

Council Members

Chairman Allan Birchfield
Cr Stuart Challenger (Deputy)
Cr Brett Cummings
Cr Peter Ewen

Cr Debra Magner
Cr Laura Coll McLaughlin
Cr John Hill

Iwi Representatives

Francois Tumahai (Ngati Waewae)
Jackie Douglas (Makaawhio)



THE WEST COAST
REGIONAL COUNCIL

Meeting of Council
(Te Huinga Tu)

Tuesday, 9 February 2021

**West Coast Regional Council Chambers, 388 Main South Road, Greymouth
and
Live Streamed via Council's Facebook Page**

10.30 am

Resource Management Committee Meeting

Followed by RMC Workshop:

Coastal Plan Workshop

On Completion of RMC Workshop:

Council Meeting

Followed by Councillor Workshops:

**Quarry Matters
Strategy Building**

RESOURCE MANAGEMENT COMMITTEE

Resource Management Committee Meeting

(Te Huinga Tu)

A G E N D A

(Rarangi Take)

1. Welcome *(Haere mai)*
2. Apologies *(Nga Pa Pouri)*
3. Declarations of Interest
4. Public Forum, Petitions and Deputations *(He Huinga tuku korero)*
5. Confirmation of Minutes *(Whakau korero)* 8 December 2020
6. Chairman's Report
7. **Planning and Operations Group**
 - Planning and Hydrology Report
 - Contact Recreation Monitoring Update
 - Te Tai o Poutini Plan Update
8. **Consents and Compliance Group**
 - Consents Report
 - Compliance Report
9. **General Business**

THE WEST COAST REGIONAL COUNCIL

MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE HELD ON 8 DECEMBER 2020, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.30 A.M.

PRESENT:

S. Challenger (Chairman), A. Birchfield, P. Ewen, D. Magner, B. Cummings, J. Hill, L. Coll McLaughlin, J. Douglas, F. Tumahai

IN ATTENDANCE:

Vin Smith (Chief Executive), R. Mallinson (Corporate Services Manager), H. Mills (Planning, Science & Innovation Manager), H. McKay (Consents & Compliance Manager), R. Beal (Operations Director), T. Jellyman (Minutes Clerk), The Media.

Cr Birchfield read the prayer.

WELCOME

Cr Challenger opened the meeting with a karakia.

1. APOLOGIES

There were no apologies.

DECLARATION OF INTEREST

V. Smith advised councillors that this is an opportunity for councillors to identify any conflict of interest that they may have with the content of an agenda item and it declare in advance of the item being considered.

PUBLIC FORUM, PETITIONS AND DEPUTATIONS

There was no public forum.

PRESENTATION

There was no presentation.

2. MINUTES

The Chairman asked the meeting if there were any changes to the minutes of the previous meeting.

Moved (Ewen / Magner) *that the minutes of the previous Resource Management Committee meeting dated 10 November 2020, be confirmed as correct.*

Carried

Matters Arising

There were no matters arising.

3. CHAIRMAN'S REPORT

The Chairman advised that he has been in discussions with people from Ross regarding the height of the water in the Lake.

The Chairman advised that he, V. Smith and Cr Birchfield participated in a recent meeting regarding collaboration with other regional councils.

5. REPORTS

5.1 PLANNING AND OPERATIONS GROUP

5.1.1 PLANNING REPORT & HYDROLOGY REPORT

H. Mills spoke to his report. He advised that a meeting is being arranged in the New Year for all related parties and legal teams for Plan Change 1 appeal.

H. Mills reported that all Freshwater Management Groups are tracking well and are on schedule. He advised that all FMU's must have a vision, with the Kawatiri vision completed and accepted. H. Mills advised that the same vision was put to the Grey / Mawhera FMU and they have confirmed that they are happy to adopt this. H. Mills reported that seven applicants have been interviewed for the South Westland FMU with all seven now recommended to be appointed to the group. H. Mills advised that this will require a third recommendation to Council.

H. Mills reported that there were a number of weather events during the reporting period but no flood warning alarms were triggered.

H. Mills offered to answer questions from Councillors.

Moved (Coll McLaughlin / Challenger)

That recommendation number 3 (That the seven applicants presented at the RMC meeting be appointed as community members on the South Westland FMU Group), be accepted.

Carried

Moved (Coll McLaughlin / Magner)

- 1. That the report is received.*
- 2. That Council approves the Grey / Mawhera Freshwater Management Unit Group's Long-term vision, to give effect to the National Policy Statement for Freshwater Management 2020.*
- 3. That the seven applicants presented at the RMC meeting be appointed as community members on the South Westland FMU Group.*

Carried

5.1.2 KAWATIRI FRESHWATER MANAGEMENT GROUP WATER TAKE CONSENT RECOMMENDATION

H. McKay spoke to this report and advised that this report follows on from the November meeting. She provided background information, and both she and H. Mills answered questions from Councillors.

H. McKay explained how controlled consents could be dealt with, she advised that these must be granted and Council only has control over certain matters which would be identified through the Plan.

H. McKay explained the recommendations. She stated that it is also recommended that the controlled status for renewals be limited to two 10 year renewals subsequent to the first consent, which will provide an overall 30 year timeframe for any given consent.

Cr Coll McLaughlin queried whether Council should go back to the Grey Mawhera FMU to see if they want a similar recommendation for the purpose of consistency. H. Mills advised that this could be offered to the Grey Mawhera FMU via email and then brought back to a future RMC meeting.

H. McKay confirmed that after the 30 year term it would then be a full discretionary application giving Council the chance to assess the full environmental effects.

Cr Birchfield stated he is in favour of option 2 as he feels it is a waste of time and money putting people through extra work after ten years. He also does not see that there is a water shortage on the West Coast.

Cr Challenger stated that this is a very good report, and he is pleased to see that a controlled activity is included. Cr Cummings asked what will happen if the RMA is scrapped. V. Smith advised that central government has indicated that the RMA is going to be repealed and replaced within this term of government. He stated that indications are that plans that come into existence between now and the repeal will be transitional plans and they will continue on for the life of those plans. V. Smith advised that the changes Council is now discussing will continue on for the 10 year life of that plan, at which time when the time has to be reviewed, then it will be reviewed in accordance with the legislation that exists at that time, and changes may further need to occur. V. Smith stated that central government has signalled that they will be looking at how consents can be reviewed, and to align them with planning documents. He stated it is likely that further powers will be provided to Council about consent reviews. V. Smith advised that 35 year water permit consents may still be required to be reviewed to align with any allocation regime that has been put in place.

F. Tumahai stated it makes sense to make all water take permits uniform. Cr Coll McLaughlin noted that Council does have the discretion to make a final decision upon any other regulation. She stated that she is in favour of option 3, she stated that it is important that Council looks to how the driest periods can be managed. Cr Magner is also in favour of option 3 in view of potential water limitations. She feels this will give good middle ground, and will ensure that good decisions are in place for water allocations, and will provide some certainty. It was agreed that the recommendations do capture what the Kawatiri FMU wanted. It was agreed that alignment will be sought for all FMU's. It was agreed that H. Mills would take this suggestion to the Mawhera FMU, and will then bring this back to this committee to be formalised.

H. McKay and H. Mills answered questions and provided further information.

Moved (Hill / Magner)

1. *That the RMC directs staff to propose to the Kawatiri FMU Group the following alternative to recommendation 5 for their consideration and endorsement.*
2. *5. To amend the timeframes of water permits for consumptive water takes to 10 years from 35 years. And to amend the consent status to controlled for renewal of water take permits for the first and second renewals of 10 year water permits.*

Carried

5.1.3 CONTACT RECREATION MONITORING UPDATE

H. Mills spoke to this report and took it as read. He advised that sampling commences in December each year, and so far this year there are no major concerns.

H. Mills advised that sampling results are public information, and is put up on the LAWA website which is a national website that every regional council contributes to. H. Mills explained the frequency of testing, he agreed to provide costs of sampling and report back to RMC.

Moved (Magner / Cummings) *That the report is approved.*

Carried

5.2.1 CONSENTS MONTHLY REPORT

H. McKay spoke to this report and outlined consenting activity during the reporting period. H. McKay answered questions from Councillors. H. McKay advised that the clay pit at Charleston is related to fertiliser manufacturing. H. McKay agreed to provide the consent details to Cr Hill. She answered questions from Councillors.

Moved (Birchfield / Cummings) *That the November 2020 report of the Consents Group be received.*

Carried

5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT

H. McKay spoke to this report and outlined compliance activity during the reporting period.

H. McKay answered questions from Cr Cummings relating to the dumping of cleanfill at Blaketown. She advised that this is near an old pillar box which is being restored by GDC, and is close to the entrance to the tip head. H. McKay agreed to follow up on the exact location of the black sand mining operation at Hokitika Beach and provide further information to J. Douglas.
H. McKay answered questions from Councillors.

Moved (Douglas / Ewen)

1. *That the December 2020 report of the Compliance Group be received.*
2. *That the \$20,000 bond for RC-20170079 held by Phillip Hampton is released.*

Carried

GENERAL BUSINESS

J. Douglas asked the Chairman if he has attended any further meetings with Hokitika Alliance Group. Cr Challenger advised that he attended their last meeting and has been informed by R. Beal that the design for the seawall and recommendations for the location is awaited.

V. Smith presented signed and framed copies of the Mana Whakahono a Rohe agreement to F. Tumahai. He advised that P. Madgwick has received his, and Council's copy will be displayed in the foyer of WCRC to recognise the relationship between iwi and Council. F. Tumahai expressed his thanks to the meeting.

J. Douglas thanked those present for their work over the year. She wished everyone a Merry Christmas and Happy New Year.

The meeting closed at 11.11 a.m

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Chairman

.....
Date

Report to: Resource Management Committee	Meeting Date: 9 February 2021
Title of Item: Planning and Hydrology Report	
Report by: Lillie Sadler, Planning Team Leader	
Reviewed by: Hadley Mills, Planning, Science and Innovation Manager	
Public excluded? No	

Report Purpose

To update the Committee on planning and hydrology developments over the last month.

Draft Recommendations

It is recommended that Council resolve to:

1. *Receive the report.*

Issues and Discussion

Plan Change 1 appeal

Ecologist Dr Vaughan Keesing undertook a second site visit to the Lake Kini wetlands on 1st December last year, accompanied by a Makaawhio representative, to visit and assess areas specified by the appellant. The appeal parties will meet informally on 4 February to discuss the appeal issues and the site visit assessment.

Freshwater Management Unit (FMU) Groups' update

Kawatiri and Grey/Mawhera: Following the December 2020 RMC meeting, the Kawatiri and Grey FMU Groups were emailed the Council's amendment to the Groups' Recommendation to reduce the duration of water take permits from 35 years to 10 years. (The Grey FMU Group has the same Recommendation as the Kawatiri Group). The manager's report to the December RMC meeting explaining the amendment was also forwarded to the Groups. We await their feedback.

Hokitika: At the sixth meeting on 8 December 2020, Council's Water Quality Team Leader, Jonny Horrox, presented to the Group on setting limits for fresh water quality in the FMU, and methods to achieve the limits. At the seventh meeting on 19 January 2021, Council's Senior Planner, Teresa Thorp, presented on Outstanding Fresh Water Bodies which are required by the National Policy Statement for Freshwater Management (NPSFM) 2020 to be protected. The Group also discussed a Long-Term Vision for the Hokitika FMU, and have adopted the same wording as the Grey and Kawatiri Group's vision with a minor addition of the words "*enhanced and*":

"In the Hokitika FMU, freshwater is valued and will be managed utilising the ki uta ki tai (mountains to the sea) philosophy. The health and mauri of water is to be enhanced and sustained for our community's future wellbeing."

The Long-Term Vision will be included in the Group's Recommendations Report which will go to Council in the next few months.

The Group has also undertaken two site visits to better understand freshwater uses, issues and good practice. The first was to a dairy farm on 25 November, and the second trip was to a gold mine and Totara Lagoon on 26 January.

South Westland: Staff are organising the first of two all-day workshops with the South Westland FMU Group, to be held in February/March. The format for this FMU Group’s meetings is different to reduce the amount of travel time for staff and Group members, given the longer distances to travel in South Westland.

Coastal Plan

Planning consultant Lynda Murchison, who was working on the Regional Coastal Plan review, has identified where some changes may be needed to the proposed Regional Coastal Plan (pRCP) that are potentially outside the scope of what submissions are seeking. A report outlining the options for progressing the pRCP will be brought to a workshop with the Resource Management Committee.

Main points in Resource Management Reform report

The Government has advised it is committed to reforming the resource management system in the current parliamentary term. Minister Parker has publicly advised the reform will be based on the comprehensive review of the resource management system carried out by the independent Resource Management Review Panel, led by Hon Tony Randerson, QC.

The Panel recommended the Resource Management Act be replaced by three new laws. These are:

1. Natural and Built Environments Act (NBA);
2. Strategic Planning Act (SPA); and
3. Managed Retreat and Climate Change Adaptation Act (CAA).

An exposure draft of the NBA is expected in the first half of 2021. Cabinet will, at the same time, make policy decisions for the SPA followed by select committee processes and public engagement for both pieces of legislation. Officials advise that the Government wants to be in a position to introduce the two Bills for their first reading in Parliament by the end of 2021, and to enact them by the end of 2022. Progress should be made on the Managed Retreat and Climate Change Adaptation Bill in parallel.

Hydrology

Flood warnings

Since the last Council meeting, three rainfall events have occurred causing rivers to rise above alarm threshold levels (see Table 1).

Table 1

Site	Time of peak	Peak level (mm)	Warning Issued	Alarm threshold (mm)
Mokihinui Rv @ Welcome Bay	24/12/2020 02:30	5117	24/12/2021 02:23	4500
Hokitika Rv @ Gorge	19/01/2021 14:35	4453	19/01/2021 13:54	3750
Grey Rv @ Dobson	21/01/2021 17:05	3785	21/01/2021 10:35	3400

Monitoring Network

‘Tis the season of grass growth! After a brief break over the Summer holidays the Hydrology team returned swiftly back into action, making the most of the extended sunlight hours and travelling to all sites to cut back the grass which routinely grows excessively at this time of year (Figure 1). A project to decrease the impact of grass growth on sites has been rolled out, targeted at monitoring stations on farms where grass growth is most often an issue. Using artificial grass around the gauges, natural grass growth is inhibited whilst maintaining a surface that minimises splashback from the ground cover (Figure 2).

The start of 2021 has also triggered annual inspections of the Council’s alpine rain gauge network. These nine sites monitor precipitation that falls in the upper reaches of their respective catchments and so provides the earliest indication of rainfall that may reach a river mouth. These sites are located on Mt Garibaldi (Karamea River), Stoney Creek (Mokihinui River), Conical Hill (Grey River), Sirdar Creek (Paparoa’s), Deelaw (Haast River), Mt Browning (Hokitika River), Cropp River (Hokitika River), Orikaka River (Buller River), Brunner Range (Inangahua River). At the time of writing, four of the nine sites have been visited this year (Figure 3).

Contract negotiations for the Buller River Flood Model are in their final stages and are expected to be finalised soon. Plans for integration of data between Council and CRI’s, project workshops hosted on the West Coast, and data preparations are being made in advance to ensure the project can commence quickly after the contract is finalised.



Figure 1: Hydrology Technician, Reuben, cutting back grass growth at monitoring site Haast River @ Roaring Billy.



Figure 2: Hydrology Technician, Reuben, conducting a final inspection of monitoring site Mawheraiti River @ Atarau Bridge where artificial grass has been installed around gauges to reduce the impact of grass growth on measurements.



Figure 3: Council's newly calibrated rain gauge stationed at Haast River @ Deelaw, looking over Mosquito Hill and the Haast township.

Report to: Resource Management Committee	Meeting Date: 9 February 2021
Title of Item: Contact Recreation monitoring update	
Report by: Emma Perrin-Smith, Senior Water Quality Technician	
Reviewed by: Hadley Mills, Planning, Science and Innovation Manager	
Public excluded? No	

Report Purpose

Update the Resource Management Committee (RMC) on water quality results from summer contact recreation monitoring.

Report Summary

During the reporting period there were a number of samples that returned *E.coli* or *Enterrococci* results in the low or moderate to high risk categories. These results were associated with rainfall events.

Draft Recommendations

It is recommended that Resource Management Committee resolve to: Receive the report.

Issues and Discussion

The West Coast Regional Council carries out regular sampling for faecal indicator bacteria (*E.coli* or *Enterrococci*) at popular contact recreation sites over the summer period, from November through to March. The table below presents the results of sampling so far this season (we are awaiting results for some sites from the most recent sampling round).

There was light to heavy rainfall in the week prior to sampling for all sites that were in the low or moderate to high risk categories. Faecal indicator bacteria can be elevated at sites, following rainfall, due to contamination from diffuse and/or point sources such as drains and surface run-off.

SITE	Nov	Nov	Nov	Nov	Dec	Dec	Dec	Dec	Dec	Jan	Jan	Jan	Jan
Carters Beach at campground beach access	😊*•		😊*•		😊*•		😊*•	😊*•			😊*•		
North Beach at tip head road steps	😞*•		😊*•		😊*•		😊*•	😊*•			😊*•		
Buller River at Shingle Beach	😞*•	😊*•	😊*•	😊*•	😊*•	😊*•	😊*•	😊*•	😞*•		😊*•	😊*•	
Buller River at Marrs Beach	😞*•	😊*•	😊*•	😊*•	😊*•	😞*•	😊*•	😊*•	😊*•		😊*•	😊*•	
Rapahoe Beach at end of Statham St	😊*•		😊*•		😊*•		😞*•	😊*•			😊*•		
Seven Mile Creek at SH6 Rapahoe	😞*•		😊*•		😞*•		😞*•	😊*•			😊*•		
Nelson Ck at Swimming Hole Reserve	😞*•	😊*•	😊*•	😊*•	😊*•	😊*•	😊*•	😊*•	😞*•		😊*•	😊*•	😊*•
Grey River at Taylorville Swimming Hole	😞*•	😊*•	😊*•	😊*•	😞*•	😞*•	😊*•	😊*•	😊*•		😊*•	😊*•	
Cobden Beach at Bright Street West end	😊*•		😊*•		😊*•		😊*•	😊*•			😊*•		
Blaketown Beach at South Tiphead	😊*•		😊*•		😊*•		😊*•	😊*•			😊*•		
Karoro Beach at Surf Club	😊*•		😊*•		😊*•		😊*•	😊*•			😊*•		
Lake Brunner at Cashmere Bay Boat Ramp	😊*•		😊*•		😊*•		😊*•	😊*•			😊*•		😊*•
Lake Brunner at Iveagh Bay	😊*•		😊*•		😊*•		😊*•	😊*•			😊*•		😊*•
Lake Brunner at Moana	😞*•	😊*•	😊*•	😊*•	😊*•	😊*•	😊*•	😊*•	😊*•		😊*•	😊*•	😊*•
Hokitika Beach at Hokitika	😊*•		😊*•		😊*•		😊*•	😊*•			😊*•		
Kaniere River at Kaniere Kokatahi Rd	😞*•		😞*•		😊*•		😊*•	😊*•			😊*•		
Lake Mahinapua at Shanghai Bay	😊*•		😊*•		😊*•		😊*•	😊*•			😊*•		
Arahura Rv @ SH6	😞*•		😊*•		😊*•		😊*•	😊*•			😊*•		

Rainfall past 24hrs	Rainfall past week		Category
*	•	0-10 mm	minimal
*	•	11-30 mm	light
*	•	31-60 mm	moderate
*	•	>60 mm	high
😊		< 260 E. coli; < 140 Ent	very low risk
😞		260-550 E. coli; 140-280 Ent	low risk
😞		> 550 E. coli; > 280 Ent	moderate to high risk

Figure 1. E. coli and Enterococci results for WCRC contact recreation sites summer 2020-2021. E. coli is sampled for at freshwater sites and Enterococci at marine sites. The key shows the thresholds for these different indicators.

Report to: Resource Management Committee	Meeting Date: 9 February 2021
Title of Item: Te Tai o Poutini Plan Update	
Report by: Jo Armstrong, Project Manager	
Reviewed by: Vin Smith, Chief Executive	
Public excluded? No	

Report Purpose

Update the Resource Management Committee (RMC) on matters relating to the Te Tai o Poutini Joint Plan Committee.

Report Summary

This report includes background information on the genesis of Te Tai o Poutini Plan and the groups involved in its development. A brief summary of the work undertaken to date, and the latest TTPP Committee agenda are also included.

Draft Recommendations

It is recommended that Resource Management Committee resolve to note the report.

Issues and Discussion

Background

1. Following a formal reorganisation in July 2019, Te Tai o Poutini Plan (TTPP) is being developed to replace the three current District Plans. A Joint Committee comprising the Mayor or Chair and one other Councillor from each council, one representative each from Te Rūnanga o Ngāti Waewae and Te Rūnanga o Makaawhio, and an independent chairperson, ensures each district has equal voting rights on what goes into the Plan.
2. The requirements for West Coast Regional Council, and the TTPP Committee under the Local Government Reorganisation Scheme (West Coast Region Order 2019) are found in Appendix 1. The full copy of the Reorganisation Scheme Order can be found at: <http://www.lgc.govt.nz/local-government-reorganisation/reorganisation-current-applications/view/west-coast-reorganisation?step=main>
3. The TTPP Committee is supported by a Technical Advisory Team (TAT) made up of senior planners from each of the four councils and Poutini Ngāi Tahu. The TAT scrutinise all policy development prior to papers being presented to the TTPP Committee.
4. Both the TTPP Committee and the TAT meet once a month, alternating venues among Committee members.
5. The TTPP Planning Team is comprised of two fulltime staff, the Project Manager, Jo Armstrong, and the Senior Planner, Edith Bretherton, plus a part time consultant, Principal Planner Lois Easton.

Progress to Date

6. The Planning Team has developed Issues, Objectives, Policies and/or Rules for a large number of topics to date. These include zones for Residential, Commercial, Industrial and Rural areas, Historic Heritage, Transport, Infrastructure and Mineral Extraction, among others.
7. Topics currently under development include:
 - Mixed use zone
 - Contaminated land
 - Hazardous substances

- Mineral extraction
 - Financial contributions
 - Overlays
 - Airport Zone
 - Natural hazards
 - Notable trees
8. Stakeholder Engagement has been a strong focus of the project, with many individual meetings with stakeholders, partners and community members. Workshops have been held for a variety of topics, and attendees have included farmers, miners, environmental and heritage groups, infrastructure and transport entities and our Treaty Partners.
 9. A TTPP website has been developed to keep the community updated about the Plan, and provide opportunities for feedback. The website address is tppp.westcoast.govt.nz
 10. In 2020 the Planning Team undertook a Roadshow from Karamea to Haast, stopping at many communities along the way to introduce Te Tai o Poutini Plan, discuss their issues and aspirations, and gain feedback on the policy under development at the time.

January TTPP Committee Agenda

11. A link to the TTPP Committee January 2020 Agenda can be found here.
<https://tppp.nz/wp-content/uploads/2021/01/TTPP-26-January-2021-Agenda.pdf>

6. Transfer of Statutory Obligations

By clause 6 of the Local Government Reorganisation (West Coast Region) Final Proposal Order 2018:

- a. The obligations of each of Buller, Grey and Westland district councils under section 73 and Schedule 1 of the RMA for there to be a district plan at all times for each district and for the preparation, notification, adoption, periodic amendment and review of the district plan, are transferred to the West Coast Regional Council; and
- b. The transferred obligations under subclause 6(a) for the preparation, notification, adoption, periodic amendment and review of new district plans will be met by the preparation, notification, adoption, periodic amendment and review of a combined district plan for the Buller, Grey and Westland districts under section 80 of the RMA; and
- c. Sub clause 6(b) will not prevent the preparation, notification, adoption, periodic amendment and review of a document that meets the requirements of both the combined district plan and a regional plan, or a regional policy statement, or both, under section 80 of the RMA.

8. Establishment of Tai Poutini Plan Committee

(1) A joint committee is created between the four West Coast councils and local iwi known as the **Tai Poutini Plan Committee**.

(2) The Tai Poutini Plan Committee is a permanent joint committee, and is not subject to powers of discharge or reconstitution by the four West Coast councils under the Act.

(3) The West Coast Regional Council must delegate to the Tai Poutini Plan Committee its combined district plan obligations under clause 6(1) of the Local Government Reorganisation (West Coast Region) Final Proposal Order 2018.

(4) The purpose and terms of reference for the Tai Poutini Plan Committee are to:

- a. prepare and notify a combined district plan;
- b. hear and consider (including through subcommittees as necessary and appropriate) all submissions received on the draft combined district plan;
- c. adopt a final combined district plan;
- d. monitor implementation of the combined district plan and the need for any amendments; and
- e. undertake amendments and reviews of the combined district plan, or ensure these are undertaken, as required.

13. Funding

As provided for in the Local Government Reorganisation (West Coast Region) Final Proposal Order 2018:

(1) Subject to clause 13(2), the costs for there to be a combined district plan and for preparing, notifying, adopting, periodically amending and reviewing the combined district plan will be funded by the West Coast Regional Council by a rate set in relation to all rateable land within the West Coast Region; and

(2) The Tai Poutini Plan Committee may agree that the relevant West Coast district council or councils, or their district or districts, is to be responsible for funding work relating to a particular amendment to the operative combined district plan which will have only, or predominantly, a localised impact.

Report to: RMC Committee	Meeting Date: 9 February 2021
Title of Item: Consents Monthly Report	
Report by: Leah Templeman, Consents & Compliance Business Support Officer	
Reviewed by: Heather McKay	
Public excluded? No	

Purpose

For the Resource Management Committee to be kept informed of activities in the Consents department, and to provide an update on current matters.

Summary

This is the Consents report for December 2020 - January 2021.

RECOMMENDATION

That the November 2020 report of the Consents Group be received.

Four Consents Sites Visit were undertaken 1 December 2020 to 29 January 2021

04/12/2020	Okari Terrace Subdivision Virgin Flat Road	Met with land owner and ecologist on site. Landowner had been going through a subdivision consent with the District Council and was about to go to a hearing. The site visit was to identify the location of the wetland and if a consenting pathway could be identified for the site.
15/12/2020	RC-2020-0146 Buller District Council Construction of the Waterfront Westport	Visited site with a Compliance Officer and the applicant to undertake an assessment of the application area.
17/12/2020	RC-2020-0129 Oceana Gold Reefton Project	A site visit was undertaken with a Compliance Officer to see the progress of rehabilitation on site and look at the site for works to develop the passive treatment system.
12/01/2021	RC-2020-0156 Powerhouse Charitable Trust	A site visit was undertaken with a Compliance Officer to look at progress made under existing consents and look at the site for the new consent for the discharge site from the powerhouse.

23 Non-Notified Resource Consents were Granted 01 December 2020 to 29 January 2021

RC-2020-0131 Buller District Council Karamea Highway, Tidal Creek No. 2	To undertake earthworks and vegetation clearance, including in riparian margins, to construct a new road bridge.
	To disturb the bed and banks of Tidal Creek No. 2, including vegetation removal, erection of structures and scour protection

works, associated with the removal of the old bridge and temporary bridge and construction of a new bridge and temporary bridge and channel clearance in Tidal Creek No. 1.

To temporarily and permanently divert water while constructing the new road bridge and temporary bridge and removing the old bridge and temporary bridge.

To temporarily discharge contaminants (sediment) to construction of the new road bridge and temporary bridge.

RC-2019-0029
West Stone 2012 Limited
Cobden, Greymouth

To undertake earthworks associated with clean fill operations within a LINZ Licence, upstream of Cobden Rail Bridge.

To deposit (discharge) clean fill to land within a LINZ Licence, upstream of Cobden Rail Bridge.

RC-2020-0109
New Zealand Transport Agency
13 Mile Creek

To alter the foreshore or seabed to underpin a bridge, reconstruct and extend rock protection works and maintain a rock weir in the CMA, 13 Mile Creek.

To encase timber piers in concrete, place rock protection works and maintain a rock weir within the CMA, 13 Mile Creek.

To occupy space in the CMA with piers encased in concrete, rock protection structures and a rock weir, 13 Mile Creek.

To deposit material (rock and concrete) in the CMA to encase timber piers and construct and maintain rock protection structures, 13 Mile Creek.

RC-2020-0141
Westroads Limited
Kawhaka – Reserve 1945 and RS
1045

To undertake earthworks associated with gravel extraction.

RC-2020-0111
Greymouth Boating Club
Incorporated
Grey River – Cobden Boat Ramp

To disturb the bed of an unnamed tributary of the Grey River associated with the construction and maintenance of a diversion channel.

To divert water in an unnamed tributary of the Grey River.

RC-2020-0137
Hamish Roundhill and Rebecca
Inwood
Landing Creek

To undertake earthworks and tracking for the purpose of conversion into pasture at Landing Creek.

RC-2020-0123
Charleston to Westport
Coastal Trail Trust

To undertake earthworks associated with trail construction and maintenance within 50m of the CMA.

Charleston to Westport	To undertake earthworks associated with trail construction and maintenance in erosion within erosion prone area two.
	To undertake vegetation disturbance associated with trail construction and maintenance within erosion prone areas one and two.
	To undertake earthworks within the CMA to periodically dig out sand from the foot of the protection bund and place the sand atop the bund in order to reconstruct and maintain the bund.
	To install and maintain culverts that maintain fish passage associated with trail construction of section 2A of the Charleston to Westport Coastal Trail.
RC-2020-0079 G C Smith Contracting Limited 13 Mile Quarry, near Barrytown Coast Road within MP41826	To undertake quarry associated earthworks within Mineral Permit (MP) 41826 at the 13 Mile Quarry.
	To discharge water containing contaminants (namely sediment) to land in circumstances where it may enter water within 13 Mile Creek associated with quarrying within MP41826.
RC-2020-0134 Westland District Council Fox Landfill	To undertake earthworks and vegetation clearance in riparian margins, Fox landfill.
	To disturb the bed of the Fox River to realign existing river protection works, Fox landfill.
	To discharge contaminants to land associated with the excavation and remediation of the Fox landfill.
	To discharge odour from landfill gas and dust from the excavation and remediation of the Fox landfill.
RC-2020-0144 John and Alison Gray Lake Kaniere	To discharge treated onsite sewage wastewater from a domestic dwelling on Lot 5 DP 629 to land in circumstances where it may enter water.
RC-2020-0005 New Zealand Transport Agency Doughboy Creek	To disturb the bed of Doughboy Creek to undertake creek training works.
	To permanently divert water in Doughboy Creek as a result of creek training works.
	To temporarily discharge sediment to water associated with creek works, Doughboy Creek.
RC-2020-0072 Buller District Council Buller River	To disturb the bed and banks of the Buller River to undertake the demolition and replacement of the Westport fishing wharf.

<p>RC-2020-0153 Johan and Petro Klopper Welshmans</p>	<p>To discharge treated onsite sewage wastewater from a domestic dwelling at Welshmans on Lot 21 DP 368004 to land in circumstances where it may enter water.</p>
<p>RC-2020-0152 Westpower Ltd Inangahua River</p>	<p>To disturb the bed and banks of the Inangahua River to undertake river protection works.</p>
<p>RC-2020-0113 JJJ Farms Ltd One One Road Harihari</p>	<p>To discharge dairy effluent to land where it may enter surface and groundwater near DS 98, Harihari.</p>
<p>RC-2020-0157 WHG Punakaiki Land Ltd Unnamed Creek, Punakaiki</p>	<p>To take and use surface water for a commercial hotel complex, unnamed Creek, Punakaiki.</p>
<p>RC-2020-0142 Road Metals Limited Inangahua River, near the Oceania Road Bridge</p>	<p>To disturb the dry bed of the Inangahua River for the purpose of removing gravel.</p>
	<p>To take groundwater for the purpose of washing (and crushing) gravels.</p>
	<p>To discharge water containing contaminants to land (settling ponds) in circumstance which may enter water.</p>
<p>RC-2020-0129 Oceana Gold (New Zealand) Ltd Devils Creek catchment, Globe Progress Mine, Reefton</p>	<p>To discharge water containing contaminants to water via a passive treatment system to Devils Creek, Globe Progress Mine, Reefton.</p>
	<p>To discharge sludge containing contaminants to land and where it may enter water, Globe Progress Mine, Reefton.</p>
<p>RC-2020-0151 Eco Investments Limited Karamea</p>	<p>To discharge treated onsite sewage wastewater from a shopping complex on Lot 1 DP 268 Blk XIV Oparara SD to land in circumstances where it may enter water.</p>
<p>RC-2020-0149 Mark Reid Hokitika Beach and within Mining Permit 41336</p>	<p>To disturb the Coastal Marine Area for the purpose of black sand gold mining, Hokitika Beach.</p>
	<p>To take sand for the purpose of black sand gold mining, Hokitika Beach.</p>
	<p>To deposit sand/tailings to the Coastal Marine Area associated with black sand gold mining activities, Hokitika Beach.</p>
	<p>To take surface water for black sand gold mining activities, Little Hou Hou Creek</p>

RC-2020-0160 Ministry of Education Karamea	To discharge treated onsite sewage wastewater from a school in Karamea on Section 116 SQ 152 to land in circumstances where it may enter water, namely groundwater.
RC-2020-0034 New Zealand Transport Agency Butlers and Kiwi Creeks, Westland	To disturb the riparian margins of Butlers and Kiwi Creeks to undertake river protection and stream training works. To disturb the bed of Butlers and Kiwi Creeks to undertake river protection and stream training works. To permanently divert water in Butlers and Kiwi Creeks. To temporarily discharge sediment to water associated with creek works, Butlers and Kiwi Creek.
RC-2020-0158 Westreef Services Limited Punakaiki River upstream of the State Highway 6 Bridge	To disturb the dry bed of the Punakaiki River for the purpose of gravel extraction.
RC-2020-0150 Waka Kotahi NZ Transport Agency Multiple Locations, West Coast	To discharge contaminants (calcium magnesium acetate) a de-icing agent to land within the West Coast State Highway Network where it may enter water.

Five Changes to and No Reviews of Consent Conditions were granted in the period 01 December 2020 to 29 January 2021

RC-2020-0066 V1 MJK Mining Limited Goldsborough, near Duffers Creek Road	To increase the size of consent area within MP 41713.
RC07024-V1 Titan Resources Limited Roche Creek, Bell Hill	To change the location of the creek diversion channel.
RC-2018-0092-V2 Elect Mining Ltd Chesterfield	To increase the disturbed area, mine an extended area and amend the working hours.
RC-2019-0105-V1 Garry Cooper Duffers Creek	To allow mining to occur on an extension to the Mining Permit.
RC12175-V1 Fulton Hogan Limited Grey River	To increase the amount of gravel to be extracted short term

RC-2020-0023
Coopers Drilling Services Limited
Birchfield – Jones Creek &
Worley Stream

To undertake earthworks associated with rock quarrying, within Mineral Permit (MP) 60583 at Birchfield.

To take rock from flood channels (i.e. not active channels) of Jones Creek and Worley Stream, within MP 60583.

To discharge water containing sediment to land in circumstances where it may enter water, associated with rock quarrying within MP 60583 at Birchfield.

Report to: RMC Committee	Meeting Date: 9 February 2021
Title of Item: Compliance and Enforcement Monthly Report	
Report by: Colin Helem, Compliance Team Leader	
Reviewed by: Heather McKay	
Public excluded? No	

Purpose

For the Resource Management Committee to be kept informed of activities in the Compliance and Enforcement department, and to provide an update on current matters.

Summary

This is the Compliance and Enforcement report for December 2020 & January 2021.

RECOMMENDATIONS

1. That the February 2021 report of the Compliance Group be received.
2. That the \$5,000 bond for RC05172 held by Peter Fielding, the \$24,000 bond held by John Dunbier, the \$1,000 bond held by Butlers mining Ltd and the \$10,000 bond held by Butlers Mining Ltd are released.

Site Visits

A total of 121 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits
Resource consent monitoring	33
Mining compliance & bond release	24
Complaints	8
Dairy farm	56

This report covers the period of 27 November 2020 to 28 January 2021.

- A total of 19 complaints and incidents were recorded.

Non-Compliances

Note: These are the activities that have been assessed as non-compliant during the reporting period.

A total of 6 non-compliances occurred during the reporting period.

Activity	Description	Location	Action/Outcome	INC/Comp
Discharge to air	Complaint regarding the burning of materials and the discharge of smoke.	Coal Creek	The site was inspected and found that prohibited materials were being burnt. Namely car tyres and PVC plastic pipes. An infringement notice has been issued.	Complaint

Activity	Description	Location	Action/Outcome	INC/Comp
Dumping of demolition waste	Complaint regarding the dumping of demolition waste from the remains of a house that had burnt down.	Greymouth	The site was inspected and established that the person had a consent for cleanfill. The demolished materials had been stockpiled near the tip face of the clean fill dump site. A small quantity of the non cleanfill material had gone over the tip face. A direction was given to remove the non-clean fill material from the tip face. A formal warning has been issued.	Complaint
Discharge of waste water	A site visit was undertaken at the Karoro Waste Water Treatment Plant. On site it was found that the WWTP wetland had no freeboard. The waste water was discharging from the wetland pond and flowing across land. The discharge went to ground in a gravel area and did not go to surface water.	Karoro	The site is consented to discharge to ground via seepage to ground within the wetland pond or discharge into the sea via a discharge pipe. Remedial work was undertaken immediately to stop the discharge and the pond system is now back operational. An infringement notice has been issued.	Incident
Water take	A community group take water from a creek for residential use. The group supply approx. 28 homes.	Granity	An inspection was undertaken and established that the group were breaching their consent conditions as to their allowed rate of take. A letter of direction has been issued to either apply for a variation to the consent or to fix their infrastructure so that they can comply with their current consent conditions.	
Dairy effluent	An inspection was undertaken at a dairy farm. During the inspection it was observed that effluent had discharged off the yard to a small drain.	Harihari	The farmer has been given direction to improve the concrete nib wall on his yard to prevent any further unauthorised discharges. A formal warning has been issued.	
Milk factory	A standard review of the last few months sampling results and non-compliances for the consented discharges of milk factory waste water into the Hokitika River was undertaken. The consent requires sampling in the Hokitika River and also of a composite sample of waste water taken from the final plume before it is discharged into the Hokitika River.	Hokitika	A formal warning infringement notice has been issued for the non-compliant discharges into the Hokitika River for minor exceedances of contaminant levels. An infringement notice has been issued covering a range of dates for exceedances of contaminant measured from a composite sample in the final plume prior to discharging to the river.	Incident

Other Complaints/Incidents

Note: These are the other complaints/incidents assessed during the reporting period whereby the activity was not found to be non-compliant or compliance is not yet established at the time of reporting.

Activity	Description	Location	Action/Outcome	INC/Comp
Discharge to water	Complaint received that Houhou Creek was discoloured with sediment.	Houhou Creek	The site was visited and unable to find the source of a discharge.	Complaint
Stock access to water	Complaint received that several cows were seen on the bed of a river.	Reefton	The complaint was not attended as stock access to water ways outside of the Brunner catchment does not breach council rules.	Complaint
Black Sand Mining	Complaint received that a black sand miner was mining too close to the dunes. Permitted activity rule requires a 3-metre buffer.	Hokitika	The site was investigated, and the miner's equipment was located. There was no one on site and no evidence of damage to the dunes.	Complaint
Discharge to air	Complaint received that a workshop had been burning plastics in a 44 gallon drum.	Haast Beach	The owner was contacted by phone and spoken to. They stated they only burn cardboard. The person was advised what materials are prohibited from burning.	Complaint
Gravel Extraction	Complaint received that a gravel contractor has damaged vegetation during their extraction activities.	Mokihinui	The site has been investigated and established that a small area of vegetation to the side of the access road was damaged when the crushing plant entered onto the river bed due to the size of the plant. Another inspection is required to assess the site post extraction.	Complaint
Discharge to water	Complaint received that a creek was discoloured with sediment. The complainant had been driving through Rotomanu and had noticed the creek was discoloured and saw that it had cleared about an hour later.	Rotomanu	A site visit was not carried out as the complainant was reporting it for our information as the creek had already cleared at the time of reporting the complaint.	Complaint
Works in the bed of a river	Complaint received that a person was excavating and clearing out a creek.	Hokitika	The site was investigated and established that the person was clearing out a drain which is a permitted activity.	Complaint
Earthworks and vegetation clearance	Complaint received that a person has undertaken earthworks within 50 metres of the CMA and cleared native vegetation.	Mokihinui	Enquiries are ongoing	Complaint
Vehicle in CMA	Complaint received that there was a four wheel drive stuck in Deadman's Creek river mouth	Fairdown	The site was investigated, and enquiries carried out to locate the vehicles owner. The person is making arrangements to remove the vehicle.	Complaint
Gravel Extraction	Complaint received alleging that a gravel contractor has diverted a creek.	Ross	The site was investigated and established the diversion was from a natural event and not from gravel extraction activities.	Complaint

Gold Mining	Complaint received regarding the discharge of sediment from a mining operation.	Stafford	Compliance officers were in the area at the time undertaking mining inspections and saw that creeks in the area were discoloured from heavy overnight rain. The miner also reported that due to the heavy rain the creek bank had slipped into the bed of the creek and carried out work to remove the material which may have further discoloured the creek for a short time as a result of those works.	Complaint
Gravel Extraction	Complaint received that after a gravel extraction operation on the beach had been concluded for the day the operator was not remediating the site.	Blaketown	The site was inspected while gravel extraction was being undertaken. The operator was advised of the consent conditions. At the time of the inspection the operation was compliant.	Complaint
Dumping and burning rubbish	Complaint received that rubbish had been dumped on the beachfront at Karoro and set of fire. The complaint was reported several days after the incident.	Karoro	A contractor was engaged to remove the rubbish. The persons responsible are unknown.	Complaint

Update on Previously Reported Ongoing Complaints/Incidents

Activity	Description	Location	Action/Outcome	INC/Comp
Dairy farm discharge	A site inspection was undertaken at a dairy farm. Samples of the discharge from the treatment ponds were obtained.	Atarau	The samples have now been analysed which show the compliance limits have been exceeded. As the exceedances were minor a formal warning has now been issued.	Incident

Formal Enforcement Action

Formal Warning: There were 3 formal warnings issued during the reporting period.

Activity	Location
Dairy farming: discharge of dairy effluent	Atarau
Dairy farming: discharge of dairy effluent	Harihari
Dairy factory discharge: discharge of waste water	Hokitika

Infringement Notice: There were three infringement notice issued during the reporting period.

Activity	Location
Burning Rubbish: burning prohibited materials	Coal Creek
Waste Water Treatment Plant: unauthorised discharge of waste water	Karoro
Milk Factory: discharge of waste water	Hokitika

Abatement Notice: There were no abatement notices issued during the reporting period.

Mining Work Programmes and Bonds

The Council received the following six work programmes during the reporting period. All programmes have been approved.

Date	Mining Authorisation	Holder	Location	Approved
02/12/2020	RC11221	BRM Developments Ltd	Ianthe	Yes
07/12/2020	RC-2017-0003	Elect Mining Ltd	Goldsborough	Yes
07/12/2020	RC-2018-0092	Elect Mining Ltd	Chesterfield	Yes
11/01/2021	RC-2020-0066	MJK Mining Ltd	Duffers Creek	Yes
20/01/2021	RC10253	Phoenix Mining Ltd	Waimea	Yes
21/01/2021	RC-2016-0138	BrownsGold Ltd	Stafford	Yes

The following bond was received

Date	Mining Authorisation	Holder	Location	Amount
21/12/2020	RC-2017-0003	Elect Mining Ltd	Goldsborough	\$12,000

The following bonds are recommended for release

Mining Authorisation	Holder	Location	Amount	Reason For Release
RC05172	Peter Fielding	Hart Creek	\$5,000	Mining has concluded and the site has been rehabilitated.
RC-2018-0088	John Dunbier	Ross	\$24,000	Mining has concluded and the site has been rehabilitated.
RC13149	Butlers Mining	Mikonui	\$1,000	Mining has concluded and the site has been rehabilitated.
RC10109	Butlers Mining	Squatters Creek	\$10,000	Mining has concluded and the site has been rehabilitated.

COUNCIL MEETING

Council Meeting

(Te Huinga Tu)

A G E N D A

(Rarangi Take)

1. Welcome (*Haere mai*)
2. Apologies (*Nga Pa Pouri*)
3. Declarations of Interest
4. Public Forum, Petitions and Deputations (*He Huinga tuku korero*)
5. Confirmation of Minutes (*Whakau korero*)
 - Council Meeting 8 December 2020
6. Chairman's Report
7. Chief Executive's Report
 - Six Month Performance Review – 1 July 2020 – 31 December 2020
8. **Reports**
 - Engineering Operations Report
 - Corporate Services Managers Report
9. General Business

Purpose of Local Government

The reports contained in this agenda address the requirements of the Local Government Act 2002 in relation to decision making. Unless otherwise stated, the recommended option promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Health and Safety Emergency Procedure

In the event of an emergency, please exit through the emergency door in the Council Chambers. If you require assistance to exit, please see a staff member. Once you reach the bottom of the stairs make your way to the assembly point at the grassed area at the front of the building. Staff will guide you to an alternative route if necessary.

V M Smith
Chief Executive

THE WEST COAST REGIONAL COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON 8 DECEMBER 2020, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 11.12 A.M

PRESENT:

A. Birchfield (Chairman), S. Challenger, P. Ewen, D. Magner, B. Cummings, J. Hill, L. Coll McLaughlin

IN ATTENDANCE:

V. Smith (Chief Executive), R. Mallinson (Corporate Services Manager), R. Beal (Operations Director), H. McKay (Consents & Compliance Manager), H. Mills (Planning Science & Innovation Manager), T. Jellyman (Minutes Clerk), The Media.

1. APOLOGIES

There were no apologies.

DECLARATION OF INTEREST

The Chairman called for declarations of interests. There were no declarations.

2. PUBLIC FORUM

There was no public forum.

3.1 CONFIRMATION OF MINUTES

The Chairman asked the meeting if there were any changes to the minutes of the previous meeting. There were no changes requested.

Moved (Challenger / Cummings) *that the minutes of the Council meeting dated 10 November 2020, be confirmed as correct.*

Carried

Matters arising

There were no matters arising.

REPORTS:

CHAIRMANS REPORT

The Chairman took his report as read.

Cr Cummings asked for an update regarding the recent meeting with Minister Parker. V. Smith responded that the Minister was very clear, and is seeking that Councils make progress. The Minister suggested that there will be lots of potential change over the three years, including the repeal of the RMA and the introduction of three new pieces of legislation to replace the RMA. V. Smith advised that the first two pieces of legislation are the Natural and Built Environment and the Spatial Plan Strategic Legislation. V. Smith advised that the Managed Retreat and Climate Change draft Bill is expected next year, but questions relating to financing and funding matters are yet to be resolved.

V. Smith advised that Freshwater matters were also discussed, with the Minister advising that there are still opportunities for regional variations. V. Smith answered questions from Councillors, and advised that guidance is awaited from MfE.

Moved (Cummings / Ewen) *That this report is received.*

Carried

CHIEF EXECUTIVE'S REPORT

V. Smith took his report as read. He updated Council on the recent meetings he has attended and offered to answer questions.

V. Smith updated Council on the recent Alliance meeting he, the Chairman and Deputy Chairman recently attended. V. Smith stated there was significant positivity between the four councils with discussion around opportunities that could be afforded. He advised that staff are already having conversations with staff from Environment Canterbury, Otago Regional Council, and Environment Southland, with Chairs, Deputy Chairs and Chief Executives very keen to visit the West Coast, to meet with Council, early in the New Year. V. Smith advised that initial feedback is that this is a key method of all Councils implementing and delivering at the very least, the NPS for Freshwater Management and the NES for Section 360 regulations. He stated that if this can be made to work on this scale, then further opportunities will be explored.

Moved (Challenger / Cummings) *That this report is received.*

Carried

SOUTH ISLAND REGIONAL COUNCIL ALIGNMENT AND COLLABORATION

V. Smith spoke to this report. He provided further information on last week's meeting which he attended with the Chairman and Deputy Chair along with the Chairs and Deputy Chairs from Canterbury, Otago and Southland regional Councils. V. Smith advised that this is an informal process.

V. Smith advised that a correction is required to this report relating to Tangata whenua views. The sentence "*Discussions with Poutini Ngai Tahu has occurred who are supportive of the approach*" is to be removed.

V. Smith spoke to the rest of his report and offered to answer questions.

Cr Ewen stated that he feels Tasman District Council should be included. He stated that in its present form, he will be voting against this as he feels it is too early and that this is a "nice to have". He is concerned that Council is going to have a lot of irons in the fire for little benefit. The Chairman advised that this is not committing Council to anything too much, it is optional, and Council can walk away at any time. Cr Coll McLaughlin stated that she is in favour of this as Council has a lot of work ahead of it and this is an avenue where Council could benefit from economies of scale by having some shared resourcing. Cr Coll McLaughlin stated that she would be very hesitant to shut the door on a pathway that could save us money. Cr Magner stated that this is a valuable opportunity for staff to have conversations with like people from different organisations. She stated that there does not seem to be a lot of cost involved, just staff time. She would like Council to proceed and to reassess if required. Cr Hill stated that he is in favour but agrees with Cr Ewen in that the whole of the South Island, including Tasman and Marlborough should be involved. Cr Challenger stated that this is a worthwhile exercise, he stated that membership may need to be looked into. Cr Coll McLaughlin asked if there is a reason why the whole of the South Island is not included in the group. V. Smith advised that this has been driven by ensuring that all Councils within the Ngai Tahu takiwā were involved. He advised that Marlborough, Nelson and Tasman are having conversations about a broader scale areas of interest to get this working and then scaling from there. V. Smith advised that in the first instance it was the four Councils within Ngai Tahu's takiwā who saw significant advantages with working together. Cr Birchfield stated it would be good to get the rest of the South Island included.

Moved (Cummings / Challenger)

That Council notes the Terms of Reference of the South Island Regional Council Alignment and Collaboration Governance Group and endorse the West Coast Regional Council's involvement forward.

*Against Cr Ewen
Carried*

OPERATIONS REPORT

R. Beal spoke to his report and took it as read. He advised that IRG (Infrastructure Reference Group) contracts have been received and signed with the first payment now due.

R. Beal advised that a site inspection was carried out last week in the Taramakau rating district which revealed some damage requiring approximately 3,500 tonne of rock to repair this damage.

R. Beal advised that further damage has been sustained in the Wanganui rating district.

He reported that the design for the Hokitika seawall is due any day.

RAPAHOE CONSULTATION REPORT

R. Beal provided an update on the recent consultation carried out with the Rapahoe community. He advised that 11 responses were received, out of the 39 sent out. Eight responders are in support of forming a rating district, three respondents do not support the formation of a rating district, two respondents are in support and want to levy the loan @ \$17 per \$100,000 of capital value, six respondents are in support and want to levy the loan @ \$32 per property section.

Cr Coll McLaughlin asked R. Beal if there is a reason for the low number of respondents. R. Beal advised that there were three negative responses from the same property owner. He stated that he is confident that if there were a large number of respondents against the proposal, Council would have heard from them within the consultation timeframe.

Cr Ewen expressed his disappointment with the low number of responses received. He stated that he is prepared to go along with the proposal even though some property owners have already put their own protection in place. Cr Ewen stated that he understands why some of these people have said no to the proposed rating district. He stated that those who get the benefit, pay the cost of protection works which is how rating districts have been funded historically. Cr Ewen acknowledged that there has been a lot of volunteer work and help provided by contractors in this area over the years. Cr Ewen gave an extensive history of attempts at setting up a rating district for Rapahoe over the years. He stated that he is hopeful that the formation of a rating district will be a good medium term solution. Cr Ewen stated that he has lived in this area for over 40 years and has noticed that storms are getting more severe. He stated that in spite of the low number of responses, he is still in favour of the formation of a rating district. Cr Hill commented that although it is a low response, there is a reasonably high percentage in favour.

Cr Ewen stated that in view of what has happened in other coastal communities around New Zealand, it is good that this local community has helped itself and this may result in insurance cover being retained going forward.

Moved (Ewen / Cummings)

That the West Coast Regional Council:

1. *Receives this report.*
2. *Forms a Rapahoe Rating District based on the boundary consulted on, with a rate strike commencing in the 2021/2022 financial year.*
3. *Repayment of the loan will be levied @ \$32 per Property Section over a 10 year term.*

Carried

4.2. CORPORATE SERVICES MANAGERS MONTHLY REPORT

R. Mallinson spoke to this report.

He advised that final matters are being worked through with Audit NZ regarding audit sign off. R. Mallinson advised that it is unlikely that audit sign off will be received by the statutory deadline of 31 December.

R. Mallinson reported that the insurance covers were renewed at 1 November 2020. He advised that new cover for cyber liability has now been included.

R. Mallinson advised that he is expecting returns for the JBWere investment portfolio for December to be quite substantial.

R. Mallinson advised that the Catastrophe Fund is being replenished at the full value of \$1M. He confirmed that the \$10.485M does not include the \$1M from the Catastrophe Fund. R. Mallinson commented that the Catastrophe Fund worked well for Milton & Others stopbank rebuild. R. Mallinson explained the history behind the Catastrophe Fund to Councilors.

Moved (Cummings / Challenger) *That the report be received.*

Carried

4.2.1 SCHEDULE OF MEETING DATES FOR 2021

V. Smith spoke to this report was discussed in a workshop, potentially going from four weekly to six weekly meetings. He advised it was decided to retain the four weekly schedule. An updated table with four weekly dates was tabled.

The Chairman stated that he is not happy with other venues for meetings as he feels this building is Council's base and is where Council's infrastructure is. He is also concerned about travelling to meetings. Cr Hill agreed with the Chairman, and supports four weekly meetings. Cr Hill agrees with holding a meeting at the Arahura Marae as this would be in support of Mana Whakahono a Rohe but he feels travelling further afield is an expense that Council should not have. Cr Ewen stated that he agrees with the Chairman and Cr Hill. Cr Ewen stated that logistically and cost wise he feels this is unnecessary. Cr Ewen is also concerned about telecommunications in South Westland. Cr Magner also expressed concern with telecommunications in Bruce Bay. Cr Cummings stated he would be happy to attend a workshop in South Westland rather than a meeting.

Cr Coll McLaughlin is in favour of travelling as she feels this would mean a lot to communities. She stated that Council's IT team has been fantastic in livestreaming meetings. Cr Coll McLaughlin stated that she has had feedback from iwi that they would appreciate meetings at the maraes. She suggested that further discussion is had about the venues. Cr Challenger agreed with Cr Coll McLaughlin, and stated that it is important Council is seen by its constituents. Cr Challenger stated that workshops could also be held at the maraes. He stated Council covers a big region and he would like to go to the districts. Cr Cummings stated that the only tricky venue is Bruce Bay. He stated he is happy to attend Council meetings in Westport or Hokitika at the district councils. Cr Coll McLaughlin stated that it is important the Council shows what its intentions are as there are not a lot of avenues available to show that Council is region wide.

The Chairman suggested that the meeting dates are accepted but an amendment to the recommendation is made that visits are made to other venues for workshops during the year.

Cr Coll McLaughlin stated that she will be voting against this as she would like Council to have a set schedule of venues that can be advertised so if constituents wanted to attend that meeting they could.

Moved (Ewen / Cummings)

That Council adopts the 2021 Schedule of Meeting Dates as set.

Carried

Moved (Cummings / Hill)

That the ordinary meeting of Council be held primarily at the offices of the West Coast Regional Council, with opportunities to utilise other venues forward for workshops or meetings to be explored through the year.

Against

Cr Coll McLaughlin Cr Challenger

Carried

GENERAL BUSINESS

Cr Ewen asked if any WCRC representatives were invited to the recent opening of NZIMMR's the new Laboratory at Dunollie. H. Mills confirmed that he attended this event.

The meeting closed at 11.58 a.m.

.....
Chairman

.....
Date

Report to: Council/Committee	Meeting Date: 9 February 2021
Title of Item: Chairman's Report	
Report by: Chairman Allan Birchfield	
Reviewed by:	
Public excluded? No	

Purpose

For Council to be kept informed of meetings and to provide an overview of current matters.

Summary

This is the Chairman's report for December / January 2021.

Meetings attended:

- I attended the Te Tai O Poutini Plan Committee meeting on 14 December.
- I attended the Joint Committee meeting for West Coast Civil Defence on 16 December.
- I attended the Te Tai O Poutini Plan Committee meeting on 26 January.

Recommendation

That this report is received.

Report to: Council/Committee	Meeting Date: 9 February 2021
Title of Item: Chief Executive's Report	
Report by: Vin Smith, Chief Executive	
Reviewed by:	
Public excluded? No	

Purpose

For Council to be kept informed of meetings and to provide an overview of current matters.

Summary

This is the Chief Executive's report for December 2020 and January 2021.

Meetings attended:

- I attended the Te Tai o Poutini Plan Committee meeting on 14 December.
- I took part in a Zoom meeting with the West Coast Dairy Stakeholder group on 15 December where we discussed the potential to develop joint National Policy Statement for Freshwater Management communication.
- I attended the Joint Committee meeting for West Coast Civil Defence on 16 December.
- I took part in a Zoom meeting with South Island Regional Council Chief Executives on 17 December.
- I attended the Te Tai O Poutini Plan budget meeting on 21 December.
- On the 22 December I met with Jackie Douglas of Te runanga o Makaawhio in Hokitika to discuss relationship matters and the implementation of the Paetae Kotahitanga ki Te Tai Toutini partnership protocol.
- I met with Mr Rob Harrison on 21 December to discuss climate change, sea level rise and coastal erosion matters relating to the Domett Esplanade area.
- I met with Mark Lockington and Chris Pullen from Westland Milk Products on 5 January where we discussed the redevelopment of the MOU, consenting matters and I visited the ocean outfall.
- I met with the Chief Executive of Buller District Council on 7 January to discuss the WC4 (IT strategy), coastal erosion and managed retreat, and various other matters.
- On the 11th of January spoke with Mark Wheeler, CEO of Marlborough District Council about the coordination and implementation of the National Policy Statement for Freshwater Management.
- I met with Kevin Hague, Chief Executive of the Royal Forest and Bird Protection Society on 13 January where we discussed biodiversity issues on the West Coast.
- On the morning of 14th of January, I visited Councillor Cummings mine site where we looked at site management and remediation issues, along with discussing matters such as Stewardship Land and its' potential.
- During the afternoon of 14 January, I met with Heath Milne, Chief Executive, Development West Coast (DWC) where the history of DWC was explored.
- On 19 January I spoke to Sharon Mason, Chief Executive, Buller District Council where we discussed whitebait development opportunities in Westport.
- On the 20th of January I met with Paul Morris, Chief Executive, Grey District Council on 20 January to discuss Civil Defence West Coast IT issues.
- I met with Simon Bastion, Chief Executive, Westland District Council on 21 January to discuss issues relating to Franz Josef.
- I attended the Te Tai o Poutini Plan Committee meeting on 26 January.

- I will be attending the Coordinating Executive Meeting (CEG) for West Civil Defence on 4 February.
- I will be attending the Kotahitanga ki te Uru Alliance meeting at Development West Coast on 4 February.

I took annual leave over the Christmas / New Year period.

Recommendation

It is recommended that Council resolve to receive this report.

Report to: Council/Committee	Meeting Date: 9 February 2021
Title of Item: Six Month Review – 1 July 2020 – 31 December 2020	
Report by: Vin Smith, Chief Executive	
Reviewed by:	
Public excluded? No	

Purpose

Attached is the Six Month Review showing progress for the first six months of the financial year.

Summary

This report shows achievements as measured against the levels of service and performance targets in the Annual Plan 2020 – 2021.

Recommendation

It is recommended that Council resolve to receive this report.

Governance Performance Targets

Levels of Service	Measure	Performance Target	Progress Achieved		
<p>Maintain a Council of elected representatives in accordance with statutory requirements and in a manner that promotes effective decision-making, transparency, and accountability to the West Coast regional community</p>	<p>Number of public meetings held and individual Councillor attendance</p>	<p>Conduct eleven monthly meetings of Council and the Resource Management Committee, plus other scheduled meetings and scheduled workshops during the year with at least 80% attendance by all Councillors.</p>	<p><u>Councillor</u></p> <p>Birchfield Ewen Cummings Challenger Magner Hill Coll McLaughlin</p>	<p><u>Attendance</u></p> <p>10 out of 10 10 out of 10 10 out of 10 10 out of 10 10 out of 10 10 out of 10 10 out of 10</p>	<p><u>%</u></p> <p>100% 100% 100% 100% 100% 100% 100%</p>
	<p>Compliance with statutory timeframes</p>	<p>Prepare and notify the Council’s Annual Plan Statement of Proposal by 31 May each year, and the Annual Report by 31 October, in accordance with the procedures outlined in the Local Government Act 2002.</p>	<p>Not achieved. The audited Annual Report for the year to 30 June 2020 was not adopted by Council prior to the statutory deadline of 31 December 2020.</p>		
	<p>Timing and number of newsletters, and internet website based information related to public consultation processes.</p>	<p>Publish an informative Council newsletter twice a year to be circulated to all ratepayers, with their rate demand, in March and September and ensure required information is posted on the Council website when Council invites submissions on a new or revised policy document.</p>	<p>Achieved.</p> <p>The rates instalments which were sent out in September 2020 and will be again in March 2021 will contain the usual newsletter.</p> <p>Council’s website / social media continues to be updated whenever submissions are invited on new or revised policy document.</p>		
<p>Continue to support the contribution our two West Coast Runanga make to Council’s decision-making processes; and continue to seek contributions from other Maori</p>	<p>Attendance of Iwi appointees at Resource Management Committee meetings</p>	<p>Continue to invite attendance of Makaawhio and Ngati Waewae representatives as appointees to the Council’s resource management committee, to enable Maori participation in resource management decision-making.</p>	<p>Achieved.</p> <p>Council has continued to invite both Makaawhio and Ngati Waewae representatives to attend all Resource Management Committee meetings.</p> <p>Council and Poutini Ngāi Tahu signed off the Mana Whakahono ā Rohe - Iwi Participation Arrangement on 22 October 2020 at the Arahura Marae. This is a collaboration between Te Rūnanga o Ngāti Waewae, Te Rūnanga o Makaawhio, Te Rūnanga o Ngāi Tahu, and West Coast Regional Council. This Arrangement formally acknowledges the partnership and relationship between Council and Poutini Ngāi Tahu.</p>		

Resource Management Performance targets

Levels of Service	Measure	Performance Target	Progress Achieved			
				% sites improving	% sites declining	% sites no change
To maintain or enhance water quality in the West Coast's rivers	State of the Environment Monitoring: Ammoniacal nitrogen, periphyton, clarity, turbidity and faecal coliforms are measured quarterly at 38 river sites. These parameters characterise the water quality of West Coast rivers and have been measured since 1996.	Maintaining or improving trends for these parameters.				
			Ammonia	54	0	46
			Faecal coliforms	8	21	72
			Turbidity	21	8	72
			Water clarity (Black disc)	21	15	64
	Compliance Monitoring for Discharges: The number of compliant or non-compliant point source discharges to water, or discharges likely to enter water; and council's response to any non-compliance.	All significant consented discharges ¹ are monitored at least annually, and all dairy sheds at least every second year depending on individual compliance record. All non-compliances publicly reported to the Resource Management Committee and responded to using Council's Compliance & Enforcement Policy.	This target is on track with 110 mine site discharge inspections undertaken to date. The dairy target is on track with 112 inspections undertaken to date. There are a further 190 farms to be inspected by end of May 2021. All non-compliances have been reported as per the target.			
To maintain or enhance the water quality in Lake Brunner	The trophic state of Lake Brunner is measured by the Trophic Level Index (TLI) which combines clarity, nutrient and algal measures. The rolling 5-year mean is compared with a 2002-2006 baseline mean.	The annual (rolling 5-year mean) TLI of Lake Brunner is less than the 2002-2006 TLI baseline mean of 2.79.	Not achieved. The TLI for Nov 2015 – Nov 2020 (latest results) is 2.81.			
Complete current regional plans to operative stage, and review them to maintain their community acceptability.	Statutory requirements for review	Compliance with statutory requirements for the review of Council's plans and strategies.	Achieved.			
Advocate for the West Coast interests when external environmental policymaking may affect the West Coast.	Number of submissions made and number of successful advocacy outcomes.	Submit on all central or local government discussion documents, draft strategies, policies or Bills that may impact on West Coast interests, within required timeframes.	Achieved.			

¹ Significant Consented Discharge includes: any consented discharge from a municipal sewage scheme or landfill, any consented discharge from a working mine site, any consented discharge of dairy effluent to water, and any large scale industrial discharge (WMP, Kokiri).

Levels of Service	Measure	Performance Target	Progress Achieved
To maintain or enhance the life supporting capacity and amenity value of the West Coast's rivers	Stream ecosystem health: Instream macroinvertebrate community health (SQMCI) scores are measured at 29 river sites. The values for each site are calculated using five year rolling means and comparing them to baseline means calculated from data from 2005-2009.	Macroinvertebrate health index ² (SQMCI) mean is higher, or no more than 20% lower, than the baseline mean.	Not achieved. Five out of 26 sites have not met the criteria and are lower than the baseline.
	Bathing beach sampling: 18 swimming sites are sampled, ten times per summer season (fortnightly) for E coli (moderate-high risk > 550) or Enterococci (moderate-high risk > 280).	Scheduled swimming sites do not exceed the moderate-high risk threshold on more than 10% of sampling occasions.	Not achieved. Four out of 18 sites have not met the target. During 2019-2020 season Hokitika Beach, Seven Mile Creek, Grey River at Taylorville, and Marrs Beach, exceeded the moderate-high risk category more than 10% of the time.
To protect human health from adverse impacts of poor groundwater quality.	28 Wells are monitored at least twice annually, 24 of which are used for human consumption. The guideline of 11.3mg/L of nitrate is used to protect human health, particularly for babies. The data from the year is averaged before comparing against the 11.3mg guideline.	In wells used for human consumption, nitrate levels remain below the health guideline of 11.3 mg/L.	Achieved. Averaged over Summer and Winter 2020, all of 24 wells used for human consumption were within guidelines.
To protect human health from any adverse impacts of poor air quality in Reefton.	Reefton's air is monitored in accordance with the National Environmental Standard (NES) for air quality by measuring PM ₁₀ (airborne particles smaller than ten micrometers, which affect human respiration). The threshold is a 24hr mean PM ₁₀ of 50 micrograms/m ³ .	NES Requirement: 24hr PM ₁₀ values do not exceed the NES threshold more than three times in one year, between 2016 & 2020; whereas after 2020 only 1 exceedance per year is allowed.	Not achieved. There were two exceedances of the National Environmental Standard for Air Quality in Winter 2020.
Respond to all genuine incident complaints received by the Council and take enforcement action where needed.	Number of complaints received and number of enforcement actions resulting from these.	Operate a 24-hour complaints service, assess and respond to all genuine complaints within 24 hours and non-urgent complaints within 5 working days in accordance with Council's Compliance & Enforcement Policy.	Achieved. 24 hours' complaint service has operated throughout the reporting period and all complaints received and enforcement actions resulting from them reported to Resource Management Committee. 11 infringement notices, 14 abatement notices and 10 formal warnings were issued through the reporting period.

² This macroinvertebrate index uses comparative samples of aquatic invertebrates to evaluate water quality, based on the type and tolerances of invertebrates (bugs) found at that site and how those communities of invertebrates may change over time. Some bug species are pollution tolerant while others are pollution sensitive, so the mix of species tells us a lot about the water quality at the site.

Levels of Service	Measure	Performance Target	Progress Achieved
Compliance with the consent processing timeframes in the RMA and mining legislation.	Compliance with discounting regulations and mining timeframes	Process all resource consent applications without incurring any cost to Council due to the RMA discounting regulations; and process at least 95% of mining work programmes ³ within 20 working days of receipt.	Substantially achieved. Discounting has been applied to one resource consent. This was a historic application which has now been resolved. All other consents meet the RMA timeframes. 100% of mining work programmes submitted were processed within the 20-day timeframe. There were 49 mining work programmes received
Respond to marine oil spills in coastal waters in accordance with the Tier 2 Oil Spill Response Plan and maintain readiness for spill response.	Timing of responses & number of trained staff	Respond within 4 hours to all spills, using Council or MNZ spill equipment to contain spills; plus ensure at least 10 trained responders.	No major spills occurred during the reporting period. Maritime NZ requirements now state that ten staff are required. There are 12 trained responders.

Regional Land Transport

Level of Service	Measure	Performance Target	Progress Achieved
Maintain a Regional Land Transport Plan in compliance with relevant legislation and acceptable to our West Coast community.	An Operative Regional Land Transport Plan	Compliance with statutory requirements for the preparation, review and implementation of the Regional Transport Plan and Passenger Transport Plan.	Achieved.

³ This target assumes the work programme is submitted with all necessary information provided.

Hydrology and Flood Warning Services

Level of Service	Measure	Performance Targets	Progress Achieved
Continue to provide flood warning to assist communities to assess risk of impending floods, for the six rivers (Karamea, Mokihinui, Buller, Grey, Hokitika, and Waiho).	Staff response to high flow events.	Provide flood monitoring service for the six rivers monitored (Karamea, Buller, Mokihinui, Grey, Hokitika, Waiho) and respond in accordance with the floodwarning manual.	Achieved.
	Availability of information about high flow events.	Ensure data on river levels (Karamea, Buller, Grey, Hokitika, Waiho, Mokihinui) is available on the Council website (updated 12 hourly, or 3 hourly during flood events) > 90% of the time.	Achieved.

Civil Defence Emergency Management

Levels of Service	Measure	Performance Targets	Progress Achieved
Maintain a Civil Defence Plan that delivers efficient and effective management of the region's civil defence functions in compliance with the legislation and is acceptable to West Coast community desires.	Civil Defence Plan always operative.	Compliance with statutory requirements for the preparation, review and implementation of the Group CDEM Plan.	Achieved.
	Number of trained staff	Ensure at least 30 Council staff are trained as Emergency Coordination Centre (ECC) personnel so that we have three shifts of ECC staff trained and exercised in case of a regional emergency.	Ongoing We have 46 staff enrolled in the training register, with a mix of either foundation or intermediate level qualifications. We have revised up the minimum staffing numbers for each council from 30 to 65. Taking into consideration volunteer support we may still require additional staff trained to meet minimal numbers.

Quarry Performance Targets

Levels of Service for Quarries	Measure	Performance Targets	Progress Achieved
Ensure efficient and effective management and safe operation of Council's quarries, delivering rock to any customers within ten working days with priority given to Council rating district customers.	Timing of delivering on rock requests.	Deliver on requests for rock within two weeks, and ensure sufficient stockpiled rock is available where practical.	Achieved.
	Number of site inspections to monitor contractor health and safety and performance	Visit each active quarry site at least twice a year, when contractors are working the quarry (where possible), to ensure Health and Safety standards and other permit requirements are being adhered to.	Achieved.

Rating District Performance targets

Levels of Service	Measure	Performance Targets	Progress Achieved
Meet or exceed the flood protection, drainage or erosion protection levels as described in the levels of service described in the Long Term Plan.	Completion of rating district inspections, works reports and consultation meetings (where material works are proposed).	Complete all asset inspections, works reports, and rating district meetings. Perform all capital and maintenance works as agreed at those meetings.	On track to achieve.
	Proportion of schemes performing to their agreed service level.	Monitor all rating district infrastructural assets to ensure they perform to the service level consistent with the Asset Management Plan of each Rating District, or whatever level the community has decided is an acceptable risk.	Achieved.
	Meet timeframes for plan review	Review Rating District Asset Management Plans every third year, or earlier where information indicates a significant change from what is stated in the Plan.	On track to achieve.

VCS Performance targets

Levels of Service	Measure	Performance Targets	Progress Achieved
To produce a financial surplus (to offset general rates) by tendering for & delivering on vector control contracts and other contracts.	Achieve or exceed budgeted financial return	Tender for, and win, sufficient contracts to provide or exceed the annual budgeted return to Council.	On track to achieve.
To provide marine oil spill and terrestrial hazardous substance spill support, and biosecurity response services for the MNZ, MAF and the Regional Council.	Availability of trained staff	Have staff available as a response unit for marine and terrestrial pollution spill events as per the MOU dated 11 November 2005.	Achieved.
	Availability of trained staff	Have 4 staff plus a vehicle available for biosecurity emergencies, as per the National Biosecurity Capability Network agreement 2011.	Achieved.

Report to: Council	Meeting Date: 9 February 2021
Title of Item: Operations Monthly Works Report	
Report by: James Bell –Engineering Officer, Paulette Birchfield, Brendon Russ –Area Engineers	
Reviewed by: Randal Beal – Director of Operations	
Public excluded? No	

Purpose

The purpose of this report is to provide Council with an overview of the contract works undertaken during the months of December 2020 and January 2021. Also presented in this report will be the production and sale of rock from the council owned quarries during the months of November and December 2020.

Summary

Grey Floodwall panel repairs

The contractor has begun the repair of the Turumaha Street (Dixon Park) section of the floodwall. Further minor works (such as re-grouting some lifting eyes) is still progressing on the Mawhera Quay and Fisherman’s Wharf sections.

Taramakau Rating District

Henry Adams Contracting was engaged under the Taramakau rating district maintenance contract to place 4,040 tonnes of rock at 3 sites on the Taramakau River. The majority of the rock was placed at a location where no rock protection was present. The total cost of the works was \$70,700.00 + GST



Wanganui Rating District

South Westland Earthworks was the successful tenderer to place 1,920 tonne of rock along the Blackburn's boundary. 1,170T tonne was placed along the main stopbank and 750 tonne placed at the tail of the hook groyne. The total cost of the works was \$42,240.00 + GST



Rock ready to be placed



Completed maintenance work of rock riprap along Blackburn's Boundary Stopbank



Completed maintenance work to rock along the tail of a hook groyne opposite Blackburn's Boundary

Arnold Contracting was the successful tenderer to place 1,494 tonne of rock along the tail of the hook groyne on the Hodgkinson boundary. The total cost of the works was \$35,856.00 + GST



Arnold Contracting was the successful tenderer to clear out drains that are part of the Hari Hari drainage scheme. The total cost of the works was \$5,600 + GST



Matainui Rating District

Arnold Contracting was the successful tenderer to clear out the Matainui creek that runs through the Whataroa golf course. The total cost of the works was \$3,825.00 + GST



Quarry Rock Movements for the period November and December 2020 (excluding Royalty Arrangements)

Quarry		Opening Stockpile Balance	Rock Sold	Rock Produced	Closing Stockpile Balance
Camelback	Large	17,000	241	20,758	37,517.16
Blackball		670	0	0	670
Inchbonnie		10,000	0	0	10,000
Kiwi		0	0	0	0
Miedema		0	0	0	0
Okuru		450	0	0	450
Totals		28,120	241	20,758	48,637.16

Other Sales:

A total of 13,350T of rubble/waste from the Okuru Quarry has been sold at \$2 per tonne for a total of \$26,700 GST exclusive.

RECOMMENDATION

That the report is received.

Report to: Council/Committee	Meeting Date: 9 February 2021
Title of Item: Corporate Services Manager's Report	
Report by: Robert Mallinson, Corporate Services Manager	
Reviewed by: Vin Smith	
Public excluded? No	

Purpose

For Council to be kept informed of meetings and to provide an overview of financial matters.

Summary

This is the Corporate Services Manager's report for December 2020 and January 2021.

1. Financial Report
SUMMARY OF COUNCIL ACTIVITIES

FOR THE SIX MONTHS ENDED 31 DECEMBER 2020

	ACTUAL Year to Date	BUDGET	BUDGET Annual	% ACTUAL vs BUDGET
REVENUES				
General Rates and Penalties	1,747,855	1,742,100	3,484,200	25%
Investment Income	867,995	534,340	1,068,680	27%
Resource Management	680,055	735,375	1,470,750	20%
Hydrology	17,000	-	-	0%
Regional Land Transport	84,949	54,500	109,000	22%
Emergency Management	620,818	583,445	1,166,890	23%
River, Drainage, Coastal Protection	744,425	897,204	1,794,407	29%
Warm West Coast	27,524	3,375	6,750	232%
VCS Business Unit	3,180,573	2,462,925	4,925,850	34%
Commercial Property Revaluation	-	-	-	
	7,971,194	7,013,264	14,026,527	
EXPENDITURE				
Governance	380,747	321,066	642,132	30%
Resource Management	2,049,683	2,379,477	4,758,954	21%
Regional Land Transport	97,278	77,242	154,484	27%
Hydrology & Floodwarning Services	435,166	525,548	1,051,096	15%
Emergency Management	653,882	573,747	1,147,494	16%
River, Drainage, Coastal Protection	1,225,756	898,143	1,796,285	46%
VCS Business Unit	2,357,564	2,202,477	4,404,954	29%
Other	12,780	14,713	29,426	0%
Warm West Coast	1,514	1,693.00	3,386	
	7,214,371	6,994,106	13,988,211	
OPERATING SURPLUS/(DEFICIT)	756,823	19,158	38,316	

	Net Variance ACTUAL vs BUDGETED Year to Date	ACTUAL	BUDGET Year to Date	ANNUAL BUDGET
BREAKDOWN OF SURPLUS / (DEFICIT)				
Rating Districts	- 253,397	190,739	444,136	888,272
Quarries	- 27,180	8,368	18,812	37,624
Investment Income	333,655	867,995	534,340	1,068,680
VCS Business Unit	562,561	823,009	260,448	520,896
General Rates Funded Activities	78,765	1,146,782	1,225,547	2,451,094
Warm West Coast	24,328	26,010	1,682	3,364
Revaluation Investment Property	-	-	-	-
Other	1,933	12,780	14,713	29,426
TOTAL	720,665	739,823	19,158	38,316

Net Contributors to General Rates Funded Surplus /(Deficit)	Net Variance ACTUAL vs BUDGETED Year to Date	ACTUAL	BUDGET Year to Date	ANNUAL BUDGET
Rates	5,755	1,747,855	1,742,100	3,484,200
Representation	- 59,681	380,747	321,066	642,132
Resource Management	274,474	1,369,628	1,644,102	3,288,204
Transport Activity	10,413	12,329	22,742	45,484
River, Drainage, Coastal Protection	- 199,816	663,703	463,887	927,774
Hydrology & Floodwarning	90,382	435,166	525,548	1,051,096
Emergency Management	- 42,762	33,064	9,698	19,396
TOTAL	78,765	1,146,782	1,225,547	2,451,094

Comment

Investment income includes

- Commercial property rental income
- JBWere portfolio income

- PCR LP (share loss 1/4/20 – 31/10/20)
- Other

Total income for period of \$7.971 million compared to budgeted \$7.013 million.
This includes VCS aerial income which is not linear.

Total expenditure for period of \$7.214 million compared to \$6.994 million budgeted.

Council has spent > \$700,000 building up Quarry rock resources to > 42,000 tonnes @ 31 December 2020.

2. Audit Sign off Year to 30 June 2020

This is still held up because we need a copy of the Audit Report on PCR LP for the year to 31 March 2020 before our own auditors Audit NZ will sign off our own audit.

I believe that this is now quite close, with the PCR LP Board having signed off on those accounts.

Other issues being dealt with relate to;

- Infrastructure valuation by AON Valuation services @ 30 June 2020.
- Wanganui river local contributions > \$500,000 @ 30 June 2020.

3. Insurance payouts 26 March 2019 event

With support from Engineer Brendon Russ we are in the final throes of settlement negotiations with both NEMA and AON Lloyds.

NEMA

NEMA are still to sign off on the final claim to them of \$225,874 * 60%

AON Lloyds

To date we have been paid \$948,000 just relating to the Milton claim (Lower Waiho).

The final settlement will include payments relating to Franz Josef, Inchbonnie, Kaniere, Kowhitirangi, Waitangi-taona, Wanganui and Lower Waiho (plus “expediting” amounts relating to temporary diversion etc)

These negotiations are conducted through our AON Claims manager.

The Insurer position and Council position is about \$41,000 apart (net payout basis).

My calculation	\$239,000
Their calculation	\$198,000

I expect that to narrow as further information is provided to the Assessor.

4. JBWere Portfolio Performance Two Month to 31 December 2020

31 December 2020			Major Portfolio	
Opening balance	31 October 2020		\$	10,485,627
Income	November 2020		\$	403,622
	December 2020		\$	144,829
Deposit	\$	-	\$	1,272,000
Withdrawal	\$	-	\$	-
Closing balance	31 December 2020		\$	12,306,078
Total income year to date to			\$	842,474

	Actual	Benchmark
Performance 1 - 30 November 20	3.85%	2.75%
Performance 1 - 31 December 20	1.51%	1.18%
Performance 1 July 20 - 31 December 2020	8.71%	6.23%

The \$1,272,000 is a mining company bond that was paid in to WCRC following termination of bonding arrangements with their bankers.

The Catastrophe Fund was reinstated with JBWere to a value of \$1,000,000 on 18 November 2020. It is still being placed across asset classes and is not included or reported above.

5. This is my last “Corporate Services Manager” report to Council. I moved sideways to “Long term Plan Project Manager” on 20 January 2021.

Recommendation

It is recommended that Council resolve to receive this report.

THE WEST COAST REGIONAL COUNCIL

To: Chairperson
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.

- 8.1 Confirmation of Confidential Minutes of Special Council Meeting 3 December 2021
- 8.1.2 Confirmation of Confidential Minutes 8 December 2020
- 8.2 Response to Presentation (if any)
- 8.3 In Committee Items to be Released to Media

Item No.	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 7 of LGOIMA for the passing of this resolution.
8.			
8.1	Confirmation of Confidential Minutes of Special Council Meeting 3 December 2020		Clause 7 subclause 2 (a)
8.1.2	Confirmation of Confidential Minutes 8 December		Clause 7 subclause 2 (a)
8.2	Response to Presentation (if any)		Clause 7 subclause 2 (i)
8.3	In Committee Items to be Released to Media		Clause 7 subclause 2 (a)

I also move that:

- Vin Smith
- Robert Mallinson
- Heather Mabin
- Randal Beal
- Hadley Mills
- Heather McKay
- Nichola Costley

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.