

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Tuesday, 28 April 2020**

S. CHALLENGER
CHAIRPERSON

M. MEEHAN
Chief Executive Officer

<u>AGENDA</u> <u>NUMBERS</u>	<u>PAGE</u> <u>NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.	1 - 4	MINUTES 2.1 Confirmation of Minutes of Resource Management Committee Meeting – 10 March 2020
3.		PRESENTATION
4.		CHAIRMAN'S REPORT
5.		REPORTS
		5.1 Planning and Operations Group
	5	5.1.1 Plan Change 1 Decision and Plan Change 2 Report
	6	5.1.2 Contact Recreation Water Quality Sampling Update
		5.2 Consents and Compliance Group
		No reports
		6.0 GENERAL BUSINESS

2.1

THE WEST COAST REGIONAL COUNCIL**MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE
HELD ON 10 MARCH 2020, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN
SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.30 A.M.****PRESENT:**

S. Challenger (Chairman), A. Birchfield, P. Ewen, D. Magner, B. Cummings, J. Hill, L. Coll McLaughlin, J. Douglas, F. Tumahai

Moved (Coll-McLaughlin/Birchfield) To set aside standing orders to allow for the remote participation by Councillor D. Magner.

IN ATTENDANCE:

R. Mallinson (Corporate Services Manager), H. McKay (Consents & Compliance Manager), H. Mills (Planning, Science & Innovation Manager), N. Costley (Strategy & Communications Manager), C. Brown (Civil Defence Regional Director), A. Grigg (NEMA), L. Sadler (Planning Team Leader), A. Melrose (Policy Planner) A. Mahuika (Minutes Clerk), J. Hawes (IT Support), The Media,

Also in attendance: M. Kennedy, Bruce Truman, Ian Anysley, Andrew Thompson

1. APOLOGIES

There were no apologies.

PUBLIC FORUM

Bruce Truman and Andrew Thompson spoke about how the harvesting of sphagnum moss helps to maintain wetland areas as wetlands, including protecting indigenous biodiversity of the Schedule 1 and 2 wetlands included in the Land and Water Plan. They also spoke about the benefits of using moss products in various industries and that Councillors agreeing to the hearing panel's recommendations would help to support indigenous biodiversity and the local sphagnum moss industry.

M. Kennedy, B. Truman and A. Thomson left at 10.38 am.

2. MINUTES

The Chairman asked the meeting if there were any changes to the minutes of the previous meeting.

Cr Birchfield referred to a correction on page 2 - Cr Birchfield stated that approximately 500 hectares of private land have effectively been put into DoC Estate. The amount should be 5,000.

Moved (Ewen/Cummings)

That the minutes of the previous Resource Management Committee meeting dated 11 February 2020, be confirmed as correct with the minor amendment as above being made.

Carried

Matters Arising

There were no matters arising.

2.1.1 CONFIRMATION OF MINUTES OF SPECIAL MEETING OF RESOURCE MANAGEMENT COMMITTEE – 20 FEBRUARY 2020

The Chairman asked the meeting if there were any changes to the minutes of the previous meeting.

J. Douglas said that she had declared a potential interest rather than an interest on behalf of Te Rūnanga Makaawhio so would like the wording changed.

Moved (Cummings / Birchfield)

That the minutes of the Special meeting of the Resource Management Committee dated 20 February 2020, be confirmed as correct with the minor amendment as above being made.

Carried

Cr Ewen voted against the motion

Cr Ewen said he did not believe the minutes are a true and correct record of the meeting as he had quite a bit to say at the meeting and he had to look at the agenda to see if he had attended it because there was not one mention of what he said. He said there is only one record of such meetings and that is the minutes and as much as possible on such an important issue as this should have been included in the minutes. He said having the tape recording of the meeting is fine and he is happy with that. He stated he has addressed the issues of what he said in another way and will continue to do so if they are absent from meetings. Cr Ewen wants his vote recorded against accepting the minutes.

Cr Birchfield said the minutes are very one sided and agrees with Cr Ewen. He said it was an hour-long discussion and he couldn't see Cr Ewen's name mentioned. M. Meehan asked Cr Ewen what he would like to see added to the minutes. Cr Ewen stated that he had said his piece and had addressed it in another way. Cr Coll asked whether it would be appropriate to have the meeting transcribed. Cr Challenger said it was an option. He said if we are having issues like this where we are having conversational points which aren't put in the minutes, which should be there, then perhaps we might need to start looking at doing that. He said that the minutes are a summary of what happens however if there are important pieces missing then feels we should really get them put back into the minutes.

Cr Coll-McLaughlin said she believed it wasn't appropriate not to have a unanimous accepting of minutes and feels we need to amend that before we have those minutes committed as a written record of the meeting. She doesn't feel it appropriate it not being unanimous and there needs to be more discussion on it.

M. Meehan said he could get the recording transcribed and have the transcribed version as well as the summary of the meeting ready for the next meeting. Cr Challenger said he agreed with that.

R. Mallinson made the comment that local government minutes are never meant to be a Hansard transcript of everything that was said but that doesn't stop us doing that if councillors direct us to do that for a meeting.

Cr Coll-McLaughlin said she had strong feelings that if we are ever going to have a unanimous decision about anything that a true and accurate record of a meeting is the point at which you should draw the line. Cr Birchfield said it was an hour-long meeting and there is going to be a lot of paperwork and he doesn't know whether it would be worthwhile. He said Cr Ewen has made his point and we should just move on. Cr Coll-McLaughlin said she has very strong feelings about the subject, particularly on something that has been so controversial. Cr Challenger said he agrees particularly when Cr Birchfield said the minutes were one sided.

Moved (Coll-McLaughlin/Challenger) *That a transcription be prepared and tabled at the next meeting.*

Carried

4. CHAIRMAN'S REPORT

Cr Challenger stated that he received numerous phone calls regarding the plan change.

5. REPORTS

5.1 PLANNING AND OPERATIONS GROUP

5.1.1 PLANNING REPORT & HYDROLOGY REPORT

H. Mills spoke to his report. He there were no real updates regarding the RPS as the Joint Memorandum was still with the Environment Court and he is unsure how long the process will take. He reported on the Freshwater Management Units. He said that the Grey FMU was holding its last meeting on 31 March and finalising their recommendations to go to the Resource Management Committee. He said Kawatiri FMU have had their seventh meeting and had worked through cultural values. He informed that membership for the Hokitika FMU had closed and there is a staff recommendation for Councillors to appoint 7 to the group. He said there were 15 applications and staff went through each application and then conducted interviews on 9 applicants. H. Mills said staff would be recommending 7 be appointed to that freshwater management unit. He spoke on the process for choosing the best candidates. They thought about their interests in the community and considered their likelihood to constructively work within the group and their ability to communicate with their community. He said staff feel the list put in front of Council is a well-balanced group of people. He said it was proposed that the first meeting be on the 24th March

H. Mills spoke on the NPSIB Submission. He said there had been a workshop regarding this issue with the Resource Management Committee members on the 25 February. He thanked Cr Magner and Cr Coll-McLaughlin for providing comments which have been integrated into the submission, which he said would strengthen the submission.

H. Mills said the Improving Whitebait Management Discussion Document was also talked about in the 25 February workshop. He said they are thinking of supporting most of the changes with regards to the fact that these changes will bring whitebait regulations into line with West Coast regulations. H. Mills said the part Council will strongly oppose is around having the additional refuges for whitebait within rivers and is also concerned around the lack of evidence to justify closing rivers for refuges.

H. Mills spoke on two National Environmental Standards open for submission. The first was the NES – Outdoor Storage of Tyres. He said the staff view on this one is that we probably wouldn't submit but it is up to Councillors. He said the storage of tyres requires a discretionary resource consent whereas this new NES would make it a permitted activity so would make things a little easier for staff. H. Mills spoke on the NES – Air Quality changes and the Hydrology report.

Moved (Ewen / Coll-McLaughlin)

1. *That the report is received.*
2. *That the Resource Management Committee approve the Implementation Team's recommended applicants for membership of the Hokitika Freshwater Management Unit Group.*
3. *That the Resource Management Committee approves the joint West Coast Council's submission on the Draft (proposed) National Policy Statement for Indigenous Biodiversity.*
4. *That the Resource Management Committee approves the submission on the "Improving Whitebait Management: Te Whakapai ake I te whakahaere inanga Discussion Document".*
5. *That the Butcher Creek flow recorder is permanently closed.*

Carried

5.1.2 CONTACT RECREATION WATER QUALITY SAMPLING UPDATE

H. Mills spoke to this report.

Moved (Birchfield/Cummings) *That the report is received.*

Carried

5.1.3 CIVIL DEFENCE AND EMERGENCY MANAGEMENT UPDATE

C. Brown spoke to this report. Then C. Brown and A. Grigg gave a presentation on Civil Defence Emergency Management and Councillors responsibilities.

Moved (Coll-McLaughlin / Ewen) *That the report is received.*

Carried

5.2.1 CONSENTS MONTHLY REPORT

H. McKay spoke to the report.

Moved (Birchfield / Tumahai) *That the March 2020 report of the Consents Group be received.*

Carried

5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT

H. McKay spoke to this report.

Moved (Coll / Cummings)

1. *That the March 2020 report of the Compliance Group be received.*
2. *That the bond of \$5000 for RC04290, Graeme Hobbs, be released.*

Carried

GENERAL BUSINESS

There was no general business.

The meeting closed at 11.48 a.m

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Chairman

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Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 20 April 2020
 Prepared by: Lillie Sadler – Planning Team Leader
 Date: 28 April 2020
Subject: Plan Change 1 Decision and Plan Change 2

During a Resource Management Committee (RMC) workshop held on 10 March the committee discussed the option of adopting the Hearing Panel Recommendations on Plan Change 1 and undertaking a further Plan Change to explore removing all Schedule 2 wetland designations from wetlands on private land. This report outlines what is involved with this option.

Adopting the Plan Change 1 Recommendations

- The 20 February resolution needs to be revoked (withdrawn) and replaced with a resolution accepting the Hearing Panel's Recommendations as the Council's Decisions.
- A public notice of the Decisions goes in local newspapers and the Christchurch Press.
- A written statement can be attached to the front of the Decisions document explaining the concerns raised about the Environment Court process, and the lack of recognition of Poutini Ngāi Tahu values and roles.
- The period for submitters to lodge appeals starts when the public notice goes in the newspapers.

Undertaking Plan Change 2 to remove Schedule 2 wetland designation from private land

- RMC direct staff to create a project plan to map out the process of initiating Plan Change 2, including the costs. The first steps of the project would involve:
- Planning staff to undertake a stocktake of Schedule 2 wetlands on private land;
- Obtain legal advice on how such a plan change could be undertaken, including the risks, and costs. This could then flow into Annual and Long Term Plan in terms of budget allocations.

Extension of time to release Plan Change 1 Decisions

The previous extension of time to release Decisions on Plan Change 1 expired on 21 February. A further extension of time needs to be granted to release the Decisions under section 37 of the RMA. The extension needs to take into account the current uncertainty with the Covid-19 situation.

RECOMMENDATIONS

1. *That the report is received.*
2. *That the Resource Management Committee revokes the resolution of the 20 February 2020 meeting to reject the recommendation to adopt the Hearing Panel's Recommendations as the Council's Decisions on Submissions to the proposed Plan Change 1 to the Regional Land and Water Plan.*
3. *That the Resource Management Committee adopts the Hearing Panel's Recommendations as the Council's Decisions on Submissions to the proposed Plan Change 1 to the Regional Land and Water Plan, for public notification. A statement is included with the Decisions for notification, with words to this effect, advising that "By accepting the Hearing Panel's Recommendations, the current Council does not support the original Environment Court decision in 2011-12 which added 200+ scheduled wetlands to the West Coast Regional Plan, for various reasons. The Environment Court process also did not recognise and provide for Poutini Ngai Tahu cultural values and roles, including as kaitiaki over the designated wetlands on their land. Council recognises that in accepting the Hearing Panel's Recommendations on submissions, this will bring relief and benefit to landowners and the sphagnum moss harvesters affected by the wetland designations."*
4. *That Council agrees to address the issues raised by Poutini Ngāi Tahu, regarding the Lake Kini wetlands at the 20 February meeting, in another plan change process, or (Plan Change 2).*
5. *That Council directs planning staff to create a project plan to map out the process of initiating Plan Change 2 to remove Schedule 2 wetland designation from private land.*
6. *That Council approves a further extension of time under section 37 of the RMA to release the Decisions on Plan Change 1 to the Regional Land and Water Plan, to when the Environment Court reopens.*

5.1.2

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee Meeting 28 April 2020
 Prepared by: Emma Perrin-Smith, Senior Surface Water Quality Technician
 Date: 17 April 2020
 Subject: **CONTACT RECREATION WATER QUALITY SAMPLING UPDATE**

The West Coast Regional Council carries out regular sampling for faecal indicator bacteria (*E.coli* or Enterococci) at popular contact recreation sites over the summer period, from November through to March.

The table below presents the results of sampling for this season.

There was moderate to heavy rainfall in the week prior to sampling for all sites that were in the low or moderate to high risk categories. Faecal indicator bacteria can be elevated at sites, following heavy rainfall, due to contamination from diffuse and/or point sources such as drains and surface run-off.

SITE	Nov	Nov	Nov	Nov	Dec	Dec	Dec	Dec	Jan	Jan	Jan	Jan	Feb	Feb	Feb	Feb	Mar	Mar	Mar	Mar
Carters Beach at campground beach access	☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*	
North Beach at tip head road steps	☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*	
Buller River at Shingle Beach	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*
Buller River at Marrs Beach	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*
Rapahoe Beach at end of Statham St	☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*	
Seven Mile Creek at SH6 Rapahoe	☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*	
Nelson Ck at Swimming Hole Reserve	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*
Grey River at Taylorville Swimming Hole	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*
Cobden Beach at Bright Street West end	☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*	
Blaketown Beach at South Tiphead	☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*	
Karoro Beach at Surf Club	☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*	
Lake Brunner at Cashmere Bay Boat Ramp	☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*	
Lake Brunner at Iveagh Bay	☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*	
Lake Brunner at Moana	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*	☺*
Hokitika Beach at Hokitika	☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*	
Kaniere River at Kaniere Kokatahi Rd	☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*	
Lake Mahinapua at Shanghai Bay	☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*	
Arahura Rv @ SH6	☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*		☺*	

Rainfall past 24hrs	Rainfall past week		Category
*	•	0-10 mm	minimal
*	•	10-30 mm	light
*	•	30-60 mm	moderate
*	•	>60 mm	high
☺*		< 260 E. coli; < 140 Ent	very low risk
☺*		260-550 E. coli; 140-280 Ent	low risk
☺*		> 550 E. coli; > 280 Ent	moderate to high risk

RECOMMENDATION

That the report is received.

Hadley Mills
 Planning, Science and Innovation Manager

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Tuesday, 28 April 2020** commencing on completion of the Resource Management Committee Meeting

A.J. BIRCHFIELD
CHAIRPERSON

M. MEEHAN
CHIEF EXECUTIVE OFFICER

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.		PUBLIC FORUM
3.		MINUTES
	1 – 2	3.1 Minutes of Council Meeting 10 March 2020
	3 – 5	3.1.1 Minutes of a Special Council Meeting 26 March 2020
4.		REPORTS
	6 – 9	4.1 COVID-19: Economic Recovery Infrastructure Submission
	10 – 11	4.2 Annual Plan 2020/21
	12 - 15	4.2.1 Local Government Funding Agency (LGFA)
	16	4.3 Appointment of West Coast Regional Transport Committee
5.		CHAIRMAN'S REPORT (verbal update)
6.	17	CHIEF EXECUTIVE'S REPORT
7.		GENERAL BUSINESS

3.1

THE WEST COAST REGIONAL COUNCIL**MINUTES OF THE MEETING OF THE COUNCIL HELD ON 10 MARCH 2020,
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH,
COMMENCING AT 11.48 A.M****PRESENT:**

A. Birchfield (Chairman), S. Challenger, P. Ewen, D. Magner, B. Cummings, J. Hill, L. Coll McLaughlin

Moved (Challenger/Ewen) To set aside standing orders to allow for the remote participation by Councillor D. Magner.

IN ATTENDANCE:

M. Meehan (Chief Executive Officer), R. Mallinson (Corporate Services Manager), H. McKay (Consents & Compliance Manager), H. Mills (Planning, Science & Innovation Manager), N. Costley (Strategy & Communications Manager), F. Tumahai, J. Douglas, A. Mahuika (Minutes Clerk), J. Hawes (IT Support).

1. APOLOGY:

There were no apologies.

2. PUBLIC FORUM

There was no public forum.

3.1 CONFIRMATION OF MINUTES

The Chairman asked the meeting if there were any changes to the minutes of the previous meeting. There were no changes requested.

Moved (Challenger/Coll-McLaughlin) *that the minutes of the Council meeting dated 11 February 2020, be confirmed as correct.*

Carried

Matters arising

There were no matters arising.

REPORTS:**4.1 OPERATIONS REPORT**

M. Meehan spoke to his report in R. Beal's absence.

Moved (Challenger/Cummings) *That the report is received.*

Carried

4.2 CORPORATE SERVICES MANAGERS MONTHLY REPORT

R. Mallinson spoke to his report.

Moved (Ewen/Coll-McLaughlin) *That the report be received.*

Carried

4.2.1 AUDIT NZ FINAL MANAGEMENT REPORT FOR YEAR TO 30 JUNE 2019

R. Mallinson spoke to this report.

Moved (Cummings/Coll-McLaughlin) *That the report be received.*

Carried

4.3 TE TAI O POUTINI PLAN – DEED OF AGREEMENT

M. Meehan spoke to this report. He said the attached deed of agreement had been run past the Mayors, Chairs and Iwi and is attached for the Chairman’s endorsement. Cr Coll-McLaughlin referred to the top of page 51 to change to Te Tai o Poutini Plan.

Moved (Challenger/Hill)

1. *That the report be received*
2. *That Council endorse the Chairman to sign the attached Deed of Agreement of behalf of Council*

Carried

5.0 CHAIRMANS REPORT

The Chairman spoke to his report on the meetings he had attended.

Moved (Coll-McLaughlin/Cummings) *That this report is received.*

Carried

6.1 CHIEF EXECUTIVE’S REPORT

M. Meehan spoke to his report. He spoke on the meetings that he had attended that month. He said the focus has mostly been on the annual plan. M. Meehan said that R Mallinson has been working hard with his team on annual plan numbers, and there is also a workshop after this meeting. He said he has been quite busy with his role at PCR as well. He informed Councillors that the health and safety committee are working towards an ISO45001 accreditation for the organization. He said this is quite a major step particularly for R. Beal team as it will enable them to win further contracts through that qualification. M. Meehan also acknowledge the contribution of Stefan Beaumont the Council Hydrologist. He resigned after 16 years and he said he had made a significant contribution to Council.

Moved (Coll-McLaughlin/Ewen) *That this report is received.*

Carried

GENERAL BUSINESS

The Chairman said he was concerned about the NES for Air Quality as a lot of the burners on the West Coast won’t comply and it is going to be a major issue for the Council to have to administer that. M. Meehan said they went through a quite a robust process with the Reefton community. M. Meehan said the Council would have to submit strongly on this issue.

The meeting closed at 12.20 p.m

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Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL
MINUTES OF A SPECIAL MEETING OF THE WEST COAST REGIONAL COUNCIL
HELD ON 26 MARCH 2020, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.08 A.M.

PRESENT:

A. Birchfield (Chairman), P. Ewen, B. Cummings, D. Magner, S. Challenger, J. Hill, L. Coll McLaughlin

IN ATTENDANCE:

M. Meehan (Chief Executive Officer) in person, R. Mallinson (Corporate Services Manager)

Due to the Government changing legislation, Council was not required to suspend Standing Orders to allow for remote participation. The meeting was called under urgency and was publicly advertised at the earliest opportunity.

M. Meehan, Crs Birchfield and Ewen attended in person, R. Mallinson, Crs Challenger, Magner, Cummings, Hill and Coll McLaughlin attended via Zoom.

1. APOLOGIES:

There were no apologies.

2. ESTABLISHMENT OF EMERGENCY COMMITTEE

To establish an Emergency Committee to deal with any matters of urgency that may arise due to the COVID-19 (novel coronavirus) situation.

M. Meehan spoke to the report. He and R. Mallinson answered questions from Councilors and provided the following information.

Background

1. The quorum for a Council meeting is four members all of whom are attending a meeting in person. Over the upcoming weeks, due to the COVID-19 situation, four Councillors may not be immediately available to deal with any matter of urgency. It is recommended that an Emergency Committee comprising the Chair and two relevant and available Councillors be appointed.
2. The Committee is essentially the same committee, with the same delegations, as was put in place over the election period or Christmas break period.
3. The delegations to the Emergency Committee do not replace the powers, duties, and responsibilities of the Council and may be exercised only where a full meeting of the Council is not possible.
4. Alongside delegations to the Emergency Committee, the Council should also delegate powers to the Chief Executive, to use in the event that the Emergency Committee is unable to meet due to a lack of a quorum. This is consistent with the advice received from Local Government New Zealand.

Attachment 1: Delegation to Chief Executive for Decision-making during COVID-19 pandemic

1. With immediate effect and until the Government reduces the alert level status, allowing meetings (including meetings of Council), the Council:
 - A. Delegates to the Chief Executive all of the Council's powers, duties and responsibilities, except for those powers, duties and responsibilities that the Council is not legally able to delegate.
 - B. Authorises the Chief Executive to approve expenditure, to approve the foregoing of revenue, or to take any other steps not provided for in the Long Term Plan or Annual Plan, that are necessary for West Coast Regional Council.
2. The exercise of this delegation is subject to the following conditions:
 - A. An urgent decision is required to:
 - i Enable the discharge of the Council's health and safety duties – this is of particular importance and relevance during the COVID-19 pandemic. Such decisions would include actions to protect employees and contractors;
 - ii Implement the range of measures (acting under the relevant COVID-19 alert level) directed or issued as guidance by the Government, relevant Ministers, or agencies. This ensures that any decisions are aligned with, and support, the official government position; or
 - iii Respond to any issues that arise as a result of the prevailing COVID-19 alert level or any other urgent matter.
 - B. Prior to exercising this delegation, the Chief Executive must obtain the endorsement to the proposed decision from two Chairs in the following order of precedence:
 - i Council Chair;
 - ii Council Deputy Chair;
 - iii Any Councillor
 - C. The exercise of the delegation and the decision must be reported by the Chief Executive to Councillors as soon as practicable and reported to the first available Council meeting.

Moved (Birchfield / Challenger)

That the West Coast Regional Council:

1. *Establishes an Emergency Committee with a membership of three, consisting of:*
 - 1.1. *the Chair, Allan Birchfield as the Chair;*
 - 1.2. *Cr Stuart Challenger, as the Deputy Chair of the Committee; and*
 - 1.3. *Cr Laura Coll McLaughlin.*
2. *Agrees that a quorum for the meeting of the Emergency Committee shall be two members;*
3. *For the purposes of the COVID-19 emergency, delegates to the Chair, in conjunction with the Deputy Chair, the authority to activate the Emergency Committee and by resolution of the Emergency Committee, suspend all other core committees of the Council.*

4. *The Council delegates to the Emergency Committee all of the Council's powers, duties, and responsibilities that the Council can lawfully delegate to a committee; and*
5. *The Emergency Committee and the Chief Executive then report any decisions made by the Emergency Committee to the next Council meeting; and*
6. *The delegations to the Emergency Committee may be revoked by the Council at any time;*
7. *These delegations may be exercised only in circumstances where the Council is unable or unavailable to hold meetings that comply with the requirements of the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987.*
8. *Notes that the Council considers it is prudent for Council to authorise the Chief Executive (while the Government's alert levels make meetings of Council impossible) to make urgent decisions if the Emergency Committee cannot meet;*
9. *Makes delegations to the Chief Executive, which include appropriate conditions, to make urgent decisions during the COVID-19 pandemic if the Emergency Committee cannot meet (as set out in Attachment 1).*

Carried

The meeting closed at 10.35 a.m.

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Chairman

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Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 28 April 2020
 Prepared by: Nichola Costley – Manager Strategy and Communications
 Date: 19 April 2020
 Subject: **COVID-19: Economic Recovery Infrastructure Submission**

Purpose

The purpose of this report is to provide the Council with an update on the funding bid made for infrastructure proposals in response to the impacts of COVID-19.

Background

The challenges of COVID-19, both today and in the time to come, are of an unprecedented scale; by meeting these challenges as a region we can ensure we are best placed to help our economy and our communities to recover and prosper.

Significant work is already underway to plan for our region's economic and social recovery in the short, medium and long term, but we know to be successful, we need a unified approach across national, regional and local authorities, Maori, industry and community groups.

The most significant impact has been on employment and felt particularly strongly by those in the hospitality and tourism industries. Numerous Central Government organisations are approaching Councils, Economic Development Agencies and other key stakeholders to identify key projects which can provide immediate employment opportunities.

Applications that include a level of co-funding from the community are likely to have a greater chance of being accepted. Staff have proposed that the co-funding for these projects is provided via a loan on behalf of existing or new Rating Districts.

Infrastructure funding submission

Our immediate focus has been on the development and coordination of regional economic stimulus projects. These were submitted for the Crown Infrastructure proposals on April 14 and included:

Franz Josef Flood Protection – 'no regrets' options identified in the Tonkin and Taylor report to provide for long term decision making for the township. Total estimated cost \$24.4M (funding sought \$19.8. Other funding to come from Westland District Council (\$1M for master planning work) and NZTA (\$3.6M for bridge strengthening work).

Flood warning system for Westport – accelerated installation and operation of hydrology telemetric site on the Buller River to improve forecasting and modelling for flood impact on Westport. Total cost \$500,000 (full funding amount sought).

Westport flood protection – construction of extensive stopbanks designed to prevent floodwaters from inundating large numbers of properties up to a 1:100 year AEP. Total cost \$10M (funding sought \$7.5M).

Hokitika flood protection – urgently required flood protection work to increase the level of service for the Hokitika township area from less than a 1:50 year AEP to a 1:100 year AEP. Total cost \$3M (funding sought \$2.5M).

The Hokitika Seawall Joint Committee has also requested that staff design and cost for an extension of the existing sea wall down to Richards Drive to provide long term protection to the residential area and make an application to the Crown Infrastructure Projects fund for funding this work on behalf of the Rating District.

Greymouth flood protection works – flood protection works, which includes stage 2 of planned infrastructure works to protect the township and surrounding areas. Total cost \$2.58M (full funding amount sought).

RECOMMENDATIONS

That Council:

1. *Receives this report; and*
2. *Supports in principle the proposals submitted as part of this funding bid.*

Randal Beal
Director of Operations



Greymouth Flood Protection - Upgrade to 150 year level

— Greymouth Floodwall



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Date created: 10/04/2015 14:02
Author: eric
Scale of A3: 1:8,000

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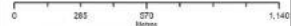
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Hokitika Floodwall Upgrade



Legend

— Hokitika_Floodwall



Date created: 11/07/2019, 1314

Author: alicia

Scale at A3: 1:14,000

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Projection: Transverse Mercator
Datum: NZGD 2000
Units: Metre



4.2

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting- 28 April 2020
Prepared by: Robert Mallinson, Corporate Services Manager
Date: 22 April 2020
Subject: **Annual Plan 2020/21**

Prior to the COVID-19 lockdown, senior Council staff were ready to bring recommendations to Council with regard to the 20/21 Annual Plan budget.

Recommendations for small increases in the UAGC and General rate, plus a new Rating District charging regime to better reflect the cost of Council engineering staff and Infrastructure insurance costs have now been set aside, with staff committed to delivering a zero rate and increase in the 20/21 Annual Plan.

Operating Statement																				
	2019/20 LTP Budget	2020/21 LTP Budget	2020/21 AP Budget	Comment																
General Rates	3,502,627	3,578,557	3,484,200	General rate & UAGC increases rolled back																
Investment Income	1,400,085	1,424,069	1,068,680																	
Economic Development	153,176	156,497	(0)																	
Resource Management	1,361,617	1,391,134	1,968,928	Includes ODP																
Transport	84,073	85,896	109,000																	
Emergency Management	1,174,350	1,199,808	1,166,890	EM targeted rate increase rolled back																
River, Drainage & Coastal Protection	1,643,806	1,622,059	1,794,407	includes RD requested levels of targeted rating, Quarry revenues.																
VCS Business Unit	3,971,346	4,057,436	4,928,850																	
Warm West Coast	13,068	10,420	6,750																	
Total Revenue	13,304,148	13,525,875	14,527,705																	
Governance	525,102	499,456	644,952																	
PCR/Rolleston	60,792	59,577	29,426																	
Economic Development	306,163	312,606	(0)																	
Resource Management	3,680,213	3,716,566	4,593,862	includes ODP																
Transport	207,926	211,072	156,537																	
Hydrology & Floodwarning	1,004,809	1,150,401	1,073,049																	
Emergency Management	1,232,048	1,255,757	1,163,233																	
River, Drainage & Coastal	2,144,803	1,982,168	1,892,578	doesn't include capex of \$1 million																
Bio-security	121,391	124,181	335,274																	
VCS Business Unit	3,460,845	3,535,705	4,425,848																	
Adjustments			101,973	net of: (1) Savings in Corporate budgets -\$257,027 and (2) roll back of RD Charging regime recoveries + \$359,000																
Warm West Coast	8,482	6,453	3,386																	
Total Expenses	12,752,574	12,853,941	14,420,117																	
Surplus / (Deficit)	551,574	671,934	107,588	SURPLUS																
			-																	
			107,588																	
Funding Deficit calculation			107,588																	
Rating District Income	1,204,407																			
Rating District Expenditure	- 1,611,631		- 1,000,000	RD capex funding requirement																
Deficit for Rating District	- 407,224		407,224	RD adjustment																
			- 485,188	net borrowing requirement before any ODP adjustments																

One District Plan

The above budgeted revenue and expenditure for 20/21 include "placeholders" for TTPP One District Plan. The exact budgeted expenditures and funding thereof are still to be confirmed by the Joint Committee and the final recommendations by the Joint Committee (and approvals by Council) will impact the above summary statement.

Funding available would include:

Carry forward ODP funding from 19/20	\$100,000
Targeted Rate (this would have been \$450,000 in 19/20 if it had not been for the LGC contribution of \$200,000)	\$250,000
Existing contribution from General rate (previously Economic Development)	\$150,000
Total	\$500,000

Loan Funding of OPD expenditure is always a possibility. Given that ODP is to benefit current and future West Coasters, some loan funding would ensure an appropriate intergenerational equity balance.

Other Matters

I am also recommending that Council suspend principal repayments on non-Rating District borrowings during 20/21. This saves \$140,000 in funding requirements.

VCS budgeted revenues and expenditures will almost always vary substantially from LTP projections, given that 20/21 Annual Plan budgets are based on more timely projections. The projected surplus of \$500,000 is in line with the LTP.

The small budgeted surplus has to fund RD capex of \$1,000,000 and take into account Rating District share of operating expenditure and operating revenue.

Council has applied for a number of infrastructure projects and is working with government on other COVID-19 related economic recovery opportunities. Over the coming months we will understand if these are successful and what impact positive or negative on finances this will have. Council can approach these issues on a case by case basis as they do for unexpected matters that arise during the course of any Annual Plan year.

Council can "balance the books" with relatively modest borrowings.

LTP Envelope

With the exception of TTPP One District Plan, these budgets fit within the LTP envelope. Essentially Council consulted on TTPP One District Plan funding in the 19/20 Annual Plan.

Council is not required to take the 20/21 Annual Plan to public consultation, given adherence to the LTP envelope and recent 19/20 Annual Plan consultation on One District Plan.

RECOMMENDATIONS

- 1. That Council agrees to a zero increase in the General Rate, Uniform Annual General Charge, Emergency Management Rate and One District Plan Rate for 20/21.*
- 2. That Council agrees that it will not publicly consult on the 20/21 Annual Plan, given that it is within the envelope of the 2018/28 Long Term Plan and that it publicly consulted on ODP funding in the 19/20 Annual Plan.*
- 3. That actual budgeted expenditures and revenues be finalised once details of the actual ODP budget request are received from the TTPP Joint Committee.*
- 4. That Council agrees to borrow up to \$750,000 to cover any funding shortfall in 20/21.*
- 5. That the 20/21 Annual Plan be adopted by Council at the June 2020 ordinary meeting.*

Robert Mallinson
Corporate Services Manager

4.2.1

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 28 April 2020
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 20 April 2020
 Subject: **Local Government Funding Agency (LGFA)**

Background

In 2019 West Coast Regional Council acceded to membership of LGFA and in June 2019 most of the existing Westpac debt was migrated to LGFA.

Council has been able to substantially reduce its cost of borrowings, with the weighted average cost of funds borrowed by WCRC from LGFA now being < 2.00%.

Some of the proposed changes to the LGFA are not directly relevant to WCRC because:

- WCRC does not have any CCOs. (PCR LP is not a CCO as Council only has a minority shareholding of 49%).
- Council does not have any subsidiaries, therefore the Group / parent matter does not affect us.

However, as a non-guarantor borrower we are still required to agree to the proposed changes.

The LGFA Proposal (proposed amendments to LGFA) (extracted from email from Simpson Grierson)

LGFA intends to amend its borrowing programme. The purpose of the proposed amendments is to:

- Enable approved council-controlled organisations to borrow directly through the LGFA borrowing programme (on the basis of a guarantee from and/or sufficient uncalled capital issued to the parent local authority);
- Allow a local authority to apply to LGFA to be tested at the group level rather than at the parent level for compliance with LGFA covenants;
- As previously notified by LGFA, increase the amount of borrower notes that must be issued to a local authority to 2.5% when it is borrowing (currently 1.6%); and
- Make certain other minor technical improvements to the borrowing programme (including to facilitate the provision of committed standby borrowing facilities).

To implement these changes, certain of the documentation for the borrowing programme will need to be amended. This includes the following documents:

- Multi-Issuer Deed;
- Guarantee and Indemnity; and
- Notes Subscription Agreement.

In order to amend those documents, a Deed of Amendment and Restatement in respect of each such document (**Deed of Amendment**) will need to be entered into by the parties to the document.

Status of Deeds of Amendment

The Deeds of Amendment have been reviewed and approved by LGFA (with the assistance of LGFA's legal counsel, Russell McVeagh) and by the LGFA Shareholders' Council (with the assistance of Simpson Grierson). Please note that Simpson Grierson has acted on behalf of (and under the instructions of) the Shareholders' Council only and not the borrowers or guarantors. [Robert Mallinson note – WCRC is a member of LGFA, but not a shareholder].

Execution of Deeds of Amendment and s 118 certificates

LGFA has requested that each participating local authority executes the Deeds of Amendment to which it is a party in order to implement the proposed changes to the borrowing programme.

The following table sets out the documents that WCRC is being asked to sign:

Deeds of Amendment	Deed Signing Instructions	CE Certificate	CE Signing Instructions
Amendment and Restatement Deed (Notes Subscription Agreement)	Two elected members to sign on page eighteen and deed to be left undated	Borrower certificate	Chief Executive to: - add their name to the first line of page one of the certificate; - add the name of the Council to the second line of page one of the certificate; - sign the certificate; and - leave the certificate undated.
Amendment and Restatement Deed (Multi-issuer Deed)	Two elected members to sign on page nineteen and deed to be left undated	Borrower certificate	Chief Executive to: - add their name to the first line of page one of the certificate; - add the name of the Council to the second line of page one of the certificate; - sign the certificate; and - leave the certificate undated.

I have not attached full copies of the two "Deeds of Amendment and Restatement" as they are respectively 82 pages and 157 pages. Councillors who wish to receive all the documentation can contact me and I will provide by email.

I have placed reliance on the review of the changes by the LGFA Shareholders Council (assisted by Simpson Grierson).

I also attach notes from the November 2018 AGM of LGFA which sets out the proposed changes.

EXPLANATORY NOTE 4 – CHANGES TO FOUNDATION POLICIES

This resolution seeks shareholders' approval for amendments to the Foundation Policies of the Company.

The current Foundation Policies of the Company are set out in schedule 1 to the SHA. Clause 5.1(c) of the SHA provides that neither the Board nor any shareholder shall take or permit any action to cause any alteration to any of the Company's Foundation Policies unless it is approved by Ordinary Resolution of the Company's shareholders (or, if required by law, a Special Resolution).

There are two proposed changes to the Foundation Policies requiring shareholder approval by Ordinary Resolution.

Measurement of council compliance with LGFA covenants at the group level:

Currently LGFA tests each council borrower's compliance with either the Foundation Policy or Lending Policy covenants at the parent council level i.e. it excludes any debt, revenue or interest payments made by a subsidiary entity from the calculations. This might not reflect the most accurate representation of a council's financial position if the council delivers some of its services or activities or holds assets through a subsidiary entity.

It is proposed that a council can apply to the LGFA Board to be tested at the group level rather than at the parent level for compliance with LGFA covenants. It is important to note that:

- *The Foundation Policy Covenants (if the council had an external credit rating) or Lending Policy Covenants (if no external credit rating) would still apply to the council regardless of being measured on a parent or group basis.*
- *The Senior Manager Credit and External Relationships would provide analysis and recommendation to the LGFA Board for consideration as to whether they should approve the request.*

- *To provide certainty to the council, the testing at the group level would apply for the life of the existing loans from LGFA.*
- *We expect that this will apply to only a small group of councils and our current expectation is that only Auckland Council would wish to have their covenants calculated at group level.*

Lending to Council Controlled Organisations ("CCOs"):

Currently LGFA only lends to the parent council and not to any other related entities. This is not ideal as:

- *Several councils borrow and on-lend to CCOs e.g. Christchurch City Council, New Plymouth District Council, Rotorua District Council, Marlborough District Council and Auckland Council have previously borrowed and on-lent to Christchurch City Holdings Limited, New Plymouth Airport, Rotorua Regional Airport, Marlborough District Council Holdings and Watercare respectively. The proposed changes will provide the councils with greater flexibility in structuring their borrowing and on-lending activities.*
- *LGFA cannot currently lend to multiple owned CCOs. While there are currently very few of these entities which have borrowings, they may become established in the future e.g. jointly owned water companies.*
- *Dunedin City Council ("DCC") borrows via a CCTO subsidiary company, Dunedin City Treasury Limited. This is one reason why DCC has not become a member of LGFA.*

To ensure that LGFA does not bear any additional risk than that incurred with lending to a parent council, it is proposed that LGFA could lend to a CCO provided:

- *The parent council (or group of shareholding councils) of the CCO must each be a guarantor of the loan in favour of LGFA.*

LGFA will only lend to a CCO if: there is uncalled capital from the parent council that is at least equal to the financial obligations of the CCO; or there is a guarantee from the parent council in respect of the CCO.

- *LGFA will undertake credit analysis on the CCO as well as the parent council.*
- *The CCO would be subject to LGFA Board approval before borrowing.*
- *The LGFA Board would apply bespoke financial covenants to the CCO taken into consideration factors such as the ownership structure, cashflow and balance sheet quality and what activity or services the CCO is delivering on behalf of the parent council shareholder(s).*

Why is LGFA proposing these changes to the Foundation Policies?

We are proposing these changes because of feedback from member and non-member councils. LGFA has built a successful track record of continuous improvement and evolving to meet council needs e.g. short dated lending and bespoke lending.

Auckland Council delivers a large amount of services through Watercare and Auckland Transport and is analysed on a group basis by the credit rating agencies.

There are some council members who currently borrow and on-lend to their CCO subsidiaries, so this proposal will give them the option to streamline the borrowing process and provide more flexibility in how they structure their borrowing.

Is there more risk for LGFA guarantors?

No as regardless of being measured on a group or parent basis the council must remain compliant with the LGFA covenants and we have recourse over rates revenue as security.

No as a CCO who borrows from LGFA will have the benefit of a parent council guarantee or uncalled capital. LGFA would negotiate lending documentation with each CCO and LGFA would undertake credit analysis of the CCO as well as the parent council or councils.

Why would the LGFA Board grant bespoke covenants to CCOs?

While councils are very similar to each other, there can be significant differences between CCOs. In addition, CCOs also do not have rates revenue. Therefore, the LGFA Board, following advice from LGFA management and external legal advisors, would need to negotiate bespoke covenants with the CCO. While covenants may vary between CCOs, the underlying recourse remains the uncalled capital or parent guarantee.

Will the credit rating agencies and investors be concerned?

We don't think these key groups will be concerned with measurement on a group basis rather than a parent basis if requested. As outlined previously, all councils must remain compliant with LGFA covenants and the underlying security remains unchanged.

We don't think they will be concerned with lending to CCOs as the guarantee retains the strength of the LGFA structure e.g. Christchurch City Council has the same credit rating as Christchurch City Holdings Limited ("CCHL") because of the uncalled capital that exists within CCHL. Lending to CCOs will also diversify the LGFA lending book and could bring in new council members to LGFA.

Will this facilitate the establishment of separate water entities?

No and in fact we think this would strengthen the case for keeping any possible new water entities in local government ownership as it allows lending to multiple owned CCOs. Any new water entity would also benefit from borrowing at a lower cost of funds than in their own name. The bespoke covenants for a water entity could possibly be set be higher than the current LGFA financial covenants so the multiple owned water entities could borrow more and therefore reduce pressure on parent council balance sheets.

Could a Council Controlled Trading Organisation ("CCTO") borrow from LGFA?

Currently under section 62 of the Local Government Act 2002 a council cannot give any guarantee, indemnity or security in respect of the performance of any obligation by a CCTO. For a CCTO to borrow under this proposed structure, uncalled capital could be used, or the parent council could continue to borrow from LGFA and on-lend to the CCTO.

Will the proposed changes make it easier for councils to borrow more or to avoid a covenant breach?

No as the LGFA Board approves the testing of a council at the group or parent level. The LGFA Board will consider whether a move to testing at the group level will weaken the credit profile of the council before deciding on the change. Regardless of the basis for measurement, the LGFA Board expects all council borrowers to maintain sufficient headroom under the LGFA covenants.

RECOMMENDATIONS:

That the Council:

- 1. Receives and notes this report on various changes to the Local Government Funding Agency.*
- 2. Approves Council's entry into the documentation noted in that report.*
- 3. Authorises any two of the Council's elected members to execute the following deeds for the purposes of;*
 - 3.1. Amendment and Restatement Deed (Multi-issuer Deed); and*
 - 3.2. Amendment and Restatement Deed (Notes Subscription Agreement).*
- 4. Authorises the Chief Executive to execute the Chief Executive Certificate and such other documents and take such other steps on behalf of Council as the Chief Executive considers it is necessary or desirable to execute or take to give effect to recommendations above.*

Robert Mallinson
Corporate Services Manager

4.3

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council meeting – 28 April 2020
 Prepared by: Nichola Costley – Manager Strategy and Communications
 Date: 18 April 2020
 Subject: **Appointment of West Coast Regional Transport Committee**

Purpose

The purpose of this report is to provide the Council with the required information to allow appointment of a Regional Transport Committee for the West Coast, as required by the Land Transport Management Act 2013 and subsequent amendments.

Summary

The Land Transport Management Act requires regional councils to appoint a Regional Transport Committee as soon as practicable after the triennial elections. Organisations listed in the legislation advise the Council of their nominated representatives and their appointments are subsequently confirmed by the Council to form the Regional Transport Committee for the ensuing three years.

Nominations have been received from all parties and the Council can appoint the West Coast Regional Transport Committee for the 2019 to 2022 period.

Background

The Land Transport Management Amendment Act 2013 sets the requirements for establishment of regional transport committees by regional councils. Section 105 of the Act requires:

- (1) *As soon as practicable after each triennial election, every regional council must establish a regional transport committee under this section for its region.*
- (2) *Each regional council must appoint to its regional transport committee;*
 - (a) *2 persons to represent the regional council; and*
 - (b) *1 person from each territorial authority to represent that authority; and*
 - (c) *1 person to represent the Agency (NZTA)*
- (6) *Each regional council must appoint from its representatives the chair and deputy chair of the committee.*

Section 106 of the Act sets out the functions of regional transport committees, as follows:

- (1) *The function of each regional transport committee are;*
 - (a) *To prepare a regional land transport plan, or any variation to the plan, for the approval of the relevant regional council; and*
 - (b) *To provide the regional council with any advice and assistance the regional council may request in relation to its transport responsibilities.*
- (2) *Each regional transport committee, must adopt a policy that determines significance in respect of:*
 - (a) *Variations made to regional land transport plans under section 18D; and*
 - (b) *The activities that are included in the regional land transport plan under section 16.*

Nominations for representation on the West Coast Regional Transport Committee have now been received from all parties. The nominations are:

- Cr Allan Birchfield (RTC Chairman)
- Cr Peter Ewen (RTC Deputy Chair)
- Mayor Jamie Cleine to represent Buller District Council
- Cr Peter Haddock to represent Grey District Council
- Cr Ian Hartshorne to represent Westland District Council
- Mr Jim Harland to represent the New Zealand Transport Agency.

Past Regional Transport Committees have had a representative from the Department of Conservation appointed to sit alongside the legislated members. This representative has the same speaking rights but no voting rights. Continuing from previous Committees, this representative is Wayne Costello.

As indicated above, a major function of the Regional Transport Committee is to prepare a Regional Land Transport Plan (RLTP) on behalf of the Council. RLTP's are prepared every six years but are reviewed in the six months prior to their mid-point or at three years. The current RLTP expires in June 2021. Preparation of the next RLTP to cover the period 2021 to 2027 will commence shortly.

The first meeting of the Regional Transport Committee is on 1 May 2020.

Regional Technical Advisory Group

To assist the Regional Transport Committee a Regional Technical Advisory Group (RTAG), comprising technical representatives of a number of transport related bodies, provides advice and undertakes work on transport related matters for the Regional Transport Committee.

The present West Coast membership of the RTAG is:

- Nichola Costley Strategy and Communications Manager – West Coast Regional Council
- Eric de Boer Manager Infrastructure Delivery - Buller District Council
- Mel Sutherland Infrastructure Services Manager – Grey District Council
- Karl Jackson Transportation Manager – Westland District Council
- Heath Milne CEO – Development West Coast
- Steve Higgs Planning and Investment Manager – NZTA
- Wayne Costello Operations Manager – Department of Conservation

Other organisations with an interest or role in transport matters are co-opted to assist at times throughout the year and as required.

The RTAG generally meets prior to the Regional Transport Committee or as required to progress the various work streams for the Committee.

RECOMMENDATIONS

It is recommended that Council resolve to:

1. *Receive this report; and*
2. *Confirm the following appointments to the West Coast Regional Transport Committee:*
 - *Cr Allan Birchfield (RTC Chairman)*
 - *Cr Peter Ewen (RTC Deputy Chair)*
 - *Mayor Jamie Cleine to represent Buller District Council*
 - *Cr Peter Haddock to represent Grey District Council*
 - *Cr Ian Hartshorne to represent Westland District Council*
 - *Mr Jim Harland to represent the New Zealand Transport Agency.*

Nichola Costley
Manager Strategy and Communications

6.0

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 28 April 2020
Prepared by: Michael Meehan – Chief Executive
Date: 20 April 2020
Subject: **CHIEF EXECUTIVE'S REPORT**

Meetings Attended:

- I have attended numerous briefings and meetings relating to COVID 19 with various agencies included NEMA, WCCDEM, West Coast DHB and the Ministry of Health.
- I attended numerous meetings with staff from the Ministry for the Environment, Department of Conservation, Regional and Unitary Councils and other agencies.
- I attended the Te Tai o Poutini Plan meeting on 20 April.
- I will be participating in a meeting with Regional Chief Executives on 23 April.
- I will be participating in a meeting with the Chief Executive's Environmental Forum on 24 April.

COVID 19 IMPACTS

I am meeting with staff via Zoom and connecting on the phone on a regular basis. The majority of the organisation has been working remotely, assisting in the civil defence ECC or undertaking essential services in the field under strict operating conditions. At the time of writing this report we are finalising an organisational health and safety plan to move to Level 3. This does not result in huge changes as the key message from the government is *if you are able to work from home, you will work from home* this applies to meetings as well. To that end we have supplied and offered staff, elected members and iwi representatives with the technology to participate remotely and undertake work from home.

RECOMMENDATION

That this report be received.

Michael Meehan
Chief Executive

THE WEST COAST REGIONAL COUNCIL

To: Chairperson
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.

- 1 - 3 8.1 Confirmation of Confidential Minutes 10 March 2020
- 8.2 Overdue Debtors Report (to be tabled)
- 4 - 6 8.3 Council Investments
- 8.5 Response to Presentation (if any)
- 8.6 In Committee Items to be Released to Media

Item No.	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 7 of LGOIMA for the passing of this resolution.
8.			
8.1	Confirmation of Confidential Minutes 10 March 2020		Clause 7 subclause 2 (a)
8.2	Overdue Debtors Report (to be tabled)		Clause 7 subclause 2 (a)
8.3	Council Investments		Clause 7 subclause 2 (a)
8.4			Clause 7 subclause 2 (a)
8.5	Response to Presentation (if any)		Clause 7 subclause 2 (i)
8.6	In Committee Items to be Released to Media		Clause 7 subclause 2 (i)