

**THE WEST COAST REGIONAL COUNCIL**  
**MINUTES OF THE ANNUAL MEETING OF THE**  
**COAL CREEK RATING DISTRICT**  
**HELD AT THE WEST COAST REGIONAL COUNCIL OFFICES**  
**ON 27 OCTOBER 2015, COMMENCING AT 7.02 PM.**

**PRESENT**

B. Jones, F Riordan, S. McGeady, W. Brennan, A. Inman,

**IN ATTENDANCE**

West Coast Regional Council  
A. Robb, A. Birchfield, P. Ewen (Councillors).  
M. Meehan, P. Birchfield, T. Jellyman (Staff)

**APOLOGIES**

O. Norton, M. Riordan, G. Noble

*W. Brennan / F. Riordan - Carried*

**BUSINESS**

Cr Robb opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:**        ***"That the minutes of the previous Annual Meeting held on 25 November 2014, be adopted as a true and correct record of that meeting, with amendment noted below removed."***

*A. Inman / S. McGeady - Carried*

**MATTERS ARISING**

There were no matters arising.  
Action points were updated.

Cr Ewen stated that he was on holiday when the meeting was arranged to inspect the erosion line so he was unable to attend. M. Meehan advised that the erosion line was viewed with Cr Robb, Cr Birchfield, S. McGeady, B. Jones and W. Brennan. M. Meehan advised that the minutes will be sent to the spokesperson once they have been adopted by Council. M. Meehan provided copies of the Flood Protection Bylaw at the meeting and Fulton Hogan made a submission on the bylaw. M. Meehan advised that he followed up on the West Coast Rugby League Club rates rebate.

**FINANCIAL REPORT**

M. Meehan presented the financial statements for the period ending 30 June 2015. He advised that the opening balance was \$97,602.18. He advised that more was spent than was taken in with rates. The closing balance is \$93,575.52.

**WORKS REPORT**

P. Birchfield spoke to this report and advised that \$14,435.00 worth of works were carried out during the reporting period. She stated that this work was carried out by Westland Contractors Ltd. P. Birchfield carried out an inspection in September 2015 and \$35,000 worth of works were identified. She advised that \$20,000 was spent in September to extend the toe rock at #19. This was due to the erosion scour undermining the rock wall in this area. A diversion cut was done through the gravel beach as part of this contract. P. Birchfield reported that she has allowed \$10,000 for unforeseen maintenance. The balance in the rating district account at the beginning of the 2016 / 2017 financial

year is likely to be just over \$72,000. The prudent reserve for the rating district is \$150,000 which could be used should there be a major event requiring significant works.

M. Meehan drew attention to the photograph included in the works report and stated that the photograph is of the diversion cut and was taken by a drone. M. Meehan advised that since the diversion cut was undertaken gravel contractors have taken gravel from this area which is helping the situation in this area. W. Brennan advised that he walked around this area today. He suggested that the mouth of the cut at the top end needs to go down a little deeper but he is pleased with how well it is working.

Cr Birchfield agreed with W. Brennan. Cr Birchfield feels that if gravel is taken from this area then that will help. P. Birchfield advised that when the toe rock was extended MBD Ltd also put in some additional rock and they removed some willows that needed to be gone.

## **RATES 2016/ 2017**

M. Meehan recommends a maintenance rate strike of \$10,000 for the coming financial year. It was agreed that the rate strike would be \$10,000 for the 2016 / 2017 financial year. M. Meehan advised that even though the prudent reserve is \$150,000 there is still \$72,000 in the account which is a reasonable amount should further works be required. It was agreed that the rate strike would stay at \$10,000.

## **ELECTION OF OFFICERS**

T. Jellyman read out the names of the current committee and the current Spokesperson. It was agreed that the committee would remain the same. F. Riordan stated that nobody was aware that the recent works were about to be done as S. McGeady hadn't told the committee about the imminent works. S. McGeady stated that this was an emergency situation and the work happened quite quickly. Cr Robb stated that Council's contact is the spokesperson and it is up to the spokesperson to communicate with the committee. P. Birchfield advised that the works were done at short notice. It was agreed that a group email address for this rating district would be set up. Cr Robb suggested that the rating district might want to appoint a deputy spokesperson or have a rotation policy in place for this position.

**Moved:** ***"That F. Riordan be elected as the deputy spokesperson for the 2015 / 2016 financial year."***

*F. Riordan / S. McGeady – Carried*

**Moved:** ***"That S. McGeady be re - elected as the spokesperson for the 2015 / 2016 financial year."***

*F. Riordan / W. Brennan – Carried*

**Moved:** ***"That the present committee remains the same for the 2015 / 2016 financial year:***

***O. Norton***

***F. Riordan***

***A. Beck***

***B. Jones***

***A. Inman***

***be the committee for the 2015 / 2016 financial year."***

*Riordan / W. Brennan – Carried*

## **GENERAL BUSINESS**

A. Inman stated that he is happy with the work that has been done on the river this year. He feels that the rating district is now steering in the right direction.

S. McGeady stated he has been speaking to the person who has been taking gravel out of the cut; this person would like to stockpile gravel to use at a later date. Cr Robb asked P. Birchfield what her advice would be on this matter. P. Birchfield suggested that Council's Quarry Manager inspect this area ensure that it is okay to continue to extract gravel from this area.

Cr Robb asked the meeting if they wanted to continue to have an annual meeting each year. He advised that around half of council's rating districts are electing not to have an annual meeting unless there is major work required. M. Meehan advised that those rating districts that don't have a meeting are still supplied with the financial report and works report. A covering letter outlines what has been done during the year, if anything, and should they want to have a meeting then they contact their spokesperson who then contacts Council and a meeting is arranged. A. Inman stated that if the group email system is put in place then communication will be better all round.

**Action Points:**

- T. Jellyman to set up group email for the rating district.

There being no further business, the meeting closed at 7.25 pm.