to any non-compliance.	All significant consented discharges ¹ are monitored at least annually, and all dairy farms at least every second year depending on individual compliance record. All non-compliances reported to the Resource Management Committee and responded to using Council's Enforcement Policy.	Achieved: All significant discharges have been inspected. All dairy farms and active mine sites have been inspected. All non-compliance has been publicly reported and 65 infringement notices were issued for the year.
To complete current regional plans to operative stage, and review them to maintain their community acceptability.	The trophic state of Lake Brunner is measured by the Trophic Level Index (TLI) which combines clarity, nutrient and algal measures. The rolling 5-year mean is compared with a 2002-2006 baseline mean.	The annual (rolling 5-year mean) TLI of Lake Brunner is less than the 2002-2006 TLI baseline mean of 2.79.	Achieved: As of Jan 2015 the rolling 5-year mean TLI of Lake Brunner, from May 2010 - May 2015, was 2.78, slightly lower than the 2002-2006 TLI baseline mean of 2.79. This means that the TLI target has now been met.
Advocate for the West Coast interests when external environmental policymaking may affect the West Coast.	Statutory requirements for review	Compliance with statutory requirements for the review of Council's plans and strategies.	Achieved: Council received 72 submissions on the Proposed Regional Policy Statement. Pre consultation work is underway on the Coastal Plan review.
	Number of submissions made and number of successful advocacy outcomes.	Submit on all central or local government discussion documents, draft strategies, policies or Bills that may impact on West Coast interests, within required timeframes.	Achieved, Council submit on various discussion documents, strategies, policies or bills. Resource Management Act amendments have been signalled for the 2015/16 year.

¹ Significant Consented Discharge includes: any consented discharge from a municipal sewage scheme or landfill, any consented discharge from a working mine site, any consented discharge of dairy effluent to water, and any large scale industrial discharge (WMP, Kokiri).

Levels of Service	Measure	Performance Target	Progress/Achievement
To maintain or enhance the life supporting capacity and amenity value of the West Coast's rivers	<p>Instream macroinvertebrate community health (SQMCI) scores are measured at 29 river sites. The values for each site are calculated using five year rolling means and comparing them to baseline means calculated from data from 05-09.</p> <p>20 swimming sites are sampled, ten times per summer season (fortnightly) for E coli (moderate-high risk > 550) or Enterococci (moderate-high risk > 280).</p>	<p>Macroinvertebrate health index² (SQMCI) mean is higher, or no more than 20% lower, than the baseline mean.</p> <p>Scheduled swimming sites do not exceed the moderate-high risk threshold more than once during the summer sampling season.</p>	<p>27 of the 29 river sites met this standard.</p> <p>3 sites exceeded the moderate-high risk threshold more than once last summer: Seven Mile Creek @ SH6 Rapahoe, Hokitika Beach and Buller River @ Marrs Beach.</p>
To protect human health from adverse impacts of poor groundwater quality.	<p>28 Wells are monitored at least twice annually, 24 of which are used for human consumption.</p> <p>The guideline of 11.3mg/L of nitrate is used to protect human health, particularly for babies. The data from the year is averaged before comparing against the 11.3mg guideline.</p>	<p>In wells used for human consumption, nitrate levels remain below the health guideline of 11.3 mg/L.</p>	<p>27 of the 28 wells met the standard. The owner of the well that did not meet the standard was advised of this result.</p>
To protect human health from any adverse impacts of poor air quality in Reefton.	<p>Reefton's air is monitored in accordance with the National Environmental Standard (NES) for air quality by measuring PM₁₀ (airborne particles smaller than ten micrometers, which affect human respiration).</p> <p>The threshold is a 24hr mean PM₁₀ of 50 micrograms/m³.</p>	<p>NES Requirement: 24hr PM₁₀ values do not exceed the NES threshold more than three times in one year, between 2016 & 2020; whereas after 2020 only 1 exceedance per year is allowed.</p>	<p>There were 17 exceedances of the Resource Management (National Environmental Standards for Air Quality) Regulations 2004 for PM10 in Reefton for the winter ending August 2014.</p> <p>Council has received recommendations from the Reefton Airshed Committee regarding changes to the Regional Air Quality Plan. Council is awaiting guidance from the Ministry for the Environment in light of the Parliamentary Commissioner for the Environment's report on air quality in New Zealand.</p>

² This macroinvertebrate index uses comparative samples of aquatic invertebrates to evaluate water quality, based on the type and tolerances of invertebrates (bugs) found at that site and how invertebrate communities may change over time. Some species are pollution tolerant while others are pollution sensitive, so the mix of species tells us a lot about the water quality at the site.

Levels of Service	Measure	Performance Target	Progress/Achievement
Respond to all genuine incident complaints received by the Council and take enforcement action where needed.	Number of complaints received and number of enforcement actions resulting from these.	Operate a 24-hour complaints service, assess and respond to all genuine complaints within 24 hours where necessary.	Achieved: 276 incidents were responded to during the year. Council has issued 54 abatement notices, 65 infringement notices and 50 formal warnings.
Compliance with the consent processing timeframes in the RMA and mining legislation.	Compliance with discounting regulations and mining timeframes	Process all resource consent applications without incurring any cost to Council due to the RMA discounting regulations; and process at least 95% of mining work programmes ³ within 20 working days of receipt.	Achieved: Council has not incurred any costs for consent processing. 128 Work programs have been received during the period and all were processed within the 20 day time frame.
Respond to marine oil spills in coastal waters in accordance with the Tier 2 Oil Spill Response Plan and maintain readiness for spill response.	Timing of responses & number of trained staff	Respond within 4 hours to all spills, using Council or MNZ spill equipment to contain spills; plus ensure at least 25 staff are trained responders.	No spill responses occurred during the period. There are currently sufficient MNZ-trained staff members.

³ This target assumes the work programme is submitted with all necessary information provided.

Hydrology and Flood Warning Services Levels of Service and Performance Targets

Level of Service	Measure	Performance Target	Progress/Achievement
<p>Continue to provide flood warning to assist communities to assess risk of impending floods, for the five rivers (Karamea, Buller, Grey, Hokitika, and Waiho) plus establish the new site at Mokihinui River.</p>	<p>Availability of information about high flow events and the staff response to those.</p> <p>Installation and operation of new site.</p>	<p>Provide a continuous flood monitoring service for the rivers monitored and respond in accordance with the flood-warning manual, ensuring data on river levels is available on the Council website, updated 12 hourly, or 3 hourly during floods.</p> <p>Install a new flood warning system on the Mokihinui River, to warn those that live in Seddonville of impending river floods.</p>	<p>Achieved.</p> <p>Achieved, a river flow and a rainfall site have been installed in the Mokihinui River catchment. Civil Defence staff are working with the community to produce a community civil defence plan.</p>

Regional Transport Planning Levels of Service and Performance Targets

Levels of Service	Measure	Performance Target	Progress/Achievement
Maintain a Regional Land Transport Strategy that delivers Council's transport functions in compliance with relevant legislation and is acceptable to our West Coast community.	An Operative Regional Land Transport Strategy	Compliance with statutory requirements for the preparation, review and implementation of the Regional Transport Strategy and Programme.	The new Regional Land Transport Plan was approved by Council on 14 April 2015 and was subsequently received by the NZ Transport Agency.
Continue to fund the Total Mobility Programme according to New Zealand Transport Agency (NZTA) requirements	User satisfaction, by 2 yearly survey	Implement the total mobility programme where taxi services exist, ensuring at least 90% of users rate the overall service and value for money as good, very good or excellent.	Funding of this service continues. User satisfaction surveys are undertaken in conjunction with information requirements determined by the NZ Transport Agency. These have been put on hold pending a review of the Total Mobility scheme and its reporting requirements. There have been no complaints made regarding the services provided over the past 8 months.

Civil Defence Emergency Management Levels of Service and Performance Targets

Level of Service	Measure	Performance Targets	Progress/Achievement
Maintain a Civil Defence Plan that delivers efficient and effective management of the region's civil defence functions in compliance with the legislation and is acceptable to West Coast community desires.	Civil Defence Plan always operative. Number of trained staff	Compliance with statutory requirements for the preparation, review and implementation of the Group CDEM Plan. Ensure at least 30 Council staff are trained as Emergency Operations Centre (EOC) personnel so that we have three shifts of EOC staff trained and exercised in case of a regional emergency.	The Civil Defence Plan is currently operative. It is due to be reviewed during the 2015 – 2016 year. Sufficient staff are EOC trained. An EOC foundation course was held for 15 staff. The new CDEM structure has increased the training resource available.

River, Drainage and Coastal Protection Work

Rating District Performance targets

Levels of Service	Measure	Performance Targets	Progress/Achievement
Meet or exceed the flood protection, drainage or erosion protection levels as described in the 'levels of service – background' section of the Long Term Plan.	Completion of rating district works and annual consultation.	Complete all rating district consultation, and perform all repair and maintenance works required.	Achieved, staff have recently flown over the schemes to inspect the assets following the recent flood event.
	Proportion of schemes performing to their agreed service level.	Monitor all rating district infrastructural assets to ensure they perform to the service level consistent with the Asset Management Plan of each Rating District, or whatever level the community has decided is an acceptable risk.	All Rating District assets are inspected annually. Staff work with the spokesperson and/or committee during the year to ensure action points from the annual meeting are achieved.
	Meet timeframes for plan review	Review Rating District Asset Management Plans and update asset registers that were not reviewed or updated within the last 3 years.	Achieved, the full review of the Asset Management Plans is complete with all assets within the schemes now GPS'd and updated on aerial maps.

Quarry Performance targets

Levels of Service for Quarries	Measure	Performance Targets	Progress/Achievement
Ensure efficient and effective management and safe operation of Council's quarries, delivering rock to any customers within ten working days with priority given to Council rating district customers.	Timing of delivering on rock requests.	Deliver on requests for rock within two weeks, and ensure sufficient stockpiled rock is available where practical.	Achieved.
	Number of site inspections to monitor contractor health and safety and performance	Visit each active quarry site at least twice a year, when contractors are working the quarry (where possible), to ensure Health and Safety standards and other permit requirements are being adhered to.	Achieved. Council quarries are visited frequently to ensure that Health and Safety legislation and best practice is adhered to.

Vector Control Service Business Unit Levels of Service and Performance Targets

Levels of Service	Measure	Performance Targets	Progress/Achievement
To produce a financial surplus (to offset general rate rises) by tendering for & delivering on vector control contracts, and develop an RMA contracting service to assist mining and dairy sector clients.	Achieve or exceed budgeted financial return	Tender for, and win, sufficient contracts to provide or exceed the annual budgeted return to Council.	Met budgeted return.
To provide marine oil spill and terrestrial hazardous substance spill support, and biosecurity response services for the MNZ, MAF and the Regional Council.	Availability of trained staff	Have staff available as a response unit for marine and terrestrial pollution spill events as per the MOU dated 11 November 2005.	Seven staff trained. Four staff on National Response team.
	Availability of trained staff	Have 4 staff plus a vehicle available for biosecurity emergencies, as per the National Biosecurity Capability Network agreement 2011.	Achieved.

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting- 11 August 2015
Prepared by: Andrew Robb – Chairman
Date: 30 July 2015
Subject: **CHAIRMAN'S REPORT**

Meetings Attended

- I attended the Local Government conference and the RSG Tour in Rotorua from the 19th of July through to the 21st of July.
- I will be attending a public meeting in Franz Josef on the 5th of August.
- I will be attending NZTA's freight planning workshop on the 6th of August.

Local Government Conference and RSG Tour

The RSG tour was hosted by Bay of Plenty Regional Council. We visited a thermal power station and toured parts of their region. We were given an understanding of some of the issues faced by this region. Their main environmental issues are the water quality in their Lakes, Lake Rotorua and surrounding lakes and land that is dropping below sea level. It was very worthwhile seeing firsthand the issues that another region faces and how they are dealing with them.

The LGNZ conference main focus was the value of local government to their communities. Hon Paula Bennett's speech certainly created quite a reasonable amount of discussion.

RECOMMENDATION

That this report be received.

Andrew Robb
Chairman

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 11 August 2015
Prepared by: Chris Ingle – Chief Executive
Date: 3 August 2015
Subject: **CHIEF EXECUTIVE'S REPORT**

Meetings Attended

- I attended a meeting at Tasman District Council on 17 July to plan the next stage of implementing the Regional Council CEOs Special Interest Group review.
- I attended the Lifelines meeting on 21 July in Hokitika.
- I met with the other Group Controllers on 23 July to discuss controller training.
- Robert Mallinson and I met with Council's Investment Portfolio managers on 23 July.
- I attended the West Coast CEO's meeting at Grey District Council on 27 July.
- I chaired the civil defence Co-ordinating Executive Group meeting on Monday 3 August.
- I will be attending the initial meeting in Franz Josef on 5 August regarding integrated hazard management and infrastructure services, led by the District Council.
- I will be attending the Draft South Island Freight Plan Regional Workshop on 6 August.
- I will be attending the Mayors and Chairs Forum on 10 August.

Business Continuity Plan

As a result of the Ministry of Civil Defence's Monitoring and Evaluation process, the Council's management team have updated the Council's Business Continuity Plan.

TB Strategy submission and TB 6 month report

Please find attached the final version of the Council's submission on the Proposed National Bovine TB Strategy.

Also attached is TB Free's 6 month report, which describes the activities that TB Free have delivered within our region over the 6 month period from January to June 2015.

RECOMMENDATION

That this report be received.

Chris Ingle
Chief Executive



24 July 2015

By email: submissions@tbplanreview.co.nz.

West Coast Regional Council Submission on the 2015 National Pest Management Plan for Bovine TB

Dear Review Panel members,

The West Coast Regional Council has been directly involved in TB management and control within our region for many years now. Despite Council no longer being asked to fund the national TB programme here, we still feel we are stakeholders in terms of the ongoing reduction of TB infected herds in our region.

Currently our region has by far the highest number of TB infected herds at 19, out of around 40 for the whole of New Zealand. Understandably we are keen to see a strong and co-ordinated effort to tackle this problem within our region.

Stuart Hutchings and Michelle Edge spoke to our Council Meeting on July 14th. Their explanation of the new direction proposed within the strategy was much appreciated and assisted our council to understand more fully the challenges involved in successful eradication of TB from possums and cattle.

Our Council would like to strongly support Option 1, as the optimal way forward for the West Coast and New Zealand as a whole. However, it seems from the costs of the plan on page 5 the total cost of option 1 exceeds \$67M, whereas the costs cited in table 1 are \$60M: This means there will be a shortfall in funding the strategy.

Additional transitional funding will be needed for the first year or two of the new strategy to ease OSPRI gradually into the new \$60M cost envelope. Otherwise we may see a reversal in the current trend of reducing infected herd numbers. Infected herds are currently at an all-time low and this decreasing trend needs to continue. It would be unwise to trim the funding too abruptly, given that would probably cause an increase in infected herd numbers.

Our Council strongly supports the continuation of the OSPRI TB control programme in the West Coast region and strongly supports the strategy continuing to reduce infected herd numbers in our region and eventually eradicating TB entirely. We support the new strategic approach and we feel that this new Strategy represents a step forward for the management of TB in New Zealand.

Thank you for the opportunity to make submissions on this important strategic document.

Chris Ingle, CEO.
ci@wrc.govt.nz



PROGRAMME MANAGEMENT REPORT WEST COAST

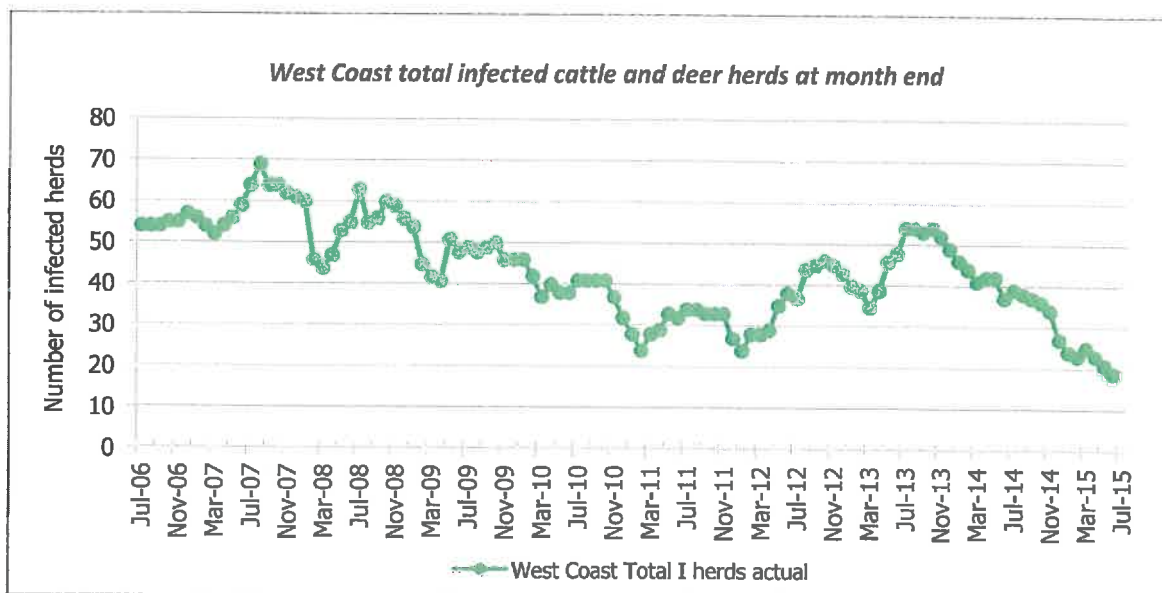
JANUARY-JUNE 2015

REGIONAL SITUATION

The total number of infected herds stands at 19 as at 1 July 2015 (fourteen herds have completed their first clear test). This reduction is an outstanding result for the region considering this time last year there were 40 infected herds on the West Coast. A small number of existing infected herds have had further TB cases identified; these are predominantly herds with a history of ongoing TB infection within the herd and/or are from elevated wildlife risk areas. However, for the vast majority, the increased management of infected herds since 2011 has significantly reduced the number of recurrent herd infections.

Of the 19 herds currently under restrictions, eight are in the Buller District, three in the Grey District and eight in the Westland District. Progress towards eradication in the designated 200,000 hectares between the Hokitika and Grey rivers is going well with very low possum numbers in survey areas with a reduction of the number of infected herds within this zone.

Wild animal surveys adjacent to the current control areas have confirmed TB is still present in wildlife on the Coast. A TB survey carried out in the upper Taramakau Valley identified four tuberculous possums one of which was very close to the control boundary. In addition to this an independent venison operation recovered a wild deer outside our control from the Wanganui River in South Westland. We are currently undergoing an independent review of the national TB Plan and this may allow us to accelerate our eradication programme within the West Coast region.



WEST COAST TB INFECTED HERDS BY TYPE AS AT 30 JUNE 2015

Herd Type	Number of infected herds	Infected herds with one clear test
Beef Breeding	2	1 completed one clear test
Beef Dry	1	1 completed one clear test
Dairy	16	12 completed one clear whole herd test
Total	19	14 have achieved one clear test

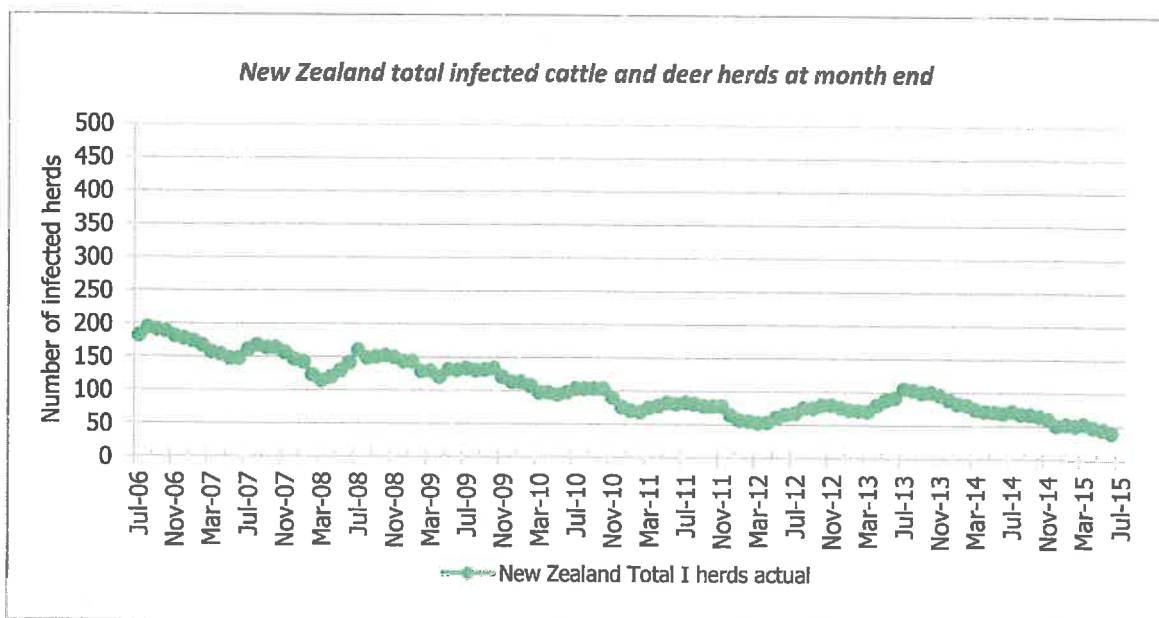
Eradication	Number of infected herds	Infected herds with one clear test
Eradication	6	5
Free Area Protection	5	3
I-Herd Suppression	8	6
Total	19	14

For a herd to achieve a clear status they must complete at least two clear tests at least six months apart and had whole herd blood tests with no tuberculous animals being identified.

NATIONAL SITUATION

Nationally, infected herd numbers have reduced further during the reporting period. As at 30 June there were 41 infected herds, (39) cattle and (2) deer herd; this is made up of 13 North Island herds and 28 South Island herds. The vast majority of infected herds are located in the vector risk areas.

National period prevalence sits at 0.16 per cent, well within the National Pest Management Plan objective of no greater than 0.4 per cent. The North Island sits at 0.05 per cent and the South Island at 0.39 per cent.



STAKEHOLDER COMMUNICATIONS

- The TB Plan review meetings have been completed throughout the region. Attendance has been varied, however highly supportive of the proposal to strive for TB eradication. For the latest information on the TB Plan review please check the website www.tbplanreview.co.nz
- Articles have been completed for the Westland Milk Products client newsletter.
- West Coast TBfree members have been involved in the local regional meetings and the Northern South Island OSPRI meetings held every four months. The main focus of these meetings has been compliance with the NAIT scheme, communication to farmers regarding their TB requirements and latterly the TB Plan review and communication for farmers following the recommendations to the minister for the future TB Plan.
- Presentation to the Grey Valley Young Farmers group regarding TBfree and NAIT programmes.
- A number of NAIT 101 workshops were held throughout the West Coast during June. These workshops proved very popular with an over subscription of attendees for many events. The training was based on NAIT basics for on farm and completing requirements through the NAIT website for animal registration and recording of movements.
- Four farmer meetings were held in April throughout the West Coast giving attendees the chance to hear about the progress of the TB scheme, proposed future control and an update on the research programme.

VECTOR OPERATIONS COMMUNICATIONS

- For the period January–June 2015, communication to landowners/occupiers about TBfree’s planned West Coast pest management programme comprised of the following:

Mode	Type of control	Number of landowners
Pre-operational notification letters/meeting invitations	• Twelve ground control operations	1,100
	• Six aerial trigger (possum population monitor) operations	11
	• Two aerial 1080 operations (Craigieburn and Rough River, Grey District) planned for winter 2015.	27
	• Meeting invitations to landowners and stakeholders (Ngakawau and Kumara)	492
Post-operational letters	• Sixteen operations: 15 ground control and one aerial operation	1,287

- All pre-operational letters for ground control operations were accompanied by a copy of the ‘West Coast Tasman Strategic Choices information sheet’ which provided an overview of the strategic choices and the control options for each area.
- Letters sent to land occupiers about the planned Craigieburn and Rough River aerial 1080 operations included an operational factsheet which provided information on what is planned, why the operation is necessary and an overview map.

MEETINGS

- A public meeting was held in Ngakawau on Wednesday 11 February 2015 to discuss the 2014/2015 Buller North aerial bovine TB control operation. The meeting was attended by 30+ people most of who were from the local community.
- A public meeting was held in Kumara on Tuesday 12 May 2015 to discuss the planned 2015/2016 Waimea-Kawhaka aerial bovine TB control operation. The meeting was well attended by people from the Kumara community and further afield (50+ pax).
- Both meetings provided an opportunity for people to learn about the planned aerals and to ask questions about the TB programme and the use of sodium fluoroacetate (1080) as a pest control tool. Both meetings were advertised in the local media and personal invitations were sent to land occupiers and stakeholders (Ngakawau: 310; Kumara: 182).

MEDIA

- For this period, media releases focused on the delivery of the aerial control programme which included the completion of the Buller North aerial (March/April 2015) and planning for the Waimea Kawhaka aerial (winter 2015).

TESTING AND COMPLIANCE MONITORING

- A reduced amount of TB testing has been undertaken on the West Coast over the past month due to the dairy dry off, culling of animals and animals off farm for winter grazing. TB testing for cattle has been undertaken byASUREQuality under contract and has been completed with very low numbers of overdue tests within the region. Year to date there have been approximately 273,000 tests completed on the West Coast.
- Compliance checks at various West Coast sale yards continue under contract to ASUREQuality and these are repeatedly showing good compliance results for the NAIT and TB schemes.
- Further direct communication has been sent to farmers in early June who don't appear to be complying fully with the registration of NAIT tagged animals. This is the first stage of the phased compliance model designed to raise overall compliance with the scheme especially around record keeping.
- Regular advertising in the *Greystar Farming Times* for seasonal messages around the TB and NAIT schemes.
- Trucking company audits continue, looking at TB and NAIT compliance and ensuring farmers are aware of their obligations to both schemes when moving animals.

VECTOR OPERATIONS

TRIGGER MONITORS

The trigger monitor system is now fully operational and all operations flown within the last 5 years have been monitored at least once. The data for operations flown in the last 5 years indicated that there was a low residual possum population in all areas. Most blocks would be requiring at least one more trigger monitor in 2–3 years before any decision would be made on relaying them. Due to inclement weather conditions the last trigger monitor scheduled for the year had to be placed on hold when it was 40% complete so the contractor could exit the block before becoming stuck in an alpine scrub area.

AERIAL CONTROL

The aerial programme on the West Coast was completed later than hoped due to a number of weather and consent issues slowing the application of toxins. The Buller North operation was finally undertaken following a long period of intense lobbying by a number of individuals and groups. The operational component of the job went very well and there were no issues with protest action disrupting the loading zone operations.

Consultation with landowners in the operations planned for the winter of 2015 is progressing well with the majority of private land within aerial operation boundaries set to be aeri ally treated. We currently have some small exclusions added around water supplies and to safe guard stock, however these are all in locations that could be treated using other methods albeit at a greater cost to the programme.

GROUND CONTROL

The first six months of ground control has been generally successful with only two operations requiring a single rework to pass their performance targets and further operations currently under discussion regarding rework. The inclement weather during June and larger than expected aerial exclusions has meant that our largest contractor was unable to finish their years' work on time. Through some careful planning and the full cooperation of the company the impact of this was minimised and all work should be completed within the next three weeks.

APPROVED PROGRAMME FOR WEST COAST 2014/15

Strategic Choice	No. activities	Hectares
Eradication	96	131,936
TB Free Area Protection	78	108,470
I-Herd Suppression	141	302,854
Total	315	543,260

Activity Type	No. activities	% complete
Possum Control (input, detection + concurrent surveys)	38	87%
Possum Control (ground – output based)	116	94%
Aerial Control (incl child activities)	29	100%
Animal Surveys	1	100%
Performance Monitor	116	94%
Trend Monitor	15	93%
Total	315	

ACTIVITIES COMPLETED 1 JANUARY 2015 TO 30 JUNE 2015

ID	Activity Name	Type	Date started	Date completed
75291, 75295, 78672	Buller North 2,4,6	Performance monitor	21/12/2014	31/01/2015
70631, 70632	Coal Creek 1,2	Ground control output based	01/12/2014	04/01/2015
70640	Coal Creek 3	Performance monitor	06/01/2015	10/01/2015
71153, 71154, 78620	Hari Hari 3,5,6	Ground control output based	14/12/2014	01/02/2015
70638, 70639, 70640, 70641, 70642	Coal Creek 1,2,3,4,5,	Performance monitor	06/01/2015	15/01/2015
73022	Hercules Aerial	Detection	23/12/2014	16/01/2015
71155, 71156, 78622	Hari Hari 3,5,6	Performance monitor	13/01/2015	16/02/2015
72507	Whataroa - Waitangi 5	Ground control output based	15/12/2014	20/01/2015
75285, 78671	Buller North 2,4	Ground control output based	03/11/2014	23/01/2015
73023	Hukarere Aerial	Detection	01/01/2015	24/01/2015
72514	Whataroa - Waitangi 5	Performance monitor	21/01/2015	27/01/2015
73039	Seddonville Aerial	Detection	21/01/2015	29/01/2015
70505, 70506, 70507, 70508, 70509, 70810, 70511, 70512	Buller South 1,2,3,4,5,6,7,8	Ground control output based	12/12/2014	05/04/2015

ID	Activity Name	Type	Date started	Date completed
70110, 70111, 70112, 70113, 70114	Arnold Valley 1,2,3,4,5	Ground control output based	08/01/2015	15/02/2015
68246	Atarau Aerial	Stock feed	01/02/2015	04/02/2015
70513, 70514, 70515, 70516, 70517, 70518, 70519, 70520	Buller South 1,2,3,4,5,6,7,8	Performance monitor	03/02/2015	05/04/2015
70115, 70116, 70117, 70118, 70119	Arnold Valley 1,2,3,4,5	Performance monitor	05/02/2015	04/03/2015
73034	Price Aerial	Detection	21/01/2015	14/02/2015
73038	Upper Ahaura Aerial	Detection	02/02/2015	15/02/2015
72070, 72071, 72072, 72073	Rotomanu 1,2,4,5	Ground control output based	20/01/2015	06/03/2015
72503, 72504, 72505, 72506, 72507, 72508, 72509	Whataroa - Waitangi 1,2,3,4,5,6,7	Ground control output based	09/01/2015	01/04/2015
72510, 72511, 72512, 72513, 72514, 72515, 72516	Whataroa - Waitangi 1,2,3,4,5,6,7	Performance monitor	22/02/2015	06/04/2015
75275	Taramakau 2	Ground control output based	26/01/2015	06/03/2015
72074, 72075, 72076, 72077	Rotomanu 1,2,4,5	Performance monitor	26/02/2015	19/03/2015
73040	Hochstetter Aerial	Detection	28/02/2015	25/03/2015
73041	Hochstetter Aerial	Trend monitor	28/02/2015	25/03/2015
75276	Taramakau 2	Performance monitor	17/03/2015	28/03/2015
70512	Buller South 8	Ground control output based	12/12/2014	30/03/2015
86303	Hokitika Gorge	Ground control output based	15/02/2015	31/03/2015
72595	Buller North Aerial	Aerial control input based	15/09/2014	01/04/2015
72601	Buller North Aerial	Security	01/02/2015	02/04/2015
73020	Buller South Aerial 1	Detection	16/03/2015	02/04/2015
86304	Hokitika Gorge	Performance monitor	03/04/2015	07/04/2015
72597	Buller North Aerial	Helicopters	01/04/2015	10/04/2015
73025	Inangahua East Aerial	Detection	28/10/2014	15/04/2015
75260, 75261	Kowhitirangi 1,2	Detection	15/02/2015	23/04/2015
75264, 75266	Kowhitirangi 1,2	Concurrent survey	15/02/2015	23/04/2015
75262, 75263	Kowhitirangi 1,2	Detection-based control	15/02/2015	23/04/2015
86509	Bush Flat	Independent survey	15/04/2015	24/04/2015

ID	Activity Name	Type	Date started	Date completed
79738	Alexander Range Aerial	Bird monitoring	01/03/2015	30/04/2015
72598	Buller North Aerial	Miscellaneous	10/12/2014	01/05/2015
73028	Kopara Aerial 1	Detection	08/04/2015	01/05/2015
73019	Blue Spur Aerial	Detection	09/04/2015	05/05/2015
73018	Blue Spur Aerial	Trend monitor	09/04/2015	05/05/2015
70124, 70125, 70126, 70127	Barrytown 1,2,3,4	Performance monitor	15/05/2015	30/06/2015
70717, 70718, 70720	Karamea 1,2,4	Ground control output based	01/03/2015	22/06/2015
70723, 70724	Karamea 1,2	Performance monitor	20/05/2015	25/05/2015
70066, 70067, 70068, 70069, 70070	Arahura 1,2,3,4,5	Ground control output based	06/04/2015	27/05/2015
86260	Craigieburn Aerial	Miscellaneous	16/03/2015	30/05/2015
71374	Iron Bridge	Ground control output based	01/05/2015	31/05/2015
71965	New Creek	Ground control output based	01/05/2015	31/05/2015
70073	Arahura 3	Performance monitor	27/05/2015	31/05/2015
72596	Buller North Aerial	Communications	01/02/2015	01/06/2015
86870, 86508	Karamea 4,7	Ground control input based	01/06/2015	30/06/2015
70071, 70072, 70073, 70074, 70075	Arahura 1,2,3,4,5	Performance monitor	16/05/2015	07/06/2015
71561, 71562, 71563, 71564	Kumara Junction 1,2,3,4	Ground control output based	08/04/2015	13/06/2015
86512	Bush Flat	Post mortem	01/06/2015	08/06/2015
75265, 75267	Kowhitirangi 1,2	Post mortem	01/06/2015	08/06/2015
70120, 70121, 70122, 70123	Barrytown 1,2,3,4	Ground control output based	16/03/2015	15/06/2015
71566, 71567, 71568, 71569	Kumara Junction 1,2,3,4	Performance monitor	11/06/2015	21/06/2015
71375	Iron Bridge	Performance monitor	11/06/2015	17/06/2015
73031	Moana North Aerial	Detection	04/05/2015	19/06/2015
71966	New Creek	Performance monitor	11/06/2015	20/06/2015
86946	Harper Pass	Independent survey	04/05/2015	22/06/2015
86325	Landcare TB Persistence Survey Mikonui	Independent survey	08/06/2015	26/06/2015
86327	Landcare TB Persistence Survey Raphoe	Independent survey	08/06/2015	26/06/2015

ID	Activity Name	Type	Date started	Date completed
86329, 86331	Landcare TB Persistence Survey Taramakau 1, 2	Independent survey	08/06/2015	26/06/2015
86333	Landcare TB Persistence Survey Whataroa	Independent survey	08/06/2015	26/06/2015
86514	Taipō River	Post mortem	14/06/2015	29/06/2015
86511	Taipō River	Independent survey	14/06/2015	29/06/2015
78712	Adhoc Area - West Coast	Ad hoc survey	01/08/2014	30/06/2015
75149	Inchbonnie Block 1	Detection	19/01/2015	30/06/2015
86259	Craigieburn Aerial	Communications	01/02/2015	30/06/2015
86258	Craigieburn Aerial	Aerial control input based	01/05/2015	30/06/2015
86290	Buller North - Westport Catchment	Ground control input based	23/05/2015	30/06/2015
86637	Rough River Aerial	Aerial control input based	02/06/2015	30/06/2015

ACTIVITIES IN PROGRESS - JANUARY TO JUNE 2015

ID	Activity Name	Type	Date started
78713	Adhoc Area - West Coast	Post mortem	01/08/2014
74929	Main Divide Survey	Independent survey	15/12/2014
75150, 75151	Inchbonnie Block 2,3	Detection	19/01/2015
75152, 75153, 75154	Inchbonnie Block 1,2,3	Detection-based control	19/01/2015
75155, 75156, 75157	Inchbonnie Block 1,2,3	Concurrent survey	19/01/2015
75277	Taramakau 1	Detection	26/01/2015
75278	Taramakau 1	Detection-based control	26/01/2015
75279	Taramakau 1	Concurrent survey	26/01/2015
70719, 70721, 70722	Karamea 3,5,6	Ground control output based	01/03/2015
75280	Taramakau 1	Post mortem	30/04/2015
86947	Harper Pass	Post mortem	04/05/2015
73030	Moana North Aerial	Trend monitor	04/05/2015
86513	Haupiri River	Post mortem	01/06/2015
86510	Haupiri River	Independent survey	05/06/2015
75158, 75159, 75160	Inchbonnie Block 1,2,3	Post mortem	15/06/2015
88086	Main Divide Survey	Independent survey	17/06/2015

FAILED ACTIVITIES JANUARY TO JUNE 2015

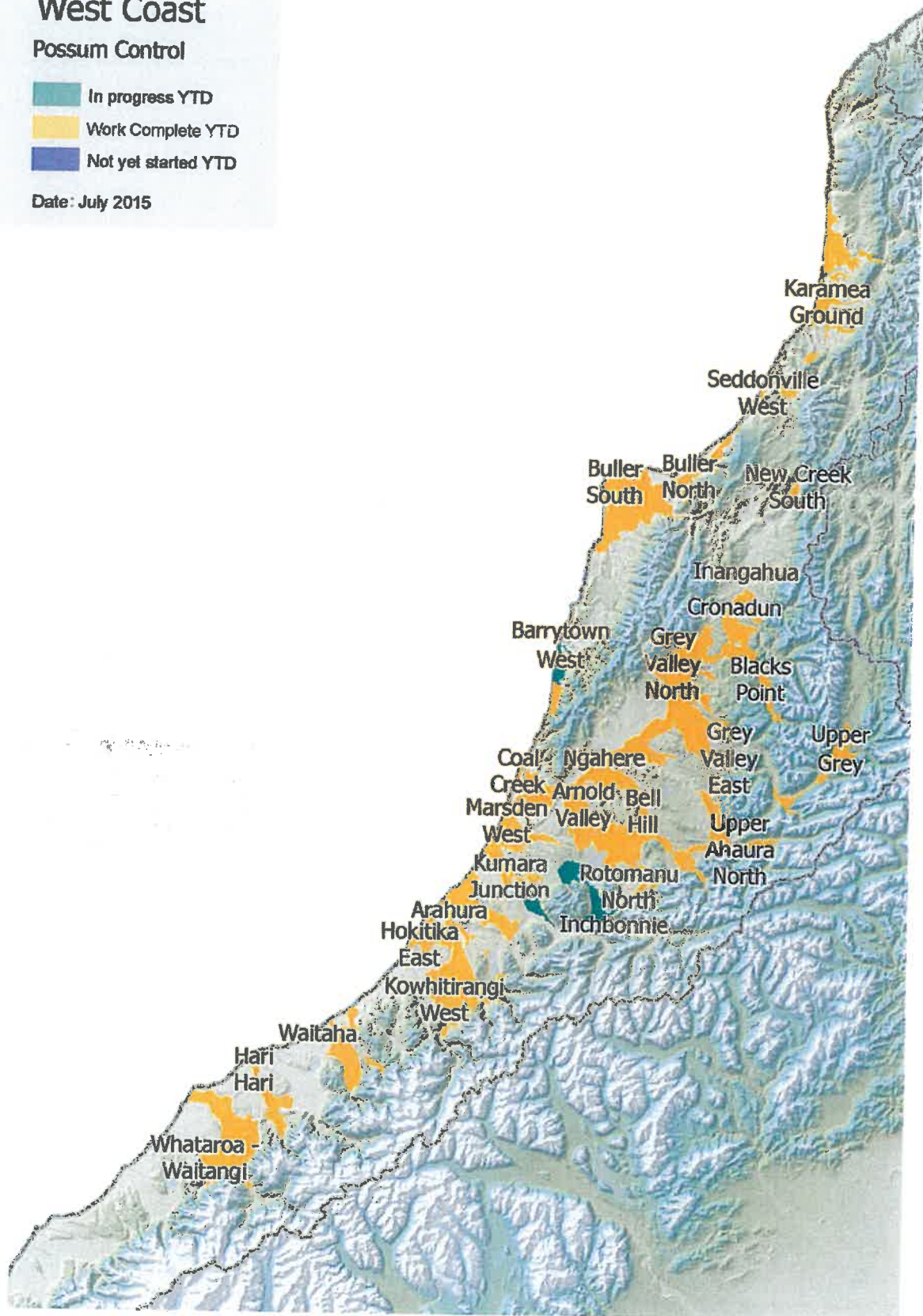
ID	Activity Name	Status	Target RTC%	Actual RTC%	No lines over X animals	No more than X lines over	Comments/actions
78622	Hari Hari 5 performance monitor	Fail	1%	1.02%	2	No line caught more than 1 possum	Operation was passed by way of derogation as the fail was caused by the number of rats caught which reduced the assessed trap night in the monitor
70124	Barrytown1 performance monitor	Fail	2%	5%	2	3 x 3 possums 1 x 4 possums	Control failed – operation reworked with an additional 35 possums caught
70124	Barrytown1 performance monitor	Fail	2%	1.33%	2	1 x 3 possums	Control failed – rework of operation is about to begin following discussion with TBfree staff over plan for operation.

West Coast

Possum Control

- In progress YTD
- Work Complete YTD
- Not yet started YTD

Date: July 2015



THE WEST COAST REGIONAL COUNCIL

To: Chairperson
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.

- 44 – 46 8.1 Confirmation of Confidential Minutes 14 July 2015
- 8.2 Overdue Debtors Report (to be tabled)
- 8.3 Response to Presentation (if any)
- 8.4 In Committee Items to be Released to Media

Item No.	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution.
8.			
8.1	Confirmation of Confidential Minutes 14 July 2015		Section 48(1)(a) and in particular Section 9 of 2nd Schedule Local Government Official Information and Meetings Act 1987.
8.2	Overdue Debtors Report		
8.3	Response to Presentation (if any)		
8.4	In Committee Items to be Released to Media		

I also move that:

- Chris Ingle
- Robert Mallinson
- Michael Meehan
- Jackie Adams

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.