

THE WEST COAST REGIONAL COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PUNAKAIKI RATING DISTRICT HELD AT THE PUNAKAIKI TAVERN ON 17 OCTOBER 2012, COMMENCING AT 7.04 PM.

PRESENT

J. Morley, G. Friend, S. Casey, M. Keating, F. Keating, S. Griffin (Buller District Council), G. Beynon, I. Ryder, A. Beynon, L. Totzauer, J. Lightfoot, C. King, B Gerard, J. Ashby, N. Wilkins, J. Gerard

IN ATTENDANCE

West Coast Regional Council
T. Archer (Councillor)
M. Meehan, W. Moen, T Jellyman (Staff)

APOLOGIES

Cr Scarlett, K. Smith

J. Lightfoot/ A. Beynon - Carried

BUSINESS

T. Archer opened the meeting and welcomed those present to the meeting. He introduced himself and the Council staff. He asked if all present are members of the Punakaiki Rating District. This was confirmed.

Moved: *"That the minutes of the previous Annual Meeting held on 20 October 2011, be adopted as a true and correct record of that meeting."*

J. Lightfoot / G. Beynon - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

M. Meehan presented the financial statements for the financial period ending 30 June 2012. M. Meehan advised that the balance in the loan account as at 30 June 2012 of \$1,268.93. He advised that the maturity date of this loan is November 2015.

Moved: *"That the financial report for the loan account for the 2011 / 2012 year be adopted".*

F. Keating /J. Lightfoot - Carried

M. Meehan presented the expenses and revenue in the maintenance account. He advised that the opening balance as at 1 July 2011 was \$39,142.32. He advised that the rate of \$10,000 went into the account and a small amount of interest. M. Meehan reported that there have been more expenses than income this year with contractor's costs being the main cost. He reported that there was \$78,542.25 being spent on contractor's costs. The closing balance in this account as at 30 June 2012 is \$34,249.60 in deficit. W. Moen stated that the main costs are the contractor's costs which are illustrated in the works report.

Moved: *"That the financial report for the maintenance account for the 2011 / 2012 year be adopted".*

J. Lightfoot / S. Casey - Carried

MATTERS ARISING

There were no matters arising relating to the financial report.

WORKS REPORT

W. Moen presented the 2011 / 2012 works report. He advised that the total cost of works was \$78,542.25, which was carried out by MBD Contracting Ltd.

W. Moen reported that as a result of the inspection that he carried out on the 19th of July 2012 \$11,000 worth of maintenance works were identified included in this is the cost to repair slumping of the wall at the Mabel Street vicinity. He advised that he has allowed \$12,000 for unforeseen maintenance for the period from now until the end of June 2013. He stated that total figure for projected works is \$23,000. W. Moen advised that the \$11,000 component for projected works has already been done. He advised that Trevor Dixon gave the rock for nothing and MBD Contracting Ltd carted and placed the rock for a very cheap price. He advised this work was done for just over \$4,000. W. Moen advised that since this work was done there has now been further slumping at the south end of the wall. W. Moen advised that he has liaised with J. Lightfoot regarding this matter and a contract has been put out for 500 tonne of rock to top up this slumping. He advised that the total cost of this contract is \$11,500 and is in addition to the work that has already been done. W. Moen advised that following on from last year's meeting there is no a mandate in place to do up to \$15,000 worth of work at a time without going back to the rating district. W. Moen clarified that the work that is to be done is at the south end of the wall.

RECOMMENDATION

1. *That the Works Report covering the 2011 / 2012 financial year be adopted.*

J. Lightfoot / G. Beynon – Carried

2. *That the 2012 / 2013 works proposals be approved.*

J. Lightfoot / N. Wilkins – Carried

RATES 2013 / 2014

W. Moen advised that with the proposed works and the rate of \$30,000 (GST Excl) previously struck for the 2012 / 2013 year, the balance in the rating district account at the beginning of the 2013 / 2014 financial year is likely to be around \$21,000 (GST Excl) **in deficit**. He is therefore recommending a rate strike of \$45,000 (GST Excl). M. Meehan advised the meeting was rate strike for the 2012 / 2013 year is \$30,000 which is more than what was agreed on last year's annual meeting. He advised this increase is because of the major works that needed to be done council therefore made a submission on its own Annual Plan to increase the rate strike from \$15,000 to \$30,000 to cover this work. M. Meehan advised that even with this increase the rating district account is still in deficit. W. Moen stated that the council does not like rating districts to be in deficit and therefore he is recommending that the rate strike is \$45,000 for the 2012 / 2014 to get the rating district back into the black. M. Meehan advised that what this increase means for the rating district is that there has been a rate strike of \$15,000 then \$30,000 and now it needs to increase to \$45,000 which is as a result of insufficient funds in the rating district account and the major works that needed to be done. A speaker asked how big is the rating base of people who pay into the rating district. T. Jellyman advised that there are 57 ratepayers in this rating district. A speaker asked if the rating district size could be increased further up towards Buller. M. Meehan responded that rating districts are set up on points of benefit so the people who directly benefit from the works are put into the rating district and in this case it is for the people of Punakaiki. W. Moen advised that when this rating district was set up people north of the Pororari River were not affected and didn't affect anyone up on the hills. Cr Archer advised that everyone pays their district rates and sometimes it is misunderstood but regional rates are for special rating districts are specifically focussed on benefit. Cr Archer reminded the meeting of the extra work that has been required in the rating district over the past 12 months. He stated that it is important when striking the rate for the coming financial year that people are mindful that there needs to be adequate funds in the rating

district account for this purpose. M. Meehan advised that by striking a rate of \$45,000 this would allow the rating district to catch up and clear their deficit providing there are no emergency works this year. M. Meehan advised that if major works were required in the next couple of years then potentially a small loan might be required.

RECOMMENDATION

"That the rate strike for the 2013 / 2014 financial Year is \$45,000 (GST Excl)."

S. Casey / J. Lightfoot – Carried

Cross Section Data Analysis

W. Moen advised that the results of the annual cross sections have revealed the following:

- a) From the south end to Owen Street (Camping Ground) a major erosion (cut - down) trend. An overall depletion of 22,342 m³ of material was observed.
This showed a vertical cut of between 1.2 to 2.8 metres over this section, with the worst cut between Mabel Street and Webb Street.
- b) From Owen Street to the Pororari River a general erosion trend was observed, with an overall loss up of 8,298 m³ of material.

In simple terms the overall annual trend shows significant erosion in the area south of Owen Street and a slightly less erosion in front of the Camping Ground area.

W. Moen stated that a close eye needs to be kept on this but since this survey has been done the beach has built up again. He stated that the movement of sand is cyclic and when the major vertical cut down the beach occurred, this is what caused quite a bit of slumping in the rockwork as this cut away the toe and allowed the rock to move. This then caused slumping.

J. Lightfoot passed on his thanks to W. Moen for his work. He thanked W. Moen for obtaining the rock at a good price and asked if anyone knows of a rock source in the area if they could let him know so that he can pass this on to W. Moen. It was suggested that a letter of thanks be sent to Trevor Dixon for the cheap rock. M. Meehan advised that F. Keating had informed him of a rock source and this saved a lot of money for the rating district. He thanked F. Keating for this information. M. Meehan encouraged those present to let him know should they know of any other rock sources.

ELECTION OF OFFICERS

Cr Archer read out the names of those on the committee. Cr Archer asked if anyone wishes to either come off or go on to the committee.

Moved: *"That the committee for 2012 / 2013 financial year consist of G. Beynon, M. Wilkins, S. Casey, M. Keating, A. Beynon, I. Ryder, L. Totzauer and J. Lightfoot".*

J. Lightfoot / A. Beynon – Carried

J. Lightfoot be re-elected as Spokesperson for the 2012 / 2013 financial year."

A. Beynon / G. Beynon – Carried

W. Moen passed on his thanks to J. Lightfoot for his efforts with the rating district and stated that it makes his work a lot easier when there is a good spokesperson / contact person for the rating district.

GENERAL BUSINESS

Discussion took place on filter cloth that is used for rockwork. W. Moen stated that the filter cloth that was used in the early days of the work was the best cloth available at the time. He stated that since then there is better cloth but where the original cloth has ripped it is now beyond repair. W. Moen feels that this cloth is better than no cloth at all and the rock would need to be pulled out to put new cloth in and this would be very expensive. M. Meehan advised that the cost benefit is not there and currently the cloth is still serving a function.

There being no further business the meeting closed at 7.38 p.m.

Action Point:

Send letter to Trevor Dixon to thank him for the rock.