

**MINUTES OF THE MEETING OF
THE HOKITIKA JOINT SEA WALL COMMITTEE
HELD ON 17 NOVEMBER 2014,
AT WESTLAND DISTRICT COUNCIL CHAMBERS,
WELD STREET, HOKITIKA, COMMENCING AT 4.16 P.M.**

PRESENT:

A. Robb (Chairman), S. Challenger, P. McDonnell, K. van Beek, M. Dawson

IN ATTENDANCE:

C. Ingle (WCRC Chief Executive), M. Meehan (WCRC Planning and Environmental Manager), W. Moen (WCRC River Engineer), P. Anderson (WDC Engineer), T. Jellyman (Minutes Clerk).

APOLOGIES:

T. Winter, V. Goel, J. Butzbach.

WELCOME

A. Robb welcomed all present to the meeting and introductions were made.

Moved: *"That the minutes of the previous Annual Meeting held on 14 November 2013, be adopted as a true and correct record of that meeting."*

P. McDonnell / S. Challenger – Carried

MATTERS ARISING

DRAFT JOINT SEAWALL AGREEMENT

C. Ingle advised that V. Goel suggested that this agreement is parked until the next meeting which is today. C. Ingle tabled a new draft agreement and advised that the Local Government Act sets up new requirements for Joint Committees: membership of the Joint Committee; processes for appointing the Chair and Deputy Chair; Terms of Reference; delegations and the process for amending the agreement. C. Ingle also included a map of the rating district and its classifications (A-D).

C. Ingle advised that he and Cr Robb would like to get Westland's point of view on what they think this committee is about and what it is for. C. Ingle stated that during the construction of the seawall both councils were clear on their roles but he feels there needs to be clarity on the roles from now on. C. Ingle advised that it is still unclear what is happening with the groynes and if they are included in the agreement. It was noted that no money has been spent on the groynes this year but Westland is taking rates for the groynes. Cr Robb stated that it makes sense for the groynes to become part of the scheme. Cr Dawson stated that he thinks this is the right thing to do and it makes sense. C. Ingle advised that in terms of works the immediate works would be the topping up of the groynes, starting with the Hampden Street one. He stated that if the groynes are to be maintained then more money will be required. C. Ingle advised that the groynes could be retained as a district council asset and WCRC maintains them but this would need to be made clear in the seawall agreement. C. Ingle advised that for the Grey floodwalls the district council owns the assets and WCRC maintains the assets which could be the same situation for the groynes. Cr Dawson agreed with this. C. Ingle stated that one area of concern could be the Tambo area, where the district council may want to protect this area but WCRC possibly might not feel it is a high priority. Cr Robb stated that WCRC could protect this area on behalf of the community if the community wants this. C. Ingle advised that were this matter to be considered then it would need

to go through via the annual plan process. It was noted that there is no concern with this area at the moment. Cr Van Beek stated that there will be problems in this area sooner or later. He stated that there is also an old landfill in this area and there are a lot of community amenities in this area. Cr Robb advised that WCRC would keep an eye on this and if it looks like there could be a problem then WCRC would consider consulting the community to see if they would like this area included in the scheme.

C. Ingle advised that the joint seawall agreement should be put on hold for the time being. Cr Dawson drew attention to clause 7.3 of the agreement and suggested that the areas south of the seawall could be a shared responsibility. C. Ingle advised that those words could be added into the agreement now.

Discussion took place on the chairing of the annual meeting. It was agreed that WCRC would always chair the meeting, as WCRC get the agenda together and this makes for a meeting that flows better.

It was agreed that C. Ingle would finalise the draft joint seawall agreement then it would be formally adopted by both councils at their council meetings.

WORKS REPORT

W. Moen spoke to this report. He stated he was happy with the job done on the seawall. He stated that the total cost was just over \$1.8M. W. Moen advised that he inspected the seawall on the 17th of September and no maintenance works were identified.

RATE STRIKE

Discussion took place on the rate strike. C. Ingle advised that if only the seawall is to be maintained then \$10,000 is a suitable amount for the rate strike. W. Moen explained to the meeting how a rating district works and the advantages of having some money in the rating district account in case of emergency works being required. C. Ingle stated that some slumping occurred recently on the Punakaiki seawall, which cost that rating district over \$100,000 and left the rating district account with a deficit balance. C. Ingle stated in the case of the Hokitika seawall, it is a new structure and is not under immediate threat. C. Ingle advised that if the \$10,000 is not spent then it accumulates in the rating district account. Cr Dawson asked how much would it cost to top up the Hampden Street groyne. W. Moen stated that he does not have the figures at hand but he guessed around \$60,000 would cover this. Discussion ensued regarding putting money aside for the groynes. C. Ingle advised that the OCL report talks about building up the Hampden Street groyne first. He stated that is because if there is a northerly drift then the first groyne will stop this and once the sand has built up in front of this groyne then the next groyne in line can be repaired. Cr Robb asked if there are concerns in this area at the moment. It was agreed that currently there is not a problem in this area but it could change at any time.

Cr Dawson suggested that the rating area could be extended in order to collect these additional funds. Discussion took place on how much money comes into the rating district account for rates each year. C. Ingle advised that there are other rating districts nearby: the Southside rating district and the Kaniere rating district which have been in place for a number of years plus three rating districts out in the Kokatahi – Kowhitirangi valley. Extensive discussion took place regarding who benefits from the Hokitika rating district. C. Ingle advised that if a rating district extension is proposed then this would need to go through the LTP process. The Chairman asked those present for their feeling on extending rating area and the current rate strike. It was agreed that C. Ingle would consult with the Corporate Services Manager to discuss possible options for increasing the rate strike and the rating area and a possible change to the rating classification.

Cr Robb and C. Ingle explained to the meeting how the Greymouth Floodwall rating district is managed. They advised that the Hokitika situation is currently very similar.

It was agreed that the decision on the rate strike would be held over until a further meeting is scheduled in the New Year.

FINANCIAL REPORT

Cr Dawson asked if the rate strike is used to cover costs for the rating district. C. Ingle confirmed this is correct. C. Ingle advised that there will be annual costs for cross sections and admin costs but he stated that now that the seawall is in place and completed there should be very little in ongoing costs for this, unless repairs are needed.

It was noted that the opening balance in the rating district account is \$19,075 in deficit and the closing balance is \$7,780.31 in deficit.

GENERAL BUSINESS

C. Ingle advised that the asset management plan is a draft at the moment. He stated that WCRC is supposed to be doing 30 year infrastructure strategies at the moment. Cr Dawson asked if this version of the asset management plan is an updated version from the one on the website. C. Ingle confirmed that it is. Cr Robb advised those present to contact C. Ingle if they have any queries regarding the asset management plan.

There being no further business, the meeting closed at 5.17 pm

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Chairman

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Date

Action Point

- Set a meeting date for February to discuss extension of the rating district and the rate strike.
- Take a map of the rating area to the February meeting.