

**THE WEST COAST REGIONAL COUNCIL**  
**MINUTES OF THE ANNUAL GENERAL MEETING OF THE**  
**NELSON CREEK RATING DISTRICT**  
**HELD AT THE NGAHERE FIRE STATION**  
**ON WEDNESDAY, 17 MARCH 2004 COMMENCING AT 5.10 P.M.**

**PRESENT**

G. Hill, T. Hill, C. Fayem, T. Kendrick.

**IN ATTENDANCE**

West Coast Regional Council

D. Horn (CEO)

D. Shannahan, P. Ewen (Councilors)

R. Lowe, W. Moen (Staff)

**APOLOGIES**

W. Foster

**BUSINESS**

D. Shannahan opened the meeting and welcomed those present.

He asked that the meeting observe a moment's silence as a mark of respect for the Foster Family and for the recognition of service that G.Foster had given to the area.

He introduced Mr. David Horn as the new Chief Executive Officer.

**Moved:**            ***"That the minutes of the previous Annual General meeting held on 3 April 2003, be adopted as a true and accurate record of that meeting."***

*G. Hill / C. Fayem – Carried.*

**MATTERS ARISING**

D. Horn outlined the provisions of the new Local Government Act, including the requirement for LTCCP (Long Term Council Community Plan) and the consequent compulsory provision for an estimated 10-year works expenditure programme.

He also explained that the requirements of the Act now meant that for advanced planning purposes Annual General Meetings should be held in the latter part of the year, around September / October in order to give a clear indication of the following year's expenditure in advance.

**FINANCIAL MINUTES**

W. Moen presented the financial statements for the 2003 calendar year.

He indicated that the Rating District balance at 30 March 2004 was approximately \$66,600 in credit.

He added that the costs associated with the clearance of the island and mowing of the banks would be in the vicinity of \$12,500.

**Moved:**            ***"That the Financial Report for the 2003 calendar year be adopted."***

*T. Hill / G. Hill – Carried.*

**WORKS REPORT**

Wayne Moen produced a detailed works report, which outlined the proposed expenditure over the next 10 years.

He indicated that, in his view, the Rating District should allow approximately \$20,000 per annum for ongoing maintenance.

This was based on historic annualised expenditure.  
He suggested that it would be prudent to allow for a channel cleanout between the two Bridges in the next 10 years and indicated that the estimated costs would be approximately \$90,000.

#### **RATES 2004 / 2005**

Discussion took place on the level of rating.

**Moved:**            ***“That a rate of \$15,000 + GST be struck for the 2004 / 2005 financial year”***

*G. Hill / T. Kendrick – Carried.*

#### **ELECTION OF COMMITTEE / SPOKESPERSON**

**Moved:**            ***“That G. Hill be re-elected as Chairperson of the Rating District for The 2004 / 2005 financial year.”***

*C. Fayem / T. Kendrick – Carried.*

#### **GENERAL BUSINESS**

Discussion occurred on clearance of the island.  
Quotes were to be called from 2-3 companies regarding spraying.  
W. Moen to check area of proposed spraying.

There being no further business, the meeting closed at 5.45pm

W. Moen  
Senior Engineering Officer