

Council Members

Chair Allan Birchfield
Cr Peter Haddock (Deputy)
Cr Andy Campbell
Cr Brett Cummings

Cr Frank Dooley
Cr Peter Ewen
Cr Mark McIntyre



PUBLIC COPY

Meeting of Council

(Te Huinga Tu)

Tuesday, 8 November 2022

Following the completion of the Resource Management Committee Meeting

West Coast Regional Council Chambers, 388 Main South Road, Greymouth

and

Live Streamed via Council's Facebook Page:

<https://www.facebook.com/WestCoastRegionalCouncil>

COUNCIL MEETING

Council Meeting

(Te Huinga Tu)

AGENDA *(Rarangi Take)*

1. Welcome (*Haere mai*)
2. Apologies (*Ngā Pa Pouri*)
3. Declarations of Interest
4. Public Forum, Petitions and Deputations (*He Huinga tuku korero*)
5. Confirmation of Minutes (*Whakau korero*)
 - 5.1 Inaugural Council Meeting 25 October 2022

Matters Arising
6. **Chair's Report**
7. **Chief Executive's Reports**
 - 7.1 Monthly Report
8. **Reports**
 - 8.1 Elected Member Remuneration
 - 8.2 Appointments to Joint Committees
 - 8.3 Operations Group Report
 - 8.4 Quarry Report
 - 8.5 Local Government Funding Agency (LGFA) Debt Report
9. **General Business**
10. **Public Excluded Items**
 - 10.1 Land tenure matters
 - 10.2 Contractual matters (Information to be circulated separately)

H. Mabin
Chief Executive

Purpose of Local Government

The reports contained in this agenda address the requirements of the Local Government Act 2002 in relation to decision making. Unless otherwise stated, the recommended option promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Health and Safety Emergency Procedure

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THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE INAUGURAL COUNCIL MEETING HELD ON 25 OCTOBER 2022
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH,
COMMENCING AT 10:31 A.M**

PRESENT:

P. Ewen, A. Birchfield, B. Cummings, F. Dooley, A. Campbell, P. Haddock, M. McIntyre

IN ATTENDANCE:

H Mabin (Chief Executive), F Tumahai (Te Rūnanga O Ngāti Waewae), M Ferguson (Corporate Services Manager), N Costley (Manager Strategy & Communications), R Vaughan (Planning & Resource Science Manager, Consultant, via Zoom), Kim Hibbs (People & Capability Manager), Rachel Clark (Acting Consents and Compliance Manager).

Also present: Brendon McMahon (Grey Star).

1. WELCOME

Chief Executive Heather Mabin welcomed the members of Council.

The Chair of Te Rūnanga o Ngāti Waewae, Francois Tumahai, opened the meeting with a karakia.

2. APOLOGIES

The Chief Executive called for apologies. There were no apologies.

3. DECLARATIONS OF INTEREST

The Chief Executive called for declarations of interest. No declarations were made.

4. COUNCILLOR DECLARATIONS

The Chief Executive invited each Councillor-elect to make their declarations. Councillors then read and signed their declarations, witnessed by the Chief Executive.

5. SYSTEM OF VOTING FOR CHAIR AND DEPUTY CHAIR

The Chief Executive presented this report that explained the two voting systems prescribed by the Local Government Act 2002. There was agreement that System B would be adopted.

6. ELECTION OF THE CHAIR AND DECLARATION

The Chief Executive called for nominations for the election of the Chair. Cr Cummings moved to nominate Cr Birchfield, seconded by Cr Haddock.

There being no further nominations the Chief Executive declared Cr Birchfield duly elected as Chair of the West Coast Regional Council.

Cr Birchfield signed the Chair's declaration and assumed the chair at 10:42am.

7. ELECTION OF THE DEPUTY CHAIR

Chair Birchfield called for nominations for the election of the Deputy Chair. Cr Ewen moved to nominate Cr Haddock, seconded by Cr Cummings.

There being no further nominations the Chair declared Cr Haddock duly elected as Deputy Chair of the West Coast Regional Council.

8. GENERAL EXPLANATION OF STATUTORY OBLIGATIONS

The Chief Executive presented this report which contained a general explanation of certain statutes that impose duties and obligations on Councillors. Those statutes included the Local Government Official Information and Meetings Act, the Local Authorities Members' Interests Act, and the Health and Safety at Work Act.

9. APPOINTMENT OF RESOURCE MANAGEMENT COMMITTEE

The Chair advised that normally the Deputy Chair of Council chairs the Resource Management Committee. All of the Council is part of the Resource Management Committee. The Chair asked F Tumahai to advise of iwi nominations. F Tumahai advised that he would be the representative for Te Rūnanga O Ngāti Waewae, but he could not speak for Te Rūnanga o Makaawhio although he imagined it would continue to be Jackie Douglas as representative on the Committee. H Mabin said that P Madgwick had advised her that they are yet to make a formal appointment but until then it would continue to be J Douglas on the RMC.

Moved (F Dooley/A Birchfield) *that Council:*

- 1. Establish the Resource Management Committee; and*
- 2. Adopt the Terms of Reference and approve the delegations for the Resource Management Committee as detailed in Attachment 1; and*
- 3. Appoint all elected members of Council to the Resource Management Committee; and*
- 4. Appoint Francois Tumahai and Jackie Douglas as the representatives of Te Rūnanga o Ngāti Waewae and Te Rūnanga o Makaawhio respectively; and*
- 5. Appoint Cr Peter Haddock as Chair of the Resource Management Committee.*

Carried

10. APPOINTMENT OF RISK AND ASSURANCE COMMITTEE

H Mabin asked the Council to advise what their preference was for membership of this Committee. Cr Haddock advised that he would be happy to move that full Council be on this committee. Cr Dooley felt that the quorum for this committee should be four Councillors, and that the Terms of Reference should be amended to reflect that. The Chair agreed.

Moved (F Dooley/P Haddock) *that Council:*

1. *Establish the Risk and Assurance Committee; and*
2. *Adopt the Terms of Reference and approve the delegations for the Risk and Assurance Committee as detailed in Attachment 1, subject to the following amendments:*
 - a. *That section (e) of the Terms of Reference for the Risk and Assurance Committee be amended to provide that the committee is to be made up of all elected members, and that a quorum shall be not less than four members.*

Carried

The Chair said that Council also needed to appoint a Chair for that committee, and nominated Cr Dooley as Chair.

Moved (A Birchfield/P Ewen) *that Council:*

3. *Appoint Cr Frank Dooley as Chair of the Risk and Assurance Committee.*

Carried

11. APPOINTMENT OF INFRASTRUCTURE GOVERNANCE COMMITTEE

There was some discussion on membership of this committee. Cr Cummings noted that previously this committee had a member each from Grey, Westland and Buller on it. F Dooley said that they had decided that all members of Council should be members of this committee, and that the Terms of Reference needed to be updated to reflect this.

Moved (F Dooley/B Cummings) *that Council:*

1. *Establish the Infrastructure Governance Committee; and*
2. *Adopt the Terms of Reference and approve the delegations for the Risk and Assurance Committee as detailed in Attachment 1, subject to the following amendments:*
 - a. *That the first sentence under 'Membership' be replaced with the following: **'The IGC will consist of all members of Council'**;*
and
 - b. *That the 'Quorum' section be replaced with the following: **'The quorum for a meeting of the Committee shall be not less than four'**.*

Carried

The Chair asked for nominations for Chair of the committee. Cr Cummings nominated Cr Dooley, seconded by Cr Haddock. There were no other nominations.

Moved (B Cummings /P Haddock) *that Council:*

3. *Appoint Cr Frank Dooley as Chair of the Infrastructure Governance Committee.*

Carried

12. APPOINTMENT OF MEMBERS TO REGIONAL TRANSPORT COMMITTEE AND TE TAI POUTINI PLAN COMMITTEE

Moved (F Dooley/ M McIntyre) *that Council:*

1. *Appoint Cr Peter Ewen as Chair of the Regional Transport Committee.*

Carried

Moved (F Dooley/ A Campbell) *that Council:*

2. *Appoint Cr Peter Haddock as Deputy Chair of the Regional Transport Committee.*

Carried

Moved (P Haddock/ B Cummings) *that Council:*

3. *Appoint Cr Mark McIntyre as alternate Regional Council member of the Regional Transport Committee.*

Carried

H Mabin advised that the Chair of Council is automatically on the TTPP, but Council needed to appoint a second member. The Chair noted they need to appoint an alternate for this committee.

Moved (F Dooley/P Haddock) *that Council:*

4. *Appoint Cr Brett Cummings as the second Regional Council member of the Tai Poutini Plan Committee.*

Carried

Moved (B Cummings/A Birchfield) *that Council:*

5. *Appoint Cr Frank Dooley as the alternate Regional Council member of the Tai Poutini Plan Committee.*

Carried

Cr Dooley said that he felt there was a gap in Council's committee structure, and that they needed to form a remuneration committee. He felt that all Councillors should be members of this committee. He said it was best practice to have such a committee, and it should be called the Remuneration and Employment Committee.

In response to a question from the Chief Executive, Cr Dooley said that a Terms of Reference needed to be established which would set out matters including the frequency of meetings for the committee.

Moved (F Dooley/B Cummings) *that Council:*

1. *establish a Remuneration and Employment Committee; and*
2. *appoint all elected members of Council to the Remuneration and Employment Committee.*

Carried

The Chair noted that they need to appoint a Chair to that committee, and nominated Cr Dooley. This was seconded by Cr McIntyre.

Moved (A Birchfield/M McIntyre) *that Council appoint Cr Frank Dooley as Chair of the Remuneration and Employment Committee.*

13. SCHEDULE OF MEETINGS FOR 2022 AND 2023

The Chair noted that the dates are placeholders and are able to be moved. There was some discussion on amending the proposed meeting dates given other commitments.

In response to a matter raised by Cr Ewen, H Mabin advised that the reason for the proposed meeting date for Waitangi Day February 6th 2023, was that following initial discussions Council was awaiting a formal invitation from Makaawhio Runanga for a visit to the marae on Waitangi weekend 2023 and to hold the RMC and Council meetings on the marae. If it was not to be held at Bruce Bay marae, it could be held the following Tuesday which would be 14th February. Cr Ewen noted that this just required clarification.

The Chair felt the venue should always be at the West Coast Regional Council Chambers, unless otherwise organised. Cr Dooley suggested the matter of the February meeting could be left for discussion until the November 8th Council meeting, when it could be confirmed. This was generally agreed.

Moved (A Campbell/M McIntyre) *that Council adopt the 2022 and 2023 Schedule of meeting dates, subject to the following amendments:*

- a. *the proposed 24 November 2022 Risk and Assurance Committee meeting be moved to Friday 25 November 2022;*
- b. *the proposed 26 October 2023 Risk and Assurance Committee meeting be moved to Friday 27 October 2023;*
- c. *the proposed 14 November 2023 Council and Committee meeting date be moved to Monday 13 November 2022.*

Carried

Cr Haddock asked the Chief Executive whether there were other formal appointments needed to the various rating districts. H Mabin responded that formal appointments to these were not necessary, and the constituency Councillors and the Chair were assumed to be part of those groups and would attend meetings.

14. CLOSING COMMENTS FROM THE CHIEF EXECUTIVE (VERBAL REPORT)

The Chief Executive again congratulated the Councillors on their appointments. She gave an outline of what the Regional Council was responsible for, and that it had no assets that earn money. They have assets such as rockwalls and river protection structures. Council income is mainly from funding grants and rates, and that is the main challenge facing the Council. Its main focus is the environment, as well as cultural and economic matters. It is involved in a lot of agreements, submissions, and documentation.

The Chief Executive advised the Council that one of the big upcoming issues is the business case for Westport. This is going to cabinet in early November, and central government will then decide whether or not they will co-invest. If they agree to co-invest they will then decide when the funding will be available. The other urgent matter flagged by the Chief Executive was stage two of the Franz Josef works; Council has still not heard from central government on this and they do not know whether they will get this funding. All Councils had been given the opportunity last week to submit potential projects for future funding, for which Council submitted stage 2 Franz Josef, Wanganui and Hokitika. H Mabin also flagged the review of the Mana Whakahono agreement with iwi as one of the other important matters to be progressed.

H Mabin then outlined a number of personal and family circumstances which has led her to now signal to the Council that she would like to work on an exit strategy, purely because of the distance to her family and those issues she has faced. She said she would work with all of Council on this. She has thought this for some time but she did not want to impact the progress of the Westport business case, or signal any instability to DIA. DIA is aware she has found it challenging being away from family and she is now moving to address this. She will work with the Council on a pathway forward, and again congratulated the Councillors on taking on the challenges ahead.

In response to a question from Cr Cummings as to timeframe, H Mabin advised that she would like to work with Council on that. Her notice period is three months, but she is also mindful that Council needs to go through a recruitment process which would take longer than that. Cr Dooley said that this matter should be referred to the Remuneration and Employment Committee.

Cr Cummings asked for an update on the Organs Island wall. H Mabin confirmed it is progressing and she understands it will be finished in November. She advised that there are land tenure issues, and that a paper on this will be provided to Council at the November meeting. H Mabin said that she had raised the land tenure matter with Minister Poto Williams on her recent visit. She advised the Council that Scott Hoare has been appointed to manage these projects and he will fully brief Council on them and on proposals for additional works at the next IGC meeting. Cr Cummings asked about whether Councillors were able to nominate other works. H Mabin offered to circulate the list of works.

The Chair thanked H Mabin and said she had done a good job. Cr Haddock said that he appreciated that family came first and he thanked H Mabin for signalling her retirement from Council, noting it was a difficult job for any Council to employ a new Chief Executive, and the timing was difficult coming up to Christmas so he appreciated her signalling that she would work with Council and thanked her for her effort in the time she had been in the role.

Cr Dooley asked for a copy of the Final Proposed Reorganisation Order made on 5 November 2018. H Mabin undertook to provide it.

Cr Ewen advised that Council where necessary had held meetings in January, and he is mindful of all the work and projects that are coming at the Council. He noted they had missed one this month, due to elections. He felt that a date could be kept open for a January meeting, if that suited Councillors and could be accommodated. Discussion took place on a timing in the third week of January, recognising this may be holiday time for some. Cr Ewen was also mindful that the third Monday of every month some Councillors had other meetings/commitments. Cr Dooley stated he was not available in January due to family commitments. The Chair agreed to keep the possibility of a January meeting open for consideration if needed.

The meeting closed at 11:15pm.

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Chair

.....
Date

Report to: Council	Meeting Date: 8 November 2022
Title of Item: Chair's Report	
Report by: Toni Morrison, Policy Consultant	
Reviewed by: Chair Allan Birchfield	
Public excluded? No	

Purpose

For Council to be kept informed of meetings and to provide an overview of current matters.

Summary

This is the Chair's Report for the period 5 September – 8 October 2022.

As Chair, I attended the following meetings:

- 8 September 2022 TTPP Committee submission workshop
- 13 September 2022 West Coast Regional Council and RM Committee meetings
- 14 September 2022 Regional Transport Committee meeting
- 30 September 2022 Wanganui Rating District discussion meeting
- 30 September 2022 Hokitika Joint Committee meeting

On 21 October 2022 I provided my endorsement to a letter reiterating support from the Mayors, Chairs and Iwi group for the proposal by TerraFirma Mining to open up the former Solid Energy Spring Creek mine. Attached is a copy of the letter of support.

Recommendation

It is recommended that Council resolve to:

1. *Receive this report.*

Attachments

Attachment 1: Letter to Minister of Energy and Resources – Former Solid Energy Spring Creek Mine

20 October 2022



Hon Dr Megan Woods
Minister of Energy and Resources
Parliament Building
Wellington

sent via email: m.woods@ministers.govt.nz

Dear Minister

Former Solid Energy Spring Creek Mine

On 24 June 2020 Mayors, Chairs of the Buller, Grey and Westland District Councils, West Coast Regional Council, Development West Coast, Te Runanga o Makaawhio and Te Runanga o Ngāti Waewae wrote a letter for TerraFirma Mining Ltd in support of their application to reopen the former Solid Energy Mine Spring Creek.

Twenty-Eight months later TerraFirma has finally had a reply from New Zealand Petroleum & Minerals on its intention to decline the mine application and they now have a 30-day right of reply.

We would like to reiterate our support for the application to support the reopening of Spring Creek.

- The existing Spring Creek underground mine has a very small surface footprint and its operation will have minimal impacts on flora and fauna.
- Mine surface infrastructure is largely intact; coal processing and transport infrastructure is in place.
- This project is a unique opportunity to utilise a historical operation without requiring new land to be cleared.
- The mine will be operated at a much smaller scale than its predecessor and is anticipated to produce 150,000 to 200,000 tonnes per year over the first 10 years of operation.
- Coal reserve investigations indicate a large resource that could be mined beyond 40 years.
- Spring Creek's ultra-low ash coal has characteristics that are internationally scarce, and production will be largely targeted at the specialist market, particularly silicon metal manufacture in which coal acts as a reductant (not a fuel) when combined with high purity quartz in an electric arc furnace.
- High value silicon metal is essential to the manufacture of solar panels and semiconductors, the production of aluminium alloys to replace steel in light vehicles and for manufacture of silicones (tyres, sealants).
- TerraFirma is a New Zealand company with strong expertise and experience in NZ mining conditions and owns most of the underground plant and equipment necessary for the operation.
- TerraFirma has the financial backing to restart this operation and move into production in a short time frame.
- Spring Creek will employ over 60 staff and bring a much-needed boost to the West Coast economy through high paying jobs and associated services required for the operation.

- The silicon metal market is growing at approx. 6% pa, yet international resources of suitable coal are limited and declining. Spring Creek has potential to meet market requirements and become a significant export earner for NZ.

The economic importance of this venture for the West Coast and the employment that it would create is significant. It will also create employment and offshoots within the sector to other businesses in our region along with social benefits within our education sector and community groups. The community in the region is strongly in support along with the leaders of the West Coast.

The world and our country need these minerals for new and existing technologies. Our mining companies are amongst the best in the world in sustainability and good practice. Instead of being hypocritical and importing them from countries that do not have best practices in place and are unethical.

The time frames to even get to this stage are excessive and we are hearing this throughout the Minerals Sector and the frustrations that this is causing in getting projects off the ground. We would like this to be looked in to and addressed and hope that with the follow up information provided from TerraFirma, the application is processed in a prompt and efficient manner.

The West Coast Mayors, Chairs and Iwi strongly support this project and the positive outcomes it would have for the region.

Yours sincerely

Renee Rooney

Chair Elect - Development
West Coast

Allan Birchfield

Chair Elect - West Coast
Regional Council

Jamie Cleine

Mayor Elect - Buller District

Helen Lash

Mayor Elect –
Westland District

Tania Gibson

Mayor Elect - Grey District

Paul Madgwick

Chair - Te Rūnanga o
Makaawhio

Francois Tumahai

Chair - Te Rūnanga o Ngāti
Waewae

Report to: Council	Meeting Date: 8 November 2022
Title of Item: CEO's report	
Report by: Heather Mabin, Chief Executive	
Reviewed by:	
Public excluded? No	

Report Purpose

The purpose of this paper is to provide Council with a summary of activities undertaken by the Chief Executive.

Report Summary

This paper details the interactions, appointments, significant contracts executed, and meetings attended by the Chief Executive for the months of September and October 2022.

Recommendations

It is recommended that Council resolve to:

1. *Receive this report.*

Activities Undertaken

Activities undertaken during September and October 2022 by Heather Mabin were:

- September 14
 - Met with James Caygill, NZTA.
- September 20
 - Signed the submission on feedback on options for ETS permanent forest category
 - Signed the submission on "Managing our wetlands in the coastal marine area"
- September 29
 - Attended via Zoom Te Whanaketanga – West Coast Economic Development Strategy 2050 Steering Group meeting
 - Attended via Zoom the CPF – RLG meeting.
- September 30
 - Attended Wanganui Rating District meeting in Harihari
 - Attended the Hokitika Joint Committee meeting at WDC.
- October 7
 - Hosted on behalf of DOC a meeting of Hon. Poto Williams, Minister of Conservation, with Iwi, Chairs and CEOs.
 - Contracted Matt Beavon's services on a casual basis for VCS.
- October 10
 - Appointed Scott Barry to Franz Josef Community Support Officer role.
- October 12
 - Signed Contract variation with GNS Science
 - Appointed Fiona Thompson as Planning & Science Manager
 - Appointed Janis Lennon as Emergency Management Officer, Buller.
- October 15
 - Manned Council stand at AgFest.
- October 17

- Contracted Colin Munn as Acting Infrastructure Manager while this role is formally recruited.
- October 18
 - Met with Predator Free 2050 representatives regarding the Te Kinga Project.
- October 19
 - Appointed Sandra Kilkelly as Executive Assistant.
- October 20
 - Engaged Ernst Young for the Limited Independent Assurance Report on Council's Debenture Trust Deed
- October 27
 - Met with Stephen Hall, Predator Free Southland
 - Signed Contract for Service for the Franz Community Support Officer, Scott Barry.
- October 31
 - PSA Negotiations

Considerations

Implications/Risks

Transparency around the activities undertaken by the Chief Executive is intended to mitigate risks associated with Council's reputation.

Significance and Engagement Policy Assessment

There are no issues within this report which trigger matters in this policy.

Report to: Council	Meeting Date: 8 November 2022
Title of Item: Elected Members Remuneration	
Report by: Marc Ferguson – Acting Corporate Services Manager	
Reviewed by: Heather Mabin – Chief Executive	
Public excluded? No	

Report Purpose

The purpose of this report is to inform Council on the process and timeline required following the West Coast Regional Council (WCRC) 2022 Triennial Elections, to determine the elected members remuneration.

Report Summary

The Remuneration Authority has set guidelines and parameters for Councils to establish the remuneration for all elected members.

This paper tables the respective documentation in support of this and the key criteria to take into consideration when setting the remuneration bands. Council is asked to consider the scenarios outlined, and resolve to adopt one of these.

Recommendations

It is recommended that Council resolve to:

1. *Receive the report; and*
2. *Adopt one of the scenarios as per table 1 below.*

Issues and Discussion

Background

The Remuneration Authority has distributed a memorandum (attachment 1) and supplementary attachments (attachment 1a – Local Government Members (2022/23) Determination 2022 (updated Version as at 25 August 2022), attachment 1b - Feedback on Submissions Received from Councils during the 2021/22 Year, attachment 2 - Guidance, Process and Timeline for Setting Elected Members' Remuneration following the October 2022 Local Elections), which discusses Councillor Remuneration after the October 2022 elections.

The official results (attachment 3) were declared by the Returning Officer on the 14 October 2022.

Current situation

On and from the date following the declaration of the official results, all Councillors are to be paid at the minimum rate of **\$37,112** (refer annexure 1(a) page 48), or at an agreed increased rate (attachment 2 – clause 9) provided this is within the allocated pool of WCRC funds.

The Remuneration Authority has already identified that the Chairperson will be paid **\$96,662** (refer annexure 1(a) page 48) following the election, and a pool of WCRC funds of **\$327,018** (refer annexure 1(a) page 75) must be allocated (and fully utilised) to the other six positions.

These six positions include a Deputy Chair of Council/Chair of the Resource Management Committee, Chair of the Risk and Assurance, Remuneration and Employment, and Infrastructure Governance Committees, plus four other Councillors.

The total cost of the Chair and Councillor remuneration as set out by the Remuneration Authority is the **\$96,662 + \$327,018 = \$423,680**.

Council is required to make recommendations to the Remuneration Authority as per clause 14 in attachment 2. See example worksheet in attachment 4 (reflects scenario B (ii) in Table 1 below).

The key variables which will affect the salary outcomes of the six elected members is what amount is paid to the Deputy Chair of Council/Chair of the Resource Management Committee and the Chair of the Risk and Assurance, Remuneration and Employment, and Infrastructure Governance Committees.

The existing relativity for the Deputy Chair of Council/Chair of the Resource Management Committee as a percentage of the Chair of the Council is $\$64,456/\$85,683 = 75\%$ refer attachment 1(a) page 14).

It is recommended that Councillors adopt a percentage relativity (Table 1 – Scenario A) commensurate with the additional responsibilities of the Deputy Chair of Council/Chair of the Resource Management Committee, which would include:

- Chairing of the monthly Resource Management Committee meeting,
- Representing Council on other Committees such as Civil Defence Emergency Management Group, Regional Land Transport Committee,
- Standing in when the Chair is not available.

The relativity for the Chair of the Risk and Assurance, Remuneration and Employment, and Infrastructure Governance Committees as a percentage of the Deputy Chair of Council/Chair of the Resource Management Committee is reflected in Table 1 below – Scenario B (various options).

It is further recommended that Councillors adopt a percentage relativity commensurate with the additional responsibilities of the Chair of the Risk and Assurance, Remuneration and Employment, and Infrastructure Governance Committees, which would include:

- Chairing of the quarterly Risk and Assurance Committee meeting,
- Chairing of the annual Remuneration and Employment Committee meeting (note this is an estimate only and meeting frequency is yet to be considered by Council),
- Chairing of the Infrastructure Governance Committee.

Various scenarios are summarised in table 1 below.

Table 1

Scenario A					
Chair	\$96,662				
	Deputy Chair Relativity				
	65%	70%	75%	80%	85%
Deputy Chair of Council and Chair of Resource Management Committee	\$62,830	\$67,663	\$72,497	\$77,330	\$82,163
Councillor	\$52,838	\$51,871	\$50,904	\$49,938	\$48,971
Councillor	\$52,838	\$51,871	\$50,904	\$49,938	\$48,971
Councillor	\$52,838	\$51,871	\$50,904	\$49,938	\$48,971
Councillor	\$52,838	\$51,871	\$50,904	\$49,938	\$48,971
Councillor	\$52,838	\$51,871	\$50,904	\$49,938	\$48,971
Total	\$327,018	\$327,018	\$327,018	\$327,018	\$327,018
Scenario B(i)					
Chair	\$96,662				
	Deputy Chair Relativity				
	65%	70%	75%	80%	85%
Deputy Chair of Council and Chair of Resource Management Committee	\$62,830	\$67,663	\$72,497	\$77,330	\$82,163
Chair of Risk and Assurance and Remuneration Committees Relativity					
	80%	80%	80%	80%	80%
Chair of Risk and Assurance, Remuneration and Infrastructure Governance Committees	\$50,264	\$54,131	\$57,997	\$61,864	\$65,730
Councillor	\$53,481	\$51,306	\$49,131	\$46,956	\$44,781
Councillor	\$53,481	\$51,306	\$49,131	\$46,956	\$44,781
Councillor	\$53,481	\$51,306	\$49,131	\$46,956	\$44,781
Councillor	\$53,481	\$51,306	\$49,131	\$46,956	\$44,781
Total	\$327,018	\$327,018	\$327,018	\$327,018	\$327,018
Scenario B(ii)					
Chair	\$96,662				
	Deputy Chair Relativity				
	65%	70%	75%	80%	85%
Deputy Chair of Council and Chair of Resource Management Committee	\$62,830	\$67,663	\$72,497	\$77,330	\$82,163
Chair of Risk and Assurance and Remuneration Committees Relativity					
	85%	85%	85%	85%	85%
Chair of Risk and Assurance, Remuneration and Infrastructure Governance Committees	\$53,406	\$57,514	\$61,622	\$65,730	\$69,838
Councillor	\$52,695	\$50,460	\$48,225	\$45,990	\$43,754
Councillor	\$52,695	\$50,460	\$48,225	\$45,990	\$43,754
Councillor	\$52,695	\$50,460	\$48,225	\$45,990	\$43,754
Councillor	\$52,695	\$50,460	\$48,225	\$45,990	\$43,754
Total	\$327,018	\$327,018	\$327,018	\$327,018	\$327,018
Scenario B(iii)					
Chair	\$96,662				
	Deputy Chair Relativity				
	65%	70%	75%	80%	85%
Deputy Chair of Council and Chair of Resource Management Committee	\$62,830	\$67,663	\$72,497	\$77,330	\$82,163
Chair of Risk and Assurance and Remuneration Committees Relativity					
	90%	90%	90%	90%	90%
Chair of Risk and Assurance, Remuneration and Infrastructure Governance Committees	\$56,547	\$60,897	\$65,247	\$69,597	\$73,946
Councillor	\$51,910	\$49,614	\$47,319	\$45,023	\$42,727
Councillor	\$51,910	\$49,614	\$47,319	\$45,023	\$42,727
Councillor	\$51,910	\$49,614	\$47,319	\$45,023	\$42,727
Councillor	\$51,910	\$49,614	\$47,319	\$45,023	\$42,727
Total	\$327,018	\$327,018	\$327,018	\$327,018	\$327,018

Considerations

Implications/Risks

Not applicable.

Significance and Engagement Policy Assessment

There are no issues within this report which currently trigger matters in this policy.

Tangata whenua views

Not applicable.

Views of affected parties

Not applicable.

Financial implications

Current budget

Council budgeted for the amount in its 2022/2023 Annual Plan.

Legal implications

Not applicable.

Attachments

Attachment 1:	Memorandum dated 7 June 2022- Local Government Members (2022/23) Determination 2022
Attachment 1(a):	Local Government Members (2022/23) Determination 2022
Attachment 1(b):	Feedback on Submissions Received from Councils during the 2021/22 Year
Attachment 2:	Guidance, Process and Timeline for Setting Elected Members' Remuneration following the October 2022 Local Elections
Attachment 3:	West Coast Regional Council 2022 Triennial Elections – Declaration of Result
Attachment 4:	Example worksheet Calculating Councillor Remuneration

Attachment 1: Memorandum - Local Government Members (2022/23) Determination 2022

From: Heather Mabin <heather.mabin@wrc.govt.nz>
Sent: Thursday, October 27, 2022 9:55 AM
To: Marc Ferguson <marc.ferguson@wrc.govt.nz>
Subject: FW: Local Government Members (2022/23) Determination 2022 [UNCLASSIFIED]

From: Fran WILDE <Fran.Wilde@remauthority.govt.nz>
Sent: Tuesday, June 7, 2022 12:57 PM
To: Allan Birchfield Home <birch.min@xtra.co.nz>; Heather Mabin <heather.mabin@wrc.govt.nz>;
Subject: Local Government Members (2022/23) Determination 2022 [UNCLASSIFIED]

This email is from an external sender. Please be careful with any links or attachments.

Tēnā koe Mayor, Regional Council Chair and Chief Executive

LOCAL GOVERNMENT MEMBERS (2022/23) DETERMINATION 2022

Attached is a copy of above determination (the principal determination), which comes into force on 1 July 2022. This determination is scheduled to be notified in the New Zealand Gazette on Thursday 9 June 2022. Once gazetted the determination will be made publicly available on the Remuneration Authority's (the Authority) website and the New Zealand Legislation website.

I would appreciate it very much if you could circulate this email, the accompanying determination and the attachments to all elected members within your council, including community board and local board members, as well as to the staff involved in your democratic services area or equivalent.

I encourage all elected members to read the explanatory memorandum that is attached to the determination.

Before discussing the details of the determination, I wish to thank on behalf of the Authority all councils and individuals who provided feedback during the past year on the size indices, on the proposed governance remuneration pools and on elected members' allowances and hearing fees. The comments and advice we received together with the criteria^[1] that we are required to consider have informed our decisions on all these issues.

Please have a good read of attachment 1 of this email. It addresses the submissions and feedback that we received over the course of the past year.

Elected Members Remuneration

The attached determination contains two remuneration schedules because this is a local election year.

- Schedule 1 applies for the period beginning on 1 July 2022 and ending on the close of the day on which the official result of the 2022 election for a local authority is declared under section 86 of the Local Electoral Act 2001. This schedule shows the remuneration of all elected members positions including council positions with additional responsibilities.

^[1] See schedule 7, clause 7 of the Local Government Act 2002 and sections 18 and 18A of the Remuneration Authority Act 1977.

- Schedule 2 applies on and from the day after the date on which the official result of the 2022 election for a local authority is declared under section 86 of the Local Electoral Act 2001. This schedule shows the remuneration of mayors, regional council chairs, community board members and Auckland local board members, and the minimum allowable remuneration for all councillors.

Governance Remuneration Pools

The governance remuneration pools for each council are listed at the end of the explanatory memorandum attached to the determination.

- Table 1 lists the pools that apply to councillors for the period beginning on 1 July 2022 and ending on the close of the day on which the official result of the 2022 election for a local authority is declared under section 86 of the Local Electoral Act 2001.
- Table 2 lists the pools that apply on and from the day after the date on which the official result of the 2022 election for a local authority is declared under section 86 of the Local Electoral Act 2001.

Guidance for incoming councils on the application of the pools post the 2022 local elections is provided in attachment 2 of this email.

The guidance is provided well in advance of the local elections, so that the outgoing council can informally consider how the pool might operate after the election. This will ensure that those councillors who are re-elected will be familiar with the process and the issues, as will the staff who provide support, information and advice to council.

Elected Members Allowances and Hearing Fees

Motor vehicles for mayors and regional council chairpersons (clause 9 of the determination)

The Authority completed a review of the current maximum purchase price which may be paid for a motor vehicle provided by a council to a mayor or regional council chairperson, against the current market rates and the All of Government (AoG) procurement rates. As a result, the maximum purchase price that may be paid for an electric or a hybrid vehicle has been increased to \$68,500 (including GST and on-road costs). There is no change to the maximum purchase price for a petrol or diesel vehicle.

This maximum purchase prices take account of the vehicle being fit for purpose, driver and passenger safety and fairness to ratepayers. We recommend that councils use the AoG procurement process and the Clean Car Discount (rebate) scheme to optimise the value of their purchases.

Vehicle kilometre allowance (clause 11)

At the request of a number of councils, the Authority has aligned the vehicle kilometre allowance with the travel time allowance. This ensures that an elected member, when traveling from a place where they permanently or temporarily reside that is outside of their local authority boundary, can claim the vehicle kilometre allowance only when travelling on local authority business for travel once they enter the local authority's boundary.

The vehicle kilometre allowance rates have been adjusted from those shown in the previous determination to reflect the rates for the 2022 income year prescribed by the Inland Revenue Department on 27 May 2022 for businesses, self-employed people and employees. The new rates are in response to the overall increase in vehicle running costs largely due to fuel costs.

Travel time allowance (clause 12)

The travel time allowance has been increased from \$37.50 to \$40.00 for each hour of eligible travel time after the first hour of time travelled in a day. This allowance was last increased in 2016.

Hearing fees (clause 15)

A number of councils raised the issue of the current definition of hearing time which means that a councillor who is a hearings commissioner cannot be paid for more hours of preparation time than for the actual hearing. They advised that this is out of step with the current practice of hearings where the emphasis is on reducing the actual time of hearings by pre-circulating all hearing material and taking the pre-circulated material as read at the hearing. The Authority recognises this evolving practice and has removed the time constraint placed on preparing for hearings (see clause 6).

The levels of hearing fees were also reviewed. The fee paid to a chairperson of a hearing has been increased from \$100.00 to \$116.00 per hour and the fee paid to a member on a hearing panel has been increased from \$80.00 per hour to \$93.00 per hour. These fees were last increased in 2011.

Other Allowances

No changes have been made to the ICT (clause 13) and childcare (clause 14) allowances.

Other Items Considered by the Authority but Not Included in the Determination

Use of public transport, micromobility vehicles and bicycles when travelling on local authority business

We received a number of requests from councils regarding making provision for the reimbursement of costs incurred by elected members who use public transport (either local bus, long distance coach or train), micromobility vehicles (such as e-bikes and e-scooters) and bicycles when travelling on local authority business.

Many councils have existing provisions in their elected members' allowances, expenses and reimbursement policies for air travel and travel expenses, accommodation, car parking and the use of taxis or rental cars. A small number of councils also have a provision in their expenses policy to reimburse their elected members for the costs of using public transport including buses and ferries when travelling on local authority business.

Therefore, we suggest that if your council wishes to reimburse the actual and reasonable costs incurred by an elected member who uses public transport, micromobility vehicles and/or a bicycle for travel while on local authority business, you should include a provision in the policy. Of course, this would require the production of receipts or evidence satisfactory to the council.

Use of council's infrastructure to charge elected members private electric and hybrid vehicles

As electric and hybrid vehicles become increasingly common, councils may wish to allow their elected members use of the council's infrastructure to charge their private electric or hybrid vehicles. If so, councils should include this entitlement in their elected members' allowances and reimbursements policy.

The council must state in the provision that their elected members will be invoiced for the usage at the same rates as set for a visitor or member of the public, as determined by the council's chief executive and considering relevant factors such as the actual or average cost of electricity to charge a vehicle and a fair contribution to infrastructure and administration.

Access to Staff Benefits Schemes

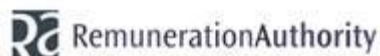
From time to time, the Authority receives requests from councils to allow their elected members to access council staff benefits and discount schemes. These schemes often offer council staff discounted access to council owned or controlled facilities such as swimming pools, gyms and museums.

Given the nature of these schemes, it would be not only inappropriate for councils to offer these schemes to their elected members but would be contrary to both the Local Government Act 2002 and the Remuneration Authority Act 1977.

If you have any queries about the attached determination, please send them to info@remauthority.govt.nz.

Nāku iti noa, nā
Hon Dame Fran Wilde

CHAIR



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PO Box 10084, Level 11, Midland Chambers, 45 Johnston St, Wellington 6011, New Zealand

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**Version
as at 25 August 2022**



Local Government Members (2022/23) Determination 2022

(SL 2022/178)

This determination is made by the Remuneration Authority under the Remuneration Authority Act 1977 and clauses 6 and 7A of Schedule 7 of the Local Government Act 2002, after having regard to the matters specified in clause 7 of that schedule.

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Note

The Parliamentary Counsel Office has made editorial and format changes to this version using the powers under subpart 2 of Part 3 of the Legislation Act 2019.

Note 4 at the end of this version provides a list of the amendments included in it.

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Determination

1 Title

This determination is the Local Government Members (2022/23) Determination 2022.

2 Commencement

This determination comes into force on 1 July 2022.

3 Expiry

This determination expires at the close of 30 June 2023.

Interpretation

4 Interpretation

In this determination, unless the context otherwise requires,—

board means—

- (a) a community board of a territorial authority other than the Auckland Council; or
- (b) a local board of the Auckland Council

determination term means the period from the coming into force of this determination to its expiry

hearing has the meaning given to it by clause 5

hearing time has the meaning given to it by clause 6

local authority means a regional council or a territorial authority

member means, in relation to a local authority or a board, a person who is declared to be elected to that local authority or board under the Local Electoral Act 2001 or who, as the result of further election or appointment under that Act or the Local Government Act 2002, is an office holder in relation to the local authority or board (for example, a chairperson)

on local authority business includes on the business of any board of the local authority

regional council means a regional council named in Part 1 of Schedule 2 of the Local Government Act 2002

RMA means the Resource Management Act 1991

territorial authority means a territorial authority named in Part 2 of Schedule 2 of the Local Government Act 2002.

5 Meaning of hearing

In this determination, **hearing** means—

- (a) a hearing arising from a resource consent application made under section 88 of the RMA; or
- (b) a meeting for determining a resource consent application without a formal hearing; or
- (c) a hearing arising from a notice of requirement (including one initiated by the local authority); or
- (d) a pre-hearing meeting held under section 99 of the RMA in relation to a hearing referred to in paragraph (b) or (d); or
- (e) a hearing as part of the process of the preparation, change, variation, or review of a district or regional plan or regional policy statement; or
- (f) a mediation hearing in the Environment Court as part of an appeal from a decision of a local authority; or
- (g) a hearing on an objection against a charge fixed by a local authority under section 36 of the RMA.

6 Meaning of hearing time

In this determination, **hearing time** means the time spent on any of the following:

- (a) conducting a hearing;
- (b) formal deliberations to decide the outcome of a hearing;
- (c) participating in an official group site inspection related to a hearing;
- (d) determining a resource consent application where a formal hearing does not take place;
- (e) preparing for a hearing and participating in any inspection of a site for the purposes of a hearing (other than an official group site inspection under paragraph (c));
- (f) writing a decision arising from a hearing or communicating for the purpose of the written decision.

*Entitlement to remuneration, allowances, and hearing fees***7 Remuneration, allowances, and hearing fees payable***Remuneration*

- (1) For the period beginning on 1 July 2022 and ending on the close of the day on which the official result of the 2022 local election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority, a member of that local authority or a member of a board of that local authority is entitled to the applicable remuneration set out in Schedule 1 (adjusted under clause 9 if applicable).
- (2) On and from the day after the date on which the official result of the 2022 election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority, a member of that local authority or a member of a board of that local authority is entitled to the applicable remuneration set out in Schedule 2 (adjusted under clause 9 if applicable).
- (3) If a member of a territorial authority is also elected or appointed to a board, the member is entitled only to the remuneration that is payable to the member as a member of the territorial authority.

Allowances and hearing fees

- (4) A member of a local authority or a member of a board is also entitled to—
 - (a) the applicable allowances payable under clauses 11 to 14;
 - (b) the applicable hearing fees payable under clause 15.

8 Acting mayor or chairperson

- (1) This clause applies to a member who acts as a mayor or chairperson during a period when, because of a vacancy or temporary absence, the local authority is not paying the remuneration or allowances that it would usually pay to the mayor or chairperson.
- (2) While the member is acting as mayor or chairperson, the local authority must pay the member the remuneration and allowances usually payable to the mayor or chairperson, instead of the member's usual remuneration, allowances, and hearing fees.

9 Motor vehicles for mayors and regional council chairpersons

- (1) A local authority may provide to the mayor or regional council chairperson of the local authority—
 - (a) a motor vehicle (which may be provided for restricted private use, partial private use, or full private use); or
 - (b) a vehicle-kilometre allowance under clause 11.

- (2) If a local authority provides a motor vehicle to a mayor or regional council chairperson during the determination term, the maximum purchase price that the local authority may pay for the motor vehicle is,—
- (a) in the case of a petrol or diesel vehicle, \$55,000; and
 - (b) in the case of an electric or a hybrid vehicle, \$68,500.
- (3) If a local authority provides a motor vehicle to a mayor or regional council chairperson for restricted private use, the local authority must not make a deduction from the annual remuneration payable to the mayor or regional council chairperson under Schedule 1 or 2 (as applicable) for the provision of that motor vehicle.
- (4) If a local authority provides a motor vehicle to a mayor or regional council chairperson for partial private use or full private use,—
- (a) the local authority must adjust the annual remuneration payable to the mayor or regional council chairperson under Schedule 1 or 2 (as applicable) in accordance with subclause (5) or (6) (as applicable); and
 - (b) the adjustment must take effect on and from—
 - (i) the date of commencement of this determination (in the case of a motor vehicle provided to the person before that date); or
 - (ii) the date of provision of the motor vehicle to the person (in the case of a motor vehicle provided during the determination term).
- (5) If a local authority provides a motor vehicle to a mayor or regional council chairperson for partial private use, the local authority must deduct the amount calculated in accordance with the following formula from the remuneration payable to that person:
- $$v \times 41\% \times 10\%$$
- where v means the purchase price of the vehicle.
- (6) If a local authority provides a motor vehicle to a mayor or regional council chairperson for full private use, the local authority must deduct the amount calculated in accordance with the following formula from the remuneration payable to that person:
- $$v \times 41\% \times 20\%$$
- where v means the purchase price of the vehicle.
- (7) In this clause,—
- full private use** means—
- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
 - (b) the vehicle is available for the mayor's or regional council chairperson's unrestricted private use; and

- (c) the vehicle is used by the mayor or regional council chairperson for both local authority business and private use; and
- (d) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson

partial private use means—

- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
- (b) the vehicle is used by the mayor or regional council chairperson for both local authority business and private purposes; and
- (c) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson; and
- (d) all travel in the vehicle is recorded in a logbook; and
- (e) the use of the vehicle for private purposes accounts for no more than 10% of the distance travelled in the vehicle in a year

purchase price means the amount paid for the vehicle,—

- (a) including goods and services tax and any on-road costs; and
- (b) after deducting the amount of any rebate that applies under the clean car discount scheme in respect of the purchase of the vehicle

restricted private use means—

- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
- (b) the vehicle is otherwise generally available for use by other local authority members or staff on local authority business; and
- (c) the vehicle is used solely for local authority business; and
- (d) all travel in the vehicle is recorded in a logbook.

Allowances

10 Definition of member

For the purposes of payment of allowances under clauses 11 to 14, **member**, in relation to a territorial authority, includes a member of a board of the territorial authority.

11 Vehicle-kilometre allowance

- (1) A local authority may pay to a member a vehicle-kilometre allowance to reimburse that member for costs incurred in relation to eligible travel.
- (2) A member's travel is eligible for the allowance if—

- (a) it occurs at a time when the member is not provided with a motor vehicle by the local authority; and
 - (b) the member is travelling—
 - (i) in a private vehicle; and
 - (ii) on local authority business; and
 - (iii) by the most direct route that is reasonable in the circumstances.
- (3) The allowance payable to a member for eligible travel is,—
- (a) for a petrol or diesel vehicle,—
 - (i) 83 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 31 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:
 - (b) for a petrol hybrid vehicle,—
 - (i) 83 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 18 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:
 - (c) for an electric vehicle,—
 - (i) 83 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 10 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term.
- (4) However, if a member of a local authority travels from a place where the member permanently or temporarily resides that is outside the local authority area, to the local authority area on local authority business, the member is only eligible for a vehicle-kilometre allowance for eligible travel after the member crosses the boundary of the local authority area.
- (5) Subclause (4) does not apply to the payment of a vehicle-kilometre allowance by a local authority to a member who permanently or temporarily resides outside the local authority area if—
- (a) the member’s primary place of residence was outside the local authority area at the time of the local election, or an exceptional circumstance beyond the member’s control requires them to move outside the local authority area; and
 - (b) the Remuneration Authority determines, on an application from the member and having considered the recommendation of the mayor or regional council chairperson, that subclause (4) does not apply.

Clause 11(5): inserted (with effect on 1 July 2022), on 25 August 2022, by clause 4 of the Local Government Members (2022/23) Amendment Determination (No 2) 2022 (SL 2022/238).

12 Travel-time allowance

- (1) A local authority may pay a member (other than a mayor or a regional council chairperson) an allowance for eligible travel time.
- (2) A member's travel time is eligible for the allowance if it is time spent travelling within New Zealand—
 - (a) on local authority business; and
 - (b) by the quickest form of transport that is reasonable in the circumstances; and
 - (c) by the most direct route that is reasonable in the circumstances.
- (3) The travel-time allowance is \$40.00 for each hour of eligible travel time after the first hour of eligible travel time travelled in a day.
- (4) However, if a member of a local authority permanently or temporarily resides outside the local authority area and travels to the local authority area on local authority business, the member is only eligible for a travel-time allowance for eligible travel time—
 - (a) after the member crosses the boundary of the local authority area; and
 - (b) after the first hour of eligible travel time within the local authority area.
- (4A) Subclause (4) does not apply to the payment of a travel-time allowance by a local authority to a member who permanently or temporarily resides outside the local authority area if—
 - (a) the member's primary place of residence was outside the local authority area at the time of the local election, or an exceptional circumstance beyond the member's control requires them to move outside the local authority area; and
 - (b) the Remuneration Authority determines, on an application from the member and having considered the recommendation of the mayor or regional council chairperson, that subclause (4) does not apply.
- (5) The maximum total amount of travel-time allowance that a member may be paid for eligible travel in a 24-hour period is 8 hours.
- (6) Despite subclause (1), the Chatham Islands Council may pay the Mayor of the Chatham Islands Council an allowance for eligible travel time.

Clause 12(4A): inserted (with effect on 1 July 2022), on 25 August 2022, by clause 5 of the Local Government Members (2022/23) Amendment Determination (No 2) 2022 (SL 2022/238).

13 ICT allowances

Member uses local authority's ICT

- (1) If a local authority supplies ICT to a member for use on local authority business and allows for its personal use, the local authority may decide what portion, if any, of the local authority's costs reasonably attributable to such personal use must be paid by the member.

Member uses own equipment and consumables

- (2) If a local authority determines that a member requires particular ICT equipment to perform their functions and requests that the member use their own equipment for those purposes, the local authority may pay an allowance.
- (3) The matters for which the local authority may pay an allowance, and the amounts that the local authority may pay for the determination term, are as follows:
 - (a) for the use of a personal computer, tablet, or laptop, including any related docking station, \$400:
 - (b) for the use of a multi-functional or other printer, \$50:
 - (c) for the use of a mobile telephone, \$200:
 - (d) for the use of ICT consumables, up to \$200.

Member uses own services

- (4) If a local authority requests a member to use the member's own Internet service for the purpose of the member's work on local authority business, the member is entitled to an allowance for that use of up to \$800 for the determination term.
- (5) If a local authority requests a member to use the member's own mobile telephone service for the purpose of the member's work on local authority business, the member is entitled, at the member's option, to—
 - (a) an allowance for that use of up to \$500 for the determination term; or
 - (b) reimbursement of actual costs of telephone calls made on local authority business on production of the relevant telephone records and receipts.

Pro-rating

- (6) If the member is not a member for the whole of the determination term, subclauses (3) to (5) apply as if each reference to an amount were replaced by a reference to an amount calculated in accordance with the following formula:

$$(a \div b) \times c$$

where—

- a is the number of days that the member held office in the determination term
 - b is the number of days in the determination term
 - c is the relevant amount specified in subclauses (3) to (5).
- (7) The Remuneration Authority may approve rules proposed by a local authority to meet the costs of installing and running special ICT where, because of distance or restricted access, normal communications connections are not available.
 - (8) In this clause, **ICT** means information or communication technology, including—

- (a) ICT equipment (for example, a mobile telephone and a laptop computer); and
- (b) ICT services (for example, a mobile telephone service and an Internet service); and
- (c) ICT consumables (for example, printer or photocopy paper and ink cartridges).

14 Childcare allowance

- (1) A local authority may pay a childcare allowance to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.
- (2) A member is eligible to be paid a childcare allowance for childcare provided for a child only if—
 - (a) the member is a parent or guardian of the child or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and
 - (b) the child is under 14 years of age; and
 - (c) the childcare is provided by a person who—
 - (i) is not a parent of the child or a spouse, civil union partner, or de facto partner of the member; and
 - (ii) does not ordinarily reside with the member; and
 - (d) the member provides evidence satisfactory to the local authority of the amount paid for childcare.
- (3) A local authority must not pay childcare allowances to a member that total more than \$6,000 per child during the determination term.

Clause 14(3): replaced (with effect on 1 July 2022), on 21 July 2022, by clause 4 of the Local Government Members (2022/23) Amendment Determination 2022 (SL 2022/217).

Hearing fees

15 Fees related to hearings

- (1) A member of a local authority or member of a board who acts as the chairperson of a hearing is entitled to be paid a fee of up to \$116 per hour of hearing time related to the hearing.
- (2) A member of a local authority or member of a board who is not the chairperson of a hearing is entitled to be paid a fee of up to \$93 per hour of hearing time related to the hearing.
- (3) For any period of hearing time that is less than 1 hour, the fee must be apportioned accordingly.
- (4) This clause does not apply to—

- (a) a mayor or a member who acts as mayor and is paid the mayor's remuneration and allowances under clause 8(2); or
- (b) a chairperson of a regional council or a member who acts as chairperson of a regional council and is paid the chairperson's remuneration and allowances under clause 8(2).

Revocation

16 Revocation

The Local Government Members (2021/22) Determination 2021 (LI 2021/173) is revoked.

Schedule 1
Remuneration before 2022 election of members

cl 7(1)

Part 1
Remuneration of members of regional councils

Bay of Plenty Regional Council

Office	Annual remuneration (\$)
Chairperson	148,551
Deputy Chairperson of Regional Council	80,004
Committee Chairperson (6)	70,000
Councillor with no additional responsibilities (6)	61,525
Councillor (Minimum Allowable Remuneration)	54,525

Canterbury Regional Council

Office	Annual remuneration (\$)
Chairperson	180,000
Deputy Chairperson	106,341
Councillor (with no additional responsibilities) (12)	72,601
Councillor (Minimum Allowable Remuneration)	64,460

Hawke's Bay Regional Council

Office	Annual remuneration (\$)
Chairperson	137,904
Deputy Chairperson of Regional Council	73,258
Chairperson Corporate and Strategic Committee	73,258
Chairperson Regional Transport Committee and Hearings Committee	73,258
Chairperson Finance, Audit and Risk Sub-committee	73,258
Chairperson, Clifton to Tangoio Coastal Hazards Strategy Joint Committee	73,258
Chairperson Environment and Integrated Catchments Committee	73,258
Councillor with no additional responsibilities (2)	62,868
Councillor (Minimum Allowable Remuneration)	51,083

Manawatū–Whanganui Regional Council

Office	Annual remuneration (\$)
Chairperson	145,002
Deputy Chairperson	74,442
Audit, Risk, and Investment Committee Chair and Catchment Operations Committee Deputy Chair	74,442
Audit, Risk, and Investment Committee Deputy Chair	55,142
Catchment Operations Committee Chair	79,956
Environment Committee Chair	71,685

Office	Annual remuneration (\$)
Environment Committee Deputy Chair/Manawatū River Users' Advisory Group Chair	55,142
Passenger Transport Committee Chair	71,685
Passenger Transport Committee Deputy Chair	55,142
Councillor with no additional responsibilities (2)	55,142
Councillor (Minimum Allowable Remuneration)	46,008

Northland Regional Council

Office	Annual remuneration (\$)
Chairperson	128,271
Deputy Chairperson	79,181
Councillor (with no additional responsibilities) (7)	71,681
Councillor (Minimum Allowable Remuneration)	53,710

Otago Regional Council

Office	Annual remuneration (\$)
Chairperson	149,058
Deputy Chairperson	91,055
Councillor (with no additional responsibilities) (9)	69,155
Councillor (Minimum Allowable Remuneration)	49,351

Southland Regional Council

Office	Annual remuneration (\$)
Chairperson	124,215
Deputy Chairperson and Regional Transport Committee Chair	63,784
Chair, Strategy and Policy Committee	54,672
Chair, Organisational Performance and Audit Committee	54,672
Chair, Regulatory Committee	54,672
Chair, Regional Services Committee	54,672
Councillor (with no additional responsibilities) (6)	45,560
Councillor (Minimum Allowable Remuneration)	37,788

Taranaki Regional Council

Office	Annual remuneration (\$)
Chairperson	103,986
Deputy Chairperson of Regional Council	56,042
Chairperson Executive, Audit and Risk Committee	56,042
Chairperson Consents and Regulatory Committee	56,042
Chairperson Policy and Planning Committee	56,042
Chairperson Regional Transport Committee	45,781
Chairperson Civil Defence Group Committee	45,781
Councillor with no additional responsibilities (4)	39,466
Councillor (Minimum Allowable Remuneration)	37,493

Waikato Regional Council

Office	Annual remuneration (\$)
Chairperson	163,254
Deputy Chairperson	86,228
Committee Chair (8)	73,860
Councillor (with no additional responsibilities) (4)	64,160
Councillor (Minimum Allowable Remuneration)	58,640

Wellington Regional Council

Office	Annual remuneration (\$)
Chairperson	176,436
Deputy Council Chairperson (with committee chairperson responsibilities)	93,084
Chair, Environment Committee	82,712
Chair, Transport and Infrastructure Committee	82,712
Chair, Climate Committee	82,712
Chair, Chief Executive Employment Review Committee	82,712
Chair, Te Upoko Taiao—Natural Resources Plan Committee	82,712
Chair, Hutt Valley Flood Management Subcommittee and Portfolio Leader	82,712
Portfolio Leader, Sustainable Development	79,614
Councillor (with no additional responsibilities) (4)	66,346
Councillor (Minimum Allowable Remuneration)	62,378

West Coast Regional Council

Office	Annual remuneration (\$)
Chairperson	85,683
Deputy Chairperson of Regional Council and Chairperson Resource Management Committee	64,456
Councillor with no additional responsibilities (5)	52,512
Councillor (Minimum Allowable Remuneration)	36,777

Schedule 1 Part 1: amended (with effect on 1 July 2022), on 21 July 2022, by clause 5(1) of the Local Government Members (2022/23) Amendment Determination 2022 (SL 2022/217).

Part 2

Remuneration of members of territorial authorities and their community or local boards

Ashburton District Council

Office	Annual remuneration (\$)
Mayor	123,201
Deputy Mayor	59,182
Councillor (with no additional responsibilities) (8)	41,214
Councillor (Minimum Allowable Remuneration)	25,779

Methven Community Board

Office	Annual remuneration (\$)
Chairperson	5,554
Member	2,777

Auckland Council

Office	Annual remuneration (\$)
Mayor	296,000
Deputy Mayor	167,900
Chair of Committee of the Whole (4)	140,857
Chair of Regulatory Committee	140,857
Deputy Chair of Committee of the Whole (4)	127,240
Chair of other Committee (2)	124,970
Council-controlled Organisation Liaison Councillor (2)	124,970
Deputy Chair of other Committee (5)	119,297
Portfolio Lead	114,758
Councillor (Minimum Allowable Remuneration)	107,794

Albert–Eden Local Board

Office	Annual remuneration (\$)
Chairperson	93,744
Deputy Chairperson	56,247
Member	46,872

Aotea/Great Barrier Local Board

Office	Annual remuneration (\$)
Chairperson	58,559
Deputy Chairperson	35,135
Member	29,279

Devonport–Takapuna Local Board

Office	Annual remuneration (\$)
Chairperson	87,052
Deputy Chairperson	52,231
Member	43,526

Franklin Local Board

Office	Annual remuneration (\$)
Chairperson	92,021
Deputy Chairperson	55,212
Member	46,010

Henderson–Massey Local Board

Office	Annual remuneration (\$)
Chairperson	100,944
Deputy Chairperson	60,566
Member	50,472

Hibiscus and Bays Local Board

Office	Annual remuneration (\$)
Chairperson	92,629
Deputy Chairperson	55,577
Member	46,314

Howick Local Board

Office	Annual remuneration (\$)
Chairperson	99,856
Deputy Chairperson	59,913
Member	49,928

Kaipātiki Local Board

Office	Annual remuneration (\$)
Chairperson	91,818
Deputy Chairperson	55,091
Member	45,909

Māngere–Ōtāhuhu Local Board

Office	Annual remuneration (\$)
Chairperson	101,147
Deputy Chairperson	60,688
Member	50,573

Manurewa Local Board

Office	Annual remuneration (\$)
Chairperson	100,335
Deputy Chairperson	60,201
Member	50,168

Maungakiekie–Tāmaki Local Board

Office	Annual remuneration (\$)
Chairperson	95,975
Deputy Chairperson	57,585
Member	47,988

Ōrākei Local Board

Office	Annual remuneration (\$)
Chairperson	90,195
Deputy Chairperson	54,117
Member	45,098

Ōtara–Papatoetoe Local Board

Office	Annual remuneration (\$)
Chairperson	100,437
Deputy Chairperson	60,262
Member	50,218

Papakura Local Board

Office	Annual remuneration (\$)
Chairperson	93,846
Deputy Chairperson	56,307
Member	46,923

Puketāpapa Local Board

Office	Annual remuneration (\$)
Chairperson	91,108
Deputy Chairperson	54,665
Member	45,554

Rodney Local Board

Office	Annual remuneration (\$)
Chairperson	88,979
Deputy Chairperson	53,387
Member	44,489

Upper Harbour Local Board

Office	Annual remuneration (\$)
Chairperson	87,458
Deputy Chairperson	52,475
Member	43,729

Waiheke Local Board

Office	Annual remuneration (\$)
Chairperson	70,422
Deputy Chairperson	42,253
Member	35,211

Waitākere Ranges Local Board

Office	Annual remuneration (\$)
Chairperson	88,573
Deputy Chairperson	53,144
Member	44,286

Waitematā Local Board

Office	Annual remuneration (\$)
Chairperson	98,713
Deputy Chairperson	59,228
Member	49,356

Whau Local Board

Office	Annual remuneration (\$)
Chairperson	93,035
Deputy Chairperson	55,821
Member	46,517

Buller District Council

Office	Annual remuneration (\$)
Mayor	96,837
Deputy Mayor and Finance Risk and Audit Committee Chair	42,959
Regulatory and Hearings Committee Chair	29,579
Community, Environment and Services Committee Chair	29,579
Community Grants Portfolio Holder	25,463
Youth Development Portfolio Holder	25,463
Punakaiki Area Portfolio Holder	25,463
Councillor (with no additional responsibilities) (4)	23,403
Councillor (Minimum Allowable Remuneration)	19,836

Inangahua Community Board

Office	Annual remuneration (\$)
Chairperson	7,367
Member	3,684

Carterton District Council

Office	Annual remuneration (\$)
Mayor	85,683
Deputy Mayor	49,995
Councillor (with no additional responsibilities) (6)	29,462
Councillor (Minimum Allowable Remuneration)	19,374

Central Hawke's Bay District Council

Office	Annual remuneration (\$)
Mayor	106,470
Deputy Mayor, Chair of Strategy and Wellbeing Committee, Lead Urban Councillor	54,968
Chair of Finance and Infrastructure Committee and Member of Risk and Assurance Committee	41,588
Lead Rural Councillor and Member of Risk and Assurance Committee	34,384
Member of Risk and Assurance Committee (2)	31,296
Councillor (with no additional responsibilities) (3)	27,179
Councillor (Minimum Allowable Remuneration)	24,639

Central Otago District Council

Office	Annual remuneration (\$)
Mayor	108,498
Deputy Mayor, Portfolio Lead and Member Cromwell Community Board	32,834
Portfolio Lead and Member Cromwell Community Board	28,456
Councillor and Chairperson Vincent Community Board	28,456
Portfolio Lead and Member Teviot Valley Community Board	26,814
Portfolio Lead and Member Maniototo Community Board	26,814
Councillor and Member Cromwell Community Board	25,173
Councillor and Member Vincent Community Board (2)	25,173
Councillor with no additional responsibilities (3)	21,889
Councillor (Minimum Allowable Remuneration)	21,354

Cromwell Community Board

Office	Annual remuneration (\$)
Chairperson	14,661
Member	7,331

Maniototo Community Board

Office	Annual remuneration (\$)
Chairperson	7,109
Member	3,554

Teviot Valley Community Board

Office	Annual remuneration (\$)
Chairperson	7,109
Member	3,554

Vincent Community Board

Office	Annual remuneration (\$)
Chairperson	15,774

Office	Annual remuneration (\$)
Member	7,887

Chatham Islands Council

Office	Annual remuneration (\$)
Mayor	55,263
Deputy Mayor	24,277
Councillor with no additional responsibilities (7)	18,218
Councillor (Minimum Allowable Remuneration)	13,765

Christchurch City Council

Office	Annual remuneration (\$)
Mayor	197,730
Deputy Mayor	133,088
Councillor with no additional responsibilities (15)	115,728
Councillor (Minimum Allowable Remuneration)	98,642

Banks Peninsula Community Board

Office	Annual remuneration (\$)
Chairperson	20,305
Member	10,153

Coastal–Burwood Community Board

Office	Annual remuneration (\$)
Chairperson	48,376
Member	24,188

Fendalton–Waimairi–Harewood Community Board

Office	Annual remuneration (\$)
Chairperson	47,720
Member	23,860

Halswell–Hornby–Riccarton Community Board

Office	Annual remuneration (\$)
Chairperson	50,347
Member	25,173

Linwood–Central–Heathcote Community Board

Office	Annual remuneration (\$)
Chairperson	50,347
Member	25,173

Papanui–Innes Community Board

Office	Annual remuneration (\$)
Chairperson	48,376
Member	24,188

Spreydon–Cashmere Community Board

Office	Annual remuneration (\$)
Chairperson	48,376
Member	24,188

Clutha District Council

Office	Annual remuneration (\$)
Mayor	111,540
Deputy Mayor	31,746
Chairperson Standing Committee (3)	30,235
Member Executive Committee (4)	25,701
Member Creative Communities	24,190
Councillor with no additional responsibilities (5)	22,676
Councillor (Minimum Allowable Remuneration)	20,250

Lawrence–Tuapeka Community Board

Office	Annual remuneration (\$)
Chairperson	5,998
Member	2,999

West Otago Community Board

Office	Annual remuneration (\$)
Chairperson	7,109
Member	3,554

Dunedin City Council

Office	Annual remuneration (\$)
Mayor	168,831
Deputy Mayor	92,521
Chairs (6)	87,422
Councillor (with no additional responsibilities) (7)	72,851
Councillor (Minimum Allowable Remuneration)	60,691

Mosgiel–Taieri Community Board

Office	Annual remuneration (\$)
Chairperson	19,799
Member	9,899

Otago Peninsula Community Board

Office	Annual remuneration (\$)
Chairperson	16,718
Member	8,359

Saddle Hill Community Board

Office	Annual remuneration (\$)
Chairperson	16,939
Member	8,469

Strath Taieri Community Board

Office	Annual remuneration (\$)
Chairperson	14,889
Member	7,445

Waikouaiti Coast Community Board

Office	Annual remuneration (\$)
Chairperson	16,498
Member	8,249

West Harbour Community Board

Office	Annual remuneration (\$)
Chairperson	16,939
Member	8,469

Far North District Council

Office	Annual remuneration (\$)
Mayor	157,170
Deputy Mayor	120,397
Committee Chairperson (4)	97,464
Councillor with no additional responsibilities (4)	75,162
Councillor (Minimum Allowable Remuneration)	58,903

Bay of Islands–Whangaroa Community Board

Office	Annual remuneration (\$)
Chairperson	32,186
Member	16,093

Kaikohe–Hokianga Community Board

Office	Annual remuneration (\$)
Chairperson	27,589
Member	13,795

Te Hiku Community Board

Office	Annual remuneration (\$)
Chairperson	28,164
Member	14,082

Gisborne District Council

Office	Annual remuneration (\$)
Mayor	157,170
Deputy Mayor	67,607
Chairperson Operations Committee	58,593
Chairperson Regional Transport Committee and Rural Councillor	54,086
Chairperson Wastewater Management Committee	54,086
Rural Councillor (3)	47,325
Councillor with no additional responsibilities (6)	45,071
Councillor (Minimum Allowable Remuneration)	38,446

Gore District Council

Office	Annual remuneration (\$)
Mayor	100,893
Deputy Mayor	36,463
Audit and Risk Committee Chair	30,876
Capital Works Committee Chair	30,876
Community and Strategy Committee Chair	30,876
Councillor (with no additional responsibilities) (7)	23,672
Councillor (Minimum Allowable Remuneration)	19,017

Mataura Community Board

Office	Annual remuneration (\$)
Chairperson	4,242
Member	2,121

Grey District Council

Office	Annual remuneration (\$)
Mayor	103,428
Deputy Mayor also Portfolio Councillor for Three Waters	41,992
Councillor—Portfolio Transport	36,744
Councillor—Portfolio Spatial Development, Finance and Risk	36,744
Councillor (with no additional responsibilities) (5)	28,124
Councillor (Minimum Allowable Remuneration)	22,868

Hamilton City Council

Office	Annual remuneration (\$)
Mayor	176,943
Deputy Mayor	114,642

Office	Annual remuneration (\$)
Chair of Committee (7)	103,640
Deputy Chair of Committee (4)	94,264
Councillor (Minimum Allowable Remuneration)	75,974

Hastings District Council

Office	Annual remuneration (\$)
Mayor	155,649
Deputy Mayor	80,067
Chair: Committees of the Whole (2)	66,341
Chair: Subcommittee (5)	57,191
Deputy Committee Chair (4)	52,615
Ambassador for Hastings	52,615
Champion—Flaxmere Development	48,040
Councillor (Minimum Allowable Remuneration)	44,378

Hastings District Rural Community Board

Office	Annual remuneration (\$)
Chairperson	15,475
Member	7,738

Hauraki District Council

Office	Annual remuneration (\$)
Mayor	119,652
Deputy Mayor	44,128
Ward Committee Chairperson (3)	33,003
Emergency Management Committee Chairperson	30,780
Portfolio Leader (4)	28,553
Councillor with no additional responsibilities (3)	24,103
Councillor (Minimum Allowable Remuneration)	22,014

Horowhenua District Council

Office	Annual remuneration (\$)
Mayor	130,806
Deputy Mayor	71,013
Deputy Chair Finance, Audit and Risk Subcommittee	43,396
Chairperson, Community Funding and Recognition Committee	47,342
Chairperson, Community Wellbeing Committee	47,342
Councillor (with no additional responsibilities) (6)	39,452
Councillor (Minimum Allowable Remuneration)	28,978

Foxton Community Board

Office	Annual remuneration (\$)
Chairperson	12,884

Office	Annual remuneration (\$)
Member	6,442

Hurunui District Council

Office	Annual remuneration (\$)
Mayor	103,935
Deputy Mayor	34,475
Councillor (with no additional responsibilities) (9)	24,625
Councillor (Minimum Allowable Remuneration)	20,821

Hanmer Springs Community Board

Office	Annual remuneration (\$)
Chairperson	8,259
Member	4,130

Hutt City Council

Office	Annual remuneration (\$)
Mayor	160,212
Deputy Mayor/Chair of Standing Committee	107,926
Chair of Standing Committee (3)	88,322
Deputy Chair of Standing Committee (3)	71,524
Chair Traffic Subcommittee	75,182
Councillor with no additional responsibilities (3)	61,517
Councillor (Minimum Allowable Remuneration)	54,379

Eastbourne Community Board

Office	Annual remuneration (\$)
Chairperson	13,926
Member	6,963

Petone Community Board

Office	Annual remuneration (\$)
Chairperson	16,580
Member	8,290

Wainuiomata Community Board

Office	Annual remuneration (\$)
Chairperson	17,465
Member	8,732

Invercargill City Council

Office	Annual remuneration (\$)
Mayor	141,960
Deputy Mayor	57,040

Office	Annual remuneration (\$)
Infrastructural Services Standing Committee Chairperson	49,538
Infrastructural Services Standing Committee Deputy Chairperson	43,800
Performance, Policy and Partnership Standing Committee Chairperson	49,538
Performance, Policy and Partnership Standing Committee Deputy Chairperson	43,800
Councillor (with additional responsibilities) (7)	39,710
Councillor (Minimum Allowable Remuneration)	35,152

Bluff Community Board

Office	Annual remuneration (\$)
Chairperson	8,842
Member	4,421

Kaikōura District Council

Office	Annual remuneration (\$)
Mayor	85,683
Deputy Mayor	40,816
Councillor with no additional responsibilities (6)	27,213
Councillor (Minimum Allowable Remuneration)	19,579

Kaipara District Council

Office	Annual remuneration (\$)
Mayor	120,666
Deputy Mayor	56,619
Councillor with no additional responsibilities (7)	44,757
Councillor (Minimum Allowable Remuneration)	30,924

Kapiti Coast District Council

Office	Annual remuneration (\$)
Mayor	140,439
Deputy Mayor	61,753
Chair, Strategy and Operations	56,607
Portfolio A Holder (4)	52,088
Portfolio B Holder (4)	46,372
Councillor (Minimum Allowable Remuneration)	36,555

Ōtaki Community Board

Office	Annual remuneration (\$)
Chairperson	15,695
Member	7,848

Paekākāriki Community Board

Office	Annual remuneration (\$)
Chairperson	8,179
Member	4,090

Paraparaumu–Raumati Community Board

Office	Annual remuneration (\$)
Chairperson	20,559
Member	10,280

Waikanae Community Board

Office	Annual remuneration (\$)
Chairperson	16,802
Member	8,401

Kawerau District Council

Office	Annual remuneration (\$)
Mayor	94,809
Deputy Mayor	36,702
Chair of Regulatory and Services Committee	32,770
Councillor (with no additional responsibilities) (6)	26,216
Councillor (Minimum Allowable Remuneration)	18,196

Mackenzie District Council

Office	Annual remuneration (\$)
Mayor	85,683
Deputy Mayor	35,742
Engineering and Services Committee Chair	35,742
Commercial and Economic Development Committee Chair	35,742
Planning and Regulatory Committee Chair	35,742
Councillor (with no additional responsibilities) (2)	19,221
Councillor (Minimum Allowable Remuneration)	19,221

Fairlie Community Board

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

Tekapo Community Board

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

Twizel Community Board

Office	Annual remuneration (\$)
Chairperson	5,135
Member	2,567

Manawatu District Council

Office	Annual remuneration (\$)
Mayor	122,694
Deputy Mayor	55,556
Audit and Risk Committee Chairperson	43,652
Community Development Committee Chairperson	43,652
Hearings Committee Chairperson	43,652
Health and Safety Governance Representative	43,652
Councillor with no additional responsibilities (4)	39,683
Councillor (Minimum Allowable Remuneration)	29,154

Marlborough District Council

Office	Annual remuneration (\$)
Mayor	142,974
Deputy Mayor	58,855
Chairperson Standing Committee	52,231
Chairperson Statutory/Joint Committee (2)	47,110
Deputy Chairperson Standing Committee	44,038
Deputy Chairperson Standing Committee and Chairperson Sub-Committee (2)	46,086
Chairperson Sub-Committee (3)	43,014
Chairperson of 2 or more Sub-Committees	45,062
Councillor (with no additional responsibilities) (2)	40,966
Councillor (Minimum Allowable Remuneration)	37,566

Masterton District Council

Office	Annual remuneration (\$)
Mayor	123,708
Deputy Mayor	47,732
Chair—Infrastructure and Services Committee	47,732
Chair—Awards and Grants Committee	42,224
Chair—Hearings Committee	40,388
Councillor (with no additional responsibilities) (6)	36,717
Councillor (Minimum Allowable Remuneration)	30,053

Matamata-Piako District Council

Office	Annual remuneration (\$)
Mayor	124,722
Deputy Mayor	40,543

Office	Annual remuneration (\$)
Chair of Corporate and Operations Committee	40,543
Councillor (with no additional responsibilities) (9)	35,255
Councillor (Minimum Allowable Remuneration)	27,857

Napier City Council

Office	Annual remuneration (\$)
Mayor	147,537
Deputy Mayor and Chair of Standing Committee	83,400
Chair of Standing Committee (3)	63,593
Deputy Chair of Standing Committee (4)	59,684
Portfolio Holder (4)	55,539
Councillor (Minimum Allowable Remuneration)	44,976

Nelson City Council

Office	Annual remuneration (\$)
Mayor	146,523
Deputy Mayor	67,332
Senior Chair (Chair of Infrastructure, Regional Transport Committee, Deputy Chair Environment and Climate Committee (Nelson Plan Lead))	58,134
Committee Chair (2)	58,134
Subcommittee Chair	49,995
Councillor (with no additional responsibilities) (7)	45,372
Councillor (Minimum Allowable Remuneration)	40,083

New Plymouth District Council

Office	Annual remuneration (\$)
Mayor	154,128
Deputy Mayor	82,308
Chairperson Strategy and Operations Committee	66,875
Chairperson Finance, Audit and Risk Committee	61,731
Chairperson Te Huinga Taumatua	61,731
Chairperson Strategy Projects Committee	61,731
Councillor with no additional responsibilities (9)	51,442
Councillor (Minimum Allowable Remuneration)	44,513

Clifton Community Board

Office	Annual remuneration (\$)
Chairperson	12,821
Member	6,410

Inglewood Community Board

Office	Annual remuneration (\$)
Chairperson	15,254
Member	7,627

Kaitake Community Board

Office	Annual remuneration (\$)
Chairperson	13,706
Member	6,853

Waitara Community Board

Office	Annual remuneration (\$)
Chairperson	15,254
Member	7,627

Ōpōtiki District Council

Office	Annual remuneration (\$)
Mayor	100,386
Deputy Mayor	53,743
Cultural Ambassador/Coast Community Board Chair	46,057
Councillor (with no additional responsibilities) (4)	29,590
Councillor (Minimum Allowable Remuneration)	22,018

Coast Community Board

Office	Annual remuneration (\$)
Chairperson	10,269
Member	5,135

Ōtorohanga District Council

Office	Annual remuneration (\$)
Mayor	93,795
Deputy Mayor and Member Grants and Awards Committee	39,642
Council Representative on Ōtorohanga Community Board and Member Grants and Awards Committee	30,736
Council Representative on Ōtorohanga Community Board	28,612
Chairperson Grants and Awards Committee	24,432
Council Representative on Kawhia Community Board and Member Risk and Assurance Committee	27,552
Deputy Chairperson Risk and Assurance Committee	27,619
Member Risk and Assurance Committee	25,494
Councillor (Minimum Allowable Remuneration)	19,170

Kawhia Community Board

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

Ōtorohanga Community Board

Office	Annual remuneration (\$)
Chairperson	14,733
Member	7,367

Palmerston North City Council

Office	Annual remuneration (\$)
Mayor	154,635
Deputy Mayor, Chair—Planning and Strategy Committee, Chair—Hearings Committee, and Chair—Chief Executive Performance Review	85,873
Chair—Finance and Audit Committee	55,440
Chair—Infrastructure Committee	55,440
Chair—Arts, Culture and Heritage Committee	52,036
Chair—Community Development	52,036
Chair—Economic Development Committee	52,036
Chair—Environmental Sustainability Committee	52,036
Chair—Play, Recreation and Sport Committee	52,036
Councillor (with no additional responsibilities) (7)	48,632
Councillor (Minimum Allowable Remuneration)	44,107

Porirua City Council

Office	Annual remuneration (\$)
Mayor	147,030
Deputy Mayor	72,662
Chair Te Puna Kōrero	69,826
Chair Chief Executive's Employment Committee	56,195
Councillor (with no additional responsibilities) (7)	51,564
Councillor (Minimum Allowable Remuneration)	39,749

Queenstown-Lakes District Council

Office	Annual remuneration (\$)
Mayor	129,792
Deputy Mayor	49,728
Chair of Standing Committee (4)	46,519
Councillor (with no additional responsibilities) (5)	40,103
Councillor (Minimum Allowable Remuneration)	33,375

Wanaka Community Board

Office	Annual remuneration (\$)
Chairperson	24,659
Member	12,329

Rangitikei District Council

Office	Annual remuneration (\$)
Mayor	108,498
Deputy Mayor and Chair of the Chief Executive Review Committee	41,487
Committee Chair (2)	29,653
Committee Deputy Chair (3)	25,537
Councillor (with no additional responsibilities) (5)	23,478
Councillor (Minimum Allowable Remuneration)	20,860

Ratana Community Board

Office	Annual remuneration (\$)
Chairperson	4,377
Member	2,189

Taihape Community Board

Office	Annual remuneration (\$)
Chairperson	8,929
Member	4,465

Rotorua District Council

Office	Annual remuneration (\$)
Mayor	154,128
Deputy Mayor, Lead—Economic Development Working Group, and Lead—Sustainable Environment Working Group	110,125
Chairperson Strategy, Policy and Finance Committee and Lead—Four Wellbeings Working Group	91,450
Chairperson Operations and Monitoring Committee, Lead—Liveable Communities Working Group, and Lead—Housing Working Group	91,450
Deputy Chairperson Strategy, Policy and Finance Committee, Lead—Economic Development (Housing Development) Working Group, and Lead—Sport and Recreation Working Group	77,914
Deputy Chairperson Operations and Monitoring Committee and Lead—Arts and Culture Working Group	77,914
Cultural Ambassador	77,914
Lead—Climate Change Working Group	77,914
Councillor with no additional responsibilities (3)	60,569
Councillor (Minimum Allowable Remuneration)	54,431

Rotorua Lakes Community Board

Office	Annual remuneration (\$)
Chairperson	17,288
Member	8,644

Rotorua Rural Community Board

Office	Annual remuneration (\$)
Chairperson	19,321
Member	9,661

Ruapehu District Council

Office	Annual remuneration (\$)
Mayor	111,033
Deputy Mayor	38,896
Councillor (with no additional responsibilities) (10)	26,463
Councillor (Minimum Allowable Remuneration)	20,211

National Park Community Board

Office	Annual remuneration (\$)
Chairperson	6,028
Member	3,014

Waimarino–Waiouru Community Board

Office	Annual remuneration (\$)
Chairperson	8,929
Member	4,465

Selwyn District Council

Office	Annual remuneration (\$)
Mayor	138,411
Deputy Mayor	52,842
Councillor (with no additional responsibilities) (10)	44,039
Councillor (Minimum Allowable Remuneration)	35,624

Malvern Community Board

Office	Annual remuneration (\$)
Chairperson	18,238
Member	9,119

South Taranaki District Council

Office	Annual remuneration (\$)
Mayor	127,764
Deputy Mayor	49,631
Member Audit and Risk Committee (4)	36,397
Councillor with no additional responsibilities (7)	33,088
Councillor (Minimum Allowable Remuneration)	26,152

Eltham-Kaponga Community Board

Office	Annual remuneration (\$)
Chairperson	11,733
Member	5,866

Pātea Community Board

Office	Annual remuneration (\$)
Chairperson	11,330
Member	5,665

Taranaki Coastal Community Board

Office	Annual remuneration (\$)
Chairperson	12,850
Member	6,425

Te Hāwera Community Board

Office	Annual remuneration (\$)
Chairperson	14,440
Member	7,220

South Waikato District Council

Office	Annual remuneration (\$)
Mayor	122,187
Deputy Mayor (Chair Community and Assets Committee)	50,017
Committee Chair A Corporate and Regulatory Committee	42,444
Committee Chair B Grants	39,794
Councillor (with no additional responsibilities) (7)	35,307
Councillor (Minimum Allowable Remuneration)	27,034

Tirau Community Board

Office	Annual remuneration (\$)
Chairperson	6,886
Member	3,443

South Wairarapa District Council

Office	Annual remuneration (\$)
Mayor	94,302
Deputy Mayor	35,275
Chair of Finance, Audit, and Risk Committee	27,934
Chair of Planning and Regulatory Committee	25,959
Chair of Assets and Services Committee	25,734
District Licensing Deputy Chair	23,501
Martinborough Community Board and Waste Minimisation responsibilities	26,422

Office	Annual remuneration (\$)
Greytown Community Board and Water Management responsibilities	28,362
Martinborough Community Board	25,148
Wairarapa Policies and Road Safety Council	27,663
Councillor (Minimum Allowable Remuneration)	18,855

Featherston Community Board

Office	Annual remuneration (\$)
Chairperson	6,697
Member	3,349

Greytown Community Board

Office	Annual remuneration (\$)
Chairperson	6,697
Member	3,349

Martinborough Community Board

Office	Annual remuneration (\$)
Chairperson	6,697
Member	3,349

Southland District Council

Office	Annual remuneration (\$)
Mayor	125,736
Deputy Mayor	44,764
Committee Chairperson (2)	38,854
Councillor (with no additional responsibilities) (9)	31,710
Councillor (Minimum Allowable Remuneration)	26,630

Ardlussa Community Board

Office	Annual remuneration (\$)
Chairperson	7,702
Member	3,851

Fiordland Community Board

Office	Annual remuneration (\$)
Chairperson	9,469
Member	4,734

Northern Community Board

Office	Annual remuneration (\$)
Chairperson	7,446
Member	3,723

Oraka Aparima Community Board

Office	Annual remuneration (\$)
Chairperson	8,319
Member	4,160

Oreti Community Board

Office	Annual remuneration (\$)
Chairperson	10,719
Member	5,360

Stewart Island/Rakiura Community Board

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

Tuatapere Te Waewae Community Board

Office	Annual remuneration (\$)
Chairperson	7,265
Member	3,633

Waihopai Toetoe Community Board

Office	Annual remuneration (\$)
Chairperson	10,091
Member	5,046

Wallace Takitimu Community Board

Office	Annual remuneration (\$)
Chairperson	8,845
Member	4,423

Stratford District Council

Office	Annual remuneration (\$)
Mayor	91,767
Deputy Mayor	35,477
Chairperson Stratford Sport NZ Rural Travel Fund	26,354
Chairperson Farm and Aerodrome Committee	29,143
Councillor (with no additional responsibilities) (7)	25,342
Councillor (Minimum Allowable Remuneration)	18,905

Tararua District Council

Office	Annual remuneration (\$)
Mayor	114,075
Deputy Mayor	50,528
Councillor with no additional responsibilities (7)	38,852

Office	Annual remuneration (\$)
Councillor (Minimum Allowable Remuneration)	27,499

Dannevirke Community Board

Office	Annual remuneration (\$)
Chairperson	11,996
Member	5,998

Eketahuna Community Board

Office	Annual remuneration (\$)
Chairperson	7,775
Member	3,887

Tasman District Council

Office	Annual remuneration (\$)
Mayor	156,156
Deputy Mayor	72,857
Chairperson Standing Committee (2)	59,056
Councillor with no additional responsibilities (9)	49,849
Councillor (Minimum Allowable Remuneration)	38,320

Golden Bay Community Board

Office	Annual remuneration (\$)
Chairperson	13,486
Member	6,743

Motueka Community Board

Office	Annual remuneration (\$)
Chairperson	15,033
Member	7,516

Taupo District Council

Office	Annual remuneration (\$)
Mayor	135,876
Deputy Mayor	48,987
Chair—Emergency Management Committee	46,945
Chair—Taupo Reserves and Roding Committee	46,945
Chair—Mangakino/Pouakani Representative Group	46,945
Chair—Kinloch Representative Group	44,904
Chair—Taupo East Rural Representative Group	44,904
Councillor (with no additional responsibilities) (5)	40,823
Councillor (Minimum Allowable Remuneration)	35,762

Turangi–Tongariro Community Board

Office	Annual remuneration (\$)
Chairperson	17,328
Member	8,664

Tauranga City Council

Office	Annual remuneration (\$)
Mayor	168,831
Deputy Mayor	123,788
Chairperson of Standing Committee (3)	116,253
Deputy Chairperson of Standing Committee (4)	109,795
Councillor (with no additional responsibilities) (2)	107,642
Councillor (Minimum Allowable Remuneration)	79,538

Thames-Coromandel District Council

Office	Annual remuneration (\$)
Mayor	131,820
Deputy Mayor, Member Audit and Risk Committee, and Member Chief Executive Liaison Committee	69,518
Chairperson Emergency Management Committee, Holder Emergency Management Portfolio, Member Audit and Risk Committee, Member Chief Executive Liaison Committee, and Member Regional Civil Defence Emergency Management Group	65,255
Holder Infrastructure Portfolio, Member Audit and Risk Committee, and Member Regional Transport Committee	65,255
Member Audit and Risk Committee, Member Coromandel Catchment Liaison Committee, and Member Emergency Management Committee	58,860
Member Audit and Risk Committee and Member Emergency Management Committee	49,101
Member Audit and Risk Committee and Member Chief Executive Liaison Committee	49,101
Member Audit and Risk Committee (2)	49,101
Councillor (Minimum Allowable Remuneration)	37,544

Coromandel–Colville Community Board

Office	Annual remuneration (\$)
Chairperson	16,173
Member	8,087

Mercury Bay Community Board

Office	Annual remuneration (\$)
Chairperson	19,350
Member	9,675

Tairua–Pauanui Community Board

Office	Annual remuneration (\$)
Chairperson	16,173
Member	8,087

Thames Community Board

Office	Annual remuneration (\$)
Chairperson	20,506
Member	10,253

Whangamata Community Board

Office	Annual remuneration (\$)
Chairperson	17,617
Member	8,808

Timaru District Council

Office	Annual remuneration (\$)
Mayor	134,355
Deputy Mayor	65,232
Chairperson Commercial and Strategy Committee	53,000
Chairperson Community Services Committee	53,000
Chairperson Environmental Services Committee	53,000
Chairperson Infrastructure Committee	53,000
Deputy Chairperson Commercial and Strategy Committee	46,885
Deputy Chairperson Community Services Committee	46,885
Deputy Chairperson Environmental Services Committee	46,885
Deputy Chairperson Infrastructure Committee	46,885
Councillor (Minimum Allowable Remuneration)	36,581

Geraldine Community Board

Office	Annual remuneration (\$)
Chairperson	11,330
Member	5,665

Pleasant Point Community Board

Office	Annual remuneration (\$)
Chairperson	8,885
Member	4,443

Temuka Community Board

Office	Annual remuneration (\$)
Chairperson	11,552
Member	5,776

Upper Hutt City Council

Office	Annual remuneration (\$)
Mayor	129,792
Deputy Mayor	55,464
Chair, Policy Committee	48,070
Chair, Finance and Performance Committee	48,070
Chair, City Development Committee	48,070
Chair, Risk and Assurance Committee	44,372
Chair, Hutt Valley Services Committee	44,372
Councillor (with no additional responsibilities) (4)	36,977
Councillor (Minimum Allowable Remuneration)	32,814

Waikato District Council

Office	Annual remuneration (\$)
Mayor	150,579
Deputy Mayor	81,652
Chairperson (Infrastructure Committee)	71,261
Chairperson (Strategy and Finance Committee)	71,261
Chairperson (Policy and Regulatory Committee)	71,261
Chairperson (Discretionary and Funding Committee)	56,910
Chairperson (Proposed District Plan Subcommittee)	61,239
Councillor (with no additional responsibilities) (7)	49,486
Councillor (Minimum Allowable Remuneration)	43,767

Huntly Community Board

Office	Annual remuneration (\$)
Chairperson	10,831
Member	5,416

Ngāruawāhia Community Board

Office	Annual remuneration (\$)
Chairperson	10,831
Member	5,416

Onewhero–Tuakau Community Board

Office	Annual remuneration (\$)
Chairperson	11,275
Member	5,637

Raglan Community Board

Office	Annual remuneration (\$)
Chairperson	9,064
Member	4,532

Taupiri Community Board

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

Waimakariri District Council

Office	Annual remuneration (\$)
Mayor	139,425
Deputy Mayor	59,820
Councillor (with portfolio and committee chairing responsibilities) (9)	49,210
Councillor (Minimum Allowable Remuneration)	38,156

Kaiapoi–Tuahiwi Community Board

Office	Annual remuneration (\$)
Chairperson	17,991
Member	8,995

Oxford–Ohoka Community Board

Office	Annual remuneration (\$)
Chairperson	16,949
Member	8,475

Rangiora–Ashley Community Board

Office	Annual remuneration (\$)
Chairperson	23,206
Member	11,603

Woodend–Sefton Community Board

Office	Annual remuneration (\$)
Chairperson	14,863
Member	7,431

Waimate District Council

Office	Annual remuneration (\$)
Mayor	88,725
Deputy Mayor	40,018
Councillor (with no additional responsibilities) (7)	26,678
Councillor (Minimum Allowable Remuneration)	19,579

Waipa District Council

Office	Annual remuneration (\$)
Mayor	137,397
Deputy Mayor	48,005
Committee Chair (4)	44,313

Office	Annual remuneration (\$)
Councillor with no additional responsibilities (7)	36,927
Councillor (Minimum Allowable Remuneration)	32,455

Cambridge Community Board

Office	Annual remuneration (\$)
Chairperson	19,327
Member	9,663

Te Awamutu Community Board

Office	Annual remuneration (\$)
Chairperson	18,662
Member	9,331

Wairoa District Council

Office	Annual remuneration (\$)
Mayor	102,414
Deputy Mayor	44,119
Councillor (with no additional responsibilities) (5)	40,499
Councillor (Minimum Allowable Remuneration)	26,428

Waitaki District Council

Office	Annual remuneration (\$)
Mayor	116,103
Deputy Mayor	47,432
Main Committee Chair (2)	40,557
Other Committee Chair (2)	35,487
Deputy Chair (4)	35,487
Councillor (Minimum Allowable Remuneration)	24,830

Ahuriri Community Board

Office	Annual remuneration (\$)
Chairperson	11,979
Member	5,989

Waihemo Community Board

Office	Annual remuneration (\$)
Chairperson	12,440
Member	6,220

Waitomo District Council

Office	Annual remuneration (\$)
Mayor	99,879
Deputy Mayor	50,172

Office	Annual remuneration (\$)
Councillor with no additional responsibilities (5)	33,598
Councillor (Minimum Allowable Remuneration)	24,424

Wellington City Council

Office	Annual remuneration (\$)
Mayor	183,027
Deputy Mayor	142,017
Chair of Committee of the Whole (5)	123,256
Councillor (with no additional responsibilities) (7)	121,293
Councillor (Minimum Allowable Remuneration)	88,090

Makara–Ohariu Community Board

Office	Annual remuneration (\$)
Chairperson	9,704
Member	4,852

Tawa Community Board

Office	Annual remuneration (\$)
Chairperson	19,359
Member	9,680

Western Bay of Plenty District Council

Office	Annual remuneration (\$)
Mayor	138,411
Deputy Mayor and Chairperson Annual Plan, Long Term Plan, Regulatory Hearings, and District Plan Committees	61,753
Chairperson Performance and Monitoring Committee	49,402
Chairperson Katikati—Waihi Beach Ward Forum	44,771
Chairperson Kaimai Ward Forum	44,771
Chairperson Maketu—Te Puke Ward Forum	44,771
Councillor with no additional responsibilities (6)	41,294
Councillor (Minimum Allowable Remuneration)	33,921

Katikati Community Board

Office	Annual remuneration (\$)
Chairperson	11,330
Member	5,665

Maketu Community Board

Office	Annual remuneration (\$)
Chairperson	5,997
Member	2,999

Ōmokoroa Community Board

Office	Annual remuneration (\$)
Chairperson	8,220
Member	4,110

Te Puke Community Board

Office	Annual remuneration (\$)
Chairperson	11,330
Member	5,665

Waihi Beach Community Board

Office	Annual remuneration (\$)
Chairperson	9,330
Member	4,665

Westland District Council

Office	Annual remuneration (\$)
Mayor	92,781
Deputy Mayor and Chairperson Capital Projects and Tenders Committee	49,312
Chairperson Planning Committee and Community Development Committee	38,343
Councillor (with no additional responsibilities) (6)	23,185
Councillor (Minimum Allowable Remuneration)	19,272

Whakatane District Council

Office	Annual remuneration (\$)
Mayor	135,876
Deputy Mayor	68,294
Committee Chairperson (3)	56,912
Deputy Committee Chairperson (2)	41,735
Councillor with no additional responsibilities (4)	37,941
Councillor (Minimum Allowable Remuneration)	33,842

Murupara Community Board

Office	Annual remuneration (\$)
Chairperson	8,220
Member	4,110

Rangitāiki Community Board

Office	Annual remuneration (\$)
Chairperson	10,663
Member	5,331

Tāneatua Community Board

Office	Annual remuneration (\$)
Chairperson	8,220
Member	4,110

Whakatāne–Ōhope Community Board

Office	Annual remuneration (\$)
Chairperson	17,827
Member	8,913

Whanganui District Council

Office	Annual remuneration (\$)
Mayor	142,974
Deputy Mayor	51,340
Chairperson Strategy and Finance Committee	47,391
Chairperson Infrastructure, Climate Change, and Emergency Management Committee	47,391
Chairperson Property and Community Services Committee and Advisory Group Chair	49,365
Advisory Group Chair (2)	43,442
Deputy Chair (3)	43,442
Councillor (with no additional responsibilities) (3)	39,492
Councillor (Minimum Allowable Remuneration)	33,872

Whanganui Rural Community Board

Office	Annual remuneration (\$)
Chairperson	11,552
Member	5,776

Whangarei District Council

Office	Annual remuneration (\$)
Mayor	158,184
Deputy Mayor	87,292
Chairperson Infrastructure Committee	76,382
Chairperson Community Development Committee	76,382
Chairperson Strategy, Planning and Development Committee	76,382
Chairperson Te Karearea Strategic Partnership Forum	76,382
Chairperson Civic Honours Committee	60,014
Councillor with no additional responsibilities (7)	54,558
Councillor (Minimum Allowable Remuneration)	50,051

Schedule 1 Part 2: amended (with effect on 1 July 2022), on 21 July 2022, by clause 5(2) of the Local Government Members (2022/23) Amendment Determination 2022 (SL 2022/217).

Schedule 1 Part 2: amended (with effect on 1 July 2022), on 21 July 2022, by clause 5(3) of the Local Government Members (2022/23) Amendment Determination 2022 (SL 2022/217).

Schedule 1 Part 2: amended (with effect on 1 July 2022), on 21 July 2022, by clause 5(4) of the Local Government Members (2022/23) Amendment Determination 2022 (SL 2022/217).

Schedule 1 Part 2: amended (with effect on 1 July 2022), on 21 July 2022, by clause 5(5) of the Local Government Members (2022/23) Amendment Determination 2022 (SL 2022/217).

Schedule 2
Remuneration from 2022 election of members

cl 7(2)

Part 1
Remuneration of members of regional councils

Bay of Plenty Regional Council

Office	Annual remuneration (\$)
Chairperson	152,522
Councillor (Minimum Allowable Remuneration)	54,525

Canterbury Regional Council

Office	Annual remuneration (\$)
Chairperson	180,000
Councillor (Minimum Allowable Remuneration)	64,460

Hawke's Bay Regional Council

Office	Annual remuneration (\$)
Chairperson	142,761
Councillor (Minimum Allowable Remuneration)	58,224

Manawatū–Whanganui Regional Council

Office	Annual remuneration (\$)
Chairperson	147,893
Councillor (Minimum Allowable Remuneration)	49,012

Northland Regional Council

Office	Annual remuneration (\$)
Chairperson	133,892
Councillor (Minimum Allowable Remuneration)	53,710

Otago Regional Council

Office	Annual remuneration (\$)
Chairperson	152,881
Councillor (Minimum Allowable Remuneration)	50,833

Southland Regional Council

Office	Annual remuneration (\$)
Chairperson	129,434
Councillor (Minimum Allowable Remuneration)	37,788

Taranaki Regional Council

Office	Annual remuneration (\$)
Chairperson	112,227
Councillor (Minimum Allowable Remuneration)	37,493

Waikato Regional Council

Office	Annual remuneration (\$)
Chairperson	163,254
Councillor (Minimum Allowable Remuneration)	58,640

Wellington Regional Council

Office	Annual remuneration (\$)
Chairperson	176,609
Councillor (Minimum Allowable Remuneration)	63,237

West Coast Regional Council

Office	Annual remuneration (\$)
Chairperson	96,662
Councillor (Minimum Allowable Remuneration)	37,112

Part 2

Remuneration of members of territorial authorities and their community or local boards

Ashburton District Council

Office	Annual remuneration (\$)
Mayor	132,690
Councillor (Minimum Allowable Remuneration)	29,842

Methven Community Board

Office	Annual remuneration (\$)
Chairperson	5,554
Member	2,777

Auckland Council

Office	Annual remuneration (\$)
Mayor	296,000
Councillor (Minimum Allowable Remuneration)	107,794

Albert–Eden Local Board

Office	Annual remuneration (\$)
Chairperson	97,068

Office	Annual remuneration (\$)
Deputy Chairperson	58,241
Member	48,534

Aotea/Great Barrier Local Board

Office	Annual remuneration (\$)
Chairperson	60,060
Deputy Chairperson	36,036
Member	30,030

Devonport–Takapuna Local Board

Office	Annual remuneration (\$)
Chairperson	91,348
Deputy Chairperson	54,809
Member	45,674

Franklin Local Board

Office	Annual remuneration (\$)
Chairperson	95,468
Deputy Chairperson	57,281
Member	47,734

Henderson–Massey Local Board

Office	Annual remuneration (\$)
Chairperson	106,921
Deputy Chairperson	64,152
Member	53,460

Hibiscus and Bays Local Board

Office	Annual remuneration (\$)
Chairperson	97,639
Deputy Chairperson	58,584
Member	48,820

Howick Local Board

Office	Annual remuneration (\$)
Chairperson	102,244
Deputy Chairperson	61,347
Member	51,122

Kaipātiki Local Board

Office	Annual remuneration (\$)
Chairperson	96,867
Deputy Chairperson	58,120

Office	Annual remuneration (\$)
Member	48,434

Māngere–Ōtāhuhu Local Board

Office	Annual remuneration (\$)
Chairperson	107,640
Deputy Chairperson	64,584
Member	53,820

Manurewa Local Board

Office	Annual remuneration (\$)
Chairperson	106,308
Deputy Chairperson	63,785
Member	53,154

Maungakiekie–Tāmaki Local Board

Office	Annual remuneration (\$)
Chairperson	100,863
Deputy Chairperson	60,518
Member	50,431

Ōrākei Local Board

Office	Annual remuneration (\$)
Chairperson	94,479
Deputy Chairperson	56,688
Member	47,240

Ōtara–Papatoetoe Local Board

Office	Annual remuneration (\$)
Chairperson	107,207
Deputy Chairperson	64,324
Member	53,604

Papakura Local Board

Office	Annual remuneration (\$)
Chairperson	98,116
Deputy Chairperson	58,869
Member	49,058

Puketāpapa Local Board

Office	Annual remuneration (\$)
Chairperson	93,542
Deputy Chairperson	56,125
Member	46,771

Rodney Local Board

Office	Annual remuneration (\$)
Chairperson	93,633
Deputy Chairperson	56,180
Member	46,817

Upper Harbour Local Board

Office	Annual remuneration (\$)
Chairperson	92,413
Deputy Chairperson	55,448
Member	46,206

Waiheke Local Board

Office	Annual remuneration (\$)
Chairperson	70,710
Deputy Chairperson	42,426
Member	35,355

Waitākere Ranges Local Board

Office	Annual remuneration (\$)
Chairperson	91,497
Deputy Chairperson	54,898
Member	45,748

Waitematā Local Board

Office	Annual remuneration (\$)
Chairperson	101,708
Deputy Chairperson	61,025
Member	50,854

Whau Local Board

Office	Annual remuneration (\$)
Chairperson	99,427
Deputy Chairperson	59,656
Member	49,714

Buller District Council

Office	Annual remuneration (\$)
Mayor	115,736
Councillor (Minimum Allowable Remuneration)	23,640

Inangahua Community Board

Office	Annual remuneration (\$)
Chairperson	7,367

Office	Annual remuneration (\$)
Member	3,684

Carterton District Council

Office	Annual remuneration (\$)
Mayor	100,365
Councillor (Minimum Allowable Remuneration)	19,375

Central Hawke's Bay District Council

Office	Annual remuneration (\$)
Mayor	119,272
Councillor (Minimum Allowable Remuneration)	31,401

Central Otago District Council

Office	Annual remuneration (\$)
Mayor	120,841
Councillor (Minimum Allowable Remuneration)	27,182

Cromwell Community Board

Office	Annual remuneration (\$)
Chairperson	14,661
Member	7,331

Maniototo Community Board

Office	Annual remuneration (\$)
Chairperson	7,109
Member	3,554

Teviot Valley Community Board

Office	Annual remuneration (\$)
Chairperson	7,109
Member	3,554

Vincent Community Board

Office	Annual remuneration (\$)
Chairperson	15,774
Member	7,887

Chatham Islands Council

Office	Annual remuneration (\$)
Mayor	57,408
Councillor (Minimum Allowable Remuneration)	13,765

Christchurch City Council

Office	Annual remuneration (\$)
Mayor	200,000
Councillor (Minimum Allowable Remuneration)	100,278

Te Pātaka o Rākaihautū Banks Peninsula Community Board

Office	Annual remuneration (\$)
Chairperson	20,305
Member	10,153

Waihoru Spreydon-Cashmere-Heathcote Community Board

Office	Annual remuneration (\$)
Chairperson	52,077
Member	26,039

Waimāero Fendalton-Waimairi-Harewood Community Board

Office	Annual remuneration (\$)
Chairperson	49,565
Member	24,810

Waipapa Papanui-Innes-Central Community Board

Office	Annual remuneration (\$)
Chairperson	47,380
Member	23,690

Waipuna Halswell-Hornby-Riccarton Community Board

Office	Annual remuneration (\$)
Chairperson	51,109
Member	25,572

Waitai Coastal-Burwood-Linwood Community Board

Office	Annual remuneration (\$)
Chairperson	49,755
Member	24,905

Clutha District Council

Office	Annual remuneration (\$)
Mayor	124,638
Councillor (Minimum Allowable Remuneration)	21,789

Lawrence–Tuapeka Community Board

Office	Annual remuneration (\$)
Chairperson	5,998
Member	2,999

West Otago Community Board

Office	Annual remuneration (\$)
Chairperson	7,109
Member	3,554

Dunedin City Council

Office	Annual remuneration (\$)
Mayor	172,378
Councillor (Minimum Allowable Remuneration)	64,181

Mosgiel–Taieri Community Board

Office	Annual remuneration (\$)
Chairperson	19,799
Member	9,899

Otago Peninsula Community Board

Office	Annual remuneration (\$)
Chairperson	16,718
Member	8,359

Saddle Hill Community Board

Office	Annual remuneration (\$)
Chairperson	16,939
Member	8,469

Strath Taieri Community Board

Office	Annual remuneration (\$)
Chairperson	14,889
Member	7,445

Waikouaiti Coast Community Board

Office	Annual remuneration (\$)
Chairperson	16,498
Member	8,249

West Harbour Community Board

Office	Annual remuneration (\$)
Chairperson	16,939
Member	8,469

Far North District Council

Office	Annual remuneration (\$)
Mayor	162,879
Councillor (Minimum Allowable Remuneration)	64,660

Bay of Islands–Whangaroa Community Board

Office	Annual remuneration (\$)
Chairperson	32,186
Member	16,093

Kaikohe–Hokianga Community Board

Office	Annual remuneration (\$)
Chairperson	27,589
Member	13,795

Te Hiku Community Board

Office	Annual remuneration (\$)
Chairperson	28,164
Member	14,082

Gisborne District Council

Office	Annual remuneration (\$)
Mayor	158,068
Councillor (Minimum Allowable Remuneration)	41,610

Gore District Council

Office	Annual remuneration (\$)
Mayor	112,010
Councillor (Minimum Allowable Remuneration)	19,136

Mataura Community Board

Office	Annual remuneration (\$)
Chairperson	4,242
Member	2,121

Grey District Council

Office	Annual remuneration (\$)
Mayor	116,626
Councillor (Minimum Allowable Remuneration)	26,208

Hamilton City Council

Office	Annual remuneration (\$)
Mayor	180,335
Councillor (Minimum Allowable Remuneration)	80,293

Hastings District Council

Office	Annual remuneration (\$)
Mayor	160,955

Office	Annual remuneration (\$)
Councillor (Minimum Allowable Remuneration)	47,747

Hastings District Rural Community Board

Office	Annual remuneration (\$)
Chairperson	15,475
Member	7,738

Hauraki District Council

Office	Annual remuneration (\$)
Mayor	128,976
Councillor (Minimum Allowable Remuneration)	25,811

Horowhenua District Council

Office	Annual remuneration (\$)
Mayor	141,395
Councillor (Minimum Allowable Remuneration)	33,465

Te Awahou Foxton Community Board

Office	Annual remuneration (\$)
Chairperson	12,884
Member	6,442

Hurunui District Council

Office	Annual remuneration (\$)
Mayor	113,138
Councillor (Minimum Allowable Remuneration)	24,799

Hanmer Springs Community Board

Office	Annual remuneration (\$)
Chairperson	8,259
Member	4,130

Hutt City Council

Office	Annual remuneration (\$)
Mayor	164,046
Councillor (Minimum Allowable Remuneration)	57,870

Eastbourne Community Board

Office	Annual remuneration (\$)
Chairperson	13,926
Member	6,963

Petone Community Board

Office	Annual remuneration (\$)
Chairperson	16,580
Member	8,290

Wainuiomata Community Board

Office	Annual remuneration (\$)
Chairperson	17,465
Member	8,732

Invercargill City Council

Office	Annual remuneration (\$)
Mayor	149,291
Councillor (Minimum Allowable Remuneration)	38,642

Bluff Community Board

Office	Annual remuneration (\$)
Chairperson	8,842
Member	4,421

Kaikōura District Council

Office	Annual remuneration (\$)
Mayor	86,000
Councillor (Minimum Allowable Remuneration)	19,580

Kaipara District Council

Office	Annual remuneration (\$)
Mayor	133,501
Councillor (Minimum Allowable Remuneration)	34,531

Kapiti Coast District Council

Office	Annual remuneration (\$)
Mayor	145,588
Councillor (Minimum Allowable Remuneration)	38,964

Ōtaki Community Board

Office	Annual remuneration (\$)
Chairperson	14,963
Member	7,481

Paekākāriki Community Board

Office	Annual remuneration (\$)
Chairperson	7,924
Member	3,962

Paraparaumu Community Board

Office	Annual remuneration (\$)
Chairperson	19,100
Member	9,550

Raumati Community Board

Office	Annual remuneration (\$)
Chairperson	14,554
Member	7,277

Waikanae Community Board

Office	Annual remuneration (\$)
Chairperson	17,373
Member	8,686

Kawerau District Council

Office	Annual remuneration (\$)
Mayor	107,246
Councillor (Minimum Allowable Remuneration)	20,965

Mackenzie District Council

Office	Annual remuneration (\$)
Mayor	88,714
Councillor (Minimum Allowable Remuneration)	21,933

Fairlie Community Board

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

Tekapo Community Board

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

Twizel Community Board

Office	Annual remuneration (\$)
Chairperson	5,135
Member	2,567

Manawatu District Council

Office	Annual remuneration (\$)
Mayor	132,068
Councillor (Minimum Allowable Remuneration)	33,403

Marlborough District Council

Office	Annual remuneration (\$)
Mayor	149,909
Councillor (Minimum Allowable Remuneration)	38,306

Masterton District Council

Office	Annual remuneration (\$)
Mayor	133,530
Councillor (Minimum Allowable Remuneration)	34,433

Matamata-Piako District Council

Office	Annual remuneration (\$)
Mayor	134,533
Councillor (Minimum Allowable Remuneration)	32,437

Napier City Council

Office	Annual remuneration (\$)
Mayor	153,888
Councillor (Minimum Allowable Remuneration)	49,073

Nelson City Council

Office	Annual remuneration (\$)
Mayor	149,909
Councillor (Minimum Allowable Remuneration)	40,083

New Plymouth District Council

Office	Annual remuneration (\$)
Mayor	160,757
Councillor (Minimum Allowable Remuneration)	48,531

Clifton Community Board

Office	Annual remuneration (\$)
Chairperson	12,604
Member	6,302

Inglewood Community Board

Office	Annual remuneration (\$)
Chairperson	17,563
Member	8,782

Kaitake Community Board

Office	Annual remuneration (\$)
Chairperson	15,212

Office	Annual remuneration (\$)
Member	7,606

Puketapu-Bell Block Community Board

Office	Annual remuneration (\$)
Chairperson	16,928
Member	8,464

Waitara Community Board

Office	Annual remuneration (\$)
Chairperson	16,928
Member	8,464

Ōpōtiki District Council

Office	Annual remuneration (\$)
Mayor	114,200
Councillor (Minimum Allowable Remuneration)	31,579

Coast Community Board

Office	Annual remuneration (\$)
Chairperson	10,269
Member	5,135

Ōtorohanga District Council

Office	Annual remuneration (\$)
Mayor	107,465
Councillor (Minimum Allowable Remuneration)	24,693

Kawhia Community Board

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

Ōtorohanga Community Board

Office	Annual remuneration (\$)
Chairperson	14,733
Member	7,367

Palmerston North City Council

Office	Annual remuneration (\$)
Mayor	160,314
Councillor (Minimum Allowable Remuneration)	47,849

Porirua City Council

Office	Annual remuneration (\$)
Mayor	151,954
Councillor (Minimum Allowable Remuneration)	42,136

Queenstown-Lakes District Council

Office	Annual remuneration (\$)
Mayor	143,734
Councillor (Minimum Allowable Remuneration)	40,710

Wānaka-Upper Clutha Community Board

Office	Annual remuneration (\$)
Chairperson	24,659
Member	12,329

Rangitikei District Council

Office	Annual remuneration (\$)
Mayor	114,624
Councillor (Minimum Allowable Remuneration)	23,883

Ratana Community Board

Office	Annual remuneration (\$)
Chairperson	4,377
Member	2,189

Taihape Community Board

Office	Annual remuneration (\$)
Chairperson	8,929
Member	4,465

Rotorua District Council

Office	Annual remuneration (\$)
Mayor	159,679
Councillor (Minimum Allowable Remuneration)	59,442

Rotorua Lakes Community Board

Office	Annual remuneration (\$)
Chairperson	17,288
Member	8,644

Rotorua Rural Community Board

Office	Annual remuneration (\$)
Chairperson	19,321
Member	9,661

Ruapehu District Council

Office	Annual remuneration (\$)
Mayor	120,497
Councillor (Minimum Allowable Remuneration)	23,948

Ōwhango-National Park Community Board

Office	Annual remuneration (\$)
Chairperson	6,140
Member	3,070

Taumarunui-Ōhura Community Board

Office	Annual remuneration (\$)
Chairperson	13,910
Member	6,955

Waimarino-Waiouru Community Board

Office	Annual remuneration (\$)
Chairperson	13,910
Member	6,955

Selwyn District Council

Office	Annual remuneration (\$)
Mayor	146,861
Councillor (Minimum Allowable Remuneration)	40,116

Malvern Community Board

Office	Annual remuneration (\$)
Chairperson	18,238
Member	9,119

South Taranaki District Council

Office	Annual remuneration (\$)
Mayor	139,953
Councillor (Minimum Allowable Remuneration)	30,888

Eltham-Kaponga Community Board

Office	Annual remuneration (\$)
Chairperson	11,733
Member	5,866

Pātea Community Board

Office	Annual remuneration (\$)
Chairperson	11,330
Member	5,665

Taranaki Coastal Community Board

Office	Annual remuneration (\$)
Chairperson	12,850
Member	6,425

Te Hāwera Community Board

Office	Annual remuneration (\$)
Chairperson	14,440
Member	7,220

South Waikato District Council

Office	Annual remuneration (\$)
Mayor	133,621
Councillor (Minimum Allowable Remuneration)	30,725

Tirau Community Board

Office	Annual remuneration (\$)
Chairperson	6,886
Member	3,443

South Wairarapa District Council

Office	Annual remuneration (\$)
Mayor	105,157
Councillor (Minimum Allowable Remuneration)	18,855

Featherston Community Board

Office	Annual remuneration (\$)
Chairperson	6,697
Member	3,349

Greytown Community Board

Office	Annual remuneration (\$)
Chairperson	6,697
Member	3,349

Martinborough Community Board

Office	Annual remuneration (\$)
Chairperson	6,697
Member	3,349

Southland District Council

Office	Annual remuneration (\$)
Mayor	134,914
Councillor (Minimum Allowable Remuneration)	30,472

Ardlussa Community Board

Office	Annual remuneration (\$)
Chairperson	7,702
Member	3,851

Fiordland Community Board

Office	Annual remuneration (\$)
Chairperson	9,469
Member	4,734

Northern Community Board

Office	Annual remuneration (\$)
Chairperson	7,446
Member	3,723

Oraka Aparima Community Board

Office	Annual remuneration (\$)
Chairperson	8,319
Member	4,160

Oreti Community Board

Office	Annual remuneration (\$)
Chairperson	10,719
Member	5,360

Stewart Island/Rakiura Community Board

Office	Annual remuneration (\$)
Chairperson	4,117
Member	2,058

Tuatapere Te Waewae Community Board

Office	Annual remuneration (\$)
Chairperson	7,265
Member	3,633

Waihopai Toetoe Community Board

Office	Annual remuneration (\$)
Chairperson	10,091
Member	5,046

Wallace Takitimu Community Board

Office	Annual remuneration (\$)
Chairperson	8,845
Member	4,423

Stratford District Council

Office	Annual remuneration (\$)
Mayor	107,503
Councillor (Minimum Allowable Remuneration)	18,905

Tararua District Council

Office	Annual remuneration (\$)
Mayor	128,685
Councillor (Minimum Allowable Remuneration)	35,851

Dannevirke Community Board

Office	Annual remuneration (\$)
Chairperson	11,996
Member	5,998

Eketahuna Community Board

Office	Annual remuneration (\$)
Chairperson	7,775
Member	3,887

Tasman District Council

Office	Annual remuneration (\$)
Mayor	156,156
Councillor (Minimum Allowable Remuneration)	39,936

Golden Bay Community Board

Office	Annual remuneration (\$)
Chairperson	13,486
Member	6,743

Motueka Community Board

Office	Annual remuneration (\$)
Chairperson	15,033
Member	7,516

Taupo District Council

Office	Annual remuneration (\$)
Mayor	143,105
Councillor (Minimum Allowable Remuneration)	38,999

Tauranga City Council

Office	Annual remuneration (\$)
Mayor	172,918

Office	Annual remuneration (\$)
Councillor (Minimum Allowable Remuneration)	84,566

Thames-Coromandel District Council

Office	Annual remuneration (\$)
Mayor	141,188
Councillor (Minimum Allowable Remuneration)	42,327

Coromandel–Colville Community Board

Office	Annual remuneration (\$)
Chairperson	16,173
Member	8,087

Mercury Bay Community Board

Office	Annual remuneration (\$)
Chairperson	19,350
Member	9,675

Tairua–Pauanui Community Board

Office	Annual remuneration (\$)
Chairperson	16,173
Member	8,087

Thames Community Board

Office	Annual remuneration (\$)
Chairperson	20,506
Member	10,253

Whangamata Community Board

Office	Annual remuneration (\$)
Chairperson	17,617
Member	8,808

Timaru District Council

Office	Annual remuneration (\$)
Mayor	142,005
Councillor (Minimum Allowable Remuneration)	40,878

Geraldine Community Board

Office	Annual remuneration (\$)
Chairperson	11,330
Member	5,665

Pleasant Point Community Board

Office	Annual remuneration (\$)
Chairperson	8,885
Member	4,443

Temuka Community Board

Office	Annual remuneration (\$)
Chairperson	11,552
Member	5,776

Upper Hutt City Council

Office	Annual remuneration (\$)
Mayor	137,871
Councillor (Minimum Allowable Remuneration)	36,751

Waikato District Council

Office	Annual remuneration (\$)
Mayor	157,039
Councillor (Minimum Allowable Remuneration)	47,967

Huntly Community Board

Office	Annual remuneration (\$)
Chairperson	11,036
Member	5,518

Ngāruawāhia Community Board

Office	Annual remuneration (\$)
Chairperson	11,154
Member	5,577

Raglan Community Board

Office	Annual remuneration (\$)
Chairperson	10,066
Member	5,033

Rural-Port Waikato Community Board

Office	Annual remuneration (\$)
Chairperson	9,510
Member	4,755

Taupiri Community Board

Office	Annual remuneration (\$)
Chairperson	4,416
Member	2,208

Tuakau Community Board

Office	Annual remuneration (\$)
Chairperson	10,785
Member	5,393

Waimakariri District Council

Office	Annual remuneration (\$)
Mayor	146,838
Councillor (Minimum Allowable Remuneration)	42,143

Kaiapoi–Tuahiwi Community Board

Office	Annual remuneration (\$)
Chairperson	17,991
Member	8,995

Oxford–Ohoka Community Board

Office	Annual remuneration (\$)
Chairperson	16,949
Member	8,475

Rangiora–Ashley Community Board

Office	Annual remuneration (\$)
Chairperson	23,206
Member	11,603

Woodend–Sefton Community Board

Office	Annual remuneration (\$)
Chairperson	14,863
Member	7,431

Waimate District Council

Office	Annual remuneration (\$)
Mayor	104,302
Councillor (Minimum Allowable Remuneration)	20,671

Waipa District Council

Office	Annual remuneration (\$)
Mayor	145,391
Councillor (Minimum Allowable Remuneration)	36,532

Cambridge Community Board

Office	Annual remuneration (\$)
Chairperson	19,327
Member	9,663

Te Awamutu Community Board

Office	Annual remuneration (\$)
Chairperson	18,662
Member	9,331

Wairoa District Council

Office	Annual remuneration (\$)
Mayor	116,979
Councillor (Minimum Allowable Remuneration)	29,533

Waitaki District Council

Office	Annual remuneration (\$)
Mayor	129,041
Councillor (Minimum Allowable Remuneration)	30,765

Ahuriri Community Board

Office	Annual remuneration (\$)
Chairperson	11,979
Member	5,989

Waihemo Community Board

Office	Annual remuneration (\$)
Chairperson	12,440
Member	6,220

Waitomo District Council

Office	Annual remuneration (\$)
Mayor	115,856
Councillor (Minimum Allowable Remuneration)	32,333

Wellington City Council

Office	Annual remuneration (\$)
Mayor	183,027
Councillor (Minimum Allowable Remuneration)	89,860

Makara–Ohariu Community Board

Office	Annual remuneration (\$)
Chairperson	9,704
Member	4,852

Tawa Community Board

Office	Annual remuneration (\$)
Chairperson	19,359
Member	9,680

Western Bay of Plenty District Council

Office	Annual remuneration (\$)
Mayor	145,667
Councillor (Minimum Allowable Remuneration)	37,589

Katikati Community Board

Office	Annual remuneration (\$)
Chairperson	11,330
Member	5,665

Maketu Community Board

Office	Annual remuneration (\$)
Chairperson	5,997
Member	2,999

Ōmokoroa Community Board

Office	Annual remuneration (\$)
Chairperson	8,220
Member	4,110

Te Puke Community Board

Office	Annual remuneration (\$)
Chairperson	11,330
Member	5,665

Waihi Beach Community Board

Office	Annual remuneration (\$)
Chairperson	9,330
Member	4,665

Westland District Council

Office	Annual remuneration (\$)
Mayor	105,174
Councillor (Minimum Allowable Remuneration)	20,907

Whakatane District Council

Office	Annual remuneration (\$)
Mayor	142,977
Councillor (Minimum Allowable Remuneration)	37,575

Murupara Community Board

Office	Annual remuneration (\$)
Chairperson	8,220
Member	4,110

Rangitāiki Community Board

Office	Annual remuneration (\$)
Chairperson	10,663
Member	5,331

Tāneatua Community Board

Office	Annual remuneration (\$)
Chairperson	8,220
Member	4,110

Whakatāne–Ōhope Community Board

Office	Annual remuneration (\$)
Chairperson	17,827
Member	8,913

Whanganui District Council

Office	Annual remuneration (\$)
Mayor	149,641
Councillor (Minimum Allowable Remuneration)	36,734

Whanganui Rural Community Board

Office	Annual remuneration (\$)
Chairperson	11,552
Member	5,776

Whangarei District Council

Office	Annual remuneration (\$)
Mayor	163,689
Councillor (Minimum Allowable Remuneration)	53,850

Schedule 2 Part 2: amended (with effect on 1 July 2022), on 21 July 2022, by clause 6 of the Local Government Members (2022/23) Amendment Determination 2022 (SL 2022/217).

Dated at Wellington this 7th day of June 2022.

Fran Wilde,
Chairperson.

Geoff Summers,
Member.

Dallas Welch,
Member.

Explanatory memorandum

Note: the following explanatory memorandum should be read in conjunction with the explanatory memorandum(s) appended to the:

- **Local Government Members (2022/23) Amendment Determination (No 2) 2022**
- **Local Government Members (2022/23) Amendment Determination 2022**

This memorandum is not part of the determination, but is intended to indicate its general effect.

This determination comes into force on 1 July 2022 and expires at the close of 30 June 2023.

Councils and local boards

Since 2019, when setting remuneration for local government elected members, the Remuneration Authority (the **Authority**) has used a group of size indices that it has put together covering territorial, regional, and unitary authorities and Auckland local boards. The relevant workload and responsibilities of each council are assessed using a number of criteria, and each council is placed within the relevant index. The Authority decides the remuneration of mayors, regional council chairpersons, and Auckland local board members based on this data. The size index is also used to determine a governance remuneration pool for councillors on each council and the minimum allowable remuneration that must be paid to each councillor.

The governance remuneration pool provides the total amount to be fully allocated and paid in remuneration to the councillors. Each council is required to make proposals to the Authority on how its individual pool will be allocated according to that council's priorities and circumstances. Roles to which differential remuneration can be attached, in addition to the minimum allowable remuneration, include internal roles such as deputy mayor, committee chair, or portfolio holder as well as roles representing the council on outside groups. Councils submit their proposals to the Authority for its approval and inclusion in the determination. This is not automatic, and the Authority is able to request further information or make changes to the recommendations it receives.

Because the triennial local government elections are scheduled for later this year, the Authority recently completed a full review of the above framework. All councils were regularly consulted throughout the review process. The Authority found that the current approach is working well and no changes have been made to the framework. In this case, the Authority was interested in the time allocated by elected members to their local government roles. We asked members to participate in a short survey to assess whether the time demands had increased since the last assessment. Unfortunately, the response rate was not sufficient to allow us to make a definitive judge-

ment, although the responses we did receive tended to confirm that our previous assessment was still relatively robust.

The size indices were updated with the most recent publicly available demographic, statistical, and economic data, and the updated size indices will apply for the triennium following the local elections in October 2022.

Community boards

Determining community boards' remuneration remains problematic because of the large variations in their number of members, the populations they represent, and their respective roles and powers. The Authority's 2019 review of community board remuneration concluded that, because of those variations, a workable ranking of community boards or a robust and intuitively sensible size index could not be developed. Therefore, the fixing of individual councils' community board members' remuneration over the past 3 years was informed in part by the population of each community board and by their individual current remuneration settings.

The Authority has decided to continue with its existing practice for determining the remuneration of community board members for this determination and during the next triennium. The Authority has communicated its concerns about community boards to the Review into the Future for Local Government, to the Local Government Commission, and to Local Government New Zealand.

Elected members' remuneration

Schedule 1 of this determination sets out the remuneration of elected members for the period beginning on 1 July 2022 and ending on the close of the day on which the official result of the 2022 election is declared for each individual council.

Schedule 2 of the determination sets out the remuneration for elected members that will come into force on and from the day after the date on which the official result of the 2022 local election of members for an individual council is declared.

At the end of this explanatory memorandum are the governance remuneration pools for each council that will apply on and from 1 July 2022 (table 1) and on and from the day after the date on which an individual council's official result is declared following the 2022 local elections (table 2).

Allowances

This determination also makes changes to the level and conditions of some allowances.

The maximum purchase price (*clause 9*) that may be paid for an electric or a hybrid vehicle purchased by a local authority for its mayor or regional council chairperson has been increased to \$68,500 (including goods and services tax and on-road costs). This new rate is based on an assessment of the current motor vehicle market rates and takes into account the vehicle being fit for purpose, the safety of the driver and passengers, and fairness to ratepayers. The Authority recommends that councils use the

All of Government procurement process and the Clean Car Discount (rebate) scheme to optimise the value of their purchases.

The vehicle-kilometre allowance rates (*clause 11*) have been adjusted from those shown in the previous determination to reflect the current rates prescribed by the Inland Revenue Department on 27 May 2022 for businesses, self-employed people, and employees.

The vehicle-kilometre allowance has been aligned with the travel-time allowance to ensure that an elected member, when travelling from a place in which they permanently or temporarily reside that is outside their local authority boundary, may claim the vehicle-kilometre allowance only when travelling on local authority business once they enter the local authority's boundary.

The travel-time allowance (*clause 12*) has been increased from \$37.50 to \$40 for each hour of eligible travel time after the first hour of time travelled in a day. This allowance was last increased in 2016.

The fee paid to a chairperson of a hearing (*clause 15*) has been increased from \$100 to \$116 per hour, and the fee paid to a member of a hearing has been increased from \$80 per hour to \$93 per hour. Hearing fees were last reviewed in 2011.

In their submissions, councils advised that the hearing times (*clause 6*) for formal meetings have become relatively shorter in comparison with the preparation work that councillors are required to undertake. Consequently, the Authority has removed the time constraint placed on preparing for hearings.

In making this determination for the remuneration of elected members of local authorities, local boards, and community boards listed in clause 6 of Schedule 7 of the Local Government Act 2002, the Authority had regard to the mandatory criteria listed in clause 7 of that schedule and the criteria listed in sections 18 and 18A of the Remuneration Authority 1977.

Governance remuneration pools: table 1

The table below sets out the local government governance remuneration pools for the councillors of each local authority, which will apply on and after 1 July 2022 until the close of the day on which the official result of the 2022 election in relation to an individual local council is declared. This period is covered by the current (2019/22) size indices.

Part 1

Remuneration pools for councillors of regional councils

Council	Governance remuneration pool (\$)
Bay of Plenty Regional Council	869,154
Canterbury Regional Council	977,558
Hawke's Bay Regional Council	565,288
Manawatū-Whanganui Regional Council	647,920
Northland Regional Council	580,951
Otago Regional Council	713,448

Council	Governance remuneration pool (\$)
Southland Regional Council	555,828
Taranaki Regional Council	473,595
Waikato Regional Council	933,748
Wellington Regional Council	934,354
West Coast Regional Council	327,018

Part 2**Remuneration pools for councillors of territorial authorities**

Territorial authority	Governance remuneration pool (\$)
Ashburton District Council	388,893
Auckland Council	2,592,269
Buller District Council	272,119
Carterton District Council	226,766
Central Hawke's Bay District Council	275,071
Central Otago District Council	284,556
Chatham Islands Council	151,796
Christchurch City Council	1,869,005
Clutha District Council	362,825
Dunedin City Council	1,127,010
Far North District Council	810,927
Gisborne District Council	646,775
Gore District Council	294,796
Grey District Council	256,100
Hamilton City Council	1,217,171
Hastings District Council	809,821
Hauraki District Council	360,438
Horowhenua District Council	445,804
Hurunui District Council	256,100
Hutt City Council	847,197
Invercargill City Council	521,686
Kaikōura District Council	204,089
Kaipara District Council	369,923
Kapiti Coast District Council	512,201
Kawerau District Council	226,766
Mackenzie District Council	181,413
Manawatu District Council	388,893
Marlborough District Council	597,552
Masterton District Council	398,378
Matamata-Piako District Council	398,378
Napier City Council	735,068
Nelson City Council	609,333
New Plymouth District Council	797,363
Ōpōtiki District Council	218,160
Ōtorohanga District Council	204,089
Palmerston North City Council	797,363
Porirua City Council	559,627
Queenstown-Lakes District Council	436,319
Rangitikei District Council	294,796
Rotorua District Council	786,353
Ruapehu District Council	303,526
Selwyn District Council	493,230

Territorial authority	Governance remuneration pool (\$)
South Taranaki District Council	426,834
South Waikato District Council	379,408
South Wairarapa District Council	245,998
Southland District Council	407,864
Stratford District Council	268,362
Tararua District Council	322,497
Tasman District Council	639,604
Taupo District Council	483,745
Tauranga City Council	1,127,010
Thames-Coromandel District Council	455,290
Timaru District Council	464,775
Upper Hutt City Council	436,319
Waikato District Council	759,986
Waimakariri District Council	502,716
Waimate District Council	226,766
Waipa District Council	483,745
Wairoa District Council	246,615
Waitaki District Council	341,467
Waitomo District Council	218,160
Wellington City Council	1,607,344
Western Bay of Plenty District Council	493,230
Westland District Council	226,766
Whakatane District Council	474,260
Whanganui District Council	531,171
Whangarei District Council	834,739

Governance remuneration pools: table 2

This table sets out the local government governance remuneration pools that will apply on and after the day after the date on which the official result of the 2022 local election of members for an individual council is declared. From this date, the new size indices apply for the next council triennium.

Part 1

Remuneration pools for councillors of regional councils

Council	Governance remuneration pool (\$)
Bay of Plenty Regional Council	869,154
Canterbury Regional Council	977,558
Hawke's Bay Regional Council	644,302
Manawatū-Whanganui Regional Council	690,226
Northland Regional Council	580,951
Otago Regional Council	734,869
Southland Regional Council	555,828
Taranaki Regional Council	473,595
Waikato Regional Council	933,748

Council	Governance remuneration pool (\$)
Wellington Regional Council	947,216
West Coast Regional Council	330,000

Part 2**Remuneration pools for councillors of territorial authorities**

Territorial authority	Governance remuneration pool (\$)
Ashburton District Council	450,195
Auckland Council	2,592,269
Buller District Council	324,306
Carterton District Council	226,766
Central Hawke's Bay District Council	350,559
Central Otago District Council	362,213
Chatham Islands Council	151,796
Christchurch City Council	1,900,000
Clutha District Council	390,404
Dunedin City Council	1,191,826
Far North District Council	890,157
Gisborne District Council	700,000
Gore District Council	296,638
Grey District Council	293,506
Hamilton City Council	1,286,366
Hastings District Council	871,295
Hauraki District Council	422,618
Horowhenua District Council	514,833
Hurunui District Council	305,015
Hutt City Council	901,594
Invercargill City Council	573,463
Kaikōura District Council	204,089
Kaipara District Council	413,071
Kapiti Coast District Council	545,969
Kawerau District Council	261,262
Mackenzie District Council	207,000
Manawatu District Council	445,578
Marlborough District Council	609,333
Masterton District Council	456,435
Matamata-Piako District Council	463,877
Napier City Council	802,034
Nelson City Council	609,333
New Plymouth District Council	869,359
Ōpōtiki District Council	312,896
Ōtorohanga District Council	262,886
Palmerston North City Council	865,016
Porirua City Council	593,234
Queenstown-Lakes District Council	532,201

Territorial authority	Governance remuneration pool (\$)
Rangitikei District Council	337,511
Rotorua District Council	858,787
Ruapehu District Council	359,652
Selwyn District Council	555,420
South Taranaki District Council	504,125
South Waikato District Council	431,208
South Wairarapa District Council	245,998
Southland District Council	466,709
Stratford District Council	268,362
Tararua District Council	420,455
Tasman District Council	666,580
Taupo District Council	527,532
Tauranga City Council	1,198,246
Thames-Coromandel District Council	513,295
Timaru District Council	519,365
Upper Hutt City Council	488,666
Waikato District Council	832,914
Waimakariri District Council	555,247
Waimate District Council	239,400
Waipa District Council	544,506
Wairoa District Council	275,588
Waitaki District Council	423,096
Waitomo District Council	288,802
Wellington City Council	1,639,633
Western Bay of Plenty District Council	546,556
Westland District Council	246,000
Whakatane District Council	526,578
Whanganui District Council	576,061
Whangarei District Council	898,097

Note: The above remuneration pools do not apply to mayors, regional council chairpersons, Auckland local board members, or community board members.

However, if a council has delegated significant powers and functions to a community board and as a consequence proposes an increase to the remuneration of community board members, the additional funds will come out of the council's governance remuneration pool.

Note: the preceding explanatory memorandum should be read in conjunction with the explanatory memorandum(s) appended to the:

- **Local Government Members (2022/23) Amendment Determination (No 2) 2022**
- **Local Government Members (2022/23) Amendment Determination 2022**

Notes

1 *General*

This is a consolidation of the Local Government Members (2022/23) Determination 2022 that incorporates the amendments made to the legislation so that it shows the law as at its stated date.

2 *Legal status*

A consolidation is taken to correctly state, as at its stated date, the law enacted or made by the legislation consolidated and by the amendments. This presumption applies unless the contrary is shown.

Section 78 of the Legislation Act 2019 provides that this consolidation, published as an electronic version, is an official version. A printed version of legislation that is produced directly from this official electronic version is also an official version.

3 *Editorial and format changes*

The Parliamentary Counsel Office makes editorial and format changes to consolidations using the powers under subpart 2 of Part 3 of the Legislation Act 2019. See also PCO editorial conventions for consolidations.

4 *Amendments incorporated in this consolidation*

Local Government Members (2022/23) Amendment Determination (No 2) 2022 (SL 2022/238)

Local Government Members (2022/23) Amendment Determination 2022 (SL 2022/217)

Attachment 1 – Feedback on Submissions Received from Councils during the 2021/22 Year

Size Indices

In the 2019/20 Local Government Members determination, the Remuneration Authority (Authority) introduced a new approach to setting elected members' remuneration and adopted a set of revised and updated council size indices (one each for territorial authorities, unitary authorities and regional councils); and, secondly, it introduced a more locally responsive way of setting elected members' remuneration. In 2021/22, the Authority completed a review of the size indices that will apply for the next triennium. Because this was the first review of the indices since they were introduced, we consulted all councils and shared the weightings and factors.

We thank those who sent a submission and commented on the sizing indices – the main themes that were raised are as follows.

Population

While most councils agreed with the population factor and its weightings, we received a small number of submissions stating that the weightings were either too low, too high or that this factor did not include tourism or visitor numbers.

We believe that population is a highly relevant factor and will continue to be a significant measure when sizing the role for a council. The relevancy of population is reflected in how the size/boundaries of Parliamentary electorates and council constituencies and wards are determined. Population is also an indicator of the relative scale of “constituency” work that elected members undertake. As a result, the Authority decided to maintain the current factors and weightings.

Transient populations and visitors

This was an issue considered carefully by the Authority when introducing the new system. In our 2018 Information paper: *Elected Members – Oversight of Issues Determining the Remuneration of Local Government*, we reported that we found that there was no clear and consistent measurement for transient populations and number of visitors. Suggested measures (such as visitor spend, visitor bed nights, etc) do not adequately capture the complete picture of tourism and visitor numbers and the impact they have on communities.

Given the inadequate data and difficulties in obtaining a reliable measure, the Authority agreed to not include tourism and visitor numbers as a factor in its size indices.

Economic growth

It was suggested that the Authority should consider the economic growth of local authorities as a factor. Again, this was an issue considered in setting up the new approach. Unfortunately, regular and reliable data regarding economic growth is limited to regions (eg: regional GDP) and not districts. Therefore, the Authority will not include economic growth as a factor as it does not meet our criteria of readily and publicly available information that covers all councils.

Additional general and Māori constituencies/wards, number of councillors and workload:

A minority of submitters mentioned that the Authority should consider the pressures of workload due to the decreasing/increasing number of elected members and/or the addition of general and Māori constituencies/wards. The relevant size index and governance

remuneration pool reflect the workload of the entire council and not the number of councillors, constituencies or wards. The number of councillors is unique to each individual council and the differences in elected member numbers between councils is largely a legacy of historical circumstances. Therefore, if the number of elected members on a council increases or decreases the relevant size index and remuneration pool do not change.

Geographic area and land size for local authorities

After considering the submissions, the Authority agreed to maintain the geographic area weighting for regional and unitary councils, as this recognises their significant land/water regulatory responsibilities, which territorial authorities do not have to the same extent.

The travel time payment and car mileage allowance adequately compensate for the long journeys that elected members of territorial authorities with large land areas face while travelling on council business. These allowances have been recently reviewed and updated (see the Local Government Members (2022/23) Determination 2022).

Weightings

Taking into account the submissions, the extensive analysis we completed in 2018/19 and our 2021/22 review of the size indices factors and their weightings, the Authority has agreed to maintain the current weightings. There is no exact scientific or statistically demonstrable way of allocating weightings in this instance. It is a matter of judgement that is informed by extensive consultation with local authorities and empirical work we undertook in 2018/19 and reviewed in 2021/22. The weightings may be seen as advantaging or disadvantaging due to the inherent differences between councils. However, they are designed to ensure all councils are treated consistently and fairly.

Datasets

A question that we regularly receive from councils is why we do not use the most recent datasets when reviewing the size indices. We use the datasets (population, total operation expenditure, total asset, socio-economic deprivation, geographic area and public passenger transport boardings) that are publicly available on the Statistics New Zealand, University of Otago and Ministry of Transport websites at the time we review the size indices.

For example, we have used Statistics New Zealand's Local Authority Financial Statistics for the year ended 30 June 2020, as the data for the year ended 30 June 2021 were released on 25 May 2022. This was far too late for including in the review of the size indices because we would have insufficient time to consider the data, consult councils and be able to produce the 2022/23 local government determination before the expiry of the 2021/22 determination.

2018 Information Paper

We strongly encourage all elected members to read our 2018 Information paper: *Elected Members – Oversight of Issues Determining the Remuneration of Local Government*. The information paper provides a much more detailed analysis of the factors that we considered and the ones we are continuing use. This can be found on our website:

<https://www.remauthority.govt.nz/assets/Uploads/determining-remuneration-local-government-elected-members.pdf> .

Governance Remuneration Pools

Feedback received on the governance remuneration pools was generally supportive. A small number expressed their disappointment on the size of their pools while few also felt that the increases to their pools for the beginning of the next triennium “were not sustainable”.

The remuneration pools support the mandatory criteria (clause 7, schedule 7 of the Local Government Act 2002) that the Authority is required to consider when determining local government members’ pay. In particular, we have been concerned with achieving and maintaining fair relativity with the levels of remuneration received elsewhere and being fair to the elected members and ratepayers.

We believe that the pools are appropriately positioned relative to one another based on our size indices tool. Most council pools have increased but for a small number of councils there was no change.

In some cases, councils expressed deep concerns about the affordability of the increases to their pools following the next local elections. In these cases, having regard to our legal requirement to be fair to ratepayers, we agreed to implement their pools in annual stages over the next two years.

The governance remuneration pool provides the total amount that must be paid in remuneration to councillors in each individual council and is based on the collective governance role (size index) of the council. The pool does not take into account the number of councillors on the council. This was raised as an issue for some councils who recently completed representation reviews and consequently have had an increase in their councillor numbers from the next local elections.

It raises the question of whether any group of New Zealanders living in a particular area should pay a significantly higher governance cost per head than those living elsewhere, due to the number of councillors on their council. The more councillors, the higher the governance cost to ratepayers would be. The addition of extra councillors does not increase the workload of council but spreads the work amongst more councillors. Therefore, to maintain appropriate relativities between councils and to be fair to ratepayers the Authority is continuing its practice of not considering councillor numbers when determining the governance remuneration pools.

Base Remuneration Rate

Some have advocated a base remuneration rate should be set for all councillors with only minor movement for factors where the Authority believes changes workload. We do not accept that all councillors throughout the country should be on the same remuneration. When setting the minimum allowable remuneration for a councillor the Authority not only applies the size index (which is our proxy for the workload of individual councils) but is informed by the average wage, movement in labour cost index and the approximate time councillors spend on council work.

Community Boards Remuneration

Determining community board remuneration remains a problem because of the large variations in their demographics and in their respective roles and powers. Some boards are predominantly urban while others are largely rural in character. One board may have 4 members representing 370 people while another board has 4 members representing approximately 52,000 people. A number of boards have been delegated additional responsibilities by their councils. However, some of those councils who delegated work to

their community board have difficulty in quantifying and articulating the level of delegations, which make them difficult to measure.

Our review of community board remuneration in 2019 concluded that, because of these variations, a workable ranking of community boards or a robust and intuitively sensible size index could not be developed. Therefore, the fixing of individual councils' community board members remuneration over the past 3 years has continued to be informed in part by the population of each community board and by their individual historic remuneration settings.

We have communicated our concerns about community boards to the Review into the Future for Local Government, to the Local Government Commission and to Local Government New Zealand.

The Authority has decided to continue its current practice for determining the remuneration of community boards members for the 2022 determination and during the next triennium. The recent representation reviews have seen the establishment of new boards or changes to the number and size of existing boards that will apply from the next local elections. We individually assessed each new community board and existing boards where there has been change and set their remuneration according population data provided by the Local Government Commission and the local authority/board's historic remuneration settings.

Taxation, ACC Levy and KiwiSaver

Taxation rates, payment of ACC levies and KiwiSaver employer contributions for local government elected members are regularly raised in the submissions we receive from councils and individual councillors.

Inland Revenue deems elected members of local authorities to be self-employed. Therefore, elected members are required to make their own ACC levy payments and KiwiSaver arrangements. They may also be required to make provisional tax payments. Being self-employed, elected members are taxed as individuals at a rate determined by Inland Revenue

We recognise that these are significant issues for elected members and that local government conditions are not the same as those for central government, but unfortunately these issues are outside of the scope of the Remuneration Authority. We recommend that elected members raise these issues directly with LGNZ who can advocate with the Government or Inland Revenue on behalf of councils and their elected members.

Three Waters Reform and Review in the Future for Local Government

We have been asked about what impact the Three Waters Reform and the Review into the Future for Local Government will have on local government members' remuneration. The short answer is that at this stage it is too early to make any predictions in that respect.

Decisions on the Three Waters Reform are expected to be made later this year and the Review into the Future for Local Government will be completing their final report containing recommendations in April 2023. Implementation will therefore be likely to be some time during the forthcoming triennium, but we have no information as to the exact timing or extent. Therefore, the Authority has decided that whatever changes may be made by these reforms, the determination that will take effect following the local government elections in October this year will remain as the base determination (ie: no change to the size indices) for the forthcoming triennium. This will give some certainty to people who may be considering running for election and who, if elected, may have current work roles significantly curtailed.

Guidance, Process and Timeline for Setting Elected Members' Remuneration following the October 2022 Local Elections

1. Please familiarise yourself with the **Local Government Members (2022/23) Determination 2022 (the principal determination)** specifically:
 - **Clause 7(2)** – remuneration on and from the day after the date on which the official result of the 2022 election is declared under section 86 of the Local Electoral Act 2001 in relation to your local authority;
 - **Schedule 2** – elected members remuneration from the 2022 local elections; and the
 - **Explanatory memorandum** attached to the determination, which contains the governance remuneration pool (table 2) for each council that applies from the 2022 local elections.

Mayors, Regional Council Chairs, Community Board Members and Auckland Local Board Members

2. Note the governance remuneration pools do not apply to mayors, regional council chairs, community board members and Auckland local board members. Their remuneration must be paid according to the provisions set out in the principal determination on and from the day after the date on which the official result is declared for their council.
3. Likewise, the pools do not apply to people who are appointed by the council to be members or chairs of council committees or to act as expert advisors to the council. The Authority cannot legally set the remuneration of non-elected people or people who are not appointed to the council under section 117 of the Local Electoral Act 2001.
4. If a council delegates significant other responsibilities than they currently hold to its community board(s) and as a consequence proposes an increase to the remuneration of its community board members, the additional funds will come out of the governance remuneration pool for that council. If this is the case for your council, please contact the Remuneration Authority (the Authority) for further information on the process to be followed.

Councillors' Remuneration

5. The governance remuneration pools provide councils with a fair, flexible, transparent and responsive process to setting the remuneration of their individual councillors.

Governance Remuneration Pools

6. The Authority determines the total governance remuneration pool for each council. The pools that apply from the next local elections are listed in table 2 of the explanatory memorandum which is attached to the principal determination.
7. Councils' pools include the:
 - a. minimum allowable remuneration as determined by Authority (see schedule 2 of the principal determination) that councillors must be paid;

- b. remuneration for councillors who hold positions of additional responsibility on the council, such as deputy mayor, committee chair, portfolio lead etc; and the
 - c. remuneration for councillors with no additional responsibilities.
7. Councils are required to fully allocate their pools amongst all their councillors.

Setting Councillors' Remuneration

8. The Authority determines the minimum allowable remuneration that a councillor must be paid. A councillor cannot be paid below the minimum allowable remuneration. The minimum allowable remuneration for each council following the local elections is listed in schedule 2 of the principal determination.
9. The difference between the councillor minimum allowable remuneration and the total of the allocated pool is then available for the remuneration of councillors who take on extra responsibilities **and/or** to increase the base payment for all councillors with no additional responsibilities.
10. Following the local elections, each incoming council will need to decide how it wants to allocate its pool according to its own priorities and circumstances. It must decide the remuneration rate of its councillors with no additional responsibilities and decide the rates for councillors with additional responsibilities.
11. Roles to which additional differential remuneration can be attached may include not just internal council roles (such as deputy mayor, committee chair or portfolio holder) but also other jobs representing the council on outside groups such as significant work arising from being involved on community and cross-council groups.
12. Any fees paid to councillors for serving as directors on council-controlled organisations (CCOs) are not covered by the governance pool. Any applicable fees should be paid directly by the CCO.

Calculating the Distribution of the Pool

13. Attached to this guidance are the following Excel worksheets which will assist councils to fully allocate their pools:
 - **Worksheet 1** – either use this worksheet to enter the dollar amounts to calculate the councillors' remuneration; **or** alternately use
 - **Worksheet 2** – to enter the ratios to calculate the remuneration of your councillors.Both worksheets contain detailed instructions for calculating the distribution of a council's pool.

The Authority's Decision and the Amending Determination

14. Once decided the council must forward its recommendations, as a proposal, to the Authority who will consider it and make a determination that will amend the principal determination.
15. The council proposal must contain one of the completed worksheets (**not** a PDF or MS Word copy) and a brief description of each position of responsibility) and it should be emailed to info@remauthority.govt.nz by either of the dates shown in the timeline below (shaded boxes).
16. Amending determinations will be backdated so that:
 - a. for a councillor with no additional responsibilities, remuneration proposed by the council and agreed by the Authority will take effect on and from the day after the date

on which the official result of 2022 election of members for the council was declared; and

- b. the accepted proposals for remuneration for positions of responsibility will take effect from the day after the council formally votes on those positions.

Payroll considerations

17. Councils cannot pay the proposed new remuneration rates for positions of responsibility or for councillors with no additional responsibilities until the Authority has gazetted its amending determination which contains the new remuneration rates. However, it is important to note that councillors' remuneration will be backdated in the determination.
18. The minimum allowable remuneration rate for councillors as shown in schedule 2 of the determination takes effect from the day after the date on which the official results for the council are declared (see subclause 7(2) of the principal determination). This is the pay that all councillors will receive at this stage.
19. Approved remuneration rates for the positions of responsibility will then be backdated to the day after the council formally votes to confirm its recommendation(s). The approved remuneration rates for positions with no additional responsibilities are backdated to the day after the date on which the official results for the council are declared.

Timeline

Action	By Whom	Date
Familiarisation by elected members and staff with the process	Councils	Up till remuneration proposals submitted
Incoming councils formally decide remuneration attached to different roles within allocated pool and forward proposals to Remuneration Authority (round 1)	Councils	Proposals must be submitted by <u>Wednesday 16 November 2022</u> to meet deadline for the first amending determination
Remuneration Authority considers councils' proposals	Remuneration Authority	From 10 October to 19 November 2022
Amending determination drafted	Parliamentary Counsel Office	From 21 November to 15 December 2022
First amending determination is gazetted	Remuneration Authority	Thursday 22 December 2022
Incoming councils which miss the 16 November deadline, must formally decide remuneration attached to different roles within allocated pool and forward proposals to Remuneration Authority (round 2)	Councils	Proposals submitted by <u>Friday 27 January 2023</u> to meet deadline for second amending determination
Remuneration Authority considers councils' proposals	Remuneration Authority	From 16 January to 31 January 2023
Second amending determination drafted	Parliamentary Counsel Office	From 3 February to 17 February 2023
Second amending determination gazetted	Remuneration Authority	Late February/early March 2023

West Coast Regional Council

2022 Triennial Elections

DECLARATION OF RESULT

The final result for the West Coast Regional Council elections held on Saturday 8th October is as follows.

Buller Regional Constituency (2 vacancies)		Votes Received
DOOLEY, F.T. (Frank)		1,769
MCINTYRE, Mark		849
HAWES, Dave		794
REYNOLDS, Paul		732
MOORE, Rosco		687
GRIFFIN, Stephen		678
HOWARD-MILLS, Graham (Ken)	Independent	489
BRUNING, Charlie	Independent	309
LIPPIATT, Kair	Independent	285
FINLAY, Paul	West Coast Resilience	173
AMBLER, Matt		89
INFORMAL		36
BLANK VOTING PAPERS		106

F.T. (Frank) DOOLEY and Mark MCINTYRE are declared elected.

The voter return percentage for this constituency was 48.17%, being 3,741 votes, excluding special votes.

Grey Regional Constituency (3 vacancies)		Votes Received
EWEN, Peter		3,225
BIRCHFIELD, Allan John		3,168
CUMMINGS, Brett		3,047
SUTHERLAND, Mel		1,908
INFORMAL		1
BLANK VOTING PAPERS		257

Allan John BIRCHFIELD, Brett CUMMINGS and Peter EWEN are declared elected.

The voter return percentage for this constituency was 48.75%, being 4,893 votes, excluding special votes.

Westland Regional Constituency (2 vacancies)		Votes Received
CAMPBELL, Andy		1,603
HADDOCK, Peter		1,501
CHALLENGER, Stuart		1,382
MAGNER, Debra		1,315
TEMPLETON, Fritha		491
INFORMAL		11
BLANK VOTING PAPERS		167

Andy CAMPBELL and Peter HADDOCK are declared elected.

The voter return percentage for this constituency was 58.7%, being 3,723 votes, excluding special votes.

Proposed Remuneration for Councillors Following the 2022 Local Elections Using Dollar Amounts

Use this worksheet to calculate the proposed remuneration for positions with additional responsibilities and the proposed remuneration for councillors without additional responsibilities using DOLLAR amounts.

Before completing this worksheet, read the instructions sheet in the tab below for detailed guidance.

1) Enter the legal name of local authority, as listed in schedule 2 of the Local Government Act 2002: West Coast Regional Council

2) Enter the date on which the official result of the 2022 election was declared for the local authority: 14 October 2022

3) Enter the number of elected members (excluding the mayor or regional council chair) on the council: 6

4) Enter local authority's governance remuneration pool as shown in the current local government members determination (\$): 327,018

5) Enter councillor minimum allowable remuneration as shown in the current determination (\$): 37,112

6) Enter proposed remuneration for a (base) councillor with no additional responsibility (\$): 48,225

7) Enter date of local authority's resolution proposing the remuneration for the position(s) of responsibility and/or base councillors: 25 October 2022

8) Enter title of proposed position <u>with additional</u> responsibilities (ie: the title that will be displayed in the amending determination)	9) Enter number of members per position	Effective Date*	Councillor with no additional responsibilities (\$)	10) Enter proposed additional remuneration (\$)	Proposed annual total remuneration per councillor (\$)	Total (\$)
Deputy Chair of Council and Chair of Resource Management Committee	1	26 October 2022	48,225	24,271	72,496	72,496
Chair of Risk and Assurance, Remuneration and Infrastructure Governance Committees	1	26 October 2022	48,225	13,397	61,622	61,622
Councillor with no additional responsibilities	4	15 October 2022	48,225	n/a	48,225	192,900

Grand total (\$): 327,018

Balance of pool (\$): 0

* = For positions with additional responsibilities the effective date is the day after the date of the local authority's resolution and for councillors with no additional responsibility the effective date is on and from the day after the date on which the official result of 2022 election of members for the council is declared.

A brief description must be provided for each position of responsibility ie: specify the additional responsibilities over and above the base councillor role - covering duties, delegations, deputising and reporting obligations and the extra time involved in carrying out the additional responsibilities.

Return this completed worksheet together with a brief description of each position of responsibility to:

info@reauthority.govt.nz

Report to: Council	Meeting Date: 8 November 2022
Title of Item: Appointment of members to Joint Committees and DWC Appointments Panel	
Report by: Toni Morrison, Policy & Projects Consultant	
Reviewed by: Heather Mabin, Chief Executive Officer	
Public excluded? No	

Report Purpose

To formally appoint members to a number of Joint Committees the Council has formed with the District Councils and relevant agencies. These are the CDEM Joint Committee, Franz Josef Rating District Joint Committee, Hokitika Seawall Committee, Greymouth Floodwalls Committee, and the Westport Rating District Joint Committee.

Council is also asked to appoint a member to the Appointments Panel of Development West Coast (DWC).

Recommendations

It is recommended that Council resolve to:

1. Appoint _____ as Chair of the West Coast Civil Defence Emergency Management Group and _____ as alternate to the West Coast Civil Defence Emergency Management Group; and
2. Appoint _____, _____, and _____, to the Greymouth Floodwalls Joint Committee; and
3. Appoint _____, _____, and _____, to the Westport Rating District Joint Committee; and
4. Appoint _____, _____, and _____, to the Hokitika Seawalls Joint Committee; and
5. Appoint _____, _____, and _____, to the Franz Josef Rating District Joint Committee; and
6. Appoint _____ as Council representative on the Appointments Panel of Development West Coast.

Background

West Coast Civil Defence Emergency Management Group

This is a CDEM Joint Committee that is established under the Civil Defence Emergency Management Act 2002. The Joint Committee is a mandatory requirement and its membership and terms are specified in the Act. This Committee remains in force during the election period and is never discharged.

Formal Joint Committees

Under clauses 30 and 30A of Schedule 7 to the Local Government Act 2002 (LGA), the Council is able to enter into agreements to form joint committees with other local authorities and public bodies. Using this process the Council has formed the Franz Josef Rating District Joint Committee, Hokitika Seawall Committee, Greymouth Floodwalls Committee, and the Westport Rating District Joint Committee.

Other Rating Districts

The Council also has a number of smaller rating districts throughout the region which have numerous river control and flood protection assets. Each of these rating districts appoints a consultative committee consisting of a spokesperson, deputy spokesperson and committee members.

These committees are not formally constituted committees under the LGA and therefore formal appointments are not made. Council does however hold annual meetings in each rating district pursuant to local government meeting procedures with annual work programmes, works and financial reports and rating district requirements such as future targeted rate amounts provided to the committees to aid in informed decision making. The results of this consultation then come back to Council, to underpin decision-making in relation to asset management and annual and long-term plans. Councillors usually attend each of the rating district meetings within their constituencies.

Development West Coast

The composition of Development West Coast's (DWC) board includes an "Appointed Trustee" who is selected by an Appointments Panel comprised of members determined by resolution from each of the four West Coast councils.

Issues and Discussion

West Coast Civil Defence Emergency Management Group

The West Coast Civil Defence Emergency Management Group is a joint standing committee of the West Coast Regional Council, and Buller, Grey and Westland District Councils. Each Council is party to a partnership agreement which contains the powers, functions and duties of the Group, membership and meeting requirements, and the responsibilities of members. The agreement also confers full delegated authority from each member Council on its representative, to exercise the functions and powers under sections 16 and 17 of the Civil Defence Emergency Management Act 2002. A copy of this agreement is appended to this report as Attachment 1.

The CDEM Act provides that the Council must be represented on the Group by one person, being the chair of the Council or an elected member from the Council who has delegated authority to act for the chair.

The Council is also asked to appoint an alternate member to the Group.

Greymouth Floodwalls Joint Committee

The Committee was initially formed under a Joint Agreement between the West Coast Regional Council and the Grey District Council dated March 2015, and is involved in important and ongoing areas of work in relation to Greymouth flood protection measures. This Agreement is appended to this report as Attachment 2.

The LGA provides that unless Council has resolved otherwise, all Council committees including Joint Committees are discharged at the election. At its meeting of September 13 2022, the Council made the following resolution:

That the Greymouth Floodwalls Joint Committee shall not be discharged on the coming into office of the members of the Council elected or appointed at, or following, the next triennial general election.

This means that the Joint Committee continues in force under the terms of the existing Agreement and delegations that have been previously agreed between the Councils. Council now needs to make its formal

appointments to the Joint Committee. The Agreement provides that each Council shall appoint three members to the Joint Committee. Previously the representatives have been the three Grey constituency Councillors. Council is now asked to confirm its three appointments.

In relation to the Agreement, previous managers from both Councils had earlier jointly initiated a review of the Joint Committee Agreement with a view to updating the terms of reference of the committee. However this was not finalised. It is intended to continue the review after membership of the committee is settled. Further consultation will be undertaken with Grey District Council staff before recommended changes are finalised. These will then be tabled to each Council for approval and adoption.

Westport Rating District Joint Committee

Over 2021- 2022 the Council worked closely with Buller District Council on the establishment and operation of the Westport Rating District Joint Committee. The Joint Committee is involved in important and ongoing areas of work in relation to Westport flood protection measures. The Agreement and Terms of Reference for the committee are appended to this report (refer Attachment 3).

As outlined above, all committees are deemed to be discharged at the election unless Council resolves otherwise. At its meeting of 13 September 2022, the Council resolved as follows:

- *That the Westport Rating District Joint Committee shall not be discharged on the coming into office of the members of the Council elected or appointed at, or following, the next triennial general election, and*
- *That the individuals currently appointed to the Westport Rating District Joint Committee by Council continue until the date the new Council resolves to make any new appointments.*

The Agreement provides that ‘WCRC shall appoint three elected Councillors to the Joint Committee, being two Councillors from the Buller constituency and the Chair of WCRC’. Council has two new elected members for the Buller constituency. Council is now asked to confirm these appointments.

The effect of the second resolution is that the community representatives and members from other agencies remain on the Joint Committee without need for additional processes to re-appoint.

Hokitika Seawalls Joint Committee

The Hokitika Seawall Joint Committee was formed through an Agreement dated December 2017 between the Regional Council and Westland District Council (refer Attachment 4). As with the other Joint Committees, given that there is an existing Agreement and in the context of the ongoing work of the committee, at its meeting of 13 September the Council resolved:

That the Hokitika Seawall Joint Committee shall not be discharged on the coming into office of the members of the Council elected or appointed at, or following, the next triennial general election.

Council now needs to make its formal appointments to the Joint Committee. The Agreement provides that each Council shall appoint three members to the Joint Committee. Previously the representatives have been the two Westland constituency Councillors and the Chair of Council. Council is now asked to confirm its three appointments.

Franz Josef Rating District Joint Committee

Over 2021- 2022 the Council has worked with Westland District Council on the establishment of the Franz Josef Rating District Joint Committee. The Agreement and Terms of Reference for the committee are appended to this report (refer Attachment 5).

The Agreement to form the Franz Josef Rating District Joint Committee and provide it with the specified delegations and processes was adopted by both Councils earlier this year, so it is relatively recent. At its September meeting the Council resolved:

- *That the Franz Josef Rating District Joint Committee shall not be discharged on the coming into office of the members of the Council elected or appointed at, or following, the next triennial general election.*

The Agreement provides that ‘WCRC shall appoint three elected Councillors to the Joint Committee, being two Councillors from the Westland constituency and the Chair of WCRC’. Council is now asked to confirm these appointments.

The next step in standing up the Joint Committee is for the additional members from the partner organisations and the community members to be confirmed. The Agreement also provides that the Chair shall alternate from one year to the next, being a WDC representative one year and then a WCRC representative. The Council not holding the Chair role appoints the Deputy Chair. Staff will liaise with WDC and relevant parties and confirm these additional members. Council will then be asked to make these further appointments once they are finalised.

Development West Coast

Council is asked to appoint a member to the DWC Appointments Panel. This Panel would only meet if there was a need for an appointment process for the Board of DWC. This appointment is made in accordance with Clause 3.5 of the attached Schedule (refer Attachment 6).

Considerations

Financial implications

The Committees are provided for in operational budgets.

Legal implications

The appointments are made in accordance with the LGA. In relation to the continuation of the Joint Committees, each partner District Council also resolved that the above Committees were not discharged at the election, in accordance with the LGA.

Attachments

Attachment 1: West Coast CDEM Partnership Agreement

Attachment 2: Greymouth Floodwall Joint Agreement

Attachment 3: Westport Rating District Joint Agreement

Attachment 4: Hokitika Seawall Agreement

Attachment 5: Franz Josef Rating District Joint Agreement

Attachment 6: Appointments Panel Selection for DWC Trustee



WEST COAST CIVIL DEFENCE AND EMERGENCY MANAGEMENT GROUP

PARTNERSHIP AGREEMENT

AGREEMENT dated this 11 day of May 2022



West Coast Regional Council (“WCRC”)



Buller District Council (“BDC”)



Grey District Council (“GDC”)



Westland District Council (“WDC”)

Endorsed by Joint Committee 11 May 2022

1. Definitions

Terms used in this Agreement (including Schedules) which are defined in the CDEM Act have the same meaning.

- 1.2. Administering Authority means the West Coast Regional Council¹.
- 1.3. Agreement means this West Coast CDEM Agreement signed by all Parties; and includes Schedules A and B which may be amended from time to time.
- 1.4. CDEM means Civil Defence Emergency Management
- 1.5. CDEM Act means the Civil Defence Emergency Management Act 2002.
- 1.6. West Coast Civil Defence Emergency Management Group region means the area covered by West Coast CDEM Group. This is based on the boundaries of the territorial authority members of the West Coast CDEM Group.
- 1.7. West Coast Civil Defence Emergency Management Group ('Group') means the joint standing committee² of representatives of local authorities within the West Coast CDEM Group.
- 1.8. CEG means the Civil Defence Coordinating Executive Group established in accordance with the CDEM Act.³
- 1.9. EMWC or Emergency Management West Coast are CDEM career professionals employed by the WCRC, responsible for delivering a range of services on behalf of the Group that enables the Group to fulfil its role and commitment to the wider West Coast Community.
- 1.10. Local Authority means both regional council and territorial authorities that are members of the Group, hereafter also referred to as Parties.
- 1.11. WCRC means the West Coast Regional Council
- 1.12. WCRC Chief Executive means the direct employment supervisor to the Manager and staff of Emergency Management West Coast.
- 1.13. TLA or Territorial Local Authority means a city council or a district council.
- 1.14. Lead means to be either accountable for, organise, direct, deliver or fund CDEM activity.
- 1.15. Support means to give direct or indirect assistance in the development and delivery of CDEM activity.
- 1.16. Coordinate means to bring different elements (resources, activities, or organisation) together for development of efficient and effective delivery of CDEM activity.

¹ Civil Defence Emergency Management Act, Section 23

² Local Government Act 2002, Schedule 7, Clause 30 (1) (b) ³ CDEM Act, Section 20 (1)

2. Background

- 2.1. In 2002, each the West Coast's Local Authorities signed a Constituting Agreement following the establishment of the West Coast Civil Defence Emergency Management Group ('Group') being the joint standing committee of the Local Authorities, as required by the CDEM Act'.³ This was replaced in May 2014 with a new Heads of Agreement.
- 2.2. The Local Authorities individually and the Group collectively have functions, powers, and responsibilities under the CDEM Act.
- 2.3. Following a comprehensive review of CDEM in the West Coast region in 2014, the Group resolved that it's operational responsibilities for CDEM under the CDEM Act be combined and delivered through one body to be known as West Coast Emergency Management, with the intention that each Council is to be an active equal participant in the establishment, development, and control of West Coast Emergency Management.
- 2.4. A subsequent review of the West Coast CDEM Group (October 2021) further informed the Group around issues, challenges, and opportunities, and this agreement is intended to address key recommendations of the review, as endorsed by the Group on 10 November 2021.
- 2.5. This new Agreement, once signed by all Parties, supersedes all previous agreements associated with CDEM Group arrangements for the delivery of joint CDEM services.

3. Purpose of Civil Defence Emergency Management

The purpose of CDEM is to:

- 3.1. Improve and promote the sustainable management of hazards in a way that contributes to the social, economic, cultural, and environmental well-being and safety of the public and also to the protection of property
- 3.2. Encourage and enable communities to achieve acceptable levels of risk including, without limitation, identifying, assessing, and managing risks; consulting and communicating about risks; identifying and implementing cost effective risk reduction; and monitoring and reviewing the process.
- 3.3. Provide for planning and preparation for emergencies and for response and recovery in the event of an emergency.
- 3.4. Coordinate through regional groups, planning, programmes, and activities related to CDEM across the areas of reduction, readiness, response, and recovery and encourage co-operation and joint action within those regional groups
- 3.5. Provide a basis for the integration of national and local CDEM planning and activity through the alignment of local planning, with a national strategy and national plan.
- 3.6. Encourage the coordination of emergency management, planning, and activities related to CDEM across the wide range of agencies and organisations preventing or managing emergencies.

³ CDEM Act 2002, Section 12

4. Legislation

- 4.1 The Civil Defence Emergency Management Act 2002 provides the legislative framework and details the responsibilities of CDEM Groups and their member councils for the delivery of emergency management in their region. Section 17 (1 & 2) details the functions required of the Group and its members and this agreement is intended to deliver on those responsibilities.

5. Agreement Purpose

- 5.1 The purpose of this Agreement is to define the roles and responsibilities between the Group, CEG, the WCRC, and TLA's to deliver CDEM responsibilities for the Group's area under the CDEM Act.
- 5.2 WCRC is the Administering Authority for the Civil Defence Emergency Management Group and employs WCEM personnel. This agreement sets out the lines of command and control for WCEM in respect of the relationship between Group, CEG, and WCRC.

6. Vision, Goals, and Philosophy

- 6.1 This Agreement is intended to reflect and give effect to WCEM's Vision and goals as detailed in the Group Plan. WCEM's Vision is:

'To build a resilient and safer West Coast with communities understanding and managing their hazards and risk.'

- 6.2 WCEM's Goals are to:

- Increase community awareness, understanding, preparedness, and participation in civil defence emergency management.
- Reduce the risks from hazards in the region.
- Enhance the region's ability to respond to emergencies.
- Enhance the region's ability to recover from emergencies.

- 6.3 Further, the Group adopts the philosophy of *"We are Coasters and all in this together"*. We will work jointly to support each district and the communities that make up that district equally and equitably, and that when one is at risk, all possible support will be provided pro-actively.

7. Governance

- 7.1 The Group oversees the delivery of the functions, duties, and powers of the Group, under the CDEM Act.
- 7.2 The CEG is established under the CDEM Act to provide operational management oversight to West Coast CDEM.
- 7.3 The CEG is statutorily responsible for providing advice to the Group and implementing as appropriate, the decisions of the Group.
- 7.4 The CEG is statutorily responsible for overseeing the development, implementation, maintenance, monitoring, and evaluation of the West Coast CDEM Groups work programme in delivering the required outcomes of the CDEM Group Plan.

- 7.5 The Group agrees to maintain an Operational Subcommittee with a membership approved by the CEG and with an approved Terms of Reference which will, on completion, be appended to this agreement.
- 7.6 That once re-established, the Operational Subcommittee are directed to develop a recruitment policy which is submitted to the CEG and Group for adoption. On completion the recruitment policy will also be appended to this agreement.

8. West Coast Regional Council's Role In relation to CDEM

- 8.1 WCRC has three responsibilities in respect to CDEM. The first is the statutory role as the administering authority for the Group as required by the CDEM Act⁴. The second is the role as employer of the Emergency Management West Coast staff. The third is an equal member of the Group and CEG (The role of WCRC on the CEG and Group is as for all members).
- 8.2 In its role as the Adminstrating Authority, the WCRC is responsible for the provision of administrative and related services that may from time to time be required by the Group.
- 8.3 In its role as the employer and facilitator of Emergency Management West Coast, the WCRC shall provide the following services in support of the entire Group.
 - a) The administration of Group finances and budgets, entering budgeted contracts with service providers, and procurements on behalf of the Group.
 - b) Staff management of WCEM staff, including oversight of Emergency Management West Coast's work programme, performance management, health and safety policy and systems, equipment, and fleet vehicles.
 - c) Provision of a Group Office facility where EMWC will operate from as an identifiable base.
 - d) For the avoidance of any doubt, all WCRC policies including but not limited to staff conduct, performance, health and safety, procurement, financial management and WCRC delegations always apply to all WCEM staff.
- 8.4 In its role as a member of the Group and CEG, the WCRC shall provide the following services in support of the entire Group.
 - a) A Group Emergency Coordination Centre for major regional level responses. This facility must have capacity, workspace, and adequately trained staffing to support 24-hour extended operations when required.
 - b) Expertise in hazard knowledge in the region.

9. Recruitment

- 9.1. Recruitment of all WCEM staff will be managed considering the requirements of the Group's Recruitment Policy.

⁴ CDEM Act (2002) Sections 23 & 24

10. Parties Specific Obligations

- 10.1 The functions, roles and responsibilities for Parties and West coast Emergency Management are set out in full in Schedule A to this Agreement. The mandate for these roles and responsibilities are in line with the CDEM Act, or as agreed by all Parties.
- 10.2 Schedule B to this Agreement sets out the roles and responsibilities with reference to CDEM revenue and finances.
- 10.3 In partnership with the WCRC (as budget holders), the Group commits to the prudent management of the CDEM annual operating budget (i.e., within a variance of no more than 105% at year-end unless through mutual agreement as a one-off requirement). This commitment is subject to resource demands from civil defence emergencies⁵.

11. General Obligations

- 11.1 Each Party must act in accordance with the purpose and principles of this Agreement.
- 11.2 Each Party must do all things necessary to give effect to this Agreement.
- 11.3 Each Party must make all necessary delegations to enable this Agreement to be implemented in full.

12. Indemnity

- 12.1 Each party must, on demand, fully indemnify the other parties for any liability or loss whatsoever which they incur because of any act or omission of the first party.

13. CDEM Staff Management

- 13.1 West Coast Emergency Management staff are CDEM career staff. All WCEM staff are employees of WCRC on behalf of the Group. West Coast TLA's, under this agreement, will not employ any career CDEM staff outside of this Agreement.
- 13.2 The WCRC Chief Executive will liaise with the CEG chair when conducting performance reviews of the Manager of West Coast Emergency Management so that the operational performance can be fairly assessed and reported on.

14. Finance

- 14.1 From the date of signing of this Agreement, the methodology for funding for the West Coast CDEM service to deliver CDEM functions outlined in this Agreement, **specifically Schedule A**, will be through:
 - Group CDEM service delivery: CDEM Regional Targeted Rate⁶.
 - TLA CDEM service delivery: Respective Territorial Authority budget.

⁵ Best practice promotes separate financial tracking of individual events should be undertaken

⁶ CDEM Regional Targeted Rate means the annual rate set by West Coast Regional Council under the Local Government (Rating) Act 2002 to fund the budget approved by the Group for CDEM services.

14.2 A revenue and financial statement as detailed in Schedule B of this Agreement.

14.3 A review of the financial methodology for funding CDEM services for the West Coast will be undertaken consistent with the duration and review under section 9 and schedules A of this Agreement.

15. Duration and Review of this Agreement

15.1 The duration of this Partnership Agreement is 10 years from the date of signing, provided that the provisions of this Agreement shall continue to apply if the Parties agree that it shall continue for a specified period. This Agreement shall bind successors.

15.3 An operational review of this Agreement shall be undertaken at the commencement of each Triennium, or as agreed otherwise by the Parties; the Group shall meet in good faith to negotiate the renewal or extension with or without amendments.

15.4 Review and amendments to the Schedules in this Agreement are to occur on changes to legislation impacting CDEM, or further policy guidance and procedures stemming from the National Emergency Management Systems Reform, CDEM Reviews, emergency event reviews or because of all Parties agreeing amendments for enhanced CDEM service delivery.

15.5 The Parties acknowledge review and amendment to the Schedules in this Agreement will be instigated, considered, and recommended by CEG. Amendments to the Agreement can only be authorised by the Parties in writing.

16. DISPUTES

The primary object of this section is to ensure that any dispute between Parties will be resolved as quickly and as informally as possible. Particular regard is to be had to that primary object in the interpretation or implementation of this section.

16.1 The purpose and principles of this Agreement must be applied by all Parties to try and resolve disputes.

16.2 Parties to any dispute must try in good faith to resolve that dispute by direct negotiation.

16.3 One Party must give written notice of a dispute on the other Parties(s).

16.4. If the dispute is not resolved within 10 working days of receipt of the notice of dispute, or such longer time as the Parties may agree, then the dispute must be referred to the Chairperson of CEG.

16.5 The Chairperson of the Group will attempt to facilitate agreement. If no agreement is reached within a further 10 working days, then the dispute must be referred to mediation.

16.6 If referred to mediation, then such mediation will be conducted by a mediator jointly appointed by the Parties. If the Parties fail to agree on a mediator within 10 working days of the expiry of the date in clause 10.7, then the mediator shall be appointed by the President of the New Zealand Law Society, or his or her nominee.

16.7. The costs of mediation must be paid equally by the Parties to the mediation.

16.8 Nothing in this section precludes any party seeking interim relief from any Court or initiating legal proceedings. However, Parties must utilise the dispute procedures in clauses 10.1 to 10.9 before taking legal action(s).

17. NOTICES

17.1 Any notice under this Agreement is to be in writing and may be made by email, personal delivery, or post to the address of each Local Authority.

17.2 No communication shall be effective until received. A communication shall be deemed to be received by the addressee, unless the contrary is proved:

17.3 In the case of a transmission by email on receipt of confirmation of receipt by the sender of the email,

17.4 In the case of personal delivery, when delivered, and

17.5 In the case of post, on the third working day following posting.

18. COUNTERPARTS

This Agreement may be signed in any number of identical counterpart copies and transmitted in hard copy or electronically, all of which taken together shall make up one agreement.

SIGNED by WESTLAND DISTRICT COUNCIL
By affixing its common seal in the presence of:

Mayor Bruce Smith

Westland District Council
(Name of authorised signatory)

(Signature of authorised signatory)

SIGNED by GREY DISTRICT COUNCIL
By affixing its common seal in the presence of:

Mayor Tania Gibson

Grey District Council
(Name of authorised signatory)

(Signature of authorised signatory)

SIGNED by BULLER DISTRICT COUNCIL
By affixing its common seal in the presence of:

Mayor Jamie Cleine
Buller District Council

(Signature of authorised signatory)

SIGNED by West Coast Regional Council
By affixing its common seal in the presence of:

Alan Birchfield (Chairman)
West Coast Regional Council

(Signature of authorised signatory)

Schedule A West Coast CDEM Roles and Responsibilities

The functions, roles and responsibilities by function for West Coast CDEM Group member Councils and Emergency Management West Coast (WCEM) are set out in full in this Schedule. The mandate for these roles and responsibilities are in line with the CDEM Act and supporting statutory requirements or as agreed by all Parties (Councils and WCEM).

This Schedule details the following functions and respective roles and responsibilities for each of these functions:

Governance and Management		
Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<p>Joint Committee</p> <ul style="list-style-type: none"> Implements the CDEM Group Plan on behalf of the Joint Committee. Coordination, management and preparation of all agendas, reports, supporting papers and presentations on Group matters to the Joint Committee. <p>Coordinating Executive Group (CEG)</p> <ul style="list-style-type: none"> Supports the CEG in carrying out its directions from the Joint Committee and its obligations under the CDEM Act. Coordination, management and preparation of all agendas, reports, supporting papers and presentations to CEG. <p>CEG Operations Sub-committee</p> <ul style="list-style-type: none"> Coordinates those activities arising from the CEG Sub-Committees and reports to them on a regular basis. Coordination, management and preparation of all agendas, reports, supporting papers and presentations to CEG Operations Sub-committee. 	<p>Joint Committee</p> <ul style="list-style-type: none"> Active participation through appointed designates. As Administrating Authority provide governance and secretarial support to the Joint Committee. Provide reports and recommendations on Regional Council matters to the Joint Committee. Provide reports, decisions, and recommendations back to Regional Council on CDEM Group matters <p>Coordinating Executive Group (CEG)</p> <ul style="list-style-type: none"> Active participation through appointed designates and provide support as agreed to lead delivery of the regional CDEM work programme. Develop and implement specific Regional Council Annual Plan tasking in a Regional Council CDEM work programme with alignment to CDEM Group Annual Plan. <p>CEG Operations Sub-committee</p> <ul style="list-style-type: none"> Active participation through appointed designates and support the CEG Sub-committees. Ensure the alignment of CDEM Group Annual Plan and Regional CDEM work programmes. 	<p>Joint Committee</p> <ul style="list-style-type: none"> Active participation through appointed designates. Provide reports and recommendations on Territorial Authority matters to the Joint Committee. Provide reports, decisions, and recommendations back to Territorial Authorities on CDEM Group matters. <p>Coordinating Executive Group (CEG)</p> <ul style="list-style-type: none"> Active participation through appointed designates and provide support as agreed to lead delivery of local CDEM work programme. Develop and implement specific Territorial Authority Annual Plan tasking in a local level CDEM work programme with alignment to CDEM Group Annual Plan. <p>CEG Operations Sub-committee</p> <ul style="list-style-type: none"> Active participation appointed designates and support the CEG Subcommittees. Ensure the alignment of CDEM Group Annual Plan and local CDEM work programmes.

Finance (Business as Usual)		
The CDEM Group is responsible for the development and approval of an annual CDEM budget sufficient to deliver on the agreed priorities identified in the Group Plan, and Annual Work Plan. The budget is to be developed in accordance with each member council's annual plan requirements and, as the Council responsible for rating and managing the regional CDEM funding, WCRC must take a lead in this process to ensure achievability and sustainability.		
Emergency Management West Coast (with support from the Operational Sub-Committee)	West Coast Regional Council	Territorial Authorities
<ul style="list-style-type: none"> • Develop and submit draft budgets (OPEX and CAPEX) to the Group and CEG in accordance with Council planning requirements • Administer and report financial activity to CEG at each scheduled meeting • Manage costs in line with budget delivery • Identify, develop, and deliver training programmes for EOC/ECC Staff and Controllers with support from the NEMA National Training Fund • Develop and deliver functional exercises for EOC/ECC staff in accordance with the annual training programme • Deliver community training and exercises in accordance with budget allocation • Provide WCEM staff time, travel, and accommodation costs for training and education in accordance with budget allocation 	<ul style="list-style-type: none"> • Oversee the development of the CDEM budget in line with WCRC requirements, as detailed in Schedule B. • Fund CDEM activities through a regionally targeted rate in accordance with the approved Group budget • Develop and agree WCRC administrative charges to the Group • Provide WCEM support services through agreed Group administrative charges • Provide in kind support services to WCEM, i.e., GIS, technical advice, ICTS etc • Fund all costs associated with training and exercises for WCRC staff involved in CDEM support activities • Provide, resource and fund operational costs of the Group ECC • Engage and fund contractors / consultants from approved budget as necessary to support Group activities • Provide funding for appointment, training, and retention of volunteer Group Controllers and Recovery Manager (as necessary) • Fund all Recovery Manager and recovery costs associated with an event that are not claimable through government support 	<ul style="list-style-type: none"> • Fund the provision, resourcing, and operating costs of the District EOC • Fund direct staff costs associated with the provision of training of local controllers, staff, and volunteers not otherwise covered by the National Training Programme • Provide staff time and travel and accommodation costs of out of district training and education in accordance with local budget allocation • Provide facility and locally required resources to support locally focused EMO • Provide funding for appointment and retention of volunteer Local Controllers and Recovery Manager (as necessary) • Fund all Recovery Manager and recovery costs associated with an event that are not claimable through government support

WC CDEM Group Budget Development Process

1



Finance (During Emergency Events)		
<p>During emergency events as a general statement, costs fall where they lay with the exception that some response and recovery cost may be met by NEMA, or other relevant agencies, as appropriate. Details of eligible costs are available from NEMA. The following provides an overview of financial responsibilities as it relates to each partner council.</p>		
Emergency Management West Coast pay;	West Coast Regional Council pay;	Territorial Authorities pay;
<ul style="list-style-type: none"> All WCEM staff costs in relation to an event Travel, accommodation, meals, and incidentals for WCEM staff supporting any district within the Region Operational costs associated with the active ECC 	<ul style="list-style-type: none"> All WCRC staff costs in relation to an event for core regional council responsibilities (i.e., hydrology, river monitoring etc) Travel, accommodation, meals, and incidentals for WCRC staff deployed within the Region Costs for staff working within the ECC All costs in relation to regional council support staff requested from out of region Establish a new event charge code for each new response event and report implications to the Group 	<ul style="list-style-type: none"> All local staff costs in relation to an event Travel, Accommodation, meals, and incidentals for staff requested from out of District for the event Operational costs for the District EOC Immediate direct costs for community welfare response (prior to reimbursement claim) All other response costs not claimable through Government support Establish a new event charge code for each new response event and report implications to the Group <p>Note: in the event of staff from one council being sent in support to another district, staff wages would normally be met by the home council.</p>

Business Continuity Management		
<p>Disruptions are an expected part of business, so it's important to be prepared for when they occur. Disruptions can be internal events that impact on organisation alone (e.g.: IT system failure), or external events that could impact across several organisations and locations (e.g., earthquake).</p>		
Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<ul style="list-style-type: none"> Undertake business continuity planning for Emergency Management West Coast to be capable of delivering essential services and a functioning GECC during a crisis / emergency event and through the recovery. 	<ul style="list-style-type: none"> Undertake business continuity planning for West Coast Regional Council to be capable of delivering essential services and a functioning GECC during a crisis / emergency event and through the recovery 	<ul style="list-style-type: none"> Undertake business continuity planning for the territorial authority to be capable of delivering essential services and a functioning EOC during a crisis / emergency event and through the recovery

Capability Development, Training and Exercises		
<p>Training and exercising progressively enhances individuals, local authorities, and the West Coast CDEM Group’s capability to prepare for and manage emergencies and resources, using lessons learnt. The CDEM Group and each member of the Group are to take all steps necessary on an ongoing basis to maintain and provide, or to arrange the provision of, or to otherwise make available suitably trained and competent personnel, including volunteers, and an appropriate organisational structure for those personnel, for effective civil defence emergency management.</p>		
Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<ul style="list-style-type: none"> Develop, deliver, and report on training and exercise programmes for all local authority staff with a CDEM role. Coordinate professional development of all CDEM career staff. 	<ul style="list-style-type: none"> Make all staff identified in CDEM roles available for, attend and complete all competencies associated with training and exercises in accordance with the agreed training schedule. 	<ul style="list-style-type: none"> Make all staff identified in CDEM roles available for, attend and complete all competencies associated with training and exercises in accordance with the agreed training schedule. Support community training and exercises

Hazard and Risk Management		
<p>In relation to relevant hazards and risks: identify, assess, and manage those hazards and risks; consult and communicate about risks; identify and implement cost-effective risk reduction. Identification of the hazards and risks in a Group area that may result in an emergency that requires national-level support and co-ordination.</p>		
Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<ul style="list-style-type: none"> Ensure effective planning and response to all hazards and risks in line with legislated responsibilities. Develop and monitor the hazard profile for the West Coast CDEM Group as per the hazardscape detailed in the West Coast CDEM Group Plan. Lead effective planning for response through collaboration on hazard risk management for hazards with cross regional and national impacts. 	<ul style="list-style-type: none"> Lead identification of hazards (as required) in accordance with the hazard scape outlined in the CDEM Group Plan at the regional level. Own and manage the hazards (as required) and risk within the appropriate area of responsibility as mandated through the Regional Policy Statement in alignment with the hazardscape detailed in the West Coast CDEM Group Plan. Fund and manage hazard research within the appropriate area of responsibility as mandated through the Regional Policy Statement in alignment with the hazardscape detailed in the West Coast CDEM Group Plan Support effective planning for response through collaboration on hazard risk management for hazards with cross regional and national impacts. 	<ul style="list-style-type: none"> Own and manage the hazards and risk (as required) within the appropriate area of responsibility as mandated through the Regional Policy Statement in alignment with the hazardscape detailed in the West Coast CDEM Group Plan. Fund and manage hazard research within the appropriate area of responsibility as mandated through the Regional Policy Statement in alignment with the hazardscape detailed in the West Coast CDEM Group Plan Support communicating hazards and risks to respective communities.

Facilities		
Includes any facility to support readiness, response, and recovery activities.		
Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<ul style="list-style-type: none"> • Serve as custodians of the GECC to ensure operational readiness. • Provide guidance on functionality and safety of EOC and GECC facilities. • Activation of GECC facility as required for response. 	<ul style="list-style-type: none"> • Provide and maintain GECC facilities (and alternate facilities) for operational response. • Provide WCEM with fit for purpose office space. • Support the activation of the GECC facility if required for response if requested by the Group Controller. 	<ul style="list-style-type: none"> • Provide council based WCEM staff with fit for purpose office space. • Provide and maintain EOC (and alternate) facilities for operational response. • Provide facilities or enter into agreements for the provision of facilities to serve as Civil Defence Centres (CDCs). • Activation of EOC facility as required for response.

Community Resilience and Partnership		
Community resilience in the Civil Defence and Emergency Management context, can best be described as the community's ability to cope with, bounce back and learn from adversity encountered during and after disasters. There are activities to support in building community resilience. These activities are community engagement, community planning, public education, monitoring and evaluation to measure community resilience. The integration and inclusion of iwi in community resilience activities cements the West Coast CDEM principles of Iwi / Māori partnership.		
Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<ul style="list-style-type: none"> • Development and implementation of community planning guidance documents and templates to support local CDEM Community Resilience activities and planning processes. • Support regional and local level Community Resilience activities and planning. • Support the development of Community Response Plans for local communities with relevant Territorial Authority as required. • Ensure that the CDEM component of iwi and hapū management plans are coordinated at Group and local level (as required). 	<ul style="list-style-type: none"> • Support WCEM and local level Community Resilience activities by commitment of staff resources and technical information to assist in local Community Resilience activities (hazard specific) as required. • Ensure whole-of-council approach to Regional Council Community Resilience activities. 	<ul style="list-style-type: none"> • Partner with WCEM planning for all Community Resilience activities at the local level. • Commitment of staff resources to conduct Community Resilience activities. • Support CDEM engagement with local communities. • Support the development of Community Response Plans. • Ensure whole-of-council approach to local level Community Resilience activities. • Consider the CDEM component of iwi and hapū management plans and coordination at local level (as required).

Lifeline Utilities		
Lifeline’s failures can disrupt and endanger the wellbeing of local and regional communities. Effective relationships, priority of response protocols and lead agency role definition can reduce the risk such failures may pose. Lifeline utility means an entity named or described in the CDEM Act 2002 in Part A of Schedule 1, or that carries on a business described in the CDEM Act, Part B of Schedule 1		
Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<ul style="list-style-type: none"> Support Lifelines Utilities in the hazard risk assessment and planning for hazard risk reduction activities on lifelines utilities infrastructure in alignment with the hazardscape detailed in the West Coast CDEM Group Plan. Provide administrative and project management support, networking, development opportunities and exercising for to the West Coast Lifelines Group. Represent the West Coast Lifelines Group and West Coast CDEM Group at National forums. 	<ul style="list-style-type: none"> Lead hazard risk assessment and planning for hazard risk reduction and response activities on key Regional Council services and infrastructure. Support lifelines projects and activities. 	<ul style="list-style-type: none"> Lead hazard risk assessment and planning for hazard risk reduction and response activities on key Territorial Authority services and infrastructure defined as Lifeline Utilities under Schedule 1 of the CDEM Act. Support lifelines projects and activities through appointing a lifelines representative to the West Coast Lifelines Group and active participation of its key lifelines managers. Provide LUCs for services defined under the CDEM Act. Activate staff to lead, coordinate and support the delivery of Lifeline Utilities (Territorial Authority) functions in response and recovery at the local level.

Equipment		
All equipment to support readiness, response, and recovery activities.		
Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<ul style="list-style-type: none"> Provide and implement guidance and set policy on minimum specifications and standards, and functionality of CDEM equipment required for EOCs/ GECC across the region. Ensure procurement and maintenance of equipment, software and Information Communications and Technology (ICT) systems owned by West Coast Regional Council in accordance with West Coast Regional Council policies. Coordinate all CDEM Group responsibilities for effective interoperability with National CDEM systems 	<ul style="list-style-type: none"> Fit out and provide associated Information Technology (IT) equipment and infrastructure for WCEM staff and GECC facilities (and alternate sites). Implement minimum equipment standards required for GECC in line with CDEM Group policy. Own equipment and associated infrastructure, to cover costs to maintain it to an operational standard and to manage and conduct maintenance programme. Provide WCEM with furniture and equipment for staff located at West Coast Regional Council offices. Undertake fleet management of all Emergency Management West Coast vehicles. Procure any priority equipment required by the activated GECC to ensure effective operational capability of the GECC 	<ul style="list-style-type: none"> Fit out and provide associated Information Technology (IT) equipment and infrastructure for EOC facilities (and alternate sites). Implement minimum equipment standards required for EOC, ICPs and CDCs as required in line with CDEM Group policy. Own equipment and associated infrastructure, to cover costs to maintain it to an operational standard and to manage and conduct maintenance programme. Provide WCEM with furniture and equipment for Emergency Management Officer staff embedded within districts. Provide ICT and property support, procure any priority equipment required to the EOC or Recovery Office in activation to ensure effective operational capability of the EOC equipment.

<p>Planning</p> <p>Fundamental to any successful undertaking is attention to planning and preparation. Whilst we pay attention to the plans that are produced, the process of planning is important to ensure that the plans developed meet the needs of the people affected.</p>		
Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<p>CDEM Groups and agencies are expected to routinely incorporate CDEM arrangements into their business planning and risk management processes, and to regularly monitor and report on their progress as appropriate. This is an important role to play in making progress towards the vision of a 'Resilient New Zealand'.</p>		
<p>West Coast CDEM Group Plan</p> <ul style="list-style-type: none"> Lead the development, implementation, maintenance, monitoring and evaluation of the West Coast CDEM Group Plan using approved processes. <p>West Coast CDEM Business Plan</p> <ul style="list-style-type: none"> Lead the development, implementation, maintenance, monitoring and evaluation of the West Coast CDEM Business Plan. Provide advice and guidance on the development of regional and local level CDEM work programmes in alignment to the West Coast CDEM Business Plan. <p>Pre-event response action planning</p> <ul style="list-style-type: none"> Lead CDEM Group response planning. Support the development, implementation, maintenance of consistent regional and local level response plans. <p>Standard Operating Procedures</p> <ul style="list-style-type: none"> Lead the development, implementation, maintenance of CDEM Group Standard Operating Procedures as required. <p>Recovery planning</p> <ul style="list-style-type: none"> Lead the development, implementation, maintenance of the West Coast CDEM Group Recovery Plan. Provide advice and guidance on the development of the Local Recovery Plan. <p>Financial planning</p> <ul style="list-style-type: none"> Lead the development, implementation, maintenance of a CDEM Group policy on the management of response and recovery claims. 	<p>West Coast CDEM Group Plan</p> <ul style="list-style-type: none"> Support, the development, implementation, maintenance, monitoring and evaluation of the West Coast CDEM Group Plan. Ensure alignment between the West Coast CDEM Group Plan and Regional Council Long Term Plans. <p>Pre-event response action planning</p> <ul style="list-style-type: none"> Support development, implementation, maintenance of CDEM response planning for Regional Council. <p>Standard Operating Procedures</p> <ul style="list-style-type: none"> Support the development, implementation, maintenance of CDEM consistent Standard Operating Procedures as required <p>Recovery planning</p> <ul style="list-style-type: none"> Support the development, implementation, maintenance of Regional Council Recovery Plan for key council infrastructure and assets. <p>Financial planning</p> <ul style="list-style-type: none"> Support the development, implementation, maintenance of CDEM Group policy on the management of response and recovery claims. 	<p>West Coast CDEM Group Plan</p> <ul style="list-style-type: none"> Support, the development, implementation, maintenance, monitoring and evaluation of the West Coast CDEM Group Plan. Ensure alignment between the West Coast CDEM Group Plan and Territorial Authority Long Term Plans. <p>Pre-event response action planning</p> <ul style="list-style-type: none"> Support development, implementation, maintenance of CDEM response planning for Territorial Authorities. <p>Standard Operating Procedures</p> <ul style="list-style-type: none"> Support the development, implementation, maintenance of consistent CDEM Standard Operating Procedures as required. <p>Recovery planning</p> <ul style="list-style-type: none"> Support the development, implementation, maintenance of Local Recovery Plan with alignment to Group Recovery Plan. <p>Financial planning</p> <ul style="list-style-type: none"> Support the development, implementation, maintenance of CDEM Group policy on the management of response and recovery claims.

Public Education		
<p>Engaging with communities is a critical component to building resilience. An effective public education programme needs to be targeted, evidence based and provide clear information and recommendations for the community prior to, during, and after adverse events. A Coast wide, consistent, and pro-active engagement programme must be developed to achieve this.</p>		
Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<ul style="list-style-type: none"> Lead the planning for and coordination of Public Education activities at the Group level. Support local level Public Education activities. Fund and maintain Group resources for Public Education. Develop and maintain a West Coast CDEM Group website and social media presence. 	<ul style="list-style-type: none"> Support the infrastructure provision of public education channels <ul style="list-style-type: none"> Ensure WCRC’s messaging around natural hazards and risks are joined up and consistent with WCEM’s programme 	<ul style="list-style-type: none"> Support Public Education activities at the local level. <ul style="list-style-type: none"> Ensure messaging is consistent with WCEM’s programme. Fund and maintain local resources for Public Education.

Public Information Management		
<p>Public information management (PIM) enables people affected by an emergency to understand what is happening and take the appropriate actions to protect themselves. This is achieved by making sure that timely, accurate, and clear information is shared with the public in an emergency. Strategic communications are a core component of Public Information Management activities.</p>		
Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<ul style="list-style-type: none"> Work with the Territorial authorities to develop a cadre of public information managers Coordinate the provision of a 24/7 duty Group PIM function. <p>Public Information Management planning</p> <ul style="list-style-type: none"> Lead and manage all Group level PIM activities. Develop and implement consistent messages in line with national messaging and where required develop SOPs for the Group and provide coordination and advice for Group and Local PIMs. Administer and maintain Group level PIM forums and meetings. Conduct PIM for CDEM Group and support local PIMs (if established) during response and recovery. 	<ul style="list-style-type: none"> Alternate Group Public Information Managers provided by Regional Council. Provide staff to support a 24/7 duty Group PIM function. Provide communications/ media staff to receive training and support the Group and local PIM functions, including strategic communications. <p>Public Information Management planning</p> <ul style="list-style-type: none"> Support all CDEM Communications and Social Media activities at the Group and local level as required. Support consistent CDEM messaging across all Regional Council social media platforms and websites. Provide communications/ media staff to support the Group and Local PIM function during response and recovery if required. 	<ul style="list-style-type: none"> Local Public Information Manager and alternates provided by Territorial Authorities. Contribute to the creation of a cadre of PIM staff for Group level responses Provide the agreed number of PIM staff to receive training and assist with the dissemination of CDEM information via any platform as required. <p>Public Information Management planning</p> <ul style="list-style-type: none"> Lead and manage all local level PIM activities. Support all CDEM Communications and Social Media activities at the Group and local level as required. Support consistent CDEM messaging across all Territorial Authority social media platforms and websites. Ensure effective delivery of PIM in response and recovery at the local level.

Reporting, Monitoring and Evaluation

All members of the CDEM Group must provide reports that may be required by the Group. Monitoring and evaluation provide a method for learning from experience, analysing capability, planning and allocating resources, and demonstrating results as part of accountability to stakeholders.

Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<p>Reporting</p> <ul style="list-style-type: none"> Facilitate agreed reporting to Joint Committee, CEG and CEG Operations Subcommittee. Coordinate and publish annual report against the West Coast CDEM Group Annual Plan and the West Coast CDEM Group Plan. Provide reporting to Territorial Authorities and Regional Council on staff training registration, attendance and completion of competencies associated with training. <p>Monitoring and Evaluation</p> <ul style="list-style-type: none"> Lead and implement Monitoring and Evaluation process for CDEM Group. Monitor progress against the goals, objectives and outcomes of the CDEM Group Plan on behalf of the Joint Committee. Develop and implement a framework for conducting post-event reviews and corrective action plans for the CDEM Group. 	<p>Reporting</p> <ul style="list-style-type: none"> Ensure Elected Officials and Leadership Team are informed of Joint Committee and CEG resolutions, directions, and decisions. Provide reporting to Joint Committee, CEG and CEG Subcommittee on specific Regional Council Annual Plan tasks related to CDEM. <p>Monitoring and Evaluation</p> <ul style="list-style-type: none"> Support, contribute and implement a lessons learned/ knowledge management process for CDEM Group. Support Monitoring and Evaluation process for CDEM Group. 	<p>Reporting</p> <ul style="list-style-type: none"> Ensure Elected Officials and Leadership Team are informed of Joint Committee and CEG resolutions, directions and decisions. Provide reporting to Joint Committee, CEG and CEG Sub-Committee on specific territorial authority Annual Plan tasks related to CDEM. <p>Monitoring and Evaluation</p> <ul style="list-style-type: none"> Support, contribute and implement a lessons learned/ knowledge management process for CDEM Group. Support Monitoring and Evaluation process for CDEM Group.

Warning Systems

When there is an imminent threat to life, health, or property from hazard events the issue of official warnings is the responsibility of CDEM agencies.

Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<ul style="list-style-type: none"> Develop, implement, and maintain CDEM Group warning systems and protocols. Procure, maintain, promote, test, and activate CDEM Group public alerting systems. Ensure the functioning of an effective GECC/ EOC staff activation system. Monitor and respond to emergencies 24/7 on behalf of the CDEM Group including the dissemination of warnings and coordinating response in accordance with CDEM Group warning systems and protocols. 	<ul style="list-style-type: none"> Ensure an effective flood event monitoring and information system. <p>Promote the flood warning system to partners, emergency services and communities.</p> <ul style="list-style-type: none"> Support the dissemination of warnings from the CDEM Group to communities. 	<ul style="list-style-type: none"> Support West Coast CDEM Group in promoting the public alerting systems. Maintain, test, and activate local public alerting systems. Support the dissemination of warnings from the CDEM Group to communities.

<p>Welfare Management</p> <p>Management of welfare across all welfare services and clusters: Registration, Needs Assessment, Inquiry, Care and protection services for children and young people, Psychosocial support, Household goods and services, Shelter and accommodation, Financial Assistance and Animal welfare.</p> <p>The objective of the welfare services function is to carry out activities across the 4Rs to provide for the needs of people affected by an emergency and to minimise the consequences of the emergency for individuals, families and whānau, and communities.</p>		
Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<ul style="list-style-type: none"> • Lead planning for the delivery of welfare services for the West Coast CDEM Group. in accordance with Director's Guidelines. • Appoint Group Welfare Manager to deliver and coordinate Group welfare functions across the '4Rs'. • Lead the development, implementation, maintenance of the West Coast CDEM Group Welfare Plan. • Support local welfare planning. • Provide relevant reporting and recommendations at Group level on Welfare to CEG and Joint Committee. 	<ul style="list-style-type: none"> • Support Group (GECC) and local (EOC) welfare activities in response. 	<ul style="list-style-type: none"> • Lead planning and delivery of local welfare arrangements in accordance with Director's Guidelines. • Appoint Local Welfare Managers (Primary and Alternates) to deliver and coordinate welfare functions to local communities across the '4Rs'. • Support, contribute and implement the West Coast CDEM Group Welfare Plan. • Ensure coordination for the delivery of welfare at the local level in accordance with the National CDEM Plan Order and Group Welfare Plan. • Ensure coordination and delivery of welfare at the local level in response and recovery.

Staff		
<p>The CDEM Group and each member of the Group are to take all steps necessary on an ongoing basis to maintain and provide, or to arrange the provision of, or to otherwise make available suitably trained and competent personnel, including volunteers, and an appropriate organisational structure for those personnel, for effective civil defence emergency management.</p> <ul style="list-style-type: none"> “Staff” means, all staff with CDEM responsibilities including CDEM career staff, CDEM appointed staff, Regional Council and Territorial Authority staff fulfilling CIMS functions as part of an Emergency Coordination Centre (ECC) or Emergency Operations Centre (EOC), and any CDEM volunteers providing support to any CDEM function. 		
Emergency Management West Coast	West Coast Regional Council	Territorial Authorities
<p>CDEM career staff</p> <ul style="list-style-type: none"> Manager WCEM to appoint CDEM career staff to deliver CDEM outlined in the CDEM Group Plan and this Agreement in accordance with Group and WCRC Policies. <p>24/7 Duty staff</p> <ul style="list-style-type: none"> Provide adequate 24/7 staff cover for duty roster for the West Coast CDEM Group. Ensure support to 24/7 Local Duty Controller capability. <p>Business Planning</p> <ul style="list-style-type: none"> With the support of relevant committees, develop the annual business plan and supporting work programme and submit for approval by CEG by 30 May annually for commencement on 1 July. <p>CDEM Forums</p> <ul style="list-style-type: none"> Appoint staff to represent the West Coast CDEM Group at national, regional and local CDEM forums as required. <p>Staff for CIMS functions</p> <ul style="list-style-type: none"> Lead the development and implementation of the competency, capability and capacity criteria for EOC/GECC staff in CIMS functions. Make recommendations on staff to fulfil GECC CIMS functions. Provide CDEM career staff to support Group and Local Controllers. Management and coordination of a database of all CDEM personnel at the Group and local level. <p>Activation in response / recovery</p> <ul style="list-style-type: none"> Activate CDEM career staff to support delivery of response. Ensure a surge plan is in place with NEMA for when local resources are exhausted. 	<p>CEG Operations Sub-committee</p> <ul style="list-style-type: none"> Appoint a Senior Manager as CDEM designate to represent Regional Council. <p>CDEM career staff</p> <ul style="list-style-type: none"> The West Coast Regional Council is the employer of CDEM career staff (WCEM) to deliver CDEM outlined in the CDEM Group Plan and this Agreement. <p>24/7 Duty staff</p> <ul style="list-style-type: none"> Provide staff to support a 24/7 duty Group Controller capability. <p>Staff for CIMS functions</p> <ul style="list-style-type: none"> Group Emergency Coordination Centre Incident Management Team and alternates provided by Regional Council. Provide staff to CIMS functions within the GECC. Consult with WCEM on appointments of staff to CIMS functions for the GECC. Ensure all CDEM GECC staff have respective CDEM role included in Job Description, KPI in annual performance plan, required training and exercising in annual professional development plan and be allocated the time for active participation. <p>Activation in response / recovery</p> <ul style="list-style-type: none"> Ensure availability and prioritisation of staff to conduct GECC operations and deliver 24/7 response. Support the provision and deployments of surge regional council CDEM staffing to support Group and Local level response and recovery within the West Coast or across New Zealand. 	<p>CEG Operations Sub-committee</p> <ul style="list-style-type: none"> Appoint a Senior Manager as CDEM designate to represent Territorial Authority. <p>24/7 Duty staff</p> <ul style="list-style-type: none"> Provide a 24/7 Duty Local Controller capability. <p>Staff for CIMS functions</p> <ul style="list-style-type: none"> Local Incident Management Team and alternates provided by Territorial Authorities. Provide staff to all CIMS functions within the EOC. Consult with WCEM on key appointments to their EOCs. Ensure all CDEM EOC staff have respective CDEM role included in Job Description, KPI in annual performance plan, required training and exercising in annual professional development plan and be allocated the time for active participation. <p>Activation in response / recovery</p> <ul style="list-style-type: none"> Ensure availability and prioritisation of staff to conduct EOC operations and deliver 24/7 response. Support the provision and deployments of surge territorial authority CDEM staffing to support Group and Local level response and recovery within the West Coast or across New Zealand, as capability allows. <p>NOTE: If local capability has reached its limits, support is coordinated and provided through the Group Emergency Coordination Centre (ECC) in conjunction with NEMA. Local authorities are not required or encouraged to seek support outside that structure.</p>



Schedule B – Operational Sub-Committee Terms of Reference

West Coast Civil Defence Emergency Operational Sub-Committee

Terms of Reference 2022



Approved by CEG 22/02/2022

1. Name

The Operational Sub-Committee (OSC) of the West Coast Civil Defence Emergency Management Group's Coordinating Executive Group (CEG).

2. Purpose and Objective of the Operational Sub-Committee (OSC)

Civil Defence Emergency Management involves everyone contributing where they can, from individuals creating their household preparedness plans, communities uniting to build their community response plan, businesses practicing their business continuity plans, through to local authorities, emergency services, and partner agencies, doing their part.

The Purpose of the Operations Subcommittee is to provide operational support and advice to the Group Manager – West Coast Emergency Management (WC CDEM), and to the Coordinating Executive Group to help achieve positive and effective outcomes for the West Coast's communities.

The Objective of the Committee is to ensure an effective and operationally focused Coast-wide inter-agency/organisation support structure to deliver on the legislative requirements of the New Zealand Civil Defence Emergency Management Act (2002) and the intent and priorities of the Group, as detailed in the Group Plan.

3. Membership

Membership of the OSC consists of:

- Senior Manager – Buller District Council (with EM oversight responsibilities)
- Senior Manager – Grey District Council (with EM oversight responsibilities)
- Senior Manager – Westland District Council (with EM oversight responsibilities)
- Senior Manager – West Coast Regional Council (with EM oversight responsibilities)
- A senior officer of the New Zealand Police
- A senior officer of Fire and Emergency New Zealand
- A senior manager of St John
- A senior manager of the Department of Conservation
- The Emergency Management Officer from the West Coast District Health Board
- The Group Manager – West Cost Emergency Management

In addition, representation from Te Rūnanga o Ngāti Waewae and/or Te Runanga o Makaawhio is welcomed on an open invitation basis.

Chair of the OSC will be appointed from a Partner Agency and voted on by the full Committee.
The term of the Chair will be determined by the Committee.

4. Functions

The OSC is constituted as a composite committee where, due to resource constraints, it will provide the following delegated functions across all aspects and focus areas⁷ of Civil Defence Emergency Management:

- Providing operational support and advice to,
 - the CDEM Group Manager and staff
 - the CEG, and
 - any additional subgroups or subcommittees of the Group
- Supporting the implementation, as appropriate, the decisions of the CDEM Group

5. Deliverables

Key deliverables of the Sub-Committee include,

- Overseeing development, implementation, maintenance, monitoring, and evaluation of the WC CDEM Group Plan
- Overseeing development, implementation, maintenance, monitoring, and evaluation of the Annual Work Plan
- Promotion and integration of CDEM objectives and initiatives into each members agency/organisation, as appropriate
- Reporting quarterly to the CEG

6. Resources and Budget

All projects recommended in the Annual Work Programme must be supported by the Operational Sub-Committee and approved by the CEG. Where the insertion of an additional project or re-prioritisation of a project is requested outside of the approved Annual Work Programme, the project must first pass through CEG for approval within the West Coast Civil Defence Emergency Management Group Plan and approved budget.

⁷ Areas of focus include Reduction, Readiness and Response, Recovery, Lifelines, and Welfare,

Group projects delivered through the Group Emergency Management Office will be funded directly from the Group budget.

Locally or agency focused activities and initiatives promoted by the OSC must be taken to the relevant agency/organisation for consideration and funding, if approved.

The costs of completing any specific agency/organisation actions as outlined in the annual work plan will be met by the local authority or agency concerned, subject to available resources and funding, unless agree otherwise.

7. Terms of Reference

The OSC terms of reference will be approved by the West Coast Civil Defence Emergency Management Group Co-ordinating Executive Group.

These OSC terms of reference will be valid for a period of 3 years and will be reviewed at the first meeting of each new Triennium, or earlier if required.

8. Definitions

For these Terms of Reference:

- "Act" means the Civil Defence Emergency Management Act 2002.
- "CDEM Group" means the West Coast Region CDEM Group.
- "Co-ordinating Executive Group" (the CEG) means the Co-ordinating Executive Group to be established under section 20 of the Civil Defence and Emergency Management Act 2002 and clause 10.7 of this Terms of Reference.
- "West Coast Region" means the West Coast Region as defined by the Local Government Act 2002.

THE GREY DISTRICT COUNCIL

THE WEST COAST REGIONAL COUNCIL

Greymouth Floodwalls Joint Agreement



THIS DEED is made the 18th day of March 2015

PARTIES

THE GREY DISTRICT COUNCIL

("GDC")

THE WEST COAST REGIONAL COUNCIL

("WCRC")

BACKGROUND

- A. The GDC is empowered by Sections 12 and 130 of the local Government Act 2002 to manage stormwater and amenity issues within its district; and
- B. The WCRC is empowered by Section 126 of the Soil Conservation and Rivers Control Act 1941 to take such steps as are necessary for the prevention of damage by floods; and
- C. Both Councils are empowered by the Local Government (Rating) Act 2002 to raise the funds necessary to carry out their respective functions; and
- D. Both Councils are empowered by Sections 12 and 137 of the Local Government Act 2002 (also clause 30 and 30A of schedule 7) to enter into joint agreements and form a joint committee in order to co-ordinate the management of overlapping functions; and
- E. The Greymouth Floodwalls (the floodwalls) require ongoing maintenance. The Regional Council maintains an asset management Plan for the floodwalls, which were designed to protect against a 1 in 50 year flood; and
- F. The Greymouth Floodwall structures are owned by the GDC. The land the floodwalls are on are under various ownership; and
- G. Both Councils wish to record the terms of their agreement to jointly manage the maintenance of the Greymouth Floodwalls, via a joint committee of the two councils; and
- H. Both Councils have extended the joint committee's mandate to also include oversight of the management of the mouth of New River/Saltwater Creek at Paroa, which is currently being managed by both Councils.

DEED/AGREEMENT

1. The Greymouth Floodwalls Joint Committee (the committee) comprises of three Persons representing each of the two Councils with the function of co-ordinating the WCRC Greymouth floodwall maintenance activities with GDC activities, and the Saltwater Creek/New River rivermouth activities of each council.
2. The committee shall have its membership appointed from time to time as each parent Council may determine, and shall meet and regulate the conduct of its own business as it sees fit.
3. The committee shall not have any funding or rate setting authority. Such decisions shall be the responsibility of the two Councils.


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4. The Chair shall alternate one year to the next being a GDC elected representative one year and a WCRC elected representative the next.
5. The Committee shall use the current standing orders of the West Coast Regional Council, noting that the committee wishes to achieve consensus decisions wherever possible.
6. This agreement may be amended at any time, at the request of either council, but such amendment will only take effect once both parent councils have formally received and adopted those changes sought.
7. Each year the Committee shall ascertain what the work and budget requirements will be for the coming year and make a recommendation to each parent Council for annual planning and action.
8. Without limiting the ability of the committee to recommend the most appropriate arrangements for works and funding, in relation to the Greymouth floodwalls the GDC shall be responsible for all works and funding relating to:
 - 8.1 Amenity management, including grass mowing, gardening, beautification, and public access management;
 - 8.2 Stormwater management, including any pump station operation and maintenance and floodgates on drainpipes and their operation and maintenance (but excluding the Cobden cut);
 - 8.3 Flood emergency management, including the maintenance and operation of concrete flood barriers over road and rail, any sandbagging requirements, and all and any Civil Defence evacuation planning and execution;
 - 8.4 Ownership of the floodwalls and the land occupied by them, including ownership of all infrastructural assets comprised by the floodwalls and their associated structures;
9. Without limiting the ability of the committee to recommend the most appropriate arrangements for works and funding, in relation to the Greymouth floodwalls the WCRC shall be responsible for all works and funding relating to:
 - 9.1 The maintenance and repair of the structural integrity of the floodwalls;
 - 9.2 The provision of flood warning advice to GDC for the Grey River in accordance with the Grey River Flood Management Plan;
 - 9.3 Management of the Cobden cut outlet to the sea, to prevent backup of water from the lagoon causing surface flooding.
10. The WCRC has constituted a "Greymouth Floodwalls Separate Rating District" and reserves the right to raise such funds as it may need to carry out its functions under clause 6 above from this source.
11. The GDC will fund the performance of its functions under clause 5 above from such sources that are available that it may determine.
12. The WCRC has constituted a "New River/Saltwater Creek Rating District" and will use funding from this source for managing the New River/Saltwater Creek rivermouth.

13. The GDC will fund its New River/Saltwater Creek rivermouth activities from such sources that are available that it may determine.

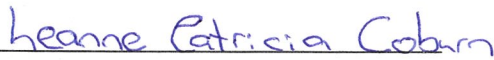
SIGNATURES

SIGNED by
THE GREY DISTRICT COUNCIL
by its authorised signatory
in the presence of:

) 
) _____
) Authorised Signatory
)



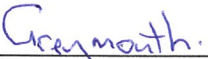
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Witness name



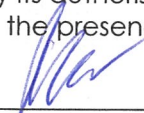
Witness Occupation



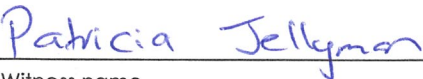
Witness Town of Residence

SIGNED by
THE WEST COAST REGIONAL COUNCIL
by its authorised signatory
in the presence of:

) 
) _____
) Authorised Signatory
)



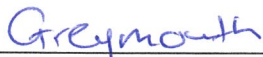
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Witness name



Witness Occupation



Witness Town of Residence



Westport Rating District Joint Committee Agreement

February 2022

DOCUMENT CONTROL

Reason for Submission	Revision Number	Revision Date	Approved By
New Document	1	1 July, 2021	West Coast Regional Council Buller District Council
Version 1 - draft	2	September 1, 2021	Initial review by West Coast Regional Council and Buller District Council
Version 2 - draft	3	September 22 2021	Final review by West Coast Regional Council and Buller District Council
Final		September 29 2021	Endorsed by Buller District Council

This Deed is made this 10th day of February 2022

PARTIES

THE BULLER DISTRICT COUNCIL (“BDC”)

THE WEST COAST REGIONAL COUNCIL (“WCRC”)

TE RŪNANGA O NGĀTI WAEWAE (“NGĀTI WAEWAE”)

NEW ZEALAND TRANSPORT AGENCY (“WAKA KOTAHĪ”)

BACKGROUND

- A. The BDC is empowered by Sections 12 and 130 of the Local Government Act 2002 to manage stormwater and amenity issues within its district; and
- B. The WCRC is empowered by Section 126 of the Soil Conservation and Rivers Control Act 1941 to take such steps as are necessary for the prevention of damage by floods; and
- C. Both Councils are empowered by the Local Government (Rating) Act 2002 to raise the funds necessary to carry out their respective functions; and
- D. Both Councils are empowered by Sections 12 and 137 and clauses 30 and 30A of Schedule 7 of the Local Government Act 2002 to enter into joint agreements and form a joint committee to co-ordinate the management of overlapping functions; and
- E. Any Westport flood protection structure built as a result of this agreement will be owned by the WCRC. The land the floodwalls are on is under various ownership; and
- F. Both Councils wish to record their agreement to jointly manage the maintenance of the Westport Floodwalls, via a Joint Committee of the two Councils, Te Rūnanga O Ngāti Waewae, Waka Kotahi and community members.
- G. A map of the Westport Rating District area is attached as Appendix I to this Agreement.

STRUCTURE AND ROLE OF COMMITTEE

- A. The Joint Committee shall be formed initially, with its membership reappointed at or after the first meeting of WCRC and BDC following each triennial general election.
- B. WCRC shall appoint three elected Councillors to the Joint Committee, being two Councillors from the Buller constituency and the Chair of WCRC. If the Chair of WCRC is from the Buller constituency, then the third Councillor will be appointed from another constituency.
- C. BDC shall appoint the Mayor for Buller, plus two elected Councillors, to the Joint Committee.
- D. Te Rūnanga O Ngāti Waewae shall be represented on the Joint Committee by the Chair of Te

Rūnanga O Ngāti Waewae or a representative delegated by the Chair.

- E. Waka Kotahi will appoint a member to the Joint Committee.
- F. Two community members will be appointed to the Joint Committee by the WCRC and BDC, following a call for nominations. The initial community members shall be from the Westport 2100 group. New community members will be appointed as vacancies arise and the term of the appointments will match the local government constituents' appointments. The nomination process shall be administered by the WCRC, in consultation with BDC.
- G. The Committee shall not have any funding or rate setting authority.
- H. WCRC as the Rating Body for the Westport Rating District is the final decision maker on the annual work plan and setting the appropriate rate to fund the agreed works.
- I. The Joint Committee's role is to review the annual work plan provided to it by the WCRC, receive and consider any independent expert advice, and make informed recommendations to WCRC for the final decision. The Committee may also make recommendations to the WCRC regarding:
- Commissioning independent expert reports; and
 - Undertaking public consultation on boundary changes, major capital works and other areas of significant public interest.
- WCRC will consider any recommendations of the Committee in making any decisions on the above.
- J. Where Committee recommendations relate to the functions of the BDC, BDC shall consider and make decisions on any recommendations accordingly.
- K. A quorum of the Committee shall be not less than five members, and must include one or more members from each of the two Councils (one or more from WCRC and one or more from BDC).
- L. Minutes of all Joint Committee meetings shall be provided to the next meeting of the respective Councils.
- M. Meetings shall be held annually or as otherwise agreed by the Joint Committee.

DEED/AGREEMENT

1. An Independent Chair shall be appointed by agreement between BDC and WCRC immediately following the triennial election, for a period of three years. The Chair must have relevant expertise, technical knowledge, or experience, and an ability to lead the work of the Committee in a collaborative and consensus-seeking manner. The appointment process shall be administered by the WCRC, in consultation with BDC.
2. WCRC shall act as secretariat.
3. Unless otherwise specified in this Agreement, the Committee shall use the current

standing orders of the WCRC, noting that the committee wishes to achieve consensus decisions wherever possible.

4. This agreement may be amended at any time, at the request of either Council, but such amendment will only take effect once both parent Councils have formally received and adopted those changes sought.
5. Each year the Joint Committee shall consider any staff and/or expert reports, ascertain what work and budget requirements will be for the coming year and make a recommendation to each parent Council for annual planning and action.
6. Without limiting the ability of the Joint Committee to recommend the most appropriate arrangements for works and funding, in relation to the Westport floodwalls the BDC shall be responsible for all works and funding relating to:
 - 6.1 Amenity management, including grass mowing, gardening, beautification, and public access management; and
 - 6.2 Stormwater management, including any pump station operation and maintenance and floodgates on drainpipes and their operation and maintenance.
7. Without limiting the ability of the Joint Committee to recommend the most appropriate arrangements for works and funding, in relation to the Westport floodwalls the WCRC shall be responsible for all works and funding relating to:
 - 7.1 The maintenance and repair of the structural integrity of the floodwalls;
 - 7.2 The provision of flood warning advice to BDC for the Buller River; and
 - 7.3 Ownership of the floodwalls, including ownership of all infrastructural assets comprised by the floodwalls and their associated structures.
8. The WCRC has constituted a "Westport Rating District" and reserves the right to raise such funds as it may need to carry out its functions under clause 7 above from this source.
9. The BDC will fund the performance of its functions under clause 6 above from such sources that are available that it may determine.

SIGNATURES

SIGNED by

THE BULLER DISTRICT COUNCIL



by its authorised signatory

In the presence of:



Witness signature

Kirstin McKee

Witness name

Executive Assistant

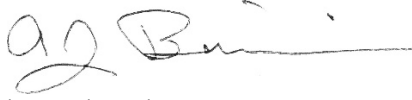
Witness Occupation

Westport

Witness Town of Residence

SIGNED by

THE WEST COAST REGIONAL COUNCIL



by its authorised signatory

In the presence of:



Witness signature

Toni Morrison

Witness name

Policy Consultant

Witness Occupation

Geraldine

Witness Town of Residence

SIGNED by

TE RŪNANGA O NGĀTI WAEWAE



by its authorised signatory

In the presence of:



Witness signature

Toni Morrison

Witness name

Policy Consultant

Witness Occupation

Geraldine

Witness Town of Residence

SIGNED by

WAKA KOTAHI NZ TRANSPORT AGENCY



by its authorised signatory

In the presence of:

Chrystal Orr

Witness signature

Chrystal Orr

Witness name

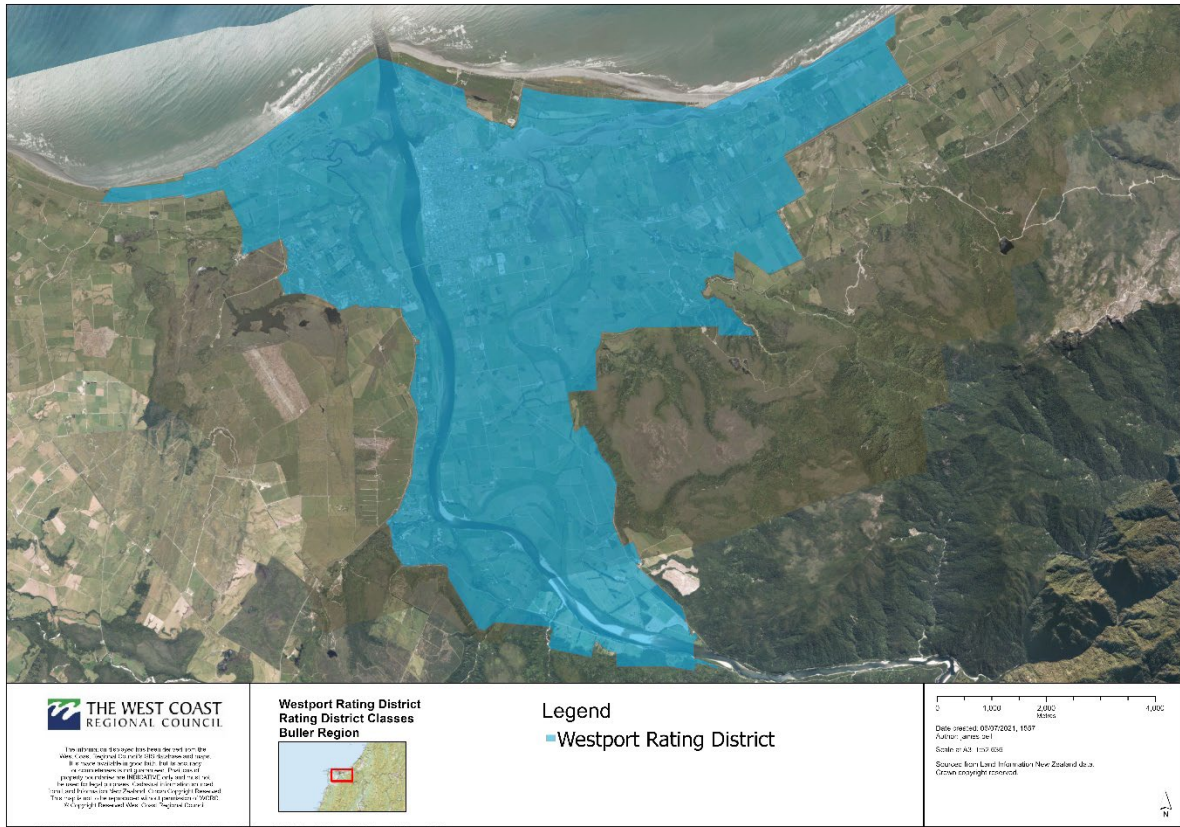
Executive Assistant

Witness Occupation

Auckland

Witness Town of Residence

APPENDIX I – WESTPORT RATING DISTRICT AREA



ATTACHMENT 4

THE WESTLAND DISTRICT COUNCIL

THE WEST COAST REGIONAL COUNCIL

Hokitika Seawall Joint Agreement



THIS DEED is made this 8 day of December 2017

PARTIES

THE WESTLAND DISTRICT COUNCIL ("WDC")

THE WEST COAST REGIONAL COUNCIL ("WCRC")

BACKGROUND

- A. The WDC is empowered by Sections 12 and 130 of the local Government Act 2002 to manage stormwater and amenity issues within its district; and
- B. The WCRC is empowered by Section 126 of the Soil Conservation and Rivers Control Act 1941 to take such steps as are necessary for the prevention of damage by floods; and
- C. Both Councils are empowered by the Local Government (Rating) Act 2002 to raise the funds necessary to carry out their respective functions; and
- D. Both Councils are empowered by Section 12 and Section 30 of Schedule 7 of the Local Government Act 2002 (also clause 30 and 30A of schedule 7) to enter into joint agreements and form a joint committee in order to co-ordinate the management of overlapping functions.
- E. The 650m Hokitika Seawall, constructed in 2013, will require ongoing maintenance. The WCRC has prepared an asset management plan to maintain the seawall structure and groynes.
- F. The Seawall structure is located on legal road, being land administered by WDC.
- G. The groynes north of the seawall are being transferred by the District Council to the Regional Council. Their ongoing maintenance from 2015 will be managed by the regional council.
- H. Both Councils wish to record the terms of this agreement to jointly manage the maintenance of the Hokitika foreshore area and its sea protection works.

DEED/AGREEMENT

- 1. The Hokitika Seawall Joint Committee (the committee) comprises of three Persons representing each of the two Councils, with the function of co-ordinating the WCRC seawall maintenance and groyne maintenance activities, with WDC activities.
- 2. The committee shall have its membership appointed from time to time as each parent Council may determine, and shall meet and regulate the conduct of its own business as it sees fit.
- 3. The Chair shall be the most senior WCRC elected representative present.
- 4. The committee shall use the current standing orders of the West Coast Regional Council, noting that the committee wishes to achieve consensus decisions, wherever possible.


5. This agreement may be amended at any time, on request by either council, but such amendments will only take effect once both parent councils have formally received and adopted those changes sought.
6. The committee shall not have any funding or rate setting authority. Such decisions shall be the responsibility of the two parent Councils.
7. Each year the committee shall ascertain what the work and budget requirements will be for the coming year and make a recommendation to each parent Council for annual planning and action.
8. Without limiting the ability of the committee to recommend the most appropriate arrangements for works and funding, the WDC shall be responsible for all works and funding relating to:
 - 8.1 Amenity management, including grass sowing & mowing, any gardening, beautification, and public access management;
 - 8.2 Stormwater management, including maintenance of drainpipes and their operation.
9. Without limiting the ability of the committee to recommend the most appropriate arrangements for works and funding, the WCRC shall be responsible for all works and funding relating to:
 - 9.1 The maintenance and repair of the structural integrity of the 650m seawall;
 - 9.2 Management of the groyne field to the north of the seawall.
10. If new erosion were to occur between the river mouth and the seawall, the management of the foreshore between the seawall and the Hokitika River will be a joint responsibility of the two councils.
11. The WCRC has constituted a Hokitika Seawall Rating District and reserves the right to raise such funds as it may need to carry out its functions under clause 9 and 10 above from this source.
12. The WDC will fund the performance of its functions under clause 8 above from such sources that are available that it may determine.



SIGNATURES

SIGNED by
THE WESTLAND DISTRICT COUNCIL
by its authorised signatory
in the presence of:

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) 
)
) Authorised Signatory
)



Witness signature

VANESSA WATSON

Witness name

BUSINESS SUPPORT OFFICER

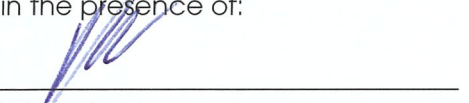
Witness Occupation

HOKITIKA

Witness Town of Residence

SIGNED by
THE WEST COAST REGIONAL COUNCIL
by its authorised signatory
in the presence of:

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) Authorised Signatory
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Witness signature

Patricia Jellyman

Witness name

Executive Assistant

Witness Occupation

Greymouth

Witness Town of Residence



Franz Josef Rating District Joint Committee Agreement

June 2022



THE WEST COAST
REGIONAL COUNCIL

DOCUMENT CONTROL



Reason for Submission	Revision Number	Revision Date	Approval
New Document	1	1 July 2021	
Version 1 - draft		November 2021	Initial review by West Coast Regional Council and Westland District Council
		December 2021	Review by Department of Conservation and Waka Kotahi
	Final	14 December 2021	Adoption by West Coast Regional Council
	Final	24 March 2022	Adoption by Westland District Council

This Deed is made this **26th** day of **July 2022**

PARTIES

WESTLAND DISTRICT COUNCIL (“WDC”)

WEST COAST REGIONAL COUNCIL (“WCRC”)

TE RŪNANGA O MAKAAWHIO (“MAKAAWHIO”)

NEW ZEALAND TRANSPORT AGENCY (“WAKA KOTAHĪ”)

DIRECTOR-GENERAL OF CONSERVATION (“DOC”)

AGREEMENT

BACKGROUND

- A. The WDC is empowered by Sections 12 and 130 of the Local Government Act 2002 to manage stormwater and amenity issues within its district; and
- B. The WCRC is empowered by Section 126 of the Soil Conservation and Rivers Control Act 1941 to take such steps as are necessary for the prevention of damage by floods; and
- C. Both Councils are empowered by the Local Government (Rating) Act 2002 to raise the funds necessary to carry out their respective functions; and
- D. Both Councils are empowered by Sections 12 and 137 and clauses 30 and 30A of Schedule 7 of the Local Government Act 2002 to enter into joint agreements and form a joint committee to co-ordinate the management of overlapping functions; and
- E. Any Franz Josef flood protection structure built as a result of this agreement will be owned by the WCRC. The land the floodwalls are on is under various ownership; and
- F. Both Councils wish to record their agreement to jointly manage the maintenance of the Franz Josef Floodwalls, via a Joint Committee of the two Councils, Makaawhio, Waka Kotahi, DOC and community members.

STRUCTURE AND OPERATION OF THE COMMITTEE

1. The Joint Committee shall be formed initially, with its membership reappointed at or after the first meeting of WCRC and WDC following each triennial general election.
2. WCRC shall appoint three elected Councillors to the Joint Committee, being two Councillors from the Westland constituency and the Chair of WCRC. If the Chair of WCRC is from the Westland constituency, then the third Councillor will be appointed from another constituency.

3. WDC shall appoint the Mayor for Westland, plus the two elected South Westland Councillors to the Joint Committee.
4. Makaawhio shall be represented on the Joint Committee by the Chair of Te Rūnanga O Makaawhio or a representative delegated by the Chair.
5. Waka Kotahi will appoint a member to the Joint Committee.
6. The Director-General of Conservation will appoint a member to the Joint Committee.
7. Two community members will be appointed to the Joint Committee by the WCRC and WDC, following a call for nominations. The initial community members shall be the spokespersons from the previous rating districts. New community members will be appointed as vacancies arise and the term of the appointments will match the local government constituent's appointments. The nomination process shall be administered by the WCRC, in consultation with WDC.
8. In relation to DOC, membership of the Joint Committee does not:
 - affect any of its rights, powers or duties, in particular as they relate to river and flood management at Franz Josef (such as under the Resource Management Act 1991); or
 - bind it to any funding commitments or decisions relating to transfer of assets.
9. The Chair shall alternate one year to the next being a WDC elected representative one year and a WCRC elected representative the next, with the term of the chairpersonship being 12 months from 31 October each year except in years where the triennial election is held, where the term ends at the date of the election. The appointment of the Chair shall be made by the relevant Council who has responsibility for the Chair.
10. The function of the secretariat will alternate as per the term of chairpersonship.
11. The Council not exercising the role of Chair in any year shall appoint a Deputy Chair. The term of the deputy chairpersonship shall be 12 months from 31 October each year except in years where the triennial election is held, where the term ends at the date of the election.
12. Unless otherwise specified in this Agreement, the Committee shall use the current standing orders of the WCRC, noting that the committee wishes to achieve consensus decisions wherever possible.
13. A quorum of the Committee shall be not less than five members, and must include one or more members from each of the two Councils (one or more from WCRC and one or more from WDC).
14. Meetings shall be held annually or as otherwise agreed by the Joint Committee.
15. Notification of meetings and the publication of agendas and reports shall be conducted in accordance with the requirements of Part 7 of the Local Government Official Information and Meetings Act 1987, and will be undertaken by the secretariat.
16. Minutes of all Joint Committee meetings shall be provided to the next meeting of the respective Councils.

TERMS OF REFERENCE & DELEGATIONS

17. Each year the Joint Committee shall consider any staff and/or expert reports, ascertain what work and budget requirements will be for the coming year and make a recommendation to each parent Council for annual planning and action.
18. The Committee shall not have any funding or rate setting authority.
19. WCRC as the Rating Body for the Franz Josef Rating District is the final decision maker on the annual work plan and setting the appropriate rate to fund the agreed works.
20. The Joint Committee's role is to review the annual work plan provided to it by the WCRC, receive and consider any independent expert advice, and make informed recommendations to WCRC for the final decision. The Committee may also make recommendations to the WCRC regarding:
 - Commissioning independent expert reports; and
 - Undertaking public consultation on boundary changes, major capital works and other areas of significant public interest.

WCRC will consider any recommendations of the Committee in making any decisions on the above.

21. Where Committee recommendations relate to the functions of the WDC, WDC shall consider and make decisions on any recommendations accordingly.
22. Without limiting the ability of the Joint Committee to recommend the most appropriate arrangements for works and funding, in relation to the Franz Josef floodwalls the WDC shall be responsible for all works and funding relating to:
 - Stormwater management, including any pump station operation and maintenance and floodgates on drainpipes and their operation and maintenance.
23. Without limiting the ability of the Joint Committee to recommend the most appropriate arrangements for works and funding, in relation to the Franz Josef floodwalls the WCRC shall be responsible for all works and funding relating to:
 - The maintenance and repair of the structural integrity of the floodwalls managed under WCRC Asset Management Plans;
 - The provision of flood warning advice to WDC for the Waiho River; and
 - Ownership of the floodwalls as identified in WCRC Asset Management Plans.
24. The WCRC has constituted a "Franz Josef Rating District" and reserves the right to raise such funds as it may need to carry out its functions under clause 8 above from this source.
25. The WDC will fund the performance of its functions under clause 22 above from such sources that are available that it may determine.

Variation of this Agreement

26. This agreement may be amended at any time, at the request of either Council, but such amendment will only take effect once both parent Councils have formally received and adopted those changes sought.

SIGNATURES

SIGNED by

WESTLAND DISTRICT COUNCIL



by its authorised signatory

Acting Mayor David Carruthers



Witness signature

Diane Maitland

Witness name

Executive Assistant

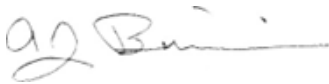
Witness Occupation

Hokitika

Witness Town of Residence

SIGNED by

WEST COAST REGIONAL COUNCIL



by its authorised signatory

In the presence of:



Witness signature

Toni Morrison

Witness name

Policy Consultant

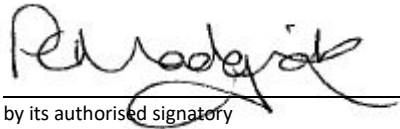
Witness Occupation

Geraldine

Witness Town of Residence

SIGNED by

TE RŪNANGA O MAKAAWHIO



by its authorised signatory

In the presence of:



Witness signature

Nichola Costley

Witness name

Strategy and Communications Manager

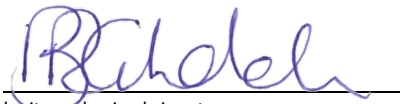
Witness Occupation

Greymouth

Witness Town of Residence

SIGNED by

NEW ZEALAND TRANSPORT AGENCY



by its authorised signatory

In the presence of:



Witness signature

Chrystal Orr

Witness name

Executive Assistant

Witness Occupation

Auckland

Witness Town of Residence

SIGNED by

DIRECTOR-GENERAL OF CONSERVATION



by its authorised signatory

In the presence of:



Witness signature

Diane Molloy

Witness name

Personal Assistant

Witness Occupation

Greymouth

Witness Town of Residence

Extract: of Schedule 3: Rules Governing the Number and Appointment and Cessation of Office of the Trustees

3. Appointed Trustee

- 3.1 The Appointed Trustee shall be appointed by a majority vote of an appointments panel (the **Panel**).
- 3.2 The term of the Appointed Trustee is up to three years from the date of appointment. An Appointed Trustee may serve more than one term as a Trustee.
- 3.3 The Panel shall consult with the Trust prior to the commencement of the appointment process.
- 3.4 The Panel shall appoint the Appointed Trustee in accordance with this clause 3 and with clause 8.1 of this schedule.
- 3.5 The Panel is to consist of natural persons as follows:
- (a) 1 person appointed by resolution of the Buller District Council or its successors;
 - (b) 1 person appointed by resolution of the Grey District Council or its successors;
 - (c) 1 person appointed by resolution of the Westland District Council or its successors; and
 - (d) 1 person appointed by resolution of the West Coast Regional Council or its successors.
- 3.6 Each member of the Panel has a single vote.
- 3.7 A member of the Panel:
- (a) must act independently; and
 - (b) is not responsible to the person who appointed the member or whom the member represents.
- 3.8 A member of the Panel will cease to hold office where:
- (a) he or she resigns; or
 - (b) the Council that appointed the person removes that person from the Panel.
- 3.9 Other than as set out in this Deed, the Panel may regulate its procedures as it sees fit.
- 3.10 The Panel may, by majority vote and in consultation with the Trust, remove the Appointed Trustee and appoint a replacement Appointed Trustee at any time.
- 3.11 If the Appointed Trustee ceases to be a Trustee pursuant to clause 10 of this schedule, a new Trustee will be appointed by the Panel pursuant to clause 3.1 of this schedule.

- 3.12 In the event that the position of Appointed Trustee is vacant and the Panel is unable to decide on the appointment of an Appointed Trustee, the position of Appointed Trustee will remain vacant until such time as an Appointed Trustee is appointed by the Panel pursuant to clause 3.1 of this schedule.
- 3.13 Where the Panel considers it is necessary, the Panel may appoint an independent facilitator to assist it in appointing the Appointed Trustee. The Trust will pay the reasonable professional fees of any facilitator appointed under this clause.

8. Trustee Appointment Criteria

- 8.1 The Appointed Trustee, Tangata Whenua Trustees, Independent Trustee and Independent Finance, Audit and Risk Trustee may only be appointed as Trustees if they have two or more of the following or such other attributes as Trustees determine and notify to the relevant appointors from time to time:
- (a) specialist financial skills;
 - (b) specialist commercial skills;
 - (c) specialist entrepreneurial skills;
 - (d) local connection with, knowledge of or experience with the West Coast;
 - (e) private sector governance knowledge and experience;
 - (f) local government sector knowledge and experience;
 - (g) experience with economic development agencies and organisations;
 - (h) knowledge and experience in sectors or industries key to the West Coast; and
 - (i) ability to deliver on the Trust's Objects and Strategic Plan;

11. Trustee Eligibility

- 11.1 A person is not permitted to be a Trustee if he or she is a person to whom one of clauses 10.1(d) to 10.1(k) applies or is:
- (a) an elected member of any of the West Coast Councils;
 - (b) a Member of Parliament;
 - (c) a full time permanent employee of any of the West Coast Councils.

Report to: Council	Meeting Date: 8 th November 2022
Title of Item: Operations Monthly Works Report	
Report by: James Bell – Engineering Officer, Paulette Birchfield – Area Engineer, Lillian Crozier - BSO	
Reviewed by: Rachel Vaughan, Acting Planning, Innovation & Science Manager	
Public excluded? No	

Purpose

The purpose of this report is to provide Council with an overview of the works undertaken during the month of September 2022, as well as an update on the Westport Flood Protection Project.

Report Summary

This report details the investigative and physical works undertaken by Regional Council Engineers for October 2022.

Recommendation

It is recommended that Council resolve to:

1. *Receive this report.*

Issues and Discussion

Monthly Works Report – October 2022

Wanganui River Rating District

Land River Sea (LRS) were on site with Council Staff mapping the area directly downstream of the State Highway Bridge that was not covered by the recent LiDAR. This information will assist in the creation of a model of the river. LRS also surveyed a section of the Hokitika river near the milk factory and conducted a site visit in Franz Josef.

Westport Flood Protection

Internal staff remain engineers to the contract for the Westport works. Progress with each project is as follows:

Organs Island Raking

Work is complete, as-builts have been provided and final account agreed. The defect liability period has commenced.

Organs Island training wall

Work is currently 80% complete and is approximately 3 weeks from completion subject to river levels.

Kawatiri Farm (O’Conor Home Erosion)

Tender documentation has been issued and a Tenderers Site visit was held on 13 October. Tenders closed on 25th October at 4:00pm and evaluation is underway at the time of writing, with some post tender queries being resolved to allow a recommendation to be made.

National Emergency Management Agency (NEMA)

Staff have lodged an application with NEMA for damage during the February Rainfall event on the Waiho, Little Wanganui, Taramakau and Wanganui Rivers.

NEMA have asked for some further information on the Wanganui River site. James Bell has compiled this information along with a location map as two Wanganui Rivers caused NEMA some confusion. Staff hope for a favourable response from NEMA shortly.

Franz Update

Franz Josef IRG project – Stage 1

Contractors will commence an initial occupation of the works site at the northern bridge end of the stopbank next week for the purpose of site investigation works. This is in anticipation of resource consent being granted to undertake the first stage of protection works on the Waiho River.

Part of the investigation works will be on the stopbank toe and will be carried out by a digger. However, no physical works on the project itself will be undertaken until resource consent has been granted.

The other initial works will be limited to the following:

- Site set up
- Continued investigation of the site services and in particular the main power lines and fibre optic cables
- The identification, location and issues relating to the stormwater main that is located on or near the alignment of the new works
- Any community engagement not currently undertaken
- Any other matters that are able to be resolved prior to the full contract works commencing
- Site survey set out

Southern Rating District Asset Inspections

Council Staff conducted site visits of all Rating District assets south of Inchbonnie during October. This was to identify any maintenance that is required in the next financial year. Any identified maintenance will be proposed to the Rating District at the next annual meeting (Dates to be confirmed).

Inspections on the Northern Rating Districts

Granite Creek bed is receiving a lot of gravel from slips and is raising the bed level.

Little Wanganui River at Karamea received damage in the February rainfall event. Tender documentation has been issued for the damage repair works which include:

- Blue Duck Road: Reformation of eroded stopbank.
- Riverlands Farm Race: Reformation of eroded stopbank.
- Nikau Farm Spurs: place approved armour rock
- Nikau Farm (downstream) place approved armour rock and reformation of eroded stopbank.



Temporary gravel bund in place for erosion protection at one site

Funding 2023-2033

Staff have been working with Inovo to collate a list of potential projects to submit to Kanoa for 2023-2033. This list is based of geographical location (North to South) and does not reflect any order of priority:

- Karamea - River walls (upstream of the bridge)
- Mokihinui – Flood protection & Early Warning System
- Pororari – River wall (tie into existing Sea wall)
- Westport - Flood Protection Scheme - (Co-Investment Application going to Cabinet)
- Cobden - Sea Wall
- Greymouth – Flood Gates & Raise Preston Road Bridge
- Taramakau RD – River walls (Hohonu)
- Taramakau –River walls (Inchbonnie)
- Hokitika – Sea wall (additional funding)
- Wanganui – New River wall (protection of Powerlines & SH6) - new project
- Wanganui – Upgrade true left Stopbanks - new project
- Waiho – River walls South Side (Stage 2 IRG previously approved)
- Waiho – River walls Lower reaches South side

Report to: Council	Meeting Date: 8 November 2022
Title of Item: Quarry Operations and Management Monthly Works Report	
Report by: Keri Harrison, Quarry Manager	
Reviewed by: Marc Ferguson, Corporate Services Manager	
Public excluded? No	

Report Purpose

The purpose of this report is to provide Council with an overview of the works undertaken during the month of September and October 2022.

Report Summary

This monthly Quarry Operations and Management Works Report details the works undertaken during the previous month, including any rock sales at the quarry sites.

Recommendations

It is recommended that Council resolve to:

1. *Receive this report.*

Issues and Discussion

Inchbonnie Operation and Management Contract 2022/5 and Camelback Operation and Management Contract 2022/6

A meeting with Rosco Contractors Ltd (RCL) was held on 6 September 2022. The purpose of this meeting was to introduce and affirm both contract requirements, and to put forward a work programme for Inchbonnie Quarry. Due to there being no rock stockpiles at Inchbonnie Quarry, a work programme for production of 15,000 tonnes (10,000 tonnes for WCRC and 5,000 tonnes for private sales) commenced in early October 2022 and will be fully completed by the end of November 2022. No works are proposed for Camelback Quarry as there is sufficient rock stockpiled on site. Updated insurance certificates have been received by the Council. The quarry management plan has been updated and provided to RCL.

Camelback Quarry Stocktake Report

A stock take of the stockpiled rock at Camelback Quarry was carried out on 7 September 2022. The quarry has been closed since May 2022 with no sales of rock. It was noted during this work, that the volumes quantified in the survey from 20 October 2021 were not correct. This was amended for the purposes of the stock take. A copy of this report is attached (Attachment 1). The quarry management plan has been updated and provided to RCL.

Okuru Quarry

A written response was received from the Department of Conservation to progress the authority to enter and operate and to progress the supporting documentation. Work is now progressing to provide the required documentation for the Department of Conservation to progress the access arrangement.

Blackball Quarry

A meeting was held on 5 September 2022 with the Department of Conservation (DoC) and the Grey District Council (GDC). After this meeting, DoC has provided a copy of the access agreement which is still active and simplifies things for getting back onto the site to undertake any remedial works. The access is still active, and DoC require an Annual Work Plan lodged to consider the Authority to Enter and Operate. This will form the conditions from DoC which will include kiwi mitigation etc.

A site visit was carried out on 6 September 2022 with Rosco Contractors Ltd (RCL) in attendance. At this meeting, the remedial works identified by TerraFirma Engineering, was discussed. There was some debate around the removal of rock and the prowl by RCL, who have extensive practical experience in rock removal. As a result, a copy of the TerraFirma report was supplied to RCL. RCL provided written feedback on the identified works. A meeting with John Ewen, a Worksafe Inspector, will occur in the next month to confirm that the safety scope of works proposed will satisfy closure of this quarry.

Kiwi Quarry

The WorkSafe prohibition notice is still in force. Discussions between Chanelle van Rooyen, Health Safety & Wellbeing Advisor WCRC and John Ewen, an Inspector from WorkSafe, confirmed that the Council can go ahead and obtain a geotechnical assessment.

TerraFirma Engineering Ltd have been approached to provide the geotechnical assessment. An updated short form agreement is in progress. The assessment was proposed to occur during the month of October, however, at the time of the writing of this report, the writer was unable to attend a site visit set for 25 October 2022, due to sickness. The geotechnical assessment has been deferred to mid November 2022. Kiwi Rail and GDC will also be in attendance.

Once the geotechnical assessment has been completed, a plan will be submitted to WorkSafe to demonstrate how the Council will make the site safe. Following the plan being accepted, the Council will identify, assess, and manage any residual risks that may remain, before decommissioning the quarry. This will include any other affected parties, such as GDC and Kiwi Rail. WorkSafe will be kept informed throughout this process.

Quarry Rock Movement September/October 2022

There are no Council rock stockpiles at Inchbonnie Quarry. Camelback and Okuru Quarries have stockpiled rock with no movement in rock during September and October 2022. The writer is yet to carry out site visits to Miedema Rock Deposit or Oparara but has been informed that there are no stockpiles at these sites.

Whilst rock production commenced in mid-October 2022 at the Inchbonnie quarry, the quantity of rock produced is still in progress.

Table 1 September/October 2022

Quarry	Opening Balance at 30 Aug 2022	Rock Produced 30 Aug – 25 Oct 2022 (tonnes)		Rock Sold 30 Aug – 25 Oct 2022 (tonnes)		Closing Balance at 25 Oct 2022
		Council related	Private Sales	Council related	Private Sales	
Inchbonnie	0	0	0	0	0	0
Camelback	18998.58	0	0	0	0	18998.58
Okuru	450	0	0	0	0	450
Miedema Rock Deposit	0	0	0	0	0	0
Oparara	0	0	0	0	0	0
Total	19,448.58	0	0	0	0	19,448.58

Quarry Designations

Background quarry information and the Assessment of Environmental Effects pertaining to the quarry sites for the purposes of designating the quarry sites, has been drafted and is now under review with the Planning Team.

Attachments

Attachment 1: Stocktake Report Camelback Quarry, dated 28 June 2022 and 7 September 2022

Attachment 1: Camelback Stocktake

Site visit:	28 June 2022 and 7 September 2022
Quarry Site:	Camelback Quarry
By:	Keri Harrison, Quarry Manager
For:	Marc Ferguson, Corporate Services Manager
Equipment:	Measuring wheel Staff gauge Previous documentation and survey (John Ellis) Spreadsheets 2020/2021 and 2021/2022 Quarry Permits (James Bell)
Date of drone footage:	28 June 2022, taken by James Bell
Purpose:	To carry out a stock take of the stockpiled rock

Methodology

Using the drone footage of 28 June 2022 and reviewing previous survey data and recorded permitted tonnes removed from the quarry, the stockpiles identified were split into three separate piles for measurement. This is because the shape of the stockpiles was inconsistent to allow for easy measuring of the rock.

The writer measured the three areas (sites), using the wheel and the staff gauge to ascertain the height, length, and width of the rock stockpile(s).

This information was then mapped onto the drone footage of 28 June 2022. The drone footage is shown on page 3 of this report. *Refer to Figure One, Page 3. Please disregard the numbers from 1-15 on the map. This is used for mapping purposes only and does not form the basis of calculation.*

It was noted during this work, that the volumes quantified in the 10 October 2022 survey were not correct. This has been amended for the purposes of this report.

Minor changes were made to the assessed quantities in the stockpiles. +/- 5% is accepted because of the difficulty measuring the stockpiles.

Calculations

Detailed below in Table One are the most recent survey calculations carried out at this quarry site. Note: the error in the 20 October 2021 pertained Site 1 where it recorded 14700 tonnes and should have read as 16,170 tonnes. This has been corrected.

Table 1 Physical Survey Data 2021 - 2022

6-Sep-22	Length (m)	Width (m)	Height (m)	m ³	*.7	Density (*2.5)	Total Tonne
Site 1	52	28	6	8736	6115.2	15288	15288
Site 2	15	14	5	1050	735	1837.5	1837.5
Site 3	21	19	4	1596	1117.2	2793	2793
							19918.5
20-Oct-21	Length (m)	Width (m)	Height (m)	m ³	*.7	Density (*2.5)	Total Tonne
Site 1	55	28	6	9240	6468	16170	16170
Site 2	15	15	5	1125	787.5	1968.75	1968.75
Site 3	20	18	5	1800	1260	3150	3150
							21288.75

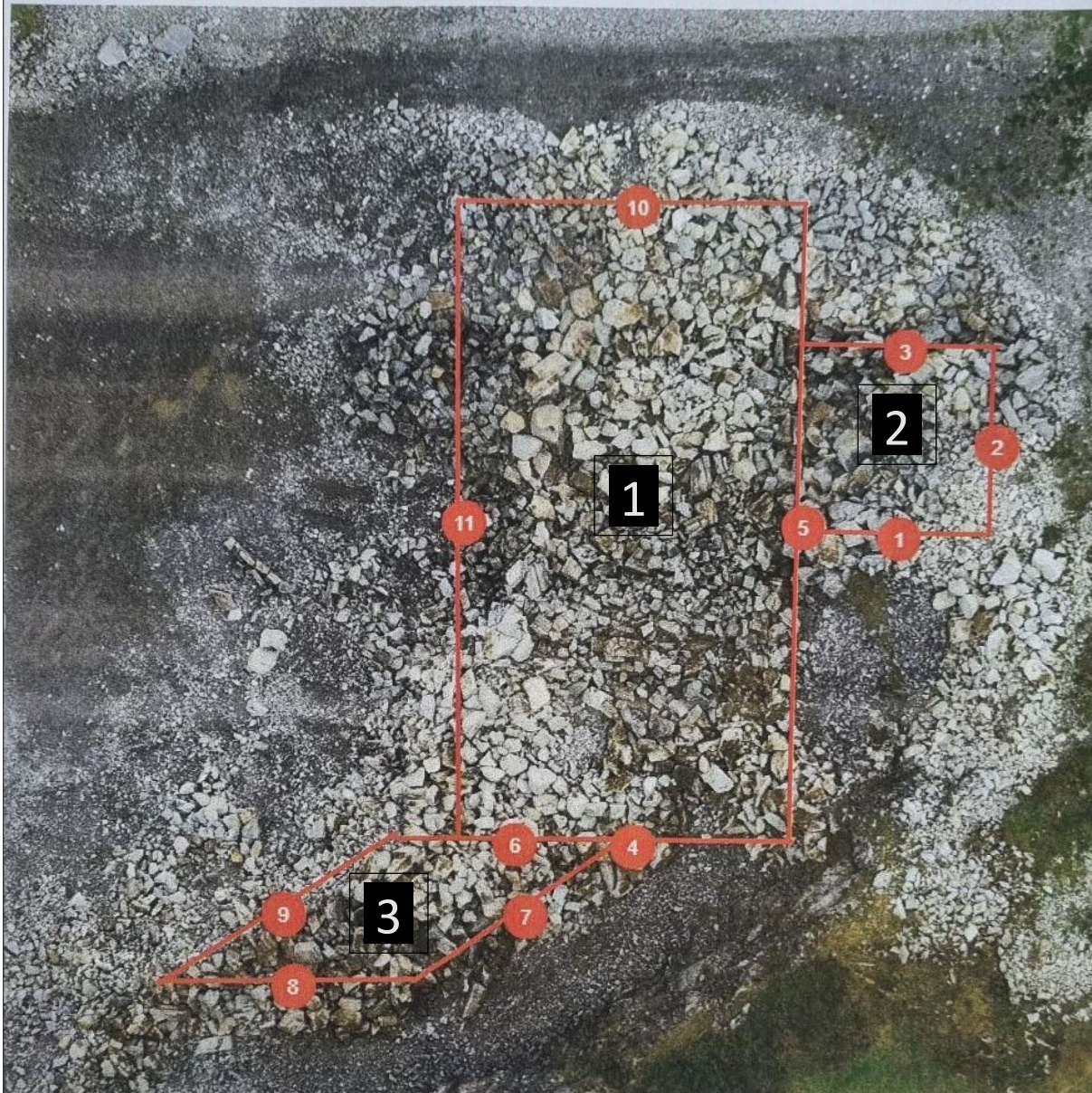
Table 2 Data analysis between the permitted tonne removed and the physical survey

Item	Tonnes	Comment
Closing balance at 30 June 2021	36976.26	
	-940.26	JE amended tonnes. Not too sure why.
Opening balance at 1 July 2021	36036.00	Adjusted tonnes
	17065.48	Rock sold 1 July to 31 December 2021
Closing balance at 31 Dec 2021	18970.52	
Opening Balance at 1 Jan 2022	18970.52	
	0.00	No rock was sold 1 January to 30 June 2022
Closing Balance at 30 June 2022	18970.52	Valuation
Item	Tonnes	Comment
Closing Balance at 30 June 2022	18970.52	Valuation
Survey (on site) measuring wheel	21288.75	20 Oct 2021 JE
Survey (on site) measuring wheel	19998.50	6 Sept 2022 KH
+ or - adjustment of 5%	999.93	- adjustment as the shapes are not square
Closing Balance at 30 June 2022	18998.58	Estimated only
Closing Balance at 30 June 2022	18970.52	Valuation
Difference	-28.06	Between valuation and survey data

Figure 1 Camelback Quarry Stockpile Audit Report

Created on September 7, 2022

Captured on June 28, 2022



Report to: Council	Meeting Date: 8 November 2022
Title of Item: LGFA Debt	
Report by: Marc Ferguson, Acting Corporate Services Manager	
Reviewed by: Heather Mabin, Chief Executive	
Public excluded? No	

Report Purpose

The purpose of this paper is to seek Council approval for the renewal of \$3,750,000 (\$3,805,277 less interest) zero-coupon debt security, maturing 25 November 2022, held by LGFA.

Report Summary

Council has a \$3,805,277 (\$3,750,000 + Interest) zero-coupon debt security debt held with the Local Government Funding Agency (LGFA) that is due to mature or be rolled over on 25 November 2022. The rollover of debt is in line with Council's overall strategy for interest rate risk management and is in line with Council's policy and Long-term Plan 2021-2031.

Recommendations

It is recommended that Council:

1. *approve the renewal of a \$3,750,000 zero-coupon debt security to LGFA on 25 November 2022 (or such other date as agreed between the Council and LGFA) for five years, effectively rolling over the Council's existing 26 May 2022 \$3,750,000 (exclusive of interest) zero coupon debt security so that the new maturity will be 25 November 2027; and*
2. *delegate authority to any two of the Chief Executive, Chair Allan Birchfield, and Cr Frank Dooley (Chair of Council's Risk and Assurance Committee) to execute the following documents (subject to minor changes), to give effect to recommendation 1. above:*
 - *Security Stock Certificate (in relation to the security stock to be issued to LGFA);*
 - *Stock Issuance Certificate (in relation to the above Security Stock Certificate); and*
 - *Chief Executive Certificate; and*
3. *delegate authority to any two of the Chief Executive, Chair Allan Birchfield and Cr Frank Dooley (Chair of Council's Risk and Assurance Committee) to execute the Final Terms for the debt securities issued by the Council to LGFA on 26 May 2022, to give effect to recommendation 1. above; and*
4. *delegate authority to any two of the Chief Executive, Chair Allan Birchfield and Cr Frank Dooley (Chair of Council's Risk and Assurance Committee) to execute such other documents and take such other steps on behalf of Council as the Chief Executive considers is necessary or desirable to execute or take to give effect to recommendation 1. above.*

Issues and Discussion

Background

Investment and Borrowing Policy

In line with Council's Investment & Borrowing Policy, Council maintains a spread of maturities for its various borrowings with LGFA.

These include the following financial instruments.

3,805,277	Fixed	Maturing 25 November 2022
1,400,000	Floating	Maturing 30 May 2023
1,400,000	Fixed	Maturing 30 May 2024
1,400,000	Fixed	Maturing 30 May 2025
1,000,000	Fixed	Maturing 30 May 2026
1,400,000	Fixed	Maturing 30 May 2027
1,000,000	Floating	Maturing 15 May 2031
11,405,277		

New Zealand Local Government Funding Agency Limited (LGFA)

Zero coupon debt security

The Council is a member of the LGFA borrowing programme as a borrower. Under the LGFA borrowing programme, the Council issued a zero-coupon debt security (Debt Security) to LGFA for \$3,750,000 on 26 May 2022. On the maturity date of the Debt Security, the Council will be required to repay \$3,805,277 to LGFA.

The Debt Security is due to reach maturity on 25 November 2022. If the Debt Security is not renewed for a further period of time the Council will be required to repay \$3,805,277 to LGFA on 25 November 2022.

Conditions precedent to issue of Debt Security

As a condition precedent to the issue of the original Debt Security in May 2022:

1. the Council was required to issue security stock to LGFA;
2. the Chief Executive was required to sign the following documents:
 - o chief executive certificate;
 - o security stock certificate (in respect of the issue of security stock to LGFA); and
 - o stock issuance certificate (in respect of the above security stock certificate); and
3. an authorised signatory of the Council was required to sign the “NZ Local Government Funding Agency Term Sheet” (which set out the terms of the Debt Security).

The Council will need to repeat this process for the new debt security (to give effect to the proposed roll over).

Current situation

Zero coupon debt security

The Council intends to issue a new \$3,750,000 zero coupon debt security to LGFA on 25 November 2022 to 25 November 2027, in effect, roll over the capital portion of the Debt Security (as defined in the background section above) for a further period of five years.

As a condition precedent to the issue of the new debt security, the Council must issue further security stock to LGFA and the following documents must be signed:

1. Chief Executive Certificate;
2. Security Stock Certificate (in respect of the security stock that will need to be issued to LGFA);
3. Stock Issuance Certificate (in respect of the above security stock certificate); and
4. Final Terms for the debt securities issued by the Council to LGFA on 26 May 2022,

(The latest draft form of the documents noted at points 1 to 3 above are attached to this report. These drafts may be subject to minor changes).

The documents at points 1 to 3 above will be reviewed by LGFA's solicitors. The document at point 4 above will be prepared by LGFA, provided directly to the Council, and will set out the terms of the debt security to be issued by the Council on 25 November 2022.

It is proposed that the Council delegates authority to:

1. any two of the Chief Executive, Chair Allan Birchfield and Cr Frank Dooley (Chair of Council's Risk and Assurance Committee) to sign the documents noted at points 1 to 3 above; and
2. any two of the Chief Executive, Chair Allan Birchfield and Cr Frank Dooley (Chair of Council's Risk and Assurance Committee) to execute the document noted at point 4 above.

Considerations

Implications/Risks

There is a financial risk of needing to repay or refinance the debt on 25 November 2022.

Significance and Engagement Policy Assessment

There are no issues within this report which trigger matters in this policy.

Tangata whenua views

Not applicable.

Financial implications

As above.

Legal implications

There are no legal implications of this decision.

Attachments

Attachment 1: Chief Executive Certificate

Attachment 2: Security Stock Certificate

Attachment 3: Stock Issuance Certificate

CHIEF EXECUTIVE CERTIFICATE

I, Heather Mabin, the Chief Executive of West Coast Regional Council ("**Council**") certify as follows:

1. RESOLUTIONS

- 1.1 The Council has, by all necessary resolutions duly passed ("**Resolutions**"):
- (a) approved the transactions contemplated by the documents referred to in the schedule to this certificate ("**Documents**"), or delegated sufficient authority to the person(s) who has approved those transactions to give that approval; and
 - (b) authorised execution of the Documents by the Council, or delegated sufficient authority to the person(s) who authorised execution of the Documents to give that authorisation.
- 1.2 The Resolutions remain in full force and effect.

2. COMPLIANCE WITH THE ACT

For the purposes of section 118 of the Local Government Act 2002 ("**Act**"), in entering into the Documents and performing its obligations under the Documents, and all other documentation contemplated by or entered into in connection with the Documents, the Council has complied with the Act.

3. DUE EXECUTION

The Documents have been or, in the case of the Document specified at paragraph 1 of the schedule to this certificate, will be properly executed by the Council.

4. MULTI-ISSUER DEED

- 4.1 For the purposes of clauses 2.2 and 4.5 of the multi-issuer deed dated 7 December 2011 (as amended from time to time) ("**Multi-Issuer Deed**") between various local authorities and New Zealand Local Government Funding Agency Limited and subsequently acceded to by the Council, that:
- (a) all necessary regulatory or statutory authorisations, consents, approvals or licenses in relation to the Council's entry into the Multi-Issuer Deed, the Accession Deed, the Notes Subscription Agreement, the issuance of the Security Stock Certificates and Security Stock issued in respect of the Multi-Issuer Deed and the Securities and the issuance of the Securities from time to time have been obtained and are current and satisfactory;
 - (b) the Council has complied with the conditions specified in clause 2.2 of the Multi-Issuer Deed;
 - (c) the representations and warranties set out in clause 6.1 of the Multi-Issuer Deed are true, accurate and correct in all material respects as of the date of this certificate by reference to the facts and circumstances existing on that date;

- (d) no Event of Default, Potential Event of Default or Event of Review has occurred and is continuing in relation to the Council and no such event will occur on or after the Issue Date as a result of the Council issuing the Securities; and
- (e) the Council is in compliance with the Multi-Issuer Deed and the Notes Subscription Agreement.

4.2 Words and expressions defined in the Multi-Issuer Deed have the same meanings in this paragraph 4.

5. **DEBENTURE TRUST DEED**

The Debenture Trust Deed entered into between the Council and Covenant Trustee Services Limited dated 26 February 2019 is in full force and effect. No amendments have been made to the Debenture Trust Deed since it was entered into.

This certificate is given by me in my capacity as Chief Executive of the Council in good faith on behalf of the Council and I shall have no personal liability in connection with the issuing of this certificate.

DATED: 25 November 2022

SIGNED:

Heather Mabin
Chief Executive
West Coast Regional Council

Allan Birchfield
Chairman
West Coast Regional Council

**SCHEDULE
"Documents"**

1. Final Terms for the debt securities issued by the Council to New Zealand Local Government Funding Agency Limited on 25 November 2022 under the Multi-Issuer Deed.
2. Security Stock Certificate in favour of New Zealand Local Government Funding Agency Limited in relation to the Council's obligations in respect of debt securities issued by the Council on 25 November 2022 under the Multi-Issuer Deed.
3. Stock Issuance Certificate in respect of the issue of the Security Stock evidenced by the Security Stock Certificate referred to above.

Stock Certificate No: 11

WEST COAST REGIONAL COUNCIL
(the **Council**)

Principal Office: West Coast Regional Council
388 Main South Road
Paroa
GREYMOUTH 7805

Stock Transfer Office: Computershare Investor Services Limited
Level 2, 159 Hurstmere Road
Takapuna
AUCKLAND
(the **Registrar** and **Paying Agent**)

Security Stock in respect of the issue of debt securities to LGFA on 25 November 2022

Security Stock Certificate

The Security Stock referred to in this Certificate is Security Stock constituted and secured by a debenture trust deed (**Trust Deed**) dated 26 February 2019 between the Council and Covenant Trustee Services Limited and is issued with the benefit and subject to the provisions of the Trust Deed, the conditions endorsed on and/or otherwise applicable to such Stock and this Certificate, including the further conditions (included in the term **Conditions**).

THIS IS TO CERTIFY THAT

1. New Zealand Local Government Funding Agency Limited (**Holder**) will, upon registration of the Stock pursuant to the Trust Deed, be the registered Holder of Security Stock (**Stock**) in a nominal amount equal to the aggregate amount, from time to time, of the liabilities, advances and other accommodation or obligations referred to in clause 2 of this Certificate;
2. **SUBJECT** to the provisions of clause 3 of this Certificate, the Stock is issued by way of continuing security for the due payment and satisfaction to the Holder of all obligations and liabilities of the Council to the Holder in respect of the debt securities (**Securities**) issued by the Council on 25 November 2022 in accordance with the Multi-Issuer Deed dated 7 December 2011 (as amended from time to time) between the Holder and various local authorities and subsequently acceded to by the Council, whether incurred before or after the issue of the Stock and whether matured or not and whether incurred by the Council alone, or jointly, or jointly and severally with others and whether as principal or surety and whether absolute or contingent and shall include, but not by way of limitation, obligations and liabilities in respect of interest (whether capitalised or otherwise compounded or current);
3. **THE** Stock is issued on the special condition that at any date (**Relevant Date**) the Priority Total Amount relating to the Stock is not more than:
 - (a) the lesser of:
 - (i) the aggregate amount (as finally determined) of all the liabilities, advances and other accommodation or obligations referred to in clause 2 of this Certificate at the Relevant Date, including capitalised interest owing at the Relevant Date but excluding any interest accrued pursuant to the terms of the Securities and owing at the Relevant Date; and

(ii) the nominal amount of the Stock,

(such lesser amount being referred to in this Certificate as the **Priority Principal Amount**); and

(b) as interest, all interest (for the avoidance of doubt excluding capitalised interest) accrued pursuant to the terms of the Securities and payable to the Holder on the amount referred to in paragraph 3(a)(i) above (up to the Priority Principal Amount) but excluding any interest accrued pursuant to the Securities which has been due and owing since a date more than six months prior to the Date of Enforcement,

AND upon any distribution of the money available to Stockholders pursuant to the provisions of clause 15 of the Trust Deed the Stock shall entitle the Holder to payment pari passu with the other Stockholders in respect only of their Priority Principal Amount together with interest calculated pursuant to the provisions of paragraph (b) above **PROVIDED ALWAYS** that any amounts owing to the Holder in respect of which this Stock is issued but which do not form part of the Priority Total Amount shall rank for payment subsequent to the Priority Total Amounts of the other Stockholders but pari passu with any amounts referred to in the equivalent to this proviso in Security Stock Certificates held by other Stockholders (and as consistent with clause 6.3.1(c) of the Trust Deed);

all in accordance with the Trust Deed (including the Conditions).

GIVEN by or on behalf of the Council this 25th day of November 2022

SIGNED for and on behalf of
WEST COAST REGIONAL COUNCIL

Heather Mabin
Chief Executive

Witness:

Signature of witness

Full name of witness

Occupation of witness

Address of witness

Allan Birchfield
Chairman
West Coast Regional Council

NOTES:

- (1) The Holder is entitled to the benefit of, is bound by, and is deemed to have notice of, all the provisions of the Trust Deed (including the Conditions) (which may be inspected at the Principal Office of the Council).
- (2) This Certificate must be surrendered to the Council or the Registrar before transfer of the whole or any part of the Stock can be registered.
- (3) All sums specified in this Certificate relate to New Zealand currency.
- (4) Words and expressions used in this Certificate and in the Conditions shall have the same definition as in the Trust Deed unless otherwise defined or the context otherwise requires.

CONDITIONS

1. **SUBJECT** as herein provided, the Holder of the Stock is entitled pari passu and rateably with the holders of all other Stock constituted by the Trust Deed to the benefit of, and is subject to, the provisions of the Trust Deed (including the Conditions).
2. **EVERY** Holder will be recognised by the Council, the Paying Agent and the Registrar as entitled to its Stock and to the Principal Money and interest payable thereon free from any equity, security interest, set-off or cross-claim or counter-claim between the Council and the original or any intermediate holder of the Stock (not being the Holder).
3. **THE** Stock may, to the same extent as the debts, liabilities, advances or other accommodation or obligations to which it relates, be transferred in accordance with the Trust Deed by an instrument in writing in the usual or common form, and the following provisions shall apply:
 - (a) every instrument of transfer must be executed by the transferor in the manner required by the Council or the Registrar or as required by the FMC Act and the transferor shall be deemed to remain the owner of the Stock until the name of the transferee is entered in the Register (as defined in the Trust Deed) in respect thereof;
 - (b) every instrument of transfer must be left at the registered office of the Registrar for registration accompanied by any Certificate in respect of the Stock to be transferred and such other evidence as the Council or the Registrar may require to prove the title of the transferor or its right to transfer the Stock. Upon being satisfied as to the due execution of the transfer, and the due compliance with the provisions of any Act relating to stamp duties, the Registrar will register the transfer in accordance with the Registrar and Paying Agency Agreement (as defined in the Trust Deed) and will recognise the transferee as the Holder entitled to the amount of Stock comprised in the transfer;
 - (c) all instruments of transfer which shall be registered will be retained by the Council or the Registrar, but any instrument of transfer which the Registrar may decline (on reasonable grounds) to register shall be returned to the person who has delivered the same together with the reasons for such non-registration;
 - (d) the Registrar shall not be obliged to, but may, register any transfer of Stock during the period between the Registrar's close of business on the Record Date immediately preceding the date for repayment of the Principal Money (or any part of the Principal Money) or payment of interest and the date for repayment of the Principal Money (or any part of the Principal Money) or payment of interest, or the period between the Registrar's close of business on the date 14 days before any meeting (inclusive of the date on which such meeting is held) of Holders is convened in accordance with the Trust Deed and the date of such meeting. For the purposes of these Conditions, **Record Date** means the tenth day before the relevant date for payment of any Principal and/or interest in respect of any Stock or, if such day is not a business day then such day as determined by the Paying Agent in accordance with its usual practice;
 - (e) no fee shall be charged by the Council for the registration of a transfer;
 - (f) the Council, the Trustee, the Paying Agent and the Registrar will recognise only the Holder as the absolute owner thereof and, except as ordered by a court of competent jurisdiction or by statute, shall not be bound to take notice or see to the execution of any trust whether express, implied or constructive to which any Stock may be subject. The receipt of such Holder, or in the case of joint Holders

the receipt of any of them, of the Principal Money and the interest from time to time accruing due in respect thereof or for any other money payable in respect thereof, or the compliance with the payment directions of the Holders or any one of joint Holders, shall be a good discharge to the Council, the Trustee, the Paying Agent or to the Registrar, as the case may be, notwithstanding any notice it may have whether express or otherwise of the right, title, interest (including security interest) or claim of any other person to or in respect of such Stock, interest or money. No notice of any trust express, implied or constructive, nor of any security interest, shall be entered on the Register in respect of any Stock,

provided that the requirements for transfer in paragraphs (b), (c) and (d) shall not apply to the extent that the Council and the Registrar agree a different method of transfer either with the Trustee or, in respect of a particular transfer, with the relevant transferor and transferee.

STOCK ISSUANCE CERTIFICATE

I, Heather Mabin, the Chief Executive of West Coast Regional Council (the **Council**) hereby certify that:

1. the issue of Security Stock with a nominal amount equal to the aggregate amount, from time to time, of the liabilities, advances and other accommodation or obligations referred to in the Stock Certificate for that Stock¹ (the **New Stock**) under the terms of the Debenture Trust Deed dated 26 February 2019 (the **Trust Deed**) has been duly authorised by the Council, or has been authorised by a person or persons within the delegated authorities approved by the Council;

2. as at the date of this certificate (but prior to the issuance of the New Stock if it is to be issued on the date of this certificate) the total nominal amount of Stock issued and outstanding under the Trust Deed (showing separately the respective total nominal amounts) is as follows:

(i)	Debenture Stock of:	\$0
(ii)	Security Stock (issued with a fixed nominal amount) of:	\$0

together with:

(iii)	Security Stock (issued with a floating nominal amount), which as at 20 November 2022 (being no more than 5 business days before the date of this certificate) amounted to:	\$11,405,277 plus accrued interest
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3. no Enforcement Event has occurred and remains unremedied;

4. for the purposes of section 115(3) of the Act, the loans or obligations secured by the New Stock have been raised for the benefit of all of the Council's district;

5. for the purposes of section 118 of the Act, the Council has complied with the Act in entering into and the performance of its obligations under the Trust Deed, the Registrar and Paying Agency Agreement and all other obligations entered into by the Council in connection with the Council's borrowing and granting security under the Trust Deed, including in respect of the New Stock.

This Certificate is given by me as Chief Executive of the Council in good faith on behalf of the Council and I shall have no personal liability in connection with the issuing of this Certificate.

¹ The initial nominal amount of the Security Stock issued with a floating nominal amount under this Certificate is \$3,805,277.

Unless otherwise defined or the context otherwise requires, terms with a defined meaning in the Trust Deed shall have the same meaning where used in this Certificate.

Dated: 25 November 2022

Heather Mabin
Chief Executive
West Coast Regional Council

Allan Birchfield
Chairman
West Coast Regional Council

THE WEST COAST REGIONAL COUNCIL

To: Chair, West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely,-

- Items 10.1 – 10.2 inclusive

Item No.	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 7 of LGOIMA for the passing of this resolution
<i>10.1</i>	<i>Land Tenure matters</i>	<i>The item contains information relating to commercial matters</i>	<i>To protect commercial information (s 7(2)(b)).</i>
<i>10.2</i>	<i>Contractual matters</i>	<i>The item contains information relating to commercial matters</i>	<i>To protect commercial information (s 7(2)(b)).</i>

I also move that:

- Heather Mabin, Marc Ferguson, Rachel Vaughan, and Scott Hoare be permitted to remain at this meeting after the public has been excluded, because of their knowledge on these subjects. This knowledge will be of assistance in relation to the matters to be discussed; and
- The Minutes Clerk also be permitted to remain at the meeting.