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RMC

**AGENDA AND SUPPORTING PAPERS  
FOR COUNCIL'S APRIL MEETINGS**

**TO BE HELD AT THE ARAHURA MARAE, 1 OLD CHRISTCHURCH ROAD, ARAHURA,  
HOKITIKA**

**TUESDAY, 11 APRIL 2017**

**The programme for the day is:**

<b>09.30 a.m:</b>	<b>Powhiri</b>
<b>10.00 a.m:</b>	<b>Powhiri Kai</b>
<b>10.30 a.m:</b>	<b>Resource Management Committee Meeting</b>
<b>On completion of RMC Meeting:</b>	<b>Council Meeting</b>

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# **RESOURCE MANAGEMENT COMMITTEE**

**THE WEST COAST REGIONAL COUNCIL**

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE**  
will be held at the Arahura Marae, 1 Old Christchurch Road, Arahura, Hokitika  
on **Tuesday, 11 April 2017**

N. CLEMENTSON  
CHAIRPERSON

M. MEEHAN  
Chief Executive Officer

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<b><u>AGENDA NUMBERS</u></b>	<b><u>PAGE NUMBERS</u></b>	<b><u>BUSINESS</u></b>
<b>1.</b>		<b>APOLOGIES</b>
<b>2.</b>	1 – 4	<b>MINUTES</b> 2.1 Confirmation of Minutes of Resource Management Committee Meeting – 15 March 2017
<b>3.</b>		<b>PRESENTATION</b>
<b>4.</b>		<b>CHAIRMAN’S REPORT</b>
<b>5.</b>		<b>REPORTS</b>
		<b>5.1 Planning and Operations Group</b>
	5 – 6	5.1.1 Planning Report
	7 – 17	5.1.2 Regional Transport Update
	18 – 19	5.1.3 Variation 2 to the West Coast Regional Council Land Transport Plan 2015 – 21
	20	5.1.4 Bathing Beach Water Quality Sampling Report
		<b>5.2 Consents and Compliance Group</b>
	21 – 22	5.2.1 Consents Monthly Report
	23 – 24	5.2.2 Compliance & Enforcement Monthly Report
		<b>6.0 GENERAL BUSINESS</b>

**THE WEST COAST REGIONAL COUNCIL****MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE  
HELD ON 15 MARCH 2017, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,  
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.30 A.M.****PRESENT:**

N. Clementson (Chairman), P. Ewen, A. Birchfield, T. Archer, S. Challenger, P. McDonnell, J. Douglas

**IN ATTENDANCE:**

M. Meehan (Chief Executive Officer), R. Mallinson (Corporate Services Manager), G. McCormack (Consents & Compliance Manager), N. Costley (Strategy & Communications Manager), S. Jones (Planning Team Leader), T. Jellyman (Minutes Clerk)

**1. APOLOGIES**

(Archer / Challenger) *That the apologies from Cr Robb and F. Tumahai be accepted.*

*Carried*

**2. PUBLIC FORUM**

There was no public forum.

**3. MINUTES**

**Moved** (Archer / Ewen) *that the minutes of the previous Resource Management Committee meeting dated 17 February 2017, be confirmed as correct.*

*Carried*

**Matters Arising**

There were no matters arising.

**4. CHAIRMAN'S REPORT**

Cr Clementson reported that he has fielded a few questions in relation to the Buller River flood report. He also received a phone call from a concerned person regarding the degradation of water quality at Marrs Beach catchment. Cr Clementson stated that he would make contact again and advise the caller that a working group is going to be formed to work through the causations of the poor water quality in this catchment. Cr Archer stated that the estuary in this area is huge.

**Moved** (Clementson / Archer)

*Carried*

**5. REPORTS****5.1 PLANNING AND OPERATIONS GROUP****5.1.1 LETTER TO WESTLAND DISTRICT COUNCIL REGARDING WITHDRAWAL OF PLAN CHANGE 7**

S. Jones spoke to this report and advised that Westland District Council (WDC) made the decision to withdraw Plan Change 7 (Managing Fault Rupture Risk in Westland) in January 2017. She advised that Council drafted a letter in response to this decision which was circulated to Councillors for their comments. M. Meehan advised that changes were made to the letter once Councillors had provided their comments. M. Meehan stated that Council received funding from central government to carry out

cost benefit analysis work on behalf of the community. He stated that this work will be carried out by Tonkin & Taylor Ltd and work commenced last week. Discussion took place. Cr Archer stated that he is concerned about how this letter will be received by WDC. M. Meehan advised that the letter highlights Council's concern that the decision is inconsistent with the RPS and natural hazard management throughout New Zealand. He stated that this is an opportunity to work with the Franz Josef community, to use as a master planning exercise for Franz Josef. Discussion ensued. Cr Ewen stated that the epicentre of a major earthquake may not be at Franz Josef, and it could be anywhere along the 500 kms of the alpine fault. He stated that if WDC wants to withdraw Plan Change 7 that is up to them. Cr Birchfield stated that Council should not interfere with what WDC does and he feels that this Council should not appeal their Plan. Cr Challenger agreed with Cr Birchfield, and stated that it is important that the Franz Josef Working Group is in place and that Council takes note of recommendations that come out of the Tonkin & Taylor report. M. Meehan advised that Tonkin & Taylor is going to do cost benefit analysis work and this will be an opportunity to have proper conversations with government, NZTA, MfE and the Ministry of Tourism about the future of Franz Josef and its community. Discussion took place on WDC's oxidation ponds. M. Meehan advised that Council has given WDC a long time frame to deal with their oxidation ponds, WDC has until April 2018 to have a fully commissioned system. M. Meehan advised that this time frame will allow WDC to undertake public consultation through their annual plan and to tap into the work being done by Tonkin & Taylor over the coming months.

**Moved** (Challenger / Birchfield)

1. *That this report be received.*
2. *That the Committee agrees to send the letter as drafted.*

*Against  
Crs Archer & Ewen  
Carried*

### **5.1.2 CLEAN WATER – 90% OF RIVERS AND LAKES SWIMMABLE BY 2040'**

S. Jones spoke to this report. She advised that currently staff are looking at the detail of the implications of the changes to the NPS for freshwater management will be for Council. S. Jones stated that the target is 90% of rivers and lakes being swimmable by 2040, these are identified on swimmability maps, with the state of water within each of the regions shown. S. Jones stated when Minister Smith visited Council last week he explained that water quality for this region is at 99% at present but he advised that government will still be looking for an improvement in our water quality to ensure that overall the whole of New Zealand meets the 90% target. S. Jones advised that Council needs to set out in writing by October what targets it will try to achieve and how this will be done. She stated that staff will work through this and bring a paper back to Council outlining the way forward for this. S. Jones reported that the government has made a \$100M fund available, which is available for regions to look at specific projects for areas that need improvement. She advised that discussions are underway with DoC and the district councils to ascertain what projects might be considered for this region to ensure that some of the funding is obtained.

S. Jones advised that staff are also looking at the summary of stock exclusions regulations that the government is proposing to introduce. She advised that there have some positive changes to the regulations with the government now making it clear that the exclusions only relate to permanently flowing waterways and not intermittently flowing waterways. S. Jones advised that staff are discussing what more can be done in the region to improve water quality and it is likely that a councillor workshop will be held later in the year on this. Cr Archer stated that when it comes to making a draft submission on the NPS, it would be helpful to have clear evaluation of the new NPS compared to the old NPS and what the scientific evaluation of the two are. Cr Archer stated that he wants to be satisfied that there is not an adverse effect in the new NPS in particular to faecal coliforms. Cr McDonnell stated that it is important that the farming community is informed via newsletters that the changes to the NPS with regard to the stock exclusion regulations before April so that farmers have the opportunity to submit by 28 April. Cr McDonnell stated that some farmers may have issues around wetlands that may make the changes untenable for some. Cr Birchfield stated that practically, he can see a lot of places where this is will not work very well especially in areas where there are gravel fans and where the creek is continually moving. He stated that trying to maintain a fence in this environment would be very difficult and it will impact on staff that have to police this situation. Cr McDonnell stated that it is important that Council always has the discretion to put in a management plan for those farmers who cannot quite meet the requirements. M. Meehan advised that feedback from the Regional Sector

Group is that it would be nice to implement the NPS without further changes. He stated that staff will continue to work through this process and report back to Council. M. Meehan advised that he will be meeting with the Chief Executive of Westland Milk Products Ltd (WMP) shortly to discuss the NPS for freshwater further and to request that information is sent out to the farming community via WMP's newsletter. M. Meehan stated that the stock access to waterways rules applies to pigs, deer, dry stock and dairy support. M. Meehan advised that it is unknown what the effect of the NPS will be and it is unknown how many rivers are fenced off. He stated that WMP has done some work on this but they do not have a good gauge on what the impact on our region will be. Cr Archer advised that Minister Smith stated that there is an expectation that there will be a revised regulation for air quality around the middle of this year.

**Moved** (Ewen / Archer) *That this report be received.*

*Carried*

### **5.1.3 PROPOSED REGIONAL PEST PLANT MANAGEMENT PLAN**

M. Meehan spoke to this report in R. Beal's absence. He advised that staff have completed a recommending report and are ready to proceed to a hearing. M. Meehan advised that the Biosecurity Act does not require Council to hold a hearing but having a hearing allows submitters to highlight any particular concerns to the hearing panel. M. Meehan advised the proposed plan has been peer reviewed to ensure that it is consistent with our neighbouring regions; feedback has also been sought from the Ministry for Primary Industries to ensure consistency with the national policy direction. M. Meehan advised that three or four members would be sufficient for the hearing panel. Cr Archer stated that having a hearing gives submitters the opportunity to have a say before a decision is made. Cr Clementson sought Councillors opinions on whether a hearing should be held. Crs Archer, Ewen, J. Douglas and Cr Challenger agreed. Cr Birchfield stated that a hearing shouldn't be held but he would go with the decision. Cr McDonnell stated that he would like to have a look at the submissions first to see what the general gist of the submissions is. M. Meehan spoke of the content of in some of the submissions. J. Douglas spoke of Makaawhio's concerns around aquatic toxins and poisons. It was agreed that the Chief Executive would set a date for the hearing and the hearing panel would then be appointed.

**Moved** (Archer / Challenger)

1. *That Council receives this report; and*
2. *That the Chief Executive lobbies members of the committee to appoint a hearing panel once a hearing date has been set.*

*Carried*

### **5.1.4 HYDROLOGY AND FLOOD WARNING UPDATE**

M. Meehan spoke to this report and took it as read.

**Moved** (Ewen / McDonnell) *That the report is received.*

*Carried*

### **5.1.3 BATHING BEACH WATER QUALITY SAMPLING UPDATE**

M. Meehan spoke to this report. He stated that undesirable results have been recorded at Marrs Beach (Buller River) during the reporting period but results for Shingle Beach which is in the same catchment have been clear. M. Meehan advised that consideration is being given to forming a working group with stakeholders including BDC, and farmers in this catchment to work through the cause as it is proving difficult to pinpoint. He stated that trace work was done on samples last year which came back as inconsistent with a mix of avian, bovine, and human in the samples. M. Meehan advised that work that S. Jones is doing with her team could provide an opportunity to work on a freshwater project in conjunction with the district council. M. Meehan stated that in view of the heavy rainfall over the summer period the results are pretty reasonable. He stated that work done over the coming winter will hopefully improve results for next summer. Cr Archer stated that forming a working group is a good move and will hopefully provide a satisfactory outcome.

**Moved** (Archer / Challenger)

1. *That the report is received.*
2. *That a working group is formed with representatives from both councils and other local stakeholders to seek a satisfactory outcome.*

*Carried*

Cr Clementson stated that he has received phone calls from locals who have expressed their concerns about water quality in this area.

### **5.2.1 CONSENTS MONTHLY REPORT**

G. McCormack spoke to this report and advised that 17 non-notified consents were processed during the reporting period. He reported that around 30% of whitebait stand resource consent applications have been granted. Cr McDonnell asked G. McCormack what is the trigger for a site visit as he noted in the report there were 17 resource consents granted but only two site visits made. G. McCormack responded that this is dependent on how much information is provided in the application. G. McCormack stated that he intends to carry out more site visits, for mining applications in particular, especially for virgin sites. He advised that these visits will be done with both the compliance officer and the consents officer to ensure that any issues are negated prior to the resource consent being granted especially with regard to compliance monitoring. G. McCormack stated that site visits for septic tank resource consents application are done at the pre-application stage. Cr Challenger expressed concern with the resource consent application for Nikau Deer Farm Ltd to cross through waterways at Rotomanu in view of the clean water proposal and excluding stock from waterways. G. McCormack advised that this is a dry stock farm and there are restrictions on the amount of crossings that can be done in a month, which are around four crossings. G. McCormack stated that the impact is minor. G. McCormack answered questions from Councillors.

**Moved** (Archer / Birchfield) *That the March 2017 report of the Consents Group be received.*

*Carried*

### **5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

G. McCormack spoke to this report and advised that 63 site visits were undertaken during the reporting period. He reported that four formal warnings were issued, one infringement notice, and two abatement notices were issued.

**Moved** (McDonnell / Birchfield)

1. *That the report be received.*
2. *That the bonds for RC12021 Blakely Mining Ltd and RC-2015-0143Phoenix Mining Ltd are released.*

*Carried*

## **6.0 GENERAL BUSINESS**

There was no general business.

The meeting closed at 11.20 a.m.

.....  
Chairman

.....  
Date



**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee – 11 April 2017  
Prepared by: Sarah Jones – Planning Team Leader  
Date: 31 March 2017  
Subject: **PLANNING REPORT**

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**Land and Water Plan – Plan Change 1 – Update for submitters**

The Plan Change was notified on 22 August 2016 and notified for further submissions on the 17 October. 46 submissions and 26 further submissions were received. Staff have now reviewed the submissions and further submissions received and are carrying out further work in respect of a number of points raised. Given the time that has elapsed since notification, a letter has been sent to all submitters this week, advising them of the additional work being undertaken, and confirming that hearings are now expected to take place in the second half of this year.

**Proposed Regional Policy Statement (RPS) – Follow up workshop**

Following the Committee's decision in November to extend the time frame for releasing decisions on the Proposed RPS, a collaborative workshop was held on the 14-16 December 2016 and was attended by 26 people representing 16 different organisations. Staff have now analysed the information that was obtained at the workshop and will be holding a follow up meeting with all parties on the 4 April.

**OECD report on NZ's environmental performance**

The Organisation for Economic Co-operation and Development (OECD) has released its report on New Zealand's environmental performance, based on data available up to September-November 2016. The OECD invites member countries to submit their environmental performance for peer review, and learn from the lessons and experience of their OECD counterparts. Overall, the report identifies that New Zealand fares well in terms of environmental quality of life, however, New Zealand's growth model, largely based on exporting primary products, has started to show its environmental limits, with increased greenhouse gas (GHG) emissions, diffuse freshwater pollution and threats to biodiversity.

The Review provides 50 recommendations to help New Zealand green its economy and improve its environmental governance and management. Relevant recommendations that may have implications for the West Coast Region in the future if the Government implements them include:

- Pricing or regulatory measures to curb greenhouse gas emissions from agriculture;
- A comprehensive evaluation of the effectiveness of RMA implementation at the local authority level in achieving its objective of development within the limits of the environment's carrying capacity;
- Build capacity of Maori communities to realise their consultation rights;
- Assist regional councils and local communities to accelerate implementation of the freshwater reforms;
- Resource rentals for water abstraction and pollution charges should be explored, as well as the wider use of trading mechanisms such as the Lake Taupo nitrogen market;
- Resolving Maori rights and interests in water;
- Continue to improve the information base on the state of biodiversity, particularly on private land;
- Speed up the process for the adoption of a national policy statement on biodiversity;

The report can be viewed at this link:

<http://www.oecd.org/environment/oecd-environmental-performance-reviews-new-zealand-2017-9789264268203-en.htm>

**Better Urban Planning report published**

On the 29 March, the Productivity Commission published Better Urban Planning – the final report on the Commission's urban planning inquiry. A joint submission on the draft was lodged by the West Coast Regional Council and Grey District Council on the 3 October 2016. The Commission's report recommends a future planning system that would look quite different to current urban-planning and resource-management arrangements. It is aimed at coping far better with the stresses of growth – such as escalating house prices and inadequate infrastructure – while affording more effective protection of the natural environment.

Recommendations for change of most relevance for the West Coast region include:

- Make a distinction, within a single statute, between the built and natural environments with clear objectives and principles for each;
- Provide clearer protective limits for the natural environment within which development can occur, and a more flexible and adaptive approach to addressing the cumulative effects of development;
- Set stronger expectations for the active protection of Māori Treaty interests in the built and natural environments, through a National Policy Statement;
- Make spatial plans (in the form of Regional Spatial Strategies) a mandatory component of the planning hierarchy;
- Provide for Independent Hearings Panels (when required) to review new plans, and substantial plan changes;
- Require local authorities to develop together, as a package, the Regional Spatial Strategy, a Regional Policy statement for the Natural Environment, and District Plans, for review by an Independent Hearings Panel;
- Give local authorities more flexible consultation and engagement tools to gauge the views of stakeholders and the public in developing plans;
- Make the Regional Spatial Strategy the platform for long-range infrastructure planning and for specific infrastructure investment plans; and
- Have stronger central government stewardship of the planning system, with better use of national instruments.

The report can be viewed at this link: <http://www.productivity.govt.nz/inquiry-content/2682?stage=4>

#### Clean Water package

As was reported at the last Council meeting, the Ministers for the Environment and Primary Industries have released a consultation document titled "Clean Water: 90% of rivers and lakes swimmable by 2040". Staff have prepared a draft submission in response to this consultation document and this has been circulated to Councillors for comment. A workshop will be held at the conclusion of this meeting to discuss the Clean Water package in more detail.

#### **RECOMMENDATION**

*That the report is received.*

Sarah Jones  
**Planning Team Leader**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: 11 April 2017 - Council Meeting  
Prepared by: Nichola Costley – Manager Strategy and Communications  
Date: 4 April 2017  
Subject: **Regional Transport Update**

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**Purpose**

This paper provides an update on regional transport matters.

**West Coast Regional Transport Committee**

The West Coast Regional Transport Committee is to meet on 6 April 2017. Key items on the Agenda include:

Regional Land Transport Plan

The three year interim review on the Regional Land Transport Plan 2015 has commenced. The RTC will be presented with an overview of factors that are currently affecting, and will potentially influence, the transport network on the West Coast to assist with informing reviewing the strategic front end of the Plan.

Confirmation of the West Coast Issues and Challenges, which were developed using the Investment Logic Mapping process, will be sought. Initial review of these suggests that there is no change required to these, but the wording on the Objectives, Policies and Methods does require amendment.

Common front messaging for each of the South Island RLTPs has been endorsed by the South Island RTC Chairs Group. South Island regions share many of the same transport issues and opportunities and as such identifying these is considered to strengthen the case for investment across the network. The RTC will be asked to adopt the wording proposed as a foreword in the final RLTP.

South Island RTC Chairs Group

The South Island Regional Transport Committee Chairs Group first met on 30 May 2016 and then again on 22 August 2016, to assess the case for greater collaboration. Agreement in principle was sought from regional councils to support their Regional Transport Committees to collaborate across the South Island to develop and implement a shared programme of work.

Cr Terry Sloan from Marlborough District Council will Chair the Group, with Cr Robb appointed Deputy Chair.

A draft work programme was submitted by officials to progress action on behalf of the South Island. These include:

- Integrated freight network improvements – Achieving and maintaining a better understanding of the current internal freight task across the South Island.
- Integrated tourism journey improvements – achieving and maintaining a better understanding of the flows of tourists to/from/within the South Island.
- Improving the resilience and security of the transport network across the South Island.

The Group also confirmed the common front messaging to be included in the South Island RLTP's as well as a joint submission on the Draft Government Policy Statement on Land Transport.

**Submission on Draft Government Policy Statement on Land Transport 2018**

The draft Government Policy Statement 2018 (GPS) helps to guide investment in transport by providing a longer-term strategic view of how government prioritises things in the transport network. The priorities set out in the GPS are given effect to by the NZ Transport Agency and taken into account by Council when making transport investments.

There have been a number of changes in the draft GPS which are positive, particularly the clear recognition of tourism as well as considering ways to assist councils with local funding contributions.

Submissions on the GPS closed on 31 March 2017. The West Coast RTC made a submission, which is attached to this report.

## **RECOMMENDATION**

*That Council receives this report.*

Nichola Costley  
**Manager Strategy and Communications**





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31 March 2017

GPS Policy Team  
 Ministry of Transport  
 PO Box 3175  
 Wellington 6140

**Email:** GPS2018@transport.govt.nz

### **Submission on draft Government Policy Statement on Land Transport 2018**

1. The West Coast Regional Transport Committee (RTC) welcomes the opportunity to make a submission on the draft Government Policy Statement on Land Transport 2018 (GPS).

#### ***Summary of key points***

2. The West Coast RTC fully supports the submission of the South Island Regional Transport Committee Chairs Group. This submission (attached) focuses on the following points, all of which the West Coast RTC wishes to endorse:
  - The GPS needs to signal how a One Transport System Approach will be achieved
  - Changes to underlying organisational and funding models are also needed
  - There is a need for greater emphasis on transport options as an important component of current and future demand for access to opportunities
  - The GPS should recognise that growth pressure is being experienced in many areas
  - Central government leadership is needed to better understand and manage the risks posed to the resilience of our transport network
  - The Ministry of Transport needs to monitor implementation of the GPS
  - The timing of the GPS needs to be better aligned with other significant planning and funding documents.
3. The West Coast RTC also wishes to make the following additional points (more information about these points is provided below):
  - Support for the recognition of tourism as a key economic driver.
  - A commitment to increasing the local share for regional improvements is required, not just a consideration of the proposal.
  - Recognition that transport related costs for tourism will need to be broadened in the future.
  - Support for the focus on resilience, and particularly the criteria of the availability of suitable alternative routes.
  - A need to increase funding for local road maintenance as road assets are being consumed at a faster rate, and are not always suitable given changes in land use and the trend toward heavier and wider trucks

#### ***Background***

4. The West Coast has a small population of 32,600, sparsely scattered over a long and narrow coastline. The length of the region, the same as the distance between Auckland to Wellington, provides challenges to local government as to how to provide efficient and effective services and functions to the communities along this narrow strip.

5. Of the 23,000 square kilometres or 2,300,000 hectares land area on the West Coast, the Department of Conservation manages 1,964,141 hectares, or approximately 84% of this. This land management has a significant impact on the ratepayer base for the region and the districts, and the ability to source funding for local projects
6. The use of non-road transport in the West Coast region, in particular rail, is also vital to the region's social and economic wellbeing. The rail network plays an important role in transporting freight, primarily coal and dairy product, from the West Coast to its export point of Lyttleton Port of Christchurch. The Tranz Alpine also utilises this network providing a valuable tourism connection between the West Coast and Canterbury.

### **Additional points of submission**

#### ***Recognition of tourism***

7. The West Coast RTC supports the three strategic priorities identified in the GPS, and are particularly supportive of the recognition and inclusion of tourism as part of the economic makeup of New Zealand. Tourism has been identified as a major growth sector on the West Coast with regional tourism marketing objectives seeking an increase in visitor arrivals from 870,000 to 1.1 million by 2021.

#### ***Local funding considerations***

8. The West Coast has more free independent travellers than any other region. Currently the figure is 70/30 in favour of FIT versus coaches and other transport options. This is expected to increase to 80/20 as new icons are developed to encourage visitor dispersal and create incentives to increase visitor night averages. Currently the roading network faces most tourism vehicle pressure between the Glaciers at Franz Josef in the South, and Punakaiki in the central north area. However, with the development of the new icons of Oparara Arches in the north and Haast in the south this traffic use will be expanded across the entire regional network. Other attractions and icons being developed off our local roads include the Pike 29 Great Walk between Punakaiki and Blackball, Great Rides cycle trails, as well as the redevelopment of the Hokitika Gorge. Longer stays and increased visitor numbers will result in increased traffic on all parts of the network.
9. The GPS notes that Government is considering providing additional government support to reduce the local funding contribution. While much of the network moving tourists from one place to another is on the State Highway, attractions off this route, as well as to our local producers, are funded by our District Councils and the Department of Conservation. It is currently very difficult to undertake a number of local roading projects of significance due to the local funding contribution required, for instance at Lake Brunner where there is high recreational and tourist use.
10. As opposed to considering, the West Coast RTC would like to see Government commit to this, particularly in regions such as here where there is limited funding available to implement local road projects that provide a level of service that is both fit for purpose as well being able to cater to such an anticipated increase in tourism vehicle numbers, as well as freight, into the future.

#### ***Broadening transport related costs to manage tourism externalities***

11. Such a substantial increase in visitor numbers is likely to require local government to spend significant amounts of money on managing the safety and environmental externalities arising from this extra volume of travel, as well as for other infrastructure associated with vehicle movements such as car parking. Off road public parking areas at key tourist sites are important to avoid congestion and improve road safety.
12. The GPS needs to recognise and provide for these transport related costs. More-over the notion of what costs are transport related will probably need to be broadened in the future to enable more effective integrated management of tourism travel and the externalities arising from this.

#### ***Resilience***

13. The West Coast is a region at the mercy of severe weather, and other significant events, which can quickly and easily isolate communities, districts or the region as a whole. Due to the importance of the transport network in moving freight and tourists, as well as providing for our own communities, improving resilience is critical. The West Coast is recognised as a high seismic risk area. It is

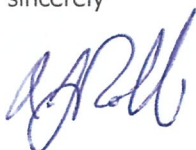
important for the national economy that key regional road infrastructure, including interregional links are designed, constructed and maintained to the highest standards so that they can withstand likely events and be available for use immediately following likely events. This should also include supporting the investigations to identify and develop further highway links, such as the northern West Coast route.

14. The West Coast RTC notes the recognition that the GPS has made for resilience and supports this. Due to the geographical nature of the region there are extremely limited alternative routes available. For example, south of Hokitika, network outages require a round trip of several hundred kilometres via the East Coast. Using the 'availability of alternative routes' as a factor for identifying critical points on the network is supported.

***The need to increase funding for local road maintenance***

15. Freight transport on the West Coast is expected to increase over time. While much of this traffic is over the State Highway network, the start of many of the freight journeys in the region is from the farm gate impacting local road assets. As a result of the increase in freight, road assets are being consumed at a rate faster than originally planned for, and in some cases, these road assets may not be fit for purpose due to a change in land use
16. While it is challenging to quantify this damage now, the new Vehicle Dimensions and Mass rule, allowing heavier commercial vehicle mass, acknowledged that there will be an increase in asset consumption. Funding is required to address this.
17. Thank you for the opportunity to provide feedback on the GPS.

Yours sincerely



Andrew Robb  
**Chairman**  
**West Coast Regional Transport Committee**

24 March 2017

GPS Policy Team  
Ministry of Transport  
PO Box 3175  
Wellington 6140  
[GPS2018@transport.govt.nz](mailto:GPS2018@transport.govt.nz)

Dear sir or madam

**South Island Regional Transport Committee Chairs Group - Submission on draft Government Policy Statement on Land Transport 2018**

1. The South Island Regional Transport Committee Chairs Group ("the Chairs") welcomes the opportunity to make a submission on the draft Government Policy Statement on Land Transport 2018 (GPS).
2. We would also like to thank the Ministry of Transport officials who attended the Chairs meeting on 20 March 2017 to discuss the draft GPS.

***Overview of the South Island Regional Transport Committee Chairs Group***

3. Membership comprises the Regional Transport Committee (RTC) Chairs for all South Island RTCs, that is: Southland, Otago, West Coast, Canterbury, Marlborough, Tasman and Nelson. The Chair is Councillor Terry Sloan of the Marlborough District Council and the Deputy Chair is Councillor Andrew Robb of the West Coast Regional Council. Environment Canterbury is the secretariat.
4. The Chairs have come together on the basis that South Island regions have a common view of transport-related problems and opportunities, and will have a significantly greater impact working together. Key focus areas for the Chairs are shared advocacy, critical freight and visitor journeys, resilience, improved data collection, and shared knowledge and resources.
5. Chairs are supported by the South Island RTC Officials Group.

***A positive step forward***

6. Chairs wrote to the Minister of Transport on 1 September 2016 seeking, in particular:
  - recognition of the role that transport plays in enhancing tourism through greater support for tourism and investment in tourism corridors
  - greater flexibility in the GPS to adopt the most effective solution to transport problems, including multi-modal transport solutions.
7. Chairs would like to acknowledge the positive steps taken in the draft GPS to provide a basis for improving visitor journeys and the infrastructure which supports those journeys, as well as promoting the efficient and effective movement of freight. Chairs also welcome the emphasis in the draft GPS on improving both accessibility and resilience, as these are critical issues across the South Island.



8. Chairs also strongly support the initiative to enhance regional economic growth through the new Regional Improvements Activity Class. This will give NZTA greater flexibility in approving transport projects outside of the main metros, and will have a positive impact on smaller South Island communities. Chairs welcome the possibility of reducing the local funding contribution, as this is likely to be critical to progressing projects that fall under this Class.

***Summary of key points***

9. Chairs wish to submit on the following matters outlined in detail below:

- The GPS needs to signal how a One Transport System Approach will be achieved
- Changes to underlying organisational and funding models are also needed
- There is a need for greater emphasis on transport options as an important component of current and future demand for access to opportunities
- The GPS should recognise that growth pressure is being experienced in many areas
- Central government leadership is needed to better understand and manage the risks posed to the resilience of our transport network
- The Ministry of Transport needs to monitor implementation of the GPS
- The timing of the GPS needs to be better aligned with other significant planning and funding documents.

***1. The GPS needs to signal how a One Transport System Approach will be achieved***

10. If properly designed and implemented, the new One Transport System Approach will be a significant step toward achieving a connected, multi-modal transport system over time.
11. It is difficult to see how the One Transport System Approach will be effective if the Ministry of Transport, which has responsibility for the overall performance of the transport system across modes, does not lead this work. We consider there is a risk that the One Transport System Approach as proposed in the current draft, will be focused on matters such as efficient administrative practices (like as integrated ticketing), rather than the fundamental changes needed to move toward an integrated multi-modal transport system.
12. Chairs would therefore like to see the following recommendations reflected in the GPS:
- The Ministry of Transport has the primary responsibility for overseeing the One Transport System Approach, though NZTA would assist with the development and implementation of the One Transport System Approach
  - The Ministry of Transport leads the development of a strategy to implement the One Transport System Approach, in partnership with the transport sector
  - GPS 2018 provides information about the objectives of the One Transport System Approach and the kind of changes that are envisaged.
13. These components should all be included in the final GPS, to provide clarity and assurance about the seriousness of the Government's commitment to the One Transport System Approach.

14. Chairs consider that the South Island RTC Officials Group would be well placed to provide advice and input into the development of a strategy as proposed above, and to draw on local government and private sector connections in the South Island to do so.

**2. Significant changes to underlying organisational and funding models are needed**

15. Chairs are concerned that it will not be possible to put into effect through GPS 2018, multi-modal solutions involving rail, coastal shipping and other non-road transport options.

16. At a minimum, GPS 2018 needs to signal an intent to develop options for improving the organisational and funding models which underlie the transport system in time to ensure changes will be made before and reflected in GPS 2021, in particular:

- In the longer-term the GPS needs to support multi-modal transport outcomes, by removing incentives for local government to focus exclusively on road transport solutions. As such, there is a need for a funding model that supports the adoption of the most effective solution to transport problems. These options should be explored as part of the proposed strategy for the One Transport System Approach.
- There is, in particular, a need to bring road and rail into a common organisational model that applies common principles, and to institute a workable land transport funding system that enables modal substitutions to be made when such substitutions would lead to better land transport outcomes.
- The national funding model will need to be reconfigured away from the current traditional approach (based on Road User Charges and Fuel Excise Duty), given the impact of electric vehicles are having on revenue and the even greater impact they will have in the future as uptake increases.

17. Chairs understand that the current system settings, including the ring-fenced nature of the National Land Transport Fund, are a barrier to implementing the recommended actions outlined above. This is why Chairs recommend that options development commences in 2017 to ensure that much-needed changes (including any legislative changes that may be necessary) can be made in advance of and therefore reflected in GPS 2021. Once again, Chairs consider a commitment to exploring changes of this nature should be made in GPS 2018.

**3. There is a need for greater emphasis on transport options as an important component of current and future demand for access to opportunities**

18. Chairs also consider that support for appropriate transport choice needs greater recognition in the GPS as an important part of addressing current and future demand for access to economic and social opportunities.

19. The availability of effective transport alternatives is a core component of a multi-modal transport system, whether this be good quality walkways and footpaths that enable connectivity (particularly in light of the ageing population), reliable and efficient public transport services that reduce dependency on the single occupancy vehicles that congest urban centres, or wider consideration of the intermodal role of rail and coastal shipping for resilient freight journeys.

20. There is a risk that the GPS will otherwise encourage a focus on capacity building at the expense of managing demand through the use of alternatives and travel demand where these would better support access to opportunities.

***4. The GPS should recognise that growth pressure is being experienced in many areas***

21. The draft GPS signals that growth infrastructure is an important part of the economic development objective. We welcome the intent behind this, but the GPS largely limits this result area to the few urban areas that qualify for the government's Housing Infrastructure Fund (HIF). Access to funding for growth infrastructure needs to be available much more widely.

22. The National Policy Statement on Urban Development Capacity (NPS UDC) places very specific obligations on both medium and high growth areas to meet - and exceed - housing demand over 20 years. Transport Infrastructure will be crucial to meeting these demands.

23. The HIF is limited to urban authorities deemed to be high growth under the NPS UDC. It does not reflect the growth pressure being experienced in many areas. The rationale for investing in medium or high growth areas is still sound and clearly a government priority, even if not all urban authorities qualify for the special funding treatment proposed by the HIF.

24. We also consider that the GPS' focus on development should not be so exclusively tied to the point-in-time HIF. Both the GPS and NPS UDC are intended to have an enduring influence on the provision of infrastructure in New Zealand. Consequently, we ask that the link with the NPS UDC be made explicit in the GPS.

25. Finally, there are significant links between transport and regional economic development; the signals in the draft GPS are weak and need to be strengthened.

***5. Central government leadership is needed to better understand and manage the risks posed to the resilience of our transport network***

26. Chairs support the renewed focus in the draft GPS 2018 on how freight moves on our network through high quality and resilient connections. Resilience is critical to regional economic development and recent events have starkly demonstrated that we are very susceptible to disruption on key national and regional routes.

27. We are concerned that there is no overarching national strategic approach to identifying and managing these risks. In particular, we are concerned about the ongoing risk of disruption to the supply chain for the carriage of goods to and across the South Island.

28. We consider that central government urgently needs to lead a strategic conversation around enabling sustainable choices for freight transport and long-term resilience.

**6. *The Ministry of Transport needs to monitor implementation of the GPS***

29. Effective implementation of the GPS will be critical to achieving the desired outcomes. Past experience has shown that fully aligning NZTA's Investment Assessment Framework with the GPS can be challenging. Misalignment has resulted in NZTA staff having to find convoluted ways of funding the best solution to a particular problem, as well as NZTA funding decisions being challenged. The Chairs consider it particularly important that NZTA's Investment Assessment Framework factors in the new GPS provisions on tourism.

30. To this end, the Chairs suggest that:

- the Ministry of Transport takes an ongoing role in ensuring that NZTA's Investment Assessment Framework will deliver on the GPS
- The South Island RTC Officials Group helps test the efficacy of the NZTA decision-making framework for the sections on tourism in the final GPS.

**7. *The timing of the GPS needs to be better aligned with other significant planning and funding documents***

31. The timing of the issue of the GPS and the adoption of the National Land Transport Programme (NLTP) is an ongoing problem for local government. Councils, through their long-term plans commit to projects and a level of service to be delivered to their communities. However, the timing of the GPS and NLTP does not align with local government processes in adopting long-term plans under the Local Government Act 2002. Any changes to the NLTP have a direct impact on rates revenue, which is used to match any shortfall. Any consequential changes to long-term plans need to occur prior to public consultation on long-term plans.

32. Aligning the timing of these processes would provide certainty around central government financial assistance prior to public consultation on long-term plans. It would also prevent the costly consultation required when there is a significant variation to the long-term plan following the release of the NLTP, or the issues that arise where there is a twelve month delay in adjusting rates to make up a shortfall in funding.

33. Chairs recommend that, as a matter of priority, options for aligning timing be developed so an enabling amendment can be considered in the next appropriate legislative vehicle. The South Island RTC Officials Group is available to provide further advice on the problems being experienced and on potential solutions.

Yours sincerely

A handwritten signature in blue ink, consisting of stylized initials 'TS' followed by a long horizontal line.

**Councillor Terry Sloan, Chair, South Island Regional Transport Committee Chairs  
Group**

## THE WEST COAST REGIONAL COUNCIL

Prepared for: 11 April 2017 - Council Meeting  
 Prepared by: Nichola Costley – Manager Strategy and Communications  
 Date: 4 April 2017  
 Subject: **Variation 2 to the West Coast Regional Land Transport Plan 2015 - 21**

### **Purpose**

This paper requests a variation to the New Zealand Transport Agency State Highway Improvement programme in the RLTP to enable improvement for high productivity motor vehicles to be included in the National Land Transport Programme and therefore access funding from the National Land Transport Fund.

### **Background**

The New Zealand Transport Agency has assessed the needs for high productivity motor vehicles to access the state highway network for access from the West Coast to Canterbury and Nelson. This has identified that the SH6 and SH7 route from Hokitika to Waipara junction is the most cost effective route for upgrading, along with other associated connections to the Westport area. (These HPMV improvement routes shown green below).



The costs to upgrade SH73 to full HPMV are cost prohibitive (compared to the benefits). The route is available for 50 MAX vehicles, but is proposed to have some strengthening work undertaken at the Otira River (SH73). The Mokihinui River Bridge (SH67) will also be strengthened to enable ongoing use by 50MAX vehicles.

This package of improvements will enable the movement of more freight on fewer trucks across the network. This will improve safety and reduce ongoing maintenance costs.

To deliver these improvements the following additional activity is requested for inclusion in the RLTP.

Activity Class	Project Name	Start Year	End Year	Total Cost for all years	Action and Comment
State Highway Improvements	<i>West Coast HPMV improvements</i>	17/18	17/18	\$3,500,000 tbc	To be added

### **Assessment of significance**

A Regional Land Transport Plan may be prepared at the request of an approved organisation or the transport agency where there is good reason to do so. Consultation is not required if the activity is deemed to be "not significant".

In this case the variation does not trigger the significance policy.

In light of the above information it is requested that the amendment be made to the RLTP without the need for public consultation.

Funding for this project is 'new money' under State Highway Improvements. The funding has been made available as a result of the earthquake event and therefore will be out of national funds. It does not impact on any other projects planned for the region.

### **Regional Transport Committee Support**

At the time of writing The West Coast Regional Transport Committee (RTC) had not yet reviewed the Variation sought as their next meeting was scheduled for 6 April. The RTC will be asked to support the following recommendations:

*That the West Coast Regional Transport Committee:*

- (i) Notes that this variation does not require further consultation given the urgent need to accept a variation to the RLTP to add the following projects to the Transport Agency programme:
  - West Coast HPMV improvements*
- (ii) Recommends this variation to West Coast Regional Council for its consideration.*

It is anticipated that the recommendations will be supported by the RTC for Council to adopt.

### **RECOMMENDATION**

*That Council*

- 1. Approves the variation to the Regional Land Transport Plan 2015 – 21 for the inclusion of the West Coast HMPV improvements - \$3,500,000; and*
- 2. Submits the variation to the West Coast Regional Land Transport Plan 2015 – 21 to the New Zealand Transport Agency.*

Nichola Costley

**Manager Strategy and Communications**



## THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee Meeting – 11 April 2017  
 Prepared by: Jasmin Robb, Surface Water Quality Technician  
 Date: 4 April 2017  
**Subject: BATHING BEACH WATER QUALITY SAMPLING UPDATE**

The West Coast Regional Council carries out regular sampling for faecal indicator bacteria (*E.coli* or Enterococci) at popular contact recreation sites over the summer period, from November through to March. Sampling is currently undertaken at 18 locations, twice per month. The table below presents the results of sampling for the 2016 -17 summer season.

A number of samples exceeded the very low risk threshold for recreational water quality. In most cases there had been moderate to heavy rainfall in the week prior to sampling. All the sites were in the very low risk category for the final round of recreational water quality sampling for the season.

SITE	Nov	Nov	Dec	Dec	Jan	Jan	Feb	Feb	Mar	Mar
Carters Beach at campground beach access	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
North Beach at tip head road steps	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Buller River at Shingle Beach	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Buller River at Marrs Beach	😊*	😞*	😞*	😞*	😞*	😞*	😞*	😊*	😊*	😊*
Rapahoe Beach at end of Statham St	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Seven Mile Creek at SH6 Rapahoe	😊*	😊*	😞*	😊*	😊*	😊*	😊*	😊*	😞*	😊*
Nelson Ck at Swimming Hole Reserve	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Grey River at Taylorville Swimming Hole	😞*	😊*	😊*	😊*	😞*	😞*	😊*	😊*	😊*	😊*
Cobden Beach at Bright Street West end	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Blaketown Beach at South Tiphead	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Lake Brunner at Cashmere Bay Boat Ramp	😊*	😊*	😊*	😞*	😊*	😊*	😊*	😊*	😊*	😊*
Lake Brunner at Iveagh Bay	😊*	😊*	😊*	😞*	😊*	😊*	😊*	😊*	😊*	😊*
Lake Brunner at Moana	😊*	😊*	😞*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Karoro Beach at Surf Club	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Hokitika Beach at Hokitika	😊*	😊*	😊*	😞*	😞*	😞*	😊*	😊*	😊*	😊*
Kaniere River at Kaniere Kokatahi Rd	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Lake Mahinapua at Shanghai Bay	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Arahura Rv @ SH6	😞*	😊*	😊*	😊*	😊*	😞*	😊*	😊*	😊*	😊*

### RECOMMENDATION

*That this report be received.*

Michael Meehan  
 Chief Executive Officer

Rainfall past 24hrs	Rainfall past week	
*	•	0-10 mm
*	•	10-30 mm
*	•	30-60 mm
*	•	>60 mm
😊		< 260 E. coli; < 140 Ent
😞		260-550 E. coli; 140-280 Ent
😞		> 550 E. coli; > 280 Ent



Prepared for: Resource Management Committee – 11 April 2017  
 Prepared by: Karen Glover - Consents & Compliance Administration Officer  
 Date: 30 March 2017  
**Subject: CONSENTS MONTHLY REPORT**

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No Consents Site Visits were undertaken 1 March 2017 to 30 March 2017

Non-Notified Resource Consents Granted 1 – 30 March 2017

<b>CONSENT NO. &amp; HOLDER</b>	<b>PURPOSE OF CONSENT</b>
RC-2016-0135 Mavero Investment Ltd	To take and use groundwater for use in a water bottling plant, Waimangaroa.
RC-2017-0006 PNW Cornish	To disturb the dry bed of the Mikonui River at two locations for the purpose of gravel extraction.  To disturb the dry bed of Donnelly Creek at Ross for the purpose of gravel extraction.
RC-2017-0014 MP Dove	To discharge contaminants to air (namely dust) associated with abrasive blasting at Ross.  To disturb the foreshore within the Coastal Marine Area within Mining Permit 60244 for the purpose of undertaking black sand (gold) mining at Mikonui.  To take auriferous black sand from the Coastal Marine Area and within Mining Permit 60244 for the purpose of undertaking black sand (gold) mining at Mikonui.  To deposit black sand tailings to the Coastal Marine Area associated with mining within Mining Permit 60244 at Mikonui.
RC-2017-0020 New Zealand Transport Agency	To take and use water for black sand (gold) mining activities within Mining Permit 60244 at Mikonui.  To undertake earthworks and vegetation clearance on slopes greater than 25 degrees, Epitaph Creek.  To discharge water containing contaminants (sediment) to water associated with slope drainage works, Epitaph Creek.  To discharge water containing contaminants (sediment) to land where it may enter water associated with slope drainage works, Epitaph Creek.  To discharge contaminants (sediment) to the Coastal Marine Area (CMA) associated with slope drainage works, Epitaph Creek.
RC-2017-0021 DJ Calder & JR van Beek	To discharge treated onsite sewage wastewater from a domestic dwelling to land at Lot 3 DP 451137, 4/199 Alma Road.
RC-2017-0022 Haupiri Dairy Farm Ltd	To relocate gravel within the Haupiri River and Crane Creek for river protection purposes.  To undertake river protection works (stopbanks, groynes and rock rip-rap) within the Haupiri River and Crane Creek.  To discharge dairy effluent to land where it may enter surface water and groundwater near DS407, Haupiri.
RC-2017-0023 SL & HP Percy	To discharge treated onsite sewage wastewater from a domestic dwelling to land at 80 Seddon Terrace, Rimu, Section 3 SO 11765.
RC-2017-0025 JM Cochrane	To deposit clean fill to land, Taramakau River.  To disturb the dry bed of the Taramakau River upstream of the State Highway 6 Bridge for the purpose of removing gravel.

RC-2017-0026 Hirepool Ltd	To discharge water containing contaminants to water, Mill Creek, Greymouth.
RC-2017-0027 New Zealand Transport Agency	To alter the foreshore/seabed to construct a rock rip-rap, Kararoa Creek.  To occupy space in the Coastal Marine Area (CMA) with rock rip-rap, Kararoa Creek.  To construct a structure (rock rip-rap) in the CMA, Kararoa Creek.
RC-2017-0028 Ahaura Transport Ltd	To disturb the dry bed of the Ahaura River near the State Highway 7 Bridge for the purpose of removing gravel.
RC-2017-0031 BJ & MR Hall	To discharge treated onsite sewage wastewater from a domestic dwelling to land at 349 Woodstock Rimu Road, RS 4454 BLK V Kaniere SD.
RC-2017-0032 V Spafford-Parsons & M Tasker	To discharge treated onsite sewage wastewater to land from a domestic dwelling at Lot 1 DP 2368, Camerons Road.
RC-2017-0033 T Burnett & E Baker	To discharge treated onsite sewage wastewater to land from a domestic dwelling at Lot 2 DP 490414, 1194 Marsden Road.
RC-2017-0035 West Belt Family Trust	To discharge treated onsite sewage wastewater from a domestic dwelling to land at 7 Punga Grove, Lot 2 DP 1580 BLX XI Kaniere SD.

111 whitebait stand resource consent files were also granted during this period. 310 out of 657 (47.2%) of whitebait stand resource consent files have now been granted. 408 applications (62%) have been received to date.

#### Changes to and Reviews of Consent Conditions Granted 1 –30 March 2017

<b>CONSENT NO. &amp; HOLDER</b>	<b>PURPOSE OF CHANGE/REVIEW</b>
RC10193-V5 Buller Coal Ltd	Change conditions relating to DPPA and DBEA funding and overburden classification, Escarpment Opencast Coal Mine.
RC10262-V1 Utopia Horizon Investments Ltd	To remove the buffer zone to the toe of the dunes associated with black sand gold mining at Fairdown Beach.
RC-2015-0078-V1 Aratika & Logburn	To add additional blocks of land for discharge of biosolids to land at Aratika and Atarau.

No Notified or Limited Notified Resource Consents were granted between 1 March and 30 March 2017.

#### Public Enquiries

54 written public enquiries were responded to during the reporting period. 45 (83%) were answered on the same day, and the remaining 9 (17%) within the next ten days. 1 LGOIMA requests were responded to.

#### **RECOMMENDATION**

*That the April 2017 report of the Consents Group be received.*

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee – 11 April 2017  
 Prepared by: Gerard McCormack – Consents and Compliance Manager  
 Date: 30 March 2017  
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

**Site Visits**

A total of 80 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits
Resource consent monitoring	11
Mining compliance & bond release	14
Complaint Related	11
Dairy Farm	44

Out of the 80 total site visits for the reporting period, 70 visits were compliant, 10 visits were non-compliant.

**Complaints/Incidents between 2 March 2017 & 29 March 2017**

The following 8 complaints/incidents were received during the reporting period:

Activity	Description	Location	Action/Outcome	INC/Comp
Discharge to air	Complaint that a person was burning rubbish in their back yard and the odour was offensive.	Cobden	The person was requested to put the fire out.	Complaint
Discharge to water	Complaint received that the Ngakawau River was discoloured with sediment.	Ngakawau	Enquiries are ongoing.	Complaint
Discharge to water	Complaint received that Nelson Creek was discoloured with sediment.	Nelson Creek	Enquiries were unable to locate the source of the sediment discharge as the river had started to clear at the time the complaint was investigated.	Complaint
Stormwater discharge	Complaint regarding the discharge of Stormwater being impeded and causing flooding to neighbouring properties.	Punakaiki	Enquiries are ongoing.	Complaint
Stormwater discharge	A complaint was received regarding the potential for a house under construction to cause a storm water issue to the neighbouring property.	Camerons	The site was viewed and the complainant was given some advice.	Complaint
Gravel Extraction	Complaint regarding gravel extraction from the beach.	Blaketown	The site was visited and established a technical breach of the resource consent. The operator has been formally warned.	Complaint
Gold Mining	Complaint received that a miner had exceeded their disturbed area allowed by their resource consent.	Marsden	Enquiries are ongoing	Complaint

Activity	Description	Location	Action/Outcome	INC/Comp
Discharge to water	Complaint received that oil had been discharged into a drain.	Hector	Oil had been deliberately discharged into a drain. Council staff cleaned it up using a spill kit. Enquiries are ongoing.	Complaint

### **Formal Enforcement Action**

One Formal Warning was issued during the reporting period

Activity	Location
Gravel Extraction – failed to submit gravel returns.	Blaketown

Four Abatement Notices were issued during the reporting period.

Activity	Location
Gold Mining – exceeded their disturbed area	Notown
Gold Mining - mining outside of their consented area	Greenstone River
Dairy farming – two notices issued to the same farmer to undertake remedial work in relation to the effluent ponds and storm water diversion	Westport

### **Mining Work Programmes and Bonds**

The Council received the following six work programmes during the reporting period. Five work programmes have been approved while the remaining work programme requires a site visit or further information.

Date	Mining Authorisation	Holder	Location
06/03/2017	RC11212	Phoenix Mining Limited	New River
09/03/2017	RC-2014-0203	Koronet Mining Ltd	Larry's Creek
14/03/2017	RC10243	LTM Mining	Kangaroo Creek
21/03/2017	RC-2016-0022	Geotech Ltd	Greenstone
22/03/2017	RC00323	Oceana Gold	Reefton
22/03/2017	RC10239	BSK & KG Ferguson	Ikamatua

### **RECOMMENDATION**

*That the report be received.*

Gerard McCormack  
**Consents and Compliance Manager**

# **COUNCIL MEETING**

## THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held at the Arahura Marae, 1 Old Christchurch Road, Arahura, Hokitika on **Tuesday, 11 April 2017** commencing on completion of the Resource Management Committee Meeting

A.J. ROBB  
CHAIRPERSON

M. MEEHAN  
CHIEF EXECUTIVE OFFICER

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<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
<b>1.</b>		<b>APOLOGIES</b>
<b>2.</b>		<b>PUBLIC FORUM</b>
<b>3.</b>		<b>MINUTES</b>
	1 – 3	3.1 Minutes of Council Meeting 15 March 2017
<b>4.</b>		<b>REPORTS</b>
	4 – 5	4.1 Engineering Operations Report
	6 – 11	4.2 Corporate Services Manager's Report
	12	4.3 Notice of Motion by Cr Birchfield
<b>5.</b>	13	<b>CHAIRMAN'S REPORT</b>
<b>6.</b>	14	<b>CHIEF EXECUTIVE'S REPORT</b>
<b>7.</b>		<b>GENERAL BUSINESS</b>

**THE WEST COAST REGIONAL COUNCIL****MINUTES OF THE MEETING OF THE COUNCIL HELD ON 15 MARCH 2017,  
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH,  
COMMENCING AT 11.20 A.M.****PRESENT:**

N. Clementson (Deputy Chairman), P. Ewen, A. Birchfield, T. Archer, S. Challenger, P. McDonnell

**IN ATTENDANCE:**

M. Meehan (Chief Executive Officer) R. Mallinson (Corporate Services Manager), R. Beal (Operations Manager), N. Costley (Strategy & Communications Manager), T. Jellyman (Minutes Clerk)

**1. APOLOGIES:**

(McDonnell / Challenger) *That the apology from Cr Robb be accepted.*

*Carried*

**2. PUBLIC FORUM**

There was no public forum.

**3.1 CONFIRMATION OF MINUTES**

**Moved** (McDonnell / Challenger) *that the minutes of the Council Meeting dated 7 February 2017, be confirmed as correct.*

*Carried*

**Matters arising**

Cr Archer asked M. Meehan if there has been any progress in the risk management area which he had agreed to follow up on. R. Mallinson responded that he has been working on this and he is bringing a report to the April Council meeting.

**REPORTS:****4.1 ENGINEERING OPERATIONS REPORT**

M. Meehan spoke to this report in R. Beal's absence. M. Meehan reported that considerable work has been done in the Waitangitaona rating district to repair damaged stopbanks.

M. Meehan advised that a consent hearing for rock recovery at White Horse for the Punakaiki rating district has been held. M Meehan stated that he is optimistic of receiving the decision reasonably quickly, but advised that the rating district does not want to commit to any funding until a price is obtained for the work.

M. Meehan reported that following the receipt of the updated report from NIWA, there is now support for the forming a rating district for Granity, Ngakawau and Hector.

M. Meehan reported that 203 submissions were received on the Buller River Flood Consultation project, this will be discussed further in the workshop following today's meeting.

M. Meehan reported that he visited the Carters Beach recently and stated that the erosion in this area is still quite a distance away from impacting on private property. He advised that it would be prudent to await the NIWA report before any decisions are made.

M. Meehan reported that there has been demand for rock from the Kiwi Quarry; makesafe work has been carried out also. M. Meehan advised that a makesafe work plan is in place at the Whataroa Quarry.

Cr McDonnell asked what the balance in the Waitangitaona rating district account is at the moment in view of the amount of work that has been done recently. M. Meehan advised that this is a well-resourced rating district with a fairly healthy account. It was agreed that R. Mallinson would provide this information after the meeting. Cr Ewen asked about the cost of the joint repair work on the Greymouth Floodwall. M. Meehan stated that he would

ask R. Beal to provide additional information on this work. M. Meehan answered various questions from councillors.

**Moved** (Archer / Birchfield)

1. *That this report is received.*
2. *That Council note the ongoing community consultation with the Granity and Hector communities, which may lead to recommendations to form rating districts for H1, H2, H3 and G3 and G4 sections of Granity and Hector.*

*Carried*

## **4.2 CORPORATE SERVICES MANAGER'S REPORT**

R. Mallinson tabled an updated financial report and stated that he had not accounted for the revenue on the 10 year whitebait stand renewals. He advised that this figure amounted to just under \$65,000 and therefore the surplus is now \$1.054M. R. Mallinson advised that Westpac investment portfolio made a substantial rebound during February and this will be reflected in next month's financials. R. Mallinson advised that during March he is heavily committed with budget and annual plan work and with Councillor approval he is requesting that he does not bring a financial report to the March meeting. He advised that the next financial report will be for the nine months to the 31<sup>st</sup> of March.

**Moved** (Archer / Challenger) *that this report be received.*

*Carried*

### **4.2.1 LOCAL GOVERNMENT COMMISSION SUBMISSION ON WEST COAST GOVERNANCE ARRANGEMENTS**

M. Meehan spoke to this report and advised that 699 submissions were received. He stated that the Local Government Commission (LGC) felt that there was potential for change and they have now called for options from the community. He advised that the four councils and Development West Coast (DWC) got together to decide how a submission could be put together on behalf of the four councils and DWC. It was agreed that work done in the past would be built on, keeping the existing structure but ramping up shared services in particular areas. M. Meehan advised that the LGC provided support to look at planning and roading along with IT as there has been a lot of work done with the other councils in this area. He noted that there is a strong desire from the Mayors and Chairs forum to keep the existing structure. M. Meehan stated that the submission is due today, WCRC is the last council to approve the submission as the three district councils have now signed off on it.

Cr Ewen expressed his concern regarding collaboration between councils as he feels that recently there seems to be a lack of collaboration in this area. Cr Birchfield stated that he totally rejects the submission as he does not accept that shared services are going to run. He stated that the three mayors will never work in together. Cr Birchfield stated that the dredge in Westport does not have enough work and Grey District Council have spent a lot of money on a dredge that doesn't work. Cr Birchfield stated that this is a typical example of where there is no cooperation between councils. Cr Birchfield is not in favour of the submission, he stated that Councillors have not been given any input into the growth study and they have not had any input into this submission. Cr Birchfield stated that he is in favour of one Council for the West Coast. Cr McDonnell stated that the three Mayors had indicated that they wanted three unitary councils. M. Meehan advised that this was raised but the Mayors have now backed off idea. Cr Archer stated that he is concerned that the whole concept of trying to work together is being affected by orchestrated campaigns behind the scenes to undermine things. He stated that he is concerned with what the report says and what is actually happening. Cr Archer stated that there is huge scope for the amalgamation of resources but there will be reluctance by the councils because the eventual outcome if it goes through to the natural conclusion will be a single unitary authority. Cr Archer stated that the LGC will be the decider. He stated that he supports the recommendation. Cr Clementson agreed with Cr Archer and stated that if Council cannot be seen to be collaborating with the other councils then it may be that something is foisted on Council that nobody is happy with. He stated that there is positive work happening which needs to be communicated a lot better. He stated that matters such as one district plan, IT support and alignment of services need to be given timeframes. M. Meehan advised that DWC are prepared to sign the submission. M. Meehan commented that it is important that the leaders of the region show that they are aligned and that communication is improved. M. Meehan stated that the LGC will take around six months to make a decision and during this time things may change. Extensive discussion ensued with examples of what happened in other parts of the country when amalgamations were considered. M. Meehan spoke of the work that is currently being done in relation to shared services, RMA planning alignment and the work that the LGC is doing.

The motions were put. The Deputy Chairman asked for a show of hands. Crs McDonnell, Challenger, Clementson and Archer were in favour. Crs Birchfield and Ewen were against.



**Moved** (McDonnell / Challenger)

1. That Council approves the joint submission from the West Coast Councils to the Local Government Commission on West Coast governance arrangements.
2. That the Chairman is authorised to sign the submission on behalf of the West Coast Regional Council.  
*Crs Birchfield & Ewen Against Carried*

**5.0 CHAIRMANS REPORT**

The Chairman’s report was taken as read.

**Moved** (McDonnell / Archer) *that this report is received.*

*Carried*

**6.0 CHIEF EXECUTIVE’S REPORT**

M. Meehan spoke to his report and provided an update on various meetings he attended. He stated that the Freshwater NPS was discussed at the Regional Sector Group meeting on 17 February. He advised that MfE were encouraged to give Councils time to implement the NPS.

M. Meehan stated that there is some very good progress being made with the Franz Josef Working Group. He spoke of the various agencies and people involved and the opportunity to move forward as a community.

M. Meehan advised that he was unable to attend the public launch of the Paparoa National Park Plan, but he did attend the meeting with Hon Nick Smith which was held here the same day. M. Meehan stated that the clear message from this meeting was that the Minister would like to see improvements in water quality even though we have 99% swimmable waterways in our region. M. Meehan stated that there is an opportunity to solve some water quality issues that we have, such as Sawyers Creek. He stated that the district council is working on this. M. Meehan explained to the meeting how the 99% swimmable water quality results were obtained.

Cr Archer asked for further information on the Franz Josef Working Group and how this sits with the community. M. Meehan advised that the group was formed by Mike Havill, the former Mayor of Westland. He advised that the main reason for the formation of the group was the alpine fault avoidance zone. He advised that the formation of the working group was an outcome of the mediation. M. Meehan advised that representatives were voted onto the working group by the community, and it consists of local business owners, NZTA, Iwi representatives, DoC staff and representatives from both councils. M. Meehan advised that the desire of the working group is to move forward and to understand where future developments are heading to. M. Meehan stated that landowners are keen to know where they can move to and where they would be safer. He stated that the recent GNS report came out of the working group and the work that has been done will allow for the masterplan to happen. M. Meehan advised that the district council is leading the working group but assistance is required from this council and more of a lead role could be required going forward. Discussion took place on the alpine fault, the fault avoidance zone and the withdrawal of Plan Change 7.

**Moved** (Archer / Challenger) *that this report is received.*

*Carried*

**GENERAL BUSINESS**

There was no general business.

The meeting closed at 12.13 p.m.

.....  
Chairman

.....  
Date

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 11 April 2017  
Prepared by: Paulette Birchfield – Engineer, Brendon Russ - Engineer  
Date: 31 March 2017  
Subject: **ENGINEERING OPERATIONS REPORT**

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**WORKS COMPLETED AND WORKS TENDERED FOR**Kongahu Rating District

Work involving the excavation of two cuts in the Kongahu Swamp was completed by Karamea Excavating 2015 at a cost of \$3,881.

Inchbonnie Rating District

Work involving the placement of 570 tonne of rock to repair slumped rock riprap has been tendered.

Taramakau Rating District

Work involving the placement of 1,500 tonne of rock to repair slumped rock riprap has been tendered

**FUTURE WORKS**

No works have have been identified

**ONGOING WORKS**Punakaiki Rating District

The Buller District Council resource consent for the extraction of rock from the Whitehorse property has been granted, the appeal period finishes on 7 April 2017.

In the interim Council will tender the northern extension works in order to consult further with the community with confirmed costs.

Granity/Ngakawau/Hector Erosion

Council's rating advisor has undertaken a site visit to provide advice on the forming of a rating district. report with recommendations will be provided to the May Council meeting.

Buller River Flood Consultation

Following discussion at the March Council meeting staff will form the Buller River flood working group and undertake further analysis of proposed options.

Carters Beach

No further progress can be made until NIWA's report is received, staff are following this up, once this is received a public meeting will be coordinated.

**QUARRIES**

Quarry	Rock Available	Activity
Blackball	1,650	Make safe work required after a small slip in upper part of Quarry at a total cost of \$1,320.
Camelback	16,417	There has been no activity in the quarry during this period.
Inchbonnie	13,821	A small quantity of rock is to be carted for two Rating District Contracts in April.
Kiwi	0	Approximately 4,500 tonne of rock has been won and stockpiled during February and March.
Whataroa	17,940	MBD Contracting are continuing with the 'Make Safe' work in the upper quarry area. There has been no activity in the WCRC quarry.
Okuru	0	A small quantity of rock and rubble (600 t ea) has been carted by J J Nolan Contracting.

**RECOMMENDATION**

*That the report is received*

Randal Beal  
**Operations Manager**

## THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 11 April 2017  
 Prepared by: Robert Mallinson – Corporate Services Manager  
 Date: 3 April 2017  
 Subject: **Corporate Services Manager's Monthly Report**

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**1. Financial Report**

As agreed at the previous meeting, I have not prepared Financial Report for the 8 months to 28 February 2017.

**2. Westpac Portfolio Performance**

February 2017	Catastrophe Fund	Major Portfolio	TOTAL
Opening balance 1 February 2017	\$ 984,808	\$ 10,707,630	\$ 11,692,438
Income February 2017	\$ 11,189	\$ 142,308	\$ 153,497
Deposit			
Withdrawal		\$ -	\$ -
Closing balance 28 February 2017	\$ 995,997	\$ 10,849,938	\$ 11,845,935
Total income year to date to 28 February 2017	\$ 19,444	\$ 343,630	\$ 363,074

**3. Council Risk Register**

My report with regard to the Council Risk Register and the VCS Risk Framework was considered at the February 2017 meeting. There was considerable discussion and it was agreed that I would have another look at Risk # 7 to separate out the risk of the global financial position deteriorating and putting pressure on Council through non-payment of rates and Fees & Charges; and the impact of lower investment returns on Council's ability to deliver current agreed levels of service to the community. I have done this by replacing risk # 7 with risks # 7 and 8. I deleted the original risk # 10 "Level of Rates non-payment deteriorates", as this was a duplication of risk # 7.

It was also agreed that I would survey a selection of similar sized Councils to see what they were at in the "Audit & Risk" space, including external appointments to Audit & Risk committees.

The responses to my questions are summarized as follows:

Question 1 "Has your Council developed a Risk Register?";

- To the extent required in LTP base information.
- Yes
- Being progressed
- In progress
- Not yet

Question 2 "Involvement of elected members in developing a Risk Register?"

- No
- Yes
- No
- No
- No

Question 3 "Was external assistance used in developing a Risk Register?"

- No
- No
- No
- Yes
- No

Question 4 "At what frequency are you reviewing?"

- 3 yearly as part of LTP process
- Annually

Question 5 "Input of elected members in such reviews?"

- No
- At a high level.
- Finance, Audit & Risk Committee involved.

Question 6 "Do you have an Audit & Risk Committee?"

- No
- Policy & Risk Committee
- Finance, Audit & Risk Committee
- Organisational Performance & Audit Committee
- Executive, Audit & Risk Committee

Question 7 "Does such Committee have an external appointee?"

- No
- No
- No
- No
- External advisor to Committee.

## **RECOMMENDATIONS**

- 1. That the report be received.*
- 2. That Council adopts the amended Risk Register.*
- 3. That the Risk Register be reviewed again prior to 1 July 2018*

Robert Mallinson  
**Corporate Services Manager**

## West Coast Regional Council Risk Register<sup>1</sup>

	Risk description	Mitigation actions
1	All health and safety associated risks causing death or severe harm to staff, contractors and public while carrying out operations. Quarries and VCS operations are key.	Robust hazard identification process. Staff training and standard operating procedures. Programmed work site audits. Health & Safety Plan is maintained regularly.
2	Large over-design flood event causing danger to the public and extensive damage to Council's infrastructure and private property, with substantial cost/funding implications.	Flood response plans are regularly reviewed. Robust financial risk management policy (scheme reserves, infrastructure reserve, regional catastrophe fund, borrowing capacity). Programmed reviews of levels of service.
3	Emergency Management is overwhelmed by scale of disaster, inability to mobilise resources via staff (numbers), facilities (adequacy), infrastructure (availability/adequacy).	West Coast Regional Civil Defence Emergency Group Plan together with specific disaster plans are in place and regularly reviewed. Flood Action Plans and Community Response Plans largely in place. MOU's with neighbouring regions for support in a major event. Executive/Council support and input. New CDEM structure allows for the 4 West Coast Councils to support each other.
4	Failure or non-performance of flood or erosion protection assets arising from design deficiency or lack of maintenance. Professional negligence could be a factor	Robust asset management processes including Asset Management Plans and programmed asset monitoring, maintenance. Adequate funding provision for asset maintenance. Professional liability insurance.
5	Failure to provide adequate flood warning or civil defence service.	Effective and reliable telemetry system. Flood monitoring equipment is in place at key sites around the region and is regularly monitored and maintained. Flood procedure manual regularly maintained.
6	Professional advice offered is deemed to be negligent.	Management team ensures that any advice provided is only prepared (or reviewed) by properly qualified staff or consultants. Robust professional staff training provided and professional association memberships required to be maintained. Professional liability insurance provided.
7	Deterioration of the global financial position increasing fiscal pressure on council through nonpayment of rates and fees and charges.	Robust aged receivable collection process in place for debtors.
8	Lower returns on investments. Reduced revenue could impact on council's ability to deliver current agreed levels of service to the community.	Sound budget processes in practice including use of BERL inflationary indices.  Annual reviews of budget and level of service with the community triennially via Long Term Plan processes. From year to year, council can adapt budgets to fit affordability by using Annual Plans. Monthly financial reporting to Council and management team.

<sup>1</sup> Note that Significant Forecasting Assumptions in the Council's Long Term Plan contains risks of a financial nature, to a higher level of detail.

	<b>Risk description</b>	<b>Mitigation actions</b>
9	<p>Council's Vector Control Services autonomous Business Unit (VCS) operates in a strictly commercial environment principally in the Agricultural Pest Destruction sector; competing for and winning contracts to enable it to operate profitably and provide an adequate financial return to Council. Like other entities operating in the commercial environment, there is always an element of risk, including (but not limited to) the risk of not winning an adequate volume of work at prices that would enable the Unit to operate profitably. Total mitigation of business risk is not possible or desirable.</p> <p>A certain level of risk is necessary to enable the Unit to identify opportunities for profitable activity which might not necessarily be within the traditional Agricultural Pest Destruction sector area of its operations.</p>	<p>The normal business risk inherent in the standard agricultural pest destruction environment is in part be mitigated by being leaders in the sector, employing capable and experienced staff, plus regular reporting of financial outcomes to the Business Unit Manager and Council Chief Executive.</p> <p>Results are also reported to Councillors on a regular basis as part of the monthly and annual financial reporting cycle.</p> <p>VCS may occasionally undertake transactions outside of the traditional Agricultural Pest Destruction area. Where this occurs the VCS Unit Manager will appropriately brief the Council Chief Executive. If the Chief Executive determines that such transactions/ventures are unusual and significant when compared to those normally associated with an entity operating within the Agricultural Pest Destruction environment, the Chief Executive will brief Councillors with regard to those activities.</p>
10	Breach of bank covenants and associated impact on financial reputation.	Council governance procedures and management controls.
11	Credit Risks with regard to both WCRC borrowing and Investing.	Council Investment and Borrowing Policies are in place to mitigate this.
12	Commercial risks / Investments	Investment policy adopted by Council. Statement of Investment Policies and Objectives (SIPO) agreed with Fund Manager.
13	Loss of council funds due to fraud	Insurance is in place Council anti-fraud policy in place. Internal accounting controls and External audit.
14	Unbudgeted expenditure on corporate assets required to keep them functional places extreme pressure on Council's finances.	Council adoption of asset management plan for corporate buildings with a 30 year view of the needs of the organisation and associated financial implications.
15	Council building and facilities fail to meet the needs of activities, resulting in an inability to deliver agreed levels of service.	Development and implementation of sound asset management plans derived from an understanding of levels of service. Regular monitoring of levels of service KPIs and open communication with key internal stakeholders.
16	The environment could impact on current and future insurance premiums, increase of costs, insurance premiums increase, reputation of business due to non-performance	Council participated in a process with 24 other Councils to seek best value insurance cover. Continued participation will help to keep insurance costs as low as possible. Council has a designated and funded regional catastrophe fund in lieu of LAPP membership. Council continues to be a member of Riskpool to minimise its Public Liability /Professional Indemnity risks.
17	Potential loss of key skills and knowledge and difficulty to recruit replacements.	Succession Planning. Recruitment Policies/practices are in top 10%. Recruitment consultancy used where needed for key positions. Benchmarked salary levels, market-driven remuneration. Develop Key Role continuity Plan.

	<b>Risk description</b>	<b>Mitigation actions</b>
18	Harm to staff, contractors, and public or damage to Council property from ground or aerial pest control operations (e.g. aerial 1080, herbicide spraying).	Environmental Standard Operating Procedures are kept up to date and regularly monitored by management. Health and Safety practices in this area are kept current and closely monitored.
19	Reputation affected through negative communication in media or by staff	Media and communications policy in place. Communications staff / advisor available if required. Managers properly trained in media management.
20	Council does not meet all its legislative requirements and jeopardises government funding, risks being fined and/or sued, replacement of Councillors with commissioners, loss of public confidence in council and Local Government.	Key staff are expected to have an awareness of key legislation affecting Council. Adequate training organised with regard to legislative changes. Councillors aware of legal requirements to uphold the law. Councillor training is available, and uptake is good.
21	Governance (at an elected level) non-compliance with legislation or failure to complete internal council policies. Policy development outside legislative requirements or good practice. Council failing to monitor the efficiency and effectiveness of policies/rules/methods.	Training of elected members. Keeping up to date with legislative developments via information received from government agencies and professional bodies. Ongoing policy, procedure and guideline preparation and review. Maintain standing orders.
22	Financial governance, planning or management failure caused by poor systems, lack of internal control, or data inaccuracies. Lack of qualified staff, insufficient resourcing. Devolution of responsibility from central government and/or increased community expectations.	Increase level of corporate financial literacy; continually develop financial reporting, capability and systems. Compliance with International Financial Reporting Standards and now the new International Public Sector Accounting Standards. Increase audit & risk management at governance and management level. Submissions to Central and Regional Government.
23	Ineffective Planning Processes caused by: (a) Inadequate strategic planning (b) Inadequate information and advice (c) Inadequate systems and resources (d) Inadequate community input (e) Poor external relationships	Continued professional development for Councillors. Continue development of the LTP decision making and prioritisation process. Media and communication management. Continue with efforts to identify correct messaging to key relationships. Plan and invest in appropriate information services, to inform decision making initiatives.
24	Long Term Plan is not delivered to meet legal requirements, political and community expectations	Project structure and management in place. Project milestones identified.
25	Loss of knowledge (IT, documents and staff) caused by: <ul style="list-style-type: none"> <li>• Insufficient systems in place to manage data/information.</li> <li>• Inadequate filing, categorisation, storage of documents (electronic and physical).</li> <li>• Lack of culture and use of systems.</li> <li>• Inadequate organisational knowledge capture.</li> </ul>	Continue to update and improve electronic document management software and practices. Map business processes using Promapp where this will add value. Review Information Management Strategy. Develop a digital strategy. Develop Key Role Continuity Plan.

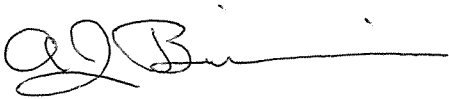


	<b>Risk description</b>	<b>Mitigation actions</b>
26	<p>Technology, systems etc. inadequate to support business needs caused by any one or more of the following:</p> <ul style="list-style-type: none"> <li>• Failure to keep up with changes in technology and to utilise where relevant.</li> <li>• New ideas and thinking to respond to a changing environment are too slow.</li> <li>• High stakeholder expectations.</li> <li>• Out of date software/systems, poor training in new/existing systems, delays in software development with regards to timeframe requirements, new software not meeting organisational requirements.</li> <li>• Information technology infrastructure and software does not meet the short/long term needs of the business.</li> <li>• Loss of the provision of continuity of IT Services.</li> <li>• System failure/hacking.</li> </ul>	<ul style="list-style-type: none"> <li>• Update our IT Strategic Plan.</li> <li>• Continue to develop IRIS and Civica Authority financials software as key business and RMA systems.</li> <li>• Update IT Business Disaster Recovery &amp; Business Continuity Plans.</li> <li>• Monitor emerging technologies by attending various IT fora.</li> <li>• Continue to maintain and develop overarching Information Management Systems initiatives to integrate and update information services and practices that inform sound decision making.</li> <li>• Foster opportunities to integrate organisational best practice.</li> <li>• Implement and update virus software, firewalls, IT security systems/passwords etc.</li> <li>• Continue to work corroboratively to update with new software and networks so that we always use best practice modern approaches.</li> </ul>
27	Lack of consultation with stakeholders	<p>Employ consultation policies and procedures and good professional advice. Effective communication strategy and appropriate resources to support it.</p>
28	Ineffective relations with local Iwi and failure to meet requirements of legislation involving Iwi e.g. RMA, LGA and Treaty settlements.	<p>Develop MoU's as appropriate. Establish good relations - talking up front will serve us better.</p>

**Notice of Motion to be considered at the 11 April Ordinary Meeting of the West Coast Regional Council**

I wish to have the resolution which was passed at the Triennial Meeting of the West Coast Regional Council on 17 October 2016 with regard to Council representation on the DWC Appointments Panel amended as follows;

*“That the Council Chairman be appointed to the DWC Appointments Panel, pursuant to Schedule 3 of the Trust Deed, and that the appointed Council Chairman Representative be required to consult with other WCRC Councillors with regard to matters relating to the appointment of the joint Council representative”.*



Councillor Allan Birchfield

4 April 2017

Prepared for: Council Meeting- 11 April 2017  
Prepared by: Andrew Robb – Chairman  
Date: 31 March 2017  
Subject: **CHAIRMAN'S REPORT**

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### **Meetings Attended**

#### **South Island Regional Transport Committee Chairs meeting**

- Cr Clementson and I attended this meeting in Christchurch. There was representation from all South Island Chairs as well as a number of Deputy Chairs. Cr Terry Sloan (Marlborough District Council) was appointed Chair of the Group, and I as appointed Deputy Chair.

Confirmation of the draft work programme for the group looking at tourism and freight flows throughout the South Island as well as further South Island resilience work was discussed.

- We also met with Ministry of Transport Staff to discuss the draft Government Policy Statement on Land Transport (GPS) and confirmed content to be included in a joint submission on the Draft GPS

#### **Meeting with David Bedford (Chair) and Bill Bayfield (CEO) – Environment Canterbury**

Cr Clementson and I along with M. Meehan and N. Costley discussed the following topics with the ECAN Chair and staff:

- The Canterbury Mayoral Forum
- Governments swimmable water target announcements
- Communication
- Water issues

#### **Ospri Stakeholders meeting**

I attended this meeting as the regional sector representative. Outcomes of the previous TB Plan, detail of the new TB plan and the national consultation document were discussed.

#### **Governance Group meeting 24 March**

The consultants engaged to undertake the review of economic development arrangements for the West Coast met with Governance Group members to feedback on process to date.

#### **Council DWC Appointment**

Councils have commenced the recruitment process for the appointment of the Council appointee on DWC, WCRC on behalf of the 4 Councils. For this process we will use the human resource we share with WDC as well as an external provider to find the best candidate. The process will allow for the Mayors and Chairs Forum to seek input from their Councillors in making the decision. Any decision on the best candidate made by our Council will be one vote amongst four in the final decision by the Mayors and Chairs Forum. All going well, this will be completed at the end of May, in time to allow for the new candidate to transition into the role.

### **RECOMMENDATION**

*That this report be received.*

Andrew Robb  
**Chairman**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting 11 April 2017  
Prepared by: Michael Meehan – Chief Executive  
Date: 5 April 2017  
Subject: **CHIEF EXECUTIVE'S REPORT**

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**Meetings Attended**

- I met with Bill Bayfield & David Bedford from ECAN on 20 March, along with the Chairman, Deputy Chairman and N. Costley.
- I met with two communications / public relation companies in Christchurch on 21 March to discuss future opportunities.
- I met with Malcolm Alexander from Local Government New Zealand on 23 March.
- I attended a Governance Group workshop on 24 March.
- I attended a meeting at Grey District Council on 28 March to discuss Broadband cell phone coverage for small communities.
- I attended the Policy Advisory Group meeting in Wellington on 3 April.

**RECOMMENDATION**

*That this report be received.*

Michael Meehan  
**Chief Executive**

**THE WEST COAST REGIONAL COUNCIL**

To: Chairperson  
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.

- 15 – 17      8.1      Confirmation of Confidential Minutes 15 March 2017
- 8.2      Overdue Debtors Report (to be tabled)
- 8.3      Response to Presentation (if any)
- 8.4      In Committee Items to be Released to Media

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<b>Item No.</b>	<b>General Subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution.</b>
8.			
8.1	Confirmation of Confidential Minutes 15 March 2017		Item 1 & 2 protecting privacy of natural persons Section 7 (3) (a) of the Local Government Official Information and Meetings Act 1987.
8.2	Overdue Debtors Report (to be tabled)		
8.3	Response to Presentation (if any)		
8.4	In Committee Items to be Released to Media		

I also move that:

- Michael Meehan
- Robert Mallinson
- Gerard McCormack
- Randal Beal
- Nichola Costley

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.