THE WEST COAST REGIONAL COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE VINE CREEK RATING DISTRICT HELD AT THE KOWHITIRANGI HALL ON 16 OCTOBER 2017, COMMENCING AT 10.30 AM

PRESENT

T. Burden, N. Monk, R & T. Little, M. Hyde, R. Lourie

IN ATTENDANCE

West Coast Regional Council
P. McDonnell, S. Challenger (Councillors)
R. Beal, B. Russ, T. Jellyman (Staff)

APOLOGIES

There were no apologies.

BUSINESS

Cr Challenger opened the meeting. He introduced himself and the Council staff. Cr Challenger acknowledged the passing away of John Michell who was the Spokesperson for the rating district.

Moved: "That the minutes of the previous Annual Meeting held on 15 October

2012, be adopted as a true and correct record of that meeting."

M. Hyde / T. Burden - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

R. Beal presented the financial statement for the period ending 30 June 2017. He reported that the opening balance at 1 July 2016 was \$98,666.84. Total revenue was \$50,940.41, expenses were \$2,082.09 and the closing balance as at 30 June 2017 was \$147,525.16.

MATTERS ARISING

There were no matters arising.

WORKS REPORT

- B. Russ presented the works report for the 2016 / 2017. He advised that there was quite a bit of work programmed but no one was carried. He advised that this work does still need to be done.
- B. Russ reported that following an inspection on 5 September \$44,325 worth of works were identified, this includes rock work, a clean out of the creek and gorse spraying. He advised that \$10,000 has been included for unforeseen maintenance.
- N. Monk asked about the administration fee from a couple of years ago. B. Russ explained that this relates to consultation required with the rating district in order to try to get work done. He stated that because people are not agreeing with what work is to be done, this is holding up the process. B. Russ advised the rating district needs to come together and agree to what works are to be carried out otherwise it will end up costing more money for his time. He stated that

agreement is needed on where to put the gravel once the channel is cleaned out. B. Russ advised that once a new spokesperson has been elected a site visit needs to be done made then everyone needs to agree on what work is required. Discussion took place on what to do with the gravel from the channel. B. Russ advised that this gravel is too soft to use on roads.

It was agreed that B. Russ would send out maps of the rating district to the new spokesperson.

RATES 2017 / 2018

B. Russ advised that the recommended rate strike is \$45,000. He advised that the balance in the rating district account is likely to be \$154,200 at the beginning of the 2018 / 2019 financial year. B. Russ advised that the prudent reserve for this rating district is around \$150,000.

ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee. Cr Challenger asked if anyone wished to come off or go on to the committee. It was agreed that Tane Little would join the committee.

Moved: "That:

B. Wilmshurst

M. Hyde T. Burden N. Monk T. Little

be elected as the committee for the 2018 / 2019 financial year."

N. Monk / R. Little - Carried

Moved: "That M. Hyde is elected as the spokesperson for the 2018 / 2019

financial year."

N. Monk / R. Little - Carried

GENERAL BUSINESS

Discussion took place on spraying. B. Russ stated he would like this done within the next 3-4 weeks using a helicopter.

Discussion took place on the frequency of meetings. It was agreed that biannual meetings would be held with the next meeting scheduled for 2019.

There being no further business, the meeting closed at 10.45 a.m.

Action Points

- B. Russ to send maps of the rating district to the new spokesperson.
- Biannual meetings to be held. The next annual meeting will be in 2019.